



ACT
Government

Chief Minister, Treasury and
Economic Development

POSITION DESCRIPTION

Directorate: Chief Minister, Treasury and
Economic Development

Division: Economic and Financial Group

Business Unit: Economic Policy and
Commercial Branch – Economic and
Regulatory Policy Unit

Position Title: Director

Position Number: PN 55458

Classification: Senior Officer Grade B

Location: Canberra City

Last Reviewed: September 2026

The Australian Capital Territory Public Service (ACTPS) is a values-based organisation where all employees are expected to embody the prescribed core values of respect, integrity, collaboration and innovation, as well demonstrate the related signature behaviours.

DIRECTORATE OVERVIEW

The Chief Minister, Treasury and Economic Development Directorate (Directorate) leads the ACTPS and provides strategic advice and support to the Chief Minister, the Treasurer, Ministers and Cabinet through high-quality policy, economic and financial advice. As a central agency, CMTEDD plays a key role in shaping whole-of-government policy, financial management, intergovernmental relations, workforce capability and public sector performance.

GROUP AND BRANCH OVERVIEW

The Economic and Financial Group, part of the Treasury stream of the Directorate, provides analysis and advice to the government and agencies on a range of economic, commercial, regulatory and taxation matters, prepares economic and revenue forecasts, oversees appropriate intergovernmental financial arrangements, and management of the lifetime care and support scheme and regulation of the motor accident injuries insurance scheme.

The Economic Policy and Commercial Branch provides policy advice to the Treasurer and Directorates on matters including revenue, concessions, competition and regulation. The Branch also advises on commercial matters, including government infrastructure projects, and engages with ACT Government Business Enterprise stakeholders. We value multidisciplinary insight into policy and advice, acknowledging diversity of perspectives leads to more robust outcomes.

BUSINESS UNIT OVERVIEW

The Economic and Regulatory Policy Unit is responsible for advising Ministers and Directorates on economic and regulatory policy. Key functions of the Unit include:

- undertaking research and analysis and providing advice on sectoral policy matters, with a current focus on climate change policy, energy reforms, utility pricing, competition and regulatory policy;
- responsibility for coordination and advice across Government of national productivity reforms, [National Competition Policy](#) principles, including intergovernmental engagement, reform planning, implementation and reporting;
- maintaining and supporting the application of whole-of-government economic and regulatory frameworks, including regulatory impact assessment, competition impact assessment, competitive neutrality and fees and charges policy, and providing practical advice to agencies on their application;
- representing Treasury on a range of ACT Government and interjurisdictional working groups.

DUTIES / RESPONSIBILITIES

To be successful you should have a good understanding of economic policy principles and the ability to apply critical thinking to difficult policy problems, with demonstrated experience in leading economic analysis and policy development in a challenging environment. You should also possess strong communication and management skills.

Under limited direction from the Senior Director of the Unit (or occasionally the Executive Branch Manager of the Branch), duties for this position are expected to include:

- developing policy and undertaking economic analysis and research;
- providing high level advice and recommendations to executive management and Government on matters for which the Unit is responsible;
- leading and coordinating complex whole-of-government and intergovernmental policy and reform projects, including implementation planning, stakeholder engagement, governance, reporting and the management of risks and dependencies.
- leading the preparation of reports, briefings to Ministers, submissions to Cabinet, ministerial correspondence, replies to questions on notice;
- representing Treasury at meetings, inter-Directorate committees, national level working groups, and other forums;
- managing and supervising a team of highly trained economists and policy officers and performance in the team; and
- contributing to corporate activities and demonstrating ACT public service values.

SELECTION CRITERIA

Criteria 1 – Management and leadership

Demonstrated high-level management and leadership skills to deliver outcomes in complex environments.

Criterion 2 – Strategic direction and advice

Demonstrated ability to provide strategic direction and advice on a range of economic policy matters of interest to the Government.

Criterion 3 – Conceptual and analytical

Strong conceptual, analytical and research skills including the demonstrated ability to formulate policy and undertake economic analysis.

Criterion 4 – Communication skills

Demonstrated high level of written and oral communication skills together with the ability to work collaboratively across Government.

Criterion 5 – Achieving results

Demonstrated ability to operate in a complex and dynamic environment with minimal supervision, and to work under pressure and deliver outcomes in tight timeframes.

Criterion 6 – Ethics and professionalism

Understanding of public service values covering ethical standards and a demonstrated self-awareness, professionalism and a proven commitment to staff development, the ongoing integration of workplace diversity, participative work practices and occupational health and safety principles and practices.

Other – Tertiary qualification in Economics, Commerce or another relevant field is highly desirable.

APPLICATION PROCESS

Please submit your curriculum-vitae and a pitch of no more than two pages addressing the Selection Criteria and outlining why you are interested in this opportunity.

Details of two referees including your most recent supervisor should also be included.