



ACT Government Gazette

Gazetted Notices for the week beginning 31 March 2011

VACANCIES

ACT Auditor General's Office

Performance Audit and Corporate Services

Corporate Services

Finance Officer

Audit Band 1 \$60,000 - \$75,000, Canberra (PN: 42823)

Gazetted: 31 March 2011

Closing Date: 15 April 2011

Finance Officer provides support in developing annual budget and forward estimates, preparing monthly, quarterly and annual financial reports and associated notes, preparing office's annual report and the administration of the office as required.

Eligibility/Other Requirements: Security assessed position at the Highly Protected clearance level.

Contact Officer: Ms Maria Costanzo (02) 6207 0825 actauditorgeneral@act.gov.au

Applications can be forwarded to: ACT Auditor-General's Office PO BOX 275 CIVIC SQUARE ACT 2601 EMAIL: actauditorgeneral@act.gov.au

ACT Health

Selection documentation for the following positions may be downloaded from <http://www.health.act.gov.au/employment>.

Apply online at <http://www.health.act.gov.au/employment>

Office of the Chief Executive

Financial Management

Revenue and Financial Support

Manager, Patient Accounts

Senior Officer Grade C \$83,816 - \$90,372, Canberra (PN: 15108)

Gazetted: 07 April 2011

Closing Date: 14 April 2011

We are seeking a motivated team player to manage the operation of the Patient Billing, Debt Recovery and Cashiers sub-sections. The successful applicant will oversee reconciliations of revenue received via P2 and Attache to end of month reports and journal of monies from various Clearing Accounts. Be responsible for End of Month Journals for Direct Bank, EFTPOS and EFT banking for hospital and private practice. Manage the recruitment and training of staff and respond to HR matters as required.

Eligibility/other requirements: High level skills in Microsoft Word and Excel. Sound understanding of FMIS.

Note: Selection may be based on application and referee reports only.

Contact Officer: Claire Farr (02) 6244 2008

Deputy Chief Executive, The Canberra Hospital and Health Services

Critical Care and Diagnostics

Medical Imaging

Clinical Development Nurse - Medical Imaging

Registered Nurse Level 2 \$72,960-\$77,472, Canberra (PN: 18535)

Gazetted: 07 April 2011

Closing Date: 11 April 2011

Applications are invited from innovative and committed registered nurses with clinical competence in the field of Medical Imaging nursing. This is an exciting role which involves actively contributing to the professional development, learning and teaching of nurses at the workplace. The applicant will have an operational responsibility to the Clinical Nurse Consultant in Medical Imaging and undertake professional liaison with the Clinical Development Nurse Coordinator. Applicants will be required to demonstrate experience in clinical teaching and a sound knowledge of adult learning principles to support ongoing clinical education, preceptorship, mandatory skills assessment, and competency assessment processes within the clinical practice setting of the relevant specialty. The applicant should demonstrate a willingness to be part of a vibrant and committed organisation that represents a set of values to allow for the provision of high quality health care.

Eligibility/Other Requirements: Eligible for registration as a nurse and /or mental health nurse and/or midwife with the Nursing and Midwifery Board of Australia (AHPRA) and holds a Certificate IV in Training and Assessment.

Note: Selection may be based on application and referee reports only.

Contact Officer: Greg Morley (02) 6244 4333

Deputy Chief Executive, The Canberra Hospital and Health Services

Operational Support

Inpatient Services

Physiotherapist

Health Professional Level 3 \$72,543 - \$76,543 (up to \$80,436 on achieving a personal upgrade), Canberra (PN: 28776)

Gazetted: 07 April 2011

Closing Date: 28 April 2011

The successful applicant will provide high quality direct patient care to the Canberra Hospital Emergency Department and hospital clinics and physiotherapy outpatients, including lymphodema, hands and hydrotherapy. Musculoskeletal skills are highly desirable.

Eligibility/Other Requirements: An appropriate Degree or Diploma in Physiotherapy, or recognised equivalent qualification and eligibility for ACT and NSW registration. Current driver's licence is essential.

Note: This is a full-time temporary position available for a period of six months with the possibility of extension.

Contact Officer: Lisa Gilmore (02) 6244 2154

Deputy Chief Executive Strategy and Corporate Service and Capital Plan

Capital Asset Development Plan

Furniture, Fittings and Equipment Project Officer

Administrative Services Officer Class 6 \$66,198 - \$76,043, Canberra (PN: 22641)

Gazetted: 07 April 2011

Closing Date: 14 April 2011

ACT Health has embarked upon a redevelopment of all aspects of the ACT health system in order to meet future demand for health care. This infrastructure program is expected to cost over \$1 billion over ten years and involves integrating state-of-the-art information and e-health technologies; change management; and significant capital works – much of which will be based at Canberra Hospital. An opportunity exists for a highly motivated, enthusiastic and well organised person to join a small team to assist with procurement and asset management of furniture, fittings and equipment for Capital Asset Development Program projects. This will involve significant consultation with commissioning managers and other project stakeholders to determine furniture, fittings and equipment specifications and selections.

Eligibility/Other Requirements: Certificate IV in Government Procurement or progress toward qualification desirable.

Note: This position is temporary for the period commencing asap to 30 June 2012, with the possibility of extension.

Contact Officer: Jacinta George (02) 6205 0525

Deputy Chief Executive, The Canberra Hospital and Health Services

Critical Care and Diagnostics

Medical Imaging

Administration Supervisor

Administrative Services Officer Class 4 \$54,956 - \$59,668, Canberra (PN: 18526)

Gazetted: 07 April 2011

Closing Date: 14 April 2011

Supervise and lead the reception and booking clerks in Medical Imaging. Prepare monthly, on-call and weekly rosters for administration staff. Develop and maintain appropriate policies and procedures; setting priorities and conducting staff appraisals and staff training. Liaise with clients, Departmental and other staff to resolve difficult enquiries and other problems in a tactful and discrete manner.

Eligibility/Other Requirements: Knowledge of medical terminology highly desirable. Current driver's licence.

Note: This position may involve shiftwork and is temporary for a period of 12 months commencing in April 2011. An order of merit will be formed from this selection process and may be utilised to fill any subsequent full-time/part-time, temporary or casual positions (at level). Applicants must provide two written referee reports which address the selection criteria with their application. Selection may be based on application and referee reports only.

Contact Officer: Jeannie Dumbrell (02) 6244 2159

Deputy Chief Executive, The Canberra Hospital and Health Services

Critical Care and Diagnostics

Medical Imaging

Administrative Officer

Administrative Services Officer Class 3 \$49,306 - \$53,214, Canberra (PN: 10892, several)

Gazetted: 07 April 2011

Closing Date: 14 April 2011

Under general direction provide reception and clerical services to patients attending the section. Schedule appointments and provide relevant information. Receive and screen incoming phone calls, answer queries and take appropriate action. Retrieve files from our offsite storage.

Eligibility/Other Requirements: Knowledge of Medical Terminology highly desirable. Current driver's licence.

Note: These positions may involve shiftwork. An order of merit will be formed from this selection process and may be utilised to fill any full time, part time, temporary or casual vacancies (at level), which may occur within the following 12 months. Applicants must provide two written referee reports which address the selection criteria. Selection may be based on application and referee reports only.

Contact Officer: Jeannie Dumbrell (02) 6244 2159

ACT Planning and Land Authority

**Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>
Applications can be sent via email to: jobs@act.gov.au**

**Construction Services
Utilities, Land and Lease Regulation Unit
Senior Policy Officer
Senior Officer Grade C \$83,816 - \$90,372, Canberra (PN: 19264)**

Gazetted: 06 April 2011
Closing Date: 26 April 2011

The Utilities Regulation Team administers technical regulation for electricity, gas and water utilities in the ACT. This position primarily involves the development of policy to reform utilities regulation and law. The successful applicant will play an important role in the intersection of the technical and legal framework that governs the regulation of utilities. Strong written and verbal communication skills, the ability to work independently and to manage a number of concurrent projects are necessary for the position.

Eligibility/Other Requirements: Legal qualifications or experience would be a highly desirable, as would experience in Cabinet processes and policy development.

Contact Officer: Sean Moysey (02) 6205 0873 sean.moysey@act.gov.au

Calvary Health Care ACT (Public)

**Allied Health
Medical Imaging Department
Cardiac Sonographer
Health Professional Level 4 \$83,816, Canberra (PN: 9039)**

Gazetted: 05 April 2011
Closing Date: 3 June 2011

Under the broad direction of the Deputy Director, Medical Imaging: Ultrasound: Be responsible for Cardiac Ultrasound examinations conducted in the Medical Imaging Department, including the supervision of subordinate staff. Be responsible for Cardiac Ultrasound examinations under the supervision of qualified Cardiac Sonographer. Communicate effectively with all stakeholders to optimise work practices within the Medical Imaging Department. Assist with the ongoing evaluation of clinical processes to ensure effective, evidence-based patient care, including the development of Projection Radiography and Ultrasound protocols and be responsible for initiating and planning research projects within the service. Be responsible for appropriate ongoing professional education and participate in continuous quality improvement of Medical Imaging Services. Ensure that equipment is used and maintained in a safe manner, and report faults to the Deputy Director, Medical Imaging: Ultrasound: Adhere to the provisions of CHCACT's Radiation Safety Policy and Radiation Safety Management Plan. Be familiar with departmental and corporate policies and procedures
Eligibility/Other Requirements: MANDATORY: A Statement of Accreditation from the Australian Institute of Radiography or Royal College of Nurses. Eligible for registration with the ACT Medical Radiation Scientists Board or Act Nurses Board. Registration with the Australian Sonographer Accreditation Register as a Cardiac Sonographer. Have completed an ASAR Graduate Course in Medical Cardiac Sonography HIGHLY DESIRABLE: Eligible for a Radiation Licence from the ACT Radiation Council. Demonstrated skills in the delivery of contemporary Medical Imaging services - including Cardiac Sonography services - within a health care environment. Demonstrated ability to provide clinical leadership and a mentoring role for subordinate health care Staff. Demonstrated ability to liaise and negotiate effectively with staff, patients and members of the community through highly developed oral and written communication skills. Demonstrated ability to evaluate clinical processes to ensure effective, evidence-based patient care. Demonstrated commitment to ongoing professional development and a demonstrated ability to initiate and plan research projects within a Medical Imaging service. Demonstrated commitment to risk management and to the principles of workplace equity, safety and injury prevention. ADVANTAGEOUS: Availability for out-of-hours clinical practice, including weekends, on-call roster, evening and night-shift work.

Note: part-time - temporary - 12 month position

Contact Officer: Hammam Hijazi (02) 6201 6141 hammam.hijazi@calvary-act.com.au Applications can be forwarded to: recruitment@calvary-act.com.au

**Administrative
Executive
Executive Assistant
Administrative Services Officer Class 6 \$66,198 - \$76,043, Canberra (PN: 8002)**

Gazetted: 01 April 2011
Closing Date: 24 April 2011

Under limited direction, provide a high level range of executive support services for the Chief Executive Officer and Chief Financial Controller, including: maintaining confidentiality of Office material and information; Managing complex diaries and coordination of travel and accommodation arrangements; reception and screening of phone calls, e-mails, and visitors; receiving and attending to visitors and telephone enquiries/complaints and makes delegated decisions as necessary; preparing sensitive correspondence, including researching information in the preparation of replies; * Preparing general correspondence, reports and presentations as required; Initiating, preparing and coordinates agenda papers for, and minutes of, meetings of Executive level Hospital Committees; Drafting, co-ordinating and researching briefing material; coordinating of ministerial correspondence, liaising with Managers to provide responses and follow up to ensure compliance with deadlines and performance indicators; Arranging appointments and meetings including the co-

ordination of board room bookings, catering needs and IT equipment; organise functions as required including invitations, catering and venues. Maintaining a confidential filing system and recording and distributing correspondence; Maintaining a flexible attitude to the daily schedule to address unexpected changing priorities. Provide a liaison point between the office of the Chief Executive Officer, LCMHC National Office, ACT Health Executive, Ministers Office and other agencies. As required, assist Executive Team members and Executive Assistants elsewhere in the organisation to meet unplanned absences and workloads.

Eligibility/Other Requirements: High level verbal and written communication skills. High level liaison and interpersonal skills, particularly relating to reception and welcoming, and dealing with difficult or emotional situations. Demonstrated ability to contribute effectively in a multi-disciplinary team environment. Demonstrated ability to manage competing priorities. High level knowledge and understanding of the policies, procedures and operational activities of the Hospital. A high degree of self direction, initiative and commitment to excellence. Demonstrated ability to maintain confidentiality and exercise discretion at all times. Demonstrated time management and organisational skills o High level keyboard skills and extensive experience in the operation of word processing packages, spreadsheet preparation and analysis, data base maintenance, powerpoint, organisation charts and desk top publishing.

Contact Officer: Natasha Boyce-Bacon (02) 6201 6893 natasha.boyce-bacon@Calvary-act.com.au

Applications can be forwarded to: recruitment@calvary-act.com.au

Administrative

Medical Records

Medical Record Clerk

Administrative Services Officer Class 2 \$43,289 - \$48,003, Canberra (PN: 7408)

Gazetted: 05 April 2011

Closing Date: 20 April 2011

Under general direction, provide a range of clerical duties including: Processing of medical records for in-patient and out-patient episodes of care. Retrieval of records for on-going care, research and quality activities. Maintenance of a variety of patient information systems. Participation in quality activities program. Provision of reception duties.

Eligibility/Other Requirements: HIGHLY DESIRABLE: Demonstrated ability in the maintenance of both manual and computerised record systems. An understanding of the role and functions of the medical record service together with the aptitude and the physical ability to perform the functions of the position. Appreciation of the need to maintain and ensure patient confidentiality. Experience in the maintenance of quality activities to ensure a high level of accuracy in work performed and a commitment to continual improvement. Experience in a Hospital medical Record Department environment.

Note: Permanent part-time position - 2 days a week.

Contact Officer: Denise Crowe 02 6201 6286 Denise.Crowe@calvary-act.com.au

Applications can be forwarded to: recruitment@calvary-act.com.au

Department of Disability, Housing and Community Services

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Policy and Organisational Services

Governance, Advocacy and Community Policy

Consumer Advocacy and Quality Service

Senior Advocate

Senior Officer Grade C \$83,816 - \$90,372, Canberra (PN: 09140)

Gazetted: 31 March 2011

Closing Date: 14 April 2011

We are seeking a motivated officer to provide administrative and professional support in the resolution of complaints. The position also undertakes strategic policy development as part of quality improvement.

Note: This is a temporary position available from 2 May 2011 to 11 April 2012.

Contact Officer: Sara Lynch (02) 6205 8533 sara.lynych@act.gov.au

Policy and Organisational Services

Organisational Services

Learning and Community Education

Casual Foster Care Trainer

Administrative Services Officer Class 6 \$66,198 - \$76,043, Canberra (PN: C08343, several)

Gazetted: 31 March 2011

Closing Date: 19 April 2011

We are seeking applications from people who are interested in joining our casual pool of trainers to assist in the delivery of training to foster carers. Applicants should have a sound understanding of foster care and qualifications and experience in training. The training will be conducted outside of normal business hours i.e. after 6:00pm on weekdays and during the day Saturday or Sunday.

Eligibility/Other Requirements: It is highly desirable for applicants to have a sound understanding of foster care and extensive experience working with children, young people and families. Qualifications in training and assessment (Certificate IV in Training and Assessment) would also be an advantage or a willingness to obtain this.

Note: Applications may be assessed based on application and referee reports. These positions are temporary for the period 1 May 2011 until 5 May 2012.

Contact Officer: Isabel Munoz (02) 6207 1404 isabel.munoz@act.gov.au

Therapy ACT

Intake

Intake Officer

Administrative Services Officer Class 6 \$66,198 - \$76,043, Canberra (PN: 07390)

Gazetted: 06 April 2011

Closing Date: 20 April 2011

The successful applicant will provide administrative leadership in the Therapy ACT Intake service. The person will be responsible for processing referrals and documentation for the registration to Therapy ACT. Provide information on a broad range of topics as well as redirecting callers to more appropriate service providers. The successful applicant will have an opportunity to utilise high-level communication skills to assist clients, medical officers, schools, other agencies external to Therapy ACT, Team Leaders, Clinical Leaders, Senior Professionals and therapists in the provision of Therapy ACT services.

Eligibility/Other Requirements: High-level oral and written communication, analytical and problem solving skills.

Demonstrated high level ability to use a variety of computer applications in an MS Windows environment, including databases and spreadsheets.

Note: This is a part-time position at 29:24 per week.

Contact Officer: Andrea Johnston (02) 6205 4130 andrea.johnston@act.gov.au

Housing and Community Services

Housing ACT

Tenancy Operations

Housing Manger

Administrative Services Officer Class 5 \$61,295 - \$64,994, Canberra (PN: 09238)

Gazetted: 06 April 2011

Closing Date: 26 April 2011

This position is part of a regional tenancy team and is responsible for tenancy management across a portfolio of properties. The role involves managing a range of tenancy related matters, working as part of a team and individually to meet team, organisational and individual goals and working in partnership with clients and the community. The successful applicant will provide quality client service, enjoy working with a diverse client group, be self motivated and well organised.

Eligibility/Other Requirements: A current driver's licence is essential.

Contact Officer: Kellie Laggner (02) 6207 1164 kellie.laggner@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Therapy ACT

Administration

Administrative Service Officer

Administrative Services Officer Class 3 \$49,306 - \$53,214, Canberra (PN: 07956)

Gazetted: 06 April 2011

Closing Date: 20 April 2011

The successful applicant will work as a member of an administrative team providing excellent customer service to clients, staff and management of Therapy ACT. Duties include provision of administrative support to the senior staff, attend and take minutes of various meetings, compiling monthly reports, as well as provide support and supervision to other members of the team. A demonstrated ability to use a variety of computer applications including databases and spreadsheets in a windows environment is also required.

Eligibility/Other Requirements: Good level of oral and written communication and problem solving skills.

Contact Officer: Karen Duthie (02) 6205 9190 karen.duthie@act.gov.au

Department of Education and Training

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Tertiary and International Education

Executive Director

Executive Assistant

Administrative Services Officer Class 5 \$61,295 - \$64,994, Canberra (PN: 21350)

Gazetted: 31 March 2011

Closing Date: 19 April 2011

Maintain diary appointments and coordinate or prepare meeting papers and provide a first point of contact for liaison with government, business and industry stakeholders for the Executive Director. Prepare correspondence and assist in the preparation of reports, presentations and speeches as required. Register, monitor and track all incoming and outgoing correspondence, briefs and documents, priorities, record, file and distribute as necessary. Undertake research and liaise on behalf of the Executive Director, initiating action to ensure timely response to requests for information. Maintain high levels of confidentiality in handling queries and papers and deal sensitively with issues as they arise.

Note: This position is being re advertised, previous applicants will need to re-apply.

Contact Officer: Leanne Cover (02) 6205 7061 leanne.cover@act.gov.au

**School Improvement
Belconnen Network
Florey Primary School
Business Manager**

Administrative Services Officer Class 4 \$54,956 - \$59,668, Canberra (PN: 00626)

Gazetted: 06 April 2011

Closing Date: 21 April 2011

Florey Primary School is seeking a Business Manager to be responsible for managing the school's administrative and financial systems. The successful applicant will be required to supervise administrative staff members, liaise with contactors and departmental personnel, and provide advice to parents, members of the public and professional staff. The position involves providing administrative support to the school principal and the School Board, and other budgetary and operational tasks. The position also requires a strong understanding of the needs of culturally diverse students and their families.

Eligibility/Other Requirements: First aid qualifications, or willingness to undertake appropriate training.

Contact Officer: Lindy Beeley (02) 6205 8011 lindy.beeley@ed.act.edu.au

**School Improvement
North/Gungahlin Network
Ngunnawal Primary School
Library Assistant**

School Assistant 2 \$36,810 - \$40,820, Canberra (PN: 00634)

Gazetted: 01 April 2011

Closing Date: 15 April 2011

Provide clerical support needed to maintain the efficient functioning of the School Library. Assist the teaching staff with library operations and the supervision of student groups.

Contact Officer: Leanne Wright (02) 6205 8182 leanne.wright@ed.act.edu.au

**School Improvement
Belconnen Network
Belconnen High School
School Secretary**

School Assistant 2 \$36,810 - \$40,820, Canberra (PN: 00990)

Gazetted: 04 April 2011

Closing Date: 18 April 2011

Provide administrative and secretarial support to the Principal and staff throughout the school.

Eligibility/Other Requirements: First Aid and Epipen qualification, or willingness to undertake appropriate training.

Contact Officer: Noella Mauch (02) 6205 6851 noella.mauch@ed.act.edu.au

**School Improvement
Tuggeranong Network
Lake Tuggeranong College
General Assistant**

School Assistant 2 \$36,810 - \$40,820, Canberra (PN: 01306, expected vacancy)

Gazetted: 04 April 2011

Closing Date: 18 April 2011

Under general direction provide administrative support to the Principal and staff throughout the school.

Eligibility/Other Requirements: Willingness to undertake training.

Note: This position is available from the 3 May 2011.

Contact Officer: Marilyn McInnes (02) 6205 6244 marilyn.mcinnnes@ed.act.edu.au

Department of Justice and Community Safety

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Victims of Crime Commissioner

Executive Level 1.1 \$162,669 - \$171,510, Canberra (PN: Reg0311)

Gazetted: 04 April 2011

Closing Date: 18 April 2011

Applications are sought for the role of Victims of Crime Commissioner, including the Domestic Violence Project Coordinator. The Victims of Crime Commissioner is a statutory position established by the *Victims of Crime Act 1994*. The Commissioner is an independent statutory officer responsible for managing Victim Support ACT which provides a one-stop shop for victims of crime in the ACT. The Commissioner is also responsible for promoting awareness of the needs of victims and advocating their interests. The Domestic Violence Project Coordinator is established in accordance with the *Domestic Violence Agencies Act 1986*. The successful applicant will be part of the team responsible for the provision of justice and community safety services in the ACT.

Eligibility/Other Requirements: The successful applicant will have proven ability and qualities in organisational leadership, providing high level advice to the Minister and achieving high performance in service delivery.

Note: Appointment is up to five years with an attractive remuneration package as determined by the Remuneration Tribunal with a package ranging from \$162,669 (non CSS/PSS members) or \$171,510 (existing CSS/PSS members).
Contact Officer: Alison Playford (02) 6207 3507 alison.playford@act.gov.au

ACT Corrective Services

Community Based Corrections

Probation and Parole

Indigenous Probation and Parole Officer

Administrative Services Officer Class 6 \$66,198 - \$76,043, Canberra (PN: 46200)

Gazetted: 04 April 2011

Closing Date: 19 April 2011

Provide case management, supervision and monitoring for people on court and parole orders with the objectives of reducing the risk of further criminal conduct, maintaining community safety and administering court orders. Provide written and verbal reports to the Courts, releasing authorities and other bodies in relation to offender management, risk and intervention.

Eligibility/Other Requirements: Experience working with offenders and relevant tertiary qualifications are highly desirable. Understanding of and sensitivity to Aboriginal and Torres Strait Islander cultural issues and issues relevant to other minority groups is essential. Eligible candidates are required to undergo a criminal history check. Applicants will be required to undertake psychological aptitude testing as part of the assessment process. A current driver's licence is essential. Aboriginal or Torres Strait Islander ancestry is considered essential (*s42, Discrimination Act 1991*).

Contact Officer: Glenda McCarthy (02) 6207 1561 glenda.mccarthy@act.gov.au

Office of Regulatory Services

Compliance

Parking Operations

Parking Supervisor

Administrative Services Officer Class 4 \$54,956 - \$59,668, Canberra (PN: 03319)

Gazetted: 01 April 2011

Closing Date: 15 April 2011

As Parking Supervisor the successful applicant will: Supervise the daily operations of the Parking Management Unit as well as leading, developing and training staff. Under general direction, coordinate and control the activities of a team of Parking Officers, including the provision of direction, training, supervision, feedback and support to the team. Monitor and report on Parking Operations strategies and performance measures. Monitor the effectiveness of the Parking Management Unit and report and make recommendations to senior management regarding changes to service delivery. Coordinate and provide advice on the more difficult and complex enquiries relating to the Parking Management Unit. Liaise with government and private sector organisations and individuals on parking strategies. Maintain the Unit's procedures, Hand Held Computer Terminals (HHT) and radio communication systems. Perform other duties as directed by management. Patrol designated areas within the ACT administered under the *Road Transport Act 1999* and attend to parking matters as required. Provide information on complex matters effecting, or likely to effect, parking enforcement control measures in the ACT. Attend the ACT Magistrate's Court on complex prosecution matters arising from parking infringements. Act as an authorised officer under the *Roads and Public Places Act 1937*. Assist senior members with other work in the Unit to ensure the objectives of the Unit are achieved. Maintain records in accordance with the *Territory Records Act 2002*.

Note: People who applied for the recruitment of the same position number in June/July last 2010 need not reapply.

Contact Officer: Colin Lyons (02) 6207 7069 colin.lyons@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Parliamentary Counsel's Office

Legislative Publishing

Legislation Officer

Administrative Services Officer Class 3 \$49,306 - \$53,214, Canberra (PN: 42291)

Gazetted: 06 April 2011

Closing Date: 13 April 2011

Parliamentary Counsel's Office is looking for a Legislation Officer for the Legislative Publishing Section (LPS) of the ACT Parliamentary Counsel's Office. Legislation Officers undertake a range of legislative publishing activities including editing, notification and republication of legislation. Legislation Officers also assist with administrative and office management tasks. Knowledge of the ACT legislative process, legislative structures, format and styles, and publishing technology skills will be highly regarded.

Contact Officer: Aasha Swift (02) 6205 3798 aasha.swift@act.gov.au

Department of Land and Property Services

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Property and Strategic Projects

ACT Property Group

Property Projects and Services

Tradesperson

General Service Officer Level 7 \$48,615 - \$51,449, Canberra (PN: 13988, several)

Gazetted: 31 March 2011

Closing Date: 14 April 2011

Perform, within the scope of the relevant trade, trades work or work requiring an equivalent level of skill and knowledge, to a high level of trade skill and employing initiative and judgement in a tradesman-like manner and adhering to the Building Code of Australia and Australian Standards as applicable. Liaise with customers, contractors and staff in relation to safety and meeting customer expectations; provide expertise and assistance to managers and supervisors as required; record details of work undertaken and provide the necessary paperwork to enable invoicing of works to customers and payments to suppliers; supervise, plan and co-ordinate the work of a small work team or control the operations part of a program undertaking a variety of manual tasks, including estimating and ordering, work prioritising, staff control and training and maintenance of records and basic reporting. Train and/or mentor apprentices or support staff as directed and perform duties in a safe manner and assist in reducing the risk of injury to all personnel.

Eligibility/Other Requirements: Relevant trade qualification and licence(s) as required, significant work experience and a current driver's licence are essential.

Note: The positions available are for Locksmiths, a Mechanical Fitter, Painter and Plumbers.

Contact Officer: Andrew Steele (02) 6213 0609 andrew.steele@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Department of Territory and Municipal Services

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Shared Services

Procurement Solutions

Goods and Services

Manager, Goods and Services Team

Senior Officer Grade A \$115,016, Canberra (PN: 01455)

Gazetted: 01 April 2011

Closing Date: 19 April 2011

The successful candidate will be responsible for managing a section which provides policy, tendering and contracting advice and assistance for clients within the ACT Government, including for the executive and Ministers. The section manager is responsible for allocating and supervising procurement and contract development work within the section, ensuring high quality work is produced in a timely fashion, fostering a productive team environment, as well as coaching and mentoring team members on strategic procurement, risk management, contract negotiation, process improvement, quality review and reporting activities. If you are a highly motivated person who has the ability to develop excellent rapport with clients, has excellent analytical and writing skills, good judgement and negotiation skills, and a strong background in procurement and/or contract management, then this role may be right for you. The Section has a busy and constantly changing program of diverse procurement projects within the Procurement Group of Shared Services which is the centre of excellence for procurement in ACT Government.

Contact Officer: Catriona Vigor (02) 6205 5279 catriona.vigor@act.gov.au

InTACT

Planning and Development

Desktop Services

Desktop Services Program Manager

Senior Information Technology Officer Grade C \$83,816 - \$90,372, Canberra (PN: 16218)

Gazetted: 06 April 2011

Closing Date: 20 April 2011

Manage and lead a diverse team who are responsible for planning, managing and delivering the new desktop SOE along with other internal desktop services projects, on time and within budget. Analyse, document and develop multiple agency refresh projects for desktop refresh on behalf of ACT Government agencies.

Eligibility/Other Requirements: Professional membership of the Australian Project Management Institute or similar organisation would be highly regarded. Possession of, or the ability to rapidly attain Highly Protected Security clearance is mandatory.

Contact Officer: Daniel Wurzer (02) 6205 2633 daniel.wurzer@act.gov.au

Shared Services

Procurement Solutions

Whole of Government Team

Senior Procurement Officer

Senior Officer Grade C \$83,816 - \$90,372, Canberra (PN: 01460)

Gazetted: 31 March 2011

Closing Date: 19 April 2011

This Senior Procurement Officer position provides procurement policy, tendering and contracting advice and assistance to clients within the ACT Government, including for the executive and Ministers. The successful candidate will be able to advise clients on all aspects of government procurement, contract development and negotiation matters, and should inspire confidence through their knowledge, judgement and effective communication skills. The position may involve the

supervision of team members, including training and coaching of newer procurement officers in their work. The section has a busy and constantly changing program of diverse procurement projects and the Senior Procurement Officer is likely to be involved in managing a mix of complex, high value or high risk procurements. As the centre of excellence for procurement in ACT Government, Procurement Solutions encourages and assists officers to continue their professional development in work related fields.

Contact Officer: Catriona Vigor (02) 6205 5279 catriona.vigor@act.gov.au

Shared Services

Procurement Solutions

Goods and Services

Senior Procurement Officer

Senior Officer Grade C \$83,816 - \$90,372, Canberra (PN: 24842)

Gazetted: 31 March 2011

Closing Date: 19 April 2011

This Senior Procurement Officer position provides procurement policy, tendering and contracting advice and assistance to clients within the ACT Government, including for the executive and Ministers. The successful candidate will be able to advise clients on all aspects of government procurement, contract development and negotiation matters, and should inspire confidence through their knowledge, judgement and effective communication skills. The position may involve the supervision of team members, including training and coaching of newer procurement officers in their work. The section has a busy and constantly changing program of diverse procurement projects and the Senior Procurement Officer is likely to be involved in managing a mix of complex, high value or high risk procurements. As the centre of excellence for procurement in ACT Government, Procurement Solutions encourages and assists officers to continue their professional development in work related fields.

Contact Officer: Catriona Vigor (02) 6205 5279 catriona.vigor@act.gov.au

Shared Services

Procurement Solutions

Goods and Services

Procurement Officer

Administrative Services Officer Class 6 \$66,198 - \$76,043, Canberra (PN: 14094)

Gazetted: 31 March 2011

Closing Date: 19 April 2011

An opportunity exists to be appointed as a Procurement Officer responsible for providing policy, tendering and contracting advice and assistance for clients within the ACT Government, including for the executive and Ministers. We are seeking applications from people who are familiar with public sector procurement principles, policies and practice; who understand tendering processes, and who would enjoy managing procurements as well as contract preparation and negotiation using templates provided by the ACT Government Solicitor's office. If you are looking for a busy and interesting role that draws on your highly developed oral and written communication skills, analytical abilities and your understanding and application of customer service principles, then this might be the position for you.

Contact Officer: Rita Brokans (02) 6207 7942 rita.brokans@act.gov.au

Transport and Infrastructure

Canberra Connect

Payment Services Integration

Portals Administrator

Administrative Services Officer Class 6 \$66,198 - \$76,043, Canberra (PN: 25187)

Gazetted: 31 March 2011

Closing Date: 7 April 2011

Applications are sought from suitably experienced and motivated individuals to fill the role of Portals Administrator in the Payment Services Integration team of Canberra Connect. The position is responsible for the operational administration of the ACT Government's Information gateway www.act.gov.au, Canberra Connect's Services portal www.canberraconnect.act.gov.au and the whole of ACT Government search capability.

Eligibility/Other Requirements: Suitable candidates would possess a solid background in online services together with a strong motivation to pursue opportunities and leverage the benefits of online capabilities in a government setting.

Note: This position may be filled based on application and referee reports only.

Contact Officer: Nicola Hampson (02) 6207 6511 nicola.hampson@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Transport and Infrastructure

Canberra Connect

Payment Services Integration

New RAPS Support Officer

Administrative Services Officer Class 5 \$61,295 - \$64,994, Canberra (PN: 23359)

Gazetted: 01 April 2011

Closing Date: 15 April 2011

Applications are sought from suitably experienced and motivated individuals to fill the role of New RAPS Support Officer in the Payment Services Integration team of Canberra Connect. The position will be responsible for providing day to day operational administration of the ACT Government's payment and receipting business application - New RAPS.

Eligibility/Other Requirements: Suitable candidates would possess a solid background in payment services particularly in a government setting, together with a strong motivation to pursue opportunities and leverage the benefits of whole of government payment capabilities.

Note: This position may be filled based on application and referee reports only.

Contact Officer: Michael McMahon (02) 6207 3766 michael.mcmahon@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Land Management and Planning

City Services

Place Management

Horticultural / Cleaner

General Service Officer Level 3/4 \$38,248 - \$41,947, Canberra (PN: 25347, several)

Gazetted: 04 April 2011

Closing Date: 19 April 2011

City Services are asking for expression of interest for their employment Register. City Services is responsible for planning and management of parks and reserves and the public domain, including, lakes, street trees, public open space and city places. This position is responsible for undertaking horticultural, and cleaning services.

Eligibility/Other Requirements: Current driver's licence; preferably light rigid class. Ability to undertake the physical requirements of the tasks listed in the Duty Statement

Note: Positions are temporary for a period of 12 months with the possibility of extension or permanency. The successful applicants may be selected for the positions on the basis of applications and referee reports only.

Contact Officer: Peter Sullivan (02) 6205 9888 Peterj.sullivan@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

APPOINTMENTS

ACT Health

Administrative Services Officer Class 6 \$66,198 - \$76,043

Wayne Anderson 827-35026, Section 68(1), 7 April 2011

Health Professional Level 3 \$72,543 - \$76,543 (up to \$80,436 on achieving a personal upgrade)

Phyo Courtis 831-21798, Section 68(1), 21 March 2011

Enrolled Nurse Level 1 \$46,825 - \$50,191

Percianita De Ryck 829-68647, Section 68(1), 30 March 2011

Health Professional Level 3 \$72,543 - \$76,543 (up to \$80,436 on achieving a personal upgrade)

Anna Latimer 830-79585, Section 68(1), 24 March 2011

Registered Nurse Level 1 \$51,872 - \$70,092

Tamara McKellar 827-37654, Section 68(1), 4 April 2011

Administrative Services Officer Class 3 \$49,306 - \$53,214

Rebecca Primrose 827-35704, Section 68(1), 28 March 2011

Registered Nurse Level 1 \$51,872 - \$70,092

Linu Sherli Isaac 827-33602, Section 68(1), 4 April 2011

Administrative Services Officer Class 5 \$61,295 - \$64,994

Amanda Ungerer 828-67379, Section 68(1), 28 March 2011

ACT Planning and Land Authority

Administrative Services Officer Class 3 \$49,306 - \$53,214

Dhruba Sen 821-13980, Section 68(1), 4 April 2011

Canberra Institute of Technology

Administrative Services Officer Class 2/3 \$43,289 - \$53,214

Amal Mueller 821-01875, Section 68(1), 1 April 2011

Department of Disability, Housing and Community Services

Administrative Services Officer Class 6 \$66,198 - \$76,043

Michelle Jumeau 799-74149, Section 68(1), 28 March 2011

Department of Justice and Community Safety

Senior Officer Grade B \$99,033 - \$111,485

Vesna Cvjeticanin 740-87786, Section 68(1), 30 March 2011

Department of Territory and Municipal Services

Administrative Services Officer Class 3 \$49,306 - \$53,214

Taryn Louise Chaleune 827-37478, Section 68(1), 5 April 2011

Administrative Services Officer Class 3 \$49,306 - \$53,214

Jesse William Elliott 827-37451, Section 68(1), 4 April 2011

Administrative Services Officer Class 4 \$54,956 - \$59,668

Liza Monique Jankuloski 827-36969, Section 68(1), 31 March 2011

General Service Officer Level 3/4 \$38,248 - \$41,947

Leslie James Jones 827-31770, Section 68(1), 31 March 2011

Administrative Services Officer Class 3 \$49,306 - \$53,214

Timothy Andrew Kershaw 827-29945, Section 68(1), 31 March 2011

Administrative Services Officer Class 3 \$49,306 - \$53,214

Anna Louise Malone 827-37320, Section 68(1), 14 April 2011

Administrative Services Officer Class 2 \$43,289 - \$48,003

Robert McLean 827-20764, Section 68(1), 31 March 2011

Administrative Services Officer Class 3 \$49,306 - \$53,214

Jamie Andrew Regan 827-37443, Section 68(1), 4 April 2011

Administrative Services Officer Class 3 \$49,306 - \$53,214

Brad Smith 827-37355, Section 68(1), 4 April 2011

TRANSFERS

ACT Health

Tracy Garratt: 786-45044

From: Registered Nurse Level 2 \$72,960 - \$77,472

ACT Health

To: Registered Nurse Level 2 \$72,960 - \$77,472

ACT Health, Canberra (PN. 27009) (Gazetted 13 January 2011)

Department of Education and Training

Jenny Cowell: 033-39528

From: School Leader C \$91,769

Department of Education and Training

To: School Leader C \$91,769

Department of Education and Training, Canberra (PN. 02008) (Gazetted 17 February 2011)

Department of Territory and Municipal Services

Vicki Ann Dempsey: 814-37967

From: Australian Public Service Level 5 \$61,013 - \$74,000

Centrelink

To: Administrative Services Officer Class 3 \$49,306 - \$53,214

Department of Territory and Municipal Services, Canberra (PN. 22234) (Gazetted 15 January 2011)

Tim Hodge: 817-41782

From: Senior Information Technology Officer Grade C \$83,816 - \$90,372

Department of Territory and Municipal Services

To: Senior Information Technology Officer Grade C \$83,816 - \$90,372

Department of Territory and Municipal Services, Canberra (PN. 01316) (Gazetted 26 November 2010)

PROMOTIONS

ACT Health

Deputy Chief Executive, The Canberra Hospital and Health Service Mental, Justice, Alcohol and Drugs Access and Acute Mental Health Laura Alchin: 741-12056

From: Dental Assistant - Qualified \$43,294 - \$50,950
ACT Health

To: Administrative Services Officer Class 4 \$54,956 - \$59,668
ACT Health, Canberra (PN. 17240) (Gazetted 3 February 2011)

Deputy Chief Executive, The Canberra Hospital and Health Service Medicine Ambulatory Services

Anne Baynes: 795-52237

From: Registered Nurse Level 1 \$51,872 - \$70,092
ACT Health

To: Registered Nurse Level 2 \$72,960 - \$77,472
ACT Health, Canberra (PN. 17072) (Gazetted 9 April 2009)

Deputy Chief Executive Strategy and Corporate Business and Infrastructure Business Support Services

Patricia Matto: 795-50637

From: Health Service Officer Level 3/4 \$39,357 - \$42,331
ACT Health

To: Technical Officer Level 1 \$44,764 - \$47,026
ACT Health, Canberra (PN. 29386) (Gazetted 10 February 2011)

Deputy Chief Executive, The Canberra Hospital and Health Service Rehabilitation, Aged and Community Care ACRS Administration

Angela Robberds: 756-33160

From: Registered Nurse Level 2 \$72,960 - \$77,472
ACT Health

To: †Registered Nurse Level 3.1 \$83,861 - \$87,312
ACT Health, Canberra (PN. 29122) (Gazetted 9 December 2010)

Canberra Institute of Technology

Centres

Centre for Health, Community and Wellbeing Human Services

Katrina Porganyi: 816-81644

From: Administrative Services Officer Class 4 \$54,956 - \$59,668
Canberra Institute of Technology

To: Administrative Services Officer Class 5 \$61,295 - \$64,994
Canberra Institute of Technology, Canberra (PN. 17688) (Gazetted 7 December 2010)

Centres

Science, Forensic and Engineering Centre Electrotechnology

Terence White: 719-11127

From: Australian Public Service Level 5 Department of Parliamentary Services \$66,921 - \$71,795
Department of Parliamentary Services

To: Teacher Band 1 \$58,254 - \$78,380
Canberra Institute of Technology, Canberra (PN. 51412) (Gazetted 11 November 2010)

Department of Disability, Housing and Community Services

Housing and Community Services

Housing ACT

Social Housing and Homelessness Services

Zoe Elena Berzins: 816-80529

From: Administrative Services Officer Class 5 \$61,295 - \$64,994
Department of Disability, Housing and Community Services

To: †Administrative Services Officer Class 6 \$66,198 - \$76,043
Department of Disability, Housing and Community Services, Canberra (PN. 00577) (Gazetted 25 January 2011)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current

collective/enterprise Agreement provisions and is non-appealable.

Housing and Community Services

Housing ACT

Tenancy Operations

Christopher John Butler: 817-44633

From: Administrative Services Officer Class 5 \$61,295 - \$64,994

Department of Disability, Housing and Community Services

To: †Administrative Services Officer Class 6 \$66,198 - \$76,043

Department of Disability, Housing and Community Services, Canberra (PN. 03844) (Gazetted 8 December 2010)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Housing and Community Services

Housing ACT

Social Housing and Homelessness Services

Nicole Moore: 821-18861

From: Graduate Administrative Assistant \$54,956 - \$56,700

Department of Disability, Housing and Community Services

To: †Administrative Services Officer Class 6 \$66,198 - \$76,043

Department of Disability, Housing and Community Services, Canberra (PN. 00041) (Gazetted 25 January 2011)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Office for Children, Youth and Family Support

Strategy and Purchasing

Purchasing, Data and Information

Yanping (Misty) Xiong: 820-81923

From: Administrative Services Officer Class 2 \$43,289 - \$48,003

Department of Disability, Housing and Community Services

To: Administrative Services Officer Class 3 \$49,306 - \$53,214

Department of Disability, Housing and Community Services, Canberra (PN. 39995) (Gazetted 14 February 2011)

Department of Education and Training

School Improvement

Tuggeranong Network

Calwell Primary

Susan Aveyard: 729-17934

From: Administrative Services Officer Class 4 \$54,956 - \$59,668

Department of Education and Training

To: Administrative Services Officer Class 5 \$61,295 - \$64,994

Department of Education and Training, Canberra (PN. 19969) (Gazetted 18 February 2011)

Department of Justice and Community Safety

Office of Regulatory Services

Registration and Client Services

Nathan Buckley: 799-96700

From: Administrative Services Officer Class 5 \$61,295 - \$64,994

Department of Justice and Community Safety

To: Administrative Services Officer Class 6 \$66,198 - \$76,043

Department of Justice and Community Safety, Canberra (PN. 21139) (Gazetted 17 January 2011)

Office of Regulatory Services

Registration and Client Services

Penelope Louise Foudoulis: 817-4110

From: Administrative Services Officer Class 3 \$49,306 - \$53,214

Justice and Community Safety

To: Administrative Services Officer Class 4 \$54,956 - \$59,668

Department of Justice and Community Safety, Canberra (PN. 21451) (Gazetted 14 January 2011)

Office of Regulatory Services

Registration and Client Services

Anthony John Friend: 817-73389

From: Administrative Services Officer Class 6 \$66,198 - \$76,043

Department of Disability, Housing and Community Services

To: Administrative Services Officer Class 6 \$66,198 - \$76,043

Department of Justice and Community Safety, Canberra (PN. 05610) (Gazetted 17 January 2011)

**Office of Regulatory Services
Registration and Client Services
Heather Grace Kellie: 771-11147**

From: Administrative Services Officer Class 5 \$61,295 - \$64,994
Department of Justice and Community Safety
To: Administrative Services Officer Class 6 \$66,198 - \$76,043
Department of Justice and Community Safety, Canberra (PN. 05522) (Gazetted 17 January 2011)

Department of Territory and Municipal Services

Transport and Infrastructure

Transport Regulation

Public Transport Regulation

Beren Jaric Blamey: 793-07661

From: Administrative Services Officer Class 3 \$49,306 - \$53,214
Department of Justice and Community Safety
To: †Administrative Services Officer Class 4 \$54,956 - \$59,668
Department of Territory and Municipal Services, Canberra (PN. 17006) (Gazetted 1 October 2011)
Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Territory Services

ACT Library and Information Service

Public Libraries

Corinne Joy Carey: 757-52872

From: Administrative Services Officer Class 2 \$43,289 - \$48,003
Department of Territory and Municipal Services
To: †Administrative Services Officer Class 3 \$49,306 - \$53,214
Department of Territory and Municipal Services, Canberra (PN. 22161) (Gazetted 15 January 2011)
Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

InTACT

Operations

ICT Health/Business Systems

Carlo Cervo: 813-03715

From: Administrative Services Officer Class 3 \$49,306 - \$53,214
ACT Health
To: Administrative Services Officer Class 6 \$66,198 - \$76,043
Department of Territory and Municipal Services, Canberra (PN. 17672) (Gazetted 18 October 2010)

Territory Services

ACT Library and Information Service

Public Libraries

Lynette Catherine Feneley: 817-33977

From: Administrative Services Officer Class 2 \$43,289 - \$48,003
Department of Territory and Municipal Services
To: †Administrative Services Officer Class 3 \$49,306 - \$53,214
Department of Territory and Municipal Services, Canberra (PN. 21995) (Gazetted 15 January 2011)
Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Territory Services

ACT Library and Information Service

Public Libraries

Linda Rosemary Harlen: 757-53365

From: Administrative Services Officer Class 2 \$43,289 - \$48,003
Department of Territory and Municipal Services
To: †Administrative Services Officer Class 3 \$49,306 - \$53,214
Department of Territory and Municipal Services, Canberra (PN. 22113) (Gazetted 5 January 2011)
Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Territory Services

ACT Library and Information Service

Public Libraries

Irene Suladze: 767-83152

From: Administrative Services Officer Class 2 \$43,289 - \$48,003
Department of Territory and Municipal Services
To: †Administrative Services Officer Class 3 \$49,306 - \$53,214

Department of Territory and Municipal Services, Canberra (PN. 22117) (Gazetted 5 January 2011)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Territory Services

ACT Library and Information Service

Public Libraries

Letitia Margaret Syms: 778-11098

From: Administrative Services Officer Class 2 \$43,289 - \$48,003

Department of Territory and Municipal Services

To: †Administrative Services Officer Class 3 \$49,306 - \$53,214

Department of Territory and Municipal Services, Canberra (PN. 21985) (Gazetted 15 January 2011)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.