



Position Description

AGENCY: Suburban Land Agency
POSITION TITLE: Project Manager

POSITION NUMBER: P66501
CLASSIFICATION: Infrastructure Officer Level 5 (IO5)
LAST REVIEWED: July 2026

What we do

The Suburban Land Agency (SLA) is the ACT Government's land developer, shaping Canberra's future through suburban development and urban renewal.

We are committed to creating great places where communities thrive. We build people-focussed residential estates and urban renewal projects for the people of Canberra.

Through smart, sustainable development, our goal is to strike a balance between social, economic and environmental benefits for all Canberrans.

The objectives of SLA are set out in s38 of the *City Renewal Authority and Suburban Land Agency Act 2017* (the Act) and include:

- a) The encouragement and promotion of inclusive communities through the delivery of people-focussed neighbourhoods.
- b) The encouragement and promotion of suburban development that supports affordable living, a safe and healthy population, social inclusion, housing choice, environmental sustainability, urban renewal, growth and diversification of the Territory economy and social and environmental sustainability; and
- c) Operational effectiveness, delivering value for money using sound risk practices.

What Makes SLA Different?

What sets SLA apart is its purpose-driven approach. Revenue from our projects is reinvested by the ACT Government into public services, infrastructure, and future growth. Every land sale contributes to building a stronger, more connected city.

We also have the advantage of working closely with a wide range of agencies and teams. This collaboration allows us to share knowledge and resources, align on priorities, and move forward with a shared vision. Our work is informed by collective insight and delivered with community impact at its core.

On top of that, being part of Government brings additional benefits, including flexible work arrangements and a strong focus on work-life balance.

Team Overview

The Land Supply team is responsible for identifying, investigating and progressing future urban development opportunities to support the ACT Government's housing and economic objectives. The team leads early-stage project development, including site identification, feasibility analysis, environmental and infrastructure due diligence, risk assessment and preparation of initial planning and servicing concepts.

We acknowledge the Ngunnawal people as traditional Custodians of the ACT and recognise any other people or families with connection to the lands of the ACT and region. We acknowledge and respect their continuing culture and the contribution they make to the life of this city and this region.

Land Supply plays a critical strategic role in sequencing and shaping the Territory's development pipeline in alignment with the Government's Indicative Land Release Program (ILRP) and the forthcoming Indicative Land Supply Program (ILSP). This includes coordinating technical investigations, engaging with key stakeholders across government, assessing commercial viability, and ensuring projects are positioned for transition into delivery. Through rigorous due diligence and portfolio planning, the team seeks to optimise the Territory's social, environmental and economic returns from land development, balancing housing supply targets, infrastructure capacity, environmental constraints and long-term place outcomes.

Land Supply works in close partnership with the Place Delivery Group to ensure projects transition seamlessly from feasibility and due diligence into delivery, maintaining continuity of risk management, environmental compliance and strategic intent to achieve high-quality development outcomes.

Responsibilities

Reporting to the Project Director, the Project Manager will be responsible for developing, implementing, managing, evaluating and driving outcomes across a diverse portfolio of projects.

Responsibilities include:

- Lead and drive outcomes across a portfolio of urban development and renewal projects, ensuring they are development-ready for the SLA's Place Delivery Group.
- Collaborate across SLA, business units, and consultants to conduct due diligence, and provide comprehensive planning, strategic, and advisory services.
- Build and maintain effective relationships with stakeholders including the SLA Board, Government and community to implement strategies for creating vibrant, connected, and resilient urban places and to promote business objectives.
- Represent and negotiate on behalf of SLA including on significant, complex and contentious matters and to advocate for SLA's interests in external forums and meetings.
- Contribute to multi-disciplinary projects and teams, including risk management and mitigation, ensuring compliance with Workplace Health and Safety practices, in a dynamic and evolving environment.
- Prepare and present high-level reports and briefs to the SLA Board, Land Supply Committee, Ministers, and Cabinet.
- Provide leadership and contribute to a culture of collaboration, innovation and creativity in urban design and development.
- Interpret and apply knowledge of Government policy, legislation and political framework to undertake land development, planning and feasibility processes.
- Provide input to and execute stakeholder engagement strategies and assist with community consultation to ensure alignment with community needs and expectations.

Behavioural Capabilities

1. Proven experience managing multi-disciplinary projects and teams, leading by example and fostering a positive, collaborative culture that supports achievement of team goals.
2. High-level written and verbal communication skills with a proven ability to build strong relationships with staff, consultants, clients, and key stakeholders to make effective decisions, negotiate and influence positive outcomes and deliver business objectives.
3. Ability to self-motivate, work autonomously and manage competing priorities to meet multiple deadlines and deliver high-quality results while upholding ACT Public Service Values and Signature Behaviours.

Professional/Technical Skills and Knowledge

1. Detailed knowledge of Government policy and political frameworks and proven ability to manage urban development projects from early due diligence through to project feasibility, concept design, and estate development planning of various scales.
2. Demonstrated ability to manage contracts, procurement and risk including identifying and addressing emerging issues, and providing strategic direction with a solid understanding of government, commercial, financial, legal, technical, social, and environmental factors.
3. Proven experience in delivering multiple projects simultaneously and through to finality in a multi-disciplinary setting and managing complex workloads to meet financial and non-financial targets and business objectives.

Pre-requisite Qualifications and/or Experience

The successful occupant will be required to:

- hold a relevant professional qualification or accreditation with a professional body recognised within Australia; or
- hold a relevant building degree; or
- have significant building or Infrastructure knowledge and/or project management experience.

Work Environment Description

We are committed to providing reasonable adjustment and ensuring all individuals have equal opportunities in the workplace. Below is an indication of the frequency of fundamental requirements of the position:

ADMINISTRATIVE	FREQUENCY
Telephone use	Frequently
General computer use	Frequently
Extensive keying/data entry	Frequently
Graphical/analytical based	Frequently
Sitting at a desk	Frequently
Standing for long periods	Occasionally
Designated workstation The position in an activity-based work environment	Occasionally
STANDARD HOURS	FREQUENCY
Flexible working hours (access to flex time)	Frequently
Fixed or specified start/finish times	Occasionally
Expected to work extensive hours over a significant period due to the nature of the duties	Occasionally
Access to Accrued Days Off (ADOs)	Never
Peaks and troughs	Frequently
Frequent paid overtime	Never
Rostered shift work	Never
SOCIAL DEMANDS	FREQUENCY
Work with others towards shared goals in a team environment	Frequently
Work in isolation from other staff (remote supervision)	Frequently
Working in a call centre environment	Occasionally
Working directly with the public	Frequently
PHYSICAL DEMANDS	FREQUENCY
Distance walking (large buildings or inter-building transit)	Occasionally
Working outdoors	Occasionally
MANUAL HANDLING	FREQUENCY
Lifting 0 – 5kg	Occasionally
Lifting 5 – 10kg	Occasionally
Lifting 10kg+	Occasionally
Climbing	Occasionally
Reaching	Occasionally
Bending/squatting	Occasionally
Push/pull	Occasionally
Sequential repetitive movements in a short amount of time	Never
TRAVEL	FREQUENCY
Frequent travel – multiple work sites	Occasionally
Frequent travel – driving	Occasionally
Frequent travel – interstate	Occasionally
SPECIFIC HAZARDS	FREQUENCY

Working at heights	Never
Exposure to extreme temperatures	Never
Operation of heavy machinery (e.g. forklift)	Never
Confined spaces	Never
Excessive noise	Never
Low lighting	Never
Handling of dangerous goods/equipment	Never
Working with asbestos	Never
Potential to encounter agitated customers	Occasionally
Exposure to potentially distressing case material	Occasionally
OTHER	FREQUENCY
Uniform required	Occasionally
Personal Protective Equipment (PPE) required	Occasionally