



ACT Government Gazette

Gazetted Notices for the week beginning 15 September 2011

VACANCIES

Calvary Health Care ACT (Public)

Allied Health Medical Imaging Medical Imaging Radiographer (PDY)

Health Professional Level 1 Year 3 \$47,515 - \$61,074, Canberra (PN: 7710)

Gazetted: 16 September 2011

Closing Date: 7 October 2011

The Medical Imaging Department has facilities for general and theatre radiography, multi-slice CT, fluoroscopy and 3 ultrasound rooms and a fully integrated RIS/PACS environment. The advantages of undergoing your PDY at Calvary include: Wide range of examinations, including emergency radiography, out-patients, ward-patients and theatre radiography. A medium sized department (12 staff radiographers) o Flexibility of weekend and late-shift work.

Commitment to CT training in the second half of the PDY year. Commitment to research and professional development: AIR accredited PDY programme and ongoing professional development in-service programme.

Eligibility/Other Requirements: Selection Criteria.

Contact Officer: Hammam Hijazi 6201 6141 hammam.hijazi@calvary-act.com.au Applications can be forwarded to: recruitment@calvary-act.com.au

Chief Minister and Cabinet

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Long Service Leave Authority

Chief Financial Officer/Project Officer

Senior Officer Grade B \$99,033 - \$111,485, Canberra (PN: 24844)

Gazetted: 16 September 2011

Closing Date: 23 September 2011

Manager will enable the ACT Long Service Leave Authority to fulfil all legislative requirements relating to its financial accounting functions and the operation of long service leave schemes in designated industries in the ACT and undertake a major capital works project on its principal investment property.

Eligibility/Other Requirements: CPA or equivalent qualification.

Note: Flexible working arrangements can be negotiated with the successful candidate.

Contact Officer: Phil Collins (02) 6247 3900 pcollins@actslb.act.gov.au

Community Services

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Disability ACT

Children and Young People's Services

Respite Service Coordinator

Administrative Services Officer Class 6 \$66,198 - \$76,043, Canberra (PN: 12837)

Gazetted: 16 September 2011

Closing Date: 4 October 2011

The Respite Service Coordinator - Children and Young People is responsible for the management of Disability ACT's Respite Services for children and young people with a disability. This includes all aspects of service delivery, staffing, and program development and implementation. The position is also responsible to manage the physical environments in which respite services are provided and has a role in the development of operational policy and procedure relevant to the respite environment. This work is undertaken with people with high and complex needs and living in community settings, under a range of funding programs and consistent with the Vision and Values of Disability ACT.

Eligibility/Other Requirements: A current driver's licence, equivalent to ACT driver's licence, Class CA is mandatory.

Contact Officer: Vanessa Sutton (02) 6205 0393 vanessa.sutton@act.gov.au

Housing and Community Services

Housing ACT

Tenancy Operations

Trainee Housing Officer

Administrative Services Officer Class 4 \$54,956 - \$59,668, Canberra (PN: 25858, several)

Gazetted: 19 September 2011

Closing Date: 4 October 2011

Are you a people person who is bursting with enthusiasm and keen to start your career - or even change your career path - have we got a job for you! Housing ACT is looking for four results-driven individuals to join the agency through our

Housing Officer Traineeship program. The program provides a pathway for successful candidates to undertake accredited training and work towards completion of Certificate IV in Social Housing. Starting salary is \$54,956. In return, we are looking for trainees who have well developed organisational skills, the ability to communicate effectively and enjoy dealing with a diverse range of people.

Eligibility/Other Requirements: Experience using a range of IT business and office applications. A current driver's licence.

Note: An information session will be held at 5:30pm on Tuesday, 27 September 2011 in the foyer on the ground floor of Nature Conservation House, Corner of Emu Bank and Benjamin Way, Belconnen, ACT.

Contact Officer: Mark Williams (02) 6207 1346 mark.williams@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Education and Training

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Strategy and Coordination Information, Communications and Governance Information and Knowledge Services

Inspire Centre Manager

Senior Officer Grade A \$115,016, Canberra (PN: 24917)

Gazetted: 16 September 2011

Closing Date: 30 September 2011

The successful applicant will provide strategic Information and Communication Technology policy advice and program development for the Education and Training Directorate and ACT Government, in the operations of the INSPIRE research and professional development facility with the University of Canberra.

Contact Officer: Joanne Garrisson (02) 6205 9328 joanne.garrisson@act.gov.au

School Improvement

Belconnen Network

Hawker College

Executive Teacher-Assessment, Certification and MAZE

School Leader C \$91,769, Canberra (PN: 19575)

Gazetted: 15 September 2011

Closing Date: 29 September 2011

As a member of the executive team, contribute to the development and achievement of whole-school strategic goals and the implementation of the school plan. Manage team and faculty resources to achieve optimal social and educational outcomes and ongoing support for all students.

Eligibility/Other Requirements: A minimum of four years full time (or equivalent) tertiary study leading to the award of a recognised school teaching qualification.

Contact Officer: Stephen Gwilliam (02) 6205 7744 stephen.gwilliam@ed.act.edu.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Strategy and Coordination

Planning and Performance

School Planning

Planning Officer

Senior Officer Grade C \$83,816 - \$90,372, Canberra (PN: 00138, expected vacancy)

Gazetted: 21 September 2011

Closing Date: 4 October 2011

This exciting position offers an opportunity to develop and apply urban planning skills in a social policy environment. The successful applicant will prepare and communicate information on planning for schools, training services and facilities.

They will also help to plan the right facilities that aid student learning. The job requires the ability to compile and provide analytical advice on demographic data (such as enrolment projections for ACT public schools) and to provide interpretive planning advice on the impact of planning proposals on the Directorate's facilities and services.

Eligibility/Other Requirements: Strong skills in Microsoft Excel and knowledge of urban planning or demography are desirable.

Contact Officer: Janet Hughes (02) 6207 5377 janet.hughes@act.gov.au

Tertiary and International Education

Training and Tertiary Education

Business Processes and Systems

Quality Improvement Officer

Administrative Services Officer Class 5 \$61,295 - \$64,994, Canberra (PN: 25859)

Gazetted: 16 September 2011

Closing Date: 4 October 2011

The Training and Tertiary Education Branch is seeking a suitable candidate to join a team providing high level operational, administrative and technical support to a number of vocational education and training programs. The successful applicant

will require well developed organisational and administrative skills, including sound decision making skills, with a proven ability to work under pressure, prioritise work and meet deadlines with minimal supervision. They will be responsible for regular liaison with ACT Procurement and service providers regarding contract obligations, and will monitor the workflow of a team responsible for contract management and related administration. Good interpersonal, oral and written communication skills and a demonstrated ability to consistently display high quality customer service principles, practices and attributes are required.

Contact Officer: Alice Clements (02) 6205 8458 alice.clements@act.gov.au

**School Improvement
North/Gungahlin Network
Harrison School
Finance Officer**

Administrative Services Officer Class 4 \$54,956 - \$59,668, Canberra (PN: 11958)

Gazetted: 19 September 2011

Closing Date: 20 October 2011

Harrison School is seeking a highly motivated person to fill the role of Finance Officer. The successful applicant will assist in the preparation of budgets, estimates and financial returns. Other duties include the development and maintenance of financial and front office administrative systems using computerised packages, including the MAZE financial package. The position also requires the ability to perform receipting and preparation of family transaction statements. The successful applicant will supervise staff, oversee workloads and work priorities and coordinate the overall operation of the front of office support team.

Eligibility/Other Requirements: This position requires a high understanding of financial management and computer systems. First aid qualifications or willingness to undertake appropriate training is desirable.

Note: The commencement date of this position is 1 January 2012.

Contact Officer: Debbie Carne (02) 6122 2200 debbie.carne@ed.act.edu.au

Environment and Sustainable Development

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

**Office of the Director-General
Executive Officer**

Senior Officer Grade B \$99,033 - \$111,485, Canberra (PN: 24961)

Gazetted: 15 September 2011

Closing Date: 4 October 2011

The Environment and Sustainable Development Directorate is seeking an enthusiastic and responsible team member to join the Office of the Director-General as Executive Officer. The Executive Officer will provide strategic policy advice to the Director-General and coordinate and prepare material including briefs and correspondence to ensure quality and timeliness. Outstanding oral and written communication skills are required, and the ability to exercise sound judgement. The successful applicant will also have outstanding research and analytical skills, as well as the ability to prioritise and work within tight deadlines.

Contact Officer: Maria Mangeruca (02) 6205 9651 maria.mangeruca@act.gov.au

**Regulation and Services
Environment Protection and Water Regulation
Assistant Manager**

Senior Professional Officer Grade C \$83,816 - \$90,372, Canberra (PN: 11026)

Gazetted: 16 September 2011

Closing Date: 23 September 2011

As team leader or as part of a team, assist in the implementation of water resource management and environment protection policies, strategies and legislation. In consultation with relevant Government Agencies, review and develop water resource management policies and proposals for legislation. Prepare and provide advice and responses for Government on water resource management and regulation issues including technical and scientific input. Undertake community consultation and liaison as required. Represent the Branch, Division, Directorate and Government on relevant committees, in legal proceedings and in various local, regional and national forums.

Eligibility/Other Requirements: Relevant tertiary qualifications in natural management or similar field are essential. A tertiary qualification in a legislative field is highly desirable.

Contact Officer: Daniel Walters (02) 6207 6334 daniel.walters@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

**Regulation and Services
Sustainability Program
Business Unit**

Programs Support Officer

Administrative Services Officer Class 6 \$66,198 - \$76,043, Canberra (PN: 21011)

Gazetted: 19 September 2011

Closing Date: 3 October 2011

The Directorate is looking for an enthusiastic person to undertake program delivery activities for the ACTSmart Business and Office recycling programs.

Note: This position is temporary available from 11 October 2011 to 10 August 2012, with a possibility of an extension.
Contact Officer: Ros Malouf (02) 6207 5335 ros.malouf@act.gov.au

Office of the Commissioner for Sustainability and the Environment

Project Officer

Professional Officer Class 2 \$66,198 - \$76,043, Canberra (PN: 16031)

Gazetted: 20 September 2011

Closing Date: 4 October 2011

The primary function is to assist in providing advice and assistance on sustainability and environmental issues, particularly focusing on fostering sustainable practices that advance environmental protection within our social and economic frameworks. The Office is committed to advancing practices that sustain and enhance the ACT's natural environment that are fundamental to the social and economic well-being of the existing and future generations.

Eligibility/Other Requirements: Qualifications and experience other than prescribed Tertiary qualifications or experience in environmental science or other relevant area. Driver's licence is essential.

Note: Part-time hours or job sharing may be negotiated.

Contact Officer: Sarah Burrows (02) 6207 3094 sarah.burrows@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Regulation and Services

Sustainability Program

Business Unit

Programs Support Officer

Administrative Services Officer Class 5 \$61,295 - \$64,994, Canberra (PN: 20219)

Gazetted: 19 September 2011

Closing Date: 3 October 2011

The Directorate is looking for an enthusiastic person to support the program delivery activities for the ACTSmart Business and Office recycling programs.

Eligibility/Other Requirements: (enter any eligibility/other requirements)

Note: This position is temporary available from 11 October 2011 to 10 August 2012, with a possibility of an extension.

Contact Officer: Ros Malouf (02) 6207 5335 ros.malouf@act.gov.au

Health

Selection documentation for the following positions may be downloaded from
<http://www.health.act.gov.au/employment>.

Apply online at <http://www.health.act.gov.au/employment>

Canberra Hospital and Health Services

Women, Youth and Children's

Obstetrics and Gynaecology

Consultant Obstetrician and Gynaecologist

Staff Specialist Bands 1-5: \$137,660-\$169,877 Senior Staff Specialist: \$185,984

Gazetted: 22 September 2011

Closing Date: 6 October 2011

The Position: The Department of Obstetrics and Gynaecology at Canberra Hospital provides tertiary level obstetrics and gynaecological services to the ACT and surrounding regions. Canberra Hospital has more than 2,800 births per year and is a principal referral centre for high risk pregnancies for the region. It is the only tertiary care perinatal unit between Sydney and Melbourne and has a busy Fetal Medicine Unit. Canberra Hospital's Centre for Newborn Care has over 650 admissions per year. The Department provides gynaecological services to the same region with support for gynaecological oncology from Royal Women's Hospital Randwick. The department has a well supported RANZCOG training programme including those rotated to other metropolitan and rural rotations. There is an active junior doctor programme which is producing quality trainees interested in continuing in Obstetrics and Gynaecology. Involvement in departmental teaching and research is encouraged and supported. Canberra Hospital is the single tertiary teaching hospital for the Australian Capital Territory and surrounding NSW region, serving a population of half a million. It is a modern 600-bed hospital providing trauma services, most major medical and surgical sub-specialty services, and is the principal teaching hospital of the Australian National University (ANU) Medical School.

Salary, Remuneration and Conditions: Staff Specialist Bands 1-5: \$137,660-\$169,877. Senior Staff Specialist: \$185,984

Starting salary will be negotiated within this band for the successful applicant, depending on their experience and expertise. Relevant parties are currently negotiating future pay rises that will increase these base salaries.

Superannuation, ranging from 9%-15% depending on individual arrangements, is payable on this salary component.

Indicative total remuneration, inclusive of applicable allowances, and assuming 10% superannuation, ranges from \$223,841 - \$296,752.

Eligibility/Other Requirements: Registered or eligible for registration as a medical practitioner with the Australian Health Practitioner's Regulation Agency. Fellowship of the Royal Australian and New Zealand College of Obstetricians and Gynaecologists or an equivalent higher specialist qualification.

Note: For full advertisement and further details please refer to www.health.act.gov.au Apply online at <http://www.health.act.gov.au/employment> (preferred method), by post to the Senior Medical Recruitment Officer, Human Resource Management Branch ACT Health Level 5, 1 Moore Street, CANBERRA ACT 2601
Contact Officer: Dr Steven Adair, Clinical Director (02) 6244 3538 or Ms Elizabeth Chatham, Director Women, Youth & Children's (02) 6174 5803

**Canberra Hospital and Health Services
Medicine**

Respiratory and Sleep Unit

Respiratory and Sleep Specialist

Staff Specialist Bands 1-5: \$137,660-\$169,877 Senior Staff Specialist: \$185,984

Gazetted: 22 September 2011

Closing Date: 6 October 2011

The Position: The Respiratory and Sleep Service Unit is seeking a Specialist to provide both inpatient and outpatient services to the people of Canberra and the surrounding area. The unit has a fully functional lung function laboratory with exercise testing equipment. Canberra Hospital established a Sleep laboratory in 2010. In addition to the clinical responsibilities the position offers opportunities to develop research interests and conduct undergraduate and postgraduate teaching. A fractional appointment may be considered. Canberra Hospital is the single tertiary teaching hospital for the Australian Capital Territory and surrounding NSW region, serving a population of half a million. It is a modern 600-bed hospital providing trauma services, most major medical and surgical sub-specialty services, and is the principal teaching hospital of the Australian National University (ANU) Medical School.

Salary, Remuneration and Conditions: Staff Specialist Bands 1-5: \$137,660-\$169,877 Senior Staff Specialist: \$185,984

Starting salary will be negotiated within this band for the successful applicant, depending on their experience and expertise. Relevant parties are currently negotiating future pay rises that will increase these base salaries.

Superannuation, ranging from 9%-15% depending on individual arrangements, is payable on this salary component.

Indicative total remuneration, inclusive of applicable allowances, and assuming 10% superannuation, ranges from \$223,841 - \$296,752.

Eligibility/Other Requirements: Registered or eligible for registration as a medical practitioner with the Australian Health Practitioner's Regulation Agency, and Fellowship of the Royal Australasian College of Physicians or an equivalent higher specialist qualification.

Note: For full advertisement and further details please refer to www.health.act.gov.au Apply online at

<http://www.health.act.gov.au/employment> (preferred method), by post to the Senior Medical Recruitment Officer, Human Resource Management Branch ACT Health Level 5, 1 Moore Street, CANBERRA ACT 2601

Contact Officer: Dr Carol Huang (02) 6244 2066 carol.huang@act.gov.au For academic enquiries: Professor Nicholas Glasgow, Dean, ANU Medical School (02) 6125 2622 dean.medical.school@anu.edu.au

Strategy and Corporate

Policy and Government Relations

Aboriginal and Torres Strait Islander Health

Nurse

Registered Nurse Level 3.1 \$83,861 - \$87,312, Canberra (PN: 25391)

Gazetted: 22 September 2011

Closing Date: 29 September 2011

The Aboriginal and Torres Strait Islander Health Unit of the Policy and Government Relations Branch is responsible for implementing the ACT's COAG funded Indigenous Early Childhood Development National Partnership Program's Antenatal, pre pregnancy, teenage sexual project (APTSRH). We are seeking an enthusiastic health professional to join the project to implement a number of information, education and training activities with a focus on Aboriginal and Torres Strait Islander youth, their families and the community. The successful applicant will have experience in delivering programs such as antenatal classes, 'Core of Life' life education program, or sexual and reproductive health. Willingness to work extensively with community organisations is key to the success of this position.

Eligibility/Other Requirements: Knowledge and understanding of Aboriginal and/or Torres Strait Islander people's societies, cultures and diversity, and an understanding of the issues affecting young Aboriginal and/or Torres Strait Islander youth in contemporary Australian society is essential. Qualifications and experience in midwifery or Maternal and Child Health Nursing. Current nursing registration with AHPRA. Current driver's licence. Qualifications and/or experience in developing and delivering adult education, health promotion or workplace training. Prior completion of the Core of Life training program would be an advantage.

Note: This is a temporary part-time position at 36:05 hours per fortnight for two years and is based in the 11 Moore St Health Directorate Building. Aboriginal and Torres Strait Islander peoples are encouraged to apply.

Contact Officer: Wendy Armstrong (02) 6205 4202

Director General Reports

Financial Management

Senior Finance Officer

Senior Officer Grade C \$83,816 - \$90,372, Canberra (PN: 29583, several)

Gazetted: 22 September 2011

Closing Date: 29 September 2011

The Financial Management Unit is seeking a suitably qualified and energetic team members who have experience or interest in working in the Budget Management sub-section, duties include: assisting in the development of the Directorate's external and internal budgets, liaison with ACT Treasury, financial client support to a number of Corporate areas of the Directorate, TM1 administration and support, performance reporting, regular fees and charges updates,

development of financial policies and maintenance of financial delegations and the oversighting of the Directorate's cash management responsibilities.

Qualifications: Relevant tertiary qualifications would be an advantage.

Note: Positions may be filled based on application and referees report only.

Contact Officer: Jean Paul Donda (02) 6205 0915

Strategy and Corporate

Professional Leadership Research and Education

Allied Health Advisor

Inter Professional Collaborative Practice and Learning Coordinator

Senior Professional Officer Grade C \$83,816 - \$90,372, Canberra (PN: 04524)

Gazetted: 22 September 2011

Closing Date: 6 October 2011

The Office of the Allied Health Advisor is seeking a dynamic and highly self motivated officer to coordinate and monitor the implementation of the Interprofessional Collaborative Practice and Learning Plan across the Health Directorate. This role will also support research projects and actions associated with implementation. The position reports to the Allied Health Advisor and is responsible for supporting associated administration, function and change activities. The successful applicant will require excellent interpersonal and communication skills, analytical and research skills and knowledge of the health sector is desirable.

Eligibility/Other Requirements: Project management skills and a clinical background in allied health, nursing, midwifery or medicine. Experience and knowledge of patient safety and quality improvement processes would be an advantage.

Note: Applications must address the full selection criteria by reference to how the skills and experience of the applicant are relevant to the job description and include two referee reports. You are encouraged to discuss the position prior to application.

Contact Officer: Karen Murphy (02) 6205 0893

Canberra Hospital and Health Services

Pathology

Customer Services

Customer Liaison Officer

Administrative Services Officer Class 6 \$66,198 - \$76,043, Canberra (PN: 27039)

Gazetted: 22 September 2011

Closing Date: 29 September 2011

ACT Pathology is a department of the Canberra Hospital offering a diagnostic pathology service to the ACT and surrounding region. The Customer Services subsection is responsible for the interface between users and ACT Pathology including courier runs and all pathology specimen collections both on and off-site. This position will work closely with the manager of the Customer Services section of ACT Pathology promoting ACT Pathology services to the users of the service. The duties of this position will include liaison with internal and external clients to educate and solve problems, improve activity and service to the users of ACT Pathology.

Eligibility/Other Requirements: Experience in service provision in the health care environment may be an advantage.

Contact Officer: Julie Hegarty (02) 6244 2932

Strategy and Corporate

E-Health and Clinical Records

Clinical Records Unit

Supervisor, Clinical Records Unit

Administrative Services Officer Class 4 \$54,956 - \$59,668, Canberra (PN: 17360)

Gazetted: 22 September 2011

Closing Date: 29 September 2011

The community based Clinical Records Unit is seeking an enthusiastic individual with excellent staff supervision skills to be responsible for the delivery of day-to-day operational activities of the unit whilst also undertaking a hands-on role assisting with processing clinical record documents and associated duties of the unit. The successful applicant will have highly developed interpersonal skills, a strong consumer focus and high level organisation and office management skills.

Eligibility/Other Requirements: Current driver's licence highly desirable.

Contact Officer: Maria Manton (02) 6205 7369

Canberra Hospital and Health Services

Surgery and Oral Health

Medical Imaging

Radiographer

Health Professional Level 2 \$50,796 - \$70,459, Canberra (PN: 28788, several)

Gazetted: 22 September 2011

Closing Date: 29 September 2011

The successful applicant(s) will need to perform all aspects of general radiography while observing departmental protocols and radiation protection measures at all times. Participate in the more complex procedures with the approval and supervision of the Senior Health Professional Officer Grade 5 in the area.

Eligibility/Other Requirements: Eligibility for membership with the Australian Institute of Radiography, Registration with the ACT Medical Radiation Scientists Board, and possession of a Radiation Licence from the ACT Health Protection Service.

Note: These positions involve on-call, weekend and out of hours work. An order of merit will be formed from this selection process and may be utilised to fill any full time/part time, temporary positions (at level), which may occur within the

following 12 months. Applicants must provide two written referee reports which address the selection criteria. Selection may be based on application and referee reports only.

Contact Officer: Terry Rafferty (02) 6244 4362 terry.rafferty@act.gov.au

Justice and Community Safety

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

**ACT Government Solicitor
Property and Commercial
Solicitor**

Legal 2 \$113,158 - \$117,809, Canberra (PN: 19797)

Gazetted: 16 September 2011

Closing Date: 4 October 2011

The ACT Government Solicitor is the principal legal service provider to the ACT Government and its agencies. The successful applicant will be working as part of a team of lawyers on a range of complex, significant and interesting matters with opportunities for significant client contact. The Property and Commercial Section provides advice to directorates and agencies on a range of construction, property and commercial issues and prepares and settles agreements for the Territory and its agencies. Complex contract, procurement, construction and commercial law are amongst the fields of knowledge that are integral to the work of the Section.

Eligibility/Other Requirements: Experience in construction or complex commercial contracting and procurement practice is required. The position requires a leadership role in client relations management and in the supervision of less senior lawyers. Applicants must be admitted (or eligible for admission) as an Australian legal practitioner.

Note: This position is being readvertised previous applicants need not apply. An order of merit may be established from this recruitment process.

Contact Officer: Greg O'Sullivan (02) 6207 0899 greg.o'sullivan@act.gov.au

**Emergency Services Agency
Education**

**ACT Ambulance Service
Education Officer (Clinical)**

Ambulance Manager Level 2 \$101,302 - \$106,694 (+ associated shift penalties), Canberra (PN: 24901, several)

Gazetted: 19 September 2011

Closing Date: 21 October 2011

The Education Officer (Clinical) will be an experienced Intensive Care Paramedic tasked with delivery and coordination of all aspects of clinical and practical training and development for ACT Ambulance Service (ACTAS) members. This position, reporting to the General Manager (Education), plays a pivotal role in ensuring the maintenance of high quality educational services to staff contributing to quality clinical care outcomes for our patients. Continuous advances in technology, health care and clinical procedures will require the position to maintain currency in understanding changes and implementing effective change management within education and training for ACTAS paramedics.

Eligibility/Other Requirements: A current ACT Class C driver's licence or interstate equivalent, Diploma of Paramedical Science (Ambulance) or equivalent and a Current Authority to Practice at Intensive Care Paramedic level with a minimum of 5 years of recent experience practising at Intensive Care Paramedic level i.e. (Recent experience means within 12 calendar months from date of advertisement) are mandatory. Relevant tertiary or VET sector qualification and experience in Education, Computer literacy with experience in the use of Windows based computer applications. Evidence of further clinical study and development is desirable.

Note: Reasonable relocation expenses are available to assist with relocation to the Australian Capital Territory. The position is entitled to salary packaging with a fringe benefits tax-free threshold up to \$9,095.

Contact Officer: Howard Wren (02) 6207 9996 howard.wren@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

**Emergency Services Agency
ACT Ambulance Service
Quality Safety and Risk Management
Quality and Patient Safety Officer**

Ambulance Manager Level 2 \$101,302 - \$106,694, Canberra (PN: 25425)

Gazetted: 19 September 2011

Closing Date: 21 October 2011

The Quality and Patient Safety Officer is a senior member of the Quality Safety and Risk Management team. Reporting to the General Manager (Quality Safety and Risk Management), the successful applicant will work closely with the Clinical Quality Assurance Officer and other team members to assist with clinical review activities and analyse data from a variety of sources to develop recommendations to enhance patient care. To succeed in this role you will draw upon your clinical acumen as an Intensive Care Paramedic, and require a commitment to a culture of continuous learning and improvement.

Eligibility/Other Requirements: A current ACT Class C driver's licence or interstate equivalent, Advanced Diploma of Paramedical Science (Ambulance) or equivalent and Current Authority to Practice at Intensive Care Paramedic level with a minimum of 3 years (5 years preferred) experience practicing at Intensive Care Paramedic level are mandatory.

Note: Reasonable relocation expenses are available to assist with relocation to the Australian Capital Territory. The position is entitled to salary packaging with a fringe benefits tax-free threshold up to \$9,095.
Contact Officer: Dr Carol Brook (02) 6205 0734 carol.brook@act.gov.au
Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

**Emergency Services Agency
ACT Ambulance Service
Quality Safety and Risk Management
Clinical Quality Assurance Officer
Ambulance Manager Level 2 \$101,302 - \$106,694, Canberra (PN: 25426)**

Gazetted: 19 September 2011
Closing Date: 21 October 2011

The Clinical Quality Assurance Officer is a senior member of the Quality Safety and Risk Management team. Reporting to the General Manager (Quality Safety and Risk Management), the successful applicant will take a lead role in conducting clinical quality assurance activities contributing to the professional development of members. To succeed in this role you will draw upon your clinical acumen as an Intensive Care Paramedic and require a commitment to a culture of continuous learning and improvement.

Eligibility/Other Requirements: A current ACT Class C driver's licence or interstate equivalent, Advanced Diploma of Paramedical Science (Ambulance) or equivalent and current Authority to Practice at Intensive Care Paramedic level with a minimum of 3 years (5 years preferred) experience practicing at Intensive Care Paramedic level are mandatory.

Note: Reasonable relocation expenses are available to assist with relocation to the Australian Capital Territory. The position is entitled to salary packaging with a fringe benefits tax-free threshold up to \$9,095.

Contact Officer: Dr Carol Brook (02) 6205 0734 carol.brook@act.gov.au
Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

**Emergency Services Agency
ACT Ambulance Service
Quality Safety and Risk Management
Consumer Engagement and Liaison Officer
Senior Officer Grade C \$83,816 - \$90,372, Canberra (PN: 24903)**

Gazetted: 19 September 2011
Closing Date: 4 October 2011

The Consumer Engagement and Liaison Officer is a senior member of the Quality Safety and Risk Management team. Reporting to the General Manager (Quality Safety and Risk Management), the successful applicant will play a pivotal role in fostering community confidence in the Service through the refinement and further development of consumer engagement strategies. To succeed in this role you will draw upon your previous experience in an emergency ambulance or health care setting, and require a commitment to a culture of continuous learning and improvement. The successful applicant will be selected on the basis of relevant experience and demonstrated high level communication and client service skills.

Eligibility/Other Requirements: Current experience in an agency engaged in the delivery of emergency ambulance and or health related services to the community is highly desirable. Current ACT driver's licence or interstate equivalent.

Note: Reasonable relocation expenses are available to assist with relocation to the Australian Capital Territory. The position is entitled to salary packaging with a fringe benefits tax-free threshold up to \$9,095.

Contact Officer: Dr Carol Brook (02) 6205 0734 carol.brook@act.gov.au

**Emergency Services Agency
ACT Rural Fire Service
Community Awareness and Liaison
Manager
Senior Officer Grade C \$83,816 - \$90,372, Canberra (PN: 08018)**

Gazetted: 20 September 2011
Closing Date: 27 September 2011

Expressions of interest are sought for temporary transfer to the position of Community Awareness Manager (Senior Officer Grade C) with the Community Awareness and Liaison Unit, ACT Rural Fire Service (ACTRFS). This position manages the Community Awareness Unit within the ACT Rural Fire Service, ACT Emergency Services Agency. The unit is responsible for the development, implementation and evaluation of all bushfire community education and awareness programs and documentation for the ACTRFS. With an impending busy grassfire season just around the corner, this position is pivotal to the ACTRFS Public Communications program.

Note: This is a temporary position available from 1 October 2011 to 31 May 2012.

Contact Officer: Michael Joyce (02) 6205 4286 michael.joyce@act.gov.au
Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

**Corporate Services
Capital Works and Infrastructure
Projects
Project Officer
Senior Officer Grade C \$83,816 - \$90,372, Canberra (PN: 15447)**

Gazetted: 16 September 2011

Closing Date: 23 September 2011

An exciting opportunity exists to join the Capital Works and Infrastructure unit of Justice and Community Safety Corporate. The unit is seeking applications for a Project Officer within the Projects Section of the unit to deliver a diverse range of projects across the Directorate. Applicants should be motivated, committed to achieving outcomes, and have demonstrated experience in a Capital Works and Infrastructure environment. The successful applicant will be able to work under limited supervision, demonstrate sound skills in project management, have well developed communication and liaison skills, and be able to provide sound, considered advice on complex issues. An ability to build and maintain effective relationships with internal and external stakeholders will be essential, as well as an understanding of relevant ACT Public Service legislation and policies.

Eligibility/Other Requirements: Qualifications and/or demonstrated experience in Project Management and delivery. Current driver's licence is required.

Note: This is a temporary position, available asap until 10 March 2012.

Contact Officer: Luke Jansen (02) 6205 0715 luke.jansen@act.gov.au

ACT Corrective Services

Alexander Maconochie Centre

Offender Services and Corrections Programs

AMC Case Manager

Administrative Services Officer Class 6 \$66,198 - \$76,043, Canberra (PN: 11246)

Gazetted: 15 September 2011

Closing Date: 4 October 2011

Under the limited direction of the Classification and Case Management Coordinator: Coordinate, administer and manage case management/classification processes and functions, including undertaking record keeping. Coordinate, administer and manage reception, screening and induction processes and programs according to ACTCS policy.

Eligibility/Other Requirements: Experience working with offenders and relevant tertiary qualifications are highly desirable. Eligible candidates will be required to undergo a criminal history check. Applicants may be required to undertake psychological aptitude testing as part of the assessment process. A current driver's licence is essential.

Contact Officer: Mark Bartlett (02) 6207 8983 mark.bartlett@act.gov.au

Office of Regulatory Services

Transport Regulation

Road User Services

Business Support and Training Officer

Administrative Services Officer Class 4 \$54,956 - \$59,668, Canberra (PN: 02854)

Gazetted: 19 September 2011

Closing Date: 26 September 2011

Under the general direction of the Manager, Business Support and Training: Document Road Transport Authority business rules and operating procedures. Prepare and facilitate training courses in the operation of rego.act and Road Transport Authority policy and business rules. Provide Helpdesk services to users of the rego.act computer system, including assistance with system functionality and advice on Road Transport Authority policy and business rules.

Investigate and correct electronic payment exceptions. Maintain records in accordance with the *Territory Records Act 2002*.

Contact Officer: Geoff Davidson (02) 6207 7195 geoffrey.davidson@act.gov.au

ACT Government Solicitor

Property and Commercial

Solicitor

Legal 1 \$50,797 - \$104,152, Canberra (PN: 19438, several)

Gazetted: 16 September 2011

Closing Date: 4 October 2011

The ACT Government Solicitor is the principal legal services provider to the ACT Government and its agencies. The successful applicant will be working as part of a team of commercial/construction lawyers on a range of complex and interesting matters with opportunities for significant client contact. The Property and Commercial section provides advice to directorates and agencies on a range of construction, property and commercial issues and prepares and settles agreements for the Territory and its agencies. The successful applicant will be involved in complex and high-value Territory construction and commercial matters.

Eligibility/Other Requirements: Applicants must be admitted (or eligible for admission) as an Australian legal practitioner. Salary will be dependent upon relevant experience and demonstrated ability against the selection criteria.

Note: This position is being readvertised previous applicants need not apply. An order of merit may be established from this recruitment process.

Contact Officer: Greg O'Sullivan (02) 6207 0899 greg.o'sullivan@act.gov.au

Office of Regulatory Services

Transport Regulation

Road User Services

Document Management Officer

Administrative Services Officer Class 2 \$43,289 - \$48,003, Canberra (PN: 03189, several)

Gazetted: 15 September 2011

Closing Date: 29 September 2011

Under the general direction of the Supervisor, Document Management: In accordance with Information Privacy Principles, respond to customer requests for searches of Road Transport Authority records. Manage the storage of RTA business documents, including scanning, storing and retrieval of business documents from a document management system. Prepare incoming and outgoing mail. Maintain records in accordance with the *Territory Records Act 2002*. Provide administrative assistance to other areas of Road User Services.
Contact Officer: Maz Benn-Clibborn (02) 6207 5238 maz.benn-clibborn@act.gov.au

Territory and Municipal Services

**Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>
Applications can be sent via email to: jobs@act.gov.au**

Directorate Services

Canberra Connect

Shopfront Services

Senior Manager Shopfront Services

Senior Officer Grade B \$99,033 - \$111,485, Canberra (PN: 10373)

Gazetted: 16 September 2011

Closing Date: 4 October 2011

Canberra Connect provides ACT Government information and payment services to the community through shopfronts, a contact centre and the internet. The Senior Manager, Canberra Connect Shopfront Services is responsible for the strategic leadership and delivery of services through Canberra Connect Shopfronts and MyWay Centres. The role requires experience in delivering quality customer service in a high output, dynamic environment.

Contact Officer: David Colussi (02) 6207 5890 david.colussi@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Roads and Public Transport

Roads ACT

Road Maintenance Services

Administrative Assistant

Administrative Services Officer Class 4 \$54,956 - \$59,668, Canberra (PN: 00823)

Gazetted: 16 September 2011

Closing Date: 23 September 2011

Road Maintenance Services is seeking a suitable candidate who, under general supervision from the Business Administrator, will provide financial and administrative support to the business unit. Duties include overseeing financial processes and end of month reporting, monitoring work practices and assisting in the development of office procedures.

Contact Officer: Nerissa Baldock (02) 6213 0765 nerissa.baldock@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Business Enterprises Division

ACT Property Group

Property Projects and Services

Refrigeration and Air Conditioning Fitter

General Service Officer Level 8 \$52,847 - \$55,954, Canberra (PN: 26417)

Gazetted: 21 September 2011

Closing Date: 11 October 2011

Deliver reactive and planned maintenance of air conditioning, refrigeration and mechanical fitting services, including new installations in ACT Government buildings and sites. Read and understand detail plans; order materials; supply quotes; liaise with customers and supervise apprentices.

Eligibility/Other Requirements: A mechanical fitting and air conditioning and refrigeration trade certificate and a current driver's licence is essential. Significant mechanical fitting and air conditioning and refrigeration trade experience would be desirable.

Contact Officer: Andrew Steele (02) 6213 0609 andrew.steele@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Business Enterprises Division

ACT Property Group

Property Projects and Services

Project Officer

General Service Officer Level 8 \$52,847 - \$55,954, Canberra (PN: 27272)

Gazetted: 21 September 2011

Closing Date: 11 October 2011

As a building works project officer, oversee the delivery of building works repairs, maintenance and minor new works on ACT Government buildings and sites. This work may include: preparation of procurement plans: tender specifications; contracts; evaluating tenders; liaising with customers, Shared Services Procurement, contractors and staff tradespersons at sites and other duties.

Eligibility/Other Requirements: Government Purchasing Certificate IV and technical/trade certificate in building related work or equivalent experience. Government Purchasing Certificate IV in Government Project Management is desirable. Current driver's licence.

Contact Officer: Robert Schaidreiter (02) 6213 0746 robert.schaidreiter@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Business Enterprises Division

ACT Property Group

Property Projects and Services

Tradesperson, Mechanical Fitter

General Service Officer Level 7 \$48,615 - \$51,449, Canberra (PN: 26393)

Gazetted: 21 September 2011

Closing Date: 11 October 2011

Deliver reactive and planned maintenance and installation of machinery in ACT Government buildings and sites. Read and understand detail plans; order materials; supply quotes; liaise with customers and supervise apprentices.

Eligibility/Other Requirements: A mechanical trade certificate and a current driver's licence is essential. Significant experience in the mechanical fitting trade would be desirable.

Contact Officer: Andrew Steele (02) 6213 0609 andrew.steele@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Treasury

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Shared Services

Shared Services ICT

Business Development, Business Applications and Support-Microsoft Development

Senior Developer

Senior Information Technology Officer Grade B \$99,033 - \$111,485, Canberra (PN: 05166)

Gazetted: 16 September 2011

Closing Date: 4 October 2011

Review, analyse and continuously improve ETD business systems and applications used for supporting all aspects of the Directorate's business needs. Participate in and provide technical leadership to a small team providing customer support in relation to the use of ETD business applications, websites, related software, training manuals, user and other documentation.

Eligibility/Other Requirements: Accredited PRINCE2 Foundation or above would be highly regarded.

Contact Officer: John Magner (02) 6205 0293 john.magner@act.gov.au

Shared Services

Shared Services ICT

Finance and Accounting

Cost Accountant

Senior Officer Grade C \$83,816 - \$90,372, Canberra (PN: 23691)

Gazetted: 20 September 2011

Closing Date: 4 October 2011

Deliver quality cost accounting services to Shared Services ICT, including preparing the main cost model and liaising with many business units. Track and report on cost reductions resulting from operational efficiency initiatives/savings.

Eligibility/Other Requirements: Appropriate tertiary qualifications in accounting, commerce, finance or a related field would be an advantage. Membership of a peak Australian accounting body such as the NIAA, ASCPA or ICA will be highly regarded. A knowledge and understanding of Information Communication and Technology services would be advantageous.

Contact Officer: Simon Roberston (02) 6207 5343 simon.robertson@act.gov.au

Shared Services

Shared Services ICT

Customer Relations-CIT-ICT/Business Services

Novell Developer/Administrator

Senior Information Technology Officer Grade C \$83,816 - \$90,372, Canberra (PN: 25099)

Gazetted: 19 September 2011

Closing Date: 5 October 2011

Develop, deploy, use, support and maintain various HP, Novell, Linux and Windows Systems including a wide range of HP, Novell, Linux, and Microsoft management systems, products and applications. Manage the provision of complex third level ICT technical support, advice and problem resolution for customers with first and second level support for onsite technical and service delivery staff.

Eligibility/Other Requirements: A knowledge of the Information Technology Infrastructure Library (ITIL) structure and principles would be advantageous. A current driver's licence is highly desirable.

Note: Incumbents may be required to participate in an on-call arrangement that operates 24 x 7 days.

Contact Officer: Chris Ginman (02) 6207 3253 chris.ginman@act.gov.au

**Revenue Management Division
Advice and Assessments
Assistant Manager
Senior Officer Grade C \$83,816 - \$90,372, Canberra (PN: 42939)**

Gazetted: 15 September 2011
Closing Date: 4 October 2011

As the successful applicant you will supervise and manage the operations of the ACT Revenue Office public counter and Call Centre and undertake more complex duty assessments, investigations, correspondence and reports under revenue related legislation, with minimal supervision. You preferably have experience in managing staff and processes, the ability to analyse the legislation and complex fact situations, and make decisions on them. Good communication skills are essential. You will also provide training to staff of the section and Division, represent the Division to other jurisdictions as required, provide high level advice and reports to the government and senior staff, and provide advice to taxpayers and grant applicants of the interpretation and application of revenue legislation and policies to them.

Note: This is a temporary position for twelve months from October 2011 until October 2012.

Contact Officer: Marisa Losanno (02) 6207 0332 marisa.losanno@act.gov.au

**Shared Services
Shared Services Finance
Reporting Team
Assistant Accountant
Administrative Services Officer Class 5 \$61,295 - \$64,994, Canberra (PN: 07475, several)**

Gazetted: 20 September 2011
Closing Date: 4 October 2011

Applications are sought from a suitably experienced accountant to work within a Reporting Team of Shared Services Finance. The successful team member will be responsible for the provision of a wide range of accounting services to several agencies; including assisting with the preparation of monthly and annual financial statements, GST and FBT returns. Excellent communication skills and a customer focus in the delivery of such accounting services are essential. This position is an excellent professional development opportunity.

Eligibility/Other Requirements: Study towards an accounting degree will be highly desirable.

Contact Officer: Rob Smith (02) 6207 9124 rob.smith@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

**Shared Services
Shared Services ICT
Customer Relations - Health ICT-Operations
Business Systems Support Officer
Administrative Services Officer Class 5 \$61,295 - \$64,994, Canberra (PN: 01326)**

Gazetted: 20 September 2011
Closing Date: 11 October 2011

The successful applicant will be responsible for providing general 'HelpLine' ICT Support to ACT Health and liaise with Shared Services ICT or third party vendors, as appropriate, in supporting ACT Health. As well as assisting with the ICT access control and user account management process and user accounts for ACT Health.

Eligibility/Other Requirements: Sound knowledge of the ICT and software infrastructure, procedures and processes within both SSICT and Health Directorate would be advantageous. Qualifications in IT applications training would be an advantage.

Note: Participation in the after-hours on-call roster for support may be required of this role.

Contact Officer: Paul Curry (02) 6205 0299 paul.curry@act.gov.au

**Shared Services
Shared Services ICT
Executive, ACTSOE Refresh Program and Refresh, Project and Policy Team
CIT Asset Coordinator
Information Technology Officer Class 1 \$53,214 - \$60,844, Canberra (PN: 25970)**

Gazetted: 20 September 2011
Closing Date: 4 October 2011

The occupant of the position will assist in the life-cycle management of ICT assets within the Canberra Institute of Technology (CIT). Ensure that all CIT equipment designated for refresh is replaced in a timely manner in accordance with the refresh schedule.

Eligibility/Other Requirements: A current driver's licence is highly desirable for this position. Previous ICT experience in an educational institution is desirable.

Contact Officer: Tony McKenzie-Scott (02) 6205 4209 tony.mckenzie-scott@act.gov.au

**Revenue Management
Revenue Accounts
Revenue Officer
Administrative Services Officer Class 3 \$49,306 - \$53,214, Canberra (PN: 02872)**

Gazetted: 21 September 2011

Closing Date: 5 October 2011

As a team member, undertake a range of operational and administrative tasks relating to the maintenance of revenue accounts that mainly involves rates and land tax accounts.

Contact Officer: Jukka Siiteri (02) 6207 0042 jukka.siiteri@act.gov.au

APPOINTMENTS

Community Services

Health Professional Level 3 \$72,543 - \$76,543 (up to \$80,436 on achieving a personal upgrade)

Rachel Chakawodza 827-49823, Section 68(1), 15 September 2011

Health Professional Level 3 \$72,543 - \$76,543 (up to \$80,436 on achieving a personal upgrade)

Gordon Clare 827-49815, Section 68(1), 15 September 2011

Health Professional Level 2 \$50,796 - \$70,459

Lorraine Elizabeth Curran 827-30743, Section 68(1), 20 September 2011

Administrative Services Officer Class 4 \$54,956 - \$59,668

Leith Dewis 827-49532, Section 68(1), 19 September 2011

Administrative Services Officer Class 2 \$43,289 - \$48,003

Fitri Fitri 827-49153, Section 68(1), 12 September 2011

Senior Officer Grade C \$83,816 - \$90,372

Maureen Howe 827-47553, Section 68(1), 19 September 2011

Health Professional Level 3 \$72,543 - \$76,543 (up to \$80,436 on achieving a personal upgrade)

Stuart McKenzie 827-49807, Section 68(1), 19 September 2011

Administrative Services Officer Class 5 \$61,295 - \$64,994

Andrea Jan Sewell 827-38227, Section 68(1), 9 September 2011

Administrative Services Officer Class 2 \$43,289 - \$48,003

Jinju Tian 827-49049, Section 68(1), 12 September 2011

Administrative Services Officer Class 5 \$61,295 - \$64,994

Linda Maree Woods 827-37152, Section 68(1), 9 September 2011

Education and Training

Senior Officer Grade C \$83,816 - \$90,372

Craig Warren Jones 824-50602, Section 68(1), 19 September 2011

School Assistant 2 \$36,810 - \$40,820

Jennifer Anne McCourt 799-83408, Section 68(1), 8 September 2011

School Leader A \$113,804

Susan Elizabeth Skinner 824-58882, Section 68(1), 6 September 2011

Health

Health Professional Level 3 \$72,543 - \$76,543 (up to \$80,436 on achieving a personal upgrade)

Christine Baldock 825-47957, Section 68(1), 20 September 2011

Registered Nurse Level 1 \$51,872 - \$70,092

Eartha De Guzman 824-31911, Section 68(1), 8 September 2011

Health Professional Level 2 \$50,796 - \$70,459

Keith Rogers 827-48126, Section 68(1), 26 September 2011

Registered Nurse Level 1 \$51,872 - \$70,092

Deepa Varghese 821-59153, Section 68(1), 9 August 2011

Administrative Services Officer Class 4 \$54,956 - \$59,668

Carly Vesela 827-49727, Section 68(1), 12 September 2011

Justice and Community Safety

Administrative Services Officer Class 3 \$49,306 - \$53,214
Barbara Allum 827-35624, Section 68(1), 15 September 2011

Legal 2 \$113,158 - \$117,809
Grant Kennealy 827-47967, Section 68(1), 19 September 2011

Administrative Services Officer Class 3 \$49,306 - \$53,214
Elizabeth MacNeill 827-35691, Section 68(1), 15 September 2011

Senior Officer Grade B \$99,033 - \$111,485
Matthew Morrissey 827-49997, Section 68(1), 19 September 2011

Legal 1 \$50,797 - \$104,152
Melissa Jane Orlando 827-48169, Section 68(1), 19 September 2011

Legal 1 \$50,797 - \$104,152
Sonia Pertsinidis 827-23228, Section 68(1), 15 September 2011

Legislative Assembly Secretariat

Senior Officer Grade A, \$115,016
Andrew Campbell Snedden Section 70, 12 September 2011

Territory and Municipal Services

Administrative Services Officer Class 3 \$49,306 - \$53,214
Dannielle Benning 827-48652, Section 68(1), 15 September 2011

Administrative Services Officer Class 3 \$49,306 - \$53,214
Lisa Fairbairn 827-48572, Section 68(1), 15 September 2011

Senior Officer Grade A \$115,016
Karen Hansen 789-97576, Section 68(1), 19 September 2011

General Service Officer Level 3/4 \$38,248 - \$41,947
David Anthony Parks 827-33629, Section 68(1), 14 September 2011

Administrative Services Officer Class 6 \$66,198 - \$76,043
Robert George Wilson 827-47959, Section 68(1), 19 September 2011

Treasury

Senior Officer Grade C \$83,816 - \$90,372
Mithun Koshy Alexander 827-24722, Section 68(1), 15 September 2011

Senior Officer Grade C \$83,816 - \$90,372
Winnie Bo-Ling Chang 827-48687, Section 68(1), 19 September 2011

Administrative Services Officer Class 6 \$66,198 - \$76,043
Shuk Fung Chu 827-49110, Section 68(1), 19 September 2011

Administrative Services Officer Class 4 \$54,956 - \$59,668
Alan James William Kayes 827-48951, Section 68(1), 19 September 2011

Administrative Services Officer Class 4 \$54,956 - \$59,668
Lauren Elizabeth Kerkin 827-18576, Section 68(1), 14 September 2011

Administrative Services Officer Class 4 \$54,956 - \$59,668
Babette Untersteiner 827-11120, Section 68(1), 14 September 2011

PROMOTIONS

Canberra Institute of Technology

Centres

Learning Centre

Parinya Intraprasit: 817-33408

From: Administrative Services Officer Class 2 \$43,289 - \$48,003

Canberra Institute of Technology

To: Administrative Services Officer Class 3 \$49,306 - \$53,214

Canberra Institute of Technology, Canberra (PN. 54257) (Gazetted 27 July 2011)

Centres

Learning Centre

Andrea O'Neill: 799-90907

From: Administrative Services Officer Class 3 \$49,306 - \$53,214

Canberra Institute of Technology

To: Administrative Services Officer Class 6 \$66,198 - \$76,043

Canberra Institute of Technology, Canberra (PN. 54894) (Gazetted 18 August 2011)

Centres

Central Support Centre

Facilities

Giampiero Simonetti: 789-11584

From: Technical Officer Level 3 \$57,082 - \$64,764

Canberra Institute of Technology

To: Technical Officer Level 4 \$66,198 - \$76,043

Canberra Institute of Technology, Canberra (PN. 56106) (Gazetted 30 June 2011)

Chief Minister and Cabinet

ACT Long Service Leave Authority

Compliance

Dragica Roncevic: 784-86389

From: Administrative Services Officer Class 5 \$61,295 - \$64,994

Canberra Institute of Technology

To: Administrative Services Officer Class 6 \$66,198 - \$76,043

Chief Minister's Department, Canberra (PN. 55827) (Gazetted 19 May 2011)

Community Services

Disability ACT

Services for Adults with a Disability and their Families

Anna Fieldhouse: 786-87594

From: Senior Officer Grade B \$99,033 - \$111,485

Community Services

To: †Senior Officer Grade A \$115,016

Community Services, Canberra (PN. 29129) (Gazetted 12 July 2011)

Economic Development

ACT Gambling and Racing Commission

Compliance and Investigations

Christian Lignieres: 820- 83195

From: Administrative Services Officer Class 4 \$54,956 - \$59,668

Economic Development

To: Administrative Services Officer Class 5 \$61,295 - \$64,994

Economic Development, Canberra (PN. 42500) (Gazetted 9 August 2011)

Education and Training

School Improvement

South/Weston Network

Farrer Primary School

Patricia Margaret Foster: 772-13936

From: Classroom Teacher \$51,178 - \$78,837

Education and Training

To: †School Leader C \$91,769
Education and Training, Canberra (PN. 33606) (Gazetted 9 August 2011)
Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

**School Improvement
North/Gungahlin Network
Ngunnawal Primary School
Michelle Emily Northey: 755-79862**

From: School Leader C \$91,769
Education and Training
To: †School Leader C \$91,769
Education and Training, Canberra (PN. 02278) (Gazetted 11 August 2011)
Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Health

**Strategy and Corporate
E-Health and Clinic Records
ISB Projects**

Muhammed Alam: 774-29841
From: Health Professional Level 3 - Medical Imaging \$77,851 - \$86,322
Health
To: †Health Professional Level 4 \$83,816 - \$90,372
Health, Canberra (PN. 24451) (Gazetted 14 July 2011)

**Director General Reports
Population Health
Health Protection Service**

Daniel Andres: 741-19493
From: Health Professional Level 3 \$72,543 - \$76,543 (up to \$80,436 on achieving a personal upgrade)
Health
To: †Health Professional Level 4 \$83,816 - \$90,372
Health, Canberra (PN. 13325) (Gazetted 11 August 2011)

**Canberra Hospital and Health Service
Women, Youth and Children
Children, Youth and Women's Health Program**

Jennifer Claire Cox: 813-00653
From: Registered Nurse Level 1 \$51,872 - \$70,092
Health
To: Registered Nurse Level 2 \$72,960 - \$77,472
Health, Canberra (PN. 22706) (Gazetted 21 July 2011)

**Canberra Hospital and Health Service
Mental, Justice, Alcohol and Drug
Mental Health and Sector Development**

Abigail Fargher: 820-74408
From: Health Professional Level 3 \$72,543 - \$76,543 (up to \$80,436 on achieving a personal upgrade)
Health
To: †Health Professional Level 4 \$83,816 - \$90,372
Health, Canberra (PN. 25829) (Gazetted 7 July 2011)

**Canberra Hospital and Health Service
Women, Youth and Children
Women and Babies**

Fiona Gorrel: 795-53037
From: Registered Nurse Level 1 \$51,872 - \$70,092
Health
To: Registered Nurse Level 2 \$72,960 - \$77,472
Health, Canberra (PN. 03943) (Gazetted 14 July 2011)

**Canberra Hospital and Health Service
Mental Justice Alcohol and Drugs
Alcohol and Drug Program**

Christina Hannaford: 741-12283
From: Enrolled Nurse Level 1 \$46,825 - \$50,191

Health

To: Enrolled Nurse Level 2 \$51,032
Health, Canberra (PN. 24602) (Gazetted 21 July 2011)

**Strategy and Corporate
Performance and Innovation
Access Improvement Program
Rachel Dukes: 817-44908**

From: Technical Officer Level 1 \$44,764 - \$47,026
Health
To: Administrative Services Officer Class 4 \$54,956 - \$59,668
Health, Canberra (PN. 29748) (Gazetted 25 August 2011)

Justice and Community Safety

**Public Trustee for the ACT
Heather Fiona Cox: 761-24958**

From: Trust Officer Level 1 \$54,417 - \$62,592
Justice and Community Safety
To: Trust Officer Level 2 \$65,551 - \$80,060
Justice and Community Safety, Canberra (PN. 17062) (Gazetted 6 July 2011)

**Office of the Regulatory Services
Compliance
Parking Review**

Danielle Gutteridge: 793-07821
From: Administrative Services Officer Class 4 \$54,956 - \$59,668
Justice and Community Safety
To: Administrative Services Officer Class 6 \$66,198 - \$76,043
Justice and Community Safety, Canberra (PN. 02498) (Gazetted 30 June 2011)

**Public Trustee for the ACT
Deidre Sharene Major: 743-48026**

From: Administrative Services Officer Class 3 \$49,306 - \$53,214
Justice and Community Safety
To: Trust Officer Level 1 \$54,417 - \$62,592
Justice and Community Safety, Canberra (PN. 43737) (Gazetted 8 July 2011)

**Public Trustee for the ACT
Jodie Lee Petersen: 817-44377**

From: Administrative Services Officer Class 3 \$49,306 - \$53,214
Justice and Community Safety
To: Trust Officer Level 1 \$54,417 - \$62,592
Justice and Community Safety, Canberra (PN. 43740) (Gazetted 8 July 2011)

**Office of Regulatory Services
Compliance - Parking Review
Peter Fredrick Stuart: 827-22081**

From: Administrative Services Officer Class 2 \$43,289 - \$48,003
Justice and Community Safety
To: †Administrative Services Officer Class 3 \$49,306 - \$53,214
Justice and Community Safety, Canberra (PN. 25954) (Gazetted 12 May 2011)
Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

**Public Trustee for the ACT
Kathryn Louise Toy: 827-23260**

From: Administrative Services Officer Class 3 \$49,306 - \$53,214
Justice and Community Safety
To: Trust Officer Level 1 \$54,417 - \$62,592
Justice and Community Safety, Canberra (PN. 43739) (Gazetted 8 July 2011)

Territory and Municipal Services

**Directorate Services
Canberra Connect
Payment Services Integration
Kathleen Fitzgibbon: 821-04777**

From: Administrative Services Officer Class 3 \$49,306 - \$53,214
Territory and Municipal Services

To: †Administrative Services Officer Class 5 \$61,295 - \$64,994
Territory and Municipal Services, Canberra (PN. 31114) (Gazetted 19 August 2011)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

**Land Management and Planning
Parks and Conservation Service
Tidbinbilla**

David Sait: 711-72133

From: General Service Officer Level 5/6 \$42,612 - \$47,092
Territory and Municipal Services

To: †General Service Officer Level 9 \$57,082 - \$64,764
Territory and Municipal Services, Canberra (PN. 14945) (Gazetted 27 July 2011)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.