



ACT Government Gazette

Gazetted Notices for the week beginning 31 March 2016

EXECUTIVE NOTICES

Justice and Community Safety

Contract Cessation

Andrew Taylor – Public Trustee (E377) – 31.03.2016

Contract Cessation

Note: The following Executive has been issued with a new contract as outlined below. This notification is in accordance with the provisions of section 81 of the Public Sector Management Act 1994.

Lana Junakovic – Executive Director, People and Workplace Strategy (E635) – 28.03.2016

Engagement

Lana Junakovic – General Manager, ACT Government Solicitor (E836) Section 72 of the Public Sector Management Act 1994

Bernadette Mitcherson – Executive Director, ACT Corrective Services (E232) Section 72 of the Public Sector Management Act 1994

Chief Minister, Treasury and Economic Development

Variation – Transfer

Craig Simmons – Director, Access Canberra (E346) Section 80A(1)(a) of the Public Sector Management Act 1994

Education

Contract Cessation

Note: The following Executive has been issued with a new contract as outlined below. This notification is in accordance with the provisions of section 81 of the Public Sector Management Act 1994.

Megan Brighton – Executive Director, Organisational Integrity (E717) – 31.03.2016

Engagement

Megan Brighton – Deputy Director-General (E716) Section 72 of the Public Sector Management Act 1994

VACANCIES

ACT Audit Office

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Financial Audit

Principal, Financial Audit

Audit Band 2 - Principal \$137,006 | From 7 April 2016 the salary for this vacancy will increase by 1.5%, Canberra (PN: 42803)

Gazetted: 05 April 2016

Closing Date: 19 April 2016

Details: The ACT Auditor-General is an independent Officer of the Legislative Assembly. The Audit Office supports the Auditor-General in carrying out the functions of the Audit Office, with a view to promoting public accountability in the public administration of the Australian Capital Territory. To achieve this, the Audit Office undertakes a range of activities, which include conducting financial statement and performance audits and considering public interest disclosures received under the Public Interest Disclosure Act 2012. The Audit Office provides interesting and challenging work and offers a range of flexible working conditions to balance each individual's circumstances with the needs of the organisation. The Audit Office supports staff by providing learning and development opportunities. The Audit Office is seeking a person with the highest level of personal integrity and excellent accounting, audit, information technology, investigatory, communication and interpersonal skills. The Principal is a leadership position in the Audit Office and the person should have a strong record in project management and demonstrated capacity to lead and manage audit teams consisting of auditors, contractors and consultants to complete a major portfolio of audits of financial statements. The Principal should also have an

awareness, understanding and commitment to the values of the Audit Office, diversity of culture in the workplace and workplace health and safety principles.

Eligibility/Other Requirements: Relevant tertiary professional Accounting, Audit and Information Technology qualifications are highly desirable. Completion of relevant professional post-graduate qualifications is also highly desirable. These include Accounting and Audit qualifications provided by CPA Australia and Institute of Chartered Accountants in Australia (CA) and/or the Certified Systems Information Auditor (CISA) qualification provided by ISACA (formerly known as the Information Systems Audit and Control Association). All applicants must be fluent in English. The position is a Designated Security Assessed Position/Position of Trust. The successful candidate will therefore need to have a Baseline security clearance and undergo a security clearance process, managed by the Australian Government Security Vetting Agency. If a security clearance is not able to be obtained, then employment will be terminated.

Note: The position is classified at the ACT Audit Office Band 2 level. New staff will be offered a salary of \$139,061, plus employer superannuation contributions and other conditions of service. Assessment of applicants for the role may include a review of written applications, psychometric and practical skills analysis, consideration of referee comments and one or more interviews. The Office anticipates conducting the assessment of applicants for the role in late April / early May 2016.

Contact Officer: Bernard Sheville (Director, Financial Audit) (02) 6207 0821 bernie.sheville@act.gov.au

Calvary Health Care ACT (Public)

Registered Nurse Level 2

Registered Nurse Level 2 \$84,394 - \$89,447, Canberra (PN: Various)

Gazetted: 06 April 2016

Closing Date: 15 April 2016

Full position details can be seen at Calvary Health Care (ACT)'s website: <https://calvary.mercury.com.au/> Contact Officer: Brad Smith bradley.smith@calvary-act.com.au

Chief Minister, Treasury and Economic Development

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Shared Services

Strategic Business and Programmes Branch

Project Management Office

Project Manager

Senior Officer Grade C \$96,073 - \$103,416 | From 7 April 2016 the salary for this vacancy will increase by 1.5%, Canberra (PN: 14421, several)

Gazetted: 31 March 2016

Closing Date: 18 April 2016

Details: The Project Management Office is currently seeking applications from suitably experienced persons to perform the role of Project Manager. The successful applicants will be responsible for a busy and diversely challenging role, assisting with the delivery of the ACT Governments ICT program.

Eligibility/Other Requirements: Relevant formal qualifications in a recognised Business Analysis or Project Management discipline or equivalent experience would be highly desirable.

Contact Officer: Craig Smith (02) 6205 2254 craigp.smith@act.gov.au

Asbestos Response Taskforce

Acquisition, Demolition and Sales

Demolition Program Manager

Senior Officer Grade C \$96,073 - \$103,416 | From 7 April 2016 the salary for this vacancy will increase by 1.5%, Canberra (PN: 35059)

Gazetted: 01 April 2016

Closing Date: 11 April 2016

Details: The Asbestos Response Taskforce is seeking expressions of interest for a dynamic, energetic, proactive Demolition Program Manager. The successful applicant will have proven experience in project management working in an evolving and dynamic workplace, reporting to the Director, Acquisition and Sales. The Manager will be responsible for managing the demolition program to support the effective delivery of the Loose Fill Asbestos Eradication Scheme. The Asbestos Response Taskforce promotes a workplace that actively seeks to include, welcome and value unique contributions of all people. We encourage people with a disability, people from an Aboriginal or Torres Strait Islander background, young people and people from culturally diverse backgrounds to apply for this position.

Eligibility/Other Requirements: Experience in project management and delivery.

Note: This is a temporary position available until 30 June 2020. Candidates must not have any direct conflict of interest relating to loose fill asbestos insulation in ACT homes. Applicants should provide a written Expression of Interest of no more than two pages, current Curriculum Vitae and contact details for two referees. Applicants should show evidence of their skills and experience with consideration for the Duty Statement and Selection Criteria, however, there is no requirement to address each criterion individually. Selection may be based on application and referee reports only. Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* will be required. For further information on Working with Vulnerable People registration refer to -

https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804

Contact Officer: Alf Moscaritolo (02) 6205 4758 alf.moscaritolo@act.gov.au

**Asbestos Response Taskforce
Acquisition, Demolition and Sales
Property and Land Manager**

Senior Officer Grade C \$96,073 - \$103,416 | From 7 April 2016 the salary for this vacancy will increase by 1.5%, Canberra (PN: 35058)

Gazetted: 01 April 2016

Closing Date: 18 April 2016

Details: The Asbestos Response Taskforce is seeking to fill a unique role of Property and Land Manager. This position will be responsible for managing the performance schedule of Assets (House/Land) in the custodianship of the Taskforce. A strong focus on asset management and customer service skills is required with demonstrated ability to negotiate and communicate. The Asbestos Response Taskforce promotes a workplace that actively seeks to include, welcome and value unique contributions of all people. We encourage people with a disability, people from an Aboriginal or Torres Strait Islander background, young people and people from culturally diverse backgrounds to apply for this position.

Eligibility/Other Requirements: Trade qualifications highly desirable.

Note: This position is a temporary position available until 30 June 2020. Candidates must not have any direct conflict of interest relating to loose fill asbestos insulation in ACT homes. Applicants should provide a written Expression of Interest of no more than two pages, current Curriculum Vitae and contact details for two referees. Applicants should show evidence of their skills and experience with consideration for the Duty Statement and Selection Criteria, however, there is no requirement to address each criterion individually. Selection may be based on application and referee reports only. Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* will be required. For further information on Working with Vulnerable People registration refer to -

https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804

Contact Officer: Justin Benn (02) 620 54740 justin.benn@act.gov.au

**Shared Services ICT
Strategic Business and Programmes
Program Management Office
Project Officer**

Administrative Services Officer Class 6 \$76,337 - \$87,366 | From 7 April 2016 the salary for this vacancy will increase by 1.5%, Canberra (PN: 17727)

Gazetted: 01 April 2016

Closing Date: 8 April 2016

Details: The Project Management Office is seeking expressions of interest from potential candidates to fill the role of Project Officer. The successful applicant will be responsible for a busy and diversely challenging role, assisting with the delivery of the ACT Government's ICT program.

Eligibility/Other Requirements: Relevant formal qualifications in a recognised Management or Project Management discipline or equivalent experience would be highly desirable.

Note: This is a temporary position available for a period of 12 months. Submissions should include a supporting statement of no more than two pages outlining experience and/or ability against the position description, contact details of at least two referees and a current curriculum vitae. Selection may be based on application and referee report only.

Contact Officer: Kristina Carroll (02) 620 70046 kristina.carroll@act.gov.au

**Asbestos Response Taskforce
Acquisition, Demolition and Sales
Project Officer**

Administrative Services Officer Class 6 \$76,337 - \$87,366 | From 7 April 2016 the salary for this vacancy will increase by 1.5%, Canberra (PN: 35068)

Gazetted: 04 April 2016

Closing Date: 11 April 2016

Details: Expressions of interest are invited to temporarily fill the position of Project Officer supporting the operation of the Acquisition, Demolition and Sales Team in the Asbestos Response Taskforce. The successful applicant will have proven experience in project management/administration, information management and procurement. The Asbestos Response Taskforce promotes a workplace that actively seeks to include, welcome and value unique contributions of all people. We encourage people with a disability, people from an Aboriginal or Torres Strait Islander background, young people and people from culturally diverse backgrounds to apply for this position.

Note: This is a temporary position available until 30 June 2018. Candidates must not have any direct conflict of interest relating to loose fill asbestos insulation in ACT homes. Applicants should provide a written Expression of Interest of no more than two pages, current Curriculum Vitae and contact details for two referees. Applicants should show evidence of their skills and experience with consideration for the Duty Statement and Selection Criteria, however, there is no requirement to address each criterion individually. Selection may be based on application and referee reports only. Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* will be required. For further information on Working with Vulnerable People registration refer to -

https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804

Contact Officer: Alf Moscaritolo (02) 6205 4758 alf.moscaritolo@act.gov.au

ACT Public Service Graduate Program

Graduate Administrative Assistant \$65,671 (as of 6/10/2016), Canberra (PN: GAA2017)

Gazetted: 1 April 2016

Closing Date: 03 May 2016

Details: The ACT Public Service (ACTPS) Graduate Program is a whole of government full-time program that runs for ten months. We offer our graduates the opportunity to be part of a unique jurisdiction with approximately 20,000 staff that combines state and municipal roles into one level of government. This unique environment means we can offer you a diverse range of career opportunities and on many occasions the chance to see the direct impact of work you do in the community. Our Program offers a combination of on the job and formal training that will utilise your existing skills and build new capabilities to equip you with the knowledge you require to be a high quality employee within the ACTPS.

The ACTPS Graduate Program offers successful applicants:

participation in three diverse workplace rotations across the Service;

a comprehensive learning and development program that provides you with the essential skills, knowledge and abilities that form the building blocks of a successful and long-lasting career in the public service; and

a competitive starting salary of \$65,671 with salary advancement upon successful completion of the Program.

The ACTPS is committed to building a culturally diverse workforce and an inclusive workplace. As part of this commitment we strongly encourage people from an Aboriginal or Torres Strait Islander background, or People

with Disability, to apply. Some of the positions within the 2017 Graduate Program are designated to be filled with people from an Aboriginal or Torres Strait Islander background and/or People with Disability. Applicants for the Inclusion stream may be required to provide proof of Aboriginal and Torres Strait Islander origin and/or Disability as part of the recruitment process.

Eligibility: Applicants must be an Australian citizen, hold Australian permanent residency status or be a New Zealand citizen who resides in Australia and who holds a Special Category temporary residence visa (SCV); by early February 2017, have completed as a minimum a three year bachelor degree with at least a credit average from an Australian University, or an equivalent degree as recognised by the National Office of Overseas Skills Recognition (NOOSR); and applicants must have completed their degree within the last three years.

Note: Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* may be required. For further information on Working with Vulnerable People registration refer to - https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804

Contact Officer: Graduate Program Manager graduatejobs@act.gov.au

Asbestos Response Taskforce

Acquisition, Demolition and Sales

Administration Support

Administrative Services Officer Class 4 \$63,744 - \$69,022 | From 7 April 2016 the salary for this vacancy will increase by 1.5%, Canberra (PN: 35063, several)

Gazetted: 04 April 2016

Closing Date: 11 April 2016

Details: The successful applicant will deliver a range of complex administrative services to the Taskforce. Duties include, but are not limited to: data entry and retrieval, records and information management and liaising with internal and external stakeholders and clients. Demonstrated high level attention to detail and quality assurance skills are vital. The Asbestos Response Taskforce promotes a workplace that actively seeks to include, welcome and value unique contributions of all people. We encourage people with a disability, people from an Aboriginal or Torres Strait Islander background, young people and people from culturally diverse backgrounds to apply for this position.

Note: These are temporary positions available until 30 June 2017 or 30 June 2018. Candidates must not have any direct conflict of interest relating to loose fill asbestos insulation in ACT homes. Applicants should provide a written Expression of Interest of no more than two pages, current Curriculum Vitae and contact details for two referees. Applicants should show evidence of their skills and experience with consideration for the Duty Statement and Selection Criteria, however, there is no requirement to address each criterion individually. Selection may be based on application and referee reports only. Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* may be required. For further information on Working with Vulnerable People registration refer to -

https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804

Contact Officer: Samantha Willimott (02) 6205 8668 samantha.willimott@act.gov.au

Asbestos Response Taskforce

Acquisition, Demolition and Sales

Senior Manager Contracts and Administration

Senior Officer Grade B \$113,150 - \$127,379 | From 7 April 2016 the salary for this vacancy will increase by 1.5%, Canberra (PN: 35797)

Gazetted: 04 April 2016

Closing Date: 11 April 2016

Details: The Asbestos Response Taskforce is seeking expressions of interest for a dynamic, energetic, proactive Senior Manager Contracts and Administration. The successful applicant will have demonstrated high level knowledge and understanding of Crown Leases and the conveyancing process with a strong customer service focus. The Manager will be responsible for developing sales and marketing strategies to support the effective delivery of the Loose Asbestos Eradication Scheme. The role is a unique management role in an evolving and dynamic workplace, reporting to the Director, Acquisition and Sales. The Asbestos Response Taskforce promotes a workplace that actively seeks to include, welcome and value unique contributions of all people. We encourage people with a disability, people from an Aboriginal or Torres Strait Islander background, young people and people from culturally diverse backgrounds to apply for this position.

Eligibility/Other Requirements: Minimum five years of lease administration and/or sales experience within government.

Note: This is a temporary position available until 30 June 2020. Candidates must not have any direct conflict of interest relating to loose fill asbestos insulation in ACT homes. Applicants should provide a written Expression of Interest of no more than two pages, current Curriculum Vitae and contact details for two referees. Applicants should show evidence of their skills and experience with consideration for the Duty Statement and Selection Criteria, however, there is no requirement to address each criterion individually. Selection may be based on application and referee reports only. Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* will be required. For further information on Working with Vulnerable People registration refer to -

https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804

Contact Officer: Clint Peters (02) 6205 2461 clint.peters@act.gov.au

Community Services

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Service Strategy and Community Building

People Management

Safety and Wellbeing

Administrative Assistant

Administrative Services Officer Class 2 \$50,676 - \$55,957 | From 7 April 2016 the salary for this vacancy will increase by 1.5%, Canberra (PN: 30506)

Gazetted: 01 April 2016

Closing Date: 15 April 2016

Details: The occupant of this position will provide administrative and organisational support to the Safety and Wellbeing Team and report to the Manager, Safety and Wellbeing.

Eligibility/Other Requirements: This is an identified position only open to Aboriginal and Torres Strait Islander people. Applicants will need to provide supporting evidence with their application package.

Contact Officer: Simone Bartrop (02) 6207 5932 simone.bartrop@act.gov.au

Education

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Education Strategy

Student Engagement

Student Wellbeing

Research and Policy Executive Officer

Senior Officer Grade C \$96,073 - \$103,416 | From 7 April 2016 the salary for this vacancy will increase by 1.5%, Canberra (PN: 36770)

Gazetted: 01 April 2016

Closing Date: 8 April 2016

Details: This role is a temporary position with the Student Engagement branch of the Education Directorate. Student Engagement provides support to school staff and students through multi-disciplinary teams and in collaboration with parents and the community, as well as providing strategic direction to schools in the areas of student wellbeing, behaviour support and students with disabilities. This position will work within a small team to support the Branch in the development of policies and projects, research and writing relating to student wellbeing and engagement in the Education context.

Eligibility/Other Requirements: Highly Desirable: Relevant tertiary qualifications in Education, Policy or Human Services. Previous experience working in ACT Government. Prior to commencing in this role, a current registration

issued under the *Working with Vulnerable People (Background Checking) Act 2011* may be required. For further information on Working with Vulnerable People registration refer to -

https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804.

Notes: This is a temporary position available for up to six months with the possibility of extension. Selection will be based on written application, referee report and interview.

Contact Officer: Jane Shun Wah (02) 6205 3312 jane.shunwah@act.gov.au

Office for Schools

North Gungahlin Network

Harrison School

Student Support Officer

Administrative Services Officer Class 4 \$63,744 - \$69,022 | From 7 April 2016 the salary for this vacancy will increase by 1.5%, Canberra (PN: 33599)

Gazetted: 31 March 2016

Closing Date: 14 April 2016

Details: Harrison School is seeking a highly efficient, organised and self-motivated person to undertake the role of Student Support Officer at Harrison School. The successful applicant will assume responsibility of student services and possess high level administrative skills with meticulous attention to detail. The successful applicant will have the ability to build and foster relationships with all stakeholders, work in partnership supporting the Principal, Business and Facilities Manager and staff throughout the school to deliver a high level of customer service. The school prides itself on providing a high level of customer service and this is a key part of the administrative role.

Eligibility/Other Requirements: Desirable: Knowledge of 'Edval' and associated management systems. Knowledge of Government functions. First aid qualifications or willingness to undertake appropriate training if required.

Successful applicant may be selected from application and referee reports only. Applicants are strongly encouraged to contact the contact officer. Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* will be required. For further information on Working with Vulnerable People registration refer to

https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804.

Contact Officer: Debbie Carne (02) 6142 2200 debbie.carne@ed.act.edu.au

Office for Schools

Tuggeranong Network

Calwell High School

English/SoSE Teacher

Classroom Teacher \$59,790 - \$94,517, Canberra (PN: 03911)

Gazetted: 06 April 2016

Closing Date: 28 April 2016

Details: Applications are invited from suitably qualified Teachers of English and SoSE who have demonstrated experience in differentiated learning, formative assessment and an interest in extension programs. A background in literacy would be highly desirable.

Eligibility/Other Requirements: A minimum of four years full-time (or equivalent) tertiary study leading to the award of a recognised school teaching qualification. Current teaching registration with the ACT Teacher Quality Institute (or eligibility for teacher registration with the ACT Teacher Quality Institute). Mandatory: A current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011*. For further information on Working with Vulnerable People registration refer to

https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804

Contact Officer: Bruce McCourt (02) 6205 6833 bruce.mccourt@ed.act.edu.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Office for Schools

Belconnen Network

University of Canberra High School Kaleen

Mathematics and Science Teacher

Classroom Teacher \$59,790 - \$94,517, Canberra (PN: 04847)

Gazetted: 06 April 2016

Closing Date: 28 April 2016

Details: University of Canberra High School Kaleen is looking for a dynamic and motivated Mathematics and Science Teacher to join our professional learning community.

Eligibility/Other Requirements: A minimum of four years full-time (or equivalent) tertiary study leading to the award of a recognised school teaching qualification. Current teaching registration with the ACT Teacher Quality Institute (or eligibility for teacher registration with the ACT Teacher Quality Institute). Mandatory: A current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011*. For further information on Working with Vulnerable People registration refer to https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804

Note: This is a temporary position available until 26 January 2017.

Contact Officer: Lana Read (02) 6205 8511 lana.read@ed.act.edu.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Office for Schools

Tuggeranong Network

Charles Conder Primary School

Classroom Teacher – Science Specialist

Classroom Teacher \$59,790 - \$94,517, Canberra (PN: 06100)

Gazetted: 05 April 2016

Closing Date: 28 April 2016

Details: Charles Conder Primary School based in the south of Canberra is a P-6 School with 350 enrolments. We are looking for a Classroom Science Teacher for the release program preschool to year 6. This Teacher will need demonstrated ability to work collaboratively and build relationships with all students, parents and staff. We have a focus on using evidence based practices and Quality Teaching to inform the teaching and learning cycle, requiring regular reflection on teaching practice. The Teacher will require experience/interest in Science and knowledge of the Inquiry learning focus and the Science Australian Curriculum.

Eligibility/Other Requirements: A minimum of four years full-time (or equivalent) tertiary study leading to the award of a recognised school teaching qualification. Current teaching registration with the ACT Teacher Quality Institute (or eligibility for teacher registration with the ACT Teacher Quality Institute). Mandatory: A current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011*. For further information on Working with Vulnerable People registration refer to https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804

Note: This is a temporary position available 16 June 2016 to 26 January 2017.

Contact Officer: Jason Walmsley (02) 6142 0177 jason.walmsley@ed.act.edu.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Office for Schools

Tuggeranong Network

Wanniassa School

Design Technology Teacher

Classroom Teacher \$59,790 - \$94,517, Canberra (PN: 15907)

Gazetted: 01 April 2016

Closing Date: 26 April 2016

Details: Wanniassa School is a P to 10 School that operates within the Wanniassa Cluster in the Tuggeranong Network of Schools. Teaching design technology across Junior and Senior campus (including Cert. 1 Furniture). Connected to the Year 7 teaching team to team teach student personal projects and other teaching areas as appropriate.

Eligibility/Other Requirements: A minimum of four years full-time (or equivalent) tertiary study leading to the award of a recognised school teaching qualification. Current teaching registration with the ACT Teacher Quality Institute (or eligibility for teacher registration with the ACT Teacher Quality Institute). Mandatory: A current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011*. For further

information on Working with Vulnerable People registration refer to -

https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804

Contact Officer: Shane Gorman (02) 6205 6200 shane.gorman@ed.act.edu.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Office for Schools

Tuggeranong Network

Wanniassa School

Special Education and Mainstream Teacher

Classroom Teacher \$59,790 - \$94,517, Canberra (PN: 15889)

Gazetted: 01 April 2016

Closing Date: 26 April 2016

Details: Wanniassa School is a P to 10 School that operates within the Wanniassa Cluster in the Tuggeranong Network of Schools. Teaching special education, student personal projects and another teaching area (as appropriate) connected to the Year 7 teaching team.

Eligibility/Other Requirements: A minimum of four years full-time (or equivalent) tertiary study leading to the award of a recognised school teaching qualification. Current teaching registration with the ACT Teacher Quality Institute (or eligibility for teacher registration with the ACT Teacher Quality Institute). Mandatory: A current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011*. For further information on Working with Vulnerable People registration refer to

https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804.

Contact Officer: Shane Gorman (02) 6205 6200 shane.gorman@ed.act.edu.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Organisational Integrity

Deputy Director-General's Office, Organisation Integrity

Deputy Director-General, Organisational Integrity

Executive Level 2.6 \$299,682 - \$314,419 depending on current superannuation arrangements, Canberra (PN: E717)

Gazetted: 04 April 2016

Closing Date: 18 April 2016

Details: The Deputy Director-General, Organisational Integrity leads transformational service delivery and drives operational reform to ensure value for the ACT community from the ACT Government's \$1.1 billion investment in education. The role sets the policy agenda for effective use, and deployment of, human, physical and financial resources for the next 10 years in line with government objectives.

The Deputy Director-General, Organisational Integrity leads the Organisational Integrity Division and provides leadership to executives responsible for areas that provide organisational enabling services.

The major responsibilities of the Organisational Integrity Division are:

provision of strategic advice to the Minister and the Directorate

promotion of a strong and collaborative culture through effective communication and links with internal and external partners and the broader community; and

provision of enabling services such as human resources, infrastructure and capital works, finance, corporate support, information communications and technology, research and analytics and reporting.

The position requires an individual who offers superior capabilities and experience in these distinct areas:

Directing the business operations of one of the Territory's largest Directorates.

Advising the Director-General, Government and Ministers on the organisational management and delivery of key strategic and policy issues.

Working with the Director-General and Directorate executives across Government to advance the Government's agenda.

Before applying, please obtain selection documentation from the vacancies page:

<http://www.executiveintelligencegroup.com.au/>. The reference number is #521.

After reading the selection documentation further information can be obtained by contacting Karina Duffey or Tricia Searson on (02) 6232 2200.

Applications close on Monday, 18 April 2016.

Remuneration: The position attracts a remuneration package ranging from \$299,682 - \$314,419, depending on current superannuation arrangements of the successful applicant. This includes a cash component of \$245,620.

Contract: The successful applicant will be engaged under a performance based contract for up to five years.

Prospective applicants should be aware that individual contracts are tabled in the ACT Legislative Assembly.

Contact Officer: Karina Duffey or Tricia Searson (02) 6232 2200 admin@execintell.com.au

Environment and Planning

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Planning Delivery

Territory Plan

Mapping Officer

Administrative Services Officer Class 5 \$70,844 - \$74,989 | From 7 April 2016 the salary for this vacancy will increase by 1.5%, Canberra (PN: 00291)

Gazetted: 06 April 2016

Closing Date: 20 April 2016

Details: The Territory Plan section is seeking a highly motivated person with well developed organisational, mapping, GIS and technical writing skills to assist with the administration of the Territory Plan. The successful applicant will be required to assist with the preparation of maps associated with variations to the Territory Plan, in accordance with statutory requirements.

Eligibility/Other Requirements: Tertiary qualifications or experience in geographic information systems, cartography/mapping, planning, urban geography or related disciplines are required.

Note: This is a temporary position available until 5 May 2017. Part-time hours may be considered.

Contact Officer: Alix Kaucz (02) 6205 0864 alix.kaucz@act.gov.au

Health

Selection documentation for the following positions may be downloaded from

<http://www.health.act.gov.au/employment>.

Apply online at <http://www.health.act.gov.au/employment>

Canberra Hospital and Health Services

Mental Health, Justice Health, Alcohol and Drug Services

ACT-Wide Mental Health Services

Registered Nurse Crisis Assessment and Treatment Team

Registered Nurse Level 3.1 \$96,756 - \$100,737 | From 1 April 2016 the salary for this vacancy will increase by 1.5%, Canberra (PN: 11687)

Gazetted: 07 April 2016

Closing Date: 21 April 2016

Details: Applications are invited from enthusiastic Registered Nurses who wish to work with the Crisis Assessment and Treatment Team (CATT). CATT provides 24 hour mental health care for the whole of the ACT. CATT is a multidisciplinary team staffed by nursing, allied health and medical professionals. The successful applicant will be required to undertake complex mental health assessments and work as a senior clinician as a member of a multi disciplinary team, providing high standard clinical skills and expertise in the assessment and short-term management of consumers in acute distress and with major mental illnesses. The applicant will demonstrate a recovery focus and be highly motivated to engage in consultation, support and educative practices with families, carers and other agencies.

Eligibility/Other Requirements: Registered or eligible to register as a Nurse with Australian Health Practitioner Regulation Agency (AHPRA). Tertiary qualifications or equivalent in Mental Health Nursing are desirable but not essential. As this is a senior clinical role, previous experience working in acute mental health settings is highly regarded. Current driver's licence.

Notes: To complete your application you must prepare responses to the Selection Criteria and upload this as part of your application.

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The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

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<http://health.act.gov.au/employment/enterprise-agreements/>.

ACT Health also offers attractive salary packaging arrangements. Many ACT Health positions are eligible for public hospital employee fringe benefits tax exemptions up to a tax-free threshold of \$9,095, and tax-free benefits cards including Meal Entertainment and Leisure Accommodation cards. Check with the Contact Officer to confirm the position's eligibility for these benefits.

Reimbursement of many relocation costs is available if you are successful and move to Canberra.

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Contact Officer: Emily Beltrami (02) 6205 8559

Office of the Director-General Communications

Stakeholder Manager

Senior Officer Grade C \$96,073 - \$103,416 | From 7 April 2016 the salary for this vacancy will increase by 1.5%, Canberra (PN: 36804)

Gazetted: 07 April 2016

Closing Date: 1 May 2016

Details: The Communications and Engagement Branch leads and directs strategic communications, engagement and marketing activities that support ACT Health achieve its goals. It also manages and responds to a high volume of highly visible communications and enquiries in relation to Health issues affecting the community and, through a suite of ministerial and government services, provides operational support to the Minister for Health and ACT Government. The Branch manages ACT Health's brand and develops strategies and guidelines to maintain and enhance reputation. The Branch drives a high performing approach to communications, marketing and stakeholder engagement strategy, which includes: communications planning, campaign operations and measurement, online strategy and digital platform development. It also implements systems and reporting processes for receiving and responding to ACT Health consumer feedback. The Branch engages with a diverse range of external partners and stakeholders to identify and undertake opportunities for collaborative projects to improve the planning, development and delivery of health care services, develop partnerships to ensure a future supply of skilled workers for the health sector and further establish a growing base for collaborative research.

Working under limited direction, the Stakeholder Manager reports to the Senior Manager Stakeholder Engagement and manages the internal and external engagement activities with staff and key identified stakeholders. Personal Attributes: To be successful in this position, you will have a demonstrated track record of working in a team environment and supporting and contributing to a healthy workplace that embraces diversity, encourages collaborative teamwork and complies with all the applicable regulatory and legislative requirements set out for such a role. It is expected that the successful candidate will have the following attributes and abilities: Flexible, adaptive and comfortable with a changing working environment; Effective communication skills and the ability to develop and maintain relationships across ACT Health and relevant external parties; Ability to respond to and prioritise competing and often urgent requests in a calm and efficient manner while also maintaining high work standards and accuracy, and Commitment to achieving positive outcomes for clients and the Branch.

Eligibility/Other Requirements: Tertiary qualifications in a relevant field is highly desirable. Corporate experience in stakeholder engagement and/or management is highly desirable. Prior to commencement successful candidates will be required to undergo a pre-employment Police check.

Note: This is a temporary role for three years at which time it will be reviewed and may have the possibility of permanency. To complete your application you must prepare responses to the Selection Criteria and upload this as

part of your application. ACT Health is committed to building a culturally diverse workforce and an inclusive workplace. As part of this commitment we strongly encourage people from an Aboriginal or Torres Strait Islander background, or People with Disability, to apply for all positions. The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*. ACT Health offers attractive salary packaging arrangements. Additionally, many ACT Health positions are eligible for public hospital employee fringe benefits tax exemptions up to a tax-free threshold of \$9095, and tax-free benefits cards including Meal Entertainment and Leisure Accommodation cards. Check with the contact officer to confirm the position's eligibility for these benefits.

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Contact Officer: Julia Teale (02) 6207 5853 julia.teale@act.gov.au

Population Health

Health Protection Service

Senior Policy Officer

Senior Officer Grade C \$96,073 - \$103,416 | From 7 April 2016 the salary for this vacancy will increase by 1.5%, Canberra (PN: 19119)

Gazetted: 07 April 2016

Closing Date: 14 April 2016

Details: Expressions of interest are sought for an experienced individual to fill the position of Senior Policy Officer, Health Emergency Management Unit (HEMU), Office of the Chief Health Officer within the Population Health Division. The HEMU provides direction and advice to support ACT Health respond to incidents, emergencies, public health risks and disasters that occur locally, nationally and internationally. The HEMU consists of specialist ACT Health personnel working collaboratively to address all aspects of health emergency planning and response. The unit's goal is to ensure that ACT Health is able to respond effectively to incidents, emergencies, disasters and public health risks, and manage the health aspects of major events within the ACT. The Senior Policy Officer, HEMU will assist in maintaining a high level of health response readiness for all hazard incidents, events and emergencies that have the potential to adversely affect public health or the provision of health services within the ACT. The successful applicant will ideally demonstrate competence in policy development and implementation in the context of public health or emergency management planning, and have an understanding of the need to plan for, and respond to emergencies including an understanding of contemporary emergency management principles and related legislation.

Eligibility/Other Requirements: Tertiary qualifications relevant to emergency management or health protection desirable.

Notes: This is a temporary position for a period of eight months with the possibility of extension.

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Contact Officer: Craig Cannon (02) 6207 0618

Director General Reports

Financial Management

Revenue and Financial Support

Finance Billing System Administrator

Senior Officer Grade C \$96,073 - \$103,416 | From 7 April 2016 the salary for this vacancy will increase by 1.5%, Canberra (PN: 36762)

Gazetted: 07 April 2016

Closing Date: 14 April 2016

Details: Revenue and Financial Services are seeking a Finance Billing System Administrator to join the team.

Eligibility/Other Requirements: Prior to commencement the successful candidates will be required to undergo a pre-employment Police check.

Note: The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

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Contact Officer: Clare Crawford (02) 6244 2008 clare.crawford@act.gov.au

Canberra Hospital and Health Services

Clinical Support Services

Medical Physics and Radiation

Training Education and Assessment Programs (TEAP) Coordinator

Medical Physics Specialist \$94,111 - \$130,710 | From 7 April 2016 the salary for this vacancy will increase by 1.5%, Canberra (PN: 28695)

Gazetted: 07 April 2016

Closing Date: 5 May 2016

Details: Applications are invited from Qualified Medical Physics (in any medical physics speciality) who will allocate approximately 25% of their time to coordinating the ACPSEM Training Education and Assessment Programs for the Canberra/Wagga training network, and the remainder of their time allocated to delivering medical physics services. To be considered for these positions, applicants are required to demonstrate eligibility for registration on the ACPSEM Register of Qualified Medical Physics Specialists. Qualifications of overseas applicants will be assessed on their equivalence to the Australian system for which the applicant may be required to supply the evidence of equivalency. The successful applicants will be part of the Medical Physics and Radiation Engineering department of

ACT Health based at The Canberra Hospital. The department is part of the Division of Clinical Support Services and is integral in providing clinical, scientific and support services to ACT Health including to the Capital Region Cancer Service (CRCS) and the Medical Imaging Department (MID). The department is accredited as a clinical site for Medical Physics Registrar training in Radiation Oncology and Diagnostic Imaging. The department has strong collaborative opportunities with professionals working in Clinical Engineering, CRCS, MID and all other users of radiation in ACT Health. ACT Health actively supports ongoing education through a study bank and the Allied Health Scholarship program. The Canberra Hospital is the single tertiary teaching hospital for the Australian Capital Territory and surrounding NSW region serving a population of over 500,000. It is an expanding modern 500-bed hospital providing most major medical and surgical sub-specialty services which is planned to grow to a 1,000-bed hospital as part of the Health Infrastructure Program. The hospital is the major teaching hospital for the Medical School of the Australian National University. The department has strong links with both the University of Sydney and Wollongong University. The CRCS has four modern Varian linear accelerators, two large bore CT simulators, HDR, SXRT and several treatment planning systems including Pinnacle, Oncentra and iPlan. Modern techniques are offered to patients attending the service including IGRT, respiratory gating, IMRT, SRS/SRT, PET/CT and MRI provided by the MID. The department fosters a multidisciplinary environment of nuclear medicine, radiology and radiation oncology which, combined with the future growth in ACT Health, makes the Medical Physics and Radiation Engineering department an attractive place to work with staff making major contributions to the implementation of safe and high quality medical radiation for the benefit of public patients.

Eligibility/Other Requirements: Medical Physics Specialist means a person who is eligible for registration on the Australasian College of Physical Scientists and Engineers in Medicine (ACPSEM) Register of Qualified Medical Physicists (the Register) in a designated specialty of medical physics. Eligibility for registration on the Register is required under the Enterprise Agreement and can be demonstrated by an individual by them being listed on the Register. A degree in science or higher degree majoring in physics recognised by the Australian Institute of Physics. Eligible for registration on the ACPSEM Register of Qualified Medical Physicists in the designated specialty of medical physics.

Notes: Commencement salary within the salary range will be dependent on experience and qualifications. The employer contribution to superannuation is in addition to salary. Salary sacrifice under the Public Benevolent Institutions provision is available.

The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

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Contact Officer: Sean Geoghegan (02) 6244 2256 or Farshid Salehzahi (02) 6244 4091

Canberra Hospital and Health Services

Women Youth and Children

Child Youth Womens Health Program

Maternal and Child Health Nurse

Registered Nurse Level 2 \$85,659 - \$90,789, Canberra (PN: 26532, several)

Gazetted: 07 April 2016

Closing Date: 21 April 2016

Details: The Women Youth and Children Branch are seeking applications from suitable Registered Nurses, Level 2 to fill several Maternal and Child Health Nurse positions.

Eligibility/Other Requirements: Registered or is eligible for registration with the Australian Health Practitioner Regulation Agency (AHPRA). Post graduate qualifications in Child and Family Health or equivalent. Hold a current unrestricted driver's licence.

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Contact Officer: Genny Herbert (02) 62053577 genny.herbert@act.gov.au

Strategy and Corporate

Performance Information

Territory Wide Surgical Services

Surgery Access Nurse

Registered Nurse Level 2 \$85,659 - \$90,789 , Canberra (PN: 36794, several)

Gazetted: 07 April 2016

Closing Date: 14 April 2016

Details: An exciting opportunity exists for motivated and self directed Registered Nurses with experience in peri-operative nursing and assessment. These positions are part of a service supporting surgical services across the territory. The successful applicants will utilise their advanced nursing knowledge and skills to assist patients being added to the elective surgery waiting list and to liaise with other health professionals to obtain other pertinent patient information required to assist in the preparation for surgery.

Eligibility/Other Qualifications: Be Registered or eligible for registration with the Australian Health Practitioner Regulation Agency (AHPRA). Experience in the Microsoft suite of applications including Outlook, Word and Excel and the ACTPAS patient information system would be advantageous. Prior to commencement successful candidates will be required to undergo a pre-employment Police check.

Note: Part-time hours will be considered.

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Contact Officer: Nicole Larkin (02) 6205 2561 or Elaine Men (02) 6205 1157 nicole.larkin@act.gov.au

**Canberra Hospital and Health Services
Cancer, Ambulatory and Community Health Support
Cancer Nursing**

Registered Nurse - Medical Oncology

**Registered Nurse Level 2 \$84,393 - \$89,447 | From 1 April 2016 the salary for this vacancy will increase by 1.5%,
Canberra (PN: 15659)**

Gazetted: 07 April 2016

Closing Date: 14 April 2016

Details: Applications are invited from innovative, knowledgeable and committed Registered Nurses to work within a team environment. It is essential that applicants possess sound clinical knowledge, chemotherapy experience, and excellent time management skills. The successful applicants focus will be on the delivery of care to patients undergoing a Oncology/Haematology treatment, including the newly established Rapid Assessment Unit and Floor Coordinator with an emphasis on clinical skills and evidence based patient care. The successful applicant will be part of a dedicated team with excellent communication skills and commitment to professional development and mentoring new staff.

Eligibility/Other Requirements: Registered or eligible for registration with the Australian Health Practitioner Regulation Agency. Chemotherapy experience.

Notes: Medical Oncology operates Monday to Sunday. To complete your application you must prepare responses to the Selection Criteria and upload this as part of your application. ACT Health is committed to building a culturally diverse workforce and an inclusive workplace. As part of this commitment we strongly encourage people from an Aboriginal or Torres Strait Islander background, or People with Disability, to apply for all positions. The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*. ACT Health is a smoke free environment, across all buildings, grounds and vehicles. ACT Government employees enjoy excellent employment conditions. More Information is available at:

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Contact Officer: Wendy Spencer (02) 0431 887 346

**Canberra Hospital and Health Services
Mental Health, Justice Health, Alcohol and Drug Services
ACT Wide Mental Health Services
Clinical Support Officer**

Health Professional Level 3 \$83,445 - \$87,925 (up to \$92,287 on achieving a personal upgrade), Canberra (PN: 36755)

Gazetted: 07 April 2016

Closing Date: 21 April 2016

Details: ACT Health is a values-led Directorate. Our values guide our day-to-day actions, behaviours, decisions and communications to successfully deliver the best services to meet the needs of our community. They were developed by us, for us and are unique to our work. Mental Health, Justice Health Alcohol and Drug Services (MHJHADS) provides health services directly and through partnerships with community organisations. The services provided range from prevention and treatment to recovery and maintenance and harm minimisation. Consumer and carer participation is encouraged in all aspects of service planning and delivery. The Division works in partnership with consumers, carers and a range of government and non-government service providers to ensure the best possible outcomes for clients. The Division delivers services at a number of locations, including hospital

inpatient and outpatient settings, community health centres, detention centres, other community settings including peoples home. These services include: ACT Wide Mental Health Services.

Adult Mental Health Services, Alcohol and Drug Services, Child and Adolescent Mental Health Services (CAMHS), and Justice Health Services.

Overview of the work area and position: Crisis Assessment Treatment Team (CATT) provides 24-hour acute mental health services in the ACT and is strongly focused on the provision of timely and effective clinical intervention. CATT provides specialist mental health assessment and treatment services through a multi-disciplinary team and are based on best available clinical evidence with an emphasis on positive outcomes that are tailored to an individual person's needs. The service is guided by principles of Recovery and aims to provide collaborative care involving persons with a lived experience of mental illness, their carers and other key services and stakeholders. As Clinical Support Officer you will be responsible for supporting the CATT Team Leader with the key strategic directions of the team. This will involve supporting clinical audit compliance, undertaking and contributing to clinical review process, contributing to quality improvement, participating in recruitment and leading learning and development activities within the team. Your immediate supervisor will be the CATT Team Leader. As required you will represent the CATT Team leader at professional forums including committees and working groups.

Personal Attributes: To be successful in this position, you will have a demonstrated ability to work in a multi-disciplined team environment and supporting and contributing to a healthy workplace that embraces diversity, encourages collaborative teamwork and complies with all the applicable regulatory and legislative requirements set out for such a role. It is expected that the successful candidate will have the following attributes: Ability to respond to and prioritise competing and often urgent requests in a calm and efficient manner while also maintaining high clinical standards. Ability to mentor and guide team members in a collaborative and influential manner. Ability to synthesise and analyse complex clinical information and make decisions. Display critical thinking skills and form defensible conclusions based on evidence and sound judgement. Effective communication skills and the ability to develop and maintain networks within and external to the team. Ability to manage confidential and sensitive information.

Eligibility/Other Requirements: Mandatory: Tertiary qualifications or equivalent in Nursing, Occupational Therapy, Psychology or Social Work with current unconditional Australian Health Practitioner Regulation Agency (AHPRA) registration where applicable and/or eligibility for membership of the appropriate professional organisation.

Current driver's licence. Desirable: Experience working in acute mental health services will be highly regarded.

Notes: This is a temporary position available for a period of 12 months. The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

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Contact Officer: Kalvinder Bains (02) 6205 1972 kalvinder.bains@act.gov.au

Canberra Hospital and Health Services

Women, Youth and Children

Child, Youth and Women's Health Program

Counsellor

Health Professional Level 3 \$83,445 - \$87,925 (up to \$92,287 on achieving a personal upgrade), Canberra (PN: 23678)

Gazetted: 07 April 2016

Closing Date: 14 April 2016

Details: ACT Health is a values-led Directorate. Our values guide our day-to-day actions, behaviours, decisions and communications to successfully deliver the best services to meet the needs of our community. They were developed by us, for us and are unique to our work. Women, Youth and Children Community Health Programs deliver a range of primary health care community-based services to children, families and women. These services include support, education and information; counselling, assessment and screening; early identification and referral; and the delivery of public health programs. Services are delivered within a multi-disciplinary context if not by a multidisciplinary team.

Eligibility/Other Requirements: This position is a protected position and is open to women only as ACT Health, consistent with section 34(2)(i) of the *Discrimination Act 1991*, considers that it is a genuine occupational qualification for a woman to be employed in this position to most effectively provide the counselling service.

Appropriate qualifications in a relevant field such as Counselling, Psychology or Social Work – see Duty Statement for further information.

Note: This is a temporary part-time position available at 32 hours per week until 15 August 2017. To complete your application you must prepare responses to the selection criteria and upload this as part of your application. ACT Health offers attractive salary packaging arrangements. Additionally, many ACT Health positions are eligible for public hospital employee fringe benefits tax exemptions up to a tax-free threshold of \$9095, and tax-free benefits cards including Meal Entertainment and Leisure Accommodation cards. Check with the contact officer to confirm the position's eligibility for these benefits. ACT Government employees enjoy excellent employment conditions, more information is available at <http://health.act.gov.au/employment/enterprise-agreements/>. Relocation allowance is available to assist with relocation of successful candidates to Canberra.

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Contact Officer: Laura Dawel (02) 6205 1356

Office of the Director General

Communications

Communications

Graphic Designer

Administrative Services Officer Class 6 \$76,337 - \$87,366 | From 7 April 2016 the salary for this vacancy will increase by 1.5%, Canberra (PN: 36828, several)

Gazetted: 07 April 2016

Closing Date: 1 May 2016

Details: The Communications and Engagement Branch leads and directs strategic communications, engagement and marketing activities that support ACT Health achieve its goals. It also manages and responds to a high volume of highly visible communications and enquiries in relation to Health issues affecting the community and, through a suite of ministerial and government services, provides operational support to the Minister for Health and ACT Government. The Branch manages ACT Health's brand and develops strategies and guidelines to maintain and enhance reputation.

The Branch drives a high performing approach to communications, marketing and stakeholder engagement strategy, which includes: communications planning, campaign operations and measurement, online strategy and digital platform development. It also implements systems and reporting processes for receiving and responding to ACT Health consumer feedback.

The Branch engages with a diverse range of external partners and stakeholders to identify and undertake opportunities for collaborative projects to improve the planning, development and delivery of health care services, develop partnerships to ensure a future supply of skilled workers for the health sector and further establish a growing base for collaborative research.

Working under limited direction, the Graphic Designer reports to the Senior Manager, Digital Strategy and Services and provides high level advice, strategy and solutions for the increased digital exposure of ACT Health services.

Eligibility/Other Requirements: Desirable: Tertiary qualifications in Graphic Design or relevant discipline. Prior to commencement successful candidates will be required to undergo a pre-employment police check.

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Contact Officer: Julia Teale (02) 6207 5853 julia.teale@act.gov.au

Office of the Director General

Communications

Communications

Web Developer

Administrative Services Officer Class 6 \$76,337 - \$87,366 | From 7 April 2016 the salary for this vacancy will increase by 1.5%, Canberra (PN: 36825)

Gazetted: 07 April 2016

Closing Date: 1 May 2016

Details: The Communications and Engagement Branch leads and directs strategic communications, engagement and marketing activities that support ACT Health achieve its goals. It also manages and responds to a high volume of highly visible communications and enquiries in relation to Health issues affecting the community and, through a suite of ministerial and government services, provides operational support to the Minister for Health and ACT Government. The Branch manages ACT Health's brand and develops strategies and guidelines to maintain and enhance reputation.

The Branch drives a high performing approach to communications, marketing and stakeholder engagement strategy, which includes: communications planning, campaign operations and measurement, online strategy and digital platform development. It also implements systems and reporting processes for receiving and responding to ACT Health consumer feedback.

The Branch engages with a diverse range of external partners and stakeholders to identify and undertake opportunities for collaborative projects to improve the planning, development and delivery of health care services, develop partnerships to ensure a future supply of skilled workers for the health sector and further establish a growing base for collaborative research.

Working under limited direction, the Web Developer reports to the Senior Manager, Digital Strategy and Services and is responsible for the design, production, maintenance and management of multiple websites, associated operating systems and applications.

Eligibility/Other Requirements: Desirable: Tertiary qualifications in a relevant field will be highly regarded. Prior to commencement successful candidates will be required to undergo a pre-employment police check.

Notes: This role is a temporary role for two years at which time it will be reviewed and may have a possibility of permanency.

To complete your application you must prepare responses to the Selection Criteria and upload this as part of your application.

ACT Health is committed to building a culturally diverse workforce and an inclusive workplace. As part of this commitment we strongly encourage people from an Aboriginal or Torres Strait Islander background, or People with Disability, to apply for all positions.

The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

ACT Health is a smoke free environment, across all buildings, grounds and vehicles.

ACT Government employees enjoy excellent employment conditions. More Information is available at:
<http://health.act.gov.au/employment/enterprise-agreements/>.

ACT Health also offers attractive salary packaging arrangements. Many ACT Health positions are eligible for public hospital employee fringe benefits tax exemptions up to a tax-free threshold of \$9,095, and tax-free benefits cards including Meal Entertainment and Leisure Accommodation cards. Check with the Contact Officer to confirm the position's eligibility for these benefits.

Reimbursement of many relocation costs is available if you are successful and move to Canberra.

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<http://www.canberrayourfuture.com.au/>

Contact Officer: Julia Teale (02) 6207 5853 julia.teale@act.gov.au

Office of the Director General

Communications

Communications

Communications Officer

Administrative Services Officer Class 6 \$76,337 - \$87,366 | From 7 April 2016 the salary for this vacancy will increase by 1.5%, Canberra (PN: 36822)

Gazetted: 07 April 2016

Closing Date: 1 May 2016

Details: The Communications and Engagement Branch leads and directs strategic communications, engagement and marketing activities that support ACT Health achieve its goals. It also manages and responds to a high volume of highly visible communications and enquiries in relation to Health issues affecting the community and, through a suite of ministerial and government services, provides operational support to the Minister for Health and ACT Government. The Branch manages ACT Health's brand and develops strategies and guidelines to maintain and enhance reputation.

The Branch drives a high performing approach to communications, marketing and stakeholder engagement strategy, which includes: communications planning, campaign operations and measurement, online strategy and digital platform development. It also implements systems and reporting processes for receiving and responding to ACT Health consumer feedback.

The Branch engages with a diverse range of external partners and stakeholders to identify and undertake opportunities for collaborative projects to improve the planning, development and delivery of health care services, develop partnerships to ensure a future supply of skilled workers for the health sector and further establish a growing base for collaborative research.

Working under limited direction and general public affairs guidance, the Communications Officer reports to the Senior Manager, Strategic Communications and Media and has responsibility for delivering day to day media operations, researching material and providing timely and accurate information to the media and other stakeholders.

Eligibility/Other Requirements: Desirable: Tertiary qualifications in a relevant field will be highly regarded. Graded journalist or relevant experience as communications officer will be highly regarded. Prior to commencement successful candidates will be required to undergo a pre-employment police check.

Notes: This is a temporary role for two years at which time it will be reviewed and may have a possibility of permanency.

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Contact Officer: Julia Teale (02) 6207 5853 julia.teale@act.gov.au

Office of Director General

Communications

Communications

External Engagement Officer

Administrative Services Officer Class 6 \$76,337 - \$87,366 | From 7 April 2016 the salary for this vacancy will increase by 1.5%, Canberra (PN: 36839)

Gazetted: 07 April 2016

Closing Date: 1 May 2016

Details: The Communications and Engagement Branch leads and directs strategic communications, engagement and marketing activities that support ACT Health achieve its goals. It also manages and responds to a high volume of highly visible communications and enquiries in relation to Health issues affecting the community and, through a suite of ministerial and government services, provides operational support to the Minister for Health and ACT Government. The Branch manages ACT Health's brand and develops strategies and guidelines to maintain and enhance reputation. The Branch drives a high performing approach to communications, marketing and stakeholder engagement strategy, which includes: communications planning, campaign operations and measurement, online strategy and digital platform development. It also implements systems and reporting processes for receiving and responding to ACT Health consumer feedback. The Branch engages with a diverse range of external partners and stakeholders to identify and undertake opportunities for collaborative projects to improve the planning, development and delivery of health care services, develop partnerships to ensure a future supply of skilled workers for the health sector and further establish a growing base for collaborative research. Working under limited direction, this position will report to the Stakeholder Manager and be responsible for the maintenance of a consultation register and managing external and internal engagement. The role will also be responsible for coordinating responses and reports to Executive stakeholders.

Eligibility/Other Requirements: Desirable: Tertiary qualifications in a relevant field. Prior to commencement successful candidates will be required to undergo a pre-employment Police check.

Notes: This is a temporary position available for two years at which time it will be reviewed and may have the possibility of permanency.

To complete your application you must prepare responses to the Selection Criteria and upload this as part of your application.

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Contact Officer: Julia Teale (02) 6207 5853 julia.teale@act.gov.au

**Population Health
Health Improvement
Epidemiology
Data Manager**

Administrative Services Officer Class 6 \$76,337 - \$87,366 | From 7 April 2016 the salary for this vacancy will increase by 1.5%, Canberra (PN: 23683)

Gazetted: 07 April 2016

Closing Date: 14 April 2016

Details: The Epidemiology Section is responsible for collecting, analysing and reporting on the health status of the ACT population. The Section manages the ACT Cancer Registry and the ACT Maternal and Perinatal Data Collection. The Section is also responsible for coordinating ACT Health surveys including: the ACT General Health Survey; the ACT Secondary Student Alcohol and Drug Survey; and the ACT Year 6 Physical Activity and Nutrition Survey. The successful applicant will be responsible for data management, statistical analysis and presentation of information. Eligibility/Other Requirements: Appropriate tertiary qualifications are desirable but not mandatory. Experience in a health-related field would be an advantage.

Notes: This is a temporary full-time position available until 31 December 2016 with possibility of extension.

Selection may be based on written application and referee reports only.

To complete your application you must prepare responses to the Selection Criteria and upload this as part of your application. Expressions of Interest (no longer than two pages) should address the Selection Criteria, and include a current Curriculum Vita and two referee contacts, including most recent supervisor.

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Contact Officer: Dr Hai Phung (02) 6205 2609 hai.phung@act.gov.au

**Director General Reports
Financial Management
Revenue and Financial Support
Admission Office Manager**

Administrative Services Officer Class 6 \$76,337 - \$87,366 | From 7 April 2016 the salary for this vacancy will increase by 1.5%, Canberra (PN: 27345)

Gazetted: 07 April 2016

Closing Date: 14 April 2016

Details: ACT Health is a values-led Directorate. Our values guide our day-to-day actions, behaviours, decisions and communications to successfully deliver the best services to meet the needs of our community. They were developed by us, for us and are unique to our work. The Financial Management Branch is responsible for providing strategic financial leadership within a devolved financial model. The Financial Management Branch undertakes the Corporate financial functions including the coordination of Directorate level budget development and statutory financial and performance reporting together with financial policy development. The Financial Management Branch's Finance Managers assist managers throughout ACT Health with their financial responsibilities.

Eligibility/Other Requirements: Please note prior to commencement successful candidates will be required to undergo police clearance. Experience or an ability to learn, hospital patient information systems, admission and billing systems and a sound understanding of the private health insurance billing processes is desirable.

Notes: Medical Oncology operates Monday to Sunday. To complete your application you must prepare responses to the Selection Criteria and upload this as part of your application. ACT Health is committed to building a culturally diverse workforce and an inclusive workplace. As part of this commitment we strongly encourage people from an Aboriginal or Torres Strait Islander background, or People with Disability, to apply for all positions. The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*. ACT Health is a smoke free environment, across all buildings, grounds and vehicles. ACT Government employees enjoy excellent employment conditions. More Information is available at:

<http://health.act.gov.au/employment/enterprise-agreements/>. ACT Health also offers attractive salary packaging arrangements. Many ACT Health positions are eligible for public hospital employee fringe benefits tax exemptions up to a tax-free threshold of \$9,095, and tax-free benefits cards including Meal Entertainment and Leisure Accommodation cards. Check with the Contact Officer to confirm the position's eligibility for these benefits.

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Contact Officer: Jason McNamara (02) 6244 3670 jasonw.mcnamara@act.gov.au

Office of the Director General Communications

Communications

Internal Engagement Officer

Administrative Services Officer Class 6 \$76,337 - \$87,366 | From 7 April 2016 the salary for this vacancy will increase by 1.5%, Canberra (PN: 36840)

Gazetted: 07 April 2016

Closing Date: 1 May 2016

Details: The Communications and Engagement Branch leads and directs strategic communications, engagement and marketing activities that support ACT Health achieve its goals. It also manages and responds to a high volume of highly visible communications and enquiries in relation to Health issues affecting the community and, through a suite of ministerial and government services, provides operational support to the Minister for Health and ACT Government. The Branch manages ACT Health's brand and develops strategies and guidelines to maintain and enhance reputation. The Branch drives a high performing approach to communications, marketing and stakeholder engagement strategy, which includes: communications planning, campaign operations and measurement, online strategy and digital platform development. It also implements systems and reporting processes for receiving and responding to ACT Health consumer feedback. The Branch engages with a diverse range of external partners and stakeholders to identify and undertake opportunities for collaborative projects to improve the planning, development and delivery of health care services, develop partnerships to ensure a future supply of skilled workers for the health sector and further establish a growing base for collaborative research. Working under limited direction, the Internal Engagement Officer reports to the Stakeholder Manager and works to engage ACT Health staff and communicate to them on projects and programs that impact the workplace and promote ACT Health's key priorities.

Eligibility/Other Requirements: Desirable: Tertiary qualifications in a relevant field is highly desirable. Corporate experience in stakeholder engagement and/or management is highly desirable. Prior to commencement successful candidates will be required to undergo a pre-employment Police check.

Notes: This is a temporary role for two years at which time it will be reviewed and may have the possibility of permanency.

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Contact Officer: Julia Teale (02) 6207 5853 julia.teale@act.gov.au

Office of the Director General

Communications

Communications

Health Literacy Officer

Administrative Services Officer Class 6 \$76,337 - \$87,366 | From 7 April 2016 the salary for this vacancy will increase by 1.5%, Canberra (PN: 36805)

Gazetted: 07 April 2016

Closing Date: 1 May 2016

Details: The Communications and Engagement Branch leads and directs strategic communications, engagement and marketing activities that support ACT Health achieve its goals. It also manages and responds to a high volume of highly visible communications and enquiries in relation to Health issues affecting the community and, through a suite of ministerial and government services, provides operational support to the Minister for Health and ACT Government. The Branch manages ACT Health's brand and develops strategies and guidelines to maintain and enhance reputation. The Branch drives a high performing approach to communications, marketing and stakeholder engagement strategy, which includes: communications planning, campaign operations and measurement, online strategy and digital platform development. It also implements systems and reporting processes for receiving and responding to ACT Health consumer feedback. The Branch engages with a diverse range of external partners and stakeholders to identify and undertake opportunities for collaborative projects to improve the planning, development and delivery of health care services, develop partnerships to ensure a future supply of skilled workers for the health sector and further establish a growing base for collaborative research. Working under broad direction, the Health Communicator/Health Literacy reports to the Senior Manager, Stakeholder Engagement and looks to improve through the development of strategies and plans and content pieces the health literacy of the ACT community.

Eligibility/Other Requirements: Desirable: Tertiary qualifications in health communications or a relevant field will be highly regarded. Prior to commencement successful candidates will be required to undergo a pre-employment Police check.

Notes: To complete your application you must prepare responses to the Selection Criteria and upload this as part of your application.

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Contact Officer: Julia Teale (02) 6207 5853 julia.teale@act.gov.au

Office of the Director General

Communications

Communications

Events Coordinator

Administrative Services Officer Class 6 \$76,337 - \$87,366 | From 7 April 2016 the salary for this vacancy will increase by 1.5%, Canberra (PN: 36836)

Gazetted: 07 April 2016

Closing Date: 1 May 2016

Details: The Communications and Engagement Branch leads and directs strategic communications, engagement and marketing activities that support ACT Health achieve its goals. It also manages and responds to a high volume of highly visible communications and enquiries in relation to Health issues affecting the community and, through a suite of ministerial and government services, provides operational support to the Minister for Health and ACT Government. The Branch manages ACT Health's brand and develops strategies and guidelines to maintain and enhance reputation.

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The Branch engages with a diverse range of external partners and stakeholders to identify and undertake opportunities for collaborative projects to improve the planning, development and delivery of health care services, develop partnerships to ensure a future supply of skilled workers for the health sector and further establish a growing base for collaborative research.

Working under limited direction, the Events Coordinator reports to the Senior Manager, Media and Strategic Communications and monitors all events in ACT health, along with assisting in coordination and management of these events and keeping an up to date register of activities.

Eligibility/Other Requirements: Desirable: Tertiary qualifications in a relevant field. Minimum of three years' experience in a similar role. Flexibility with regard to work hours. Prior to commencement successful candidates will be required to undergo a pre-employment police check.

Notes: This role is a temporary role for 12 months at which time it will be reviewed and may have a possibility of permanency.

To complete your application you must prepare responses to the Selection Criteria and upload this as part of your application.

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Contact Officer: Julia Teale (02) 6207 5853 julia.teale@act.gov.au

Office of Director General

Communications

Communication Account Officer

Administrative Services Officer Class 6 \$76,337 - \$87,366 | From 7 April 2016 the salary for this vacancy will increase by 1.5%, Canberra (PN: 36806, several)

Gazetted: 07 April 2016

Closing Date: 1 May 2016

Details: The Communications and Engagement Branch leads and directs strategic communications, engagement and marketing activities that support ACT Health achieve its goals. It also manages and responds to a high volume of highly visible communications and enquiries in relation to Health issues affecting the community and, through a suite of ministerial and government services, provides operational support to the Minister for Health and ACT Government. The Branch manages ACT Health's brand and develops strategies and guidelines to maintain and enhance reputation. The Branch drives a high performing approach to communications, marketing and stakeholder engagement strategy, which includes: communications planning, campaign operations and measurement, online strategy and digital platform development. It also implements systems and reporting processes for receiving and responding to ACT Health consumer feedback. The Branch engages with a diverse range of external partners and stakeholders to identify and undertake opportunities for collaborative projects to improve the planning, development and delivery of health care services, develop partnerships to ensure a future supply of skilled workers for the health sector and further establish a growing base for collaborative research. Working under limited direction the Communications Account Officers report to the Communications Account Manager and provide communications advice and support to business areas to promote projects and programs in line with ACT Health strategic priorities.

Eligibility/Other Requirements: Tertiary qualifications in a relevant field will be highly desirable. Prior to commencement successful candidates will be required to undergo a pre-employment Police check.

Notes: To complete your application you must prepare responses to the Selection Criteria and upload this as part of your application.

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Relocation allowance is available to assist with relocation of successful candidates to Canberra.

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Contact Officer: Julia Teale (02) 6207 5853 julia.teale@act.gov.au

Canberra Hospital and Health Services

HealthCARE Improvement

Health Care Improvement

Patient Safety Administrator

Administrative Services Officer Class 6 \$76,337 - \$87,366 | From 7 April 2016 the salary for this vacancy will increase by 1.5%, Canberra (PN: 25792)

Gazetted: 07 April 2016

Closing Date: 21 April 2016

Details: Are you an Administrative Officer looking for an opportunity to join the Patient Safety Team within the HealthCARE Improvement Division?

You will work as part of a dynamic team where you will use your strong organisational skills and passion for contributing to patient safety and quality of care through working closely with all areas of the Patient Safety Team. You will also have opportunity to assist with a range of initiatives within the Patient Safety Team that contribute to improving patient safety.

Notes: Applicants seeking full-time and part-time hours will be considered. Position is based on the Canberra Hospital site. Selection may be based on written application and referee reports only.

To complete your application you must prepare responses to the Selection Criteria and upload this as part of your application. Applicants are requested to submit: Current Curriculum Vitae, Response to the selection criteria, and the names of two recent referees, one which must be a current supervisor. It is expected if you progress to interview that written references will be provided.

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Contact Officer: Martin Monaghan (02) 6174 7948

Office of the Director General

Communications

Communications

Multimedia Support Officer

Administrative Services Officer Class 5 \$70,844 - \$74,989 | From 7 April 2016 the salary for this vacancy will increase by 1.5%, Canberra (PN: 36829)

Gazetted: 07 April 2016

Closing Date: 1 May 2016

Details: The Communications and Engagement Branch leads and directs strategic communications, engagement and marketing activities that support ACT Health achieve its goals. It also manages and responds to a high volume of highly visible communications and enquiries in relation to Health issues affecting the community and, through a suite of ministerial and government services, provides operational support to the Minister for Health and ACT

Government. The Branch manages ACT Health's brand and develops strategies and guidelines to maintain and enhance reputation. The Branch drives a high performing approach to communications, marketing and stakeholder engagement strategy, which includes: communications planning, campaign operations and measurement, online strategy and digital platform development. It also implements systems and reporting processes for receiving and responding to ACT Health consumer feedback. The Branch engages with a diverse range of external partners and stakeholders to identify and undertake opportunities for collaborative projects to improve the planning, development and delivery of health care services, develop partnerships to ensure a future supply of skilled workers for the health sector and further establish a growing base for collaborative research. Working under general direction, the Multimedia Support Officer will report to the Senior Manager, Digital Strategy and Services and will develop high quality multimedia productions for the purpose of the further promotion and increased awareness of ACT Health services.

Eligibility/Other Requirements: Desirable: Tertiary qualifications in a relevant field will be highly regarded. Prior to commencement successful candidates will be required to undergo a pre-employment Police check.

Notes: This is a temporary role for two years at which time it will be reviewed and may have the possibility of permanency. To complete your application you must prepare responses to the Selection Criteria and upload this as part of your application.

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Contact Officer: Julia Teale (02) 6207 5853 julia.teale@act.gov.au

Director General Reports

Financial Management

Executive

Executive Assistant to the CFO

Administrative Services Officer Class 5 \$70,844 - \$74,989 | From 7 April 2016 the salary for this vacancy will increase by 1.5%, Canberra (PN: 17260)

Gazetted: 07 April 2016

Closing Date: 21 April 2016

Details: An opportunity has arisen for an experienced Executive Assistant to join our team for the next 12 months. The successful candidate would be self motivated with great communication skills who can work autonomously in a small team environment. A background in finance would be a distinct advantage as that is the work focus of the area.

Eligibility/Other Requirements: Experience in working one-to-one with a Senior Executive; and experience working in a financial environment would be desirable.

Personal Attributes: To be successful in this position, it is expected that the successful candidate will have the following attributes: Efficient and flexible; A good communicator; Self-motivated; and Organised.

Notes: The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

To complete your application you must prepare responses to the selection criteria and upload this as part of your application.

ACT Health offers attractive salary packaging arrangements. Additionally, many ACT Health positions are eligible for public hospital employee fringe benefits tax exemptions up to a tax-free threshold of \$9095, and tax-free benefits cards including Meal Entertainment and Leisure Accommodation cards. Check with the contact officer to confirm the position's eligibility for these benefits.

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Contact Officer: Jean-Paul Donda (02) 6205 0915

Office of the Director General

Communications

Communications

Branch Support Officer

Administrative Services Officer Class 5 \$70,844 - \$74,989 | From 7 April 2016 the salary for this vacancy will increase by 1.5%, Canberra (PN: 36832)

Gazetted: 07 April 2016

Closing Date: 1 May 2016

Details: The Communications and Engagement Branch leads and directs strategic communications, engagement and marketing activities that support ACT Health achieve its goals. It also manages and responds to a high volume of highly visible communications and enquiries in relation to Health issues affecting the community and, through a suite of ministerial and government services, provides operational support to the Minister for Health and ACT Government. The Branch manages ACT Health's brand and develops strategies and guidelines to maintain and enhance reputation.

The Branch drives a high performing approach to communications, marketing and stakeholder engagement strategy, which includes: communications planning, campaign operations and measurement, online strategy and digital platform development. It also implements systems and reporting processes for receiving and responding to ACT Health consumer feedback.

The Branch engages with a diverse range of external partners and stakeholders to identify and undertake opportunities for collaborative projects to improve the planning, development and delivery of health care services, develop partnerships to ensure a future supply of skilled workers for the health sector and further establish a growing base for collaborative research.

Under broad direction, you will support the branch by providing office and administrative services and establishing processes and procedures for the efficient running of this busy department.

Eligibility/Other Requirements: Desirable: Tertiary Qualifications in a communications related field or relevant area (or progress towards them/ demonstrated desire to further skills in these areas) will be highly regarded.

Knowledge of Adobe Photoshop/Indesign. Prior to commencement successful candidates will be required to undergo a pre-employment Police check.

Notes: To complete your application you must prepare responses to the Selection Criteria and upload this as part of your application.

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Contact Officer: Julia Teale (02) 6207 5853 julia.teale@act.gov.au

Canberra Hospital and Health Services

Medicine

Acute Support Service

Physiotherapist

Health Professional Level 2 \$59,085 - \$81,111 | From 7 April 2016 the salary for this vacancy will increase by 1.5%, Canberra (PN: 20869)

Gazetted: 07 April 2016

Closing Date: 14 April 2016

Details: Acute Support Physiotherapy is seeking a suitably qualified and experienced Physiotherapist to join our dynamic team based at the Canberra Hospital. The position is a full-time permanent position and the successful applicant will rotate across clinical areas on a rotation roster.

Eligibility/Other Requirements: Mandatory: Degree or Diploma in Physiotherapy or equivalent qualifications. Be registered or have applied for registration with the Australian Health Practitioner Regulation Agency (AHPRA).

Current driver's licence. Desirable: At least one year of work experience.

Notes: To complete your application you must prepare responses to the Selection Criteria and upload this as part of your application. ACT Health is committed to building a culturally diverse workforce and an inclusive workplace. As part of this commitment we strongly encourage people from an Aboriginal or Torres Strait Islander background, or People with Disability, to apply for all positions. The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011* and undergo a pre-employment Police check. ACT Health is a smoke free environment, across all buildings, grounds and vehicles. ACT Government employees enjoy excellent employment conditions. More Information is available at:

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Contact Officer: Kerry Boyd (02) 6244 2670 kerry.boyd@act.gov.au

Canberra Hospital and Health Services

Rehabilitation Aged and Community Care

Rehabilitation Allied Health

Physiotherapist

Health Professional Level 2 \$59,085 - \$81,111 | From 7 April 2016 the salary for this vacancy will increase by 1.5%, Canberra (PN: 19539)

Gazetted: 07 April 2016

Closing Date: 21 April 2016

Details: An opportunity is immediately available for a suitably qualified physiotherapist to join the Rehabilitation, Aged and Community Care (RACC) Physiotherapy Team in Canberra, ACT. RACC physiotherapists treat and manage patients requiring rehabilitation with a range of conditions, including neurological disorders, amputations, musculoskeletal injuries, and the elderly. There are a wide variety of working environments across this service including the hospital setting, community health centres, and a transitional rehabilitation unit. Successful applicants will be required to work at any of these centres. Regular education sessions and journal clubs offer

ongoing professional development opportunities which are often shared with other local physiotherapy services. A close partnership with acute support physiotherapy services ensures opportunities for close collaboration, professional support, and social networks. Opportunities for Quality Improvement activities and evaluation/audit of physiotherapy interventions are plentiful.

Eligibility/Other Requirements: Degree in Physiotherapy, or equivalent. Applicants must be registered with Australian Health Practitioner Regulation Agency (AHPRA), the Physiotherapy Board of Australia. Applicants must have a current Australian driver's licence. Applicants must have at least one year of experience as a qualified Physiotherapist.

Note: There is a permanent part-time position at 14 hours per week, and a temporary full-time position available. An order of merit will be established that may fill for future full-time, part-time, casual, permanent and temporary positions at level, over the next 12 months. Applicants are preferred to have had at least 12 months experience as a Physiotherapist.

Selection may be made on written applications and referee reports only. All applicants must provide contact details for two referees, a written response addressing the five selection criteria and a current CV as part of their written application.

To complete your application you must prepare responses to the Selection Criteria and upload this as part of your application.

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The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

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Contact Officer: Judy Stone (02) 6174 5662

Canberra Hospital and Health Services

Mental Health, Justice Health, Alcohol and Drug Services

ACT Wide Mental Health Services

Social Worker, Occupational Therapist, Psychologist

Health Professional Level 2 \$59,085 - \$81,111 | From 7 April 2016 the salary for this vacancy will increase by 1.5%, Canberra (PN: 27067)

Gazetted: 07 April 2016

Closing Date: 14 April 2016

Details: About us: ACT Health is a values-led Directorate. Our values guide our day-to-day actions, behaviours, decisions and communications to successfully deliver the best services to meet the needs of our community. The core values of Care, Excellence, Collaboration and Integrity were developed by us, for us and are unique to our work. Mental Health, Justice Health, Alcohol and Drug Services (MHJHADS) provide health services directly and through partnerships with community organisations. The services provided range from prevention and treatment to recovery, maintenance of wellbeing and harm minimisation. The participation of people accessing our services, their families and carers is encouraged in all aspects of service planning and delivery. The Division works in partnership with a range of government and non-government service providers to ensure the best possible outcomes for clients.

The Division delivers services at a number of locations, including hospital inpatient and outpatient settings, community health centres, detention centres, other community settings including peoples home. These services include:

ACT Wide Mental Health Services
Adult Acute Mental Health Services
Adult Community Mental Health Services
Alcohol and Drug Services
Child and Adolescent Mental Health Services (CAMHS), and
Justice Health Services

Overview of the work area and position: This allied health position is based in the Older Persons Mental Health Community Team and works within a case/clinical management model. Older Persons Mental Health Community Team provides specialist mental health assessment and treatment for people over the age of 65 in the ACT.

Personal Attributes: To be successful in this position, it is expected that the successful candidate will have the following attributes:

Good customer service skills to provide helpful and professional experiences to people who access the service.

Administration skills to be able to provide quality work outputs.

Organisational skills to be able to manage workload.

Flexibility and initiative to be able to work effectively within a multidisciplinary team

Eligibility/Other Requirements: Mandatory Qualifications: Social Work: Bachelor of Social Work and eligible for membership of the Australian Association of Social Work.

Occupational Therapy: Degree (or recognised equivalent) in Occupational Therapy and registered with AHPRA, eligible for professional membership of Occupational Therapy Australia. Psychology: General Psychology registration with AHPRA. Current driver's licence

Notes: Selection may be based on application and referee reports only. The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

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Contact Officer: Kylie Hensen (02) 6205 1957

Canberra Hospital and Health Services

Cancer Ambulatory and Community Health Support

CRCC Operational Management

Administration Officer

Administrative Services Officer Class 3 \$57,417 - \$61,793 | From 7 April 2016 the salary for this vacancy will increase by 1.5%, Canberra (PN: 09605)

Gazetted: 07 April 2016

Closing Date: 14 April 2016

Details: A temporary full time vacancy is available within the Canberra Region Cancer Centre administration team. This position would suit someone with experience in reception and administration duties to can work effectively within a team environment.

Notes: This is a temporary position available for a period of 13 months. Ability to work varying start/finish times between 7.30am and 6.00pm to meet the operational requirements of the centre.

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Contact Officer: Mardi Cleggett (02) 6174 8536

Canberra Hospital and Health Services

Medicine

Medical

Administration Support Officer

Administrative Services Officer Class 2 \$50,676 - \$55,957 | From 7 April 2016 the salary for this vacancy will increase by 1.5%, Canberra (PN: 21066)

Gazetted: 07 April 2016

Closing Date: 14 April 2016

Details: Applications are sought from hard working, enthusiastic individuals to the position of Administration Support Officer in the Department of Respiratory and Sleep.

The role provides administrative support to the Department by assisting with the management of patient referrals, data entry and assisting the doctors and other clinicians in the service. The successful candidate will be able to effectively communicate with stakeholders and provide a friendly reception service.

Notes: To complete your application you must prepare responses to the Selection Criteria and upload this as part of your application.

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Contact Officer: Aimee Divorty (02) 6244 3659

**Canberra Hospital and Health Services
Medicine**

**Gastroenterology and Hepatology
Administrative Officer**

Administrative Services Officer Class 2 \$50,676 - \$55,957 | From 7 April 2016 the salary for this vacancy will increase by 1.5%, Canberra (PN: 15220)

Gazetted: 07 April 2016

Closing Date: 14 April 2016

Details: Applications are sought from enthusiastic and professional individuals to permanently fill an Administrative Services Officer Class 2 position in the Department of Gastroenterology and Hepatology. The successful applicant will provide administrative support to the department by assisting with the management of patient referrals and the booking and scheduling of appointments in a dynamic office environment.

Notes: To complete your application you must prepare responses to the Selection Criteria and upload this as part of your application.

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Contact Officer: Aimee Divorcy (02) 6244 3659

**Office of Director General
Communications**

Senior Manager Stakeholder Engagement and Communications Engagement

Senior Officer Grade A \$131,412 | From 7 April 2016 the salary for this vacancy will increase by 1.5%, Canberra (PN: 36673)

Gazetted: 07 April 2016

Closing Date: 1 May 2016

Details: The Communications and Engagement Branch leads and directs strategic communications, engagement and marketing activities that support ACT Health achieve its goals. It also manages and responds to a high volume of highly visible communications and enquiries in relation to Health issues affecting the community and, through a suite of ministerial and government services, provides operational support to the Minister for Health and ACT Government. The Branch manages ACT Health's brand and develops strategies and guidelines to maintain and enhance reputation. The Branch drives a high performing approach to communications, marketing and stakeholder engagement strategy, which includes: communications planning, campaign operations and measurement, online strategy and digital platform development. It also implements systems and reporting processes for receiving and responding to ACT health consumer feedback. The Branch engages with a diverse range of external partners and stakeholders to identify and undertake opportunities for collaborative projects to improve the planning, development and delivery of health care services, develop partnerships to ensure a future supply of skilled workers for the health sector and further establish a growing base for collaborative research. This position will play a pivotal role in managing the consumer experience and building quality stakeholder relationships within ACT Health and the broader ACT community. It will also be an integral part of the organisational change program being developed and implemented across ACT Health.

Eligibility/Other Requirements: Tertiary qualifications in a relevant field. Prior to commencement successful candidates will be required to undergo a pre-employment National Police History check.

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Contact Officer: Elizabeth Webster (02) 6207 2111 elizabeth.webster@act.gov.au

Office of the Director General Communications

Senior Manager Strategic Communications and Media

Senior Officer Grade A \$131,412 | From 7 April 2016 the salary for this vacancy will increase by 1.5%, Canberra (PN: 36667)

Gazetted: 07 April 2016

Closing Date: 1 May 2016

Details: The Communications and Engagement Branch leads and directs strategic communications, engagement and marketing activities that support ACT Health achieve its goals. It also manages and responds to a high volume of highly visible communications and enquiries in relation to Health issues affecting the community and, through a suite of ministerial and government services, provides operational support to the Minister for Health and ACT Government. The Branch manages ACT Health's brand and develops strategies and guidelines to maintain and enhance reputation. The Branch drives a high performing approach to communications, marketing and stakeholder engagement strategy, which includes: communications planning, campaign operations and measurement, online strategy and digital platform development. It also implements systems and reporting processes for receiving and responding to ACT health consumer feedback. The Branch engages with a diverse range of external partners and stakeholders to identify and undertake opportunities for collaborative projects to improve the planning, development and delivery of health care services, develop partnerships to ensure a future supply of skilled workers for the health sector and further establish a growing base for collaborative research.

Eligibility/Other Requirements: Tertiary qualifications in a relevant field, Graded Journalist and/or experience in a ministerial or parliamentary office desirable. Prior to commencement successful candidates will be required to undergo a pre-employment National Police History check.

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Contact Officer: Elizabeth Webster (02) 6207 2111 elizabeth.webster@act.gov.au

Office of the Director General

Communications

Senior Manager Digital Strategy and Services

Senior Officer Grade A \$131,412 | From 7 April 2016 the salary for this vacancy will increase by 1.5%, Canberra (PN: 36668)

Gazetted: 07 April 2016

Closing Date: 1 May 2016

Details: The Communications and Engagement Branch leads and directs strategic communications, engagement and marketing activities that support ACT Health achieve its goals. It also manages and responds to a high volume of highly visible communications and enquiries in relation to Health issues affecting the community and, through a suite of ministerial and government services, provides operational support to the Minister for Health and ACT Government. The Branch manages ACT Health's brand and develops strategies and guidelines to maintain and enhance reputation. The Branch drives a high performing approach to communications, marketing and stakeholder engagement strategy, which includes: communications planning, campaign operations and measurement, online strategy and digital platform development. It also implements systems and reporting processes for receiving and responding to ACT health consumer feedback. The Branch engages with a diverse range of external partners and stakeholders to identify and undertake opportunities for collaborative projects to improve the planning, development and delivery of health care services, develop partnerships to ensure a future supply of skilled workers for the health sector and further establish a growing base for collaborative research. Eligibility/Other Requirements: Tertiary qualifications in a relevant field Desirable. Prior to commencement successful candidates will be required to undergo a pre-employment National Police History check.

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Contact Officer: Elizabeth Webster (02) 6207 2111 elizabeth.webster@act.gov.au

Office of the Director General

Communications

Communications

Communications Account Manager

Senior Officer Grade B \$113,150 - \$127,379 | From 7 April 2016 the salary for this vacancy will increase by 1.5%, Canberra (PN: 36803)

Gazetted: 07 April 2016

Closing Date: 1 May 2016

Details: The Communications and Engagement Branch leads and directs strategic communications, engagement and marketing activities that support ACT Health achieve its goals. It also manages and responds to a high volume of highly visible communications and enquiries in relation to Health issues affecting the community and, through a suite of ministerial and government services, provides operational support to the Minister for Health and ACT Government. The Branch manages ACT Health's brand and develops strategies and guidelines to maintain and enhance reputation. The Branch drives a high performing approach to communications, marketing and stakeholder engagement strategy, which includes: communications planning, campaign operations and measurement, online strategy and digital platform development. It also implements systems and reporting processes for receiving and responding to ACT Health consumer feedback. The Branch engages with a diverse range of external partners and stakeholders to identify and undertake opportunities for collaborative projects to improve the planning, development and delivery of health care services, develop partnerships to ensure a future supply of skilled workers for the health sector and further establish a growing base for collaborative research. Working under broad direction, the Communications Account Manager reports to the Senior Manager, Stakeholder Engagement develops communication and engagement strategy and plans in partnership with the relevant business to ensure key ACT Health projects and programs are promoted and communication goals are achieved.

Eligibility/Other Requirements: Desirable: Tertiary qualifications in a relevant field is highly desirable. Prior to commencement successful candidates will be required to undergo a pre-employment Police check.

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Contact Officer: Julia Teale (02) 6207 5853 julia.teale@act.gov.au

Office of the Director General

Communications

Communications

Media Manager

Senior Officer Grade B \$113,150 - \$127,379 | From 7 April 2016 the salary for this vacancy will increase by 1.5%, Canberra (PN: 36831)

Gazetted: 07 April 2016

Closing Date: 1 May 2016

Details: The Communications and Engagement Branch leads and directs strategic communications, engagement and marketing activities that support ACT Health achieve its goals. It also manages and responds to a high volume of highly visible communications and enquiries in relation to Health issues affecting the community and, through a suite of ministerial and government services, provides operational support to the Minister for Health and ACT Government. The Branch manages ACT Health's brand and develops strategies and guidelines to maintain and enhance reputation.

The Branch drives a high performing approach to communications, marketing and stakeholder engagement strategy, which includes: communications planning, campaign operations and measurement, online strategy and digital platform development. It also implements systems and reporting processes for receiving and responding to ACT Health consumer feedback.

The Branch engages with a diverse range of external partners and stakeholders to identify and undertake opportunities for collaborative projects to improve the planning, development and delivery of health care services, develop partnerships to ensure a future supply of skilled workers for the health sector and further establish a growing base for collaborative research.

Working under limited direction, the Media Manager reports to the Senior Manager, Strategic Communications and Media and manages the busy media hub through reactive and proactive strategies and liaison across the directorate.

Eligibility/Other Requirements: Desirable: Tertiary qualifications in a relevant field are highly desirable. Graded journalist and/or experience in a ministerial or parliamentary office are highly desirable. Prior to commencement successful candidates will be required to undergo a pre-employment police check.

Notes: To complete your application you must prepare responses to the Selection Criteria and upload this as part of your application.

ACT Health is committed to building a culturally diverse workforce and an inclusive workplace. As part of this commitment we strongly encourage people from an Aboriginal or Torres Strait Islander background, or People with Disability, to apply for all positions.

The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

ACT Health is a smoke free environment, across all buildings, grounds and vehicles.

ACT Government employees enjoy excellent employment conditions. More Information is available at: <http://health.act.gov.au/employment/enterprise-agreements/>.

ACT Health also offers attractive salary packaging arrangements. Many ACT Health positions are eligible for public hospital employee fringe benefits tax exemptions up to a tax-free threshold of \$9,095, and tax-free benefits cards including Meal Entertainment and Leisure Accommodation cards. Check with the Contact Officer to confirm the position's eligibility for these benefits.

Reimbursement of many relocation costs is available if you are successful and move to Canberra.

About our great city, Canberra, Australia's National Capital:

Canberra is a city with outstanding amenities and excellent housing, educational and leisure opportunities. It is home to national icons and monuments as well as natural treasures. The coast and ski fields are nearby; Sydney is only three hours away by road. For more information on our great city and your future, visit:

<http://www.canberrayourfuture.com.au/>

Contact Officer: Julia Teale (02) 6207 5853 julia.teale@act.gov.au

Canberra Hospital and Health Services

Communications

Communications

Manager, Strategic Digital Platforms

Senior Officer Grade B \$113,150 - \$127,379 | From 7 April 2016 the salary for this vacancy will increase by 1.5%, Canberra (PN: 36833)

Gazetted: 07 April 2016

Closing Date: 1 May 2016

Details: The Communications and Engagement Branch leads and directs strategic communications, engagement and marketing activities that support ACT Health achieve its goals. It also manages and responds to a high volume of highly visible communications and enquiries in relation to Health issues affecting the community and, through a suite of ministerial and government services, provides operational support to the Minister for Health and ACT Government. The Branch manages ACT Health's brand and develops strategies and guidelines to maintain and enhance reputation.

The Branch drives a high performing approach to communications, marketing and stakeholder engagement strategy, which includes: communications planning, campaign operations and measurement, online strategy and digital platform development. It also implements systems and reporting processes for receiving and responding to ACT Health consumer feedback.

The Branch engages with a diverse range of external partners and stakeholders to identify and undertake opportunities for collaborative projects to improve the planning, development and delivery of health care services,

develop partnerships to ensure a future supply of skilled workers for the health sector and further establish a growing base for collaborative research.

This position will report to the Senior Manager, Digital Strategy and Services. Working under limited direction, the Manager, Strategic Digital Platforms contributes to, develops and implements all aspects of the digital strategy, approved online services and digital plans for the promotion of and increased engagement in health services.

Eligibility/Other Requirements: Desirable: Tertiary qualifications in a relevant field is highly desirable. Prior to commencement successful candidates will be required to undergo a pre-employment Police check.

Notes: To complete your application you must prepare responses to the Selection Criteria and upload this as part of your application.

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Contact Officer: Julia Teale (02) 6207 5853 julia.teale@act.gov.au

Canberra Hospital and Health Services

Medicine

Acute Support Service

Nutrition Assistant

Allied Health Assistant 2 \$47,854 - \$54,863 | From 7 April 2016 the salary for this vacancy will increase by 1.5%, Canberra (PN: 25070)

Gazette Date: 7/ April 2016

Closing Date: 14 April 2016

Details: The Nutrition Department at the Canberra Hospital is seeking to attract committed, hard working people with a good eye for detail and with an interest in food and nutrition to work as a Nutrition Assistant. This role supports the Dietitians in provision of Nutrition Support to patients within the hospital. Duties include supporting the operation of the special diet meal services, preparation and distribution of adult and infant formulas according to departmental guidelines, computer data entry, patient visits with documentation, reception and other administrative duties. Nutrition assistants of the Canberra Hospital Nutrition Department operate the Special Diet Service, Infant Feeding Service and undertake other general duties to support the operations of the Nutrition Department including direct client visits, general office and administrative duties and stock/equipment management.

Eligibility/Other Requirements: Relevant Certificate III or other equivalent qualification. Ability to work across a 7 day roster between the hours of 6am and 6:30pm daily.

Note: Applicants must be able to work a variable shift work roster between 6:30am – 6:30pm over seven days of the week. A permanent part-time position (three shifts per week) is currently available along with an expected 12 month part-time temporary position (four shifts per week).

An order of merit will be created from this process that may be used to fill permanent, temporary full or part-time and casual positions arising over the next 12 months.

To complete your application you must prepare responses to the Selection Criteria and upload this as part of your application.

ACT Health is committed to building a culturally diverse workforce and an inclusive workplace. As part of this commitment we strongly encourage people from an Aboriginal or Torres Strait Islander background, or People with Disability, to apply for all positions.

The successful applicant may be required to be registered under the Working with Vulnerable People (Background Checking) Act 2011.

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<http://www.canberrayourfuture.com.au/>

Contact Officer: Narelle Luff (02) 6244 2567

Justice and Community Safety

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Community Safety

Security and Emergency Management Branch

Policy/Project Officer

Senior Officer Grade C \$96,073 - \$103,416 | From 7 April 2016 the salary for this vacancy will increase by 1.5%, Canberra (PN: 42746)

Gazetted: 05 April 2016

Closing Date: 19 April 2016

Details: The Security and Emergency Management Branch (SEMB) provides whole-of-government policy development and coordination of protective security and emergency management across the ACT. The SEMB is part of the Justice and Community Safety Directorate and works closely with all ACT Government directorates, Commonwealth and interstate agencies. SEMB has a temporary vacancy for a Senior Officer Grade C Policy/Project Officer to work as part of a team with responsibilities to: Provide high level briefings, reports and correspondence to the Managers and the Senior Director in support of branch priorities and objectives. Assist in the development, implementation and delivery of the ACT Protective Security Policy Framework (PSPF); critical infrastructure protection, CCTV and strategic emergency management issues. Contribute to the development of an effective protective security environment within the ACT Government. Represent SEMB at a range of inter-government and community forums, committees and meetings. Contribute to secretarial duties for both ACT and national security and emergency management committees and sub-committees.

Eligibility/Other Requirements: Experience working with protective security and a current security clearance is desirable.

Notes: This is a temporary position available until 20 December 2016. Expressions of interest are sought from potential candidates and should include a supporting statement of no more than four pages outlining experience and/or ability in the above areas, a current curriculum vitae and contact details of at least two referees.

Contact Officer: Dougal Wilson (02) 6205 8196 dougal.wilson@act.gov.au

ACT Law Courts and Tribunal

Registry Operations

Senior Team Leader

Administrative Services Officer Class 6 \$76,337 - \$87,366 | From 7 April 2016 the salary for this vacancy will increase by 1.5%, Canberra (PN: 43643)

Gazetted: 01 April 2016

Closing Date: 15 April 2016

Details: The ACT Law Courts and Tribunal Administration is seeking an experienced manager to undertake the role of Senior Team Leader, Criminal Unit, Registry Operations. The successful applicant will have effective people management skills, work with a range of stakeholders, including Judicial Officers, staff, legal practitioners and relevant government agencies and be able to achieve quality outcomes for the ACT Law Courts and Tribunal Administration. Responsibilities include leading, managing and training staff to ensure that the work of the team is effective, consistent and accurate, processing documentation provided for under ACT Law Courts and Tribunal legislation and practice directions, responding to complex enquiries, reporting on statistical or case management enquiries, assisting with the development, implementation and review of policies, practices, systems and processes, participating in the development and implementation of the new Law Courts and Tribunal ICT Case Management System, liaising with clients and exercising the statutory appointment of Deputy Registrar as required.

Note: This is a temporary position available until 9 December 2016 with the possibility of extension. This is a generic position, an order of merit will be established from this process and may be used to temporarily fill other identical positions at level over the next 12 months.

Contact Officer: Daniela Mojsoska (02) 6207 1292 daniela.mojsoska@act.gov.au

**ACT Corrective Services
Community Corrections
Probation and Parole Unit
Executive Officer**

Administrative Services Officer Class 6 \$76,337 - \$87,366 | From 7 April 2016 the salary for this vacancy will increase by 1.5%, Canberra (PN: 43725)

Gazetted: 01 April 2016

Closing Date: 18 April 2016

Details: ACT Corrective Services is seeking an Executive Officer to support the General Manager, Community Corrections. This is a permanent full time position located in Canberra City. In this role, you will prepare high level documentation relating to various operational matters. You will also communicate executive decisions to staff, managers and stakeholders, coordinate the implementation of strategic organisational initiatives, and support compliance with relevant legislation. In addition, you will be expected to carry out a wide range of administrative duties, from diary management to preparation of correspondence and provision of secretariat functions. Further, you will create and maintain processes and systems to support information management and quality assurance. To be successful, you will be able to demonstrate high level writing skills and proficiency in various forms of communication. You will also be able to demonstrate extensive experience supporting organisational systems and processes, especially those relating to compliance. Your administrative skills will be of the highest order.

Eligibility/Other Requirements: A current driver's licence is highly desirable. The successful candidate will be required to undergo a criminal record check. Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* may be required. For further information on Working with Vulnerable People registration refer to -

https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804

Contact Officer: Janet-Lee Hibberd (02) 6207 9202 janet-lee.hibberd@act.gov.au

**Strategic Finance
Finance Officer**

Administrative Services Officer Class 6 \$76,337 - \$87,366 | From 7 April 2016 the salary for this vacancy will increase by 1.5%, Canberra (PN: 10264)

Gazetted: 31 March 2016

Closing Date: 9 April 2016

Details: Strategic Finance is seeking a motivated, well organised person with effective communication and prioritisation skills to undertake strategic financial analysis, financial modelling, reporting, budgeting and asset management functions as required for the role of Finance Officer in Strategic Finance, Justice and Community Safety Directorate. Strategic Finance provides budgeting and financial reporting advice to internal and external

clients and stakeholders including ministers, business units within the directorate, senior management and executives. Functions of the business unit include activities such as strategic financial and asset management, budget preparation and coordination of performance indicator reporting.

Eligibility/Other Requirements: Relevant accounting qualifications or significant progress towards same is highly desirable.

Note: This is a temporary position available for a period of ten months with the possibility of extension.

Contact Officer: Leanne Thomas (02) 6207 6396 leanne.thomas@act.gov.au

ACT Law Courts and Tribunal Administration

Corporate and Strategic Unit

Change Manager

Senior Officer Grade B \$113,150 - \$127,379 | From 7 April 2016 the salary for this vacancy will increase by 1.5%, Canberra (PN: 35420)

Gazetted: 01 April 2016

Closing Date: 15 April 2016

Details: The ACT Law Courts and Tribunal Administration is seeking a Change Manager to lead and implement a change and communications strategy and activities for the delivery of significant projects within the administration in particular the delivery of a new case management system (ICMS) and the building of a new Courts Precinct. The Change Manager will support the project teams as they deliver on the identified projects. The successful applicant will have a high level of change management experience and a thorough understanding of change management processes, principles and methodologies (for example, Prosci® ADKAR®), preferably in systems and business process change. The successful applicant will be highly proactive and outcomes focussed. The successful applicant will also be resilient and flexible to ensure the delivery of high quality change and communications initiatives.

Eligibility/Other Requirements: Relevant qualifications in Change Management such as Prosci® ADKAR® certification would be highly desirable as well as experience within a Courts or legal environment.

Notes: This is a temporary position for a period of 18 months commencing ASAP.

Contact Officer: Yew Weng Ho (02) 6207 5821 yew.ho@act.gov.au

Legal Aid Commission

Legal Aid ACT

Legal Support Manager

Administrative Service Officer Class 6 \$77,483 - \$88,677, Canberra (PN: TBA)

Gazetted: 31 March 2016

Closing Date: 11 April 2016

Legal Aid ACT is seeking an experienced manager/supervisor to fill our Legal Support Manager position. The successful person will manage the administrative aspects of our Litigation Practice. The position reports to the Deputy Chief Executive Officer and will provide support with the day to day functions and professional standards across the Practice. Further information and a position description is available from the Legal Aid ACT website under Working at Legal Aid.

Note: This is a temporary position available initially for 12 months.

Contact Officer: Louise Taylor (02) 6243 3466 or (02) 6243 3496 louise.taylor@legalaidact.org.au

Applications can be forwarded to: hr@legalaidact.org.au or the HR Manager, GPO Box 512, Canberra, ACT 2601

Territory and Municipal Services

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Infrastructure Roads and Public Transport

Urban Places and Reserves

Project Officer

Infrastructure Officer 2 \$76,428 - \$87,930 | From 7 April 2016 the salary for this vacancy will increase by 1.5%, Canberra (PN: 31484)

Gazetted: 04 April 2016

Closing Date: 18 April 2016

Details: Territory and Municipal Services (TAMS) is a diverse Directorate. TAMS protects and conserves the natural resources of the ACT and promotes appropriate recreational, educational and scientific uses of such areas. TAMS manages the bio-security issues, domestic animal services and other licensing and compliance services, including ranger services and permits for public land use. The Capital Works Design and Delivery (CWDD) Branch is a dedicated team of Landscape Architects, Engineers, Architects, Urban Designers, Planners and Project Managers with specific responsibility for urban parks and reserves planning and delivery of related capital works projects through effective project management. The position sits within the Urban Places and Reserves section of CWDD that specialises in the delivery of projects related to urban and reserves public owned lands. The position will deliver capital works projects for the Parks and Conservation Service. The Parks and Conservation Service (PCS) is a Branch within the Parks and City Services Division of TAMS responsible for the planning and management of parks and reserves and the public domain. It protects and conserves the natural resources of the ACT, promotes appropriate recreational, educational and scientific uses of our parks and maintains the look of the city and its environments. We are seeking a highly motivated self-driven professional to project manage a range of capital works projects associated with the delivery of the *Molonglo Valley Plan for the Protection of Matters of National Environmental Significance* (NES Plan) environmental offset commitments. The ACT Public Service is committed to building a culturally diverse workforce and an inclusive workplace. As part of this commitment we strongly encourage people from an Aboriginal or Torres Strait Islander background, and/or people with disability to apply. Eligibility/Other Requirements: Mandatory - relevant professional tertiary qualifications such as Environmental Science, Nature Resource Management, Landscape Architecture or Architecture. Preferable - relevant technical or domain knowledge including competence in software tools such as Microsoft Office suite, Microsoft Project and Arc Gis.

Notes: This is a temporary position available for a period of 26 months with the possibility of extension and/or permanency. Applicants should address the Selection Criteria and limit responses for each Criterion to one A4 page. Succinct applications that clearly demonstrate the applicant's claims against the Selection Criteria with the use of examples will be viewed highly. Contact details of at least two referees and current curriculum vitae should also be included. Selection may be based on application and referee reports only.

Contact Officer: Ros Ransome (02) 6205 9775 ros.ransome@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Parks and Territory Services

Libraries ACT

Public Libraries

Librarian

Professional Officer Class 1 \$53,897 - \$74,731 | From 7 April 2016 the salary for this vacancy will increase by 1.5%, Canberra (PN: C05217, several)

Gazetted: 01 April 2016

Closing Date: 15 April 2016

Details: Libraries ACT is looking for Librarians who would like to help create lifelong learners, deliver and support literacy programs, storytime, giggle and wiggle, facilitate information-sharing with the community, and provide access to computers, the internet and inclusive spaces. The ACT Public Service is committed to building a culturally diverse workforce and an inclusive workplace. As part of this commitment we strongly encourage people from an Aboriginal or Torres Strait Islander background, and/or People with Disability, to apply.

Eligibility/Other Requirements: Good physical fitness and stamina, and the ability and willingness to undertake physical and repetitive tasks requiring pushing, lifting and bending, and being on your feet for long periods.

Libraries ACT operate seven days a week and so this position requires working weekday and weekend shifts at any Libraries ACT location. Recognised tertiary qualifications in Library and Information Studies (as defined by ALIA) or a related discipline.

Note: A casual pool of twelve months duration will be established from successful candidates.

Contact Officer: Judy Franklin (02) 6207 5107 judy.franklin@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

APPOINTMENTS

ACT Audit Office

Audit Band 1 \$49,326 - \$93,883 | From 7 April 2016 the salary for this vacancy will increase by 1.5%
Weiran Huang 846-84162, Section 68(1), 31 March 2016

Calvary Health Care ACT (Public)

Registered Nurse Level 1 \$60,772 - \$81,180 | From 1 April 2016 the salary for this vacancy will increase by 1.5%
David Still 1613182Section 68, 02 February 2016

Registered Nurse Level 1 \$60,772 - \$81,180 | From 1 April 2016 the salary for this vacancy will increase by 1.5%
Emma Waterhouse 1613183Section 68, 02 February 2016

Registered Nurse Level 1 \$60,772 - \$81,180 | From 1 April 2016 the salary for this vacancy will increase by 1.5%
Emma McNamara 1613184Section 68, 09 February 2016

Registered Nurse Level 1 \$60,772 - \$81,180 | From 1 April 2016 the salary for this vacancy will increase by 1.5%
Fatmata Daramy 1613186Section 68, 09 February 2016

Registered Nurse Level 1 \$60,772 - \$81,180 | From 1 April 2016 the salary for this vacancy will increase by 1.5%
Joel Constance 1613189Section 68, 09 February 2016

Registered Nurse Level 1 \$60,772 - \$81,180 | From 1 April 2016 the salary for this vacancy will increase by 1.5%
Lance Gray 1613190Section 68, 02 February 2016

Registered Nurse Level 1 \$60,772 - \$81,180 | From 1 April 2016 the salary for this vacancy will increase by 1.5%
Nicole Pallister 1613192Section 68, 09 February 2016

Registered Nurse Level 1 \$60,772 - \$81,180 | From 1 April 2016 the salary for this vacancy will increase by 1.5%
Sarah Woods 1613193Section 68, 09 February 2016

Registered Nurse Level 1 \$60,772 - \$81,180 | From 1 April 2016 the salary for this vacancy will increase by 1.5%
Tegan Denniss 1613194Section 68, 02 February 2016

Registered Nurse Level 1 \$60,772 - \$81,180 | From 1 April 2016 the salary for this vacancy will increase by 1.5%
Tori Matchowitz 1613196Section 68, 09 February 2016

Registered Nurse Level 1 \$60,772 - \$81,180 | From 1 April 2016 the salary for this vacancy will increase by 1.5%
Tracy Oliver 1613197Section 68, 09 February 2016

Registered Nurse Level 1 \$60,772 - \$81,180 | From 1 April 2016 the salary for this vacancy will increase by 1.5%
Yin Fung Li 1613198Section 68, 09 February 2016

Registered Nurse Level 1 \$60,772 - \$81,180 | From 1 April 2016 the salary for this vacancy will increase by 1.5%
Gemma Smith 1613199Section 68, 09 February 2016

Registered Nurse Level 1 \$60,772 - \$81,180 | From 1 April 2016 the salary for this vacancy will increase by 1.5%
Nicole Tietz 1613231Section 68, 15 February 2016

Registered Nurse Level 1 \$60,772 - \$81,180 | From 1 April 2016 the salary for this vacancy will increase by 1.5%
Cheryl McMillan 1613232Section 68, 015 February 2016

Registered Nurse Level 1 \$60,772 - \$81,180 | From 1 April 2016 the salary for this vacancy will increase by 1.5%
Louise Hawtin 1613246Section 68, 15 February 2016

Registered Nurse Level 1 \$60,772 - \$81,180 | From 1 April 2016 the salary for this vacancy will increase by 1.5%
Jamie McMahon 1613247Section 68, 15 February 2016

Registered Nurse Level 1 \$60,772 - \$81,180 | From 1 April 2016 the salary for this vacancy will increase by 1.5%
Lillian Fenner 1613249Section 68, 15 February 2016

Registered Nurse Level 1 \$60,772 - \$81,180 | From 1 April 2016 the salary for this vacancy will increase by 1.5%
Casey Cheatle 1613262Section 68, 08 March 2016

Registered Nurse Level 1 \$60,772 - \$81,180 | From 1 April 2016 the salary for this vacancy will increase by 1.5%
Kelsey Schipp 1613263Section 68, 08 March 2016

Enrolled Nurse Level 1 \$55,118 - \$58,888 | From 1 April 2016 the salary for this vacancy will increase by 1.5%
Norah Thompson 1613265Section 68, 07 March 2016

Enrolled Nurse Level 1 \$55,118 - \$58,888 | From 1 April 2016 the salary for this vacancy will increase by 1.5%
Senuri De Silva 1613266Section 68, 07 March 2016

Registered Nurse Level 1 \$60,772 - \$81,180 | From 1 April 2016 the salary for this vacancy will increase by 1.5%
Pabitra Shrestha 1613267Section 68, 07 March 2016

Registered Nurse Level 1 \$60,772 - \$81,180 | From 1 April 2016 the salary for this vacancy will increase by 1.5%
Yan Sun 1613269Section 68, 08 March 2016

Registered Nurse Level 1 \$60,772 - \$81,180 | From 1 April 2016 the salary for this vacancy will increase by 1.5%
Marcus Purser 1613270Section 68, 08 March 2016

Registered Nurse Level 1 \$60,772 - \$81,180 | From 1 April 2016 the salary for this vacancy will increase by 1.5%
Emma Kurtovic 1613272Section 68, 15 March 2016

Registered Nurse Level 1 \$60,772 - \$81,180 | From 1 April 2016 the salary for this vacancy will increase by 1.5%
Tatiana Larina 1613273Section 68, 08 March 2016

Registered Nurse Level 1 \$60,772 - \$81,180 | From 1 April 2016 the salary for this vacancy will increase by 1.5%
Cassandra Keys 1613276Section 68, 08 March 2016

Registered Nurse Level 1 \$60,772 - \$81,180 | From 1 April 2016 the salary for this vacancy will increase by 1.5%
Pia Carvajal 1613279 Section 68, 08 March 2016

Registered Nurse Level 1 \$60,772 - \$81,180 | From 1 April 2016 the salary for this vacancy will increase by 1.5%
Erin Lindgren 1613280Section 68, 08 March 2016

Capital Metro

Administrative Services Officer Class 6 \$77,482 - \$88,676
Dale Alvina Loughton 848-66169, Section 68(1), 5 April 2016

Chief Minister, Treasury and Economic Development

Administrative Services Officer Class 5 \$70,844 - \$74,989 | From 7 April 2016 the salary for this vacancy will increase by 1.5%

Fides Joy Caduyac 848-66361, Section 68(1), 7 April 2016

Information Technology Officer Class 2 \$76,337 - \$87,366 | From 7 April 2016 the salary for this vacancy will increase by 1.5%

Jennifer Ann Cashmore 846-70887, Section 68(1), 4 April 2016

Administrative Services Officer Class 6 \$76,337 - \$87,366 | From 7 April 2016 the salary for this vacancy will increase by 1.5%

Wai Wah Chan 846-86926, Section 68(1), 2 April 2016

Building Trade Inspector \$84,478 - \$96,073 | From 7 April 2016 the salary for this vacancy will increase by 1.5%

Paul Dekker 848-66388, Section 68(1), 5 April 2016

Administrative Services Officer Class 6 \$76,337 - \$87,366 | From 7 April 2016 the salary for this vacancy will increase by 1.5%

Evgeniya Hawthorne 846-88374, Section 68(1), 4 April 2016

Administrative Services Officer Class 6 \$76,337 - \$87,366 | From 7 April 2016 the salary for this vacancy will increase by 1.5%

Carla Howman 844-83029, Section 68(1), 5 April 2016

Administrative Services Officer Class 6 \$76,337 - \$87,366 | From 7 April 2016 the salary for this vacancy will increase by 1.5%

Luke Madden 844-84136, Section 68(1), 1 April 2016

Community Services

General Service Officer Level 7 \$56,643 - \$59,817 | From 7 April 2016 the salary for this vacancy will increase by 1.5%

Thy La 848-66273, Section 68(1), 4 April 2016

Education

Administrative Services Officer Class 4 \$63,744 - \$69,022 | From 7 April 2016 the salary for this vacancy will increase by 1.5%

Vivienne Budnick 835-34007, Section 68(1), 7 April 2016

Health

Health Professional Level 3 \$83,445 - \$87,925 (up to \$92,287 on achieving a personal upgrade)

Caroline Cavell Bentley 848-64585, Section 68(1), 4 April 2016

Registered Nurse Level 1 \$61,683 - \$82,398

Clarke Clapham-Finn 847-26924, Section 68(1), 31 March 2016

Administrative Services Officer Class 6 \$76,337 - \$87,366 | From 7 April 2016 the salary for this vacancy will increase by 1.5%

Sally Egan 848-66345, Section 68(1), 11 April 2016

Health Professional Level 2 \$59,085 - \$81,111 | From 7 April 2016 the salary for this vacancy will increase by 1.5%

Peta Hoffman 845-20870, Section 68(1), 1 April 2016

Registered Nurse Level 1 \$61,683 - \$82,398

Lyndall Christina Jackson 848-64390, Section 68(1), 31 March 2016

Senior Officer Grade B \$113,150 - \$127,379 | From 7 April 2016 the salary for this vacancy will increase by 1.5%
Nancy Ruth King 848-66126, Section 68(1), 11 April 2016

Health Professional Level 2 \$59,085 - \$81,111 | From 7 April 2016 the salary for this vacancy will increase by 1.5%
Vallavan Kulasekaran 847-00337, Section 68(1), 7 April 2016

Administrative Services Officer Class 3 \$57,417 - \$61,793 | From 7 April 2016 the salary for this vacancy will increase by 1.5%
Kyra Lloyd 838-53614, Section 68(1), 30 March 2016

Health Professional Level 2 \$59,085 - \$81,111 | From 7 April 2016 the salary for this vacancy will increase by 1.5%
Michelle Mikic 847-27652, Section 68(1), 7 April 2016

Senior Building Trade \$69,883 - \$74,731 | From 7 April 2016 the salary for this vacancy will increase by 1.5%
Ashley Keith Moore 848-64059, Section 68(1), 4 April 2016

Health Professional Level 2 \$59,085 - \$81,111 | From 7 April 2016 the salary for this vacancy will increase by 1.5%
Lindy Myers 842-89496, Section 68(1), 1 April 2016

Health Professional Level 2 \$59,085 - \$81,111 | From 7 April 2016 the salary for this vacancy will increase by 1.5%
Madeleine Pidcock 847-26334, Section 68(1), 1 April 2016

Assistant in Nursing \$46,752 - \$48,335 | From 1 April 2016 the salary for this vacancy will increase by 1.5%
Manoj Pullan Jose 840-51576, Section 68(1), 31 March 2016
Note: This Permanent Appointment to a non-advertised position has been made under Section 53 of the Public Sector Management Standards 2006.

Senior Officer Grade C \$96,073 - \$103,416 | From 7 April 2016 the salary for this vacancy will increase by 1.5%
Ginny Sargent 848-65510, Section 68(1), 30 March 2016

Senior Officer Grade C \$96,073 - \$103,416 | From 7 April 2016 the salary for this vacancy will increase by 1.5%
Nicole Stevenson 848-65625, Section 68(1), 13 April 2016

Justice and Community Safety

Administrative Services Officer Class 6 \$76,337 - \$87,366 | From 7 April 2016 the salary for this vacancy will increase by 1.5%
Abby Campbell 814-72359, Section 68(1), 4 April 2016

Administrative Services Officer Class 6 \$76,337 - \$87,366 | From 7 April 2016 the salary for this vacancy will increase by 1.5%
Joanne Lutz 848-66425, Section 68(1), 4 April 2016

Territory and Municipal Services

Capital Linen Service Band 1 \$42,635 - \$44,345 | From 7 April 2016 the salary for this vacancy will increase by 1.5%
Arumugampillai Annamalai 848-65836, Section 68(1), 4 April 2016

Capital Linen Service Band 1 \$42,635 - \$44,345 | From 7 April 2016 the salary for this vacancy will increase by 1.5%

Majak Atem 848-65916, Section 68(1), 4 April 2016

Capital Linen Service Band 1 \$42,635 - \$44,345 | From 7 April 2016 the salary for this vacancy will increase by 1.5%

John Diing 848-65780, Section 68(1), 4 April 2016

Capital Linen Service Band 1 \$42,635 - \$44,345 | From 7 April 2016 the salary for this vacancy will increase by 1.5%

Gleasy Fry 848-65924, Section 68(1), 4 April 2016

Capital Linen Service Band 1 \$42,635 - \$44,345 | From 7 April 2016 the salary for this vacancy will increase by 1.5%

Mohamed Kamara 848-65879, Section 68(1), 4 April 2016

Capital Linen Service Band 1 \$42,635 - \$44,345 | From 7 April 2016 the salary for this vacancy will increase by 1.5%

Ryan Nebre 848-65908, Section 68(1), 4 April 2016

Capital Linen Service Band 1 \$42,635 - \$44,345 | From 7 April 2016 the salary for this vacancy will increase by 1.5%

Moe Nu'u 848-65844, Section 68(1), 4 April 2016

Capital Linen Service Band 1 \$42,635 - \$44,345 | From 7 April 2016 the salary for this vacancy will increase by 1.5%

Nidhi Patel 848-65860, Section 68(1), 4 April 2016

Capital Linen Service Band 1 \$42,635 - \$44,345 | From 7 April 2016 the salary for this vacancy will increase by 1.5%

Saumil Patel 848-65852, Section 68(1), 4 April 2016

Capital Linen Service Band 1 \$42,635 - \$44,345 | From 7 April 2016 the salary for this vacancy will increase by 1.5%

Gurpreet Singh 848-65887, Section 68(1), 4 April 2016

Capital Linen Service Band 1 \$42,635 - \$44,345 | From 7 April 2016 the salary for this vacancy will increase by 1.5%

Naida Wangemann 848-65801, Section 68(1), 4 April 2016

Capital Linen Service Band 1 \$42,635 - \$44,345 | From 7 April 2016 the salary for this vacancy will increase by 1.5%

Camden Cashion 848-65895, Section 68(1), 4 April 2016

TRANSFERS

Health

Amanda Boers: 842-89672

From: Senior Officer Grade C \$96,073 - \$103,416

Health

To: Senior Officer Grade C \$96,073 - \$103,416 | From 7 April 2016 the salary for this vacancy will increase by 1.5%
Health, Canberra (PN. 20148) (Gazetted 10 March 2016)

Jacob Mimilids: 779-83244

From: Senior Officer Grade C \$96,073 - \$103,416

Territory and Municipal Services

To: Senior Officer Grade C \$96,073 - \$103,416 | From 7 April 2016 the salary for this vacancy will increase by 1.5%
Health, Canberra (PN. 18076) (Gazetted 14 January 2016)

Brandimir Montiel: 844-33283

From: Technical Officer Level 1 \$52,329 - \$54,863

Health

To: Technical Officer Level 1 \$52,329 - \$54,863 | From 7 April 2016 the salary for this vacancy will increase by 1.5%
Health, Canberra (PN. 28126) (Gazetted 21 January 2016)

Justice and Community Safety

Catherine Schmohl: 835-68987

From: Senior Officer Grade C \$96,073

Territory and Municipal Services

To: Senior Officer Grade C \$96,073 - \$103,416 | From 7 April 2016 the salary for this vacancy will increase by 1.5%
Justice and Community Safety, Canberra (PN. 10879) (Gazetted 8 September 2015)

PROMOTIONS

Chief Minister, Treasury and Economic Development

Chief Minister

Access Canberra

Customer Coordination

Carlie Jane Hunt: 793-07207

From: Administrative Services Officer Class 5 \$71,907 - \$76,114

Chief Minister, Treasury and Economic Development

To: †Administrative Services Officer Class 6 \$76,337 - \$87,366 | From 7 April 2016 the salary for this vacancy will increase by 1.5%

Chief Minister, Treasury and Economic Development, Canberra (PN. 18881) (Gazetted 2 February 2016)

Land Development Agency

City to the Lake

Peter Rae: 816-76351

From: Infrastructure Officer 4 \$114,126 - \$129,664 | From 7 April 2016 the salary for this vacancy will increase by 1.5%

Chief Minister, Treasury and Economic Development

To: Infrastructure Officer 5 \$136,524 | From 7 April 2016 the salary for this vacancy will increase by 1.5%

Chief Minister, Treasury and Economic Development, Canberra (PN. 34375) (Gazetted 10 February 2016)

Education

Organisational Integrity

Information and Knowledge Services

Gillian Abdilla: 786-56085

From: Senior Officer Grade C \$96,073 - \$103,416 | From 7 April 2016 the salary for this vacancy will increase by 1.5%

Education

To: †Senior Officer Grade B \$113,150 - \$127,379 | From 7 April 2016 the salary for this vacancy will increase by 1.5%

Education, Canberra (PN. 36330) (Gazetted 4 November 2015)

**Organisational Integrity
Information and Knowledge Services
Daniel Bray: 787-66364**

From: Senior Officer Grade C \$96,073 - \$103,416 | From 7 April 2016 the salary for this vacancy will increase by 1.5%

Education

To: †Senior Officer Grade B \$113,150 - \$127,379 | From 7 April 2016 the salary for this vacancy will increase by 1.5%

Education, Canberra (PN. 36864) (Gazetted 4 November 2015)

**Deputy Director-General
Governance and Assurance
Media and Communications
Carly Gange: 836-02567**

From: Senior Officer Grade C \$96,073 - \$103,416 | From 7 April 2016 the salary for this vacancy will increase by 1.5%

Education

To: †Senior Officer Grade B \$113,150 - \$127,379 | From 7 April 2016 the salary for this vacancy will increase by 1.5%

Education, Canberra (PN. 09514) (Gazetted 19 January 2016)

**Office for Schools
Tuggeranong Network
Richardson Primary School
Brooke Calvert: 779-25650**

From: School Leader C \$109,084

Education

To: †School Leader B \$127,012

Education, Canberra (PN. 04016) (Gazetted 29 February 2016)

Health

**Canberra Hospital and Health Services
Critical Care
Medical Imaging
Melanie Egan: 834-52685**

From: Health Professional Level 2 \$59,971 - \$82,328

Health

To: Health Professional Level 3 \$84,697 - \$89,244 (up to \$93,671 on achieving a personal upgrade)

Health, Canberra (PN. 21308) (Gazetted 18 February 2016)

**Canberra Hospital and Health Services
Deputy Director General Canberra Hospital and Health Services
Craig Kellar: 774-28726**

From: Senior Officer Grade C \$96,073 - \$103,416 | From 7 April 2016 the salary for this vacancy will increase by 1.5%

Health

To: †Senior Officer Grade B \$113,150 - \$127,379 | From 7 April 2016 the salary for this vacancy will increase by 1.5%

Health, Canberra (PN. 28627) (Gazetted 21 January 2016)

**Canberra Hospital and Health Services
Deputy Director General Canberra Hospital and Health Services
Riagan Milton: 829-69607**

From: Administrative Services Officer Class 2/3 \$50,676 - \$61,793 | From 7 April 2016 the salary for this vacancy will increase by 1.5%

Health

To: Administrative Services Officer Class 6 \$76,337 - \$87,366 | From 7 April 2016 the salary for this vacancy will increase by 1.5%

Health, Canberra (PN. 11126) (Gazetted 7 January 2016)

Canberra Hospital and Health Services

Critical Care

Medical Imaging

Michael Smith: 833-45476

From: Health Professional Level 2 \$59,971 - \$82,328

Health

To: Health Professional Level 3 \$84,697 - \$89,244 (up to \$93,671 on achieving a personal upgrade)

Health, Canberra (PN. 28814) (Gazetted 18 February 2016)