



ACT Government Gazette

Gazetted Notices for the week beginning 30 June 2011

EXECUTIVE EMPLOYMENT

Economic Development

Engagement

Elizabeth Clarke General Manager, Exhibition Park in Canberra (E493)
Section 72 of the Public Sector Management Act 1994

Justice and Community Safety

Engagement

Karen Greenland Director, Transport Regulation (E599)
Section 72 of the Public Sector Management Act 1994

Territory and Municipal Services

Engagements

Stephen Corbett Director, City Services (E611)
Section 72 of the Public Sector Management Act 1994

Susanne Pierce Director, Human Resources (E605)
Section 72 of the Public Sector Management Act 1994

James Roncon ACTION Bus Services (E600)
Section 72 of the Public Sector Management Act 1994

VACANCIES

Calvary Health Care ACT (Public)

Clinical Services

Nursing Administration

Patient Flow Unit

Patient Flow Coordinator/After Hours Hospital Manager

Registered Nurse Level 4 Grade 1 \$94,804, Canberra (PN: 7778)

Gazetted: 04 July 2011

Closing Date: 15 July 2011

We are seeking an individual with strong, dynamic leadership and management experience to join the new and innovative Patient Flow Unit team. The Patient Flow Unit (PFU) will allow for improved management of available capacity and thereby enhance patient access to services, with a "24/7 patient care focus". The PFU will use evidence-based, best practice systems for bed management, patient flow and access, with the integration of a workable demand escalation tool to manage capacity, including Nursing Workforce Planning, with both strategic and short-term responsive measures that are clearly defined and actioned according to matched activity. The key objectives of the PFU are: To promote the vision of an integrated, patient-focused care delivery model, with ownership of care being non-segmental and consistently acknowledged by all disciplines to apply to the complete spectrum of the patient journey. Provide a coordinated approach to service delivery and access using an integrated model of care and facilitating and prioritising the multi-disciplinary team members' input into the patient's journey. Engagement in activity forecasting and contingency planning, and the coordination of resources to better match the existing demand. An improved integrated model of discharge planning and resource use. Improved intra and inter-hospital coordination and networking for the access to and delivery of cross-territory services to the patients of Calvary Health Care ACT. The successful candidate will bring to this role:

Demonstrated broad clinical and operational management experience within a complex health care environment.

Demonstrated high level interpersonal and communication skills, including conflict resolution, the ability to liaise and negotiate effectively at all levels of work, and interact as part of a diverse professional team. Demonstrated ability to provide efficient and effective management of human, financial and material resources. Demonstrated knowledge and experience excellence in Information Management Systems. In support, we will provide you generous terms and conditions of employment, on-going professional development and the opportunity to excel.

Eligibility/Other Requirements: Current Registered Nurse with Australian Health Practitioner Regulation Agency

Contact Officer: Ms Karen Caldwell (02) 62016162 www.calvarycare.org.au Applications can be forwarded to:

www.calvarycare.org.au

Clinical Services

Intensive Care Unit/Critical Care Unit

Cardiac Rehabilitation Coordinator

Registered Nurse Level 3 Grade 1 \$83,861, Canberra (PN: 7732)

Gazetted: 05 July 2011

Closing Date: 19 July 2011

Develop and coordinate a comprehensive inpatient and outpatient cardiac rehabilitation program. Establish systems to ensure that the structure, content and delivery of services remain appropriate according to best evidence. Coordinate input from other rehabilitation practitioners and facilitate communication between team members. Effectively liaise with the patient's cardiac specialist, general practitioner, other primary care provider/s and relevant community services to enhance service outcomes. Maintain active and supportive communication with the patient regarding progress, problems, and other issues related to the therapeutic process. Provide inpatient and outpatient education. Consult with other members of rehabilitation team to select the most appropriate treatment program for individual patients, based on patient needs and capabilities. Establish systems for maintenance of an adequate patient database and evaluation and monitoring mechanisms. Promote cardiac rehabilitation to medical practitioners to encourage referral. Provide clinical support to other nursing staff as required. Provide formal and informal education to other staff members as required. Outpatient cardiac rehabilitation program. Establish systems to ensure that the structure, content and delivery of services remain appropriate according to best evidence. Coordinate input from other rehabilitation practitioners and facilitate communication between team members. Effectively liaise with the patient's cardiac specialist, general practitioner, other primary care provider/s and relevant community services to enhance service outcomes. Maintain active and supportive communication with the patient regarding progress, problems, and other issues related to the therapeutic process. Provide inpatient and outpatient education. Consult with other members of rehabilitation team to select the most appropriate treatment program for individual patients, based on patient needs and capabilities. Establish systems for maintenance of an adequate patient database and evaluation and monitoring mechanisms. Promote cardiac rehabilitation to medical practitioners to encourage referral. Provide clinical support to other nursing staff as required. Provide formal and informal education to other staff members as required.

Eligibility/Other Requirements: Registered as a General Nurse with the Nursing and Midwifery Board of Australia
Contact Officer: Narelle Comer (02) 6201 6600 narelle.comer@calvary-act.com.au Applications can be forwarded to: www.calvarycare.org.au

Clinical Services

Intensive Care Unit/Critical Care Unit

Clinical Development Nurse/Midwife

Registered Nurse/Registered Midwife Level 2 \$72,960 - \$77,472, Canberra (PN: 7775 and 7776)

Gazetted: 01 July 2011

Closing Date: 15 July 2011

Plan, co-ordinate and facilitate a diverse range of educational programs using adult learning principles for staff within area of responsibility, including unit-based education, local induction and essential (mandatory) education. Ensure maintenance of training and education records for area of responsibility in accordance with Continuous Professional Development (CPD), legislation and the organisation's expectations. Identify areas of possible risk to patients, staff or the organisation caused by knowledge, skills or professional practice deficits within area of responsibility and, in collaboration with the CNC/CMC, facilitate an appropriate response. Contribute to the evaluation and education of patient care initiatives (e.g. areas of preventable harm, policies and procedures, clinical pathways and guidelines) taking into consideration legal, professional, organisational and best practice standards and obligations. Act as a clinical resource person and positive, proactive role model for staff, providing support and advice as required. Ability to motivate staff to participate in education and encourage a culture that ensures psychological safety where continuing development and competency assessment is appropriate and valued. Facilitate reflective practice and debriefing sessions (groups or individuals) in collaboration with the CNC/CMC and colleagues as required. Key partner in supporting education activities coordinated by the Learning and Development Unit in review, design and delivery of Professional Development Programs for staff within area of responsibility, including organisational wide education focus, preceptorship, staff assessment and reflective practice initiatives as required.

Eligibility/Other Requirements: Registered or eligible to register as a Registered Nurse/midwife with the Nursing and Midwifery Board of Australia
Contact Officer: Ms Narelle Comer (02) 6201 6600 narelle.comer@calvary-act.com.au Applications can be forwarded to: www.calvarycare.org.au

Clinical Services

Emergency Department

Clinical Development Nurse/Midwife

Registered Nurse/Registered Midwife Level 2 \$72,960 - \$77,472, Canberra (PN: 7481)

Gazetted: 01 July 2011

Closing Date: 15 July 2011

Plan, co-ordinate and facilitate a diverse range of educational programs using adult learning principles for staff within area of responsibility, including unit-based education, local induction and essential (mandatory) education. Ensure maintenance of training and education records for area of responsibility in accordance with Continuous Professional Development (CPD), legislation and the organisation's expectations. Identify areas of possible risk to patients, staff or the organisation caused by knowledge, skills or professional practice deficits within area of responsibility and, in collaboration with the CNC/CMC, facilitate an appropriate response. Contribute to the evaluation and education of patient care initiatives (e.g. areas of preventable harm, policies and procedures, clinical pathways and guidelines) taking into consideration legal, professional, organisational and best practice standards and obligations. Act as a clinical resource person and positive, proactive role model for staff, providing support and advice as required. Ability to motivate staff to participate in education and encourage a culture that ensures psychological safety where continuing development and competency assessment is appropriate and valued. Facilitate reflective practice and debriefing sessions (groups or individuals) in collaboration with the CNC/CMC and colleagues as required. Key partner in supporting education activities coordinated by the Learning and Development Unit in review, design and delivery of Professional Development Programs

for staff within area of responsibility, including organisational wide education focus, preceptorship, staff assessment and reflective practice initiatives as required.

Eligibility/Other Requirements: Registered or eligible to register as a Registered Nurse/midwife with the Nursing and Midwifery Board of Australia

Contact Officer: Mr Matt Luther (02) 6201 6832 matt.luther@calvary-act.com.au Applications can be forwarded to: www.calvarycare.org.au

Clinical Services

Nursing Administration

Patient Flow Unit

Discharge Liaison Officer

Health Professional Level 3/Registered Nurse Level 2 \$72,543 - \$77,472, Canberra (PN: 7779)

Gazetted: 04 July 2011

Closing Date: 15 July 2011

We are seeking an individual with strong, dynamic leadership and case-management experience to join the new and innovative Patient Flow Unit team. The Patient Flow Unit (PFU) will allow for improved management of available capacity and thereby enhance patient access to services, with a "24/7 patient care focus". The PFU will use evidence-based, best practice systems for bed management, patient flow and access, with the integration of a workable demand escalation tool to manage capacity, including Nursing Workforce Planning, with both strategic and short-term responsive measures that are clearly defined and actioned according to matched activity. The key objectives of the PFU are: To promote the vision of an integrated, patient-focused care delivery model, with ownership of care being non-segmental and consistently acknowledged by all disciplines to apply to the complete spectrum of the patient journey. Provide a coordinated approach to service delivery and access using an integrated model of care and facilitating and prioritising the multi-disciplinary team members' input into the patient's journey. Engagement in activity forecasting and contingency planning, and the coordination of resources to better match the existing demand. An improved integrated model of discharge planning and resource use. Improved intra and inter-hospital coordination and networking for the access to and delivery of cross-territory services to the patients of Calvary Health Care ACT. The successful candidate will bring to this role:

Demonstrated high level communication and negotiation skills, including developing presentations and reports.

Demonstrated knowledge of external stakeholders and care providers. Ability to draw from the expertise of a multidisciplinary team in order to coordinate sustainable discharge plans that address patients' post hospital support needs in a holistic manner. Demonstrated clinical and/or management competence in an acute care environment with sound knowledge and understanding of discharge processes/case management with healthcare environments.

Demonstrated analytical, organisational and time management skills in developing and implementing programs and measuring their effectiveness, including identifying and managing resources. A high degree of self direction, setting priorities and initiative, and an ability to work as a member of a diverse health care team, with a demonstrated ability to lead and precept other staff. In support, we will provide you generous terms and conditions of employment, on-going professional development and the opportunity to excel.

Eligibility/Other Requirements: Eligible for registration as a Nurse or Allied Health Professional with the Australian Health Practitioner Regulation Agency, or eligible for membership and accreditation of an Allied Health Professional Association.

Contact Officer: Ms Karen Caldwell (02) 6201 6162 www.calvarcare.org.au Applications can be forwarded to:

www.calvarycare.org.au

Clinical Services

Nursing Administration

Patient Flow Unit

Administrative Support Officer

Administrative Services Officer Class 4 \$53,616 - \$58,213, Canberra (PN: 7777)

Gazetted: 04 July 2011

Closing Date: 15 July 2011

We are seeking an individual with strong interpersonal and organisational skills to join the new and innovative Patient Flow Unit team. The Patient Flow Unit (PFU) will allow for improved management of available capacity and thereby enhance patient access to services, with a "24/7 patient care focus". The PFU will use evidence-based, best practice systems for bed management, patient flow and access, with the integration of a workable demand escalation tool to manage capacity, including Nursing Workforce Planning, with both strategic and short-term responsive measures that are clearly defined and actioned according to matched activity. The key objectives of the PFU are: To promote the vision of an integrated, patient-focused care delivery model, with ownership of care being non-segmental and consistently acknowledged by all disciplines to apply to the complete spectrum of the patient journey. Provide a coordinated approach to service delivery and access using an integrated model of care and facilitating and prioritising the multi-disciplinary team members' input into the patient's journey. Engagement in activity forecasting and contingency planning, and the coordination of resources to better match the existing demand. An improved integrated model of discharge planning and resource use. Improved intra and inter-hospital coordination and networking for the access to and delivery of cross-territory services to the patients of Calvary Health Care ACT. The successful candidate will bring to this role: High level interpersonal skills, including demonstrated ability in multidisciplinary communication, negotiation, problem solving and organisational skills Demonstrated ability in secretariat services, including minute taking, preparation of correspondence, and general office administration tasks Sound knowledge and understanding of rostering and human resource management in a tertiary hospital Demonstrated ability in managing work flows, setting priorities, with a high degree of self direction and initiative. High level of computer skills and demonstrated experience in the operation of Microsoft packages, spreadsheet preparation and analysis and data base maintenance. In support, we will provide you generous terms and conditions of employment, on-going professional development and the opportunity to excel.

Contact Officer: Ms Karen Caldwell (02) 6201 6162 www.calvarycare.org.au Applications can be forwarded to: www.calvarycare.org.au

Canberra Institute of Technology

**Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>
Applications can be sent via email to: jobs@act.gov.au**

Centre

Centre for Health, Community and Wellbeing

Children's Services

Education Manager for Children's Services

Teacher Band 2 \$97,504, Canberra (PN: 51887)

Gazetted: 01 July 2011

Closing Date: 15 July 2011

The Centre for Health, Community and Wellbeing seeks an individual who has demonstrated educational and administrative leadership qualities within the Children's Services profession with a proven record to establish and maintain a highly motivated results oriented team environment, particularly involving Band 1 teachers, casual teachers and support staff. Understanding of and commitment to quality management processes. Ability to formulate and effectively and efficiently manage distribution and utilisation of resources.

Eligibility/Other Requirements: A Degree or Diploma in Education or equivalent studies. Three (3) years experience in CIT or similar educational environment. Early Childhood and Care industry experience with relevant discipline qualifications.

Note: This is a temporary position available from 26 September 2011 until 27 June 2013.

Contact Officer: Kathy Korsch (02) 6207 4044 kathy.korsch@cit.edu.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Centres

Student Services Hub

Student Information Management Analyst

Administrative Services Officer Class 6 \$66,198 - \$76,043, Canberra (PN: 17202)

Gazetted: 01 July 2011

Closing Date: 15 July 2011

Undertake research and complex projects. Liaise and negotiate with both internal and external clients, colleagues and others to determine requirements for student information management at CIT. Design investigation, testing and reporting procedures and work with managers, users, technical staff, consultants and others, as required, to implement these and to ensure ongoing integrity of student information management at CIT.

Eligibility/Other Requirements: Experience in advanced use of Banner or other Student Information Management System an advantage.

Note: This is a temporary position available until 30 March 2012.

Contact Officer: Lucy Marchant (02) 6207 4956 lucy.marchant@cit.edu.au

Centres

Central Support Centre

Facilities

Educational Media Support Officer

Technical Officer Level 4 \$66,198 - \$76,043, Canberra (PN: 56106)

Gazetted: 30 June 2011

Closing Date: 14 July 2011

Manage the Institutes daily operational activities in relation to the provision of audio visual services. Provide reports and advice to senior Institute staff on all aspects of audio visual technologies as required. Undertake complex installation, testing, operation, modification and maintenance tasks for new educational media and CCTV equipment, and liaise with outside organisations for specialist repairs. Participate in inter-group meetings where required, to help develop Institute wide policies and procedures for educational media equipment and services and supervise and train junior staff and supervise contractors.

Eligibility/Other Requirements: Relevant Trade Certificate, Diploma or Certificate/s from a recognised Tertiary Institution in a discipline relevant to the duties of the position. A current drivers licence and First Aid Certificate are desirable.

Contact Officer: Ivan Radic (02) 6207 3521 ivan.radic@cit.edu.au

Centres

Student Services Hub

Logistics Coordinator

Administrative Services Officer Class 5 \$61,295 - \$64,994, Canberra (PN: 54314)

Gazetted: 01 July 2011

Closing Date: 15 July 2011

The Student Services Hub is seeking an experienced officer who is able to assist in the management, implementation, troubleshooting and continual improvement of technical systems and administrative procedures including documentation and training coordination management.

Eligibility/Other Requirements: The successful applicant will need high level customer service and communication skills and be able to exercise good judgement.

Contact Officer: Adam Pitt (02) 6207 4200 adam.pitt@cit.edu.au

Information, Careers and Recognition Team

Student Services Hub

Supervisor

Administrative Services Officer Class 5 \$61,295 - \$64,994, Canberra (PN: 17173)

Gazetted: 01 July 2011

Closing Date: 15 July 2011

The Student Services Hub is seeking an experienced officer who is able to lead the Information team in providing accurate, up-to-date information to CIT clients. The successful applicant will have experience in leading a small team and a demonstrated ability to provide high level customer service, exercise good judgement and have sound computing skills.

Eligibility/Other Requirements: Knowledge of Vocational Education and the role of a Registered Training Organisation.

Experience in using a Client Management System is also desirable.

Contact Officer: Barbara McCormack (02) 6207 3560 barbara.mccormack@cit.edu.au

Centres

Student Services Hub

Awards and Graduation Team

Team Leader

Administrative Services Officer Class 5 \$61,295 - \$64,994, Canberra (PN: 55586)

Gazetted: 01 July 2011

Closing Date: 15 July 2011

The Student Services Hub is seeking an experienced officer who is able to lead, supervise and train staff in the Awards and Graduation team, provide coordination of team tasks, manage competing priorities, respond to complex enquiries and have experience using an information management system. The successful applicant will have high level customer service and communication skills and be able to exercise good judgement.

Eligibility/Other Requirements: Certificate IV in Business Administration, Certificate IV Frontline Management (or equivalent) preferred.

Contact Officer: Sarah Bryan (02) 6207 4112 sarah.bryan@cit.edu.au

CIT Chief Executive Team

Operations

CIT Online Project Officer

Teacher Band 1 \$58,254-\$78,380, Canberra (PN: 51215)

Gazetted: 01 July 2011

Closing Date: 19 July 2011

Assist to efficiently and effectively manage, administer, co-ordinate, record and report on the activities of the CIT Online Enrolment Project in accordance with Institute policy.

Eligibility/Other Requirements: Mandatory requirements - Appropriate tertiary qualifications. Possess, or eligible to obtain a Diploma in Education from an Australian University or equivalent. At least five years of relevant vocational/ industrial professional experience, OR possess such other qualifications and/or experience acceptable for the position.

Note: This is a part-time temporary position at 0.5 of a full load, 18:23 hours per week available until 30 March 2012.

There is a qualification barrier at the sixth incremental point of the Teacher Band 1 salary scale. A diploma of Adult Education (or equivalent) and appropriate professional development is required for any teacher to be paid higher than the 6th salary point.

Contact Officer: Lucy Marchant (02) 6207 4956 lucy.marchant@cit.edu.au

Centres

Student Services Hub

Client Service Officer

Administrative Services Officer Class 2/3 \$43,289 - \$53,214, Canberra (PN: 54991, several)

Gazetted: 30 June 2011

Closing Date: 14 July 2011

Attend to routine and complex enquiries from internal and external clients. Enter data into and maintain and interrogate management systems. Provide administrative support for program delivery, awards and maintenance of academic records, recognition of prior learning, shopfront and provision of information to student. Support whole of Institute functions such as enrolment, graduation, Open Day, careers and other areas related to the Institute Centres.

Contact Officer: Steve Lord (02) 6207 3710 steve.lord@cit.act.edu.au

Chief Minister and Cabinet

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Policy

Cabinet and Intergovernmental Relations

Cabinet Secretariat

Cabinet Coordinator

Senior Officer Grade C \$83,816 - \$90,372, Canberra (PN: 42180)

Gazetted: 04 July 2011

Closing Date: 19 July 2011

The Cabinet Secretariat Coordinator proactively manages the day to day business of the Cabinet Secretariat in order to service Ministers in a timely manner with papers that are of a consistently high standard. The successful candidate will have highly developed oral and written communication skills, excellent time management and organisation abilities with a strong analytic focus and a commitment to collegiality and quality work.

Eligibility/Other Requirements: May need to undergo a national security clearance.

Contact Officer: Jay Caldwell (02) 6207 5989 jay.caldwell@act.gov.au

Communications and Culture

Centenary of Canberra

Digital Marketing Coordinator

Administrative Services Officer Class 5 \$61,295 - \$64,994, Canberra (PN: 24482)

Gazetted: 30 June 2011

Closing Date: 19 July 2011

An exciting and challenging opportunity to contribute to the year of memorable celebrations to mark this special anniversary not only for Canberrans but for all Australians. The Centenary of Canberra will create lasting legacies in many forms, to take our city confidently into the next century. The primary objective of the Marketing Coordinator-Digital position is to research, coordinate, produce and publish content for the Centenary of Canberra website and all relevant digital marketing channels including social media. This includes a key role in ensuring that day to day publishing activities proceed successfully and efficiently. The position has a diverse marketing coordination role as part of the small marketing and communications team. An organised person with well developed problem solving and interpersonal skills will be an important contributor within a flexible collaborative team environment.

Note: This is a temporary position available asap until 20 December 2013.

Contact Officer: Bill Nehmy (02) 6205 4487 bill.nehmy@act.gov.au

Cultural Facilities Corporation

ACT Museums and Galleries

Visitor Services, Education and Community Programs

Education and Community Programs Officer (Historic Places)

Professional Officer Class 1 \$53,214 - \$64,994, Canberra (PN: 8507)

Gazetted: 01 July 2011

Closing Date: 15 July 2011

ACT Museums & Galleries comprises four sites - Canberra Museum & Gallery (CMAG), Lanyon Homestead, Calthorpes' House and Mugga-Mugga Cottage. The Visitor Services, Education and Community Programs team is responsible for delivering programs and services to a range of audiences across these sites. ACT Museums & Galleries is seeking an Education and Community Programs Officer to work as part of this team delivering social history education programs, and assisting with the planning and delivery of community programs, at the three Historic Places sites. The successful applicant will have demonstrated experience in providing learning experiences to a range of school groups and experience in the delivery of community programs within a museum and/or gallery context. A demonstrated ability to manage competing tasks and work to deadlines is essential.

Eligibility/Other Requirements: Qualifications in Teaching are essential; a degree or diploma specialising in Australian History or Australian Cultural Studies is desirable. A current ACT Driver's Licence is essential.

Note: Applications must address the selection criteria. This is a temporary vacancy available for a period of 6 months with the possibility of a 12 month extension.

Contact Officer: Kate Gardiner (02) 6207 9943 kate.gardiner@act.gov.au Applications can be forwarded to: Trudy Collins, HR Adviser, PO Box 939 Civic Square, ACT 2608 or email trudy.collins@act.gov.au

Economic Development

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Tourism, Events and Sport

Sport and Recreation Services

ACT Academy of Sport

Head Strength and Conditioning Coach

Professional Officer Class 2 \$66,198 - \$76,043, Canberra (PN: 15089)

Gazetted: 06 July 2011

Closing Date: 20 July 2011

Some of the duties of this position include: managing the overall provision of strength and conditioning services to ACTAS squads and athletes; work in consultation with the Sports Medical Coordinator, coaches and other service providers for the management and rehabilitation of injured athletes; and manage the ACTAS strength and conditioning facility and resources to maintain relevant National Sports Science Quality Assurance (NSSQA) accreditation standards.

Contact Officer: Phil Moreland (02) 6207 4406 phil.moreland@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Education and Training

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

School Improvement

Aboriginal and Torres Strait Islander Education and Student Support

Student Wellbeing and Behaviour Support

Re-engaging Youth Coordinator

Administrative Services Officer Class 6 \$66,198 - \$76,043, Canberra (PN: 24519)

Gazetted: 06 July 2011

Closing Date: 28 July 2011

The Education and Training Directorate chairs and provides secretariat support for the Re-engaging Youth Leadership Group. The group is comprised of organisations and individuals who support, or who are working with young people who are disengaged from education. The successful applicant will be required to support the work of the Re-engaging Youth Leadership Group and to support the establishment and ongoing support of Re-engaging Youth Network Boards in each network across Canberra.

Eligibility/Other Requirements: A current driver's licence.

Note: This position is temporary for a period of six months with a possibility of extension.

Contact Officer: David Bromhead (02) 6205 57170 david.bromhead@act.gov.au

School Improvement

Tuggeranong Network

Richardson Primary School

Learning Support Assistant (LSA)

School Assistant 2 \$36,810 - \$40,820, Canberra (PN: 01328)

Gazetted: 06 July 2011

Closing Date: 28 July 2011

Richardson Primary is seeking a highly motivated person to work as part of a collaborative team to provide high-level personal and educational support to students with special needs and moderate disabilities. The successful applicant may be responsible for the physical well being of a student or groups of students.

Eligibility/Other Requirements: First Aid qualification and Certificate III in Disability Study, or willingness to undertake appropriate training is desirable.

Contact Officer: Daria Martins (02) 6205 8200 daria.martins@ed.act.edu.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Health

Selection documentation for the following positions may be downloaded from

<http://www.health.act.gov.au/employment>.

Apply online at <http://www.health.act.gov.au/employment>

Deputy Chief Executive The Canberra Hospital and Health Service

Capital Region Cancer Service

Cancer Stream Administration

Director of Nursing

Registered Nurse Level 5.5 \$129,358, Canberra (PN: 29502)

Gazetted: 07 July 2011

Closing Date: 14 July 2011

The Capital Region Cancer Service (CRCS) has an exciting opportunity for a highly experienced nurse leader to fill the role of Director of Nursing on a temporary basis until May 2013. The successful candidate will enjoy working as part of a flexible and dynamic team and will apply their strong communication, organisational and leadership abilities to ensure the delivery of high quality patient care.

Eligibility/Other Requirements: Registered or eligible for registration as a Nurse and/or Midwife with the Australian Health Practitioner's Regulation Agency.

Note: This is a temporary position until May 2013.

Contact Officer: Narelle Ford (02) 6244 2738

Office of the Chief Executive

Population Health

Health Promotion

Senior Manager

Senior Officer Grade B \$99,033 - \$111,485, Canberra (PN: 24462)

Gazetted: 07 July 2011

Closing Date: 14 July 2011

We are seeking a skilled and motivated officer to assist the Director of the Health Promotion Branch to provide strategic leadership in furthering the development and implementation of key health promotion programs and strategic frameworks. Liaison and negotiation with other government agencies, non government organisations and key stakeholders is also an expectation of this position. The successful applicant will have strong leadership skills; high level communication skills in consultation and establishing effective partnerships, together with experience in policy analysis and development and the capacity to operationalise agreed policy directions to achieve outcomes.

Note: This is a temporary position for 12 months with the possibility of extension. Part-time applicants will be considered. Selection may be based on application and referee reports only.

Contact Officer: Yvonne Poels (02) 6207 4439 yvonne.poels@act.gov.au

**Deputy Chief Executive Canberra Hospital and Health Service
Capital Region Cancer Service
Radiation Oncology
Clinical Trials Coordinator
Registered Nurse Level 3.1 \$83,861-\$87,312, Canberra (PN: 24499)**

Gazetted: 07 July 2011

Closing Date: 21 July 2011

The Capital Region Cancer Streams Department of Radiation Oncology at The Canberra Hospital is looking for a suitably qualified motivated Clinical Trials Coordinator to become involved in the establishment of a Radiation Oncology Clinical Trials Clinical Trial Section to enable participation in Trans-Tasman Radiation Oncology Group (TROG) studies. The Department has recently undergone significant capital expansion along with growth within Cancer Services. In addition, construction is underway of an integrated cancer centre providing further opportunities and interaction for local and international clinical trials.

Note: This is temporary position available for 12 months commencing asap.

Eligibility/Other Requirements: Registered or eligible for registration with the Nurse's Board of Australia. Qualifications and experience in clinical trial data management within a medical research environment will be an advantage. Preference for applicants with Trans-Tasman Radiation Oncology Group/Radiation Oncology Clinical trials experience.

Contact Officer: Dr Amy Shorthouse (02) 6244 2241

**Deputy Chief Executive, Strategy and Corporate
Policy and Government Relations
Aboriginal and Torres Strait Islander Health Staff
Policy Officer**

Senior Officer Grade C \$83,816 - \$90,372, Canberra (PN: 23017)

Gazetted: 07 July 2011

Closing Date: 14 July 2011

An opportunity is available for an appropriately skilled officer to work in a highly motivated team responsible for Aboriginal and Torres Strait Islander health policy. Aboriginal and Torres Strait Islander peoples are encouraged to apply.

Note: This is a temporary position available until the end of June 2012.

Contact Officer: Josephine Smith (02) 6207 9172 josephine.smith@act.gov.au

**Deputy Chief Executive, The Canberra Hospital and Health Services
Mental Health, Justice Health, Alcohol and Drug Services
Mental Health Service and Sector Development
Neuropsychologist
Health Professional Level 4 \$83,816 - \$90,372, Canberra (PN: 25829)**

Gazetted: 07 July 2011

Closing Date: 21 July 2011

Mental Health is a contemporary, evidence based service providing high quality mental health care that is guided by principles of Recovery. The service aims to provide collaborative care involving the consumer, their carers and other key services. As Neuropsychologist you will be responsible for providing neuropsychology assessment and intervention for consumers of the Division across a range of mental health services, including child and adolescent, adult, forensic and other specialty services. You will also be responsible to provide clinical supervision and training to psychologists within the Division and to report to the Divisional Executive on key performance indicators.

Eligibility/Other Requirements: Registered with Psychologists Board of Australia and eligibility for membership with the Australian Psychological Society. Master's Degree in Clinical Neuropsychology, Clinical Psychology or Neuropsychology. Current driver's licence.

Contact Officer: Herb Krueger (02) 6205 1062

**Office of the Chief Executive
Financial Management Branch
Financial Operations Support
Client Manager
Senior Officer Grade C \$83,816 - \$90,372, Canberra (PN: 01861)**

Gazetted: 07 July 2011

Closing Date: 14 July 2011

The Client Manager provides a range of services such as business management, budget preparation, reporting, analysis and financial support to different areas across Health. The Client Manager will function within a wider team that includes technical specialists and higher-level business analysts to ensure that business management aspects of the clients are catered for. Staff working within these teams will be responsive to the needs of clients, flexible in meeting changing

priorities and adaptable in working with a variety of assigned areas. This position provides direct support to client areas in addition to supporting project teams as required.

Eligibility/Other Requirements: Possession of or progress towards tertiary qualifications in management, accounting (particularly cost accounting) or a related discipline would be an advantage.

Contact Officer: Sam Morgan (02) 6205 5149

**Deputy Chief Executive Strategy and Corporate
Deputy Chief Executive
Administrative Officer
Administrative Services Officer Class 4 \$54,956 - \$59,668, Canberra (PN: 29748)**

Gazetted: 07 July 2011

Closing Date: 14 July 2011

The Performance and Innovation Branch in the Health Directorate is seeking a suitably qualified officer to join the Elective Surgery Access Team. This position will assist the Elective Surgery Access Manager in providing a service to consumers requiring access to elective surgery at the Canberra and Calvary Public hospitals. The successful applicant will possess experience in data entry and have well developed communication skills, particularly in liaising with patients waiting for surgery on the elective surgery waiting list. The position will involve working and travelling between both public hospitals in the ACT.

Contact Officer: Elaine Men (02) 6205 1157

**Deputy Chief Executive The Canberra Hospital and Health Service
Medicine
Medical Services
Registered Nurse
Registered Nurse Level 1 \$51,872-\$70,092, Canberra (PN: 24517, several)**

Gazetted: 07 July 2011

Closing Date:

Do you want to work in a challenging and rewarding clinical environment? If the answer is yes, then an excellent opportunity exists for Level 1 Registered Nurses for employment in the Division of Medicine at The Canberra Hospital. The Division of Medicine consists of a Coronary Care Unit and Cardiac Catheter Lab; Respiratory, Cardiac, Rheumatology and Endocrine ward; Neurology and Infectious Diseases ward incorporating a four bed Acute Stroke Unit; Renal ward and Haemodialysis. There may also be positions available within our clinic areas.

The Division of Medicine offers:

- Ongoing training and education through the Staff Development Unit (SDU),
- Clinical Development Nurse (CDN) support,
- A dedicated and experienced multi disciplinary team,
- Rotating rosters.

We are looking for experienced Registered Nurses with excellent communication and interpersonal skills for a number of part-time and full-time positions.

Eligibility/Other Requirements: Registered or is eligible for registration as a Registered Nurse with the Australian Health Practitioner Regulation Agency.

Contact Officer: Julie O'Rourke (02) 6244 2657

**Office of the Chief Executive
Quality and Safety
Patient Safety and Quality
Data Entry Assistant Officer
Administrative Services Officer Class 3 \$49,306 - \$53,214, Canberra (PN: 22748)**

Gazetted: 07 July 2011

Closing Date: 14 July 2011

The ACT Health Quality and Safety Unit (QSU) provide an organisational-wide approach to patient safety and quality issues, activities and initiatives. Our role is to assist ACT Health staff by measuring and advancing clinical practice. The Operational Support Section of QSU is seeking a highly motivated, engaging person to be responsible for data entry into electronic systems and general filing duties. The successful applicant will work under direction of Team Leaders. The position will also involve general administrative support to the unit.

Eligibility/Other Requirements: Demonstrated interpersonal and communication skill as well as an established ability in the use of Microsoft Office Suite.

Contact Officer: Narelle Aldridge (02) 6205 5029 narelle.aldridge@act.gov.au

**Deputy Chief Executive The Canberra Hospital and Health Service
Rehabilitation, Aged and Community Care
Rehabilitation
Technical Officer
Technical Officer Level 1 \$44,764 - \$47,026, Canberra (PN: 22883)**

Gazetted: 07 July 2011

Closing Date: 14 July 2011

The services provided by the Exercise Physiology Department include individualised gym and hydrotherapy programs and group education programs. The Exercise Physiology Department also supports the Outpatient Cardiac Rehabilitation Program and the exercise component of the Pulmonary Rehabilitation Program. We are seeking a reliable and enthusiastic Technical Officer to support the Health Professionals in the department.

Eligibility/Other Requirements: Previous administrative experience and experience working with patients in a rehabilitation setting is highly desirable.

Note: This position is part-time 9am–2pm Monday to Thursday.

Contact Officer: Sarah Howard (02) 6244 3616 sarah.howard@act.gov.au

Justice and Community Safety

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Public Trustee for the ACT

Senior Trust Officer

Trust Officer Level 2 \$65,551 - \$80,060, Canberra (PN: 17062)

Gazetted: 06 July 2011

Closing Date: 13 July 2011

The Public Trustee is looking for a person who, as part of the Estate and Trust Unit, has the necessary experience and demonstrated ability to administer complex deceased estates and prepare and arrange execution of wills and Powers of Attorney. Communicating with external clients is a key part of the role, well-developed communication skills must be clearly demonstrated in your career to date.

Eligibility/Other Requirements: Demonstrated experience in a similar position is essential, together with ACT driver's licence and computer literacy applications are considered essential. Completion or partial completion of legal studies, accounting or other recognised relevant trustee industry qualification is desirable.

Note: Face to face interviews may not be conducted, applicants should include two referee reports with their application.

The occupant may be required to rotate throughout other positions at the same classification within Public Trustee for the ACT.

Contact Officer: Sue La Peyre (02) 6207 9800 susan.lapeyre@act.gov.au

Public Trustee for the ACT

Trust Assistant

Administrative Services Officer Class 3 \$49,306 - \$53,214, Canberra (PN: 42516, several)

Gazetted: 06 July 2011

Closing Date: 13 July 2011

The Public Trustee is looking for an officer to perform a variety of administrative support tasks including, but not limited to: Receive and attend to telephone and counter enquiries; collect, register and distribute incoming/outgoing mail; attend to daily banking and document lodgements/collections; provide general information to the public; account payments and receipts; data base entries; register Wills; maintain statistics; manage records; record death and statutory notices from daily newspapers; prepare basic correspondence and examination of accounts for external management matters. Assist trust officers with the administration of Powers of Attorney and management orders of the ACT Civil and Administrative Tribunal (ACAT), *Trusts and estates and Confiscation of Criminal Assets Act 2003* and other duties as required.

Eligibility/Other Requirements: Ability to use Microsoft Office Suite and MYOB would be an advantage. A current driver's licence.

Note: As face to face interviews may not be conducted, it is in the interest of applicants to include two referee reports with their applications.

Contact Officer: Stephen Kellett (02) 6207 9800 stephen.kellett@act.gov.au

Territory and Municipal Services

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Parks and City Services

Parks and City Services Executive

Business Services

Business Manager

Senior Officer Grade A \$115,016, Canberra (PN: 24415)

Gazetted: 01 July 2011

Closing Date: 15 July 2011

The Parks and Conservation Service, City Services and Libraries make up the Parks and City Services Business Group. It regulates environmental activities using compliance and licensing frameworks that help protect and preserve our natural and cultural values. It is also responsible for biosecurity, managing Canberra's extensive parks, nature reserves and open places, domestic animal services and public libraries. The Executive Unit is responsible for the management of the Business Group and provides a liaison between the businesses of the Directorate, other areas of the Directorate, the Minister's Office, the community and other ACT Government Directorates. The Business Manager is responsible for a team of staff providing services to the Executive Director and the Business group. The position reports directly to the Executive Director, Parks and City Services and has an overarching strategic and coordination role across the Business Group. The major activities required to be undertaken under limited direction are to ensure the business management aspects of the Business Group meet business needs and corporate governance guidelines, including structure and reports; Financial; Human Resources; Governance; Strategic Planning; administration; interpersonal and personal

attributes. The Business Manager also represents the Division at appropriate forums across ACT Government, community organisations and members of the public.

Eligibility/Other Requirements: Appropriate tertiary qualifications in urban and conservation management. Appropriate experience in business administration and financial management is desirable.

Contact Officer: Fay Steward (02) 6207 6399 fay.steward@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Parks and City Services

Libraries ACT

Public Libraries

Executive Support Officer

Administrative Services Officer Class 5 \$61,295 - \$64,994, Canberra (PN: 14331)

Gazetted: 30 June 2011

Closing Date: 19 July 2011

Libraries ACT is looking for a dynamic, enthusiastic and customer focussed person for a role in the administration area of Libraries ACT. If you have what it takes to meet challenges, this is the job for you.

Eligibility/Other Requirements: Understanding of relevant ACT Public Service guidelines, legislation, and functions (particularly relating to records management and OHS), or the ability to acquire these skills.

Contact Officer: Vanessa Little (02) 6207 5721 vanessa.little@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Parks and City Services

Libraries ACT

Public Libraries

Marketing Coordinator

Professional Officer Class 1 \$46,164 - \$64,764, Canberra (PN: 22106)

Gazetted: 30 June 2011

Closing Date: 19 July 2011

Do you have a Passion beyond books! Are you a marketer who is enthusiastic, demonstrates innovation, has a strong customer focus and relishes a busy and changing environment. Are you willing to try new things? We are looking for someone with a marketing background who wants to help create lifelong learners, deliver and support literacy programs, facilitate information-sharing with the community by promoting Libraries ACT and its services.

Eligibility/Other Requirements: Recognised university qualifications in a marketing discipline.

Note: ACTLIS provides a service 7 days a week and requires staff to provide services based on this principle e.g. ability and willingness to work weekday and weekend shifts.

Contact Officer: Judy Franklin (02) 6207 5721 judy.franklin@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Parks and City Services

ACT Library and Information Service

Public Libraries

Customer Service Officer

Administrative Services Officer Class 2 \$43,289 - \$48,003, Canberra (PN: 46089, several)

Gazetted: 30 June 2011

Closing Date: 19 July 2011

Do you have a Passion beyond books? Are you enthusiastic, demonstrate innovation, have a strong customer focus and relish a busy and changing environment. Are you willing to try new things? Libraries ACT is looking for people who are enthusiastic and dynamic change champions.

Eligibility/Other Requirements: Recognised qualifications in Library and Information studies or a related discipline (as defined by the Australian Library and Information Association) or relevant work experience in customer service is highly desirable.

Note: ACT Libraries and Information Services provide a service 7 days a week and requires staff to provide services based on this principal e.g. the ability and willingness to work weekday and weekend shifts.

Contact Officer: Judy Franklin (02) 6207 5721 judy.franklin@act.gov.au

Parks and City Services

City Maintenance

Place Management

Operations Support Officer

General Service Officer Level 5/6 \$42,612 - \$47,092, Canberra (PN: 13185, several)

Gazetted: 06 July 2011

Closing Date: 26 July 2011

Place Management is a Branch within the Parks and City Services Division and is responsible for the management of Canberra's parks and the public domain, including lakes and ponds, urban open space and city places. The successful applicant will provide administrative support to the depot and work in a team undertaking a range of horticultural, cleaning and maintenance activities.

Eligibility/Other Requirements: Current driver's licence, preferably light rigid class. Ability to undertake the physical requirements of the tasks listed in the Duty Statement.

Note: This is a temporary vacancy available to June 2012.

Contact Officer: Ky Van Deyk (02) 6205 0311 ky.vandeyk@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

APPOINTMENTS

Calvary Health Care ACT (Public)

Health Professional Level 2 \$50,796 - \$70,459

Anthony Lamproglou, Section 68(1), 23 June 2011

Information Technology Officer Class 1 \$53,214 - \$60,844

Mashour Al-Sweiti, Section 68(1), 18 July 2011

Community Services

Administrative Services Officer Class 5 \$61,295 - \$64,994

Adam Fahey 827-35990, Section 68(1), 27 June 2011

Administrative Services Officer Class 2 \$43,289 - \$48,003

Guen Marshall 827-29208, Section 68(1), 7 July 2011

Health Professional Level 2 \$50,796 - \$70,459

Jaimi McAlister 825-48159, Section 68(1), 28 June 2011

Health Professional Level 2 \$50,796 - \$70,459

Yadira Miatke 827-26744, Section 68(1), 28 June 2011

Economic Development

Administrative Services Officer Class 3 \$49,306 - \$53,214

Jennifer Simpson 827-36002, Section 68(1), 28 June 2011

Health

Registered Nurse Level 1 \$51,872-\$70,092

Sharon Dvorski 827-43552, Section 68(1), 4 July 2011

Registered Nurse Level 1 \$51,872-\$70,092

Rebecca Johannessen 827-40677, Section 68(1), 23 June 2011

Health Professional Level 2 \$50,796 - \$70,459

Adut Atem 827-40386, Section 68(1), 6 June 2011

Registered Nurse Level 1 \$51,872-\$70,092

Rincymol Benoy 821-58548, Section 68(1), 22 June 2011

Registered Nurse Level 1 \$51,872-\$70,092

Don Bernal 824-31970, Section 68(1), 27 June 2011

Health Professional Level 5 \$99,033 - \$111,485

Vivien Bevan 829-68495, Section 68(1), 24 June 2011

Registered Nurse Level 1 \$51,872-\$70,092

Sophie Goodrick 820-72162, Section 68(1), 23 June 2011

Registered Nurse Level 1 \$51,872-\$70,092

Tegan Griffiths 816-79712, Section 68(1), 2 May 2011

Health Professional Level 2 \$50,796 - \$70,459

Amy Krause 830-80586, Section 68(1), 7 July 2011

Registered Nurse Level 1 \$51,872-\$70,092

Anna Magpili 821-58628, Section 68(1), 2 June 2011

Registered Nurse Level 1 \$51,872-\$70,092

Louise McArthur 827-43149, Section 68(1), 4 July 2011

Registered Nurse Level 2 \$72,960-\$77,472

Hope McCudden 825-48730, Section 68(1), 1 July 2011

Administrative Services Officer Class 2 \$43,289 - \$48,003

Judith Mulder 827-43632, Section 68(1), 29 June 2011

Registered Nurse Level 1 \$51,872-\$70,092

Gil Park 827-43615, Section 68(1), 4 July 2011

Health Professional Level 2 \$50,796 - \$70,459

Juliette Tonz 828-67264, Section 68(1), 7 July 2011

Administrative Services Officer Class 3 \$49,306 - \$53,214

Ruzica Varga 827-42808, Section 68(1), 7 July 2011

Justice and Community Safety

Prosecutor Grade 1 (Lower) \$54,187 - \$61,697

Benjamin Allison 827-12158, Section 68(1), 4 July 2011

Administrative Services Officer Class 4 \$54,956 - \$59,668

Kate Michelle Blandon 827-37865, Section 68(1), 30 June 2011

Prosecutor Grade 1 (Lower) \$54,187 - \$61,697

Keegan Lee 827-29224, Section 68(1), 6 July 2011

Prosecutor Grade 1 (Lower) \$54,187 - \$61,697

Sarah McFarland 827-32693, Section 68(1), 4 July 2011

Prosecutor Grade 1 (Lower) \$54,187 - \$61,697

Colin Townes 827-32052, Section 68(1), 4 July 2011

Territory and Municipal Services

General Service Officer Level 5/6 \$42,612 - \$47,092

Matthew Curtis 827-41688, Section 68(1), 1 July 2011

Administrative Services Officer Class 3 \$49,306 - \$53,214

Nicholas Green 827-43579, Section 68(1), 7 July 2011

Technical Officer Level 2 \$48,615 - \$55,954

Md Kamrul Hasan 827-43878, Section 68(1), 11 July 2011

Administrative Services Officer Class 4 \$54,956 - \$59,668

Reneta Jones 827-43245, Section 68(1), 30 June 2011

Administrative Services Officer Class 3 \$49,306 - \$53,214

Andrew Dean Sinfield 817-44764, Section 68(1), 30 June 2011

General Service Officer Level 3/4 \$38,248 - \$41,947

Ivan Stace 827-32140, Section 68(1), 1 July 2011

Treasury

Senior Officer (Technical) Grade C \$83,816 - \$90,372

Ameeta Kanchan Rekha 827-43368, Section 68(1), 4 July 2011

TRANSFERS

Health

Sandra Williams: 795-53213

From: Registered Nurse Level 2 \$72,960-\$77,472
Health
To: Registered Nurse Level 2 \$72,960-\$77,472
Health, Canberra (PN. 14268) (Gazetted 23 March 2011)

Justice and Community Safety

Meredyth Pettit: 813-03299

From: Legal 1 \$50,797 - \$104,152
Justice and Community Safety
To: Administrative Services Officer Class 5 \$61,295 - \$64,994
Justice and Community Safety, Canberra (PN. 23601) (Gazetted 11 May 2011)

PROMOTIONS

Calvary Health Care ACT (Public)

Allied Health

Physiotherapy

Brett McRitchie

Health Professional Level 3 \$72,543 - \$76,543
ACT Health
Health Professional Level 4 \$83,816 - \$90,372
Calvary Health Care ACT, PN 8294, 5 May 2011

Nursing

Emergency Department

Matthew Rodway

Registered Nurse Level 1 \$51,872 - \$70,092
Calvary Health Care ACT
Registered Nurse Level 2 \$72,960 - \$77,472, PN 8728, April 2011

Nursing

Emergency Department

Sarah Gingell

Registered Nurse Level 1 \$51,872 - \$70,092
Calvary Health Care ACT
Registered Nurse Level 2 \$72,960 - \$77,472, PN 7192, April 2011

Community Services

Housing and Community Services

Housing ACT

Tenancy Operations

Alexandra Mary Groves: 813-03344

From: Administrative Services Officer Class 6 \$66,198 - \$76,043
Community Services
To: †Senior Officer Grade C \$83,816 - \$90,372
Community Services, Canberra (PN. 23229) (Gazetted 25 March 2011)
Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Office for Children, Youth and Family Support

Youth Directorate

Bimberri Youth Justice Centre

Darren O'Keefe: 821-22780

From: Administrative Services Officer Class 3 \$49,306 - \$53,214
Community Services
To: Administrative Services Officer Class 5 \$61,295 - \$64,994
Community Services, Canberra (PN. 19581) (Gazetted 21 December 2010)

Office for Children, Youth and Family Support

Youth Directorate

Bimberri Youth Justice Centre

Salesi Tuli: 747-87459

From: Administrative Services Officer Class 4 \$54,956 - \$59,668
Community Services
To: Administrative Services Officer Class 5 \$61,295 - \$64,994
Community Services, Canberra (PN. P22932) (Gazetted 21 December 2010)

Education and Training

Corporate Services

Human Resources

Health and Wellbeing

Sheryl Girdler: 760-81062

From: Administrative Services Officer Class 5 \$61,295 - \$64,994
Canberra Institute of Technology
To: Administrative Services Officer Class 6 \$66,198 - \$76,043
Department of Education and Training, Canberra (PN. 01822) (Gazetted 4 May 2011)

School Improvement

Tuggeranong Network

Namadgi School

Emily O'Connor: 755-72337

From: Classroom Teacher \$51,178 - \$78,837
Education and Training
To: †School Leader C \$91,769
Education and Training, Canberra (PN. 23242) (Gazetted 7 July 2011)
Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Environment and Sustainable Development

Construction Services

Utilities and Land Regulation

Maxwell Scott Rafferty: 796-73549

From: Administrative Services Officer Class 4 \$54,956 - \$59,668
Environment and Sustainable Development
To: Administrative Services Officer Class 6 \$66,198 - \$76,043
Environment and Sustainable Development, Canberra (PN. 24495) (Gazetted 29 September 2010)

Health

Deputy Chief Executive The Canberra Hospital and Health Service

Rehabilitation, Aged and Community Care

Aged Care and Rehabilitation Administration

Tarryn Albrecht: 820-78679

From: Administrative Services Officer Class 4 \$54,956 - \$59,668
Health
To: Administrative Services Officer Class 6 \$66,198 - \$76,043
Health, Canberra (PN. 23671) (Gazetted 12 May 2011)

Deputy Chief Executive The Canberra Hospital and Health Service

Medicine

Ambulatory Services

Timothy Bool: 821-21833

From: Enrolled Nurse Level 1 \$46,825 - \$50,191
Health
To: Enrolled Nurse Level 2 \$51,032
Health, Canberra (PN. 13608) (Gazetted 9 June 2011)

Deputy Chief Executive The Canberra Hospital and Health Services

Pathology

Pathology Administration

Natalie Goymer-Peak: 827-18672

From: Administrative Services Officer Class 3 \$49,306 - \$53,214
Health
To: Administrative Services Officer Class 4 \$54,956 - \$59,668
Health, Canberra (PN. 27171) (Gazetted 26 May 2011)

**Deputy Chief Executive The Canberra Hospital and Health Service
Critical Care and Diagnostics
Demand Management
Nicole Hunt: 827-21599**

From: Registered Nurse Level 1 \$51,872-\$70,092
Health
To: Registered Nurse Level 2 \$72,960-\$77,472
Health, Canberra (PN. 22909) (Gazetted 2 June 2011)

**Deputy Chief Executive The Canberra Hospital and Health Service
Critical Care and Diagnostics
Demand Management
Divya James: 827-26736**

From: Registered Nurse Level 1 \$51,872-\$70,092
Health
To: Registered Nurse Level 2 \$72,960-\$77,472
Health, Canberra (PN. 19493) (Gazetted 2 June 2011)

**Deputy Chief Executive The Canberra Hospital and Health Service
Critical Care and Diagnostics
Demand Management
Mwananagwa Mpasu: 771-93939**

From: Registered Nurse Level 1 \$51,872-\$70,092
Health
To: Registered Nurse Level 2 \$72,960-\$77,472
Health, Canberra (PN. 22910) (Gazetted 2 June 2011)

**Deputy Chief Executive Strategy and Corporate
Human Resource Management
Organisational Development
Inderjit Singh: 821-13681**

From: Administrative Services Officer Class 3 \$49,306 - \$53,214
Health
To: Administrative Services Officer Class 5 \$61,295 - \$64,994
Health, Canberra (PN. 27627) (Gazetted 12 May 2011)

**Deputy Chief Executive Strategy and Corporate
Human Resource Management
Human Resource Management Executive Unit
Grace Taverner: 795-50979**

From: Administrative Services Officer Class 5 \$61,295 - \$64,994
Health
To: Administrative Services Officer Class 6 \$66,198 - \$76,043
Health, Canberra (PN. 11195) (Gazetted 19 May 2011)

**Deputy Chief Executive The Canberra Hospital and Health Service
Mental Justice Alcohol and Drugs
Adult Community and Older Persons
Kathryn Matheson: 774-03797**

From: Administrative Services Officer Class 2 \$43,289 - \$48,003
Health
To: Health Professional Officer Level 2 \$50,796 - \$70,459
Health, Canberra (PN. 22128) (Gazetted 12 May 2011)

Justice and Community Safety

**Transport and Infrastructure
Transport Regulation
Transport Regulation and Planning
Beren Blamey: 793-07661**

From: Administrative Services Officer Class 4 \$54,956 - \$59,668
Justice and Community Safety
To: †Administrative Services Officer Class 5 \$61,295 - \$64,994
Justice and Community Safety, Canberra (PN. 46012) (Gazetted 11 May 2011)
Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

**Office of Regulatory Services
Compliance**

Fair Trading Inspectorate

Caroline Jane Alice Cogger: 783-12936

From: Administrative Services Officer Class 5 \$61,295 - \$64,994

Justice and Community Safety

To: Administrative Services Officer Class 6 \$66,198 - \$76,043

Justice and Community Safety, Canberra (PN. 42695) (Gazetted 11 February 2011)

Office of Regulatory Services

Compliance

Fair Trading Inspectorate

Benjamin Wye McMahon: 783-14050

From: Administrative Services Officer Class 4 \$54,956 - \$59,668

Justice and Community Safety

To: Administrative Services Officer Class 6 \$66,198 - \$76,043

Justice and Community Safety, Canberra (PN. 42703) (Gazetted 11 February 2011)

Territory and Municipal Services

Land Management and Planning

Parks and Conservation Service

Fire, Forests and Roads

Brent Peter Schwartzkoff: 799-86924

From: General Service Officer Level 3/4 \$38,248 - \$41,947

Territory and Municipal Services

To: †General Service Officer Level 5/6 \$42,612 - \$47,092

Territory and Municipal Services, Canberra (PN. 11669) (Gazetted 23 April 2011)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Treasury

Shared Services ICT

Operations

CIT-ICT

Michael Bennett: 820-99525

From: Information Technology Officer Class 1 \$53,214 - \$60,844

Treasury

To: Information Technology Officer Class 2 \$66,198 - \$76,043

Treasury, Canberra (PN. 05459) (Gazetted 12 August 2010)

RETIREMENTS AND DISMISSALS

Education and Training

Section 221 of the Public Sector Management Act 1994: Alicia Afflick, Classroom Teacher, 31 March 2011
Section 221 of the Public Sector Management Act 1994: Gaelle Guillermo-Tregoning, Classroom Teacher, 31 March 2011
Section 221 of the Public Sector Management Act 1994: Catherine Hagarty, Classroom Teacher, 31 March 2011
Section 221 of the Public Sector Management Act 1994: Catherine Martin, Classroom Teacher, 31 March 2011
Section 221 of the Public Sector Management Act 1994: Ewan Reid, Classroom Teacher, 31 March 2011
Section 221 of the Public Sector Management Act 1994: Julie Rey, Classroom Teacher, 31 March 2011
Section 221 of the Public Sector Management Act 1994: Lisa Simpson, Classroom Teacher, 31 March 2011
Section 221 of the Public Sector Management Act 1994: Renee Tapp, Classroom Teacher, 31 March 2011
Section 221 of the Public Sector Management Act 1994: Boris Teodorowych, Classroom Teacher, 31 March 2011
Section 221 of the Public Sector Management Act 1994: Amanda Tomasevic, Classroom Teacher, 31 March 2011
Section 221 of the Public Sector Management Act 1994: Catherine Vardot, Classroom Teacher, 31 March 2011
Section 221 of the Public Sector Management Act 1994: Christine Vousden, Classroom Teacher, 31 March 2011
Section 221 of the Public Sector Management Act 1994: Kelly Armstrong, Classroom Teacher, 19 April 2011
Section 221 of the Public Sector Management Act 1994: Karen Dean, Classroom Teacher, 19 April 2011
Section 221 of the Public Sector Management Act 1994: Michelle Taylor, Classroom Teacher, 01 May 2011

