

POSITION DESCRIPTION

Directorate:	Education
Division:	Service Design and Delivery
Branch:	Learning and Teaching
Section:	Digital Education
Position Title:	Director – Digital Education
Position Number:	P36640
Classification:	Senior Officer Grade B (SOGB)
Location:	Hedley Beare Centre for Teaching and Learning
Last Reviewed:	August 2026

EDUCATION DIRECTORATE

The Education Directorate leads and delivers high quality, inclusive and equitable education where all are safe and valued. We are guided by the principles of focus on learning, embedding cultural integrity, keeping everyone safe and well, aligning our work, using evidence and being accountable and leading together.

The Directorate supports workforce diversity and is committed to creating an inclusive workplace. As part of this commitment, Aboriginal and Torres Strait Islander peoples, people with disability, culturally diverse people and those who identify as LGBTIQ+ are strongly encouraged to apply.

LEARNING AND TEACHING BRANCH

The Learning and Teaching branch is responsible for system leadership, policy and planning in relation to curriculum implementation and teaching practice across ACT public schools. The branch is also responsible for supporting inclusive education for children and young people with disability, including directly providing hearing and vision support to deaf/hard of hearing and/or blind/low vision children and young people and their schools.

The branch supports schools with high-quality and evidence-based coaching, resources and professional learning in areas including literacy, numeracy, early childhood education, gifted and talented education, English as an additional language/dialect, and inclusive education for students with disability. The branch also works with school communities, families and students to support student outcomes and share information. The branch contributes to the design and delivery of significant school and system improvement initiatives aligned with the directions and priorities of the Directorate's Strategic Plan.

POSITION OVERVIEW

The Director, Digital Education (Digital Pedagogies, Artificial Intelligence and Online Safety) provides strategic leadership for the Directorate's digital learning agenda, supporting system-wide improvement in teaching, learning and student wellbeing through the effective, safe and ethical use of digital technologies.

The position leads the development and implementation of policy, strategy, professional learning and change initiatives relating to digital pedagogies, generative artificial intelligence, digital citizenship and online safety across ACT public schools.

Operating in a complex and rapidly evolving environment, the Director provides expert strategic advice to senior executives, school leaders and government stakeholders on emerging technologies, digital innovation, cyber and online safety risks, and educational technology reform. The position drives cross-directorate collaboration to ensure digital education initiatives align with the Directorate's strategic priorities and legislative responsibilities.

The Director leads a specialist team and is responsible for fostering a culture of innovation, evidence-based practice, continuous improvement and system-wide capability development.

WHAT YOU WILL DO

1. Provide strategic leadership for Directorate-wide initiatives relating to digital pedagogies, artificial intelligence, digital citizenship and online safety.
2. Lead the development, implementation and evaluation of policies, frameworks, programs and initiatives that strengthen digital learning outcomes across ACT public schools.
3. Provide authoritative, evidence-based advice to executives, school leaders and government on emerging technologies, digital education reforms, online safety, risk management and future-focused teaching practices.
4. Lead strategic planning and system-wide change initiatives that support the safe, ethical and effective use of technology in education.
5. Establish and maintain productive partnerships with ACT Government agencies, national education bodies, regulators, universities, industry partners and other key stakeholders.
6. Represent the Directorate in inter-jurisdictional, national and cross-government forums and influence policy discussions relating to digital education, artificial intelligence and online safety.
7. Lead Directorate-wide professional learning, workforce capability strategies and communities of practice that build staff confidence and expertise in digital learning and emerging technologies.
8. Oversee the development of resources, guidance materials and communication strategies for educators, students, parents and carers.
9. Monitor emerging trends, research, technologies and risks and provide strategic advice to support evidence-informed decision making.
10. Lead responses to complex and sensitive issues relating to online safety, digital technologies and emerging educational risks.
11. Manage strategic projects, resources and governance arrangements to ensure delivery of outcomes aligned with Directorate priorities.
12. Lead and develop a high-performing team by fostering collaboration, innovation, accountability and continuous improvement.

WHAT YOU REQUIRE

The following capabilities form the criteria that are required to perform the duties and responsibilities of the position. These will form part of the selection criteria that applicants will be selected against.

Professional and Technical Skills, and Knowledge

1. Demonstrated experience leading complex policy, strategy or change initiatives in education, digital transformation, technology-enabled learning or related fields.
2. Extensive knowledge of contemporary and emerging issues in digital education, including digital pedagogies, generative artificial intelligence, online safety, digital citizenship and educational technologies.
3. Proven ability to analyse complex and emerging issues and provide authoritative strategic advice to executive leaders and government stakeholders.
4. Demonstrated ability to influence, negotiate and build productive relationships across organisations, sectors and jurisdictions.
5. Highly developed written and verbal communication skills, including experience preparing complex briefs, submissions, ministerial correspondence, strategic reports and executive advice.
6. Demonstrated experience leading multidisciplinary teams and delivering outcomes in complex and fast-changing environments.

Behavioural Capabilities

1. Demonstrates strategic thinking, sound judgement and the ability to anticipate and respond to emerging challenges and opportunities.
2. Builds trust and credibility through integrity, professionalism and consistent delivery of high-quality outcomes.
3. Leads through influence and collaboration to achieve shared objectives across organisational boundaries.
4. Demonstrates resilience, adaptability and accountability when managing competing priorities and sensitive issues.
5. Promotes innovation, continuous improvement and evidence-based decision-making.
6. Models ACTPS values and actively contributes to an inclusive, respectful and diverse workplace culture.

Desirable:

Education experience is considered an asset but is not a mandatory requirement for this role.

Compliance Requirements / Qualifications

This position does not require a pre-employment medical.

This position requires a Working with Vulnerable People Check.

How to Apply

Interested candidates should submit a two-page application addressing the selection criteria and a current CV (including the contact details of two referees).

Please Note:

- This is a temporary vacancy from 31 August 2026 – 31 December 2027, with the possibility of extension and/or permanency.
- A mixture of office-based and flexible conditions apply to this position.

Contact

For further information regarding this opportunity please contact Emma Davidson emma.j.davidson@act.gov.au