



ACT Government Gazette

Gazetted Notices for the week beginning 02 August 2012

Executive Notices

Canberra Institute of Technology

Engagements

Nicole Elizabeth Stenlake – Executive Director, Governance and Executive Services (E524) Section 72 of the Public Sector Management Act 1994

Jennifer Dodd – Deputy Chief Executive, CIT Executive Team (E522) Section 72 of the Public Sector Management Act 1994

Variation – Transfer

Nicole Stenlake – Executive Director, Students (E525) Section 80A(1)(a) of the Public Sector Management Act 1994

Economic Development

Engagements

Catherine Hudson – Deputy Chief Executive, Policy and Governance (E503) Section 72 of the Public Sector Management Act 1994

Christine Murray – Director, Policy and Governance (E673) Section 72 of the Public Sector Management Act 1994

Daniel Stewart – Executive Director, Cabinet and Policy (E672) Section 72 of the Public Sector Management Act 1994

Dermot Walsh – Director, Land Development (E670) Section 72 of the Public Sector Management Act 1994

Glenn Bain – Executive Director, Policy and Governance (E690) Section 72 of the Public Sector Management Act 1994

Gregory Ellis – Director, Sustainable Land Strategy, Land (E669) Section 72 of the Public Sector Management Act 1994

Ian Cox – Executive Director, Business Development, Policy and Governance (E671) Section 72 of the Public Sector Management Act 1994

Justice and Community Safety

Engagements

Bernadette Mitcherson – Executive Director, ACT Corrective Services (E232) Section 72 of the Public Sector Management Act 1994

Christine Murray – Executive Director, Governance (E587) Section 72 of the Public Sector Management Act 1994

Treasury

Variation – Assignment

Lisa Holmes – Director, Office of the Under Treasurer (E561) Section 80A(1)(b) of the Public Sector Management Act 1994

VACANCIES

Calvary Health Care ACT (Public)

Nursing and Midwifery Services

Nursing

Ward 4 East

Clinical Nurse Consultant

Registered Nurse Level 3.2 \$101,556, Canberra (PN: 8008)

Gazetted: 02 August 2012

Closing Date: 23 August 2012

COME AND JOIN OUR ENERGETIC AND DEDICATED TEAM! Calvary Health Care ACT is seeking a highly motivated, skilled and experienced Registered Nurse with leadership skills to fill the position of Clinical Nurse Consultant - Ward 4 East - Medical. The successful applicant will be or be eligible for registration AHPRA. They will also have a high level of understanding of current issues, developments, future directions and innovations in healthcare relating to nursing practice, and their impact on the multidisciplinary health care team and work environment. For further information regarding this role please contact: Greg Carroll Manager - Medical Services (02) 6264 7024

Eligibility/Other Requirements: Selection Criteria

Contact Officer: Greg Carroll 02 6264 7024 greg.carroll@calvary-act.com.au Applications can be forwarded to: recruitment@calvary-act.com.au

Nursing and Midwifery

Orthopaedics

Theatres

Registered Nurse Level 2 Instrument/Circulating

Registered Nurse Level 2 \$78,157-\$82,990, Canberra (PN: 8694)

Gazetted: 08 August 2012

Closing Date: 22 August 2012

An opportunity exists for a Registered Nurse Level 2 in the Perioperative Suite. In collaboration with the Perioperative Manager this position will have responsibility for the co-ordination and promotion of best practice throughout the Perioperative Suite. In support, we will provide you generous terms and conditions of employment, on-going professional development and the opportunity to excel. For full selection criteria, further information about this role or any other information regarding Calvary Healthcare ACT please visit our website www.calvary-act.com.au For further confidential enquiries please contact Debbie Dickinson (02) 6201 6892

Eligibility/Other Requirements: Selection Criteria

Contact Officer: Debbie Dickinson 6201 6892 debbie.dickinson@calvary-act.com.au Applications can be forwarded to: recruitment@calvary-act.com.au

Nursing and Midwifery

General Surgery

Theatres

Registered Nurse Level 2 Clinical Nurse Scrub/Scout

Registered Nurse Level 2 \$78,157-\$82,990, Canberra (PN: 8399)

Gazetted: 08 August 2012

Closing Date: 22 August 2012

An opportunity exists for a Registered Nurse Level 2 in the Perioperative Suite. In collaboration with the Perioperative Manager this position will have responsibility for the co-ordination and promotion of best practice throughout the Perioperative Suite. In support, we will provide you generous terms and conditions of employment, on-going professional development and the opportunity to excel. For full selection criteria, further information about this role or any other information regarding Calvary Healthcare ACT please visit our website www.calvary-act.com.au For further confidential enquiries please contact Debbie Dickinson (02) 6201 6892

Eligibility/Other Requirements: Selection Criteria

Contact Officer: Debbie Dickinson 6201 6892 debbie.dickinson@calvary-act.com.au Applications can be forwarded to: recruitment@calvary-act.com.au

Nursing and Midwifery

Obstetrics/Gynaecology Surgery

Theatres

Registered Nurse Level 2

Registered Nurse Level 2 \$78,157-\$82,990, Canberra (PN: 7571)

Gazetted: 08 August 2012

Closing Date: 22 August 2012

An opportunity exists for a Registered Nurse Level 2 in the speciality of Obstetrics and Gynaecology within the Perioperative suite. In collaboration with the Perioperative Manager this position will have responsibility for the co-ordination and promotion of best practice within the obstetrics and gynaecology theatres. You will be expected to: Provide professional leadership which reflects the values of Calvary. Take responsibility for the daily operating of the obstetrics and gynaecology theatres. Promote and maintain effective communication between members of the multi disciplinary team. Work within Hospital Policy and Procedures, promote the adherence to established policies and participate in policy review where required. Oversee the orientation and training of all new staff within this specialty. Work in collaboration with the theatre educator to establish training needs within this specialty and facilitate as required. Continue your professional development within this specialty. In support, we will provide you generous terms and conditions of employment, on-going professional development and the opportunity to excel. For further confidential enquiries please contact Debbie Dickinson (02) 6201 6892. For selection documentation further information about Calvary Health Care ACT visit our website at www.calvary-act.com.au

Eligibility/Other Requirements: Selection Criteria

Contact Officer: Debbie Dickinson 6201 6892 debbie.dickinson@calvary-act.com.au Applications can be forwarded to: recruitment@calvary-act.com.au

Nursing and Midwifery

Nursing

Zita Mary Clinic

Registered Nurse Level 2

Registered Nurse Level 2 \$78,157 - \$82,990, Canberra (PN: 7040)

Gazetted: 02 August 2012

Closing Date: 16 August 2012

The opportunity exists for a dynamic and motivated Registered Nurse Level 2 at the Zita Mary Clinic at Calvary Health Care ACT. Zita Mary is a Specialised Oncology and Haematology Unit which offers treatment to approx 90 patients per week. This clinic offers a friendly, intimate and supportive working environment. The successful applicant will have demonstrated skills and knowledge in the delivery of care for clients undergoing treatment, in particular, chemotherapy. Please include: Letter of interest, curriculum vitae and address the selection criteria. Any enquires please contact: Anne-Maree Jolly Ambulatory Care Co-ordinator Calvary Health Care ACT Cnr Belconnen Way & Haydon Drive Bruce ACT 2617 Dect: 6201-6881 Ph: 6201-6968 anne-maree.jolly@calvary-act.com.au

Eligibility/Other Requirements: Selection Criteria

Contact Officer: Anne-Maree Jolly 02 6201 6968 anne-maree.jolly@calvary-act.com.au Applications can be forwarded to: recruitment@calvary-act.com.au

Corporate

Executive

Executive Office

Committee Secretariat

Administrative Services Officer Level 5 \$65,660 - \$69,623, Canberra (PN: 8009)

Gazetted: 02 August 2012

Closing Date: 16 August 2012

We are seeking an individual to provide secretariat support to committees within the hospital. To be successful for this role, you must have the following skills and attributes. Demonstrated experience providing high level secretariat functions in a complex environment (corporate or public sector) i.e. supporting boards, committees and subcommittees. Prior experience coordinating and/or managing people and resources within a team or office. Demonstrated ability to exercise judgment and resolve issues independently. Well-developed communication skills, including writing of agendas, minutes and correspondence. Excellent interpersonal skills and ability to represent the hospital with internal and external stakeholders.

Contact Officer: Kanta Toraskar (02) 6201 6101 or kanta.toraskar@calvary-act.com.au

Eligibility/Other Requirements: Selection Criteria

Contact Officer: Kanta Toraskar 02 6201 6101 kanta.toraskar@calvary-act.com.au Applications can be forwarded to: recruitment@calvary-act.com.au

Nursing and Midwifery Services

Nursing

Graduate Registered Nurse Transition Program

Registered Nurse Level 1 \$55,567 - 75,084, Canberra (PN: Various)

Gazetted: 02 August 2012

Closing Date: 13 August 2012

Calvary Health Care ACT has developed an innovative and exciting program for newly graduated Registered Nurses, Registered Midwives and Enrolled Nurses in their first year of professional practice. With strong emphasis on inclusiveness, support and skill acquisition, this programme was a finalist in the ACT Quality & Health Care Awards (2008) and recognised with multiple journal articles. The expectations of this 12 month-contract full-time position are reflected in the selection criteria outlined in the position description. Applicants are expected to complete the online application process and include: Covering letter outlining why you believe you are suitable for this role, a statement addressing the selection criteria found in the job description, resume, any documentation that you believe will support your application, and names and contact details of 2 professional referees. Applications for this role will close at C.O.B. 13 August 2012. To discuss the role further please contact: Bradley Leeson RN MRCNA Graduate Nurse Transitional Programme Coordinator. Ph: 02 6201 6696 Brad.leeson@calvary-act.com.au

Eligibility/Other Requirements: Selection Criteria

Contact Officer: Brad Leeson 6264 6931 brad.leeson@calvary-act.com.au Applications can be forwarded to: recruitment@calvary-act.com.au

Allied Health

Ambulatory Care

Specialty Clinics

Administrative Services Officer Level 3 \$52,818 - \$57,004, Canberra (PN: 7386)

Gazetted: 02 August 2012

Closing Date: 9 August 2012

The Medical and Surgical Speciality Clinic team is seeking a highly organised, personable and motivated team member. Duties would include the provision of clerical support to two Medical and Surgical Specialists at Calvary Health Care ACT. The successful applicant will need to have proven ability in the provision of high level administrative support in a hospital or medical environment. Well developed interpersonal, written and oral communication skills, including the ability to liaise, consult and negotiate in particular with the Medical Specialist, patients, internal and external stakeholders is highly desirable. Please include: Letter of interest, curriculum vitae and address the selection criteria. To discuss the role further please contact: Anne-Maree Jolly Ambulatory Care Co-Ordinator Ph: 6201-6968 Dect: 6881 anne-maree.jolly@calvary-act.com.au

Eligibility/Other Requirements: Selection Criteria

Contact Officer: Anne-Maree Jolly 02 6201 6968 anne-maree.jolly@calvary-act.com.au Applications can be forwarded to: recruitment@calvary-act.com.au

Community Services

**Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>
Applications can be sent via email to: jobs@act.gov.au**

Office for Children, Youth and Family Support

Business Support

Business Services Officer

Administrative Services Officer Class 6 \$70,913 - \$81,460, Canberra (PN: 14392)

Gazetted: 03 August 2012

Closing Date: 10 August 2012

Details: Applications are invited for the above position to be filled on a temporary basis, in Business Support, Office for Children, Youth and Family Support (OCYFS). This position will support the business of the Office for Children, Youth and Family Support by preparing and coordinating high level briefing papers, ministerial briefs, correspondence and reports in relation to OCYFS projects and commitments. The position will also be responsible for supporting communication strategies including the update and maintenance of OCYFS content and information on the OCYFS Intranet/Internet.

Eligibility/Other Requirements: Experience with the use of a range of presentation applications such as PowerPoint, visio and publisher. An understanding of the Office for Children, Youth and Family Support would be an advantage.

Notes: This is a temporary position available for a period of 12 months with the possibility of extension. Selection may be based on application and referee comments only and interviews may not be held.

Contact Officer: Janet Plater (02) 6205 9225 janet.plater@act.gov.au

Director of Public Prosecutions

**Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>
Applications can be sent via email to: jobs@act.gov.au**

Prosecutor Grade 4

Prosecutor Grade 4 \$121,881 - \$130,669, Canberra (PN: 04268, several)

Gazetted: 06 August 2012

Closing Date: 13 August 2012

Details: The Office of the Director of Public Prosecutions is the independent prosecution authority of the Australian Capital Territory. It comprises the Director of Public Prosecutions, an independent statutory officer, and staff employed under the *Public Sector Management Act 1994*, to assist the Director. The duties of the position include to appear in more complex matters in the Magistrates, Children's and Coroners Courts and conduct trials sentences and appeals in the Supreme Court; lead and manage a team responsible for the conduct of prosecutions, inquests and other related matters; and act as supervisor and mentor to prosecution staff and give guidance on difficult questions of criminal law and practice.

Eligibility/Other Requirements: Applicants will either be admitted or eligible to practice as a Barrister and or Solicitor in the ACT. The successful applicant will be required to undergo a criminal record check.

Contact Officer: John Lundy (02) 6207 5399 john.lundy@act.gov.au

Prosecutor Grade 3

Prosecutor Grade 3 \$105,878 - \$117,079, Canberra (PN: 04208, several)

Gazetted: 06 August 2012

Closing Date: 13 August 2012

Details: The Office of the Director of Public Prosecutions is the independent prosecution authority of the Australian Capital Territory. It comprises the Director of Public Prosecutions, an independent statutory officer, and staff employed under the *Public Sector Management Act 1994*, to assist the Director. The duties of the position include to prosecute more complex summary hearings and committals; appear in mention lists in the Magistrate's Court and Supreme Court; act as instructing solicitor in trials in Supreme Court; prosecute simpler trials, sentencing proceedings and appeals in the Supreme Court; appear in more complex coronial inquests; and mentor junior prosecutors.

Eligibility/Other Requirements: Applicants will either be admitted or eligible to practice as a Barrister and or Solicitor in the ACT. The successful applicant will be required to undergo a criminal record check.

Contact Officer: John Lundy (02) 6207 5399 john.lundy@act.gov.au

Prosecutor Grade 2

Prosecutor Grade 2 \$82,962 - \$101,399, Canberra (PN: 16347, several)

Gazetted: 06 August 2012

Closing Date: 13 August 2012

Details: The Office of the Director of Public Prosecutions is the independent prosecution authority of the Australian Capital Territory. It comprises the Director of Public Prosecutions, an independent statutory officer, and staff employed under the *Public Sector Management Act 1994*, to assist the Director. There are several expected Grade 2 vacancies. The duties of the position include to prosecute summary hearings; appear in mention lists in the Magistrate's Court and Children's Court; act as instructing solicitor in trials in the Supreme Court; and appear in coronial inquests

Eligibility/Other Requirements: Applicants will either be admitted or eligible to practice as a Barrister and or Solicitor in the ACT. The successful applicant will be required to undergo a criminal record check.
Contact Officer: Trent Hickey (02) 6207 5399 trent.hickey@act.gov.au

Prosecutor Grade 1

Prosecutor Grade 1 \$64,113 - \$72,999, Canberra (PN: 26013, several)

Gazetted: 06 August 2012

Closing Date: 13 August 2012

Details: The Office of the Director of Public Prosecutions is the independent prosecution authority of the Australian Capital Territory. It comprises the Director of Public Prosecutions, an independent statutory officer, and staff employed under the *Public Sector Management Act 1994*, to assist the Director. There are several Grade 1 positions available. The duties of the position include to prosecute less complex summary hearings; appear in mention lists in the Magistrate's Court and Children's Court; act as instructing solicitor in trials in the Supreme Court; appear in less complex coronial inquests and prepare advices of a routine nature.

Eligibility/Other Requirements: Applicants will either be admitted or eligible to practice as a Barrister and or Solicitor in the ACT. The successful applicant will be required to undergo a criminal record check.

Contact Officer: Trent Hickey (02) 6207 5399 trent.hickey@act.gov.au

Economic Development

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Economic Development, Policy and Governance

Ministerial, Cabinet and Policy

Ministerial, Assembly and Cabinet Coordination

Manager, Ministerial, Assembly and Cabinet Coordination

Senior Officer Grade B \$106,086 - \$119,426, Canberra (PN: 18749)

Gazetted: 06 August 2012

Closing Date: 20 August 2012

Details: Applications are sought from a suitably qualified person to undertake the position of Manager, Ministerial, Assembly and Cabinet Coordination. The successful candidate will have an eye for detail and will be required to manage and coordinate all Cabinet, Assembly and Ministerial matters for EDD and provide advice and support to the directorate's managers and staff in relation to Cabinet, Assembly, legislation and broader machinery of Government processes and procedures.

Contact Officer: Glenn Bain (02) 6207 6569 glenn.bain@act.gov.au

Economic Development, Policy and Governance

Business Manager

Senior Officer Grade C \$89,786 - \$96,809, Canberra (PN: 19110)

Gazetted: 03 August 2012

Closing Date: 17 August 2012

Details: Applications are sought for a suitably qualified person to undertake the role of Business Manager for the Division. This role is responsible for the effective and efficient operation of a number of crucial business support functions for the Division. The successful applicant will work with limited supervision and provide high level financial, government liaison, human resource management and administrative support across the Division.

Eligibility/Other Requirements: Tertiary qualifications in finance and accounting will be well regarded.

Contact Officer: Ian Cox (02) 6207 2004 ian.cox@act.gov.au

Land Development

Development

Development Ready (Estates)

GIS Project Officer

Administrative Services Officer Class 5 \$65,660 - \$69,623, Canberra (PN: 18792)

Gazetted: 07 August 2012

Closing Date: 28 August 2012

Details: The role of the GIS Project Officer in the Development Ready (Estates) Unit of the Development Division (LDA) is to provide a range of spatial information support services to the Unit and to the Division more broadly. Key duties include the preparation of MapInfo, GIS and CAD illustrations associated with land development projects as well as managing smaller projects under direction in relation to the planning and development of new estates.

Eligibility/Other Requirements: Tertiary/TAFE qualifications or experience in GIS/CAD and/or MapInfo is desirable.

Contact Officer: Daniel Santosuosso (02) 6207 7212 daniel.santosuosso@act.gov.au

Land Strategy and Finance

Sales, Marketing and Estate Management

Estate Management

Assistant Estate Management Officer

Administrative Services Officer Class 5 \$65,660 - \$69,623, Canberra (PN: 45190)

Gazetted: 02 August 2012

Closing Date: 16 August 2012

Details: The position will provide a support role to the work of the Estate Management team whose primary focus is to monitor and care for the appearance, presentation and maintenance of all LDA estates. The duties include assisting with estate management and landscape maintenance functions associated with land development activities. The role will involve the supervision of an ASO2 and a mix of office based desk work and field work. To be successful in this position you will need to demonstrate your abilities to undertake investigations, programming and co-ordination of land management activities, assist in the preparation and implementation of the LDA's annual bushfire and weed control programs and have a proven ability to work in a team environment as well as being able to work independently when required. You will also be responsible for the input of data/information in a computer based asset management system and the ACT Government's OSCAR reporting system, preparation of formal correspondence and reports as required. The position also manages the issue of TransACT building access passes for LDA/EDD staff, provides LDA fleet management services, assists in land custodianship transfers and supports the Sales and Marketing areas with event management and sales.

Note: Interviews may not be held for this position. Selection may be based on applications and referee reports only.

Contact Officer: Clint Peters (02) 6205 2461 clint.peters@act.gov.au

Economic Development, Policy and Governance

Business Development

Administrative Support

Administrative Services Officer Class 5 \$65,660 - \$69,623, Canberra (PN: 55568)

Gazetted: 06 August 2012

Closing Date: 20 August 2012

Details: The Business Development Branch is seeking a motivated and highly organised person to undertake a range of administrative office management duties to support the effective and efficient functioning of the Branch. Duties include: overall office management, undertaking a range of administrative and finance related tasks, providing secretarial support and coordinating correspondence management

Eligibility/Other Requirements: Experience in Microsoft Office Suite, ORACLE and TM1 is highly desirable.

Notes: Part-time arrangements can be negotiated.

Contact Officer: Ian Cox (02) 6207 2004 ian.cox@act.gov.au

Tourism, Events and Sport

Sport and Recreation Services

Executive

Administrative Support Officer

Administrative Services Officer Class 4 \$58,870 - \$63,917, Canberra (PN: 10397)

Gazetted: 07 August 2012

Closing Date: 14 August 2012

Details: Duties include providing administrative support to the Executive Team including matters relating to general executive office support, human resources and financial management; providing back up support as required to the sportsgrounds booking area, including providing excellent customer service and maintaining the sportsgrounds database; preparation of routine correspondence including Ministerials, briefs and other less complex written materials; utilise or quickly acquire a working knowledge and understanding of the legislation, policies and procedures associated with sport and recreation in the ACT; liaise with other parts of Sport and Recreation Services (SRS), Economic Development Directorate and ACT Government (as directed) and service customers, alliances and relationships with industry, and community organisations; achieve quality outputs and results through professionalism and understanding in applying public service values and work practices; process enquiries, customer queries and complaints handling, as well as maintaining the SRS webpage.

Contact Officer: David Jeffrey (02) 6207 4389

Education and Training

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Office for Schools

Belconnen Network

Hawker Primary School

Deputy Principal

School Leader B \$113,350, Canberra (PN: 11044)

Gazetted: 07 August 2012

Closing Date: 21 August 2012

Details: Support the Principal to develop and achieve whole-school strategic goals and implement the school plan in conjunction with the school board. Assist the Principal to manage the human, financial and physical resources of the school to achieve optimal social and educational outcomes for all students.

Eligibility/Other Requirements: A minimum of four years full-time (or equivalent) tertiary study leading to the award of a recognised school teaching qualification. Current full teaching registration with the ACT Teacher Quality Institute (or eligibility for teacher registration with the ACT Teacher Quality Institute).

Contact Officer: Mandy Kalyvas (02) 6205 7733 mandy.kalyvas@ed.act.edu.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Office for Schools
South/Weston Network
Alfred Deakin High School
Executive Teacher - IT/Faculty Role
School Leader C \$97,350, Canberra (PN: 03750)

Gazetted: 07 August 2012

Closing Date: 21 August 2012

Details: As a member of the executive team, contribute to the development and achievement of whole-school strategic goals and the implementation of the school plan. Lead and manage team and faculty resources to achieve optimal social and educational outcomes and ongoing support for all students.

Eligibility/Other Requirements: A minimum of four years full-time (or equivalent) tertiary study leading to the award of a recognised school teaching qualification. Current full teaching registration with the ACT Teacher Quality Institute (or eligibility for teacher registration with the ACT Teacher Quality Institute).

Contact Officer: Belinda Bartlett (02) 6205 5566 belinda.bartlett@ed.act.edu.au

Office for Schools
North/Gungahlin Network
Franklin Early Childhood School
Classroom Teacher
Classroom Teacher \$53,350 - \$84,350, Canberra (PN: 30873, several)

Gazetted: 08 August 2012

Closing Date: 16 August 2012

Details: Franklin Early Childhood School is a purpose-built early childhood school that will open in 2013. Located in the North Gungahlin Network and catering for students from Preschool to Year 2. As an early childhood school there is also an on-site child care centre that caters for children from birth. Together these two components become, Franklin Early Childhood School, Birth to 8 years. The foundation of our curriculum is based on the principle of engaging young minds and connecting them to learning and inquiry and builds upon their natural interests in the world around them. Teachers at Franklin must be prepared and able to teach across the sector from P-2 and their ability to collaborate, plan and teach in teams is a requisite skill. We are looking for educators who are passionate about their role, have a deep understanding of curriculum, and are skilled and adaptable early childhood educators and who are up for the challenges that will arise in the initial years of operation.

Eligibility/Other Requirements: A minimum of four years full time (or equivalent) tertiary study leading to the award of a recognised school teaching qualification. Current full teaching registration with the ACT Teacher Quality Institute (or eligibility for teacher registration with the ACT Teacher Quality Institute). Early Childhood Degree is also a requirement.

Contact Officer: Julie Cooper (02) 6142 1110 julie.cooper@ed.act.edu.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Office for Schools
North/Gungahlin Network
Gold Creek School
Finance Officer
Administrative Services Officer Class 3 \$52,818 - \$57,004, Canberra (PN: 21658)

Gazetted: 02 August 2012

Closing Date: 16 August 2012

Details: Gold Creek School is seeking a highly motivated Finance Officer to assist the Business and Facilities Manager in the preparation of budgets; prepare estimates, financial returns and conduct regular expenditure reviews against approved allocations and prepare statements/returns to show trends. The successful applicant will possess excellent communication and customer service skills and have the ability to work within a busy work environment that has competing demands.

Eligibility/Other Requirements: Desirable: First aid qualifications, or willingness to undertake appropriate training if required. This position requires a high understanding of financial management and computer systems, including MAZE.

Contact Officer: Kerry Lyttle (02) 6205 1743 kerry.lyttle@ed.act.edu.au

Environment and Sustainable Development

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Regulation and Services
Construction Services
Construction Occupations
Team Leader Construction Occupations
Senior Officer Grade C \$89,786 - \$96,809, Canberra (PN: 15372)

Gazetted: 08 August 2012

Closing Date: 15 August 2012

Details: The Environment and Sustainable Development Directorate (ESDD) is seeking a motivated individual to fill the role of Team Leader of the Occupational Licensing Team within the Construction Occupations Section as well as the statutory role of Architect Registrar. As Team Leader you will manage a small team of dedicated officers responsible for processing licence applications and renewals for a range of licensable construction occupations under the *Construction Occupations (Licensing) Act 2004* such as builders, electricians and plumbers. As Architect Registrar you will be responsible for managing the administration of the Architects Board and maintaining the register of architects under the *Architects Act 2004*.

Eligibility/Other Requirements: Appropriate tertiary qualifications are desirable.

Contact Officer: Stephen Johnson (02) 6207 5942 stephen.johnson@act.gov.au

Regulation Services

Construction Occupations Services

Construction Audit Team

Building Inspection/Compliance Auditor

Administrative Services Officer Class 4 \$58,870 - \$63,917, Canberra (PN: 10447)

Gazetted: 07 August 2012

Closing Date: 21 August 2012

Details: We have an exciting opportunity for a motivated and enthusiastic person to join a dynamic team in an ever-changing industry. The position has potential to forge the beginnings of a career within the construction industry hinging around building surveying. Your role will be pivotal in the daily operations of the Construction Audit Team, and involve auditing of construction and energy efficiency requirements within the ACT. To be successful in this role, you will need to have a thirst for knowledge, the ability to research, work professionally and collaboratively, be responsive in your dealings with others, cultivate internal and external relationships, and have eye for detail. Applicants for the position will need to demonstrate an appreciation of the environment within which the public sector works within industry. You will have a strong track record in delivering high quality services and have or be willing to undertake tertiary qualifications.

Eligibility/Other Requirements: Possession of a current driver's licence, and willingness to wear a uniform if supplied.

Contact Officer: Max Rafferty (02) 6207 2438 max.rafferty@act.gov.au

Policy

Nature Conservation Policy

Conservation Planning and Research

Wildlife Officer

Technical Officer Level 1 \$47,953 - \$50,376, Canberra (PN: 07938)

Gazetted: 03 August 2012

Closing Date: 10 August 2012

Details: The person selected for this position will join a group of wildlife management staff at Tidbinbilla Nature Reserve, who are responsible for the daily care, maintenance and display of a range of native wildlife. The primary focus of the position is the daily care and maintenance of a large, captive population of corroboree frogs. There will also be opportunities to assist with husbandry of other wildlife species at Tidbinbilla.

Eligibility/Other Requirements: Job requirements include experience in the husbandry and management of animals in a zoo or similar environment, preferably with captive breeding of amphibians. The successful applicant will be required to work a shift of 10 days on and 4 days off as per roster arrangements.

Notes: This position is a temporary vacancy available until 29 September 2013, with the possibility of extension. Selection may be based on application and referee report only.

Contact Officer: Murray Evans (02) 6207 2118 murray.evans@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Health

Selection documentation for the following positions may be downloaded from

<http://www.health.act.gov.au/employment>.

Apply online at <http://www.health.act.gov.au/employment>

Director General Reports

Office of Director General

Organ and Tissue Donation

State Medical Director, Donatelif ACT

Staff Specialist Band 1-5 \$147,465 - \$181,976 Senior Specialist \$199,231, Canberra (PN: 30800)

Gazetted: 09 August 2012

Closing Date: 15 August 2012

The Position: The successful applicant will direct and lead Donatelif ACT. Donatelif ACT is a team that includes a Donatelif ACT Manager, 3 Donatelif ACT Specialists, 5 Organ and Tissue Donor Coordinators, a Communications Officer, an Administration Officer and a Donor Family Support Officer. The role of Donatelif ACT is to promote the achievement of best practice taking into account Australian Capital Territory (ACT) legislative, structural and operational requirements to optimise organ and tissue donation. Donatelif ACT provides organ and tissue donation services across all ACT health care facilities. The primary referral hospital is the Canberra Hospital, which is the single tertiary teaching hospital for the ACT and surrounding NSW region, serving a population of half a million. It is a modern 600-bed hospital providing most major medical and surgical sub-specialty services. The Hospital is currently the major teaching hospital for the Australian National University (ANU) Medical School. It has strong research links to the John Curtin School of Medical

Research at the ANU as well as to the University of Canberra. Salary, Remuneration and Conditions: Staff Specialist Bands 1-5: \$147,465-\$181,976 Senior Specialist: \$199,231. Starting salary will be negotiated within this band for the successful applicant, depending on their experience and expertise. Relevant parties are currently negotiating future pay rises that will increase these base salaries. Superannuation, ranging from 9%-15% depending on individual arrangements, is payable on this salary component. Indicative total remuneration, inclusive of applicable allowances, and assuming 10% superannuation, ranges from \$240,332 - \$318,730. Eligibility/Other Requirements: Registered or eligible for registration as a medical practitioner with the Australian Health Practitioner's Regulation Agency and Fellowship of an Australian College or an equivalent higher specialist qualification. Previous experience with organ and/or tissue donation or transplantation. Note: This is a permanent part-time position with the hours to be negotiable. Selection may be based on written application and referee reports only. Contact Officer: A/Prof Imogen Mitchell, State Medical Director, Donatelif e ACT or Dr Peggy Brown, Director General (02) 6244 3305 or (02) 6205 0825 imogen.mitchell@act.gov.au Applications can be forwarded to: Apply online at <http://www.health.act.gov.au/employment> (preferred method), by post to the Senior Medical Recruitment Officer, Employment Services, 123 Carruthers Street CURTIN ACT 2605

Canberra Hospital and Health Services
Mental Health Justice Health Alcohol and Drug Services
Mental Health Clinical Services
Consultant Psychiatrists
Staff Specialist Band 1-5 \$147,465 - \$181,976, Canberra (PN: 19152 and 16926)

Gazetted: 09 August 2012

Closing Date: 15 August 2012

The Position: The Division provides Mental Health Services for Canberra and the South East region of New South Wales serving a population of about half a million. Mental Health Services is a major teaching service of the Australian National University (ANU) Medical School and has well-developed undergraduate and postgraduate teaching programs and a state-of-the-art medical library. There are excellent opportunities for collaborative research. Appointments to Mental Health Services may involve service provision in other Divisions of Health including Canberra and Calvary Hospitals. Applications are sought for 2 full-time permanent staff specialist Psychiatrist positions in the Division of Mental Health Justice Health Alcohol & Drug Services of the Health Directorate. These will ideally suit new FRANZCP graduates at Staff Specialist Level 1. The first position will be based in Forensic services, the second position will be in General Adult Psychiatry, most likely with a community focus. Salary, Remuneration and Conditions: Staff Specialist Bands 1-5: \$147,465-\$181,976 Starting salary will be negotiated within this band for the successful applicant, depending on their experience and expertise. Relevant parties are currently negotiating future pay rises that will increase these base salaries. Superannuation, ranging from 9%-15% depending on individual arrangements, is payable on this salary component. Indicative total remuneration, inclusive of applicable allowances, and assuming 10% superannuation, ranges from \$240,332 - \$292,953 Eligibility/Other Requirements: Registered or eligible for registration as a medical practitioner with the Australian Health Practitioner's Regulation Agency. Fellowship of the Royal Australian and New Zealand College of Psychiatrists or an equivalent higher specialist qualification. Contact Officer: Dr Peter Norrie, Director of Clinical Services (02) 6205 0687 peter.norrie@act.gov.au Applications can be forwarded to: Apply online at <http://www.health.act.gov.au/employment> (preferred method), by post to the Senior Medical Recruitment Officer, Employment Services, 123 Carruthers Street CURTIN ACT 2605

Strategy and Corporate
Service and Capital Plan
Health Infrastructure Program
Senior Manager - Capital Works
Senior Officer Grade A \$123,208, Canberra (PN: 29038)

Gazetted: 09 August 2012

Closing Date: 23 August 2012

Details: The ACT Government has embarked upon a program to overhaul and expand all aspects of the ACT Health Directorate systems as part of the single largest capital works project undertaken in the ACT Government's history. The enhancements to the health system in both building and clinical systems are in excess of \$1billion. The Health Infrastructure Program (HIP) involves integrating state-of-the-art information and e-health technologies; change management; and significant capital works – much of which will be based at Canberra Hospital. For further information go to: www.health.act.gov.au/yhop. An exciting opportunity is available for a highly motivated, enthusiastic and skilled Capital Works Project Manager. The position involves managing the coordination of HIP Capital Works Projects officers in collaboration with clinical divisions and the Senior Manager of Staging and Decanting. The successful applicant will need to show highly developed resource management skills, excellent leadership skills, demonstrate good written and oral communication skills with team members and stakeholders, be able to meet deadlines and set priorities, and show they can apply solution focused organisational and planning skills.

Eligibility/Other Requirements: Proven record of achievement in providing effective leadership and management at senior level in a health environment.

Note: This is a temporary position available for four years. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Adrian Scott (02) 6207 3088

Canberra Hospital and Health Services
Rehabilitation, Aged and Community Care
Aged Care
Nurse Practitioner
Nurse Practitioner \$108,756, Canberra (PN: 28573)

Gazetted: 09 August 2012

Closing Date: 16 August 2012

Details: An opportunity exists for an enthusiastic self motivated Nurse Practitioner or Registered Nurse with relevant experience and qualifications in acute aged care, to work in collaboration with General Practitioners to provide responsive services to aged care clients in their home or residential facilities. The Rapid Assessment of the Deteriorating Aged at Risk (RADAR) Nurse Practitioner or Aged Care Nurse Consultant will undertake health assessments, conduct investigations and deliver and manage care in close collaboration with allied health professionals, medical staff and general practitioners to prevent the need for unnecessary hospitalisation.

Eligibility/Other Requirements: Registered or eligible to register as a Nurse Practitioner with the Australian Health Practitioner Regulation Agency (AHPRA). Extensive clinical experience in Aged Care is desirable.

Note: This is a temporary part-time vacancy available for a period of one year at 19 hours per week. Expressions of interest as a RADAR Registered Nurse Level 3.1 would be considered if you are not a nurse practitioner. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application. If you require a copy of the Registered Nurse 3.1 Job Description and Selection Criteria please contact the Contact Officer.

Contact Officer: Naree Stanton 0403 050 967

Strategy and Corporate

Professional Leadership, Research and Education

Allied Health Adviser

Allied Health Assistant, Clinical Development Coordinator

Health Professional Level 4 \$89,786 - \$96,809, Canberra (PN: 00285, expected vacancy)

Gazetted: 09 August 2012

Closing Date: 23 August 2012

Details: The Allied Health Advisors Office is seeking applications from suitably qualified and dynamic experienced health professionals for an expected full time vacancy in the position of the Allied Health Assistant Clinical Development Coordinator. The Allied Health Assistant Clinical Development Coordinator provides leadership, coordination, monitoring and evaluation of the education and training of allied health support workers, including students and ACT Health Directorate staff enrolled in the Certificate IV in Allied Health Assistance program at the Canberra Institute of Technology. This is an exciting opportunity for an Allied Health Professional with an interest in clinical education to work with a range of stakeholders to ensure the quality of clinical training opportunities for support workers in allied health.

Eligibility/Other Requirements: Degree or Diploma in a relevant allied health discipline, and registration with the relevant national board, and/or eligibility for professional membership. Working towards/willingness to work towards, or holds relevant qualifications at either a certificate or postgraduate level in education and training. Current driver's licence.

Note: To complete your application you must prepare responses to the Selection Criteria. Please submit your application, of two page maximum, addressing the selection criteria, current CV and details of two referees.

Contact Officer: Karen Murphy (02) 6205 0893 karen.murphy@act.gov.au

Strategy and Corporate

Professional Leadership, Research and Education

Allied Health Adviser

Physiotherapist

Health Professional Level 4 \$89,786 - \$96,809, Canberra (PN: 30833)

Gazetted: 09 August 2012

Closing Date: 23 August 2012

Details: ACT Health Directorate has been identified as a Lead Organisation through a Health Workforce Australia (HWA) project, Physiotherapy Extended Scope of Practice Roles in Emergency Department. The project aims to establish the introduction of physiotherapist extended scope of practice roles into the Emergency Department. ACT Health Directorate requires a Physiotherapist to provide expert musculoskeletal assessment, diagnosis and appropriate onward management for patients presenting with a musculoskeletal complaint to the Emergency Department at The Canberra Hospital. Included in this role will be exploration of extended scope physiotherapy tasks, such as prescribing, injection of local anaesthetic, interpretation of investigations and management of simple fractures.

Eligibility/Other Requirements: Degree or equivalent qualification in Physiotherapy. Registered or applied to be registered with Australian Health Practitioner Regulation Authority (AHPRA). Minimum of five years post graduate experience, three years specialising in a relevant musculoskeletal field and a relevant Clinical Masters.

Note: This is a temporary position available until 31 December 2013 with the possibility of extension. This position may be required to participate in overtime, on call, and/or rotation roster. This duty statement outlines a range of possible duties that staff are expected to perform at this level. The emphasis placed on each duty will vary according to the requirement of each position. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Jo Morris (02) 6244 2750

Canberra Hospital and Health Services

Pathology

Molecular Pathology

Chief Scientist Blood Transfusion

Health Professional Level 4 \$89,786 - \$96,809, Canberra (PN: 26295)

Gazetted: 09 August 2012

Closing Date: 30 August 2012

ACT Pathology is a department of The Canberra Hospital offering a diagnostic Pathology service to the ACT and surrounding region. The Canberra and Calvary hospital laboratories operate 24 hours, 7 days/week, offering a wide range of testing procedures. A scientist with extensive diagnostic laboratory experience in molecular microbiology and virology along with management experience is sought for the position of Chief Medical Scientist for the Molecular Pathology Department. The successful applicant will be responsible for the day-to-day management of the department providing leadership in strategic planning and optimal operational management. They will be required to plan, allocate and co-ordinate the work of the department, assist in the preparation of financial and staffing budgets, monitor budget programs and participate in the day to day analytical procedures. A commitment to own personal development is essential. Eligibility/Other Requirements: A Degree in Science or equivalent relevant qualification. A relevant post graduate or professional qualification with an emphasis in molecular microbiology or virology is highly desirable. Note: Applicants will be shortlisted on basis of written application, which should address the selection criteria. Current curriculum vitae must accompany the applications. Shortlisted applicants will be required to attend a further assessment. Contact Officer: Gus Koerbin (02) 6244 2835 gus.koerbin@act.gov.au

Canberra Hospital and Health Services

Pathology

Molecular Pathology

Chief Scientist

Health Professional Level 4 \$89,786 - \$96,809, Canberra (PN: 29039)

Gazetted: 09 August 2012

Closing Date: 30 August 2012

ACT Pathology is a department of The Canberra Hospital offering a diagnostic Pathology service to the ACT and surrounding region. The Canberra and Calvary hospital laboratories operate 24 hours, 7 days/week, offering a wide range of testing procedures. A scientist with extensive diagnostic laboratory experience in molecular microbiology and virology along with management experience is sought for the position of Chief Medical Scientist for the Molecular Pathology Department. The successful applicant will be responsible for the day-to-day management of the department providing leadership in strategic planning and optimal operational management. They will be required to plan, allocate and co-ordinate the work of the department, assist in the preparation of financial and staffing budgets, monitor budget programs and participate in the day to day analytical procedures. A commitment to own personal development is essential. Eligibility/Other Requirements: A Degree in Science or equivalent relevant qualification. A relevant post graduate or professional qualification with an emphasis in molecular microbiology or virology is highly desirable. Note: Applicants will be shortlisted on basis of written application, which should address the selection criteria. Current curriculum vitae must accompany the applications. Shortlisted applicants will be required to attend a further assessment. Contact Officer: Gus Koerbin (02) 6244 2835 gus.koerbin@act.gov.au

Canberra Hospital and Health Services

Mental, Justice Alcohol and Drugs

Child and Adolescent Mental Health

Nurse Mental Health

Registered Nurse Level 3.1 \$89,834 - \$93,531, Canberra (PN: 29233)

Gazetted: 09 August 2012

Closing Date: 16 August 2012

Details: A temporary full time position exists within the Child and Adolescent Mental Health Service Northside for 12 months. CAMHS provide recovery focused clinical services to young people within the ACT region. This position provides assessment to young people who are at the Adolescent STEPS Program and Headspace.

Eligibility/Other Requirements: Registered or eligible for registration with the Australian Health Practitioner Regulation Agency. Current driver's licence.

Note: This is a temporary position available for 12 months with the possibility of extension. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Megan Chiu (02) 6205 1050

Canberra Hospital and Health Services

Critical Care and Imaging

Intensive Care Unit

Clinical Development Nurse

Registered Nurse Level 2 \$78,157 - \$82,990, Canberra (PN: 22293, several)

Gazetted: 09 August 2012

Closing Date: 23 August 2012

Details: Applicants are invited from innovative and committed registered nurses with clinical competence within the speciality Intensive Care Nursing, to undertake the exciting role of actively contributing to the professional development, learning and teaching of nurses/midwives at the Canberra Hospital.

Applicants will have operational responsibility to the relevant Clinical Nurse Consultant and professional responsibility to the Clinical Development Nurse Coordinator. Applicants will be required to demonstrate experience in clinical teaching and a sound knowledge of adult learning principles to support ongoing clinical education, preceptorship, mandatory skills assessment, and competency assessment processes within the clinical practice setting of this specialty unit. The applicants are required to demonstrate a willingness to be part of a vibrant, dynamic and committed organisation that represents a set of values to allow for the provision of high quality health care.

Eligibility/Other Requirements: Registered or eligible for registration with the Australian Health Practitioner Regulation Agency.

Note: To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Jenny Rochow (02) 6244 2756 jenny.rochow@act.gov.au

**Canberra Hospital and Health Services
Rehabilitation, Aged and Community Care
Rehabilitation
Technical Officer**

Technical Officer Level 4 \$70,913 - \$81,460, Canberra (PN: 30631)

Gazetted: 09 August 2012

Closing Date: 23 August 2012

Details: An exciting opportunity exists for a suitably qualified and experienced technical officer to join the Clinical Technology Services team. We are expanding our service to incorporate custom medical grade footwear, and are looking for an enthusiastic, team-oriented person to provide technical medical grade footwear repair, maintenance and manufacturing services. Clinical Technology Service is located in a new, purpose-designed building at the Village Creek Centre, which provides excellent staff facilities including free parking at the door. ACT Government Health Directorate values – Care, Excellence, Collaboration and Integrity - underpin the service philosophy of the Clinical Technology Service.

Eligibility/Other Requirements: Mandatory: Qualifications or experience in custom medical grade footwear manufacture or pedorthics.

Note: This position may be required to participate in an overtime, on call and/or rotation roster.

Contact Officer: Rodney Lansdown (02) 6207 0658

**Canberra Hospital and Health Services
Pathology
Biochemistry**

Supervising Scientist Blood Transfusion

Health Professional Level 3 \$77,710 - \$81,995 (up to \$86,165 on achieving a personal upgrade), Canberra (PN: 21263)

Gazetted: 09 August 2012

Closing Date: 30 August 2012

ACT Pathology is a department of The Canberra Hospital offering a diagnostic Pathology service to the ACT and surrounding region. The Canberra and Calvary hospital laboratories operate 24 hours, 7 days/week, offering a wide range of testing procedures. The successful applicant will be responsible for the day-to-day management of the routine blood transfusion section of the Immunohaematology department providing leadership in strategic planning and optimal operational management. As directed by the Chief Scientists, haematology and blood transfusion, plan, allocate and co-ordinate the work of the laboratory, Assist in the preparation of financial and staffing budgets and monitor budget programs, A commitment to own personal development is essential. Eligibility/Other Requirements: A Degree in Science or equivalent relevant qualification. A relevant post graduate or professional qualification would be an advantage. Note: Applicants will be shortlisted on basis of written application, which should address the selection criteria. Current curriculum vitae must accompany the applications. Shortlisted applicants will be required to attend a further assessment. Contact Officer: Gus Koerbin (02) 6244 2835 gus.koerbin@act.gov.au

**Canberra Hospital and Health Services
Pathology
Calvary Laboratory
Supervising Scientist**

Health Professional Level 3 \$77,710-\$81,995 (up to \$86,165 on achieving a personal upgrade), Canberra (PN: 27044)

Gazetted: 09 August 2012

Closing Date: 30 August 2012

ACT Pathology is a department of The Canberra Hospital offering a diagnostic Pathology service to the ACT and surrounding region. The Canberra and Calvary hospital laboratories operate 24 hours, 7 days/week, offering a wide range of testing procedures. The successful applicant will be responsible for the day-to-day management for one or more sections (Haematology, Blood transfusion or clinical chemistry) of the Calvary Satellite laboratory providing leadership in strategic planning and optimal operational management. As directed by the Chief Scientist, plan, allocate and co-ordinate the work of the laboratory, Assist in the preparation of financial and staffing budgets and monitor budget programs, A commitment to own personal development is essential. Eligibility/Other Requirements: A Degree in Science or equivalent relevant qualification. A relevant post graduate or professional qualification would be an advantage. Note: Applicants will be shortlisted on basis of written application, which should address the selection criteria. Current curriculum vitae must accompany the applications. Shortlisted applicants will be required to attend a further assessment. Contact Officer: Gus Koerbin (02) 6244 2835 gus.koerbin@act.gov.au

**Canberra Hospital and Health Services
Pathology
Biochemistry**

Medical Laboratory Scientist

Health Professional Level 2 \$54,414 - \$75,477, Canberra (PN: 21468, several)

Gazetted: 09 August 2012

Closing Date: 30 August 2012

ACT Pathology is a department of the Canberra Hospital offering a diagnostic Pathology service to the ACT and surrounding region. The Core and Calvary laboratories operate 24 hours, 7 days/week, offering a wide range of haematology, transfusion and clinical chemistry testing procedures. The successful applicant will be required to perform procedures in one or more of the following areas, haematology, transfusion and clinical chemistry and may be required to undertake simple microbiology. ACT Pathology is seeking a suitable qualified, and experienced person to perform diagnostic testing, procedures and investigations requiring the application of professional knowledge and skill in haematology, transfusion and clinical chemistry. A commitment to out of hours and weekend shifts is essential. A commitment to own personal development and availability out of hours and on weekend is essential. The position will be based at the Calvary laboratory but rotate through the TCH campus core laboratory. Eligibility/Other Requirements: A Degree in Medical Science or equivalent relevant qualification. Experience in a similar laboratory is desirable. Note: Applicants will be shortlisted on basis of written application, which should address the selection criteria. Current curriculum vitae must accompany the applications. Shortlisted applicants will be required to attend a further assessment. Contact Officer: Gus Koerbin (02) 6244 2835 gus.koerbin@act.gov.au

Canberra Hospital and Health Services

Capital Region Cancer Services

Radiation Oncology

Radiation Therapist

Radiation Therapist Grade 2 \$56,797 - \$79,302, Canberra (PN: 29271)

Gazetted: 09 August 2012

Closing Date: 23 August 2012

Details: Radiation Oncology is moving into the future, and fast. We need like minded people to help take us there, and we want to hear from you. We service the National Capital and a growing region. Enjoy the lifestyle that the Capital offers. We are expanding and developing the service. The fourth Linac has just come on line. LDR brachytherapy and stereotactic radiotherapy service to commence shortly. You should be enthusiastic, responsible, committed, motivated and keen to grow with us. You will have the opportunity to work in both the planning and treatment areas and contribute to an active teaching and quality improvement program. Current equipment includes: Four Varian Linear Accelerators (one with exactrac for stereo), ARIA, Philips and Toshiba CT Simulators, SXRT, Pinnacle 3D RTTPS, Oncentra planning system and HDR Brachytherapy. Opportunities exist for inclusion on multidisciplinary teams involved in research and development within the department. In addition the Radiation Oncology Private Practice Trust Fund provides the opportunity to apply for grants for conference attendance and professional development activities.

Eligibility/Other Requirements: Eligible for accreditation through the Australian Institute of Radiography with an appropriate qualification in Radiation Therapy Registration as a Radiation Therapist with the ACT Medical Radiation Science Board. Licensing with the ACT Radiation Council. Registered or eligible for registration with the Australian Health Practitioner Regulation Agency.

Note: To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Kate Francis (02) 6244 2218 kate.francis@act.gov.au

Canberra Hospital and Health Services

Operational Support

Acute Care

Speech Pathology Assistant

Health Care Assistant 3 \$47,764 - \$48,861, Canberra (PN: 27163)

Gazetted: 09 August 2012

Closing Date: 16 August 2012

Details: An exciting opportunity is now available in the Acute Support Speech Pathology team for an enthusiastic person to provide Speech Pathology assistance for clients under the care of a Speech Pathologist. Under the direction of a Speech Pathologist, the Speech Pathology Assistant will participate in the delivery of direct and indirect treatment programs designed to improve an individual's communication and swallowing ability. The Speech Pathology team delivers services to inpatients and outpatients in the hospital setting. The successful applicant will be based at the Canberra Hospital and have skills in a range of areas that support the Speech Pathology service and which ensure clients receive speech pathology assistance in accordance with established guidelines. The Speech Pathology Assistant will be required to work under the direction of the service's Speech Pathologists.

Eligibility/Other Requirements: Certificate IV in Allied Health Assistance and current driver's licence.

Note: To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Rowena Day (02) 6244 2230

Justice and Community Safety

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Emergency Services Agency

Executive

Commissioner's Office

Manager, Executive Support

Senior Officer Grade B \$106,086 - \$119,426, Canberra (PN: 14949)

Gazetted: 03 August 2012

Closing Date: 10 August 2012

Details: The Emergency Services Agency (ESA) is seeking a highly motivated, energetic professional to support the Commissioner through the efficient and cohesive management of the Commissioner's Office. Lead and manage the ESA's Ministerial Services and the associated engagement with the Justice and Community Safety Directorate (JACSD) and the ACT Government, including ministerial, cabinet correspondence and briefings, and other requests for information within designated timeframes. An understanding of the Cabinet, Ministerial, legislative Assembly and machinery of government processes is highly desirable.

Note: This is a temporary vacancy available asap for a period of six months.

Contact Officer: Mark Crosweller (02) 6207 8409 mark.crosweller@act.gov.au

**Public Advocate of the ACT
Guardianship**

Senior Advocate/Guardian

Senior Officer Grade C \$89,786 - \$96,809, Canberra (PN: 04504)

Gazetted: 03 August 2012

Closing Date: 10 August 2012

Details: The successful applicant will be required to assist the Public Advocate administer functions of the ACT relating to guardianship clients; provide high level advice to the Principal Advocate/Guardian, under supervision advocate and liaise with service providers on behalf of clients, prepare reports and represent the Public Advocate at Tribunals and Courts, and manage a case load in the guardianship area.

Eligibility/Other Requirements: Tertiary qualifications in a relevant discipline such as Law, Social Work, Human Service or Nursing are desirable.

Notes: This is a position of trust and applicants must be aware of confidentiality and privacy provisions.

Contact Officer: Sue Houghton (02) 6207 0707 sue.houghton@act.gov.au

Legislation and Policy

Executive Assistant

Administrative Services Officer Class 4 \$58,870 - \$63,917, Canberra (PN: 42723)

Gazetted: 02 August 2012

Closing Date: 16 August 2012

Details: The Legislation and Policy Branch is seeking a motivated person who is well organised, shows initiative and possesses good communication skills, to provide executive assistance at the Administrative Service Officer 4 level. The successful applicant will be required to provide high-level administrative support to the Executive Director, Deputy Director and Branch staff, including receiving and screening incoming calls, provision of secretariat support for committees and meetings, maintaining diaries, preparation of draft correspondence as required, manage and maintain a records database system, address general administrative requests relating to office, support the delivery and sorting of mail, and provide general administrative support.

Eligibility/Other Requirements: High level keyboard and administrative skills and possession of a current driver's license (manual) would be an advantage.

Contact Officer: Karen Greenland (02) 6207 6244 karen.greenland@act.gov.au

Office of Regulatory Services

Road User Services

Customer Support Services

Purchasing Officer

Administrative Services Officer Class 3 \$52,818 - \$57,004, Canberra (PN: 01340)

Gazetted: 08 August 2012

Closing Date: 22 August 2012

Details: Provide high quality customer services in a regulatory environment including liaising with suppliers of goods and services to develop effective working relationships. Ensure procurement activities are undertaken in a timely manner to maintain continuity of Road Transport Authority services. Administer and maintain petty cash float and corporate credit card, exercise appropriate financial delegation and ensure compliance with ACT Government financial management policies and procedures. Perform all required functions as Number Plates Officer for Road User Services, including processing and receiving number plate orders. Prepare purchase orders as requested. Assist with the supply of corporate wardrobe, uniform, personal protective equipment and other related equipment. Demonstration of the principles of workplace diversity, participative work practices, and Occupational Health and Safety.

Eligibility/Other Requirements: Possession of a current Class C driver's licence is essential.

Contact Officer: Brett Swale (02) 6207 7077 brett.swale@act.gov.au

Territory and Municipal Services

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Parks and City Services

Design and Development

Strategic Planning Coordinator

Senior Professional Officer Grade B \$106,086 - \$119,426, Canberra (PN: 16004)

Gazetted: 07 August 2012

Closing Date: 21 August 2012

Details: An exciting opportunity is available for a Strategic Planning Coordinator to join the ACT Government in the Parks and City Services Division of the Territory and Municipal Services Directorate. The successful applicant will be responsible for the development and review of plans and policies relating to land management and development and related asset strategy. They will be able to manage major projects which deal with strategic land use and development, and negotiate outcomes that achieve the strategic direction of the division.

Eligibility/Other Requirements: A degree in land use planning, geography is essential and experience with government processes and procedures is desirable.

Contact Officer: Dianna Hill (02) 6207 6911 diana.hill@act.gov.au

Directorate Services

Corporate

Finance

Management Accountant

Senior Officer Grade C \$89,786 - \$96,809, Canberra (PN: 00648)

Gazetted: 02 August 2012

Closing Date: 16 August 2012

Details: The Finance team provides financial expertise to meet the needs of the Director General, Executives and Managers across TAMS. Members of the team are adaptable and able to support the diverse requirements of the Directorate. This role provides budget development, financial reporting and analysis for a number of businesses within TAMS. It will also participate in projects or discrete activities as necessary. Experience in a public sector finance environment and the ability to develop relationships with stakeholders are essential to success in this role.

Eligibility/Other Requirements: Tertiary qualifications in accounting and professional membership or progress towards CPA/CA or comparable bodies is highly desirable.

Contact Officer: Andrew Pedersen (02) 6207 5389 andrew.pedersen@act.gov.au

Directorate Services

Corporate

Finance

Management Accountant

Senior Officer Grade C \$89,786 - \$96,809, Canberra (PN: 04411)

Gazetted: 06 August 2012

Closing Date: 20 August 2012

Details: The Finance team provides financial expertise to meet the needs of the Director General, Executives and Managers across TAMS. Members of the team are adaptable and able to support the diverse requirements of the Directorate. This role provides budget development, financial reporting and analysis for a number of businesses within TAMS. It will also participate in projects or discrete activities as necessary. Experience in a public sector finance environment and the ability to develop relationships with stakeholders are essential to succeed in this role.

Eligibility/Other Requirements: Tertiary qualifications in accounting and professional membership or progress towards CPA/CA or comparable bodies is highly desirable.

Contact Officer: Andrew Pedersen (02) 6207 5389 andrew.pedersen@act.gov.au

Parks and City Services

Libraries ACT

Public Libraries

Customer Service Specialist

Administrative Services Officer Class 3 \$52,818 - \$57,004, Canberra (PN: 10947)

Gazetted: 03 August 2012

Closing Date: 10 August 2012

Details: Do you have a passion for helping people? Are you enthusiastic and proactive, with a strong customer focus? Do you relish a busy and changing environment and are you willing to try new things? We are looking for people to help coordinate customer service on the floor of our public libraries, dealing with enquiries and promoting services.

Eligibility/Other Requirements: Recognised qualifications in library and information studies or a related discipline (as defined by ALIA) or relevant work experience in customer service is highly desirable.

Notes: Libraries ACT provides a service 7 days a week and requires staff to provide services based on this principle eg. ability and willingness to work weekday and weekend shifts.

Contact Officer: Judy Franklin (02) 6207 5107 judy.franklin@act.gov.au

Treasury

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Shared Services

Procurement

Director, Health Infrastructure

Executive Level 1.3 Canberra (PN: E00553)

Gazetted: 03 August 2012

Closing Date: 20 August 2012

Details: The Shared Services Division within the Treasury Directorate provides a range of tactical and transactional services to ACT Government Directorates including procurement, information and communications technology (ICT), finance, human resource, publishing and records. The key senior executive position of Director, Health Infrastructure is now available in Shared Services Procurement. As Director, you will represent the government's commercial interests and lead and manage a Branch undertaking procurement services for health infrastructure projects in the ACT. Your professional expertise will ensure your advice to key stakeholders on issues such as commercial principles, risk allocation and delivery models will deliver optimal outcomes. To succeed, you must have extensive experience in the delivery of health infrastructure projects; an in-depth understanding of government procurement processes; and the capacity to drive procurement best practice in this challenging area. Political astuteness; high-level relationship building skills; a track record in continually improving service delivery; and the ability to respond effectively in a fast-paced environment are also needed to fulfil this role. A term appointment of up to five years will be offered under attractive senior executive terms and conditions. Members of Australian Government CSS or PSS superannuation schemes may have existing entitlements and benefits fully maintained.

Before applying, please obtain position information and selection criteria from canberra@fordkelly.com.au quoting reference number 12/237.

Contact Officer: Moiya Ford or Jeff Kelly (02) 6260 8788 canberra@fordkelly.com.au

Shared Services

Shared Services Procurement

Goods and Services

Acting Manager

Senior Officer Grade A \$123,208, Canberra (PN: 01923)

Gazetted: 03 August 2012

Closing Date: 10 August 2012

Details: Expressions of interest are sought for the position of Acting Manager Goods and Services within Shared Services Procurement for a six month period. The position leads a section that provides procurement and contracting advice and services relating to goods and services being procured on behalf of a number of ACT Government Directorates. The position involves applying well developed procurement, negotiation and contract management skills and knowledge, including a sound understanding of procurement and contracting principles and requirements. The position involves coaching and mentoring, motivating and supervising people to achieve high quality, timely, value for money outcomes through procurement and contracting for the ACT Government and the community.

Eligibility/Other Requirements: Certificate VI - Advanced Diploma in procurement and contracting and relevant experience or other relevant qualifications in areas like procurement, commerce, law or business administration would be highly desirable.

Note: This is a temporary position available from 06 August 2012 to 04 January 2013

Contact Officer: Catriona Vigor (02) 6205 5279 catriona.vigor@act.gov.au

Shared Services

HR Services

Injury Management and Safety

Rehabilitation Case Manager

Administrative Services Officer Class 5/6 \$65,660 - \$81,460, Canberra (PN: 11386)

Gazetted: 03 August 2012

Closing Date: 10 August 2012

Details: An exciting opportunity exists to join the newly established ACT Government Injury Management Team on a temporary basis. The Team works with Directorate business areas to coordinate targeted and holistic return to work and injury management strategies. Duties include case management, case reviews and monitoring of performance. High level communication and negotiation skills are essential as the position requires liaison with stakeholders at all levels. Candidates with a keen interest in developing rehabilitation case management skills are also encouraged to apply.

Notes: This position may be filled at either the ASO5 or ASO6 level depending on the successful applicants relevant skills, experience and training.

Contact Officer: Anthony Urquhart (02) 6207 8322 anthony.urquhart@act.gov.au

Shared Services ICT

Customer Relations

Health ICT

Business Systems Support Officer

Administrative Services Officer Class 5 \$65,660 - \$69,623, Canberra (PN: 01374)

Gazetted: 07 August 2012

Closing Date: 10 August 2012

Details: As a member of the ICT Health Business Systems Support team, provide effective training and ICT technical support to the users of systems within Health.

Note: This is a temporary position available from 10 August 2012 to 05 October 2012.

Contact Officer: Kate McKenzie (02) 6205 2377 kate.mckenzie@act.gov.au

Shared Services

Procurement

Executive Assistant

Administrative Services Officer Class 4 \$58,870 - \$63,917, Canberra (PN: 01393)

Gazetted: 03 August 2012

Closing Date: 21 August 2012

Details: The occupant of the position will under general direction, manage the operation of the Executive Director's office including: diary management; maintaining incoming and outgoing correspondence; maintaining record systems; and manage office equipment and stationery requirements. The Executive Assistant will also be expected to play a broader role in the overall administration of Procurement. To be successful in this role you need to have sound computer and administrative skills, well developed oral and written communication skills, organisational skills and excellent interpersonal and teamwork skills with proven experience in a similar role.

Contact Officer: Jan Pearse (02) 6207 2625 jan.pearse@act.gov.au

Shared Services

Shared Services ICT

Customer Relations

CIT Asset Co-ordinator

Information Technology Officer Class 1 \$57,004 - \$65,178, Canberra (PN: 25970)

Gazetted: 08 August 2012

Closing Date: 15 August 2012

Details: A suitable person is required to join the Canberra Institute of Technology Assets Team and assist in the life-cycle management of ICT assets within the Canberra Institute of Technology.

Note: This is a temporary position available asap to 14 December 2012 with a possibility of an extension.

Contact Officer: Tony McKenzie-Scott (02) 6205 4209 tony.mckenzie-scott@cit.act.edu.au

APPOINTMENTS

Community Services

Health Professional Level 3 \$77,710 - \$81,995 (up to \$86,165 on achieving a personal upgrade)

Michael Adu Adjei 835-83650, Section 68(1), 7 August 2012

Senior Officer Grade C \$89,786 - \$96,809

Rebecca Clifford 827-22102, Section 68(1), 6 August 2012

Disability Support Officer Level 1 \$43,767 - \$45,521

Joshy George 835-83124, Section 68(1), 30 July 2012

Disability Support Officer Level 1 \$43,767 - \$45,521

Christine Hoyle 837-5372, Section 68(1), 3 August 2012

Disability Support Officer Level 1 \$40,857 - \$42,495

Shane Hudson 827-46323, Section 68(1), 6 August 2012

Administrative Services Officer Class 3 \$52,818 - \$57,004

Ella Jensen 820-94791, Section 68(1), 31 July 2012

Disability Support Officer Level 1 \$43,767 - \$45,521

Karen Kaiser 827-5240, Section 68(1), 30 July 2012

Disability Support Officer Level 1 \$43,767 - \$45,521

Delia Pitman 835-83175, Section 68(1), 30 July 2012

Education and Training

School Assistant 4 \$54,064 - \$58,700

Steven Dwyer 835-83669, Section 68(1), 6 August 2012

Information Technology Officer Class 1 \$57,004 - \$65,178

Philip Brockwell Meldrum 835-84514, Section 68(1), 6 August 2012

Administrative Services Officer Class 6 \$70,913 - \$81,460

Anthony Bert Wells 835-83319, Section 68(1), 6 August 2012

Environment and Sustainable Development

Administrative Services Officer Class 4 \$58,870 - \$63,917

Soniya Rubaiyet 835-83941, Section 68(1), 3 August 2012

Health

Registered Nurse Level 1 \$55,567 - \$75,084

Lisa Beatty 827-52133, Section 68(1), 6 August 2012

Indigenous Trainee \$40,974 - \$45,283

Bryanne Beltrami 836-55888, Section 68(1), 1 August 2012

Senior Officer (Technical) Grade B \$106,086 - \$119,426

Julie Choi 835-8290, Section 68(1), 30 July 2012

Registered Nurse Level 1 \$55,567 - \$75,084

Jenna Cooke 827-51843, Section 68(1), 6 August 2012

Registered Nurse Level 1 \$55,567 - \$75,084

Louise Drinkwater 835-81823, Section 68(1), 6 August 2012

Health Professional Level 2 \$54,414 - \$75,477

Dorothy Gunner 835-83546, Section 68(1), 13 August 2012

Registered Nurse Level 3.2 \$101,556

Margaret Huff 836-53882, Section 68(1), 9 August 2012

Registered Nurse Level 1 \$55,567 - \$75,084

Danielle Jeays 827-52184, Section 68(1), 6 August 2012

Indigenous Trainee \$40,974 - \$45,283

Amanda Jones 836-55861, Section 68(1), 2 August 2012

Indigenous Trainee \$40,974 - \$45,283

Nathan King 836-55896, Section 68(1), 26 July 2012

Health Professional Level 2 \$54,414 - \$75,477

Ryan Layden 835-82041, Section 68(1), 7 August 2012

Health Service Officer Level 3 \$42,160 - \$43,599

David Lee 830-79980, Section 68(1), 2 August 2012

Registered Nurse Level 2 \$78,157 - \$82,990

Karen Lowe 813-18140, Section 68(1), 6 August 2012

Registered Nurse Level 1 \$55,567 - \$75,084

Astha Neupane 827-55676, Section 68(1), 6 August 2012

Health Professional Level 2 \$54,414 - \$75,477

Thuy Nguyen 836-53612, Section 68(1), 6 August 2012

Enrolled Nurse Level 1 \$50,160 - \$53,766

Rebecca Rodgers 831-22184, Section 68(1), 3 September 2012

Senior Officer Grade C \$89,786 - \$96,809

Renee Schofield 821-06924, Section 68(1), 31 July 2012

Registered Nurse Level 1 \$53,688 - \$72,545

Ramin Shrestha 827-55975, Section 68(1), 6 August 2012

Health Professional Level 2 \$54,414 - \$75,477

Ksenia Sutherland 780-49832, Section 68(1), 6 August 2012

Administrative Services Officer Class 2 \$46,372 - \$51,422

Emma Turner 834-53610, Section 68(1), 1 August 2012

Health Service Officer Level 2 \$39,340 - \$40,750

William Turner 607-92652, Section 68(1), 7 August 2012

Note: This is a permanent appointment to a non-advertised position made under Section M Clause M5 of the Health Directorate Enterprise Agreement.

Radiation Therapist Grade 2 \$56,797 - \$79,302

Libby Werner-Gibbings 835-82287, Section 68(1), 6 August 2012

Health Professional Level 2 \$54,414 - \$75,477

Amy Williams 830-81175, Section 68(1), 6 August 2012

Justice and Community Safety

Administrative Services Officer Class 6 \$70,913 - \$81,460

John Brothers 835-82762, Section 68(1), 19 July 2012

Administrative Services Officer Class 6 \$70,913 - \$81,460

Laurie Ann Columb 835-83984, Section 68(1), 7 August 2012

Administrative Services Officer Class 5 \$65,660 - \$69,623

Regina Gaudry 835-82164, Section 68(1), 6 August 2012

Administrative Services Officer Class 2 \$46,372 - \$51,422

Sarah Rose Karchinsky 835-83802, Section 68(1), 6 August 2012

Senior Officer Grade C \$89,786 - \$96,809

Kathryn Anne Rice 835-82412, Section 68(1), 13 August 2012

Graduate Paramedic Intern \$55,852 plus penalties

Jessica Wilson 835-71529, Section 68(1), 1 August 2012

Legislative Assembly Secretariat

Administrative Service Officer Class 2, \$46,372 – \$51,411,

Catherine Ellis, Section 70, 27 July 2012

Territory and Municipal Services

General Service Officer Level 5/6 \$45,647 - \$50,446

Colin Fitzgerald 827-49313, Section 68(1), 6 August 2012

EGSO4.2 - Workshop Staff \$54,084

Krishnan Subramaniam 140-794, Section 68(1), 6 August 2012

Treasury

Administrative Services Officer Class 6 \$70,913 - \$81,460

Andrew Gregory 827-49129, Section 68(1), 8 August 2012

TRANSFERS

Community Services

Fiona Joy Mary Muir: 779-07399

From: Administrative Services Officer Class 6 \$70,913 - \$81,460

Education and Training

To: Administrative Services Officer Class 6 \$70,913 - \$81,460

Community Services, Canberra (PN. 55119) (Gazetted 24 May 2012)

Economic Development

Jennifer Boyd: 735-16569

From: Senior Officer Grade C \$89,786 - \$96,809

Economic Development

To: Senior Officer Grade C \$89,786 - \$96,809

Economic Development, Canberra (PN. 11949) (Gazetted 31 May 2012)

Health

Yolanta Lenar: 816-78058

From: Health Professional Level 3 \$77,710 - \$81,995 (up to \$86,165 on achieving a personal upgrade)

Community Services

To: Health Professional Level 3 \$77,710 - \$81,995 (up to \$86,165 on achieving a personal upgrade)
Health, Canberra (PN. 14434) (Gazetted 19 April 2012)

PROMOTIONS

Health

Canberra Hospital and Health Services
Mental Health, Justice Health, Alcohol and Drug Services
Rehabilitation and Specialty Mental Health
Toni Cooper: 771-95539

From: Registered Nurse Level 3.1 \$89,834 - \$93,531
Health

To: †Registered Nurse Level 3.2 \$101,556
Health, Canberra (PN. 21306) (Gazetted 31 May 2012)

Canberra Hospital and Health Services
Women, Youth and Children
Women and Babies

Tegan Griffiths: 816-79712

From: Registered Nurse Level 1 \$55,567 - \$75,084
Health

To: Registered Nurse Level 2 \$78,157 - \$82,990
Health, Canberra (PN. 21096) (Gazetted 28 June 2012)

Canberra Hospital and Health Services
Rehabilitation Aged and Community Care
Leanne Klomp: 827-49401

From: Registered Nurse Level 1 \$55,567 - \$75,084
Health

To: Registered Nurse Level 2 \$78,157 - \$82,990
Health, Canberra (PN. 17535) (Gazetted 20 October 2011)

Justice and Community Safety

Corporate
People and Workplace Strategy
David Brown: 702-87764

From: Senior Officer Grade C \$89,786 - \$96,809
Treasury

To: †Senior Officer Grade B \$106,086 - \$119,426
Justice and Community Safety, Canberra (PN. 11102) (Gazetted 3 May 2012)

Office of Regulatory Services
Policy and Community Relations
Policy

Sean Sloan: 778-72798

From: Administrative Services Officer Class 6 \$70,913 - \$81,460
Justice and Community Safety

To: †Senior Officer Grade C \$89,786 - \$96,809
Justice and Community Safety, Canberra (PN. 42202) (Gazetted 15 June 2012)

Corporate
People and Workplace Strategy
Lay Siong (Doreen) Tan: 772-38922

From: Senior Officer Grade C \$89,786 - \$96,809
Justice and Community Safety

To: †Senior Officer Grade B \$106,086 - \$119,426
Justice and Community Safety, Canberra (PN. 45887) (Gazetted 23 April 2012)

Territory and Municipal Services

Business Enterprises
ACT NOWaste
Contracts and Procurements
Zoran Ekmescic: 822-7477

From: Senior Officer Grade C \$89,786 - \$96,809

Treasury

To: †Senior Officer Grade B \$106,086 - \$119,426

Territory and Municipal Services, Canberra (PN. 21743) (Gazetted 6 June 2012)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Roads and Public Transport

ACTION

South Region

Giovanni John Furlan: 119-896

From: Bus Operator \$65,081

Territory and Municipal Services

To: †Transport Officer Grade 3 - ACTION \$84,975

Territory and Municipal Services, Canberra (PN. A11722) (Gazetted 19 April 2012)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Treasury

Shared Services

Procurement

Goods and Services

Glenn Paul Wolski: 786-56659

From: Administrative Services Officer Class 5 \$65,660 - \$69,623

Treasury

To: Administrative Services Officer Class 6 \$70,913 - \$81,460

Treasury, Canberra (PN. 18345) (Gazetted 12 April 2012)