



ACT Government Gazette

Gazetted Notices for the week beginning 26 January 2012

VACANCIES

Calvary Health Care ACT (Public)

**Allied Health
Physiotherapy
Emergency Department
Senior Physiotherapist
Health Professional Level 3 \$70,774 - \$78,474, Canberra (PN: 7039)**

Gazetted: 01 February 2012

Closing Date: 2 March 2012

This is an opportunity to join a friendly department with high staff morale and a focus on providing exemplary services. The Physiotherapy department at Calvary Health Care ACT seeks staff who: Foster evidence-based practice as well as values-based practice; Are self-motivated and committed to risk management, continuous quality improvement and/or research; Practice self-reflection with a desire to continually learn; Can work both independently and collaboratively as part of a multidisciplinary team. A full-time permanent position is available as the Emergency Department Senior Physiotherapist. The successful applicant will provide clinical expertise in both musculoskeletal physiotherapy and acute care, supervision to junior physiotherapy staff and students and perform administrative duties appropriate to the position. This is a recently established primary contact practitioner role with scope for further development and improvements.

Eligibility/Other Requirements: Selection Criteria

Contact Officer: Brett McRitchie (02) 6201 6190 brett.mcritchie@calvary-act.com.au

Applications can be forwarded to: recruitment@calvary-act.com.au

Canberra Institute of Technology

**Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>
Applications can be sent via email to: jobs@act.gov.au**

Centres

**Fyshwick Trade Skills Centre
Centre Director**

Teacher Band 3 \$115,531, Canberra (PN: 14847)

Gazetted: 27 January 2012

Closing Date: 14 February 2012

CIT is seeking suitable applicants for the position of Centre Director Fishwick Trade Skills Centre. The Centre has strong links with industry and is well respected for its high performing graduates. As Director of the Centre you are responsible and accountable for achieving the business outcomes of the Centre, providing educational leadership and managing teaching and general staff. This will include developing, implementing and reviewing the Centre business plan, developing new contestable business opportunities and monitoring quality education measures and outcomes. You will ensure high quality customer service to students and stakeholders and liaise across CIT Centres. The Director will engage successfully with the key stakeholders in the trades area and manage a wide range of programs and disciplines in automotive, metals and logistics, electrotechnology and plumbing. This is an exciting opportunity to lead in a fast moving and challenging tertiary education environment.

Eligibility/Other Requirements: Applicants are required to hold an Advanced Diploma in Adult Vocational Education (or equivalent) together with the Certificate IV in Training and Assessment (or equivalent). Relevant industry experience is required. A bachelor degree is desirable.

Contact Officer: Peter Kowald (02) 6207 3108 peter.kowald@cit.edu.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Centres

**Centre for Business
Business Services Technology
Education Manager, Centre for Business Studies
Teacher Band 2 \$97,504, Canberra (PN: 51764)**

Gazetted: 30 January 2012

Closing Date: 14 February 2012

Efficiently and effectively manage, administer and co-ordinate the activities of a delivery unit in accordance with Institute policy; Plan, distribute and utilise financial, human and physical resources to achieve key performance targets; Efficiently

manage the finances of the team in line with Institute budgets including commercial and other and seek Commercial opportunities; Design programs, develop appropriate content, customise delivery and assessment along with the Business Team; Ensure learning and assessment material, delivery of program(s) are at the appropriate level; Evaluate, report and continuously improve program effectiveness and student progress.

Eligibility/Other Requirements: Degree or Diploma in Education, or equivalent studies. Experience relevant to the position. Three (3) years experience in an Institute of Technology or similar (TAFE) educational environment.

Contact Officer: Jerome de Rose (02) 6207 3542 jerome.derose@cit.edu.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Centres

Centre for Business

Business Services Technology

Senior Teaching Post

Senior Teaching Post \$83,856, Canberra (PN: 52053)

Gazetted: 30 January 2012

Closing Date: 13 February 2012

The successful applicant will be required to counsel and advise students and potential students on programs of study, graduation queries and other issues relevant to students effective participation in courses offered by the Centre; Provide leadership in the continuing development of customer service and the advanced standing processes across the Centre; Maintain currency of Centre brochures, website and E Learn site; Develop curricula, subject content and assessment procedures, individually and as a member of a team, including educational resource material; Show a demonstrated professional knowledge and practical skills appropriate to the teaching of subjects offered through the Business Services Technology program.

Eligibility/Other Requirements: Degree, Diploma or equivalent qualification in Education. Experience in an Institute of Technology or similar environment.

Note: This is a temporary position available for an initial period of six (6) to twelve (12) months with the possibility of extension up to a maximum of five (5) years.

Contact Officer: Ian Heugh (02) 6207 3584 ian.heugh@cit.edu.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Centres

Centre for Business

Business Development

Senior Teaching Post

Senior Teaching Post \$83,856, Canberra (PN: 52052)

Gazetted: 31 January 2012

Closing Date: 14 February 2012

Counsel and advise students and potential students on programs of study, graduation queries and other issues relevant to students' effective participation in courses offered by the Department. Provide leadership in the continuing development of customer service and the advanced standing processes across the department. Maintain currency of department brochures, website and E Learn site. Develop curricula, subject content and assessment procedures, individually and as a member of a team, including educational resource material. Show a demonstrated professional knowledge and practical skills appropriate to the teaching of subjects offered through the Business Development program.

Eligibility/Other Requirements: Degree, Diploma or equivalent qualification in Education. Experience in an Institute of Technology or similar environment.

Note: This is a temporary position available for an initial period of 6-12 months but may be extended up to a maximum of 5 years.

Contact Officer: Judy Dickinson (02) 6207 3198 judy.dickinson@cit.edu.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Centres

Centre for Business

Accounting and Law

Senior Teaching Post

Senior Teaching Post \$83,856, Canberra (PN: 52051)

Gazetted: 31 January 2012

Closing Date: 14 February 2012

Counsel and advise students and potential students on programs of study, graduation queries and other issues relevant to students' effective participation in courses offered by the Department. Provide leadership in the continuing development of customer service and the advanced standing processes across the department. Maintain currency of department brochures, website and E Learn site. Develop curricula, subject content and assessment procedures, individually and as a member of a team, including educational resource material. Show a demonstrated professional knowledge and practical skills appropriate to the teaching of subjects offered through the Accounting and Law program.

Eligibility/Other Requirements: Degree, Diploma or equivalent qualification in Education. Experience in an Institute of Technology or similar environment.

Note: This is a temporary position available for an initial period of 6-12 months but may be extended up to a maximum of 5 years.

Contact Officer: Bettina Hiscock (02) 6207 3272 bettina.hiscock@cit.edu.au
Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Centres

Centre for Information and Communication Technology

Teacher Band 1

Teacher Band 1 \$58,254 - \$78,380, Canberra (PN: 51532)

Gazetted: 30 January 2012

Closing Date: 14 February 2012

The successful applicant will be required to teach as required by the Centre Director up to the number of hours and under the conditions prescribed in the relevant industrial award; Individually and as a member of a team develop curricula, including educational resource material for new and existing programs of study; Set and mark examinations and other assessment instruments; Maintain student records including complete and detailed records of relevant student assessments and performance; Assist in promoting the Centre and in liaison with industry and community, perform the educational, administrative tasks and other incidental duties as directed by the Centre Director.

Eligibility/Other Requirements: Appropriate tertiary qualifications relevant to the subject matter. Possess or eligible to obtain a Diploma in Education from an Australian University or equivalent. At least five (5) years of relevant vocational/industrial professional experience; or possess such other qualifications and/or experience acceptable for the position. There is a qualification barrier at the sixth incremental point of the Teacher Band 1 salary scale. A Diploma of Adult Education or equivalent and appropriate professional development is required for any teacher to be paid higher than the sixth salary point.

Note: This is a temporary position offered for a period of two (2) years, with the possibility of extension, at a full time load, however part-time hours will be considered. Temporary employment offered as a result of this advertisement may lead to permanency under CIT's Enterprise Agreement.

Contact Officer: Trish Griffin (02) 6207 3486 trisha.griffin@cit.edu.au

Centres

Centre for Business

Management and Business

Teacher Human Resources, Marketing

Teacher Band 1 \$58,254 - \$78,380, Canberra (PN: 51517)

Gazetted: 31 January 2012

Closing Date: 14 February 2012

Teach as required by the Education Manager up to the number of hours prescribed in the relevant industrial award.

Counsel and advise students on their programs of study and other issues relevant to their effective participation in courses offered by Program areas. Individually and as a member of a team develop curricula, including educational resource material and online resources for new and existing programs of study. Develop resources, deliver, assess, report and complete tasks as directed by the Education Manager or Centre Director for Commercial Projects and attend staff meetings within the Institute, Centre and Program area as required.

Eligibility/Other Requirements: Appropriate tertiary qualifications in Human Resources, Marketing, Management or other relevant disciplines appropriate to teaching programs within the Centre's scope at Post Graduate and/or Under Graduate, Advanced Diploma and Diploma levels. Posses, or eligible to obtain a Diploma in Education from an Australian University or equivalent. At least five (5) years of relevant vocational/industrial professional experience or possess such other qualifications and/or experience acceptable for the position.

Note: This temporary position offered for an initial period of 2 years. There is possibility of extension up to a maximum of 5 years. Temporary employment offered as a result of this advertisement may lead to permanent appointment under CIT's Enterprise Agreement. There is a qualification barrier at the sixth incremental point of the Teacher Band 1 salary scale. A Diploma of Adult Education (or equivalent) and appropriate professional development is required for any teacher to be paid above the 6th salary point.

Contact Officer: Judy Dickinson (02) 6207 3198 judy.dickinson@cit.edu.au

Centres

Student Services Hub

Awards and Graduation

Administrative Service Officer

Administrative Services Officer Class 2/3 \$43,289 - \$53,214, Canberra (PN: 17169)

Gazetted: 30 January 2012

Closing Date: 13 February 2012

The successful applicant will attend to routine and complex enquiries from internal and external clients; Assess student program compliance; Enter data into, maintain and interrogate management systems; Working within a team, provide administrative support, academic advice, high level customer service and support at Canberra Institute of Technology (CIT) graduation events.

Contact Officer: Sarah Bryan (02) 6207 4112 sarah.bryan@cit.edu.au

Chief Minister and Cabinet

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Communications and Culture

Centenary of Canberra

Program Manager - Community Engagement

Senior Officer Grade C \$86,750 - \$93,535, Canberra (PN: 21358)

Gazetted: 27 January 2012

Closing Date: 13 February 2012

Join a dynamic and energetic team preparing to celebrate Canberra's Centenary in 2013 under the direction of Creative Director Robyn Archer AO. This position will work within the program team to finalise, manage and oversee Centenary Community Engagement projects and initiatives in line with the Creative Director's and ACT Government's vision.

Note: This position is full-time temporary available from 9 March 2012 to 20 December 2013.

Contact Officer: Bev Growden (02) 6207 7805 beverly.growden@act.gov.au

Community Services

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Office for Children, Youth and Family Support

Early Intervention and Prevention Service

Children's Policy and Regulation Unit

Children's Services Adviser

Administrative Services Officer Class 6 \$68,515 - \$78,705, Canberra (PN: 17034)

Gazetted: 31 January 2012

Closing Date: 14 February 2012

The Children's Policy and Regulation Unit is seeking an experienced education and care professional to join our team to work in partnership with service providers to deliver positive outcomes for children and their families in education and care settings. Assessment of provider and service approvals and compliance monitoring under the *Education and Care Services National Law Act 2010* and the *Education and Care Services National Regulations 2011* is a core responsibility of the unit. Children's Services Advisers provide professional advice and assistance on all aspects of education and care to children's services, families and other stakeholders.

Eligibility/Other Requirements: Qualifications/experience in education and/or child development required, related qualifications and or experience will be considered.

Note: This is a temporary part-time position working 22:03 hours per week available asap to 31 December 2012.

Contact Officer: Susan Sullivan (02) 6207 1093 susan.sullivan@act.gov.au

Housing and Community Services

Asset Management

Business Development

Improved Support Stronger Communities Team Member

Administrative Services Officer Class 6 \$68,515 - \$78,705, Canberra (PN: 27925, several)

Gazetted: 27 January 2012

Closing Date: 14 February 2012

The Improved Support Stronger Communities (ISSC) Specialist Team is a new initiative responding to complex and antisocial behaviour in public housing tenancies. The position is required to have an understanding of, and experience in working with clients with complex needs, a commitment to innovation and flexible service responses to assist clients to achieve better housing and social outcomes. The ISSC team will provide a range of direct and indirect support responses, including intensive and assertive case management, to address a range of complex social issues which may be contributing to disruptive behaviour.

Eligibility/Other Requirements: Relevant tertiary qualifications in Social Work, Welfare Work or Community Development and/or a minimum three years working with clients with complex issues is desirable.

Contact Officer: Toni McInnes (02) 6205 3884 toni.mcinnes@act.gov.au

Director of Public Prosecutions

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Director of Public Prosecutions

Prosecutor

Prosecutor Grade 5 \$138,129 - \$146,450, Canberra (PN: 27933, several)

Gazetted: 30 January 2012

Closing Date: 13 February 2012

The Director of Public Prosecutions is the independent prosecutions authority of, and for the Territory and is seeking outstanding and highly motivated criminal lawyers with a high degree of advocacy and litigation management skills. The successful applicant will appear as counsel in complex litigation, be responsible for the legal practice management of the office, manage the training, mentoring and performance management of prosecutors, give high level legal advice and assist the Director in formulating internal policies and guidelines.

Eligibility/Other Requirements: Applicants will either be admitted or eligible to practice as a Barrister and/or Solicitor in the ACT. The successful applicant will be required to undergo a criminal record check.
Contact Officer: Jon White (02) 6207 5399 jon.white@act.gov.au

Director of Public Prosecutions

Corporate

Administration Support

Receptionist

Administrative Services Officer Class 3 \$51,032 - \$55,076, Canberra (PN: 00460)

Gazetted: 30 January 2012

Closing Date: 21 February 2012

The successful applicant will perform the role of receptionist for the Office of the Director of Public Prosecutions (DPP).

The position incumbent will be responsible for managing the DPP switchboard and assisting visitors to the Office.

Reception also performs general administration duties as directed.

Note: The position is permanent part-time at 19:23 hours a week on a five day fortnight roster.

Contact Officer: Mercy Wilkie (02) 6207 5399 mercy.wilkie@act.gov.au

Economic Development

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Policy and Governance

Workforce and Governance

Human Resources

Manager, Human Resources

Senior Officer Grade B \$99,033 - \$111,485, Canberra (PN: 11689, expected)

Gazetted: 31 January 2012

Closing Date: 14 February 2012

The Workforce and Governance Branch is seeking a HR professional to manage a range of functions including learning and development, workforce planning, organisational development, change management and performance management.

Contact Officer: Joanne Rosewarne (02) 6205 4057 jo.rosewarne@act.gov.au

Policy and Governance

Workforce and Governance

Governance

Project Manager

Senior Officer Grade C \$83,816 - \$90,372, Canberra (PN: 27981)

Gazetted: 31 January 2012

Closing Date: 14 February 2012

The Workforce and Governance Branch is looking for an experienced Project Manager to work in a small team to support the Directorate in the management of the information technology functions including records management, information and communications technology and governance.

Contact Officer: Christine Murray (02) 6205 9626 christine.murray@act.gov.au

Policy and Governance

Workforce and Governance

Human Resources

Human Resource Officer

Senior Officer Grade C \$83,816 - \$90,372, Canberra (PN: 25996)

Gazetted: 31 January 2012

Closing Date: 14 February 2012

The Human Resource team are looking for a motivated HR officer to work in a small team to deliver a range of human resource related areas including organisational development, workforce planning, learning and development and workplace health and safety.

Contact Officer: Joanne Rosewarne (02) 6205 4057 jo.rosewarne@act.gov.au

ACT Gambling and Racing Commission

Legislation Policy and Review

Senior Policy Advisor

Senior Officer Grade C/B \$83,816 - \$111,485, Canberra (PN: 55658)

Gazetted: 31 January 2012

Closing Date: 17 February 2012

The ACT Gambling and Racing Commission is an independent Statutory Authority established under the *Gambling and Racing Control Act 1999* to control, supervise and regulate gambling and racing in the ACT. As a Senior Policy Officer with the Commission, you would be responsible for policy development and implementation, including research into gaming related issues in the Territory. Duties will include work as part of a small team to develop and implement complex regulatory policy proposals relating to gambling legislation. Prepare high level regulatory and policy advice and related

correspondence, research, prepare and coordinate reports, submissions and high level briefings on gambling matters and negotiate, liaise and represent the Commission in dealings with other government agencies, industry and the public.
Note: This position will be filled at either Senior Officer Grade B or Senior Officer Grade C level depending on knowledge and experience.

Contact Officer: Jane Nielson (02) 6207 2086 jane.nielson@act.gov.au

**Policy and Governance
Workforce and Governance
Human Resources**

Human Resources Officer

Administrative Services Officer Class 6 \$66,198 - \$76,043, Canberra (PN: 27965)

Gazetted: 31 January 2012

Closing Date: 14 February 2012

The Human Resources team are looking for a HR officer with generalist experience to assist a small team with the development and implementation of human resources policies, recruitment and liaison with Shared Services. The successful applicant will also support a wide range of initiatives including Health & Well-being, Learning and Development and Staff Induction and Orientation programs.

Contact Officer: Joanne Rosewarne (02) 6205 4057 jo.rosewarne@act.gov.au

**Policy and Governance
Business Development
Business Development and Engagement
Project Officer**

Administrative Services Officer Class 6 \$66,198 - \$76,043, Canberra (PN: 27973)

Gazetted: 31 January 2012

Closing Date: 14 February 2012

The Business Development Branch is seeking a motivated officer to work in a small team with responsibility for managing emerging issues and opportunities in the business development area and to ensure a whole of government approach. The position is required to assist the Senior Manager in developing, implementing and/or managing development programs and activities; undertaking research and providing policy advice on development initiatives; and assisting in establishing effective partnerships and relationships that support the implementation of the Government's enterprise, industry and regional development programs.

Contact Officer: Ross James (02) 6207 1893 ross.james@act.gov.au

**Tourism, Events and Sport
Australian Capital Tourism
Marketing
Campaign Marketing Executive**

Administrative Services Officer Class 6 \$66,198 - \$76,043, Canberra (PN: 01900)

Gazetted: 27 January 2012

Closing Date: 10 February 2012

Australian Capital Tourism leads the ACT and capital region tourism industry to create and implement a range of marketing campaigns that increase the economic return from domestic and international visitation. The successful applicant will be required to assist in the development, coordination and delivery of tourism marketing campaigns. The Marketing Campaign Executive is responsible for the development, coordination and delivery of tourism marketing campaigns including advertising, public relations, online, publishing and promotional activities. The role is also critical to the effective management of our media buying and creative agency relationships.

Eligibility/Other Requirements: Tertiary qualifications in marketing, communications, tourism or a related discipline is desirable.

Contact Officer: Kelly Ryan (02) 6205 6001 kelly.ryan@act.gov.au

**Policy and Governance
Workforce and Governance
Governance**

Business Support

Administrative Services Officer Class 4 \$54,956 - \$59,668, Canberra (PN: 27967)

Gazetted: 31 January 2012

Closing Date: 14 February 2012

The Workforce and Governance Branch are looking for a business support officer to undertake a variety of business support activities for the Directorate including fleet management, records management and accommodation.

Contact Officer: Christine Murray (02) 6205 9626 christine.murray@act.gov.au

Environment and Sustainable Development

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

**Corporate
Ministerial, Government and Legal**

Directorate Liaison Officer

Senior Officer Grade A/Senior Officer Grade B \$102,499 - \$119,042, Canberra (PN: 16620)

Gazetted: 31 January 2012

Closing Date: 8 February 2012

The Environment and Sustainable Development Directorate is seeking an enthusiastic and responsible team member to join the office of the Minister for the Environment and Sustainable Development, as the Directorate Liaison Officer (DLO). The DLO facilitates and support direct communications and policy advice between the Directorate and the Minister's Office. The DLO provides specialist assistance in matters relating to Cabinet, the Legislative Assembly, constituent meetings and functions.

Eligibility/Other Requirements: High level customer service skills, and knowledge of the environment and planning portfolio is desirable.

Note: Expressions of interest are sought from potential candidates and should include a supporting statement of no more than two pages outlining experience and/or ability in the above areas and contact details of two referees. This is a temporary position available until October 2012 with a possible extension and will be filled at the SOGB or SOGA level depending on skills and experience.

Contact Officer: Adrian Walsh (02) 6207 1914 adrian.walsh@act.gov.au

Policy

Water Policy

Project Manager

Senior Officer Grade B \$102,499 - \$115,387, Canberra (PN: 27847)

Gazetted: 27 January 2012

Closing Date: 14 February 2012

The Water Policy Branch is seeking a Project Manager to oversee the development and implementation of a National Water Registry System for the ACT that would be compatible and support the National Water Registry System currently being developed. The key task is to develop the requirements and attributes of a National Registry System for the ACT based on the ACT's water trading and related water market systems.

Eligibility/Other Requirements: Experience and/or qualifications in project management or high level database systems would be advantage.

Note: This is a temporary position available until 28 February 2013 with the possibility of extension.

Contact Officer: Stewart Chapman (02) 6207 0290 stewart.chapman@act.gov.au

Planning Delivery

Impact, Code and Estates Assessment and Merit Assessment

Senior Assessment Officer

Senior Officer Grade C \$86,750 - \$93,535, Canberra (PN: 17696, expected vacancy)

Gazetted: 30 January 2012

Closing Date: 14 February 2012

Provide specialist technical expertise relating to environmental impact assessments, estate development plans and related development applications and other development applications as necessary.

Eligibility/Other Requirements: Qualifications in environmental engineering, environmental planning, environmental sciences, town planning or geography is highly desirable.

Contact Officer: Belinda Peterson (02) 6207 6891 belinda.peterson@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Regulation and Services

Construction Services

Utilities, Land & Lease Regulation

Team Leader

Senior Officer Grade C \$86,750 - \$93,535, Canberra (PN: 13941)

Gazetted: 31 January 2012

Closing Date: 14 February 2012

The Utilities, Land and Lease Regulation Section is looking for a dynamic person who have demonstrated high level administrative decision making skills to manage a team of two conducting audits and delivering enforcement outcomes for undeveloped land and a team of two managing the complaints secretariat for the section. This will include, interpreting and applying legislation, managing workloads, staff development, training, performance assessment and continuous improvement. In addition to managing the two sub teams, the role also requires the person to provide specific expertise and input in relation to the review and development of policy and legislation, contribute to the development of other guidelines and procedures which relate to the administration of the teams. Effective performance in the job will require good judgment and strong interpersonal skills.

Eligibility/Other Requirements: Tertiary qualifications in land management, administrative law, urban or regional planning, and/or relevant experience desirable.

Note: This temporary position is for the period asap to 31 January 2013 with a possibility of an extension.

Contact Officer: Sean Moysey (02) 6205 0873 sean.moysey@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Policy

Water Policy

Data Analyst

Senior Officer Grade C \$86,750 - \$93,535, Canberra (PN: 27851)

Gazetted: 27 January 2012

Closing Date: 14 February 2012

The position entails the analysis and provision of water records and business data that relate to the development of the National Water Market System, mainly the data and analysis required for the development of a registry system for the ACT.

Eligibility/Other Requirements: Knowledge of database systems.

Note: This is a temporary position available to 28 February 2013 with the possibility of extension.

Contact Officer: Stewart Chapman (02) 6207 0290 stewart.chapman@act.gov.au

Policy

Nature Conservation Policy

Natural Resource Management

Indigenous Natural Resource Management Facilitator

Administrative Services Officer Class 6 \$68,515 - \$78,705, Canberra (PN: 16097, expected vacancy)

Gazetted: 31 January 2012

Closing Date: 14 February 2012

The Environment and Sustainable Development Directorate is seeking an Indigenous Natural Resource Management Facilitator to foster and develop strong networks and relationships between ACT and regional Aboriginal organisations, the Directorate and its partners; Develop and facilitate the delivery of projects which support improved understanding, skills and capacity of ACT Aboriginal communities to effectively contribute to natural resource management in the ACT; Source funding and build partnerships to support Indigenous natural resource management activities in the ACT.

Eligibility/Other Requirements: Candidates need to demonstrate knowledge and understanding of Aboriginal and Torres Strait Islander peoples' societies and cultures; An understanding of the issues affecting Aboriginal and Torres Strait Islander people in contemporary Australian society and the diversity of circumstances of Aboriginal and Torres Strait Islander Australian people; An ability to communicate sensitively and effectively, including the requirement for proper negotiation and consultation, with Aboriginal and Torres Strait Islander people; Sound judgment and well developed resource, time and project management skills to meet deadlines and achieve objectives, as well as well developed oral and written communication skills including writing briefs, ministerials, funding applications, correspondence and project and program plans; Liaison, negotiation, interpersonal, problem solving and conflict resolution skills of a high order and a full and current driver's licence.

Note: Applicants from an Indigenous background are encouraged to apply for this position. The successful applicant may be determined by application and referees reports only. This position is full-time temporary available from 1 March 2012 to 30 June 2013.

Contact Officer: Anna van Dugteren (02) 6205 2914 anna.vandugteren@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Corporate

Corporate and Human Services

Strategic HR

HR Officer

Administrative Services Officer Class 5 \$63,440 - \$67,269, Canberra (PN: 28003)

Gazetted: 31 January 2012

Closing Date: 7 February 2012

As part of a small team the successful applicant will deliver strategic and operational HR services, manage workloads and priorities; provide advice on relevant employment matters; build productive working relationships in an environment of high quality customer service. The role requires a self starter who is highly motivated, with excellent communication and organisation skills.

Eligibility/Other Requirements: Experience and/or qualification in human resource management would be highly regarded.

Contact Officer: Diana Chen (02) 6207 6028 diana.chen@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Health

Selection documentation for the following positions may be downloaded from

<http://www.health.act.gov.au/employment>.

Apply online at <http://www.health.act.gov.au/employment>

Strategy and Corporate

Performance and Innovation

Health Economics

Manager, Financing and Analysis Unit

Senior Officer Grade A \$119,042, Canberra (PN: 21699)

Gazetted: 02 February 2012

Closing Date: 16 February 2012

This vacancy provides the opportunity to join a dynamic and challenging environment as the manager of the National Commitments team in the Performance and Innovation Branch. The team is responsible for providing high level advice to

the Minister and senior officers in relation to national health system reports, including in-depth analyses of complex information. The manager is also responsible for leading initiatives to establish activity-based funding for ACT hospitals in line with national agreements.

Note: This position is a temporary vacancy for a period of two years. To complete your application you must prepare responses to the selection criteria as a document to be uploaded and included with your application.

Contact Officer: Phil Ghiradello (02) 6207 2085

Canberra Hospital and Health Services

Surgery and Oral Health

Medical Staff

Orthopaedic Research Coordinator

Senior Officer Grade B \$102,499 - \$115,387, Canberra (PN: 11750)

Gazetted: 02 February 2012

Closing Date: 9 February 2012

Applications are sought from suitably qualified applicants for the position of Clinical Research Coordinator within the Trauma and Orthopaedic Research Unit at the Canberra Hospital. The coordinator is responsible for initiating, coordinating, monitoring and managing clinical research in trauma and orthopaedics. This includes supervision of operational issues and leading a multi-disciplinary team of researchers in the endeavour of improved care and clinical outcomes. Areas of research include hip and knee replacement, movement analysis, orthopaedic clinical trials, surgical clinical trials and both investigator and industry initiated research projects. Participation in research includes participant recruitment, clinical examination and outcomes measurement, preparation of grants, protocols and ethics applications. Eligibility/Other Requirements: A higher degree (PhD preferred) in research in a health related discipline (Musculoskeletal field preferred). Experience in teaching undergraduates in a health related discipline, together with relevant teaching qualifications as appropriate. Current driver's licence.

Note: To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Nicole Burke (02) 6244 4175

Strategy and Corporate

Policy and Government Relations

Community Health Policy

Senior Policy Officer

Senior Officer Grade C \$86,750 - \$93,535, Canberra (PN: 20692)

Gazetted: 02 February 2012

Closing Date: 9 February 2012

An exciting opportunity exists for an appropriately skilled officer to work in a small, highly motivated team responsible for strategic policy and planning for health care in the ACT. We are seeking an officer with strong written and oral communication skills to work with a range of key stakeholders, including Government and community organisations working in the areas of women's health, maternal and child health, and youth health to assist in the progression of health care policy and programs. The ability to provide strategic policy advice, analytical and research support and experience in managing cross sectoral policy projects is essential, as is the capacity to prepare complex briefs and reports for senior management and the Minister for Health. The successful applicant will have the ability to build productive working relationships and professional networks, and be able to deliver in a complex and dynamic environment with minimal supervision and within tight timeframes.

Eligibility/Other Requirements: Qualifications in health policy and/or project management is highly desirable.

Note: To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Deborah Schaler (02) 6207 9191 deborah.schaler@act.gov.au

Canberra Hospital and Health Service

Surgery and Oral Health

Surgical Administration

Pre Admission Clinic Registered Nurse

Registered Nurse Level 2 \$72,960 - \$77,472, Canberra (PN: 24040)

Gazetted: 02 February 2012

Closing Date: 16 February 2012

The Preadmission/Surgical Bookings Department is seeking applications from a motivated and experienced Registered Nurse to work in the Preadmission Clinic.

Eligibility/Other Requirements: Registered or eligible for registration with the Australian Health Practitioner Regulation Agency.

Note: This is a permanent position working Monday to Friday. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Cathy Burns (02) 6244 2601 cathy.burns@act.gov.au

Canberra Hospital and Health Service

Women, Youth and Children

Child Youth and Women's Health Program

Clinical Development Nurse

Registered Nurse Level 2 \$72,960 - \$77,472, Canberra (PN: 22681, several)

Gazetted: 02 February 2012

Closing Date: 9 February 2012

An exciting opportunity exists to work with Child Youth and Women's Health Program for experienced Maternal and Child Health Nurses to fill the roles of clinical development nurse for the North and South regional teams. The successful applicants will support contemporary evidence-based practice within the Women Youth and Children Community Health Program (WYCCHP) - Maternal and Child Health (MACH) services, promote the competency and consistency in practice of nursing staff, support new staff and students and contribute to the program delivery of excellent customer service.

Eligibility/Other Requirements: Registered Nurse with The Australian Health Practitioner Regulation Agency (AHPRA) or eligible for registration. Hold a current ACT driver's licence. Hold relevant qualifications in Maternal, Child and Family Health Nursing.

Note: To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Karen Fisher (02) 6205 0870 or Karen Faichney (02) 6205 2141

Director General Reports

Population Health

Health Promotion

Project Officer

Administrative Services Officer Class 6 \$68,515 - \$78,705, Canberra (PN: 24034)

Gazetted: 02 February 2012

Closing Date: 16 February 2012

An opportunity is available for an appropriately skilled officer to work in a dedicated and highly motivated team responsible for development, delivery and implementation of strategies, programs, projects and activities that target health promotion priorities. The successful applicant will have: experience in health promotion activities; excellent written and oral communication and negotiation skills; the capacity to work independently; the ability to liaise with all levels of government and a wide range of community organisations.

Eligibility/Other Requirements: A tertiary qualification or equivalent experience in a field relevant to health promotion and/or community development is desirable.

Note: A merit list may be created from this process for future permanent and temporary vacancies within the branch. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Tony Blattman (02) 6205 3345

Canberra Hospital and Health Services

Capital Region Cancer Services

Radiation Oncology

Radiation Therapist

Radiation Therapist Grade 2 \$53,020 - \$74,029, Canberra (PN: 19226, several)

Gazetted: 02 February 2012

Closing Date: 9 February 2012

Radiation Oncology is moving into the future, and fast. We need like minded people to help take us there, and we want to hear from you. We service the National Capital and a growing region. Enjoy the lifestyle that the Capital offers. *Position:*

Radiation Therapists Level 2 (base grade with possibility of personal upgrade depending on experience). Permanent full time preferred. *Why:* We are expanding and developing the service. The fourth Linac comes on line soon. LDR brachytherapy and stereotactic radiotherapy service to commence shortly. *Characteristics:* Enthusiastic, responsible, committed, motivated and keen to grow with us. *More:* You will have the opportunity to work in both the planning and treatment areas and contribute to an active teaching and quality improvement program. *Current equipment includes:* Three Varian Linear Accelerators, ARIA, Philips & Toshiba CT Simulators, SXRT, Pinnacle 3D RTTPS, Oncentra planning system and HDR Brachytherapy. Opportunities exist for inclusion on multidisciplinary teams involved in research and development within the department. In addition the Radiation Oncology Private Practice Trust Fund provides the opportunity to apply for grants for conference attendance and professional development activities.

Eligibility/Other Requirements: Eligible for accreditation through the Australian Institute of Radiography with an appropriate qualification in Radiation Therapy Registration as a Radiation Therapist with the ACT Medical Radiation Science Board. Licensing with the ACT Radiation Council.

Note: To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Kate Francis (02) 6244 2218 kate.francis@act.gov.au

Canberra Hospital and Health Service

Mental Health, Justice Health, Alcohol and Drug Service

Child and Adolescent Mental Health Service

Clinician

Health Professional Level 2 \$50,796 - \$70,459, Canberra (PN: 24334)

Gazetted: 02 February 2012

Closing Date: 9 February 2012

The Child and Adolescent Mental Health Service (CAMHS), Dialectical Behaviour Therapy (DBT) Program is seeking a suitably trained clinician with some experience in DBT, to participate in the DBT Program to fill a full-time position. The program involves the implementation of a comprehensive DBT adolescent program, as well as active participation in evaluating outcomes for consumers and their parents. A suitable clinician will have attended DBT training, and have some understanding of the theoretical underpinnings and functions of DBT. They will have an interest and ability to provide

individual therapy in DBT and/or DBT skills group facilitation. They will have a demonstrated commitment to working within the DBT model, and will actively participate in the CAMHS DBT consult group.

Eligibility/Other Requirements: Tertiary qualification or equivalent in Psychology, Social Work with current registration where applicable and/or eligibility for membership of the appropriate professional organisation.

Note: A willingness to rotate through all areas of CAMHS is also desirable. Please address the selection criteria highlighting your experience working within the DBT model. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Naomi Hamill (02) 6205 1050

**Canberra Hospital and Health Services
Rehabilitation, Aged and Community Care
Rehabilitation**

Inpatient Physiotherapy Assistant

Technical Officer Level 1 \$46,331 - \$48,672, Canberra (PN: 27182, expected vacancy)

Gazetted: 02 February 2012

Closing Date: 9 February 2012

The Rehabilitation Physiotherapy team based at the Canberra Hospital is seeking applications from enthusiastic Allied Health Assistants to fill a permanent position (expected vacancy) in the acute rehabilitation ward. You would be supporting a dynamic team of physiotherapists and have close ties with the wider rehabilitation multidisciplinary team. Eligibility/Other Requirements: Ability to obtain Allied Health Assistant Certificate (Certificate IV) or equivalent qualification and a current driver's licence.

Note: This is a full time position. Other full time and part time physiotherapy assistant positions at this level may be filled from this recruitment round.

To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Annegret Ludwig (02) 6244 2852 annegret.ludwig@act.gov.au

**Canberra Hospital and Health Services
Operational Support**

Acute Care

Technical Officer

Technical Officer Level 1 \$46,331 - \$48,672, Canberra (PN: 29774, several)

Gazetted: 02 February 2012

Closing Date: 16 February 2012

The Nutrition Department at the Canberra Hospital is seeking to attract committed, hard working people with a good eye for detail and with an interest in food and nutrition to work as Nutrition Technicians. These roles support the Dietitians in the provision of Nutrition Support to patients within the hospital. Duties include supporting the operation of the special diet meal services; preparation and distribution of adult and infant formulas according to departmental guidelines; computer data entry; patient visits with documentation; reception and other administrative duties. Applicants must be able to work a variable shift work roster between 6:30am to 6:30pm over seven (7) days of the week.

Eligibility/Other Requirements: Higher Schools Certificate or equivalent is highly desirable. Commitment to further nutrition education is desirable.

Note: A number of permanent positions are currently available (full and part time); however additional casual and temporary full or part time positions may also be recruited from this recruitment process. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Narelle Luff (02) 6244 2211 narelle.luff@act.gov.au

Justice and Community Safety

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

ACT Law Courts and Tribunal Administration

Executive

Policy and Projects Adviser

Senior Officer Grade B \$102,499 - \$115,387, Canberra (PN: 14912)

Gazetted: 01 February 2012

Closing Date: 21 February 2012

The ACT Law Courts and Tribunal Administration is seeking an organised and self motivated person to assist the Courts Administrator in the formation, interpretation and implementation of policy for the ACT Law Courts and Tribunal, including undertaking research, liaising with Court stakeholders and representing the Courts at various forums and meetings. The successful applicant will be able to work under limited supervision and demonstrate skills in project management, well developed communication and liaison skills, and be able to provide sound, considered advice.

Eligibility/Other Requirements: Comprehensive knowledge of, or experience in, public administration. Tertiary qualifications in political science, public administration or law would be an advantage.

Contact Officer: Alison Purvis (02) 6207 1054 alison.purvis@act.gov.au

ACT Law Courts and Tribunal Administration

Executive

Policy and Projects Adviser

Senior Officer Grade B \$102,499 - \$115,387, Canberra (PN: 14912)

Gazetted: 01 February 2012

Closing Date: 21 February 2012

The ACT Law Courts and Tribunal Administration is seeking an organised and self motivated person to assist the Courts Administrator in the formation, interpretation and implementation of policy for the ACT Law Courts and Tribunal, including undertaking research, liaising with Court stakeholders and representing the Courts at various forums and meetings. The successful applicant will be able to work under limited supervision and demonstrate skills in project management, well developed communication and liaison skills, and be able to provide sound, considered advice.

Eligibility/Other Requirements: Comprehensive knowledge of, or experience in, public administration. Tertiary qualifications in political science, public administration or law would be an advantage.

Contact Officer: Alison Purvis (02) 6207 1054 alison.purvis@act.gov.au

Territory and Municipal Services

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Parks and City Services

City Services

Place Management

Administrative Support Officer

Administrative Services Officer Class 4 \$56,879 - \$61,756, Canberra (PN: 22045)

Gazetted: 01 February 2012

Closing Date: 14 February 2012

Provide administrative and project support to the operational areas and management. Process invoices for payment. Develop, manage and maintain databases and files. Support management with the implementation and coordination of quality control systems and procedures including collation of data and reporting. Develop common use forms and systems for operational areas. Secretariat support for meetings and reference groups as required. Purchase bulk supplies for operational areas. Uphold and support the values and principles of the ACT Public Service and comply with relevant legislation including the *Public Sector Management Act 1994*.

Eligibility/Other Requirements: Current ACT driver's licence.

Contact Officer: Ky Van Deyk (02) 6205 0311 ky.vandeyk@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Treasury

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Shared Services

Shared Services ICT

ICT Security

Deputy ICT Security Manager Governance and Compliance

Senior Officer Grade B \$99,033 - \$111,485, Canberra (PN: 14659)

Gazetted: 27 January 2012

Closing Date: 13 February 2012

The successful applicant will be required to monitor the needs for security governance across the ACT Government and develop in consultation security policies, standards, and procedures and to manage the delivery of forensic and Web vulnerability services to the ACT Government.

Eligibility/Other Requirements: University degree with an ICT Major and/or Professional Certification in Governance, Forensics, or Information Security would be an advantage.

Contact Officer: Peter Major (02) 6207 0073 peter.major@act.gov.au

Finance and Budget Division

Budget Coordination and Reporting

Senior Policy Analyst

Senior Officer Grade C \$83,816 - \$90,372, Canberra (PN: 16716)

Gazetted: 31 January 2012

Closing Date: 14 February 2012

The Division is responsible for advising the Government and agencies on the development of the Territory's budget, advising on financial issues relating to agencies and the Territory, and accounting policies and financial frameworks. The Division is also responsible for ensuring that appropriate policies, principles and practices exist within the ACT Government applying to resource management, including the Territory's assets. The Division is seeking a talented and appropriately qualified Senior Officer to fill the role of Senior Analyst, Whole of Government - Asset Management and Capital Delivery Planning. The ACT Government controls approximately \$14 billion worth of property, plant and equipment. Asset management is a key input to the ACT Government achieving its objectives. Strategic Asset

Management Plans play a significant role in maximising the use, acquisition, operation and maintenance of assets. Treasury is leading a program of promulgation of revised asset management guidelines and selected reviews, and refreshment of agency Strategic Asset Management Plans. The role requires highly developed analytical skills, and demonstrated ability to apply results of investigations in advising on asset management issues as they relate to the ACT Government. This would include a sound understanding of ACT Government assets and Capital Works Programs. Applicants must have strong analysis skills, have the ability to work to tight deadlines, exercise sound judgement and possess strong communication skills.

Eligibility/Other Requirements: Tertiary or post graduate qualifications are highly desirable.

Note: Selection of the successful candidate may be based on written applications alone. This position is full-time temporary available until December 2012. A new Enterprise Agreement is being negotiated with an expected salary increase of 3.5%.

Contact Officer: Floyd Kennedy (02) 6207 0716 floyd.kennedy@act.gov.au

**Finance and Budget
Budget and Project Management
Senior Policy Analyst
Senior Officer Grade C \$83,816 - \$90,372, Canberra (PN: 55750)**

Gazetted: 31 January 2012

Closing Date: 14 February 2012

Treasury is looking for an experienced Senior Policy Analyst with expertise in analysis of budget proposals; analysis and reporting of agency financial performance; and the undertaking of complex research and investigations. The position will be required to monitor the implementation of Government policies and procedures in agencies, and to participate in discussions and negotiations with Government Directorates and agencies on budgetary, governance and financial issues. The successful applicant will possess highly developed analytical skills, and a demonstrated ability to exercise initiative, good judgement and flexibility in the handling of complex policy. The successful applicant will also have high level negotiation and communication skills and the demonstrated ability to manage competing priorities and meet deadlines.

Eligibility/Other Requirements: Policy and Budget development experience, and relevant tertiary qualifications such as Economics, Accounting, Law or relevant fields are desirable.

Note: A new Enterprise Agreement is being negotiated with an expected salary increase of 3.5%.

Contact Officer: Shaun Ryan (02) 6207 0230 shaun.ryan@act.gov.au

**Finance and Budget
Budget Management and Analysis
Senior Policy Analyst
Senior Officer Grade C \$83,816 - \$90,372, Canberra (PN: 42031)**

Gazetted: 31 January 2012

Closing Date: 14 February 2012

Treasury Directorate provides strategic, financial and economic policy advice to the ACT Government and is looking for a Senior Policy Analyst to play a key role in the Budget Management and Analysis team. The successful person will be working in a small team that supports and oversees the development of policy initiatives and financial reporting of a number of Government agencies. The position incumbent will be required to build positive relationships, develop policy positions and analyse budget proposals in various policy areas, as well as assist with analysis and reporting of agency financial performance. Strong analysis and communication skills, good judgement and initiative, and an eye for detail are important. Ideally, the successful applicant will enjoy working in a team environment and have policy and budget development experience.

Eligibility/Other Requirements: Policy and budget development experience, and relevant tertiary qualifications such as Economics, Accounting, Law or relevant fields are desirable.

Note: A new Enterprise Agreement is being negotiated with an expected salary increase of 3.5%.

Contact Officer: Nicole Masters (02) 6205 0527 nicole.masters@act.gov.au

**Shared Services
Shared Services ICT
Operations/Desktop and Applications Delivery
Junior SCCM Administrator
Information Technology Officer Class 2 \$66,198 - \$76,043, Canberra (PN: 27856)**

Gazetted: 27 January 2012

Closing Date: 10 February 2012

Assist in the support and maintenance of the Microsoft SCCM infrastructure to enable application deployment, operating system deployment using MS BDD methodology, auditing of assets including software and other business requirements. Support the development of documentation covering processes and procedures to support the SCCM systems.

Note: This is a temporary position for the period asap until 10 October 2012.

Contact Officer: Daniel Wurzer (02) 6205 2633 daniel.wurzer@act.gov.au

**Shared Services
Shared Services ICT
Customer Relations/Education ICT
MAZE Assistant Manager
Administrative Services Officer Class 6 \$66,198 - \$76,043, Canberra (PN: 05231)**

Gazetted: 27 January 2012

Closing Date: 10 February 2012

Assist in the overall technical and business management of the MAZE application, in an Information Technology Infrastructure Library (ITIL) based environment. As a member of the MAZE team, assist with the management of day to day operations, and maintenance of MAZE.

Contact Officer: Greg Schuhardt (02) 6207 2388 greg.schuhardt@act.gov.au

Shared Services

Shared Services ICT

Customer Relations/Health ICT

Business Systems Support Officer

Administrative Services Officer Class 5 \$61,295 - \$64,994, Canberra (PN: 27963, several)

Gazetted: 31 January 2012

Closing Date: 14 February 2012

As a member of the ICT Health Business Systems Support team, the successful applicant will be required to provide effective training and ICT technical support to the users of systems within Health. The position will provide "Help Line" support to users, which includes participation in the afterhours on-call applications support roster, helping to investigate operational problems by either providing a solution or escalating as required.

Eligibility/Other Requirements: Participation in the afterhours on-call roster for application support is mandatory. The possession of, or the ability to attain, a Protected security clearance is a requirement. Awareness of privacy and confidentiality when working with health business applications and information would be an advantage. Qualifications in IT applications training would be an advantage.

Note: This position is temporary available from 20 February 2012 to 30 June 2012 with the possibility of extension.

Contact Officer: Kate Mckenzie (02) 6205 2377 kate.mckenzie@act.gov.au

APPOINTMENTS

Canberra Institute of Technology

Senior Officer Grade C \$83,816 - \$90,372

Katherine Olivia Browning 827-14938, Section 68(1), 23 January 2012

Chief Minister and Cabinet

Administrative Services Officer Class 5 \$63,440 - \$67,269

Gabrielle Everitt 827-40204, Section 68(1), 1 February 2012

Senior Officer Grade B \$102,499 - \$115,387

Catherine Shih 797-69890, Section 68(1), 2 February 2012

Community Services

Administrative Services Officer Class 5 \$63,440 - \$67,269

Megan Leigh Carr-Pringle 827-50752, Section 68(1), 17 January 2012

Administrative Services Officer Class 3 \$49,306 - \$53,214

Sharon Janell Hungerford 821-16102, Section 68(1), 19 January 2012

Health Professional Level 2 \$50,796 - \$70,459

Lauren MacDonald 827-52299, Section 68(1), 30 January 2012

Administrative Services Officer Class 6 \$68,515 - \$78,705

Lynton Geoffrey Sheehan 827-53769, Section 68(1), 25 January 2012

Administrative Services Officer Class 6 \$68,515 - \$78,705

Shantha Siva 779-16068, Section 68(1), 25 January 2012

Administrative Services Officer Class 3 \$51,032 - \$55,076

Rebecca Shayne Waterson 827-28117, Section 68(1), 19 January 2012

Education and Training

School Assistant 2 \$38,098 - \$42,249

Tracey O'Loughlin 827-55983, Section 68(1), 27 January 2012

Administrative Services Officer Class 4 \$56,879 - \$61,756

Matthew Taylor 824-56705, Section 68(1), 1 February 2012

Health

Health Service Officer Level 3 \$40,734 - \$42,197

Jagoda Balukovska 795-54195, Section 68(1), 30 January 2012

Registered Nurse Level 2 \$72,960 - \$77,472

Lynette Barnes 827-81735, Section 68(1), 31 January 2012

Registered Nurse Level 1 \$51,872 - \$70,092

Karla Cusack 827-61371, Section 68(1), 6 February 2012

Registered Nurse Level 1 \$51,872 - \$70,092

Amy Dick 827-59386, Section 68(1), 31 January 2012

Registered Nurse Level 1 \$51,872 - \$70,092

Narelle Gahan 827-61419, Section 68(1), 6 February 2012

Health Service Officer Level 3 \$40,734 - \$42,197

Milivojka Jurjevic 827-82471, Section 68(1), 30 January 2012

Health Service Officer Level 3 \$40,734 - \$42,197

Catalina Kieltyka 817-48570, Section 68(1), 30 January 2012

Health Service Officer Level 3 \$40,734 - \$42,197

Cveta Krsteska 817-49709, Section 68(1), 30 January 2012

Registered Nurse Level 2 \$72,960 - \$77,472

Fiona McDonald 827-60395, Section 68(1), 6 February 2012

Health Service Officer Level 3 \$40,734 - \$42,197

Patricia Pierre-Louis 821-22828, Section 68(1), 30 January 2012

Dentist Level 1-2, \$60,552-\$111,485

Anbar Raof 829-55416, Section 68(1), 23 January 2012

Registered Nurse Level 2 \$72,960 - \$77,472

Louise Roberts 829-69041, Section 68(1), 2 January 2012

Registered Nurse Level 1 \$51,872 - \$70,092

Lesley Smith 830-79307, Section 68(1), 30 January 2012

Health Professional Level 1 \$47,515 - \$61,074

Shien-Ee Tan 817-34179, Section 68(1), 1 February 2012

Staff Specialist Band 1-5, \$137,660-\$169,877

Inese Tucker 829-50906, Section 68(1), 23 January 2012

Health Service Officer Level 3 \$40,734 - \$42,197

Paramjeet Virk 833-45505, Section 68(1), 30 January 2012

Justice and Community Safety

Administrative Services Officer Class 3 \$51,032 - \$55,076

Terence Peter Armstrong 817-33504, Section 68(1), 30 January 2012

Senior Officer Grade B \$99,033 - \$111,485

Robert Fraser 827-60555, Section 68(1), 25 January 2012

Senior Officer Grade B \$99,033 - \$111,485

David Parkinson 827-61101, Section 68(1), 30 January 2012

Territory and Municipal Services

Administrative Services Officer Class 3 \$51,032 - \$55,076

Panadda Chaichan 827-44571, Section 68(1), 31 January 2012

Treasury

Information Technology Officer Class 1 \$53,214 - \$60,844

Paul Anthony Jambor 827-61806, Section 68(1), 31 January 2012

PROMOTIONS

Community Services

Disability ACT

Operational

Policy and Program Development

Meenaxshi Dyall: 779-82049

From: Senior Officer Grade C \$86,750 - \$93,535

Justice and Community Safety

To: †Senior Officer Grade B \$102,499 - \$115,387

Community Services, Canberra (PN. 24205) (Gazetted 24 November 2011)

Department of Justice and Community Safety

Law Courts and Tribunals Administration

Registry

Kerrie Royal: 821-01189

From: Administrative Services Officer Class 2/3 \$43,289 - \$53,214

Canberra Institute of Technology

To: Administrative Services Officer Class 3 \$51,032 - \$55,076

Department of Justice and Community Safety, Canberra (PN. 42316) (Gazetted 13 May 2011)

Director of Public Prosecutions

Prosecutor

Joel Hiscox: 795-56879

From: Prosecutor Grade 2 \$80,157 - \$97,970

Director of Public Prosecutions

To: †Prosecutor Grade 3 \$

Director of Public Prosecutions, Canberra (PN. 17498) (Gazetted)

This promotion is to a non-advertised vacancy.

Prosecutor

Sian Jowitt: 771-11884

From: Prosecutor Grade 2 \$80,157 - \$97,970

Director of Public Prosecutions

To: †Prosecutor Grade 3 \$102,298-\$113,120

Director of Public Prosecutions, Canberra (PN. 04343) (Gazetted)

This promotion is to a non-advertised vacancy.

Prosecutor

Sarah McMurray: 820-75101

From: Prosecutor Grade 2 \$80,157 - \$97,970

Director of Public Prosecutions

To: †Prosecutor Grade 3 \$

Director of Public Prosecutions, Canberra (PN. 16855) (Gazetted)

This promotion is to a non-advertised vacancy.

Economic Development

Tourism, Events and Sport

Executive

Karen Margaret Kennedy: 780-67280

From: Administrative Services Officer Class 5 \$61,295 - \$64,994

Economic Development

To: †Administrative Services Officer Class 6 \$66,198 - \$76,043

Economic Development, Canberra (PN. 24866) (Gazetted 8 December 2011)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Education and Training

Strategy and Coordination

Planning and Performance

Educational Performance

Anshu Srivastava: 824-58444

From: Administrative Services Officer Class 5 \$63,440 - \$67,269

Education and Training

To: †Senior Officer Grade C \$86,750 - \$93,535
Education and Training, Canberra (PN. P13746) (Gazetted 21 September 2011)

Environment and Sustainable Development

Regulation and Services

Customer Services

Customer Support Dickson

Katherine Breitkopf: 813-03010

From: Administrative Services Officer Class 3 (ESD) \$51,032 - \$55,076

Environment and Sustainable Development

To: †Administrative Services Officer Class 4 \$56,879 - \$61,756

Environment and Sustainable Development, Canberra (PN. 27721) (Gazetted 23 September 2011)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Health

Canberra Hospital and Health Services

Operational Support

Acute Care

Andrew Simpson: 817-32827

From: Health Professional Level 1 \$47,515 - \$61,074

Health

To: Health Professional Level 3 \$72,543 - \$76,543 (up to \$80,436 on achieving a personal upgrade)

Health, Canberra (PN. 28243) (Gazetted 4 October 2010)

Director General Reports

Population Health

Health Protection Service

Cathie Smith: 527-55616

From: Senior Officer Grade C \$86,750 - \$93,535

Health

To: †Senior Officer Grade B \$102,499 - \$115,387

Health, Canberra (PN. 17542) (Gazetted 22 December 2011)

Canberra Hospital and Health Services

Mental, Justice, Alcohol and Drugs

Access and Acute Mental Health

Sean Tilley: 827-31965

From: Registered Nurse Level 1 \$51,872 - \$70,092

Health

To: Registered Nurse Level 2 \$72,960 - \$77,472

Health, Canberra (PN. 18511) (Gazetted 8 December 2011)

Territory and Municipal Services

Business Enterprises Division

Canberra Cemeteries

Canberra Cemeteries

Marika Hetenyi: 774-51678

From: Administrative Services Officer Class 4 (CMCD) \$56,879 - \$61,756

Chief Minister and Cabinet

To: †Administrative Services Officer Class 6 \$68,515 - \$78,705

Territory and Municipal Services, Canberra (PN. 19010) (Gazetted 16 November 2011)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Business Enterprises

ACT Property Group

Tenancies

Sarah Louise Reiswig: 827-43595

From: Administrative Services Officer Class 3 \$51,032 - \$55,076

Territory and Municipal Services

To: †Administrative Services Officer Class 5 \$63,440 - \$67,269

Territory and Municipal Services, Canberra (PN. 26179) (Gazetted 2 November 2011)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Treasury

Investment and Economics

Economics

Nicholas Alexander Konovalov: 821-23441

From: Administrative Services Officer Class 5 \$61,295 - \$64,994
Treasury

To: Administrative Services Officer Class 6 \$66,198 - \$76,043
Treasury, Canberra (PN. 55885) (Gazetted 14 November 2011)

Investment and Economics

Economics

Dinesh KUMAR: 821-24321

From: Administrative Services Officer Class 5 \$61,295 - \$64,994
Treasury

To: Administrative Services Officer Class 6 \$66,198 - \$76,043
Treasury, Canberra (PN. 55374) (Gazetted 14 November 2011)

Investment and Economics

Economics

Matthew Charles Smith: 821-20240

From: Administrative Services Officer Class 5 \$61,295 - \$64,994
Treasury

To: Administrative Services Officer Class 6 \$66,198 - \$76,043
Treasury, Canberra (PN. 55861) (Gazetted 14 November 2011)

Investment and Economics

Economics

Kirk Lawrence Zammit: 820-88834

From: Administrative Services Officer Class 5 \$61,295 - \$64,994
Treasury

To: Administrative Services Officer Class 6 \$66,198 - \$76,043
Treasury, Canberra (PN. 00484) (Gazetted 14 November 2011)

CORRIGENDA

Environment and Sustainable Development

Regulation and Services

Client Services

Customer Services

Balaraman Radhakrishnan: 799-92734

From: Administrative Services Officer Class 4 \$56,879 - \$61,756
Environment and Sustainable Development

To: †Administrative Services Officer Class 5 \$68,515 - \$78,705
Environment and Sustainable Development, Canberra (PN. 13111) (Gazetted 22 September 2011)

Note: Incorrect position number. Correct position number should be (PN: 13312). (Gazetted 12 January 2012)