



**ACT Government Gazette**  
**Gazetted Notices for the week beginning 02 February 2017**

## VACANCIES

### Canberra Institute of Technology

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>  
Applications can be sent via email to: [jobs@act.gov.au](mailto:jobs@act.gov.au)

#### Corporate Services

#### Corporate Finance Group

#### Employer Liaison Officer

#### Administrative Services Officer Class 6 \$78,644 - \$90,006, Canberra (PN: 36519, several)

Gazetted: 08 February 2017

Closing Date: 22 February 2017

Details: Identify business opportunities and work collaboratively with colleges' and departments to coordinate and undertake activities which advocate, promote and broker the benefits of Australian Apprenticeships and pre-apprenticeships as a career pathway and opportunity to clients and stakeholders. Monitor, review and support the progress of Australian Apprentices through structured workplace visits. Foster relationships and networks with the CIT Training Initiatives Unit, Business Development Unit and teaching departments/colleges and employers. Provide monthly activity reports to the manager of CIT Training Initiatives, college director/s and heads of departments on progress of KPI's in line with agreed targets and against governing compliance standards. CIT is committed to building an inclusive workplace through a culturally diverse workforce. As part of this commitment we strongly encourage and welcome applications from Aboriginal and Torres Strait Islander peoples and/or people with a disability.

Eligibility/Other Requirements: A willingness and ability to hold a White Card to support WHS work site visit requirements. Familiarity with Australian Apprenticeship system would be advantageous.

Note: This is a temporary position available until 31 December 2017.

Contact Officer: Helen Seebohm (02) 6207 3747 [helen.seebohm@cit.edu.au](mailto:helen.seebohm@cit.edu.au)

### Chief Minister, Treasury and Economic Development

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>  
Applications can be sent via email to: [jobs@act.gov.au](mailto:jobs@act.gov.au)

#### Finance and Budget

#### Social Policy Branch

#### Community Services and Education

#### Senior Analyst

#### Senior Officer Grade C \$98,977 - \$106,542, Canberra (PN: 33517)

Gazetted: 08 February 2017

Closing Date: 22 February 2017

Details: Do you want to work in a dynamic environment dealing with a broad range of issues associated with all areas of ACT Government service delivery? The Finance and Budget Division is looking for a Senior Analyst to work in the Social Policy Branch. We are looking for a person with coordination skills and the ability to analyse complex policy and financial information to join our energetic and enthusiastic team, working under regular inflexible deadlines. The successful applicant will have the ability to exercise initiative, good judgement, appropriate technical/computer skills and ability to prepare thorough written and financial reports on a range of financial, economic, policy and administrative issues. The ability to communicate effectively, build sound working relationships, work effectively in teams, and mentor and develop staff is also required.

Eligibility/Other Requirements: Tertiary or post graduate qualifications in Business, Law, Accounting, Economics, Finance or similar field are highly desirable.

Note: This is a temporary position available for 12 months with the possibility of extension and/or permanency from this process.

Contact Officer: Elizabeth Hall (02) 6207 0218 [elizabeth.hall@act.gov.au](mailto:elizabeth.hall@act.gov.au)

**Access Canberra**

**Projects, Governance and Support**

**Strategic ICT - Business Systems and Reform**

**Manager Business Development and Information**

**Senior Officer Grade C \$98,977 - \$106,542, Canberra (PN: 33199)**

Gazetted: 07 February 2017

Closing Date: 21 February 2017

Details: The Manager Business Development and Information in Access Canberra is responsible for leading a high performing team to meet critical deadlines and deliver a range of tasks associated with Access Canberra's ICT Program of Work. Applicants to the position should be proactive and innovative thinkers who can respond quickly to opportunities and challenges as they're identified. Access Canberra teams are moving to an Activity Based working environment and, to be successful, our managers must be willing to support and develop their people and teams to work effectively within this autonomous and collaborative workplace. The Manager Business Development and Information plays a pivotal role coordinating quality assurance testing, developing business plans, policies and strategies for enhancements to Access Canberra's business systems and for reporting to key stakeholders on the management of Access Canberra's ICT Program of Work.

Eligibility/Other Requirements: Relevant tertiary qualifications or managerial and leadership experience in a complex regulatory work environment.

Note: This is a temporary position available until 30 July 2017 with the possibility of extension and/or permanency from this process. Educational and professional qualifications checks may be undertaken prior to employment.

Contact Officer: John Moore (02) 6205 7240 [john.moore@act.gov.au](mailto:john.moore@act.gov.au)

**Workforce Capability and Governance**

**Public Sector Management**

**Senior Policy Officer**

**Senior Officer Grade C \$98,977 - \$106,542, Canberra (PN: 42268)**

Gazetted: 03 February 2017

Closing Date: 17 February 2017

Details: The Public Sector Management Group is seeking an experienced Senior Policy Officer with proven experience in the development and implementation of legislation and policy. The successful applicant will have high level analytical skills and the demonstrated ability to work on multiple whole of government projects. They will also have high level communication, liaison and interpersonal skills and a proven ability to successfully manage stakeholder relationships.

Contact Officer: Denise Ernst (02) 6207 5995 [denise.ernst@act.gov.au](mailto:denise.ernst@act.gov.au)

**Economic Development**

**Land Development and Corporate**

**Strategy and Program Design**

**Senior Policy Officer**

**Senior Officer Grade C \$98,977 - \$106,542, Canberra (PN: 38183)**

Gazetted: 08 February 2017

Closing Date: 20 February 2017

Details: The position of Senior Policy Officer, Strategic and Program Design is part of a small team that undertakes projects and provides policy advice around land and related matters. This includes data analysis and modelling to support evidence based policy. The successful applicant will have strong communication and liaison skills, with a proven ability to deliver quality products within set timeframes. This is a great opportunity for a motivated officer with good policy development skills to make a significant contribution to economic development initiatives.

Eligibility/Other Requirements: Qualifications in Public Policy, Economics or similar is desirable.

Note: This is a temporary position available until July 2017.

Contact Officer: Alexander Konovalov (02) 6205 2634 [alexander.konovalov@act.gov.au](mailto:alexander.konovalov@act.gov.au)

**Policy and Cabinet**

**Cabinet Office**

**Cabinet Liaison Officer**

**Administrative Services Officer Class 6 \$78,644 - \$90,006, Canberra (PN: 32282)**

Gazetted: 06 February 2017

Closing Date: 20 February 2017

Details: The Cabinet Office provides coordination and operational support to the Chief Minister, the ACT Executive, the Chief Minister, Treasury and Economic Development Directorate and the ACT Public Service in relation to Cabinet; and coordinates and facilitates the passage of Government business in the Legislative Assembly. The Whole of Government Reporting area supports the Chief Minister and Cabinet through tracking the implementation of Government commitments and priorities. The role of Cabinet Liaison Officer is to manage Cabinet items for Cabinet and Subcommittee meetings.

Eligibility/Other Requirements: Knowledge and understanding of Cabinet procedures is essential.

Contact Officer: Dorena Morris (02) 6207 5989 [dorena.morris@act.gov.au](mailto:dorena.morris@act.gov.au)

**Enterprise Canberra**

**Skills Canberra**

**System Design and Analysis Team**

**System Support Officer**

**Administrative Services Officer Class 6 \$78,644 - \$90,006, Canberra (PN: 33268)**

Gazetted: 07 February 2017

Closing Date: 15 February 2017

Details: Skills Canberra is seeking an experienced system analyst to take on a role as a System Support Officer. The primary responsibilities of the successful candidate will be leading User Acceptance Testing for new deployments to the ACT Vocational Education and Training Administration Records System (AVETARS) and extracting complex data reports from the system. The successful candidate will also have solid website coding skills in order to assist in updates to Skills Canberra's other websites from time to time. Due to the role's wide-ranging engagement with internal and external stakeholders from across the Vocational Education and Training industry, the successful candidate will have high-level interpersonal skills and be acquainted with (vocational education training) VET. Eligibility/Other Requirements: Tertiary studies in Computer Science, Software Engineering or equivalent are highly desirable.

Note: This is a temporary position available for six months with the possibility of extension and/or permanency from this process. Selection may be based on application and referee reports only.

Contact Officer: Morgan Campbell (02) 6205 0931 [morgan.campbell@act.gov.au](mailto:morgan.campbell@act.gov.au)

**Shared Services**

**Shared Services, ICT**

**Networks and Communication Services**

**Voice Support Technician**

**Information Technology Officer Class 2 \$78,644 - \$90,006, Canberra (PN: 13523)**

Gazetted: 03 February 2017

Closing Date: 17 February 2017

Details: Shared Services is seeking a motivated telecommunications technician to assist with the delivery of Voice services to ACT Government customers. Technologies include: Cisco VoIP Phone systems, Video Conferencing systems, Contact Centre systems, Analogue phone networks, Mobile telephony.

Contact Officer: Shane Eccleston (02) 6207 7963 [shane.eccleston@act.gov.au](mailto:shane.eccleston@act.gov.au)

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

**Shared Services**

**Business Services**

**Strategic Finance**

**Financial Accountant**

**Administrative Services Officer Class 5 \$72,986 - \$77,256, Canberra (PN: 13250)**

Gazetted: 06 February 2017

Closing Date: 13 February 2017

Details: The Shared Services Strategic Finance, Reporting and Budgeting team is seeking expressions of interest for the Financial Accountant position. The position provides strategic financial management, advice and support to

the business units of Shared Services and the Directorate. The Financial Accountant is responsible for financial management reporting, assisting with Shared Services budgeting requirements and the preparation of various financial reconciliations and analyses.

Eligibility/Other Requirements: Relevant tertiary qualifications in Accounting, Commerce, Finance or related field is required. Membership of a peak Australian accounting body such as NIAA, ASCPA or ICA or progression towards a membership is highly desirable.

Note: This position is available for temporary filling for a period of six months with the possibility of extension and/or permanency from this merit process. To apply, candidates should include a supporting statement addressing the Selection Criteria, contact details of at least two referees and a current curriculum vitae. Written Referee Reports to be provided at time of interview.

Contact Officer: Michelle Chu (02) 6205 2670 michelle.chu@act.gov.au

## **Sales, Marketing and Property Management**

### **Venues Canberra**

#### **Manuka Oval**

##### **Venue Manager- Manuka Oval**

##### **Administrative Services Officer Class 5 \$72,986 - \$77,256, Canberra (PN: 34220)**

Gazetted: 03 February 2017

Closing Date: 17 February 2017

Details: Venues Canberra is responsible for the hosting of events at the Territory's major venues, being Exhibition Park in Canberra (Exhibition Park), GIO Stadium, Manuka Oval, the National Arboretum of Canberra, and Stromlo Forest Park; and the management and operation of these venues. Venues Canberra is seeking an experienced Venue Manager for Manuka Oval. This position is responsible for the ongoing safe operational management of the venue, including buildings and grounds, and event operations. The successful candidate will have demonstrated experience in sports venue management, in particular supervising contractors and equipment for mass gatherings in a sports venue with a capacity in excess of 13,000. As well as demonstrated experience in hosting high profile national and or international sporting events. With specific consideration to Australian Football League (AFL) and international and national cricket. It will also be highly advantageous if the candidate has experience with other sports codes, such as national and international Rugby League and Rugby Union. The successful candidate will also develop and maintain appropriate policies and procedures for the effective management of Manuka Oval's day to day operational business, including compliance and regulatory requirements. Duties of the Venue Manager will include: Prepare and manage the day to day operations of Manuka Oval for all event and non-event related activities liaising with relevant stakeholders as required. Prepare and manage external assistance and equipment for events including security, traffic management, fire services, car parking, signage control, AFP, cleaning, ticketing and repairs and maintenance within financial guidelines and budgets for Manuka Oval event days. Oversee Asset Management Plans including facility inspections and maintenance scheduling, in accordance with the long-term strategic facility maintenance schedule. Evaluate asset condition and performance and provide advice on disposal of assets. Assist in the management of Manuka Oval facilities including administration of tenants, repairs and maintenance and minor works. Oversee the logistical planning of infrastructure, entertainment, promotions and other event related activities at Manuka Oval.

Eligibility/Other Requirements: One to three years experience in venue/event management for mass gatherings managing a venue with a capacity in excess of 13,000; current driver's licence; must be able to work after hours, public holidays and weekend work as required; First Aid Certificate. Project management experience is desirable.

Contact Officer: Matthew Elkins (02) 6256 6708 matthew.elkins@act.gov.au

## **Sales, Marketing and Property Management**

### **Venues Canberra**

#### **GIO Stadium**

##### **Accounts and Venues Assistant**

##### **Administrative Services Officer Class 4 \$65,671 - \$71,108, Canberra (PN: 35038)**

Gazetted: 06 February 2017

Closing Date: 13 February 2017

Details: Venues Canberra is responsible for hosting events at the Territory's major venues, being Exhibition Park in Canberra (Exhibition Park), GIO Stadium, Manuka Oval, the National Arboretum of Canberra, and Stromlo Forest Park; and the management and operation of these venues. Venues Canberra is seeking an experienced Accounts and Venue Assistant to be based at GIO Stadium. This position is responsible for ensuring financial, administrative and human resource processes run smoothly in accordance with approved ACT Government policies and

guidelines and approved accounting standards. The successful candidate will have demonstrated experience in a business administration role and excellent communication and interpersonal skills.

Eligibility/other Requirements: Mandatory: One to three years experience in a business administration role. Must be able to work after hours, public holidays and weekend work as required. Formal qualifications in accounting, business or finance is desirable.

Note: This is a temporary position available for a period of 12 months with the possibility of permanency from this process.

Contact Officer: Melissa Orr (02) 6256 6704 melissa.orr@act.gov.au

#### **Access Canberra**

##### **Projects, Governance and Support**

##### **Access Canberra Support**

##### **Client Services Officer**

##### **Administrative Services Officer Class 4 \$65,671 - \$71,108, Canberra (PN: 14691)**

Gazetted: 03 February 2017

Closing Date: 10 February 2017

Details: At Access Canberra, we find innovative solutions that create positive change in our community. We are often the first point of contact for anyone wanting to interact with the ACT Government and we are working to make this process easier, simpler and faster for all. We are currently looking for a well-organised person with great attention to detail to join the Access Canberra Support team, which provides assistance to staff across the agency with uniform orders, fleet vehicle management, training request coordination and general office support.

Eligibility/Other Requirements: Current driver's licence.

Note: Selection may be based on application and referee reports only.

Contact Officer: Bonnie Montagner (02) 6207 0453 bonnie.montagner@act.gov.au

#### **Shared Services**

##### **Partnership Services**

##### **Recruitment**

##### **Recruitment Officer**

##### **Administrative Services Officer Class 4 \$65,671 - \$71,108, Canberra (PN: 08246)**

Gazetted: 08 February 2017

Closing Date: 15 February 2017

Details: Shared Services Recruitment is seeking a motivated person to fill the position of Recruitment Officer. This position is responsible for the delivery of efficient and effective recruitment services to the ACT Government. The successful applicant will have the ability to interpret and apply legislation and provisions of ACTPS Enterprise Agreements and policies relating to recruitment processes in the ACT Government.

Eligibility/Other Requirements: Previous experience working within the public service and using HR systems would be an advantage.

Note: This is a temporary position available for up to six months with the possibility of extension and/or permanency from this process. To apply, please submit your response to the selection criteria and current curriculum vitae to the Contact Officer.

Contact Officer: Katherine Cooper (02) 6205 8633 katherine.cooper@act.gov.au

#### **Finance and Budget**

##### **Budget Management and Analysis**

##### **Director, Social Policy Branch**

##### **Executive Level 1.3 \$224,134 - \$233,847 depending on current superannuation arrangements, Canberra (PN: E147)**

Gazetted: 06 February 2017

Closing Date: 21 February 2017

Details: The Treasury Portfolio is seeking applications from enthusiastic and innovative people to fill the role of Director, Social Policy Branch. The person we are looking for will have the ability to lead a branch that provides policy and financial advice to the Treasurer and Cabinet on issues relating to the delivery of education, health and community services.

Remuneration: The position attracts a remuneration package ranging from \$224,134 - \$233,847 depending on current superannuation arrangements of the successful applicant. This includes a cash component of \$176,592.

Contract: The successful applicant will be engaged under a performance based contract for up to five years. Prospective applicants should be aware that long-term engagements are tabled in the ACT Legislative Assembly. Contact Officer: Stephen Miners (02) 6207 5071 [stephen.miners@act.gov.au](mailto:stephen.miners@act.gov.au)

## **Treasury**

### **Infrastructure Finance and Advisory Division**

#### **Director, Infrastructure Finance**

**Executive Level 1.3 \$224,134 - \$233,847 depending on current superannuation arrangements, Canberra (PN: E744)**

Gazetted: 02 February 2017

Closing Date: 16 February 2017

Details: The Chief Minister, Treasury and Economic Development Directorate is seeking experienced applicants for the role of Director, Infrastructure Finance.

The Director, Infrastructure Finance will be responsible for providing expert advice on commercial and financial aspects of major infrastructure projects and unsolicited proposals in the Territory, with a focus on Public Private Partnerships.

Applicants should have extensive experience in the procurement of PPPs and a strong understanding of project finance in the context of PPP projects and transactions. A commitment to public service integrity and people management is also essential, including executive level communication skills.

For further information regarding this opportunity and how to apply please contact Matthew Smee on (02) 6229 1522 or [mathew.smee@hudson.com](mailto:mathew.smee@hudson.com).

Remuneration: The position attracts a remuneration package ranging from \$224,134 - \$233,847, depending on current superannuation arrangements of the successful applicant. This includes a cash component of \$176,592.

Contract: The successful applicant will be engaged under a performance based contract for up to five years.

Prospective applicants should be aware that individual contracts are tabled in the ACT Legislative Assembly.

Contact Officer: Matthew Smee (02) 6229 1522 [mathew.smee@hudson.com](mailto:mathew.smee@hudson.com)

## **Community Services**

**Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>**

**Applications can be sent via email to: [jobs@act.gov.au](mailto:jobs@act.gov.au)**

### **Strategy Participation and Early Intervention**

#### **Service Design, Policy and Accountability**

#### **Performance and Accountability**

#### **Senior Project Officer**

**Health Professional Level 3 \$85,967 - \$90,583 (up to \$93,671 on achieving a personal upgrade), Canberra (PN: 19566)**

Gazetted: 08 February 2017

Closing Date: 15 February 2017

Details: The Strategy, Participation and Early Intervention Division is seeking a highly motivated Senior Project Officer to join the Performance and Accountability team. The Division is responsible for the provision of human services policy, programs and funding, governance and advice to the Senior Executive and the Office of the Minister. Performance and Accountability is responsible for the acquisition, analysis and distribution of the best-possible data to support the design of Community Services Directorate's innovative, evidence-based decisions, policies and practices as well as improve its organisational planning, performance and accountability. The Senior Project Officer contributes toward complex projects, assists with the preparation of Australian Early Development Census data collection and provides high-level advice to management and members of the Executive branch. This position requires a hardworking and motivated individual that has experience translating and utilising complex data to provide project assistance, providing support to internal and external stakeholders and an ability to communicate effectively. The successful candidate will report to the Assistant Manager.

Eligibility/Other Requirements: Tertiary qualifications in a related discipline are essential. A current driver's licence is essential. Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* may be required. For further information on Working with Vulnerable People registration refer to - [https://www.accesscanberra.act.gov.au/app/answers/detail/a\\_id/1804](https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804)

Note: Selection may be based on written application and referee reports only.  
Contact Officer: Nicole Moore (02) 6205 5392 nicole.moore@act.gov.au

**Housing and Community Services**

**Housing ACT**

**Tenancy Operations**

**Team Leader**

**Administrative Services Officer Class 6 \$78,644 - \$90,006, Canberra (PN: 06920)**

Gazetted: 06 February 2017

Closing Date: 13 February 2017

Details: The Team Leader is responsible for providing leadership and developing and managing work performance within a Tenancy Team. The occupant of this position is also responsible for coordinating intensive tenancy management and community development across the portfolio, establishing networks and community linkages to ensure quality of service outcomes for clients. The successful applicant will require high level organisational skills, well developed interpersonal and communication skills and the ability to effectively prioritise work to meet deadlines.

Eligibility/Other Requirements: Experience in using a range of IT business and office applications. Current driver's licence. Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* is required. For further information on Working with Vulnerable People registration refer to - [https://www.accesscanberra.act.gov.au/app/answers/detail/a\\_id/1804](https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804)

Note: This is a temporary position available for a period of 12 months. This is a readvertised position. Previous applicants will be considered and do not need to reapply.

Contact Officer: Leigh Hares (02) 6207 1393 leigh.hares@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

**Housing and Community Services**

**Housing ACT**

**Tenancy Operations**

**Intensive Support Housing Practitioner**

**Administrative Services Officer Class 6 \$78,644 - \$90,006, Canberra (PN: 37489)**

Gazetted: 08 February 2017

Closing Date: 22 February 2017

Details: Intensive Support Housing Practitioners are responsible for managing a portfolio of public housing tenancies and for providing advice, support and specialist information to assist clients to maintain their tenancy. The successful applicant must have the ability to provide case management services and intensive tenancy management skills to manage a wide range of concurrent complexities for clients. This position requires well developed interpersonal, communication (oral and written), leadership, negotiation and representation skills and the ability to prepare complex reports and correspondence.

Eligibility/Other Requirements: Current driver's licence. Experience in using a range of IT business and office applications. Qualifications in Social Housing and Homelessness or relevant studies desirable, but not essential. Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* will be required. For further information on Working with Vulnerable People registration refer to - [https://www.accesscanberra.act.gov.au/app/answers/detail/a\\_id/1804](https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804)

Contact Officer: Kel Robinson (02) 6207 1251 kel.robinson@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

**Housing and Community Services**

**Housing ACT**

**Tenancy Operations**

**Youth Housing Manager**

**Administrative Services Officer Class 5 \$72,986 - \$77,256, Canberra (PN: 35734)**

Gazetted: 06 February 2017

Closing Date: 20 February 2017

Details: The Housing Young People Program supports high needs young clients through application for public housing, allocation, maintaining a tenancy and transition to mainstream tenancy management. The role of the



Youth Housing Manager is to assist young people to access public housing and provide a more responsive and supportive housing service. Applicants for this position will need to demonstrate an understanding of issues facing young people and that they have relevant experience in working with young people. We are looking for someone who is committed to innovation and flexible service responses and has a problem solving attitude, to assist young people to achieve better housing and social outcomes.

Eligibility/Other Requirements: Current driver's licence. Experience in using a range of Business and Office applications. Certificate IV in Social Housing or Youth Work highly desirable. Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* is required. For further information on Working with Vulnerable People registration refer to -

[https://www.accesscanberra.act.gov.au/app/answers/detail/a\\_id/1804](https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804)

Contact Officer: Vicki Phillips (02) 6207 4779 [vicki.phillips@act.gov.au](mailto:vicki.phillips@act.gov.au)

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

### **Strategy, Participation and Early Intervention**

#### **Office for Aboriginal and Torres Strait Islander Affairs**

##### **Coordination and Engagement**

##### **Project Officer**

##### **Administrative Services Officer Class 4 \$65,671 - \$71,108, Canberra (PN: 34349)**

Gazetted: 03 February 2017

Closing Date: 17 February 2017

Details: The Office of Aboriginal and Torres Strait Islander Affairs will provide an enhanced coordination point for the ACT Government and ensure that all business units within Government continue to work towards creating better outcomes for Aboriginal and Torres Strait Islanders. The Office provides strategic advice to the Minister for Aboriginal and Torres Strait Islander Affairs on issues affecting Aboriginal and Torres Strait Islander people living in the ACT. The Office coordinates a whole-of-government approach to issues affecting Aboriginal and Torres Strait Islander residents and provides secretariat and administrative support to the Aboriginal and Torres Strait Islander Elected Body and the ACT Public Service Strategic Board Subcommittee on Aboriginal and Torres Strait Islander Affairs. This position will be responsible for a range of duties including liaising with internal and external stakeholder on moderately complex operational and administrative matters. The position will have a small team of officers to supervise and will monitor workloads accordingly.

Eligibility/Other Requirements: This is a designated position only open to Aboriginal and Torres Strait Islander people. Confirmation of Aboriginality will be required before commencement. The successful applicant will need to demonstrate an understanding of contemporary issues affecting Aboriginal and Torres Strait Islander people as well as an ability to communicate effectively with Aboriginal and Torres Strait Islander people.

Contact Officer: Matthew Trynes (02) 6207 8021 [matthew.trynes@act.gov.au](mailto:matthew.trynes@act.gov.au)

### **Cultural Facilities Corporation**

#### **Canberra Theatre Centre**

##### **Operations**

##### **Stage Door Manager**

##### **General Services Officer Level 6 \$54,137 - \$56,956 (pro rata part time 30 hrs pw), Canberra (PN: 3552)**

Gazetted: 07 February 2017

Closing Date: 21 February 2017

The Canberra Theatre Centre is offering the Head Stage Door position part time for 30 hours a week. Core duties involve the management, supervision and operation of stage door for The Canberra Theatre and The Playhouse. Experience in theatre protocols and operations is essential. The successful applicant must be willing to induct and train casual staff when required. Note: One (1) year temporary contract with the possibility of a further 2 years extension. Applications must address the selection criteria. Contact Officer: Rohan Cutler (02) 6243 5736 [rohan.cutler@act.gov.au](mailto:rohan.cutler@act.gov.au) Applications can be forwarded to: Trudy Collins, HR Adviser, PO Box 939 Civic Square, ACT 2608 or email [CFC.HR@act.gov.au](mailto:CFC.HR@act.gov.au)

### **Education**

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>  
Applications can be sent via email to: [jobs@act.gov.au](mailto:jobs@act.gov.au)

**Organisational Integrity and Infrastructure  
Planning and Analytics**

**Director, Planning and Analytics**

**Executive Level 1.3 \$224,134 - \$233,847 depending on current superannuation arrangements, Canberra (PN: E474)**

Gazetted: 02 February 2017

Closing Date: 10 February 2017

Details: The ACT Education Directorate is seeking an outstanding leader to lead its Planning and Analytics team. The position is a unique role which enables the evidence base for quality learning outcomes for children and young people enrolled in Canberra Public Schools. The successful applicant will work with school leaders, across the Directorate, ACT Government and other key stakeholders to successfully deliver their team's work program. The position statement provides additional information for prospective applicants including the required information for submission to the selection panel.

Remuneration: The position attracts a remuneration package ranging from \$224,134 - \$233,847, depending on current superannuation arrangements of the successful applicant. This includes a cash component of \$176,592.

Contract: The successful applicant will be engaged under a performance based contract for up to five years.

Prospective applicants should be aware that long-term engagements are tabled in the ACT Legislative Assembly.

Note: Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* may be required. For further information on Working with Vulnerable People registration refer to - [https://www.accesscanberra.act.gov.au/app/answers/detail/a\\_id/1804](https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804).

Contact Officer: Meredith Whitten (02) 6207 0384 [meredith.whitten@act.gov.au](mailto:meredith.whitten@act.gov.au)

**Education Strategy**

**Student Engagement**

**Network Student Engagement Teams**

**Clinical Leader Speech Language Pathologist**

**Health Professional Level 4 \$98,977 - \$106,542, Canberra (PN: 38175)**

Gazetted: 07 February 2017

Closing Date: 14 February 2017

Details: The Education Directorate has expanded their Network Student Engagement Teams (NSET) to include allied health professionals. This position is for a Clinical Leader who will be responsible for the clinical supervision primarily of speech language pathologists and contributing to the support of the broader multidisciplinary allied health team (including occupational therapy, physiotherapy and allied health assistants).

Eligibility/Other Requirements: Tertiary qualifications in Speech Pathology. Eligibility for membership with Speech Pathology Australia. Current driver's licence essential. Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* is required. For further information on Working with Vulnerable People registration refer to -

[https://www.accesscanberra.act.gov.au/app/answers/detail/a\\_id/1804](https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804)

Note: This is a temporary position available for a period of 12 months with the possibility of extension and/or permanency. Selection may be based on written application and referee reports only. Part-time hours will be considered.

Contact Officer: Jane Shun Wah (02) 6205 3312 or (02) 6207 2232 [jane.shunwah@act.gov.au](mailto:jane.shunwah@act.gov.au)

**School Improvement and Operations**

**Governance and Community Liaison**

**Media and Communications**

**Communications Officer**

**Administrative Services Officer Class 5 \$72,986 - \$77,256, Canberra (PN: 07337, expected vacancy)**

Gazetted: 08 February 2017

Closing Date: 22 February 2017

Details: An exciting opportunity exists to contribute to the media and communications responsibilities of the Education Directorate. With strong communication and interpersonal skills you will undertake a range of media and public relation tasks including identifying education storylines indicative of school improvement and

promoting positive media. The successful applicant will contribute to the development of high quality media communications, events, marketing tools and media content.

Eligibility/Other Requirements: Tertiary qualification in Communications, Marketing, Journalism and/or equivalent experience is desirable. Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* will be required. For further information on Working with Vulnerable People registration refer to - [https://www.accesscanberra.act.gov.au/app/answers/detail/a\\_id/1804](https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804)

Contact Officer: Gareth Williams (02) 6205 4196 [gareth.williams@act.gov.au](mailto:gareth.williams@act.gov.au)

#### **Office for Schools**

#### **Belconnen Network**

#### **Evatt School**

#### **Mini Lit/EALD Teacher**

#### **Classroom Teacher \$61,597 - \$97,374, Canberra (PN: 15715)**

Gazetted: 07 February 2017

Closing Date: 21 February 2017

Details: Evatt Primary School is a medium sized school in North Belconnen whose ethos is based on the education and well-being of the whole child. The position is for an experienced teacher ideally with Mini/Multi Lit experience. Training can be provided for the successful candidate if necessary. The candidate will be working in a highly motivated team to provide targeted support across the school and an understanding and commitment to the delivery of a Response to Intervention (RTI) model is desirable. The applicant needs to have strong evidence based inclusive educational pedagogical beliefs.

Eligibility/Other Requirements: A minimum of four years full-time (or equivalent) tertiary study leading to the award of a recognised school teaching qualification. Current full teaching registration with the ACT Teacher Quality Institute (or eligibility for teacher registration with the ACT Teacher Quality Institute). Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* is required. For further information on Working with Vulnerable People registration refer to - [https://www.accesscanberra.act.gov.au/app/answers/detail/a\\_id/1804](https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804)

Note: This position is temporary part-time, commencing 27 February 2017 until 26 January 2018 at 22:03 hours per week. The Salary will be pro-rata for part-time hours.

Contact Officer: Susan Skinner (02) 6205 5999 [susan.skinner@ed.act.edu.au](mailto:susan.skinner@ed.act.edu.au)

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

#### **School Performance and Operations**

#### **Office for Schools**

#### **Gold Creek School**

#### **Principal**

#### **School Leader A \$143,712 - \$172,560, Canberra (PN: 02605)**

Gazetted: 03 February 2017

Closing Date: 17 February 2017

Details: Manage the school within legislative requirements and in accordance with system and school board policies. Provide professional leadership in all aspects of the school's operations and promote the overall educational welfare of students.

Eligibility/Other Requirements: A minimum of four years full-time (or equivalent) tertiary study leading to the award of a recognised school teaching qualification. Current full teaching registration with the ACT Teacher Quality Institute (or eligibility for teacher registration with the ACT Teacher Quality Institute). Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* will be required. For further information on Working with Vulnerable People registration refer to - [https://www.accesscanberra.act.gov.au/app/answers/detail/a\\_id/1804](https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804)

Contact Officer: Judith Hamilton (02) 6207 7938 [judith.hamilton@act.gov.au](mailto:judith.hamilton@act.gov.au)

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

#### **School Performance and Operations**

#### **Office for Schools**

**Fraser Primary School**

**Principal**

**School Leader A \$143,712 - \$172,560, Canberra (PN: 04146)**

Gazetted: 03 February 2017

Closing Date: 17 February 2017

Details: Manage the school within legislative requirements and in accordance with system and school board policies. Provide professional leadership in all aspects of the school's operations and promote the overall educational welfare of students.

Eligibility/Other Requirements: A minimum of four years full-time (or equivalent) tertiary study leading to the award of a recognised school teaching qualification. Current full teaching registration with the ACT Teacher Quality Institute (or eligibility for teacher registration with the ACT Teacher Quality Institute). Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* will be required. For further information on Working with Vulnerable People registration refer to -

[https://www.accesscanberra.act.gov.au/app/answers/detail/a\\_id/1804](https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804)

Contact Officer: Stephen Gwilliam (02) 6207 7918 [stephen.gwilliam@act.gov.au](mailto:stephen.gwilliam@act.gov.au)

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

**School Performance and Operations**

**Office for Schools**

**Namadgi School**

**Principal**

**School Leader A \$143,712 - \$172,560, Canberra (PN: 19559)**

Gazetted: 03 February 2017

Closing Date: 17 February 2017

Details: Manage the school within legislative requirements and in accordance with system and school board policies. Provide professional leadership in all aspects of the school's operations and promote the overall educational welfare of students.

Eligibility/Other Requirements: A minimum of four years full-time (or equivalent) tertiary study leading to the award of a recognised school teaching qualification. Current full teaching registration with the ACT Teacher Quality Institute (or eligibility for teacher registration with the ACT Teacher Quality Institute). Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* will be required. For further information on Working with Vulnerable People registration refer to -

[https://www.accesscanberra.act.gov.au/app/answers/detail/a\\_id/1804](https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804)

Contact Officer: Kate Smith (02) 6205 1819 [katel.smith@act.gov.au](mailto:katel.smith@act.gov.au)

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

**School Performance and Operations**

**Office for Schools**

**Malkara School**

**Principal**

**School Leader A \$143,712 - \$172,560, Canberra (PN: 02215)**

Gazetted: 03 February 2017

Closing Date: 17 February 2017

Details: Manage the school within legislative requirements and in accordance with system and school board policies. Provide professional leadership in all aspects of the school's operations and promote the overall educational welfare of students.

Eligibility/Other Requirements: A minimum of four years full-time (or equivalent) tertiary study leading to the award of a recognised school teaching qualification. Current full teaching registration with the ACT Teacher Quality Institute (or eligibility for teacher registration with the ACT Teacher Quality Institute). Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* will be required. For further information on Working with Vulnerable People registration refer to -

[https://www.accesscanberra.act.gov.au/app/answers/detail/a\\_id/1804](https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804)

Contact Officer: Wayne Prowse (02) 6205 7193 [wayne.prowse@act.gov.au](mailto:wayne.prowse@act.gov.au)

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

## Health

Selection documentation for the following positions may be downloaded from <http://www.health.act.gov.au/employment>.

Apply online at <http://www.health.act.gov.au/employment>

### **Canberra Hospital and Health Services**

#### **Medicine**

#### **Medical**

#### **Parkinson's Disease Advance Practice Nurse**

#### **Registered Nurse Level 3.1 \$99,680 - \$103,782, Canberra (PN: 24912)**

Gazetted: 09 February 2017

Closing Date: 16 February 2017

Details: ACT Health is a values-led Directorate. Our values guide our day-to-day actions, behaviours, decisions and communications to successfully deliver the best services to meet the needs of our community. They were developed by us, for us and are unique to our work. Overview of the work area and position: The ACT Health Division of Medicine provides a range of medical specialties and allied health services. A strong emphasis is placed across all sections on accessible and timely care, delivered to a high standard of safety and quality. This is underpinned by the Division's commitment to research and training. The Division works in partnership with professional colleagues, consumers, and a range of government and non-government service providers to ensure the best possible outcomes for patients. Applications are invited from innovative and committed Registered Nurses who are interested in making a difference through the coordination and management of patients with Parkinson's Disease and other movement disorders. This position would suit someone with a strong knowledge base and experience working with patients who have a degenerative neurological condition. The Parkinson's Disease Advance Practice Nurse (APN) will work within the Department of Neurology at Canberra Hospital in collaboration with other members of the multidisciplinary team, including specialist neurologists to provide a patient centred service for patients, their families and carers. It is envisaged that the APN will collaborate and work in conjunction with neurologists in outpatient clinics and facilitate a nurse-led clinic. The APN will also work with the Neurologist and ward staff to facilitate selected complex therapies e.g. Apomorphine infusions, plus Duodopa and Deep Brain Stimulation (DBS), as and when those services develop. An interest in educating is essential, this is a key part of the role as you will act as a link and resource for health professionals, patients and their carers, providing specialist knowledge, support and training. Training and education will be provided if required for the successful applicant.

Eligibility/Other Requirements: Be registered or be eligible for registration as a Registered Nurse with the Australian Health Practitioner Regulation Agency (AHPRA). Desirable: It is desirable that the successful applicant has clinical experience in Parkinson's disease and movement disorders. Prior to commencement successful candidates will be required to: undergo a pre-employment Police check.

Note: This is a permanent, full-time position working Monday to Friday based at the Canberra Hospital.

Contact Officer: Clare Gallagher (02) 6244 7072 [clare.gallagher@act.gov.au](mailto:clare.gallagher@act.gov.au)

### **Population Health, Protection and Prevention**

#### **Health Improvement**

#### **Policy Research and Evaluation**

#### **Senior Public Health Nutritionist**

#### **Health Professional Level 4 \$98,977 - \$106,542, Canberra (PN: 17268)**

Gazetted: 09 February 2017

Closing Date: 20 February 2017

Details: About us: ACT Health is a values-led Directorate. Our values guide our day to day actions, behaviours, decisions and communications to successfully deliver the best services to meet the needs of our community. They were developed by us, for us and are unique to our work. The Population Health Protection and Prevention Division has primary responsibility for the management of population health issues within ACT Health. The Division undertakes the core functions of prevention, assessment, policy development and assurance, and contributes to local and national policy, program delivery and protocols on population health issues. The Division is headed by the Chief Health Officer who is appointed under the *Public Health Act 1997* and reports to the Director General of

ACT Health. The Chief Health Officer is also required to report biennially on the health of the ACT population on specific health-related topics, which is done through the *Chief Health Officer's Report*. The Health Improvement Branch is responsible for improving the health and well being of the ACT population through promoting healthy behaviours and lifestyles and providing ongoing monitoring and evaluation of health programs and policy. The Branch includes the ACT Cancer Registry, ACT Cervical Screening Program, Epidemiology, Health Promotion, the Health Promotion Grants Program, and Population Health Research and Evaluation. Overview of the work area and position: The Research and Evaluation Section provides support and coordination for research, evaluation and public health nutrition across the Population Health Division. The section is responsible for implementing the ACT Population Health Research Strategy, and leading actions under the whole-of-government Healthy Weight Initiative evaluation and food environment themes. Under broad direction, the successful applicant will provide high level, expert nutrition policy input and advice across the Population Health Division, ACT Health and, as required, whole-of-government Healthy Weight Initiative, and provide strategic leadership on public health nutrition issues.

Eligibility/Other Requirements: A tertiary qualification in Nutrition and/or Dietetics is essential. Post graduate qualifications in Public Health Nutrition or Public Health Policy is highly desirable. Prior to commencement successful candidates will be required to undergo a pre-employment Police check.

Contact Officer: Erica Nixon (02) 6205 4709 erica.nixon@act.gov.au

### **Population Health**

#### **Health Protection Service**

#### **Population Health SPA**

#### **OzFoodNet Epidemiologist**

#### **Health Professional Level 4 \$98,977 - \$106,542, Canberra (PN: 33721)**

Gazetted: 09 February 2017

Closing Date: 23 February 2017

Details: About us: ACT Health is a values-led Directorate. Our values guide our day-to-day actions, behaviours, decisions and communications to successfully deliver the best services to meet the needs of our community. They were developed by us, for us and are unique to our work. Overview of the work area and position: The Health Protection Service is seeking suitable applicants for the position of OzFoodNet Epidemiologist. The OzFoodNet Epidemiologist supports the Communicable Disease Control section with the provision of high-level epidemiological advice on the surveillance and management of sporadic cases and outbreaks of food-borne and other enteric diseases in the ACT. The applicant will contribute to ACT representation on OzFoodNet, a national network that conducts surveillance and investigation of food-borne diseases.

Eligibility/Other Requirements: Tertiary qualifications and experience in Communicable Disease Epidemiology are essential. Prior to commencement successful candidates will be required to undergo a pre-employment Police check. Be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

Contact Officer: Rebecca Hundy (02) 6205 2052 rebecca.hundy@act.gov.au

### **Canberra Hospital and Health Services**

#### **Cancer Ambulatory and Community Health Support**

#### **Cancer Nursing**

#### **Registered Nurse**

#### **Registered Nurse Level 2 \$86,944 - \$92,151, Canberra (PN: 17241, expected vacancy)**

Gazetted: 09 February 2017

Closing Date: 16 February 2017

Details: About us: ACT Health is a values-led Directorate. Our values guide our day-to-day actions, behaviours, decisions and communications to successfully deliver the best services to meet the needs of our community. They were developed by us, for us and are unique to our work. Overview of the work area and position: Applications are invited from innovative, knowledgeable and committed Registered Nurses to work within a team environment. It is essential that applicants possess sound clinical knowledge, chemotherapy experience, and excellent time management skills. The successful applicants focus will be on the delivery of care to patients undergoing a Oncology/Haematology treatment and working as Floor Coordinator with an emphasis on clinical skills and evidence based patient care. The successful applicant will be part of a dedicated team with excellent communication skills and commitment to professional development and mentoring new staff.

Eligibility/Other Requirements: Registered or eligible for registration with the Australian Health Practitioner Regulation Agency (AHPRA). Chemotherapy experience. Prior to commencement successful candidates will be

required to undergo a pre-employment Police check. Be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

Notes: Medical Oncology operates Monday to Sunday.

Contact Officer: Wendy Spencer (02) 6174 8457 wendy.spencer@act.gov.au

**Canberra Hospital and Health Services  
Rehabilitation Aged and Community Care  
RACC Nursing  
Geriatric Care Coordinator**

**Registered Nurse Level 2 \$86,944 - \$92,151, Canberra (PN: 22231)**

Gazetted: 09 February 2017

Closing Date: 16 February 2017

Details: About us: ACT Health is a values-led Directorate. Our values guide our day-to-day actions, behaviours, decisions and communications to successfully deliver the best services to meet the needs of our community. They were developed by us, for us and are unique to our work. Canberra Hospital and Health Services provides acute, sub-acute, primary and community-based health services to the ACT and surrounding region. The key strategic priority for acute services is to deliver timely access to effective and safe hospital care services. The hospital delivers a full range of medical, surgical and obstetric services, including complex procedures in areas such as cardiac surgery, neurosurgery and neonatal intensive care. Strong links exist between hospital and community-based services, as many of the operational divisions deliver services across the continuum of care to ensure continuity of care for patients. The community based services of ACT Health include Early Childhood, Youth and Women's Health; Dental Services, Rehabilitation and Community Care; Mental Health and Alcohol and Drug Services. In addition, Justice Health services are provided within the Territory's detention facilities. ACT Health is a partner in teaching with the Australian National University, the University of Canberra and the Australian Catholic University. Overview of the work area and position: Rehabilitation, Aged and Community Care (RACC) is a vibrant and diverse Division within ACT Health providing multidisciplinary rehab, aged and community based care across a range of settings. This includes Canberra Hospital, Community Health Centres, Village Creek Centre in Kambah, and Independent Living Centre in Weston. Planning is well underway to establish the ACT's first sub-acute rehabilitation hospital on the grounds of the University of Canberra. The new hospital, the University of Canberra Public Hospital (UCPH) is part of the ACT Health's planned network of health facilities designed to meet the needs of our ageing and growing population. Geriatric acute and sub-acute services are provided in two units at Canberra Hospital by multi-disciplinary teams. Reporting to the ward CNCs the Geriatric Care Coordinator's primary role is to work with other health professionals to lead and coordinate safe, appropriate and timely discharge of patients. Eligibility/Other Requirements: Be registered or be eligible for registration with the Australian Health Practitioner Regulation Agency (AHPRA) is mandatory. Minimum of two years experience in geriatric setting is desirable. Prior to commencement successful candidates will be required to undergo a pre-employment Police check.

Contact Officer: Hazel Hurrell (02) 6244 3035 hazel.hurrell@act.gov.au

**Canberra Hospital and Health Services  
Women, Youth and Children  
Womens and Babies**

**Midwifery Group Practice Midwife**

**Registered Nurse Level 2 \$86,944 - \$92,151, Canberra (PN: 22461)**

Gazetted: 09 February 2017

Closing Date: 16 February 2017

Details: About us: ACT Health is a values-led Directorate. Our values guide our day-to-day actions, behaviours, decisions and communications to successfully deliver the best services to meet the needs of our community. They were developed by us, for us and are unique to our work.

Canberra Hospital and Health Services provides acute, sub-acute, primary and community-based health services to the ACT and surrounding region. The key strategic priority for acute services is to deliver timely access to effective and safe hospital care services. The hospital delivers a full range of medical, surgical and obstetric services, including complex procedures in areas such as cardiac surgery, neurosurgery and neonatal intensive care. Strong links exist between hospital and community-based services, as many of the operational divisions deliver services across the continuum of care to ensure continuity of care for patients. The community based services of ACT Health include Early Childhood, Youth and Women's Health; Dental Services, Rehabilitation and Community Care; Mental Health and Alcohol and Drug Services. In addition, Justice Health Services are provided within the Territory's detention facilities. ACT Health is a partner in teaching with the Australian National University, the



University of Canberra and the Australian Catholic University. Overview of the work area and position: Women, Youth and Children Community Health Programs delivers a range of primary health care community-based services to children, families and women. These services include support, education and information; counselling, assessment and screening; early identification and referral; and the delivery of public health programs. Services are delivered within a multi-disciplinary context if not by a multidisciplinary team.

Eligibility/Other Requirements: Be registered or be eligible for registration with the Australian Health Practitioner Regulation Agency (AHPRA); Eligible for membership of the Australian College of Midwives; Must hold a current driver's licence and live within 30 minutes of the Centenary Hospital for Women and Children. Desirable: Completion of Midwifery Practice Review or equivalent. Prior to commencement successful candidates will be required to undergo a pre-employment Police check.

Contact Officer: Christina Wilson (02) 6174 7348 christina.wilson@act.gov.au

## Health

### Canberra Hospital and Health Services

#### **Mental Health, Justice Health, Alcohol and Drug Services Adult Mental Health Services Registered Nurse - Adult Mental Health Unit Registered Nurse Level 2 \$86,944 - \$92,151 , Canberra (PN: 22542)**

Gazetted: 09 February 2017

Closing Date: 16 February 2017

Details: About us: ACT Health is a values-led Directorate. Our values guide our day-to-day actions, behaviours, decisions and communications to successfully deliver the best services to meet the needs of our community. They were developed by us, for us and are unique to our work. Overview of the work area and position: Mental Health, Justice Health, Alcohol and Drug Services (MHJHADS) is a contemporary evidence based service providing high quality mental health care that is guided by principles of Recovery. MHJHADS provide health services directly and through partnerships with community organisations. The services provided range from prevention and treatment to recovery, maintenance of wellbeing and harm minimisation. The participation of the people who use of service, their families and carers is encouraged in all aspects of service planning and delivery. The Division works in partnership with a range of government and non-government service providers to ensure the best possible outcomes for clients. The Division delivers services at a number of locations, including hospital inpatient and outpatient settings, community health centres, detention centres, other community settings including peoples home. These services include: ACT Wide Mental Health Services; Adult Acute Mental Health Services; Adult Community Mental Health Services; Alcohol and Drug Services; Child and Adolescent Mental Health Services (CAMHS), and Justice Health Services. The Adult Mental Health Unit (AMHU) is a 37 bed acute inpatient unit for people with acute mental health issues. The service aims to provide collaborative care involving the consumer, their carers and other key services. MHSSU is a sub-acute 6 bed inpatient unit in the Emergency Department for people requiring extended mental health assessment and or treatment initiation. An exciting opportunity exists within Mental Health, Justice Health, Alcohol and Drug Services for an experienced Registered Nurse to work in the Adult Mental Health Unit at the Canberra Hospital. At this level it is expected that you will provide, under limited supervision, high quality clinical nursing, skills and care to achieve sound outcomes for consumers. It is also an expectation that you will contribute your expertise to the multidisciplinary team, provide supervision to staff at the RN1 level and support the Unit Manager and Clinical Nurse Consultant in change processes. You will be required to undertake professional development, supervision, participate in quality initiatives and contribute to the multidisciplinary team processes.

Eligibility/Other Requirements: Be registered or be eligible for registration with the Australian Health Practitioner Regulation Agency (AHPRA); Minimum of 12 months recent nursing experience in a mental health facility.

Desirable: Post Graduate Qualification in Mental Health Nursing; Current driver's licence. Prior to commencement successful candidates will be required to: undergo a pre-employment Police check; and be registered under the Working with Vulnerable People (Background Checking) Act 2011.

Note: This position is required to work a rotating shift roster, including night shifts.

Contact Officer: Helen Braun (02) 6174 5406 helen.braun@act.gov.au

### Canberra Hospital and Health Services

#### **Mental Health, Justice Health, Alcohol and Drug Services**

#### **Adult Mental Health Services**

#### **Registered Nurse - Adult Mental Health Unit**

#### **Registered Nurse Level 2 \$86,944 - \$92,151, Canberra (PN: 22542)**

Gazetted: 09 February 2017

Closing Date: 16 February 2017



Details: About us: ACT Health is a values-led Directorate. Our values guide our day-to-day actions, behaviours, decisions and communications to successfully deliver the best services to meet the needs of our community. They were developed by us, for us and are unique to our work. Overview of the work area and position: Mental Health, Justice Health, Alcohol and Drug Services (MHJHADS) is a contemporary evidence based service providing high quality mental health care that is guided by principles of Recovery. MHJHADS provide health services directly and through partnerships with community organisations. The services provided range from prevention and treatment to recovery, maintenance of wellbeing and harm minimisation. The participation of the people who use of service, their families and carers is encouraged in all aspects of service planning and delivery. The Division works in partnership with a range of government and non-government service providers to ensure the best possible outcomes for clients. The Division delivers services at a number of locations, including hospital inpatient and outpatient settings, community health centres, detention centres, other community settings including peoples home. These services include: ACT Wide Mental Health Services; Adult Acute Mental Health Services; Adult Community Mental Health Services; Alcohol and Drug Services; Child and Adolescent Mental Health Services (CAMHS), and Justice Health Services. The Adult Mental Health Unit (AMHU) is a 37 bed acute inpatient unit for people with acute mental health issues. The service aims to provide collaborative care involving the consumer, their carers and other key services. MHSSU is a sub-acute 6 bed inpatient unit in the Emergency Department for people requiring extended mental health assessment and or treatment initiation. An exciting opportunity exists within Mental Health, Justice Health, Alcohol and Drug Services for an experienced Registered Nurse to work in the Adult Mental Health Unit at the Canberra Hospital. At this level it is expected that you will provide, under limited supervision, high quality clinical nursing, skills and care to achieve sound outcomes for consumers. It is also an expectation that you will contribute your expertise to the multidisciplinary team, provide supervision to staff at the RN1 level and support the Unit Manager and Clinical Nurse Consultant in change processes. You will be required to undertake professional development, supervision, participate in quality initiatives and contribute to the multidisciplinary team processes.

Eligibility/Other Requirements: Be registered or be eligible for registration with the Australian Health Practitioner Regulation Agency (AHPRA); Minimum of 12 months recent nursing experience in a mental health facility.

Desirable: Post Graduate Qualification in Mental Health Nursing; Current driver's licence. Prior to commencement successful candidates will be required to: undergo a pre-employment Police check; and be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

Note: This position is required to work a rotating shift roster, including night shifts.

Contact Officer: Helen Braun (02) 6174 5406 helen.braun@act.gov.au

## **Population Health, Protection and Prevention**

### **Health Protection Service**

#### **Environmental Health Policy and Projects**

##### **Policy Officer**

**Health Professional Level 3 \$85,967 - \$90,583 (up to \$93,671 on achieving a personal upgrade), Canberra (PN: 29627)**

Gazetted: 09 February 2017

Closing Date: 16 February 2017

Details: About us: ACT Health is a values-led Directorate. Our values guide our day-to-day actions, behaviours, decisions and communications to successfully deliver the best services to meet the needs of our community. They were developed by us, for us and are unique to our work. At ACT Health we are committed to building a culturally diverse workforce and an inclusive workplace. As part of this commitment we strongly encourage people from an Aboriginal or Torres Strait Islander background, or People with Disability, to apply for all positions. Overview of the work area and position: The Environmental Health Policy and Projects team develops and implements public health policy, legislation and programs at the Territory and national levels in relation to food regulation and general environmental health issues including tobacco control and smoke free policy. Under broad direction, you will play a key role in a small team developing and implementing public health policy. The successful applicant will be proactive, flexible, adaptive and comfortable with a changing working environment.

Eligibility/Other Requirements: Tertiary qualification - science based degree in a health related field is mandatory.

Desirable: Previous experience in developing and implementing public health policy. Demonstrated experience in drafting Government correspondence such as briefings, reports and submissions. Prior to commencement successful candidates will be required to undergo a pre-employment Australian Federal Police check.

Note: This is a temporary position available for a period of 12 months.

Contact Officer: Chris Kelly (02) 6205 1701 chris.kelly@act.gov.au

**Canberra Hospital and Health Services  
Women, Youth and Children  
Women, Youth and Children Community Health Programs  
Counsellor**

**Health Professional Level 3 \$85,967 - \$90,583 (up to \$93,671 on achieving a personal upgrade), Canberra (PN: 24105)**

Gazetted: 09 February 2017

Closing Date: 23 February 2017

Details: About us: ACT Health is a values-led Directorate. Our values guide our day-to-day actions, behaviours, decisions and communications to successfully deliver the best services to meet the needs of our community. They were developed by us, for us and are unique to our work. Canberra Hospital and Health Services provides acute, sub-acute, primary and community-based health services to the ACT and surrounding region. The key strategic priority for acute services is to deliver timely access to effective and safe hospital care services. The hospital delivers a full range of medical, surgical and obstetric services, including complex procedures in areas such as cardiac surgery, neurosurgery and neonatal intensive care. Strong links exist between hospital and community-based services, as many of the operational divisions deliver services across the continuum of care to ensure continuity of care for patients. The community based services of ACT Health include Early Childhood, Youth and Women's Health; Dental Services, Rehabilitation and Community Care; Mental Health and Alcohol and Drug Services. In addition, Justice Health Services are provided within the Territory's detention facilities. ACT Health is a partner in teaching with the Australian National University, the University of Canberra and the Australian Catholic University. Overview of the work area and position: Women, Youth and Children Community Health Programs deliver a range of primary health care community-based services to children, families and women. These services include support, education and information; counselling, assessment and screening; early identification and referral; and the delivery of public health programs. Services are delivered within a multi-disciplinary context if not by a multidisciplinary team. The ACT Women's Health Service provides interprofessional and holistic nursing, medical and counselling services to vulnerable women who experience significant barriers to accessing health care due to, for example, the impact of violence, financial hardship, language or cultural differences, disability, sexuality, gender identity, mental health or substance use. In this role you will work collaboratively within the interprofessional team and with other relevant services, to promote a holistic response to addressing the needs of women to improve health and wellbeing outcomes. At this level it is expected that you will provide, under limited supervision, a high level of skilled intake, clinical assessment and therapeutic intervention to women across a range of clinical areas, including individual and group work.

Eligibility/Other Requirements: This position is a protected position and is open to women only as ACT Health, consistent with section 34(2) (i) of the *Discrimination Act 1991*, considers that it is a genuine occupational qualification for a woman to be employed in this position to most effectively provide the counselling service. Comply with ACT Health credentialing requirements for allied health professionals. For Social Work: Tertiary qualification in Social Work. Eligibility for membership of the Australian Association of Social Workers. For Psychology: A minimum of a four or five year accredited tertiary sequence of study in Psychology followed by a one or two year Board approved internship (i.e. 4+2 or 5+1); general Psychology registration with the Psychology Board of Australia (AHPRA); psychology Board of Australia approved Principal and Secondary supervisor for 4+2 Internship and 5+1 program. For Counselling: Eligible qualification pathways: Pathway 1: Minimum five years full-time (or part-time equivalent) sequence of study made up of: Minimum three-year undergraduate Bachelor-level accredited degree in a health-related discipline (Psychology, Social Work, Occupational Therapy or other discipline considered relevant) (ii) Minimum two year full-time (or part-time equivalent) post-graduate study in counselling via a Psychotherapy and Counselling Federation of Australia (PACFA) or Australian Counselling Association (ACA) accredited course; (iii) Three-year part-time Australian and New Zealand Association of Psychotherapy (ANZAP) training in the Conversational Model. Pathway 2: Minimum three-year undergraduate Bachelor of Counselling degree via a PACFA or ACA accredited course, and (i) Minimum one-year full-time (or part-time equivalent) post-graduate study in counselling via a PACFA or ACA accredited course or (ii) Three-year part-time ANZAP training in the Conversational Model. Demonstrated evidence of eligibility for listing on the Australian Register of Counsellors and Psychotherapists (ARCAP) as either a Division A PACFA minimum Clinical Registrant or Division B ACA minimum Level 3. Prior to commencement successful candidates will be required to undergo a pre-employment Police check.

Notes: This position is part-time at 31.97 hours per week and the full-time salary noted above will be pro-rata.

Contact Officer: Anna Weatherly (02) 6205 2080 [anna.weatherly@act.gov.au](mailto:anna.weatherly@act.gov.au) or Nikki Goddard (02) 6205 1078 [nikki.goddard@act.gov.au](mailto:nikki.goddard@act.gov.au)

**Canberra Hospital and Health Services**

**Mental Health, Justice Health, Alcohol and Drug Services**

**Child and Adolescent Mental Health**

**Mental Health IMPACT Liaison Officer**

**Health Professional Level 3 \$85,967 - \$90,583 (up to \$93,671 on achieving a personal upgrade), Canberra (PN: 17213)**

Gazetted: 09 February 2017

Closing Date: 16 March 2017

Details: ACT Health is a values-led Directorate. Our values guide our day-to-day actions, behaviours, decisions and communications to successfully deliver the best services to meet the needs of our community. They were developed by us, for us and are unique to our work. Overview of the work area and position: Mental Health, Justice Health, Alcohol and Drug Services (MHJHADS) provides health services directly and through partnerships with community organisations. The services provided range from prevention and treatment to recovery, maintenance and harm minimisation. Consumer and carer participation is encouraged in all aspects of service planning and delivery. The Division works in partnership with consumers, carers and a range of government and non-government service providers to ensure the best possible outcomes for clients. The Division delivers services at a number of locations, including hospital inpatient and outpatient settings, community health centres, detention centres, other community settings including peoples home. These services include: ACT Wide Mental Health Services (ACT Wide MHS); Adult Community Mental Health Services (ACMHS); Adult Acute Mental Health Services (AAMHS); Alcohol and Drug Services (ADS); Child and Adolescent Mental Health Services (CAMHS); and Justice Health Services (JHS). Child and Adolescent Mental Health Services (CAMHS), Perinatal Mental Health Consultation Service (PMHCS) provides mental health assessment, treatment and other services including support, advice and referrals for women from conception to 12 months after giving birth experiencing moderate to severe mental health issues. As the IMPACT (Integrated Multi-agencies for Parents and Children Together) Liaison Officer for the division, the health professional would be required to consult and liaise with adult mental health teams and other community agencies/groups to develop positive and constructive partnerships for the service provision and support of vulnerable families.

The role will also require the team member to undertake professional development and supervision, provide support to HP1 and HP2 clinicians, participate in quality initiatives and contribute to the multidisciplinary team processes.

Eligibility/Other Requirements: Be registered or be eligible for registration with the Australian Health Practitioner Regulation Agency (AHPRA; Tertiary qualifications or equivalent in Psychology, Social Work or Occupational Therapy with current ACT registration and eligibility for membership of the appropriate professional organisation.); Must hold a current driver's licence; Must be registered under the *Working for Vulnerable People Act 2011*; and Applicants must have a minimum of 12 months paid work experience, post qualification in a related/relevant organisation/service. If practising clinically (providing direct clinical care to patients or supervising staff providing direct clinical care to patients) as an allied health professional in any capacity at any time in ACT Health facilities, the person occupying this position will be required to comply with ACT Health credentialing requirements for allied health professionals. Initial credentialing is completed following a pre-offer for a position, prior to any appointment being made. Prior to commencement successful candidates will be required to undergo a pre-employment Police check. Experience in working with client's who have mental health issues and co-morbid social issues is desirable.

Note: This part-time temporary position is available from March 2017 until 31 August 2017 at 18:22 hours per week. Responses to the selection criteria should be no more than two pages. Selection may be based on application only. The salary above will be paid pro rata for part-time hours.

Contact Officer: Cathy Ringland (02) 6205 1469 cathy.ringland@act.gov.au

**Canberra Hospital and Health Services**

**Mental Health, Justice Health, Alcohol and Drug Services**

**Alcohol and Drug Program**

**Health Professional - Alcohol and Drug Program**

**Health Professional Level 3 \$85,967 - \$90,583 (up to \$93,671 on achieving a personal upgrade), Canberra (PN: 29215)**

Gazetted: 09 February 2017

Closing Date: 16 February 2017

Details: ACT Health is a values-led Directorate. Our values guide our day-to-day actions, behaviours, decisions and communications to successfully deliver the best services to meet the needs of our community. They were

developed by us, for us and are unique to our work. Overview of the work area and position: The Alcohol and Drug Service is a multidisciplinary service within the ACT Health providing a range of specialist services for people affected by alcohol and other drug use. The Alcohol and Drug Service is a contemporary, evidence based service providing high quality care, guided by principles of harm minimisation. This position is a part of the Alcohol and Drug Service Consultation and Liaison Service. This service supports people with substance use disorders within Canberra Hospital Health Services. This position works in collaboration with individuals with both mental health and substance use disorders and at the divisional level to ensure individuals have positive health outcomes. This position works with ACT Mental Health Services to build the capacity of health care providers to work effectively with people with mental health disorders and alcohol and other drugs issues. All team members are required to undertake professional development and supervision, participate in quality initiatives and contribute to the multidisciplinary team processes.

Eligibility/Other Requirements: Previous clinical experience is essential. Preparedness to attain Alcohol and Other Drug competencies as required by the Minimum Qualifications Strategy. Current driver's licence. For Social Work: Tertiary qualification in Social Work; and Eligibility for membership of the Australian Association of Social Workers. For Psychology: A minimum of a four or five year accredited tertiary sequence of study in Psychology followed by a one or two year Board approved internship (i.e. 4+2 or 5+1); General Psychology registration with Australian Health Practitioner Regulation Agency (AHPRA); Psychology Board of Australia approved Principal and Secondary supervisor for 4+2 Internship. For Counselling: Pathway 1, minimum five-year full-time (or part-time equivalent) sequence of study made up of: (i) Minimum three-year undergraduate Bachelor-level accredited degree in a health-related discipline (psychology, social work, occupational therapy or other discipline considered relevant) AND (ii) Minimum two-year full-time (or part-time equivalent) post-graduate study in counselling via a Psychotherapy and Counselling Federation of Australia (PACFA) or Australian Counselling Association (ACA) accredited course; OR (iii) Three-year part-time Australian and New Zealand Association of Psychotherapy (ANZAP) training in the Conversational Model. Pathway 2: Minimum three-year undergraduate Bachelor of Counselling degree via a PACFA or ACA accredited course AND (i) Minimum one-year full-time (or part-time equivalent) post-graduate study in counselling via a PACFA or ACA accredited course OR (ii) Three-year part-time ANZAP training in the Conversational Model. Demonstrated evidence of eligibility for listing on the Australian Register of Counsellors and Psychotherapists (ARCAP) as either a Division A PACFA minimum Clinical Registrant or Division B ACA minimum Level 3. Prior to commencement successful candidates will be required to: have current registration issued under the *ACT Working with Vulnerable People Act 2011*; and undergo a pre-employment Police check. For further information on Working with Vulnerable People registration refer to -

[https://www.accesscanberra.act.gov.au/app/answers/detail/a\\_id/1804](https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804)

Note: This position may be required to participate in overtime, on call and/or rotation roster.

Contact Officer: Daniel Panozzo (02) 6174 8349 [daniel.panozzo@act.gov.au](mailto:daniel.panozzo@act.gov.au)

### **Canberra Hospital and Health Services**

#### **Mental Health, Justice Health, Alcohol and Drug Services**

#### **Alcohol and Drug Program**

#### **Counsellor**

**Health Professional Level 3 \$85,967 - \$90,583 (up to \$93,671 on achieving a personal upgrade), Canberra (PN: 23960)**

Gazetted: 09 February 2017

Closing Date: 16 February 2017

Details: ACT Health is a values-led Directorate. Our values guide our day to day actions, behaviours, decisions and communications to successfully deliver the best services to meet the needs of our community. They were developed by us, for us and are unique to our work. Overview of the Work Area and Position: The Alcohol and Drug Service is a multidisciplinary service within the ACT Health providing a range of specialist services for people affected by alcohol and other drug use. The Alcohol and Drug Service is a part of the division of Mental Health, Justice Health and Alcohol and Drug Services (MHJHADS), which is a contemporary, evidence based service providing high quality care, guided by principles of harm minimisation. The 10 bed Inpatient Withdrawal Service is available for people with substance use disorders who can be admitted for 5 – 7 days for supervised 24 hour medical withdrawal. The team consists of doctors, nurses, social workers, counsellors, psychologists, art therapist and administration staff who work together to support people requiring medically supervised withdrawal. This service also supports people with ongoing referrals to other alcohol and drug services as required. This counselling position provides counselling to people admitted to this unit. This role utilises a client-centred, stepped, integrated model of treatment. In offering client centred care, clinicians work collaboratively with clients in such a way that

respects their experience, expertise, perceptions and goals. Client centred care appreciates that clients have the right to set their own goals, draw their own conclusions and make their own choices about treatment.

**Eligibility/Other Requirements:** This role is a mandatory qualified position and will require recent demonstrated experience in the provision of comprehensive assessments, counselling and group work to adults. The successful applicant will have qualifications which comply with ACT Health credentialing requirements for allied health professionals. All team members are required to undertake professional development and supervision, participate in quality initiatives and contribute to the multidisciplinary team processes. For Social Work: Tertiary qualification in Social Work; and Eligibility for membership of the Australian Association of Social Workers. For Psychology: A minimum of a 4- or 5- year accredited tertiary sequence of study in Psychology followed by a one or two year Board approved internship (i.e. 4+2 or 5+1); General Psychology registration with AHPRA; and Psychology Board of Australia approved Principal and Secondary supervisor for 4+2 Internship. For Counselling: Eligible qualification pathways - Pathway 1: Minimum five-year full-time (or part-time equivalent) sequence of study made up of: (i) Minimum three-year undergraduate Bachelor-level accredited degree in a health-related discipline (psychology, social work, occupational therapy or other discipline considered relevant) AND (ii) Minimum two-year full-time (or part-time equivalent) post-graduate study in counselling via a Psychotherapy and Counselling Federation of Australia (PACFA) or Australian Counselling Association (ACA) accredited course; OR (iii) Three-year part-time Australian and New Zealand Association of Psychotherapy (ANZAP) training in the Conversational Model. Pathway 2: Minimum three-year undergraduate Bachelor of Counselling degree via a PACFA or ACA accredited course AND (i) Minimum one-year full-time (or part-time equivalent) post-graduate study in counselling via a PACFA or ACA accredited course OR (ii) Three-year part-time ANZAP training in the Conversational Model. Demonstrated evidence of eligibility for listing on the Australian Register of Counsellors and Psychotherapists (ARCAP) as either a Division A PACFA minimum Clinical Registrant or Division B ACA minimum Level 3. Desirable: Current driver's licence. Prior to commencement successful candidates will be required to: have current registration issued under the *ACT Working with Vulnerable People Act 2011*; and undergo a pre-employment Australian Federal Police check.

Contact Officer: Daniel Panozzo (02) 6244 2591 daniel.panozzo@act.gov.au

## **Corporate**

### **Deputy Director-General Corporate**

#### **Personal Assistant to Deputy Director-General Corporate**

#### **Administrative Services Officer Class 6 \$78,644 - \$90,006, Canberra (PN: 23595, expected vacancy)**

Gazetted: 09 February 2017

Closing Date: 16 February 2017

**Details:** ACT Health is a values-led Directorate. Our values guide our day to day actions, behaviours, decisions and communications to successfully deliver the best services to meet the needs of our community. They were developed by us, for us and are unique to our work. Overview of the work area and position: The Corporate Division provides ACT Health wide non-clinical strategic and operational services and is critical to the effective provision of health services. The Corporate Division consists of the following Branches: Business Performance Information and Decision Support; Business Support Services; Finance; Health Infrastructure Services; Information, Communications and Technology; and People and Culture. The Deputy Director-General, Corporate, oversees and manages the above mentioned Branches. The Deputy Director-General is supported by a Business Manager, Executive Officer and Personal Assistant. This position will involve you using your knowledge and skills to provide administrative support in a high pressure working environment. It is expected in this position you will provide high level support to the Deputy Director-General through the management and monitoring of the diary, inbox and incoming phone calls. In addition you will be responsible for the processing of invoices, credit card reconciliation and travel arrangements for the DDG and other executives within the Division where required. The Personal Assistant will work together with the Business Manager and Executive Officer to manage the day to day operations and workflow of the office.

**Eligibility/Other Requirements:** Prior to commencement successful candidates will be required to undergo a pre-employment Australian Federal Police check. Previous experience working in an executive office and knowledge of HPRM is desirable.

**Note:** This position is currently located in Canberra City however it is anticipated that the office will be relocating to Woden within this three month period. The successful applicant may be selected based on written application only.

Contact Officer: Sallyanne Pini (02) 6205 4689 sallyanne.pini@act.gov.au

## **Quality, Governance and Risk**

**Clinical Safety and Quality**

**Quality Improvement Team**

**Administrative Support Officer**

**Administrative Services Officer Class 4 \$65,671 - \$71,108, Canberra (PN: 04674)**

Gazetted: 09 February 2017

Closing Date: 16 February 2017

Details: ACT Health is a values-led Directorate. Our values guide our day-to-day actions, behaviours, decisions and communications to successfully deliver the best services to meet the needs of our community. They were developed by us, for us and are unique to our work. Overview of the work area and position: The role of the Clinical Safety and Quality Unit (CSQU) is to promote and facilitate a culture of excellence, innovation, education and research in healthcare improvement through a framework designed for the delivery of a safe and reliable healthcare system. This is achieved through: Safeguarding the high standards of care through the development of supporting policies, procedures, consumer engagement strategies, reporting and investigating reported incidents and communicating themed patient safety issues and risks to the organisation; Continually improving the quality of the services through active teaching, coaching, facilitation of improvement programs and the provision of information for service improvement. This role will provide administrative support across the Unit, including secretariat support for a number of key committees and leave support for senior administrative positions.

Eligibility/Other Requirements: Prior to commencement successful candidates will be required to undergo a pre-employment Australian Federal Police check. Experience in an administrative role, preferably within a health related setting is highly desirable.

Note: This is a temporary position available for six months with the possibility of extension and/or permanency from this process.

Contact Officer: Jean Robertson (02) 6244 2679 jean.i.robertson@act.gov.au

**Canberra Hospital and Health Services**

**Surgery and Oral Health**

**Medical Staff**

**Office Manager**

**Administrative Services Officer Class 4 \$65,671 - \$71,108, Canberra (PN: 12013)**

Gazetted: 09 February 2017

Closing Date: 16 February 2017

Details: ACT Health is a values-led Directorate. Our values guide our day-to-day actions, behaviours, decisions and communications to successfully deliver the best services to meet the needs of our community. They were developed by us, for us and are unique to our work. Overview of the work area and position: The Division of Surgery, Oral Health is responsible for delivering inpatient and outpatients surgical and medical imaging services and prevention and treatment dental health programs for children, targeted youth and adults of the ACT and surrounding region. The Division includes Surgical Bookings and Pre-Admission Clinic, Anaesthesia, Pain Management Unit, Operating Theatres, Post-Anaesthetic Care Unit, Day Surgery Unit and Admissions/Extended Day Surgery Unit, Ophthalmology, specialist surgical ward areas, medical and nursing Outpatient services, Shock Trauma Service, Trauma and Orthopaedic Research Unit and the ACT Dental Health Program. The Trauma and Orthopaedic Research Unit (TORU) is located within the Canberra Hospital. TORU was established by Professor Paul Smith and Dr Damian McMahon with the mission to undertake innovative trauma, orthopaedic and related research in clinical and basic sciences in order to advance the body of knowledge and improve clinical outcomes of musculoskeletal diseases. TORU has a clinical arm and a laboratory arm. The clinical arm is based at TCH and involves clinicians, research staff and graduate and post-graduate students in a range of projects. The laboratory arm has research facilities at the John Curtin School of Medical Research at the Australian National University and at TCH. These two laboratories are able to provide the nexus between clinical and laboratory research work that is so critical to translational research.

TORU supports orthopaedics by providing research teaching and mentorship for clinical staff and students and is part of the ANU Medical School. TORU supervises higher degree candidates including PhD, MPhil as well as honours and medical student research projects. The leadership team includes staff, clinical associates and ANU academics.

Eligibilities/Other Requirements: Prior to commencement successful candidates will be required to undergo a pre-employment Police check.

Contact Officer: Shannon Dougan (02) 6244 4175 shannon.dougan@act.gov.au

**Population Health, Protection and Prevention**

**Health Protection Service**

**ACT Government Analytical Lab**

**Microbiologist**

**Health Professional Level 2 \$60,871 - \$83,563, Canberra (PN: 26173)**

Gazetted: 09 February 2017

Closing Date: 23 February 2017

Details: About us: ACT Health is a values-led Directorate. Our values guide our day to day actions, behaviours, decisions and communications to successfully deliver the best services to meet the needs of our community. They were developed by us, for us and are unique to our work. Overview of the work area and position: ACTGAL (ACT Government Analytical Lab) comprises the three following functional units and currently holds a Quality Management System certified to AS ISO 9001. Toxicology and Forensic Chemistry. The Toxicology and Forensic Chemistry Unit is accredited to ISO 17025 in the field of Forensic Science. The Unit provides analytical support for forensic investigations relating to drugs and poisons and expert opinion to relevant ACT courts. Specifically the service provided includes:

Toxicology to support:

- coronial investigations
- ACT legislation including the Road Transport Act
- drug treatment programs

Forensic chemistry to support:

- Controlled substances legislation
- Clandestine Laboratory Investigations

Environmental Chemistry:

The Environmental Chemistry unit is accredited to ISO 17025 in the field of Chemical Testing and provides the following services:

- Monitoring of ambient air quality in the ACT for compliance with the Ambient Air Quality National Environmental Protection Measure
- Asbestos identification and fibre counting on a fee for service basis

Microbiology:

The Microbiology Unit is accredited to ISO 17025 in the field of Biological Testing and provides the following services:

- Regulatory microbiological analysis as required under various ACT Acts and regulations
- In partnership with Environmental Health identify sources of food poisoning
- Microbiological analysis of food and water on a fee for service basis

Eligibility/Other Requirements: Bachelor degree in Science. Must hold a current driver's licence. A major in Microbiology is highly desirable. Prior to commencement successful candidates will be required to undergo a pre-employment Police check.

Note: This is a temporary position available for a period of eight months. This position is for a Microbiologist, responsible for carrying out the routine operations of the Microbiology Unit and maintaining accreditation to ISO 17025.

Contact Officer: Deborah Denehy (02) 6205 8707 [deborah.denehy@act.gov.au](mailto:deborah.denehy@act.gov.au)

**Canberra Hospital and Health Services**

**Rehabilitation, Aged and Community Care**

**Community Care Program**

**Health Professional**

**Health Professional Level 2 \$60,871 - \$83,563, Canberra (PN: 25909)**

Gazetted: 09 February 2017

Closing Date: 16 February 2017

Details: About us: ACT Health is a values-led Directorate. Our values guide our day to day actions, behaviours, decisions and communications to successfully deliver the best services to meet the needs of our community. They were developed by us, for us and are unique to our work. Overview of the work area and position: Community Care Occupational Therapy services are offered from community health centres and in patient homes across the ACT. The Community Care Occupational Therapy service offers assessment and interventions relating to assistive technology and home modifications for clients aged 18+ years. Clients vary in their medical conditions and may include people with neurological conditions, orthopaedic conditions, complex medical conditions and frail aged.

Community Care Occupational Therapy provides services for National Disability Insurance Scheme participants as well as Commonwealth Home Support Program clientele.

Eligibility/Other Requirements: Degree in Occupational Therapy, or recognised equivalent. Registration with Occupational Therapy Board of Australia. A current driver's licence. Prior to commencement successful candidates will be required to undergo a pre-employment Police check. Experience working with participants of the National Disability Insurance Scheme and experience working with participants of the Commonwealth Home Support Program is desirable.

Note: This is a temporary position available for a period of ten months.

Contact Officer: Lucy Coventry (02) 6205 1900 [lucy.coventry@act.gov.au](mailto:lucy.coventry@act.gov.au)

### **Canberra Hospital and Health Services**

#### **Mental Health, Justice Health, Alcohol and Drug Services**

#### **Adult Community Mental Health Services**

#### **Allied Health Assistant - Mental Health Team**

#### **Allied Health Assistant 3 \$60,212 - \$66,823, Canberra (PN: 37822)**

Gazetted: 09 February 2017

Closing Date: 16 February 2017

Details: About us: ACT Health is a values-led Directorate. Our values guide our day-to-day actions, behaviours, decisions and communications to successfully deliver the best services to meet the needs of our community. The core values of Care, Excellence, Collaboration and Integrity were developed by us, for us and are unique to our work. Mental Health, Justice Health and Alcohol and Drug Services (MHJHADS) provide health services directly and through partnerships with community organisations. The services provided range from prevention and treatment to recovery, maintenance of wellbeing and harm minimisation. The participation of people accessing our services, their families and carers is encouraged in all aspects of service planning and delivery. The Division works in partnership with a range of government and non-government service providers to ensure the best possible outcomes for clients. The Division delivers services at a number of locations, including hospital inpatient and outpatient settings, community health centres, detention centres, other community settings including peoples home. These services include: Rehabilitation and Specialty Mental Health Services; Adult Acute Mental Health Services; Adult Community Mental Health Services; Alcohol and Drug Services; Child and Adolescent Mental Health Services (CAMHS), and Justice Health Services. Overview of the work area and position: The AHA position is based in the City Mental Health Team, a multidisciplinary team that is part of Adult Community Mental Health Services. AHAs working within MHJHADS are required to, under direction of the relevant members of the clinical team, support people to achieve their personal recovery goals as identified in their Recovery Plan. Adult Community Mental Health Services provide services for people aged over 18 years and operate from the five Community Health Centres in the ACT, with a strong focus on the provision of timely and effective mental health interventions.

Eligibility/Other Requirements: Certificate IV in Mental Health or Allied Health Assistance (or equivalent qualification) plus relevant experience. (An employee with a relevant Diploma or higher qualification or who has demonstrated equivalent competencies will be eligible to commence on the second pay point. Appointment or advancement to the 3rd pay point will only be available to an employee with a relevant Diploma or higher qualification, or who has demonstrated that they have the equivalent competencies). Current driver's licence.

Desirable: Minimum of one years experience in mental health. Prior to commencing in this role, a National Police Check will be conducted and a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* will be required. For further information on Working with Vulnerable People registration refer to - [https://www.accesscanberra.act.gov.au/app/answers/detail/a\\_id/1804](https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804).

Contact Officer: John Acs (02) 6205 1338 [john.acs@act.gov.au](mailto:john.acs@act.gov.au)

### **Population Health**

#### **Health Protection Service**

#### **ACT Government Analytical Lab**

#### **Technical Officer**

#### **Technical Officer Level 1 \$53,911 - \$56,521, Canberra (PN: 24701, expected vacancy)**

Gazetted: 09 February 2017

Closing Date: 16 February 2017

Details: ACT Health is a values-led Directorate. Our values guide our day-to-day actions, behaviours, decisions and communications to successfully deliver the best services to meet the needs of our community. They were developed by us, for us and are unique to our work. The successful applicant will be required to: Prepare and



sterilise media, equipment and glassware for use in the laboratory and carry out quality control testing of all media, reagents and equipment; With limited supervision perform simple prescribed technical tests and procedures; Collect and prepare samples for analysis; Keep complete and accurate records of all media making and quality control procedures; and Undertaking other duties appropriate to this level of classification which contribute to the operation of the section.

Eligibility/Other Requirements: Current driver's licence. Prior to commencement successful candidates will be required to undergo a pre-employment Australian Federal Police check. Desirable: To be successful in this position, it is expected that the successful candidate will have the following attributes: a high level of attention to detail and the ability and willingness to accept responsibility for work conducted; an ability to consistently work within a quality system and assist in the maintenance of that quality system; and an ability to work, both as part of a small collaborative team, and independently.

Note: This position is temporary commencing ASAP until September 2017.

Contact Officer: Deborah Denehy (02) 6205 8707 [deborah.denehy@act.gov.au](mailto:deborah.denehy@act.gov.au)

### **Canberra Hospital and Health Services**

#### **Clinical Support Service**

#### **Clinical Records**

#### **Clinical Records Officer**

#### **Administrative Services Officer Class 2 \$52,208 - \$57,648, Canberra (PN: 32108)**

Gazetted: 09 February 2017

Closing Date: 16 February 2017

Details: About us: ACT Health is a values-led Directorate. Our values guide our day to day actions, behaviours, decisions and communications to successfully deliver the best services to meet the needs of our community. They were developed by us, for us and are unique to our work. Overview of the work area and position: The community-based Clinical Records Unit are seeking an experienced and highly motivated Clinical Records Officer to join our team. The successful applicant will have demonstrated ability to work with an electronic patient information system and storage and retrieval system for clinical records, in addition to excellent communication skills, attention to detail, and the ability to work individually and as part of a team.

Eligibility/Other Requirements: Prior to commencement successful candidates will be required to undergo a pre-employment Police check.

Note: This is a temporary position available for a period of 12 months.

Contact Officer: Jodie Mackenzie (02) 6205 7369 [jodie.mackenzie@act.gov.au](mailto:jodie.mackenzie@act.gov.au)

### **Canberra Hospital and Health Services**

#### **Medicine**

#### **Canberra Sexual Health Centre**

#### **Administration Support**

#### **Administrative Services Officer Class 2 \$52,208 - \$57,648, Canberra (PN: 37798)**

Gazetted: 09 February 2017

Closing Date: 16 February 2017

Details: About us: ACT Health is a values-led Directorate. Our values guide our day to day actions, behaviours, decisions and communications to successfully deliver the best services to meet the needs of our community. They were developed by us, for us and are unique to our work. Overview of the Work Area and Position: The Canberra Sexual Health Centre (CSHC) is a free service and Canberra's leading clinic for the testing and treatment of sexually transmissible infections. As a specialist clinic, it provides confidential and high quality professional and non-judgemental care, giving the community access to the latest information, advice and treatments. Under general direction this position provides administrative support to the CSHC and staff, including development and documentation of processes, forms and databases and processing paperwork for enrolled patients, record keeping and booking patient appointments.

Eligibility/Other Requirements: Prior to commencement successful candidates will be required to undergo a pre-employment Police check.

Note: This is a permanent part-time position for three days a week at 22.03 hours per week.

Contact Officer: Melissa Warylo (02) 6244 2063 [melissa.warylo@act.gov.au](mailto:melissa.warylo@act.gov.au)

### **Justice and Community Safety**

**Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>  
Applications can be sent via email to: [jobs@act.gov.au](mailto:jobs@act.gov.au)**

**ACT Corrective Services**

**Community Corrections**

**Probation and Parole**

**Senior Manager, Operations**

**Senior Officer Grade A \$135,384, Canberra (PN: 45877)**

Gazetted: 3 February 2017

Closing Date: 10 February 2017

Details: ACT Corrective Services (ACTCS) is seeking applications for the role of Operations Manager (Senior Officer Grade A) in Community Corrections. Community Corrections delivers best practice offender management in the Australian Capital Territory. The successful candidate will have a sound understanding of operations within Community Corrections, including Probation, Parole, Community Service Work and Sentence Administration Section while providing a high level of professional supervision to Team Leaders. You will also ensure the management of the practice fully supports the implementation of ACTCS Business Plan and the delivery of Community Corrections Work Plans. The successful candidate will develop, implement and manage systems and processes that fully support the management of the practice. They will also develop and update as required, a comprehensive training plan based on best practice case management and program delivery for Community Corrections and manage high level stakeholder relationships with internal and external parties. Additionally, the successful candidate will provide high level advice to executive staff on Australian and international developments in the field of community corrections, provide high level guidance to Managers regarding workload and prepare high quality reports, submissions, briefs and correspondence on a number of complex technical or policy issues for the Executive Director, Chief Executive or Minister. Applicants are required to submit five items: ACT Government Application Cover Sheet; Statement of Claims against the Selection Criteria; current resume; the names and contact details of two referees; and a copy of their driver's licence (if they have one). Ideally, one of the referees should be a current supervisor.

Eligibility/other Requirements: Tertiary qualifications in a relevant discipline and experience working with offenders are highly desirable. Current driver's licence is desirable. The successful candidate will be required to undergo a pre-employment Police check. Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* is essential. For further information on Working with Vulnerable People registration refer to -

[https://www.accesscanberra.act.gov.au/app/answers/detail/a\\_id/1804](https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804)

Note: This is a temporary position available for a period of six months with the possibility of extension.

Contact Officer: Diane Joseph (02) 6207 0865 [diane.joseph@act.gov.au](mailto:diane.joseph@act.gov.au)

**ACT Corrective Services**

**Community Corrections**

**Probation and Parole**

**Practice Manager**

**Senior Professional Officer Grade A \$135,384, Canberra (PN: 34756)**

Gazetted: 03 February 2017

Closing Date: 10 February 2017

Details: ACT Corrective Services (ACTCS) is seeking applications for the role of Practice Manager (Senior Professional Officer Grade A), in Community Corrections. The successful candidate will ensure the management of the practice fully supports the delivery of best practice offender management (e.g. through the development and implementation of systems and processes). The successful candidate will also ensure Community Corrections staff are enabled to deliver best practice offender management (e.g. through a comprehensive approach to training and building the capacity of managers to lead thoughtfully and confidently). Additionally, the successful candidate will develop and maintain networks across government, non-government and relevant peak bodies. Another key function of this role is the provision of high level advice to executive staff on Australian and international developments in the field of community corrections. To be eligible, applicants must have qualifications in Law, Criminal Justice, Social Work, Psychology or a related discipline. Community Corrections delivers best practice offender management in the Australian Capital Territory. Applicants are required to submit five items: ACT Government Application Cover Sheet; Statement of Claims against the Selection Criteria; current resume; the

names and contact details of two referees; and a copy of their driver's licence (if they have one). Ideally, one of the referees should be a current supervisor.

Eligibility/other Requirements: Tertiary qualifications in a relevant discipline and experience working with offenders are highly desirable. Current driver's licence is desirable. The successful candidate will be required to undergo a pre-employment Police check. Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* is essential. For further information on Working with Vulnerable People registration refer to -

[https://www.accesscanberra.act.gov.au/app/answers/detail/a\\_id/1804](https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804)

Note: This is a temporary position available for a period of six months with the possibility of extension.

Contact Officer: Diane Joseph (02) 6207 0865 [diane.joseph@act.gov.au](mailto:diane.joseph@act.gov.au)

## **Corporate**

### **Capital Works and Infrastructure**

#### **Infrastructure**

##### **Assistant Manager, Infrastructure**

##### **Senior Officer Grade C \$98,977 - \$106,542, Canberra (PN: 07706)**

Gazetted: 07 February 2017

Closing Date: 14 February 2017

Details: Capital Works and Infrastructure is seeking a highly motivated, well organised person who possesses high level leadership skills, sound communication skills and demonstrated stakeholder management skills to provide high level customer services across the Justice and Community Safety Directorate. The successful applicant will assist the Manager, Infrastructure Specialist, in the development, implementation and monitoring of strategic policy and operational procedures in relation to the management of Directorate's property portfolio in accordance with ACT Government Policy Framework. The Directorate's property base includes both operational facilities and commercial office accommodation.

Eligibility/Other Requirements: Experience in managing the delivery of facilities management, property and accommodation services, including the development and implementation of relevant policies and procedures is highly desirable. Certificate IV or Diploma in Project Management is desirable. Certificate IV or Diploma in Procurement and Contract Management is desirable. Driver's licence is essential.

Note: This is a temporary position available for a period of six months with the possibility of extension of up to 12 months and/or permanency from this process.

Contact Officer: Luigina Corich (02) 6205 0284 [luigina.corich@act.gov.au](mailto:luigina.corich@act.gov.au)

## **ACT Corrective Services**

### **Community Corrections**

#### **Community Service Work Unit**

##### **Community Service Work Supervisor**

##### **Administrative Services Officer Class 3 \$59,152 - \$63,661, Canberra (PN: 10188)**

Gazetted: 03 February 2017

Closing Date: 10 February 2017

Details: Community Corrections of ACT Corrective Services (ACTCS) are seeking expressions of interest from highly motivated and suitable individuals who are interested in joining the Community Service Work Unit as a Community Service Work Supervisor. The Community Service Work Unit supervises offenders in the community that have been sentenced to community service work as a condition of a Court Order. They are also tasked with the maintenance of tools, equipment and vehicles required to complete community service work. The successful applicant will be expected to demonstrate the ability to supervise and work with clients and possess well developed interpersonal, organisational and communication skills necessary to build rapport with a diverse range of stakeholders.

Eligibility/Other Requirements: The duties of this role are currently undertaken via rotating roster arrangements. The current rostering arrangement would require the successful applicant to work on rotating days, including Monday, Tuesday, Wednesday, Thursday and Saturday, varying each week. Previous experience working in the trade or construction industries is highly desirable and a current driver's licence is mandatory, with the ability to manoeuvre a large van and trailer. Eligible persons may be required to undergo a Police Check. Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* is required. For further information on Working with Vulnerable People registration refer to -

[https://www.accesscanberra.act.gov.au/app/answers/detail/a\\_id/1804](https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804)

Note: This is a temporary position available for up to six months with the possibility of extension. This position is part-time at 16:40 hours per week.

Contact Officer: Peter Kenna (02) 6207 1560 [pete.kenna@act.gov.au](mailto:pete.kenna@act.gov.au)

### **Transport Canberra and City Services**

**Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>**

**Applications can be sent via email to: [jobs@act.gov.au](mailto:jobs@act.gov.au)**

#### **City Services**

##### **Birrigai**

##### **Finance and Administration Manager**

##### **Administrative Services Officer Class 6 \$78,644 - \$90,006, Canberra (PN: 38170)**

Gazetted: 03 February 2017

Closing Date: 24 February 2017

Details: Birrigai is seeking an experienced Finance and Administration Manager to administer the bookings, finance, catering and cleaning operations. Birrigai offers a range of outdoor activities, and cultural and environmental education programs to ACT, regional, and national Preschool to Year 12 students from both the Government and non-government education sectors. Birrigai also provides services to a range of community and corporate groups. Birrigai is able to offer onsite accommodation for up to 180 people with self or fully catered options. Please note that Birrigai is located 15 kilometres from Tuggeranong in southern Canberra. A reliable vehicle is essential as there is no public transport to Birrigai. A travel allowance is paid to staff working at Birrigai. Eligibility/other Requirements: Relevant qualifications in accounting or progress towards an accounting certificate or higher is highly desirable.

Note: This is a temporary position available until 15 September 2017 with the possibility of extension and/or permanency from this process. Selection may be based on written application and referee reports only. Interviews may not be held. Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* is required. For further information on Working with Vulnerable People registration refer to - [https://www.accesscanberra.act.gov.au/app/answers/detail/a\\_id/1804](https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804)

Contact Officer: Martin Hine (02) 6205 2005 [martin.hine@ed.act.edu.au](mailto:martin.hine@ed.act.edu.au)

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

#### **City Services**

##### **Yarralumla Nursery**

##### **Finance**

##### **Finance and Administration Officer**

##### **Administrative Services Officer Class 4 \$65,671 - \$71,108, Canberra (PN: 14634)**

Gazetted: 06 February 2017

Closing Date: 20 February 2017

Details: Yarralumla Nursery is the largest production nursery in the Southern Tablelands. We are currently seeking an innovative, motivated and suitably experience person to fill the position of Administration and Finance Officer. The successful applicant must display a sound knowledge of financial management policies, practices and procedures and will display high quality customer service practices. Duties include, but are not limited to; financial reporting, processing of accounts payable and receivable and providing administrative support for the Nursery. The successful applicant must be able to demonstrate the ability to contribute positively within a team environment and work independently with limited supervision where required. The Yarralumla Nursery is committed to the ACT Government values, code of conduct and respect and equity framework. They are core components of a positive culture and inclusive working environment.

Eligibility/other Requirements: It is desirable that the successful applicant hold a class C drivers licence.

Note: This is a temporary position available until 15 September 2017 with the possibility of extension and/or permanency from this process. Selection may be based on written application and referee reports only. Interviews may not be held.

Contact Officer: Jennifer Everett (02) 6207 2453 [jennifer.everett@act.gov.au](mailto:jennifer.everett@act.gov.au)

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

**Strategy Innovation and Customer Experience**

**Schools Program, Active Travel and Asset Strategy**

**Director Asset, Schools and Active Travel**

**Executive Level 1.2 \$207,488 - \$216,372 depending on current superannuation arrangements, Canberra (PN: E886)**

Gazetted: 06 February 2017

Closing Date: 20 February 2017

Details: Transport Canberra and City Services is seeking applications to fill a vacancy as the Director Asset, School and Active Travel.

As leader of the Schools Program, Active Travel and Asset Strategy Branch, the Director works across the Transport Canberra and City Services Directorate, ACT Government and the community to deliver three distinct functions: Efficient, responsive and timely asset acceptance services on behalf of the ACT Government, and manage and further develop asset acceptance and management strategies (Development Review and Coordination Unit); A leading-edge active travel strategy and program that encompasses all modes of travel and physical activity (Active Travel Office); and

Coordination, promotion and primary contact point into ACT Government for services designed to support the transport, parking, safety and city services' needs of schools (Schools Coordination Unit).

The Development Review and Coordination Unit provides advice, guidance and direction on assets accepted by the Territory. The team supports industry undertaking projects across the Territory that deliver assets to the TCCS portfolio. Improving the timeliness and quality of services and processes for both industry and government are a priority for this role. The Director plays a key role in informing the strategic investment, improvement and maintenance of existing and new assets.

Responsibility for the ACT's active travel strategy and promotion to the ACT community and regional partners rests with this role. Promoting an active travel culture and achieving increased use of active travel infrastructure is critical. The Government has invested over \$70m in the past four years in active travel related infrastructure.

Integrating active travel policies, initiatives and programs across Government is a primary objective of this role.

The Schools Coordination program brings together services provided to, or around schools and school communities in a single access and co-ordination point into the Government. The Director will be responsible for managing the program that co-ordinates and works with parents, schools, the community, and service providers. Important to the continued success of the program is developing services to better meet the needs of customers. The role requires exceptional leadership, management and negotiation skills in a variety of forums and, at times, the media. The role requires highly developed skills in project management and delivery.

Applicants should submit a CV and address the Executive Capabilities and Job Specific Criteria to [jobs@act.gov.au](mailto:jobs@act.gov.au). Contact details for two referees should be provided.

Remuneration: The position attracts a remuneration package ranging from \$207,488 - \$216,372 depending on current superannuation arrangements of the successful applicant. This includes a cash component of \$161,528.

Contract: The successful applicant will be engaged under a performance based contract for up to five years.

Prospective applicants should be aware that long-term engagements are tabled in the ACT Legislative Assembly.

Contact Officer: Michelle Narracott (02) 6207 9187 [michelle.narracott@act.gov.au](mailto:michelle.narracott@act.gov.au)

**City Services**

**Roads ACT**

**Road Maintenance**

**Senior Manager Road Maintenance**

**Infrastructure Manager/Specialist 3 \$172,366, Canberra (PN: 29545)**

Gazetted: 03 February 2017

Closing Date: 24 February 2017

Details: Road Maintenance is seeking a highly experienced and motivated Senior Manager to guide and lead them in the delivery of an extensive asset maintenance program for the Directorate. The successful candidate will, under broad direction in line with the Branch's Business Plan, manage Road Maintenance's business operations and works delivery. Key responsibilities include providing support and advice to Director Roads ACT, contribute to the development and implementation of the strategic direction for Roads ACT, manage a workforce of over 60 staff with a broad range of skills and disciplines including professional staff, administrative staff and field staff and manage the financial budget, resources and systems with Road Maintenance. The ACT Public Service is committed

to building a culturally diverse workforce and an inclusive workplace. As part of this commitment we strongly encourage people from an Aboriginal or Torres Strait Islander background, and/or People with Disability, to apply. Eligibility/Other Requirements: A Civil Engineering Degree or other relevant tertiary qualification, membership of a professional institution and relevant experience.

Contact Officer: Ken Marshall (02) 6207 6588 ken.marshall@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

## **Transport Canberra**

### **Public Transport Operations**

#### **Network Systems and Service Performance**

#### **Senior Manager, Network Systems and Service Performance**

#### **Senior Officer Grade A \$135,384, Canberra (PN: 33081)**

Gazetted: 02 February 2017

Closing Date: 9 February 2017

Details: Transport Canberra is seeking an experienced person working at a Senior Manager level within Public Transport operational environment to fill the role of Senior Manager Network Systems and Service Performance. Reporting to the Director Public Transport Operations, the successful applicant will lead the network planning and development team, service design and optimisation and ensure integrated planning outcomes, by collaborating and consulting with stakeholders. The successful application will also be required to prepare high level submissions, briefs, budget proposals and liaise effectively and to a high level with Government directorates, stakeholders and community groups on project related issues. The ACT Public Service is committed to building a culturally diverse workforce and an inclusive workplace. As part of this commitment we strongly encourage people from an Aboriginal or Torres Strait Islander background, and/or People with Disability, to apply.

Eligibility/Other Requirements: Previous experience in the Transport industry and knowledge in Hastus, NetPlan module, NetBI and transport demand modelling software will be highly regarded.

Note: Selection may be based on application and referee reports only.

Contact Officer: Ian McGlenn (02) 6207 8000 ian.mcglinn@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

## **APPOINTMENTS**

### **Calvary Health Care ACT (Public)**

#### **Health Professional Level 1 \$57,085 - \$72,732**

Lisa Kaye, 1613473, Section 68(1), 6 February 2017

#### **Administrative Services Officer Class 5 \$72,986 - \$77,256**

Jorge Manuel Ruiz-Ferrandiz, 1613475, Section 68(1), 30 January 2017

#### **Health Professional Level 2 \$60,871 - \$83,563**

Siobhan Kelly, 1613476, Section 68(1), 6 February 2017

#### **Clinical Coder \$62,113 - \$76,995**

Niju Varghese, 1613479, Section 68(1), 6 February 2017

#### **Health Professional Level 1 \$57,085 - \$72,732**

Geerthika Galister, 1613480, Section 68(1), 6 February 2017

#### **Registered Nurse Level 1 \$62,609 - \$83,634**

Patrick Morton, 1613481, Section 68(1), 20 February 2017

#### **Health Professional Level 3 \$85,967 - \$90,583 (up to \$93,671 on achieving a personal upgrade)**

Claire-Louise Da Re, 1613492, Section 68(1), 6 February 2017

**Administrative Services Officer Class 3 \$59,152 - \$63,661**

Suzanne Clarke, 1613489 Section 68(1), 6 February 2017

**Registered Nurse Level 1 \$62,609 - \$83,634**

Sven Hammer, 1613490 Section 68(1), 20 February 2017

**Registered Nurse Level 1 \$62,609 - \$83,634**

Elise Roberts, 1613496 Section 68(1), 06 February 2017

**Registered Nurse Level 1 \$62,609 - \$83,634**

Yu Qiu, 1613491, Section 68(1), 20 February 2017

**Administrative Services Officer Class 3 \$59,152 - \$63,661**

Renee Barbara, 1613498, Section 68(1), 09 March 2017

**Canberra Institute of Technology**

**Administrative Services Officer Class 4 \$65,671 - \$71,108**

Ricky Miller 835-81655, Section 68(1), 7 February 2017

**Chief Minister, Treasury and Economic Development**

**Graduate Administrative Assistant \$65,671 - \$67,684**

Karun Agarwal 846-96817, Section 68(1), 6 February 2017

**Graduate Administrative Assistant \$65,671 - \$67,684**

Sara Ghanavti 846-94125, Section 68(1), 6 February 2017

**Graduate Administrative Assistant \$65,671 - \$67,684**

Lucy Albiston 853-29533, Section 68(1), 6 February 2017

**Graduate Administrative Assistant \$65,671 - \$67,684**

Masir Ahmadzai 853-29672, Section 68(1), 6 February 2017

**Graduate Administrative Assistant \$65,671 - \$67,684**

Simone Dixon Black 853-29744, Section 68(1), 6 February 2017

**Graduate Administrative Assistant \$65,671 - \$67,684**

Kristie Lee Cockfield 853-29445, Section 68(1), 6 February 2017

**Graduate Administrative Assistant \$65,671 - \$67,684**

Amelia Frances Dillon 853-29701, Section 68(1), 6 February 2017

**Administrative Services Officer Class 4 \$65,671 - \$71,108**

Christopher Grierson 853-47467, Section 68(1), 26 January 2017

**Graduate Administrative Assistant \$65,671 - \$67,684**

Sophie Louise Hill 853-29437, Section 68(1), 6 February 2017

**Graduate Administrative Assistant \$65,671 - \$67,684**

Yuxin Jin 853-41815, Section 68(1), 6 February 2017

**Graduate Administrative Assistant \$65,671 - \$67,684**

Robert Allen Marshall 853-29605, Section 68(1), 6 February 2017

**Graduate Administrative Assistant \$65,671 - \$67,684**

Clair Josephine Reidy 853-29840, Section 68(1), 6 February 2017

**Graduate Administrative Assistant \$65,671 - \$67,684**

Merennage Sashini Vasundara Salgado 853-29883, Section 68(1), 6 February 2017

**Graduate Administrative Assistant \$65,671 - \$67,684**

Lara Smith 853-29525, Section 68(1), 6 February 2017

**Graduate Administrative Assistant \$65,671 - \$67,684**

Carla Eve Udvardi 853-29429, Section 68(1), 6 February 2017

**Graduate Administrative Assistant \$65,671 - \$67,684**

Jessica Joy Van Zwam 853-29859, Section 68(1), 6 February 2017

**Graduate Administrative Assistant \$65,671 - \$67,684**

Ziqing Xiao 853-29680, Section 68(1), 6 February 2017

**Graduate Administrative Assistant \$65,671 - \$67,684**

Jennifer Fei Yen Yong 853-29728, Section 68(1), 6 February 2017

**Graduate Administrative Assistant \$65,671 - \$67,684**

Dongxu Zhu 853-30040, Section 68(1), 6 February 2017

**Community Services**

**Graduate Administrative Assistant \$65,671 - \$67,684**

Elizabeth Fletcher 853-29576, Section 68(1), 6 February 2016

**Youth Worker 1/2 \$59,152 - \$71,108**

Antony Hewitt 853-48208, Section 68(1), 6 February 2017

**Graduate Administrative Assistant \$65,671 - \$67,684**

David Malusa 853-29568, Section 68(1), 6 February 2017

**Graduate Administrative Assistant \$65,671 - \$67,684**

Pooja Sohail 853-29584, Section 68(1), 6 February 2017

**Administrative Services Officer Class 4 \$65,671 - \$71,108**

Rhonda Stokker 853-48187, Section 68(1), 6 February 2017

**Administrative Services Officer Class 4 \$65,671 - \$71,108**

Tammi Walton 853-45007, Section 68(1), 6 February 2017

**Health Professional Level 3 \$85,967 - \$90,583 (up to \$93,671 on achieving a personal upgrade)**

Kate Worthington 853-41612, Section 68(1), 3 February 2017

**Youth Worker 1/2 \$59,152 - \$71,108**

Helen Wright 853-48195, Section 68(1), 6 February 2017

**Education**

**Administrative Services Officer Class 6 \$78,644 - \$90,006**

Rosa Benedictos 843-40095, Section 68(1), 2 February 2017



**Graduate Administrative Assistant \$65,671 - \$67,684**

Hamid James Bin Saad 853-29875, Section 68(1), 6 February 2017

**Graduate Administrative Assistant \$65,671 - \$67,684**

Jennifer Lucy Green 853-29867, Section 68(1), 6 February 2017

**Graduate Administrative Assistant \$65,671 - \$67,684**

Socratis Himonas 853-29373, Section 68(1), 6 February 2017

**Senior Officer Grade C \$98,977 - \$106,542**

Nagappan Karuppiah 853-49315, Section 68(1), 6 March 2017

**Senior Officer Grade C \$98,977 - \$106,542**

Adil Miankhel 853-49323, Section 68(1), 9 February 2017

**Environment, Planning and Sustainable Development**

**Graduate Administrative Assistant \$65,671 - \$67,684**

Alexandra Jane Gillett 853-29509, Section 68(1), 6 February 2016

**Graduate Administrative Assistant \$65,671 - \$67,684**

Calliope McRae 853-29699, Section 68(1), 6 February 2017

**Graduate Administrative Assistant \$65,671 - \$67,684**

Defu Wan 853-29357, Section 68(1), 6 February 2017

**Health**

**Administrative Services Officer Class 2/3 \$52,208 - \$63,661**

Suzana Brkic 847-00302, Section 68(1), 2 February 2017

**Registered Nurse Level 1 \$62,609 - \$83,634**

Alison Cantwell 848-21331, Section 68(1), 9 February 2017

**Graduate Administrative Assistant \$65,671 - \$67,684**

Brienne Connor 853-42391, Section 68(1), 6 February 2017

**Registered Nurse Level 1 \$62,609 - \$83,634**

Victoria Correll 845-19239, Section 68(1), 11 February 2017

**Registered Nurse Level 1 \$62,609 - \$83,634**

Kathleen Cotter 848-21251, Section 68(1), 9 February 2017

**Registered Nurse Level 1 \$62,609 - \$83,634**

Dannielle Curnow 848-21163, Section 68(1), 9 February 2017

**Registered Nurse Level 1 \$62,609 - \$83,634**

Laura Dawes 850-41038, Section 68(1), 9 February 2017

**Registered Nurse Level 1 \$62,609 - \$83,634**

Moniek Fell 846-98759, Section 68(1), 9 February 2017

**Enrolled Nurse Level 1 \$56,784 - \$60,668**

Kelly Francis 850-42604, Section 68(1), 9 February 2017

**Graduate Administrative Assistant \$65,671 - \$67,684**

Aref Jamali 853-29402, Section 68(1), 6 February 2017

**Administrative Services Officer Class 3 \$59,152 - \$63,661**

Melissa Lachlan 846-99460, Section 68(1), 8 February 2017

**Registered Nurse Level 1 \$62,609 - \$83,634**

Arnaka Laffan 845-20061, Section 68(1), 11 February 2017

**Registered Nurse Level 1 \$62,609 - \$83,634**

Kerrie Manson 850-41150, Section 68(1), 9 February 2017

**Graduate Administrative Assistant \$65,671 - \$67,684**

Jessica Kate Miko 853-29453, Section 68(1), 6 February 2017

**Health Professional Level 2 \$60,871 - \$83,563**

Renae Nardi 846-99161, Section 68(1), 8 February 2017

**Registered Nurse Level 1 \$62,609 - \$83,634**

Ann-Pauline Parks 848-21454, Section 68(1), 9 February 2017

**Registered Nurse Level 1 \$62,609 - \$83,634**

Amy Price 850-42778, Section 68(1), 9 February 2017

**Health Professional Level 2 \$60,871 - \$83,563**

Jainesh Ram 853-47491, Section 68(1), 3 February 2017

**Graduate Administrative Assistant \$65,671 - \$67,684**

Daniel Reddacliff 853-42383, Section 68(1), 6 February 2017

**Registered Nurse Level 1 \$62,609 - \$83,634**

Sara Roach 850-41134, Section 68(1), 9 February 2017

**Health Professional Level 2 \$60,871 - \$83,563**

Ashleigh Streatfield 848-85220, Section 68(1), 20 February 2017

**Registered Nurse Level 1 \$62,609 - \$83,634**

Lauren Streatfield 848-21470, Section 68(1), 7 February 2017

**Registered Nurse Level 1 \$62,609 - \$83,634**

Madelaine Thomas 850-40940, Section 68(1), 9 February 2017

**Registered Nurse Level 1 \$62,609 - \$83,634**

Millie Whiteman Backen 850-41070, Section 68(1), 9 February 2017

**Graduate Administrative Assistant \$65,671 - \$67,684**

Marina Sammy William 853-29795, Section 68(1), 6 February 2017

**Staff Specialist 1- 5 \$162,039 - \$199,961**

Thembekile Ncube, 84711327, Section 68(1), 6 February 2017

**Justice and Community Safety**

**Graduate Administrative Assistant \$65,671 - \$67,684**

Amie Carissa Gunawan 853-45533, Section 68(1), 6 February 2017

**Graduate Administrative Assistant \$65,671 - \$67,684**

Daniel Jack Hauptberger 853-29832, Section 68(1), 6 February 2017

**Administrative Services Officer Class 6 \$78,644 - \$90,006**

Steven Kennedy 853-29939, Section 68(1), 3 February 2017

**Health Professional Level 2 \$60,871 - \$83,563**

Jennifer Erin Riley 843-59474, Section 68(1), 6 February 2017

**Graduate Administrative Assistant \$65,671 - \$67,684**

Alison Wrigley 853-29816, Section 68(1), 6 February 2017

**Graduate Administrative Assistant \$65,671 - \$67,684**

Sarah Jane Crisp 852-29656, Section 68(1), 6 February 2017

**Transport Canberra and City Services**

**Administrative Services Officer Class 6 \$78,644 - \$90,006**

Suzanne Champion 853-48777, Section 68(1), 31 January 2017

**Graduate Administrative Assistant \$65,671 - \$67,684**

Kate Patricia Davey 853-29517, Section 68(1), 6 February 2017

**Administrative Services Officer Class 6 \$78,644 - \$90,006**

Faramarz Faizi 853-48806, Section 68(1), 31 January 2017

**Graduate Administrative Assistant \$65,671 - \$67,684**

Clinton Scott McLean 853-42092, Section 68(1), 6 February 2016

**Administrative Services Officer Class 6 \$78,644 - \$90,006**

Laurel Paton 853-48785, Section 68(1), 31 January 2017

**General Service Officer Level 5/6 \$51,427 - \$56,596**

Benjamin Tattersall 848-65430, Section 68(1), 2 February 2017

**TRANSFERS**

**Community Services**

**Rachael Boyle: 740-88957**

From: Administrative Services Officer Class 5 \$72,986

Community Services

To: Administrative Services Officer Class 5 \$72,986 - \$77,256

Community Services, Canberra (PN. 03453) (Gazetted 2 December 2016)

**Education**

**Jennifer Hall: 327-01688**

From: \$143,712 - \$172,560

Education

To: School Leader A \$143,712 - \$172,560

Education, Canberra (PN. 02761) (Gazetted 28 October 2016)

**Samantha Jane Seton: 755-79539**

From: \$143,712 - \$172,560

Education

To: School Leader A \$143,712 - \$172,560

Education, Canberra (PN. 02175) (Gazetted 16 November 2016)

**Health**

**Ross Bevan: 830-80279**

From: Health Professional Level 5 \$116,570 - \$131,229

Health

To: Health Professional Level 5 \$116,570 - \$131,229

Health, Canberra (PN. 37677) (Gazetted 7 November 2016)

**PROMOTIONS**

**Chief Minister, Treasury and Economic Development**

**Shared Services Information and Communication Technology  
Technology Services**

**Technical Service Delivery**

**David Bateman: 712-95555**

From: Information Technology Officer Class 2 \$78,644 - \$90,006

Chief Minister, Treasury and Economic Development

To: †Senior Information Technology Officer Grade C \$98,977 - \$106,542

Chief Minister, Treasury and Economic Development, Canberra (PN. 14579) (Gazetted 19 December 2016)

**Workforce Capability and Governance Division**

**Public Sector Management**

**Cara Jane Lakey: 799-99442**

From: Administrative Services Officer Class 4 \$65,671 - \$71,108

Health

To: Administrative Services Officer Class 5 \$72,986 - \$77,256

Chief Minister, Treasury and Economic Development, Canberra (PN. 43051) (Gazetted 9 January 2017)

**Revenue Management**

**ACT Revenue Office**

**Compliance**

**Benjamin Zerial: 846-96462**

From: Administrative Services Officer Class 5 \$72,986 - \$77,256

Chief Minister, Treasury and Economic Development

To: Administrative Services Officer Class 6 \$78,644 - \$90,006

Chief Minister, Treasury and Economic Development, Canberra (PN. 37827) (Gazetted 8 November 2016)

**Community Services**

**Strategy, Participation and Early Intervention**

**Service Design, Policy and Accountability**

**Performance and Accountability**

**Vasiliki Panayiota Bogiatzis: 835-87432**

From: Administrative Services Officer Class 5 \$72,986 - \$77,256

Chief Minister, Treasury and Economic Development

To: †Senior Officer Grade C \$98,977 - \$106,542

Community Services, Canberra (PN. 27047) (Gazetted 21 December 2016)

## **Education**

**Organisation Integrity  
Planning and Analytics  
Performance and Analytics  
Lisa Boyle: 827-4579**

From: Administrative Services Officer Class 5 \$72,986 - \$77,256  
Education  
To: Administrative Services Officer Class 6 \$78,644 - \$90,006  
Education, Canberra (PN. 38182) (Gazetted 8 November 2016)

**Deputy Director General  
Regulation and Compliance  
Children's Education and Care Assurance  
Jane Louise MacCulloch: 836-13653**

From: Administrative Services Officer Class 4 \$65,671 - \$71,108  
Chief Minister, Treasury and Economic Development  
To: †Senior Officer Grade C \$98,977 - \$106,542  
Education, Canberra (PN. 17034) (Gazetted 22 December 2016)

**Office for Schools  
South/Weston Network  
Hughes Primary School  
Nina McCabe: 766-23116**

From: School Leader B \$130,851  
Education  
To: †School Leader A \$143,712 - \$172,560  
Education, Canberra (PN. 31778) (Gazetted 21 November 2016)

**School Performance and Operations  
Governance and Community Liaison  
Governance and Legal Liaison  
Anne Siripol: 239-78909**

From: Senior Officer Grade B \$116,570 - \$131,229  
Education  
To: †Senior Officer Grade A \$135,384  
Education, Canberra (PN. 35892) (Gazetted 8 December 2016)

**Office for Schools  
Tuggeranong Network  
Richardson Primary School  
Anna Wilson: 755-75706**

From: School Leader B \$130,851  
Education  
To: †School Leader A \$143,712 - \$172,560  
Education, Canberra (PN. 01758) (Gazetted 16 November 2016)  
Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

## **Environment, Planning and Sustainable Development**

**Strategic Planning  
Lauren Hendriks: 844-84603**

From: Administrative Services Officer Class 6 \$78,644 - \$90,006  
Environment, Planning and Sustainable Development  
To: †Senior Officer Grade C \$98,977 - \$106,542

Environment, Planning and Sustainable Development, Canberra (PN. 05429) (Gazetted 16 June 2016)

## Health

### **Canberra Hospital and Health Services**

#### **Mental Health, Justice Health, Alcohol and Drug Services**

#### **Alcohol and Drug Program**

**Andrew Hannaford: 836-10874**

From: Health Professional Level 2 \$60,871 - \$83,563

Justice and Community Safety

To: Health Professional Level 3 \$85,967 - \$90,583 (up to \$93,671 on achieving a personal upgrade)

Health, Canberra (PN. 33455) (Gazetted 22 December 2016)

### **Canberra Hospital and Health Services**

#### **Clinical Support Service**

#### **Nursing Administration**

**Donna Preston-Bond: 827-22233**

From: Enrolled Nurse Level 1 \$56,784 - \$60,668

Health

To: Registered Nurse Level 1 \$62,609 - \$83,634

Health, Canberra (PN. 32898) (Gazetted 1 January 2000)

This promotion to a non advertised position has been made in accordance with the Nursing and Midwifery Enterprise Agreement 2013 - 2017 Section I, Clause 72.1

### **Canberra Hospital and Health Services**

#### **Rosemary Winter: 741-04283**

From: Health Professional Level 3 \$85,967 - \$90,583 (up to \$93,671 on achieving a personal upgrade)

Health

To: †Senior Officer Grade C \$98,977 - \$106,542

Health, Canberra (PN. 18386) (Gazetted 15 December 2016)

## Justice and Community Safety

### **Emergency Services Agency**

#### **People and Culture**

**Ann-Marie Burgoyne: 820-87241**

From: Health Professional Level 5 \$116,570 - \$131,229

Community Services

To: †Senior Officer Grade A \$135,384

Justice and Community Safety, Canberra (PN. 20493) (Gazetted 31 October 2016)

### **Legislation, Policy and Programs**

#### **Justice Planning and Safety Programs**

**Matthew James: 838-88761**

From: Graduate Administrative Assistant \$65,671 - \$67,684

Justice and Community Safety

To: Administrative Services Officer Class 5 \$72,986 - \$77,256

Justice and Community Safety, Canberra (PN. 42750)

This promotion to a non-advertised position is made under the Administrative and Related Classifications Enterprise Agreement 2013-2017 Section C6 (e).

## Transport Canberra and City Services

### **Infrastructure, Roads and Public Transport**

**ACTION**

**Belconnen Depot**

**James Brackenreg: 853-50113**

From: Bus Operator \$72,363

Transport Canberra and City Services

To: †Transport Officer Grade 3 - ACTION \$93,794

Transport Canberra and City Services, Canberra (PN. A11737) (Gazetted 23 February 2016)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

**City Services**

**City Presentation**

**Strategic Planning and Development**

**Daniel Goodwin: 827-08431**

From: Senior Officer Grade C \$98,977 - \$106,542

Environment, Planning and Sustainable Development

To: †Senior Professional Officer Grade B \$116,570 - \$131,229

Transport Canberra and City Services, Canberra (PN. 18320) (Gazetted 19 January 2017)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.