



ACT Government Gazette

**Gazetted Notices for the week beginning 04 November
2010**

VACANCIES

ACT Auditor General's Office

Financial Audit

Financial Audit

Financial Auditor/Senior Financial Auditor

Audit Band 1 \$50,000 - \$79,865, Canberra (PN: several, 42818, 42810, 42816, 42821)

Gazetted: 09 November 2010

Closing Date: 23 November 2010

Financial Auditors are responsible for financial audit assignments including assisting in planning, managing, conducting and reporting financial audits of ACT public sector entities. Senior Financial Auditors are responsible for client relationship management and the provision of professional and technical advice on a range of audit issues.

Eligibility/Other Requirements: Security assessed position at the Highly Protected clearance level.

Contact Officer: Mr Jordan Langford-Smith (02) 62052432 jordan.langford-smith@act.gov.au Applications can be forwarded to: ACT Auditor-General's Office PO BOX 275 CIVIC SQUARE ACT 2601 EMAIL: actauditorgeneral@act.gov.au

Performance Audits and Corporate Services

Performance Audits

Performance Auditor/Senior Performance Auditor

Audit Band 1 \$50,000 - \$79,865, Canberra (PN: 42808)

Gazetted: 04 November 2010

Closing Date: 18 November 2010

Performance Auditors and Senior Performance Auditors are responsible for a range of functions including planning, managing, conducting, and reporting performance audits and reviews of the operations of ACT public sector entities and client relationship management. They will possess analytical, research and investigatory skills and strong communication skills. The Senior Performance Auditor will usually have responsibility for supervising staff. Successful applicants will be appointed at a salary that recognises experience, knowledge, skills and qualifications.

Eligibility/Other Requirements: Security assessed position at the Highly Protected clearance level.

Contact Officer: Ms Celine Roach (02) 6207 9596 celine.roach@act.gov.au Applications can be forwarded to: ACT Auditor-General's Office PO BOX 275 CIVIC SQUARE ACT 2601 EMAIL: actauditorgeneral@act.gov.au

ACT Health

Selection documentation for the following positions may be downloaded from

<http://www.health.act.gov.au/employment>.

Apply online at <http://www.health.act.gov.au/employment>

Office of Deputy Chief Executive

Clinical Governance Unit

Patient Safety and Quality

Executive Director, Quality and Safety

Executive Level 1.3 \$190,992 to \$201,652 depending on current superannuation arrangements, Canberra (PN: E00453)

Gazetted: 11 November 2010

Closing Date: 25 November 2010

ACT Health is looking for a highly motivated person to undertake the role of Executive Director, Quality and Safety. This position is a critical leadership role within ACT Health responsible for a systematic approach to maintaining and improving the quality of patient care and workplace/staff safety. Essential components of the role include effective oversighting of the clinical governance framework, including provision of support for quality and safety initiatives within all ACT Health services, as well as clinical policy and ensuring that ACT Health meets its legislative requirements for workforce safety.

Note: The successful applicant will be engaged under a performance based contract (up to five years) with an attractive remuneration package ranging from \$190,992 to \$201,652 depending on current superannuation arrangements, including a cash component of \$152,286. Employer provided benefits include superannuation, a privately plated car and parking.

Contact Officer: Ian Thompson (02) 6205 0686

The Canberra Hospital

Ambulatory and Medical Services

Women and Children's Health

Consultant Obstetrician and Gynaecologist

Staff Specialist Band 1-5, \$137,660-\$169,877

Senior Specialist \$185,984 \$, Canberra (PN: 17596)

Gazetted: 11 November 2010

Closing Date: 25 November 2010

Conjoint Appointment: Lecturer in Obstetrics and Gynaecology, Australian National University. The Department of Obstetrics and Gynaecology at Canberra Hospital provides tertiary level obstetrics and gynaecological services to the ACT and surrounding regions. Canberra Hospital has more than 2,800 births per year and is a principal referral centre for high risk pregnancies for the region. It is the only tertiary care perinatal unit between Sydney and Melbourne and has a busy Fetal Medicine Unit. Canberra Hospital's Centre for Newborn Care has 650 admissions per year with eight intensive care beds, soon to be increased to 10. The Department provides gynaecological services to the same region and with

support for gynaecological oncology from Royal Women's Hospital Randwick. The department has a well supported RANZCOG training programme with a Senior Registrar and 11 registrars including those rotated to other metropolitan and rural rotations. There is an active junior doctor programme which is producing quality trainees interested in continuing in Obstetrics and Gynaecology. Involvement in departmental teaching and research is encouraged and supported. There is a strong commitment to quality and audit. Canberra Hospital is a teaching hospital of the Australian National University (ANU) Medical School and an academic title at a level commensurate with qualifications and experience will be available to the successful applicant. ANU is one of the world's foremost research universities. Distinguished by its relentless pursuit of excellence, ANU attracts leading academics and outstanding students from Australia and around the world. The ANU campus is only a short drive from Canberra Hospital and offers a great range of research opportunities. Plans are underway for expansion and refurbishment of the building with \$90 million committed to the new Women and Children's Hospital Centre of Excellence at Canberra Hospital.

Eligibility/Other Requirements: Registered or eligible for registration as a medical practitioner with the Australian Health Practitioner's Regulation Agency. Fellowship of the Royal Australian and New Zealand College of Obstetricians and Gynaecologists or an equivalent higher specialist qualification. Possession of a higher medical qualification as provided for in the ACT Public Sector Medical Practitioners Union Collective Agreement 2008-2011.

Contact Officer: Dr David Knight, A/g Clinical Director (02) 6244 3538 Applications can be forwarded to: Apply online at <http://www.health.act.gov.au/employment> (preferred method), by post to the SMO Recruitment Officer, Human Resource Management Branch ACT Health Level 5, 1 Moore Street, CANBERRA ACT 2601 Eligibility/Other Requirements:

Registered or eligible for registration as a medical practitioner with the Australian Health Practitioner's Regulation Agency. Fellowship of the Royal Australian and New Zealand College of Obstetricians and Gynaecologists or an equivalent higher specialist qualification. Possession of a higher medical qualification as provided for in the ACT Public Sector Medical Practitioners Union Collective Agreement 2008-2011.

Community Health

Child, Youth and Women's Health

Child Youth and Women's Health Program

Director

Senior Professional Officer Grade A \$112,211, Canberra (PN: 28424)

Gazetted: 11 November 2010

Closing Date: 25 November 2010

ACT Community Health is seeking applications from suitably qualified and experienced health professionals to provide strategic and operational leadership to the Child, Youth and Women's Health Program. The Program provides early childhood services, community paediatrics, and services for children with complex health care needs, school services, child protection services and women's health services. The successful applicant will be responsible for leading the services through an exciting change agenda to build a new Division that is focussed on the continuum of care for mothers, babies, children and youth. The position will also be required to ensure an effective clinical governance framework and focus on the principles of continuous quality improvement.

Eligibility/Other Requirements: Mandatory qualifications are prescribed under the management standards for entry to the professional officer or nursing streams. These are: A degree or diploma of a Australian tertiary institution, or a comparable overseas qualification, which is in the opinion of the Chief Executive, is appropriate to the duties of the office, or Eligibility for membership of, registration by, a professional body which, in the opinion of the Chief Executive, is appropriate to the duties of the office; or other qualifications, comparable to those referred. Post graduate management qualifications are highly desirable

Contact Officer: Katrina Bracher (02) 6205 1937 katrina.bracher@act.gov.au

Office of Deputy Chief Executive

Deputy Chief Executive

Senior Project Officer

Senior Officer Grade B \$96,618-\$108,766, Canberra (PN: 17487)

Gazetted: 11 November 2010

Closing Date: 18 November 2010

This position will work on a number of high level projects across ACT Health that have been determined to be organisational priorities.

Qualifications/Other Requirements: Relevant tertiary qualifications or experience in project management.

Contact Officer: Tanya Wheeler (02) 6205 1646

Corporate Services

Human Resource Management

Organisation Development

Bullying and Harassment Training Officer

Senior Officer Grade C \$81,772-\$88,168, Canberra (PN: 21234)

Gazetted: 11 November 2010

Closing Date: 18 November 2010

ACT Health is looking for a suitably qualified person to take on a new position, Bullying and Harassment Training Officer. This position will be responsible for delivering training associated with the roll out of the ACT Health Bullying and Harassment Policy.

Eligibility/Other Requirements: Certificate IV in Workplace Training and Assessment or equivalent desirable.

Note: This is a temporary position available initially for a period of six months with the possibility of extension.

Contact Officer: Ric Taylor (02) 6205 1091

**Community Health
Business Program
Client Services**

Clinical Records Unit Manager

Senior Officer Grade C \$81,772-\$88,168, Canberra (PN: 07822)

Gazetted: 11 November 2010

Closing Date: 18 November 2010

Do you enjoy a challenge and have an eye for detail? Are you a strategic thinker?

An exciting opportunity exists to provide backfill for our Clinical Records Unit (CRU) Manager within Client Services. This position supports clinical records management across community based services. The successful applicant must have excellent communication and interpersonal skills, the ability to work both independently and part of a multidisciplinary team, and have sound computer and staff management skills.

Eligibility/Other Requirements: A good working knowledge of health related electronic systems and knowledge of the management of clinical records (including security and confidentiality) is essential. Tertiary qualifications in Health Information Management (or equivalent) are highly desirable.

Note: This position is temporary full-time, available from 16 December 2010 to 30 June 2013 with the possibility of extension. Applicants should submit their claims against the selection criteria (max three pages total), recent CV, names and contact details of two recent referees. Selection may be based on application and referee reports only.

Contact Officer: Robin Butler (02) 6205 1389 robin.butler@act.gov.au

Community Health

**Alcohol and Drug Program
Diversion Team**

Drug and Alcohol Worker

Administrative Services Officer Class 6 \$64,583-\$74,188, Canberra (PN: 28456)

Gazetted: 11 November 2010

Closing Date: 18 November 2010

The Alcohol and Drug program is a multidisciplinary service within ACT Health, providing a range of specialist services for people affected by alcohol and other drug use. This position will work with the Australian Federal Police, ACT Courts and Corrective Services to divert offenders from judicial system into treatment. The successful applicant will conduct alcohol and other drug assessments of client need and status using standardised screening tools, discussion with clients, and information received from the Court and/or Police. Determine appropriate actions; negotiate and develop client plans; implement treatment plans; monitor treatment progress; report to relevant authorities. Liaise extensively with clients, their families, Court officials, Police, the legal profession, AOD treatment agencies, and other stakeholders. Apply a range of community education and development activities in the delivery of health promotion services

Eligibility/Other Requirements: Certificate IV in Alcohol and Other Drug (AOD) studies, OR Tertiary Qualification and successful completion of four core competencies in AOD studies or working towards the four core competencies.

Relevant tertiary qualifications highly desirable. Previous experience in AOD sector and/or judicial system would be preferred.

Note: All staff working in AOD sector in ACT will be required to have the minimum of four core competencies in AOD studies by 2013.

Contact Officer: Kate Gardner (02) 6205 8381 kate.gardner@act.gov.au

Corporate Services

**Human Resource Management
Staff Development Unit**

Office Manager

Administrative Services Officer Class 5 \$59,800-\$63,409, Canberra (PN: 19208)

Gazetted: 11 November 2010

Closing Date: 18 November 2010

An exciting opportunity exists for the position of administrator, manager, trainer and reviewer of the ACT Health Training Management System. The successful applicant will be required to work effectively both as a team member and with a high level of autonomy for the Staff Development Unit. Duties will also include providing administrative support and office management for the unit. The successful applicant will be required to manage a small team of administrative staff.

Contact Officer: Elizabeth Renton (02) 6244 3429 elizabeth.renton@act.gov.au

Aged Care and Rehabilitation

Aged Care and Rehabilitation/Acute Support

Allied Health

Speech Pathologist

Health Professional Level 1 \$46,356-\$59,584, Canberra (PN: 01123, 29616)

Gazetted: 11 November 2010

Closing Date: 17 November 2010

Exciting opportunities exist for newly graduated Speech Pathologists within ACT Health. The Aged Care and Rehabilitation Service and Acute Support Speech Pathology services offer two full time temporary new graduate positions, which will be available from January 2011. These positions provide six month rotations across two clinical settings, with the successful applicants gaining experience in acute hospital settings and community based services. Speech pathologists based at The Canberra Hospital provide a range of inpatient and outpatient services to rehabilitation, aged care, medical, surgical and neonatal/paediatric areas of The Canberra Hospital and the surrounding community. The

positions provide an opportunity to develop skills across both acute and rehabilitation caseloads and contribute to an active teaching and quality improvement program with strong professional support.
Eligibility/Other Requirements: Degree or diploma in Speech Pathology from a recognised tertiary institution and eligibility for practising membership of Speech Pathology Australia. A current driver's licence is essential.
Note: Two temporary positions available from January 2011. Please include names of two referees with your application. This position(s) may be required to participate in overtime, on call, and/or rotation roster.
Contact Officer: Rebecca Sullivan (02) 6244 2230

Community Health

Dental Health Program

Dental Receptionist

Dental Receptionist

Dental Receptionist \$42,238-\$46,835, Canberra (PN: 27988, several)

Gazetted: 11 November 2010

Closing Date: 18 November 2010

The Dental Health Program is seeking applications from suitable individuals to fill several Dental Receptionist vacancies. The positions involve the general administrative operation of the frontline dental reception area.

Qualifications/Other Requirements: Dental Assistant's Certificate and/or experience in a dental service provision environment or administrative role, is desirable but not essential.

Note: Permanent and temporary positions available.

Contact Officer: Dragana Petreski (02) 6205 6946 dragana.petreski@act.gov.au

Community Health

Dental Health Program

Regional Team North

Dental Assistant

Dental Assistant 1/2 \$35,136-\$49,707, Canberra (PN: 25913, several)

Gazetted: 11 November 2010

Closing Date: 18 November 2010

The Dental Health Program is seeking applications from suitable individuals to fill several Dental Assistant vacancies (permanent and temporary). The positions involve the general chairside assistance throughout a client's dental procedure and some administrative support to the Dental Reception and Dental Clinical staff.

Eligibility/Other Requirements: Unqualified Dental Assistant – previous experience in a dental environment, sound knowledge of infection control and computer skills is required. Qualified Dental Assistant – Dental Assistant Certificate recognised by the Dental Education Council of Australia or equivalent. Previous experience as a chairside Dental Assistant.

Contact Officer: Ingrid Hewlett (02) 6205 1348

ACT Planning and Land Authority

**Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>
Applications can be sent via email to: jobs@act.gov.au**

Client Services

Surveying and Spatial Data

Graduate Surveyor

Professional Officer Class 2 \$64,583-\$74,188, Canberra (PN: 20190)

Gazetted: 10 November 2010

Closing Date: 2 December 2010

Assist in a wide range of surveying and geographic information roles including cadastral and control field survey, cadastral database maintenance and survey plan examination and field audit. The successful applicant will be expected to work towards registration with the NSW Board of Surveying and Spatial Information as a land surveyor.

Eligibility/Other Requirements: Degree in surveying or related qualification acceptable to the Committee of Reciprocal Surveyors Boards of Australia and New Zealand.

Note: This is a temporary position available from January 2011 to 30 December 2012.

Contact Officer: Bill Hirst (02) 6207 1965 bill.hirst@act.gov.au

Construction Services

Construction Occupations

Electrical Inspector

General Service Officer Level 10 \$64,583-\$74,188, Canberra (PN: 20540, several)

Gazetted: 05 November 2010

Closing Date: 23 November 2010

The Construction Services Branch is seeking expressions of interest from Electrical Inspectors who have supervisory experience and a sound knowledge of electrical legislation including knowledge of the national Wiring Rules. As an inspector of the Authority, you will be required to conduct inspections for compliance with the *ACT Electricity Safety Act 1971* and Australian/New Zealand Standard AS/NZS 3000 Electrical Installations.

Eligibility/Other Requirements: Unrestricted Electrical Licence or equivalent.

Note: These are temporary vacancies available for a period of up to five years. Expressions of interest in the position should include a supporting statement of no more than two pages outlining experience and/or ability in relation to the position selection criteria, contact details of two referees and a current curriculum vitae.
Contact Officer: Barry Viney (02) 6207 7161 barry.viney@act.gov.au

Calvary Health Care ACT (Public)

Medical Officers

Obstetric and Gynaecology Ward

Obstetric and Gynaecology Registrar

Senior Registrar \$111,599, Canberra (PN: 7457)

Gazetted: 05 November 2010

Closing Date: 12 November 2010

Working as part of a multi-disciplinary team, apply medical knowledge and experience in the diagnosis, investigation and treatment of patients. Maintain effective communication with patients and the relatives, hospital staff, medical colleagues and GPs. Maintain close liaison with VMOs and Consultants regarding patient conditions. Ensure effective handover of patients requiring on-going care and monitoring at the end of each shift. Maintain medical records in accordance with hospital policy and requirements. Work within personal levels of expertise and seek assistance as required. Assist in the supervision of interns and residents and provide opportunities for the extension of their clinical knowledge and skills. Ensure cost-effective use of hospital resources.

Eligibility/Other Requirements: MANDATORY: Fully registered medical practitioner with the ACT Medical Registration Board. Minimum of three years post graduate experience relevant to the position of Obstetrics and Gynaecology Registrar
HIGHLY DESIRABLE: Demonstrated ability to work effectively as part of a multi-disciplinary team. Ability to apply theoretical knowledge and experience in determining the appropriate clinical diagnosis, investigations and treatment of patients. Ability to work within personal level of expertise and seek assistance as needed from senior staff. Ability to assist interns and residents to extend their clinical skills and knowledge.

Note: Full time - temporary - 12 month position

Contact Officer: Dr Allan Peltowitz 02 6201 6104 Allan.Peltowitz@calvary-act.com.au Applications can be forwarded to: www.recruitment@calvary-act.com.au

Administrative / Technical

Information and Communications Technology Department

Networks Administrator

Senior Information Technology Officer Grade C \$81,772 - \$88,168, Canberra (PN: 7311)

Gazetted: 05 November 2010

Closing Date: 25 November 2010

Assist the Manager of Network Services and participate in the day to day management and administration of the Server, Network and Telecommunications Environment. Provide technical and client desktop support in a networked windows environment. Prepare and maintain all documentation relating to the Calvary ACT network infrastructure. Provide technical input and undertake implementation of projects within the hospital. Participate in availability, capacity and disaster recovery planning and advise management on strategic issues relating to the Calvary ACT network infrastructure. Assist in the development of standards and security procedures relating to the management of ICT systems. Assist other ICT sections, in the provision of a coordinated ICT service, in particular, support of the Client Services section. Participate in on-call and shift roster. Liaise with vendors and suppliers for the provision of a range of services to support the Calvary ACT network environment efficiently. Advise and participate in the acquisition of hardware, software and facilities to meet the Calvary ACT's ICT needs. Undertake other relevant duties as required.

Eligibility/Other Requirements: Established sound knowledge and extensive experience in network management and configuration particularly in a Windows Server, Desktops and Cisco environment. Problem resolution skills and the ability to think analytically. Strong client focus with a commitment to respond to client needs effectively, efficiently and in a timely manner. Excellent oral and written communication and interpersonal skills, including the ability to liaise effectively at all levels and work effectively in a diverse professional team. Demonstrated ability to produce and maintain detailed systems documentation
Highly Desirable: Knowledge or experience of ICT standards and methodologies as they relate to the provision of ICT operational activities following Information Technology Infrastructure Library (ITIL). Tertiary qualifications in Information Technology as well as demonstrated commitment to personal professional development.

Contact Officer: Phil Suthern (02) 6201 6294 Phil.Suthern@Calvary-act.com.au

Administrative

Perioperative Unit

Perioperative Services Administrative coordinator

Administrative Services Officer Class 5 \$59,800 - \$63,409, Canberra (PN: 7696)

Gazetted: 08 November 2010

Closing Date: 19 November 2010

Under General direction, provide a high level range of administrative support services for the Perioperative Unit, including: Supervision and management of administrative staff in theatres, day surgery and endoscopy unit. Setting priorities, developing work practices and systems, and monitoring and organisation of workloads. Maintaining confidentiality of Office material and information. Holding accountability for the management of elective surgery waitlists in compliance with ACT Health policy. Managing one staff information and daily entry for perioperative unit. Preparing sensitive correspondence, including feedback to patients and doctors in relation to waitlist adjustments. Preparing general correspondence, reports and presentations as required. Preparing and coordinates agenda papers for, and minutes of, meetings within the perioperative unit. Maintaining a confidential filing system and recording and distributing

correspondence. Maintaining a flexible attitude to the daily schedule to address unexpected changing priorities. Provide a liaison point between the office of the ACT Health Performance Unit and Calvary Health care ACT.

Eligibility/Other Requirements: HIGHLY DESIRABLE: High level liaison and interpersonal skills, particularly relating to multidisciplinary communication and difficult or emotional situations. High level knowledge and understanding of the management of elective surgery waitlist, including ACT Health requirements and policy. A high degree of self direction, initiative and commitment to excellence, including a demonstrated ability to manage a number of interdependent projects. Demonstrated ability to maintain confidentiality and exercise discretion. Demonstrated time management and organisational skills. Proficient computer skills and demonstrated experience in the operation of Microsoft Office packages, spreadsheet preparation and analysis and data base maintenance.

Contact Officer: Lesley Gilbert 02 6201 6180 Lesley.Gilbert@Calvary-act.com.au

Administrative

Nursing Administration

Executive Assistant

Administrative Services Officer Class 4 \$53,616 - \$58,213, Canberra (PN: 7153)

Gazetted: 05 November 2010

Closing Date: 19 November 2010

This role provides a range of high-level confidential secretarial and administrative services to the Nursing Division to ensure support to the Director of Clinical Services, Clinical Operations Managers and other appropriate staff in the nursing division and Executive Team as directed. The position plays a key role in the internal management of the Nursing Division through the coordination of all aspects of administration and the provision of support to the Nursing Division. The role includes: The provision of reception services for the Office of the Director of Clinical Services. Preparing routine correspondence, including research information, to assist the Director of Clinical Services in the preparation of replies, using Microsoft Office Suite. Managing electronic diaries, including the preparation and co-ordination of agenda, room bookings, catering and travel requirements. Carry out secretarial duties, including committee servicing support, taking of minutes, preparing agenda papers, and background documents. Distribute in-coming correspondence and initiate appropriate follow up action. Maintain imprest levels of office and catering supplies. Maintain database for study leave and conference attendance for staff in Clinical Services, as well as compiling/maintaining reports related to the Nursing Division. Undertake other appropriate tasks and duties as required.

Eligibility/Other Requirements: HIGHLY DESIRABLE: Demonstrated ability in supporting Executive staff and the ability to undertake confidential secretarial and administrative tasks. Demonstrated organisational skills, including the ability to work without direct supervision and exercise initiative, discretion and judgement to resolve problems. Demonstrated ability to provide a full range of administrative and secretarial support services. Sound knowledge of and experience in the use of Microsoft Office and electronic diary management. Sound knowledge of medical and nursing terminology, or an ability to acquire this quickly.

Contact Officer: Natasha Boyce-Bacon 02 6201 6893 Natasha.Boyce-Bacon@calvary-act.com.au Applications can be forwarded to: www.recruitment@calvary-act.com.au

Canberra Institute of Technology

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Centres

Learning Centre

Gungahlin

Learning Centre Gungahlin - Manager

Administrative Services Officer Class 6 \$64,583-\$74,188, Canberra (PN: 20985)

Gazetted: 10 November 2010

Closing Date: 30 November 2010

The CIT Learning Centre is seeking a talented staff member with excellent communication and IT skills to manage the operations of the Learning Centre at Gungahlin. The successful applicant will manage the service delivery objectives of the CIT Learning Centre to provide a range of flexible educational options in Gungahlin.

Eligibility/Other Requirements: An ability to work shifts as required. Relevant post secondary qualifications or equivalent combination of relevant experience and/or education would be desirable.

Contact Officer: Toni Purnell (02) 6205 4226 toni.purnell@cit.act.edu.au

Centres

Learning Centre

Gungahlin

Learning Centre Gungahlin - Manager

Administrative Services Officer Class 4 \$53,616-\$58,213, Canberra (PN: 21068)

Gazetted: 10 November 2010

Closing Date: 30 November 2010

The CIT Learning Centre is seeking a talented staff member with excellent communication and IT skills to coordinate day to day operations of the Learning Centre at Gungahlin. The successful applicant will coordinate the delivery of a full range of learning support and student administration functions for students and teachers.

Eligibility/Other Requirements: An ability to work shifts as required. Completion or partial completion of a Certificate IV or Diploma level qualification or higher in a relevant field is highly desirable.

Contact Officer: Toni Purnell (02) 6205 4226 toni.purnell@cit.act.edu.au

**Learning Centre
Gungahlin**

Manager- Learning Centre Gungahlin

Administrative Services Officer Class 3 \$48,103-\$51,916, Canberra (PN: 21069, several)

Gazette: 11 November 2010

Closing Date: 30 November 2010

The CIT Learning Centre is seeking staff with excellent customer service skills and sound IT skills. The successful applicants will support day to day operations of the Learning Centre at Gungahlin using appropriate systems to provide a full range of learning support and student administration functions. They will liaise with and support teaching staff to deliver in the Learning Centre.

Eligibility/Other Requirements: An ability to work shifts as required. Completion or partial completion of a Certificate IV or Diploma level qualification or higher in a relevant field is highly desirable.

Note: These are temporary part-time positions at 25:00 hours per week available from 17 January 2011 to 16 January 2012. Temporary employment offered as a result of this advertisement may lead to permanent employment under CIT's Enterprise Agreement.

Contact Officer: Toni Purnell (02) 6205 4226 toni.purnell@cit.act.edu.au

Cultural Facilities Corporation

ACT Museums and Gallery

Canberra Museum and Gallery

Exhibitions Assistant and Building Services Coordinator

Administrative Service Officer Class 4 \$53,616 - \$58,213, Canberra (PN: 43545)

Gazetted: 04 November 2010

Closing Date: 18 November 2010

The Cultural Facilities Corporation is a commercially focussed ACT Government Authority, incorporating the Canberra Theatre Centre, the Canberra Museum and Gallery and Nolan Collection @ CMAG and Canberra's Historic Houses. The Cultural Facilities Corporation is committed to providing quality cultural activities and experiences to the ACT and region. We are seeking applications from suitably experienced persons for the Exhibitions Assistant and Building Services Coordinator. As the Exhibitions Assistant and Building Services Coordinator you will have experience in working in a museum or gallery with knowledge and awareness of current industry standards of safety, installation, security and art handling. You will also need to have experience in building maintenance. You will be able to build and maintain effective relationships for all areas of the organisation, deliver high quality services and have good communication skills. If working for a dynamic, commercially focussed cultural organisation appeals to you, and you demonstrate a strong background in the Museum sector, you are encouraged to apply.

Eligibility/Other Requirements: First Aid Certificate or willingness to undertake training. Forklift licence or willingness to undertake training. Current driver's licence.

Note: After hours work will be required on occasions as will being "on call" in case of building issues.

Contact Officer: Mark Van Veen 6207 5885 mark.vanveen@act.gov.au Applications can be forwarded to: Trudy Collins, HR Adviser, PO Box 939, Civic Square, ACT 2608

Department of Disability, Housing and Community Services

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Housing and Community Services

Asset Management

Business Development

Senior Manager

Senior Officer Grade A \$112,211, Canberra (PN: 03140)

Gazetted: 04 November 2010

Closing Date: 23 November 2010

The Asset Management Branch within Housing and Community Services is looking for highly experienced Policy Manager with excellent project management skills. The position is responsible for managing the Information Technology requirements for Housing and Community Services and is also responsible for delivering high level strategic policy advice to the Executive. The Senior Manager must ensure timely delivery of projects and policy advice. The occupant will have demonstrated experience in policy development and high level representation experience and be an effective leader in the public sector.

Eligibility/Other Requirements: Experience in policy development essential. Tertiary qualifications in a related field desirable.

Note: A merit list will be created from this recruitment process that may be used to fill future vacancies that may occur in the next 12 months.

Contact Officer: Bob Hyland (02) 6207 1907 bob.hyland@act.gov.au

Housing and Community Services

Asset Management

Senior Manager

Senior Officer Grade A \$112,211, Canberra (PN: 04077)

Gazetted: 04 November 2010
Closing Date: 23 November 2010

The Asset Management Branch within Housing and Community Services is looking for highly experienced contract managers and project managers. The position is responsible for jointly managing the Asset Teams in the Asset Management Branch. The Senior Manager must ensure all aspects of the Branch are undertaken based on best practice principles. The position will have joint responsibility for the management of the Total Facilities Management Contract, all other contracts, whether they are construction contracts, service agreements with architects, valuers or real estate agents, and also ensure timely delivery of construction projects. The occupant will have demonstrated experience in contract and project management and be an effective leader in the public sector.

Eligibility/Other Requirements: Experience in contract and or project management essential. Tertiary qualifications in a related field desirable.

Note: A merit list will be created from this recruitment process that may be used to fill future vacancies that may occur in the next 12 months.

Contact Officer: Bob Hyland (02) 6207 1907 bob.hyland@act.gov.au

**Housing and Community Services
Asset Management Branch
Manager**

Senior Officer Grade B \$96,618-\$108,766, Canberra (PN: 15588)

Gazetted: 05 November 2010
Closing Date: 23 November 2010

The Asset Management Branch within Housing and Community Services is looking for highly experienced Contract Managers and Project Managers. The position is responsible for managing one of the Teams within the Asset Management Branch. The Manager is responsible for high level management of the team and must ensure the management of the Team is undertaken based on best practice principles. The position will have management for a selection of contracts within the branch. These include the Total Facilities Management Contract, service agreements with architects, valuers real estate agents and construction contracts. The occupant will have demonstrated experience in contract and project management and be an effective leader in the public sector.

Eligibility/Other Requirements: Experience in contract and or project management essential. Tertiary qualifications in a related field desirable.

Note: A merit list will be created from this recruitment process and used to fill subsequent vacancies which may arise over the next twelve months.

Contact Officer: Peter Johns (02) 6207 8170 peter.johns@act.gov.au

**Office for Children, Youth and Family Support
Care and Protection Services**

Operations Manager

Health Professional Level 5 \$96,618-\$108,766, Canberra (PN: 07421, several)

Gazetted: 04 November 2010
Closing Date: 18 November 2010

The position has responsibility for managing an operational area within Care and Protection Services, including provision of clinical supervision to subordinate managers. The position will report to the Senior Manager of Care and Protection Services and is responsible for managing an operation area or a policy area in the implementation of child protection services, in accordance with Office for Children, Youth and Family Support (OCYFS) policies and programs to achieve effective client outcomes; the protection of all children in the Territory including those in the care of the Chief Executive; all compliance issues under the *Children and Young People Act 2008*; working collaboratively within the Office, the Department, with other Departments and the non-government sector to ensure support for children and families at risk and to reduce the need for statutory intervention; and supporting the implementation of relevant recommendations from studies and reviews.

Eligibility/Other Requirements: Relevant tertiary qualifications in Social Work, Psychology, Social Welfare, Social Science or related discipline. Applicants for these positions will have at least five years experience working with children, youth and /or families in a social work/case management role. Current driver's licence.

Note: This position is temporary available until November 2011. The order of merit will be used to fill temporary vacancies for several positions for up to 12 months.

Contact Officer: Maria Kanellopoulos (02) 6205 4430 maria.kanellopoulos@act.gov.au

**Disability ACT
Executive and Business
Business Support Unit**

Manager Systems, Information and Quality

Senior Officer Grade C \$81,772-\$88,168, Canberra (PN: 23648)

Gazetted: 04 November 2010
Closing Date: 18 November 2010

Disability ACT is seeking applications from enthusiastic and suitably experienced people to fill the position of Manager Systems, Information and Quality. This position is responsible for the management and maintenance of data, information, client feedback, risk management and quality systems and processes (both software based and manual) that support Disability ACT's service delivery. This includes management of support services to system users and associated reporting and analysis of information.

Note: This is a temporary position available asap for a period of six months, with the possibility of extension.

Contact Officer: Norman Fraser (02) 6207 1618 norman.fraser@act.gov.au

Department of Education and Training

**Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>
Applications can be sent via email to: jobs@act.gov.au**

School Improvement

North/Gungahlin Network

Amaroo School

Deputy Principal

School Leader B \$96,628, Canberra (PN: 04151)

Gazetted: 11 November 2010

Closing Date: 25 November 2010

Support the Principal to develop and achieve whole-school strategic goals and implement the school plan in conjunction with the school board. Assist the Principal to manage the human, financial and physical resources of the school to achieve optimal social and educational outcomes for all students.

Eligibility/Other Requirements: A minimum of four years full time (or equivalent) tertiary study leading to the award of a recognised school teaching qualification.

Contact Officer: Anne Huard (02) 6205 2808 anne.huard@ed.act.edu.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

School Improvement

North/Gungahlin Network

Amaroo School

Deputy Principal

School Leader B \$96,628, Canberra (PN: 04108)

Gazetted: 11 November 2010

Closing Date: 25 November 2010

Support the Principal to develop and achieve whole-school strategic goals and implement the school plan in conjunction with the school board. Assist the Principal to manage the human, financial and physical resources of the school to achieve optimal social and educational outcomes for all students.

Eligibility/Other Requirements: A minimum of four years full time (or equivalent) tertiary study leading to the award of a recognised school teaching qualification.

Contact Officer: Anne Huard (02) 6205 2808 anne.huard@ed.act.edu.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

School Improvement

Tuggeranong Network

Taylor Primary School

Literacy and Numeracy Field Officer

School Leader C \$90,412, Canberra (PN: 18447)

Gazetted: 10 November 2010

Closing Date: 24 November 2010

As a member of the executive team, contribute to the development and achievement of whole-school strategic goals and the implementation of the school plan. Manage team and faculty resources to achieve optimal social and educational outcomes and ongoing support for all students.

Eligibility/Other Requirements: A minimum of four years full time (or equivalent) tertiary study leading to the award of a recognised school teaching qualification.

Contact Officer: Denise Miller (02) 6205 6688 denise.miller@ed.act.edu.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

School Improvement

Learning and Teaching

Literacy and Numeracy

Primary Numeracy Officer

School Leader C \$90,412, Canberra (PN: 02763)

Gazetted: 04 November 2010

Closing Date: 15 November 2010

As a member of the executive team, contribute to the development and achievement of whole-school strategic goals and the implementation of the school plan. Manage team and faculty resources to achieve optimal social and educational outcomes and ongoing support for all students.

Eligibility/Other Requirements: A minimum of four years full time (or equivalent) tertiary study leading to the award of a recognised school teaching qualification.

Note: Only ACT Department of Education and Training permanent School Leader officers at the substantive level of this position with transfer eligibility as detailed in the Department's Enterprise Agreement provisions are eligible to apply. This is an office based teaching position and school stand-down periods do not apply. Flextime arrangements are available.

Contact Officer: Bernadette Hayes (02) 6205 9179 bernadette.hayes@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

**School Improvement
Learning and Teaching
Curriculum Support
Curriculum Officer - P-6**

School Leader C \$90,412, Canberra (PN: 02158)

Gazetted: 04 November 2010

Closing Date: 15 November 2010

As a member of the executive team, contribute to the development and achievement of whole-school strategic goals and the implementation of the school plan. Manage team and faculty resources to achieve optimal social and educational outcomes and ongoing support for all students.

Eligibility/Other Requirements: A minimum of four years full time (or equivalent) tertiary study leading to the award of a recognised school teaching qualification.

Note: Only ACT Department of Education and Training permanent School Leader officers at the substantive level of this position with transfer eligibility as detailed in the Department's Enterprise Agreement provisions are eligible to apply. This is an office based teaching position and school stand-down periods do not apply. Flextime arrangements are available.

Contact Officer: Clare Byrne (02) 6205 1323 clare.byrne@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

**School Improvement
Learning and Teaching
Curriculum Support
Curriculum Officer - Middle Years**

School Leader C \$90,412, Canberra (PN: 03700)

Gazetted: 04 November 2010

Closing Date: 15 November 2010

As a member of the executive team, contribute to the development and achievement of whole-school strategic goals and the implementation of the school plan. Manage team and faculty resources to achieve optimal social and educational outcomes and ongoing support for all students.

Eligibility/Other Requirements: A minimum of four years full time (or equivalent) tertiary study leading to the award of a recognised school teaching qualification.

Note: Only ACT Department of Education and Training permanent School Leader officers at the substantive level of this position with transfer eligibility as detailed in the Department's Enterprise Agreement provisions are eligible to apply. This is an office based teaching position and school stand-down periods do not apply. Flextime arrangements are available.

Contact Officer: Clare Byrne (02) 6205 1323 clare.byrne@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

**School Improvement
South/Weston Network
Arrawang Primary School
School Leader C**

School Leader C \$90,412, Canberra (PN: 02606)

Gazetted: 04 November 2010

Closing Date: 15 November 2010

As a member of the executive team, contribute to the development and achievement of whole-school strategic goals and the implementation of the school plan within particular capacity to mentor and coach in numeracy and literacy. Manage team resources to achieve optimal social and educational outcomes and ongoing support for all students.

Eligibility/Other Requirements: A minimum of four years full time (or equivalent) tertiary study leading to the award of a recognised school teaching qualification.

Note: Only ACT Department of Education and Training permanent School Leader officers at the substantive level of this position with transfer eligibility as detailed in the Departments Enterprise Agreement provisions are eligible to apply.

Contact Officer: (02) 6205 6877 Roz Lambert roz.lambert@ed.act.edu.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

**School Improvement
Tuggeranong Network
Wanniassa School
Business Manager**

Administrative Services Officer Class 6 \$64,583-\$74,188, Canberra (PN: 03202)

Gazetted: 09 November 2010

Closing Date: 23 November 2010

Provide high level support to the Principal in developing policies and procedures related to administration and management of Wanniassa School. Manage and support staff, finances and resources in accordance with departmental and school policies.

Contact Officer: Karin Nagorcka (02) 6205 6200 karin.nagorcka@ed.act.edu.au

**School Improvement
North/Gungahlin Network
Gungahlin College
Information Technology Officer
Information Technology Officer Class 2 \$64,583-\$74,188, Canberra (PN: 21057)**

Gazetted: 09 November 2010

Closing Date: 23 November 2010

Take a leadership role in the management, development and improvement of the administrative and student networks across the college. Provide strategic planning advice and IT support to staff and students.

Note: This position commences in January 2011.

Contact Officer: Chantelle Lawson (02) 6142 1000 chantelle.lawson@ed.act.edu.au

**School Improvement
Tuggeranong Network
P-10 School for Kambah
Executive Assistant
Administrative Services Officer Class 4 \$53,616-\$58,213, Canberra (PN: 20656)**

Gazetted: 08 November 2010

Closing Date: 22 November 2010

The successful applicant will be responsible for maintaining the appointments diary; organising meetings; compiling meeting agendas; organise travel for the Co-Principals; plan, coordinate and manage the workflow for the Co-Principals; screen the Principals incoming documents, visitors, emails and telephone calls, and referring them to other staff members as appropriate; take appropriate follow up action; provide administrative support; and establish and maintain a variety of records including files, correspondence and personnel data using a range of software applications.

Contact Officer: Annette Lazarus (02) 6142 0901 annette.lazarus@ed.act.edu.au

**School Improvement
North/Gungahlin Network
Gungahlin College
Student Services Officer
Administrative Services Officer Class 4 \$53,616-\$58,213, Canberra (PN: 21060)**

Gazetted: 05 November 2010

Closing Date: 19 November 2010

Provide support in developing and maintaining the student record systems for the College. Work as part of a team to provide operational, administrative, technical or professional support to the College's Student Services Department.

Note: This position commences at the start of 2011.

Contact Officer: Chantelle Lawson (02) 6142 1000 chantelle.lawson@ed.act.edu.au

**School Improvement
North/Gungahlin Network
Gungahlin College
Finance Officer/Executive Assistant
Administrative Services Officer Class 4 \$53,616-\$58,213, Canberra (PN: 21061)**

Gazetted: 05 November 2010

Closing Date: 19 November 2010

Develop advice and maintain financial and administrative systems for the College using computerised systems including MAZE. Contribute to the effective and efficient management and administration of the school by providing a high level of administrative support to the Principal and Senior Executive Staff.

Note: This position commences in January 2011.

Contact Officer: Chantelle Lawson (02) 6142 1000 chantelle.lawson@ed.act.edu.au

**School Improvement
Gungahlin/North Network
North Ainslie Primary School
Business Manager
Administrative Services Officer Class 4 \$53,616-\$58,213, Canberra (PN: 18363)**

Gazetted: 04 November 2010

Closing Date: 18 November 2010

Manage and administer all finance, student records and school administrative tasks. Supervision of office staff. Liaise with the Building Service Officer, tradespeople, students, parents and school staff to ensure high quality customer service.

Eligibility/Other Requirements: First Aid qualifications, or willingness to undertake appropriate training.

Note: This position is permanent commencing in December 2010.

Contact Officer: Christine Pilgrim (02) 6205 6533 christine.pilgrim@ed.act.edu.au

**School Improvement
Belconnen Network
Hawker Primary School
Preschool Assistant
School Assistant 2 \$35,912-\$39,824, Canberra (PN: 16510)**

Gazetted: 08 November 2010

Closing Date: 22 November 2010

Provide support to the teacher by assisting with the management and learning of children in a preschool.

Eligibility/Other Requirements: Certificate III in Children Services or childcare or willingness to undertake appropriate training is highly desirable. First Aid certificate or willingness to undertake appropriate training.

Note: This position is part-time at 15:37 hours per week. This position commences from 27 January 2011.

Contact Officer: Mandy Kalyvas (02) 6205 7733 mandy.kalyvas@ed.act.edu.au

Department of Justice and Community Safety

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Legislation and Policy

Senior Policy Officer

Senior Officer Grade C \$81,772-\$88,168, Canberra (PN: 42739)

Gazetted: 09 November 2010

Closing Date: 23 November 2010

Legislation and Policy branch seeks a motivated Senior Policy Officer to join the Justice Planning and Programs team at the Senior Officer Grade C level. The team has a key role in managing the ACT Policing Purchase Agreement; participating in and coordinating the development of criminal justice reforms, including policy relevant to victims of crime and indigenous justice; and coordinating crime strategies that invoke a whole-of-government and community approach to identifying and responding to priority crime and safety concerns. Important functions of the position include developing and promoting positive relationships with key stakeholders, managing service agreements and new projects.

Eligibility/Other Requirements: Claims against the selection criteria should be no more than two pages in length, current curriculum vitae and the contact details of at least two referees should also be included.

Contact Officer: Andrew McIntosh (02) 6207 0297 andrew.mcintosh@act.gov.au

ACT Emergency Services Agency

ACT Ambulance Service

Operations

Ambulance Call-taker

Trainee Ambulance Support Officer \$43,863-\$45,943, Canberra (PN: 21126, several)

Gazetted: 10 November 2010

Closing Date: 30 November 2010

Ambulance Call-takers are responsible for answering Emergency 000 and other phone calls in the ESA Communications Centre. You will receive, record and process requests for emergency ambulance attendance, non-emergency patient transport and general inquiries. To succeed in this role you will need to be able to demonstrate strong customer service skills, remain calm under pressure and commit to working a shiftwork roster, including weekends and public holidays.

Eligibility/Other Requirements: Competency in keyboard skills (40wpm @ 95% accuracy utilizing ten finger touch typing must be achieved by the end of the initial six week training course). Successful applicants will be required to undergo a criminal record check. Successful applicants will be required to undertake a Certificate III in Ambulance Communications (Call Taking). Continued employment is dependent on attainment of this qualification. Applicants already holding the prescribed qualification are encouraged to apply and may be eligible for accelerated advancement.

Note: Reasonable relocation expenses are available to assist with relocation to the Australian Capital Territory. This position is also entitled to salary packaging with a fringe benefits tax-free threshold up to \$9095.00.

Contact Officer: Marnie Edwards (02) 6207 9980 marnie.edwards@act.gov.au

ACT Emergency Services Agency

ACT Ambulance Service

Operations

Patient Transport Officer

Trainee Ambulance Support Officer \$43,863-\$45,943, Canberra (PN: 21120, several)

Gazetted: 10 November 2010

Closing Date: 30 November 2010

Patient Transport Officers provide non-emergency patient transport to and from healthcare facilities, clinics and private residences. To succeed in the role you must have a strong desire to help others, have excellent customer service and interpersonal skills and an ability to work as part of a small team in a time-sensitive environment.

Eligibility/Other Requirements: Current ACT "C" driver's licence or interstate equivalent. A standard of medical/physical fitness and strength appropriate to perform the physical activities and duties of a Patient Transport Officer. Successful applicants will be required to undergo a criminal record check. Successful applicants will be required to undertake a Certificate III in Non-emergency Client Transport - continued employment is dependent on attainment of this qualification. Applicants already holding the prescribed qualification are encouraged to apply and may be eligible for accelerated advancement.

Note: Reasonable relocation expenses are available to assist with relocation to the Australian Capital Territory. This position is also entitled to salary packaging with a fringe benefits tax-free threshold up to \$9095.00.

Contact Officer: Marnie Edwards (02) 6207 9980 marnie.edwards@act.gov.au

Department of Land and Property Services

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Property and Strategic Projects

ACT Property Group

Property Asset Management

Asset Manager

Administrative Services Officer Class 6 \$64,583-\$74,188, Canberra (PN: 16985)

Gazetted: 05 November 2010

Closing Date: 12 November 2010

The Asset Manager, Property Asset Management is part of a small team responsible for developing and implementing a sustainable whole-of-government approach to property asset management and the effective management of all ACT Property Group owned property on behalf of the agency. A key feature of this role is working with colleagues to ensure optimum asset management, especially with respect to tenancy and maintenance issues. Key skills and attributes include: Knowledge of government financial/budget/procurement/contract management processes. Good planning and organisational skills together with the ability to work independently and as part of a team. Experience in building industry, asset management planning, project management and/or land and planning processes is highly desirable. Well-developed communication, liaison and negotiation skills. Strong customer and client focus.

Eligibility/Other Requirements: Experience in asset management, project management and/or ACT Government procurement would be an advantage.

Note: This is a temporary vacancy available until 1 July 2011.

Contact Officer: Tania Shaw (02) 6205 2948 tania.shaw@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Department of Territory and Municipal Services

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Land Management and Planning

Parks and Conservation

Tidbinbilla Nature Reserves

General Manager

Senior Officer Grade A \$112,211, Canberra (PN: 12592)

Gazetted: 04 November 2010

Closing Date: 23 November 2010

We are seeking an experienced General Manager to lead and manage Tidbinbilla Nature Reserve/Birrigai Outdoor School combined sites with a strong background in leading and managing a complex enterprise in a parks environment.

Tidbinbilla Nature Reserve and Birrigai Outdoor School are two adjacent ACT Government properties jointly managed to deliver unique learning experiences, ecotourism, and effective management of natural and cultural values. You will ideally possess extensive experience in the management of parks and the planning and delivery of educational programs, with understanding of managing high visitation tourism/recreation sites. You will also possess well developed communication skills and be able to demonstrate a strong team approach, being a member of the Land Management and Planning Division Senior Management Team. Experience in development of innovative learning experiences and managing wildlife programs would be valuable.

Eligibility/Other Requirements: Current driver's licence.

Note: A flexible remuneration package may be negotiated. Selection may be based upon application and referee reports only.

Contact Officer: Fay Steward (02) 6207 6399 fay.steward@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Transport and Infrastructure

Canberra Connect

Payment Services Integration

Senior Payments Analyst

Senior Officer Grade C \$81,772-\$88,168, Canberra (PN: 00326)

Gazetted: 09 November 2010

Closing Date: 23 November 2010

Applications are sought from suitably experienced and motivated individuals to fill the role of Payment Services Analyst in the Payment Services Integration team of Canberra Connect. The team is responsible for the investigation, development and delivery of whole of government focused service strategies that support ACT Government payment policies. The team has operational ownership of the counter receipting application (RAPS), provides business process re-engineering and payment integration services to ACT Government client agencies and contract management of external payment providers such as POSTBillpay. The position leads and manages the team responsible for the delivery and implementation during October 2010, and the ongoing application administration of the new receipting and payment system (New RAPS) and will progress the expansion and coordination of payment integration services delivered through the multi-channel environment provided by Canberra Connect, to the ACT community and client agencies. Suitable candidates would possess a solid background in project related activities, change management or training and a strong motivation to pursue opportunities and leverage the benefits of payment services in a government setting.

Eligibility/Other Requirements: Suitable candidates would possess a background in integrated service delivery together with a strong motivation to pursue opportunities and leverage the benefits of multi-channel service delivery capabilities in a government setting.

Note: This position may be filled based on application and referee reports only.

Contact Officer: Christine Morris (02) 6207 2740 christine.morris@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

InTACT

Operations

Service Support/Central Asset Services

Refresh, Project and Policy Team Leader

Senior Officer Grade C \$81,772-\$88,168, Canberra (PN: 17133)

Gazetted: 05 November 2010

Closing Date: 19 November 2010

This position has three distinct roles of which primary is planning and implementing a rolling refresh ICT programme across ACT Government agencies. The other two roles are coordinating ICT projects from an asset perspective and developing and maintaining policy and procedural documents associated with ICT asset management. The position requires a team player that has excellent time management skills and is able to think outside the box

Eligibility/Other Requirements: Qualifications in ITIL and/or project management would be an advantage. Relevant degree, diploma or certificate from a recognised institution in information technology would be an advantage.

Contact Officer: Daniel Wurzer (02) 6205 2633 daniel.wurzer@act.gov.au

InTACT

Planning and Development

Infrastructure Services

Software Asset Manager

Senior Officer Grade C \$81,772-\$88,168, Canberra (PN: 14272)

Gazetted: 04 November 2010

Closing Date: 18 November 2010

The Software Asset Manager is responsible for managing whole of Government or multiple agency licence agreements, contracts and relationships with vendors. Provide strategic and tactical advice to ACT Government on software licensing issues, including identification of potential cost savings in the licensing area.

Eligibility/Other Requirements: An ITIL certified qualification in Software Asset.

Contact Officer: Arnie Kapcejevs (02) 6207 7327 arnie.kapcejevs@act.gov.au

InTACT

Planning and Development

Infrastructure Services - Infrastructure Administration and Coordination

Server Refresh Coordinator

Administrative Services Officer Class 6 \$64,583-\$74,188, Canberra (PN: 17377)

Gazetted: 04 November 2010

Closing Date: 18 November 2010

Assist with the delivery of infrastructure projects to ACT government agencies on time and within budget. Assist with the development, monitoring and management of multiple projects, including project plans, milestones and deliverables. Coordinate with users, technical staff, management and customers to determine and resolve issues with systems implementation.

Eligibility/Other Requirements: Relevant formal qualifications in a recognised management or project management discipline or equivalent experience would be highly desirable. An understanding of the Information Technology Infrastructure Library (ITIL) framework would be an advantage.

Contact Officer: Jamie Ericson (02) 6207 5700 jamie.ericson@act.gov.au

Territory Services

Sport and Recreation Services

Project Officer - Indigenous Sport and Recreation

Administrative Services Officer Class 5 \$59,800-\$63,409, Canberra (PN: 55577)

Gazetted: 04 November 2010

Closing Date: 18 November 2010

Sport and Recreation Services is seeking a highly motivated and suitably experienced person to coordinate its Indigenous Sport and Recreation Program. The successful applicant will be required to develop and implement programs to enhance Indigenous participation in sport and recreation; provide advice and support to organisations on Indigenous related matters; manage funding agreements and partnerships to achieve identified outcomes; and represent the agency on local and national committees; working parties and reference groups.

Note: This position is temporary available until 30 June 2011 with the possibility of extension. Aboriginal and Torres Strait Islander people are encouraged to apply.

Contact Officer: Kim Polsen (02) 6207 2077 kim.polsen@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Land Management and Planning

City Services

Open Space Planning

Supervisor Tree Operations

General Service Officer Level 9 \$55,690-\$63,184, Canberra (PN: 09881)

Gazetted: 08 November 2010

Closing Date: 23 November 2010

The position will be responsible for the management and supervision of industrial staff and contractors involved in urban tree management activities, including tree pruning and tree removal.

Eligibility/Other Requirements: A Certificate or Diploma in Horticulture/Arboriculture and extensive experience in urban tree management is highly desirable.

Note: A current driver's licence is essential.

Contact Officer: Mathew Badham (02) 6207 7852 matt.badham@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Land Management and Planning

City Services

Open Space and Planning

Urban Tree Management Operations

General Service Officer Level 3/4 \$37,315-\$40,924, Canberra (PN: 17930, several)

Gazetted: 10 November 2010

Closing Date: 23 November 2010

City Services is responsible for planning and management of parks and reserves and the public domain, including, lakes, street trees, public open space and city places. This position is responsible for undertaking tree operation duties in urban areas.

Eligibility/Other Requirements: Current driver's licence; preferably light rigid class. Ability to undertake the physical requirements of the tasks listed in the Duty Statement.

Note: One permanent full-time position and several temporary positions for periods up to 12 months are available.

Selection may be based on applications and referee reports only. Please forward two referee reports with your application.

Contact Officer: Matthew Badham (02) 6207 7852 matt.badham@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Transport and Infrastructure

ACTION

Diesel and Heavy Vehicle Mechanic Apprenticeships

Apprentices \$16,498-\$38,148, Canberra (PN: APP010, several)

Gazetted: 05 November 2010

Closing Date: 23 November 2010

ACTION is seeking applications for diesel and heavy vehicle mechanic apprenticeship positions to fill vacancies at both the North and South workshops. Prior knowledge or experience in vehicle or mechanical maintenance would be desirable but not essential.

Eligibility/Other Requirements: Minimum qualification for apprenticeships: Year 10 Certificate or equivalent with passes in English, Mathematics and Science. You will need to have the ability to attend work at a variety of locations across the Canberra area to meet job rotation and training requirements. Suitable applicants will be required to undergo ACTION's pre-employment medical and police character checks. A current driver's licence is desirable.

Note: These are temporary employment opportunities. Permanent employment may be offered dependent on successful completion of the apprenticeship.

Contact Officer: Brett Maron (02) 6205 6190 brett.maron@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Land Management and Planning

City Services

Horticultural Apprenticeships

Apprentices \$16,498-\$38,148, Canberra (PN: 40833, several)

Gazetted: 05 November 2010

Closing Date: 23 November 2010

Applicants will need to demonstrate an ongoing interest and aptitude in horticulture. Successful applicants will be enrolled at Canberra Institute of Technology (CIT) Bruce Campus in the Horticultural Trade Certificate, and will need to be prepared to undertake study and on the job training for a four year period.

Eligibility/Other Requirements: Minimum qualification for apprenticeships: Year 10 Certificate or equivalent with passes in English, Mathematics and Science. You will need to have the ability to attend work at a variety of locations across the Canberra area to meet job rotation and training requirements. A current driver's licence is desirable.

Note: These are temporary employment opportunities. Permanent employment may be offered dependent on successful completion of the apprenticeship.

Contact Officer: Brett Maron (02) 6205 6190 brett.maron@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Department of the Environment, Climate Change, Energy and Water

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

**Office of the Chief Executive
Climate Change and Natural Environment
Energy Efficiency Projects
Senior Policy Officer**

Senior Officer Grade C \$81,772-\$88,168, Canberra (PN: 17174)

Gazetted: 05 November 2010

Closing Date: 23 November 2010

An opportunity exists to join a small team of enthusiastic staff in the Climate Change and Natural Environment Branch. The branch provides strategic policy advice and project management to assist the ACT to reduce greenhouse gas emissions and move to a low carbon economy; and promote government leadership in sustainability.

Eligibility/Other Requirements: Relevant tertiary qualifications are desirable.

Note: This is a temporary position available for a period of 12 months with the possibility of extension.

Contact Officer: Alan Traves (02) 6205 5085 alan.traves@act.gov.au

**Office of the Chief Executive
Climate Change and Natural Environment
Natural Environment and Resource Management
Regional Landcare Facilitator**

Administrative Services Officer Class 6 \$64,583-\$74,188, Canberra (PN: 17228)

Gazetted: 04 November 2010

Closing Date: 23 November 2010

The Natural Environment and Resource Management Section in the Department of Environment, Climate Change, Energy and Water is seeking someone with enthusiasm, experience and knowledge of natural resource management, and strong liaison, written and oral communication skills, to take on the role of Regional Landcare Facilitator. As part of a team, the Regional Landcare Facilitator will link, support and develop community Landcare, Catchment, environment and sustainability groups to improve their knowledge, skills and adoption of sustainable farm and land management practices; help broker projects; and maintain and support information sharing and coordination.

Eligibility/Other Requirements: Well developed liaison, oral and written skills, including an ability to prepare and communicate natural resource management material to a variety of audiences. Skills, training or background in natural resource management or related environmental disciplines preferred.

Note: This is a temporary position available from December 2010 to June 2013.

Contact Officer: Anna Van Dugteren (02) 6205 2914 anna.vandugteren@act.gov.au

APPOINTMENTS

ACT Health

Health Professional Level 2 \$49,557-\$68,740

Shaun Archer 820-92200, Section 68(1), 3 November 2010

Registered Nurse Level 1 \$50,607-\$68,382

Alec Atkins 827-26904, Section 68(1), 2 November 2010

Registered Nurse Level 1 \$50,607-\$68,382

Sharon Bale 829-68938, Section 68(1), 11 November 2010

Registered Nurse Level 1 \$50,607-\$68,382

Helen Baranovsky 772-01206, Section 68(1), 5 November 2010

Health Professional Level 1 \$46,356-\$59,584

Anthea Louise Bates 828-66341, Section 68(1), 11 November 2010

Health Service Officer Level 4 \$39,707-\$41,299

Joseph Cherian 827-82981, Section 68(1), 19 October 2010

Registered Nurse Level 1 \$50,607-\$68,382

Vaughn Feltham 828-66261, Section 68(1), 2 December 2010

Registered Nurse Level 1 \$50,607-\$68,382

Cheryl Frost 827-26146, Section 68(1), 31 October 2010

Administrative Services Officer Class 3 \$48,103-\$51,916

Linda Hamilton 822-93256, Section 68(1), 14 October 2010

Health Service Officer Level 4 \$39,707-\$41,299

Geoffrey Hunt 827-24650, Section 68(1), 14 October 2010

Registered Nurse Level 1 \$50,607-\$68,382

Ruth Mauldon 821-15775, Section 68(1), 8 November 2010

Senior Officer Grade C \$81,772-\$88,168

Leah Newman 818-64002, Section 68(1), 8 November 2010

Enrolled Nurse Level 1 \$45,683-\$48,967

Susan North 828-66501, Section 68(1), 22 October 2010

Health Professional Level 5 \$96,618-\$108,766

Phillip Thorburn 827-22655, Section 68(1), 1 November 2010

Registered Nurse Level 1 \$50,607-\$68,382

Yuxin Xiang 813-18749, Section 68(1), 29 October 2010

Registered Nurse Level 2 \$71,180-\$75,582

Maya Zwikael 827-26402, Section 68(1), 25 October 2010

Calvary Health Care ACT (Public)

Administrative Services Officer Class 3 \$48,103-\$51,916

Judith Foley, Section 68(1), 8 November 2010

Chief Minister's Department

Administrative Services Officer Class 6 \$64,583-\$74,188

Katherine Tricolos 821-18693, Section 68(1), 3 November 2010

Department of Disability, Housing and Community Services

Administrative Services Officer Class 3 \$48,103-\$51,916

Alicia Jane Eppelstun 827-23340, Section 68(1), 2 November 2010

Department of Justice and Community Safety

Administrative Services Officer Class 3 \$48,103-\$51,916

Jason Barnes 821-24719, Section 68(1), 3 November 2010

Qualified Ambulance Support Officer \$47,429-\$50,194

Peter Reichstein 821-10798, Section 68(1), 4 November 2010

Department of Territory and Municipal Services

Senior Officer Grade A \$112,211

Peter Jeffery 821-25682, Section 68(1), 5 November 2010

Administrative Services Officer Class 3 \$48,103-\$51,916

Patrick Phillip Jensen 827-27202, Section 68(1), 8 November 2010

Professional Officer Class 1 \$45,038-\$63,184

Annette Mary Small 827-26955, Section 68(1), 15 November 2010

Senior Officer Grade C \$81,772-\$88,168

Luke Neville Thomas 820-53041, Section 68(1), 1 November 2010

Bus Operator - Training \$41,457-\$59,272

Tak Cheung Wong 140-484, Section 68(1), 29 October 2010

TRANSFERS

ACT Health

Anne-Marie Ramsay: 816-80430

From: Registered Nurse Level 3.1 \$81,816-\$85,182
ACT Health

To: Registered Nurse Level 3.1 \$81,816-\$85,182
ACT Health, Canberra (PN. 13424) (Gazetted 12 August 2010)

Department of Justice and Community Safety

Catherine Matthews: 771-12203

From: Administrative Services Officer Class 6 \$64,583-\$74,188
Department of Justice and Community Safety

To: WorkCover Officer 6 \$64,583-\$74,188
Department of Justice and Community Safety, Canberra (PN. 21118) (Gazetted 24 June 2010)

Department of the Environment, Climate Change, Energy and Water

Megan Reichstein: 778-84297

From: APS6 \$69,678-\$78,606
National Blood Authority

To: Administrative Services Officer Class 6 \$65,583-\$74,188
Department of the Environment, Climate Change, Energy and Water, Canberra (PN. 17084) (Gazetted 5 August 2010)

PROMOTIONS

ACT Health

The Canberra Hospital Women's and Children's Health SMT Leanne Ehrlich: 752-28421

From: Registered Nurse Level 2 \$71,180-\$75,582
ACT Health
To: †Registered Nurse Level 3.1 \$81,816-\$85,182
ACT Health, Canberra (PN. 19896) (Gazetted 30 September 2010)

Policy

Alicia Hodges: 817-50910

From: Administrative Services Officer Class 4 \$53,616-\$58,213
Department of Disability, Housing and Community Services
To: Administrative Services Officer Class 6 \$64,583-\$74,188
ACT Health, Canberra (PN. 29531) (Gazetted 14 October 2010)

Community Health

Child, Youth and Women's Health Program Caring for Kids

Sofie Mont-Brookhouse: 786-50900

From: Registered Nurse Level 1 \$50,607-\$68,382
ACT Health
To: Registered Nurse Level 2 \$71,180-\$75,582
ACT Health, Canberra (PN. 17899) (Gazetted 30 September 2010)

The Canberra Hospital

Maureen O'Brien: 768-41666

From: Registered Nurse Level 1 \$50,607-\$68,382
ACT Health
To: Registered Nurse Level 2 \$50,607-\$68,382
ACT Health, Canberra (PN. 22472) (Gazetted 26 August 2010)

Mental Health ACT

Child and Adolescent Services

The Cottage

Amit Pearce: 741-13155

From: Health Professional Level 3 \$70,774-\$74,676 (up to \$78,474 on achieving a personal upgrade)
ACT Health
To: †Health Professional Level 4 \$81,772-\$88,168
ACT Health, Canberra (PN. 25988) (Gazetted 12 August 2010)

Population Health

Health Protection Service

Christopher Kelly: 608-83175

From: Executive Level 1 \$86,670-\$98,849
Department of Health and Ageing
To: Senior Officer Grade B \$96,618-\$108,766
ACT Health, Canberra (PN:17677) (Gazette 30 September 2010)

ACT Planning and Land Authority

Construction Services

Utilities, Land and Lease Regulation

Robert Walker: 757-54413

From: Senior Professional Officer Grade C \$81,772-\$88,168
ACT Planning and Land Authority
To: †Senior Professional Officer Grade B \$96,618-\$108,766
ACT Planning and Land Authority, Canberra (PN. 19753) (Gazetted 30 September 2010)

Nursing

Medical Unit Services

Regina Ginich

From: Registered Nurse Level 1 \$50,607 - \$68,382
ACT Health
To: Registered Nurse Level 4 Grade 2 \$99,049
Calvary Health Care ACT, (PN. 7592) (Gazetted 14 September 2010)

Calvary Health Care ACT (Public)

Nursing

Peri-Operative Suite Floor Manager

Lesley Gilbert

From: Registered Nurse Level 3 Grade 2 \$92,492
Calvary Health Care ACT

To: Registered Nurse Level 4 Grade 3 \$105,599
Calvary Health Care ACT, (PN. 7060), (Gazetted 14 October 2010)

Canberra Institute of Technology

Centres

Centre for Organisational Capability

Fahmida Suma: 797-31024

From: Administrative Services Officer Class 4 \$53,616-\$58,213
Canberra Institute of Technology

To: Administrative Services Officer Class 5 \$59,800-\$63,409
Canberra Institute of Technology, Canberra (PN. 54337) (Gazetted 15 July 2010)

Department of Disability, Housing and Community Services

Office for Children, Youth and Family Support

Youth Directorate

Bimberi Youth Justice Centre

Grant Brewer: 799-89383

From: Administrative Services Officer Class 3 \$48,103-\$51,916
Department of Disability, Housing and Community Services

To: Administrative Services Officer Class 5 \$59,800-\$63,409
Department of Disability, Housing and Community Services, Canberra (PN. 03295) (Gazetted 12 August 2010)

Housing and Community Services

Office of Multicultural, Aboriginal and Torres Strait Islander Affairs

Office of Multicultural Affairs

Tsering Deki: 786-88861

From: Administrative Services Officer Class 4 \$53,616-\$58,213
Department of Disability, Housing and Community Services

To: Administrative Services Officer Class 5 \$59,800-\$63,409
Department of Disability, Housing and Community Services, Canberra (PN. 09131) (Gazetted 5 August 2010)

Office for Children, Youth and Family Support

Youth Directorate

Bimberi Youth Justice Centre

Garth Terlich: 817-46532

From: Administrative Services Officer Class 3 \$48,103-\$51,916
Department of Disability, Housing and Community Services

To: Administrative Services Officer Class 5 \$59,800-\$63,409
Department of Disability, Housing and Community Services, Canberra (PN. 19582) (Gazetted 12 August 2010)

Department of Justice and Community Safety

ACT Government Solicitor

Government Law

Madelin Karen Bayer: 827-27739

From: Legal Officer \$50,841-\$80,175
Attorney-General's Department

To: †Legal 1 \$64,583
Department of Justice and Community Safety, Canberra (PN. 19796) (Gazetted 26 August 2010)

Office of Regulatory Services

Compliance

Work Safe ACT

Alan Chipperfield: 787-18485

From: Administrative Services Officer Class 4 \$53,616-\$58,213
Department of Territory and Municipal Services

To: WorkCover Officer 6 \$64,583-\$74,188
Department of Justice and Community Safety, Canberra (PN. 05757) (Gazetted 24 June 2010)

ACT Government Solicitor

Government Law

Elissa Clarke: 783-12346

From: Legal 1 \$49,558-\$101,612

Department of Justice and Community Safety

To: †Legal 2 \$110,398-\$114,936

Department of Justice and Community Safety, Canberra (PN. 14230) (Gazetted 8 October 2009)

Office of Regulatory Services

Compliance

Work Safe ACT

William Mundy: 784-57027

From: Qualified Ambulance Support Officer \$47,429-\$50,194

Department of Justice and Community Safety

To: WorkCover Officer 6 \$64,583-\$74,188

Department of Justice and Community Safety, Canberra (PN. 05521) (Gazetted 24 June 2010)

Department of Territory and Municipal Services

Land Management and Planning

Parks and Conservation

Forestry and Fire Management

Allan Bendall: 736-48860

From: Ranger 2 \$48,103-\$51,914

Department of Territory and Municipal Services

To: †Technical Officer Level 4 \$64,583-\$74,188

Department of Territory and Municipal Services, Canberra (PN. 30404) (Gazetted 16 September 2010)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Land Management and Planning

Parks and Conservation

Forestry and Fire Management

Scott Farquhar: 774-69608

From: Technical Officer Level 4 \$64,583-\$74,188

Department of Territory and Municipal Services

To: †Senior Officer Grade C \$81,772-\$88,168

Department of Territory and Municipal Services, Canberra (PN. 20117) (Gazetted 15 September 2010)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Land Management and Planning

Parks and Conservation

Forestry and Fire Management

Malcolm Gale: 820-82168

From: General Service Officer Level 5/6 \$41,573-\$45,943

Department of Territory and Municipal Services

To: †Technical Officer Level 4 \$64,583-\$74,188

Department of Territory and Municipal Services, Canberra (PN. 33217) (Gazetted 16 September 2010)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Transport and Infrastructure

Canberra Connect

Payment Services Integration

Nicola Jayne Hampson: 782-05946

From: Administrative Services Officer Class 6 \$64,583-\$74,188

Department of Territory and Municipal Services

To: †Senior Officer Grade C \$81,772-\$88,168

Department of Territory and Municipal Services, Canberra (PN. 55715) (Gazetted 14 October 2010)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

InTACT

Operations

Service Support/Customer Support

Andrew Kondakis: 787-13342

From: Information Technology Officer Class 2 \$64,583-\$74,188

Department of Territory and Municipal Services

To: †Senior Information Technology Officer Grade C \$81,772-\$88,168

Department of Territory and Municipal Services, Canberra (PN. 05099) (Gazetted 9 September 2010)

Transport and Infrastructure Division

Transport Regulation

Road User Services

Jesse Mann: 820-85625

From: Administrative Services Officer Class 3 \$48,103-\$51,916

Department of Territory and Municipal Services

To: †Administrative Services Officer Class 4 \$53,616-58,213

Department of Territory and Municipal Services, Canberra (PN. 20006) (Gazetted 9 September 2010)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Corporate Support

Asset Information

Edward McRae: 781-81139

From: Administrative Services Officer Class 4 \$53,616-\$58,213

Department of Territory and Municipal Services

To: †Administrative Services Officer Class 6 \$64,583-\$74,188

Department of Territory and Municipal Services, Canberra (PN. 23566) (Gazetted 19 October 2010)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Land Development Agency

Governance and Communications

Annette Wright: 735-13448

From: Senior Officer Grade B \$96,618-\$108,766

Department of Territory and Municipal Services

To: †Senior Officer Grade A \$112,211

Land Development Agency, Canberra (PN. 08184) (Gazetted 2 September 2010)

Retirements and Dismissals

Section 221 Public Sector Management Act: Christopher Hammerer, Classroom Teacher, 27 October 2010