



ACT Government Gazette

Gazetted Notices for the week beginning 13 November 2014

EXECUTIVE NOTICES

Chief Minister, Treasury and Economic Development

Engagement

Anita Perkins – Director, Communications and Engagement (E728) Section 72 of the Public Sector Management Act 1994

Variation – Assignment

Paul Lewis – Director, Urban Renewal (E333) Section 80A(1)(b) of the Public Sector Management Act 1994

Community Services

Variation – Assignment

Kate Starick – Director, National Disability Insurance Scheme Taskforce (E271) Section 80A(1)(b) of the Public Sector Management Act 1994

Variation – Transfer

Christine Nolan – Executive Coordinator, Out of Home Care Strategy (E738) Section 80A(1)(a) of the Public Sector Management Act 1994

Justice and Community Safety

Contract Cessation

Note: The following Executive has been issued with a new contract as outlined below. This notification is in accordance with the provisions of section 81 of the Public Sector Management Act 1994.

Loretta Zamprogno – Deputy Chief Solicitor (E556) – 09.11.2014 Engagement Loretta Zamprogno – Deputy Chief Solicitor (E556) Section 72 of the Public Sector Management Act 1994

VACANCIES

Calvary Health Care ACT (Public)

Medical Services

Obstetrics and Gynaecology Senior Registrar Senior Registrar \$124,330, Canberra (PN: 7454)

Gazetted: 13 November 2014

Closing Date: 18 November 2014

Details: Working as part of a multi-disciplinary team, apply medical knowledge and experience in the diagnosis, investigation and treatment of patients. Maintain close liaison with consultants regarding patient conditions.

Maintain effective communication with patients and the relatives, hospital staff and medical colleagues. Ensure effective handover of patients requiring on-going care and monitoring at the end of each shift. Maintain medical records in accordance with hospital policy and requirements, including the accurate and timely production of discharge summaries. Work within personal levels of expertise and seek assistance as required. Assist in the supervision of interns and residents and provide opportunities for the extension of their clinical knowledge and skills. Ensure cost-effective use of hospital resources.

Eligibility/Other Requirements: Fully registered medical practitioner with the APRHA. Minimum of three years post graduate experience relevant to the position of Obstetrics and Gynaecology Registrar.

Note: In support, we will provide you generous terms and conditions of employment, on-going professional development and the opportunity to excel. The position is available for the 2015 academic year, starting 2 February, 2015.

Contact Officer: For enquiries about the role, contact Dr. Sim Hom Tam on 0414 255 717 or Dr. John Hehir on 0417 440 124. For enquiries about how to apply, contact Tonia Alexander, tonia.alexander@calvary-act.com.au. For selection documentation and further information about Calvary Health Care ACT visit our website at www.calvary-act.com.au

Chief Minister, Treasury and Economic Development

**Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>
Applications can be sent via email to: jobs@act.gov.au**

Land Development and Corporate Policy, Projects and Legislation

Policy, Projects and Legislation Office of the Coordinator General, Project Facilitation and Direct Sales Deputy Director

Senior Officer Grade A \$127,557, Canberra (PN: 10463)

Gazetted: 14 November 2014

Closing Date: 21 November 2014

Details: Chief Minister, Treasury and Economic Development Directorate is seeking an experienced Senior Officer as the Deputy Director for the Office of the Coordinator General, Projects Facilitation and Direct Sale. This role requires the successful candidate to work with a high degree of independence. The Deputy Director will lead a team to coordinate and deliver major development projects for the ACT community. The successful candidate will need to have exceptional communications skills; be able to implement all aspects of project management; and provide sound strategic policy advice to government.

Eligibility/Other Requirements: Highly Desirable: Qualifications in Economics, Public Policy, Law, Project Management, Communications, Environmental Management, Town Planning or any other related field.

Notes: This is a temporary position available until 9 April 2015. Selection for this process may be based on written application only.

How to Apply: Please provide a two page application addressing the selection criteria and a current two page resume.

Applications should be sent to the contact officer.

Contact Officer: Louise Gilding (02) 6205 0740 louise.gilding@act.gov.au

Expenditure Review Division

Senior Manager

Senior Officer Grade B \$109,831 - \$123,642, Canberra (PN: 33231)

Gazetted: 19 November 2014

Closing Date: 3 December 2014

Details: The Chief Minister, Treasury and Economic Development Directorate is seeking to fill the position of Senior Manager within the Expenditure Review Division (ERD). ERD is responsible for expenditure and operational review activities on specific services and functions as determined by the Government. It also undertakes broader cross-government reviews on discrete areas of activity or spending as requested. The role requires significant experience and skills in analysis of complex policy and financial issues. Working in a dynamic team environment with challenging review timeframes, you will need to exercise leadership, initiative, flexibility and good judgement. ERD is seeking an applicant to lead the review work, engage with stakeholders, and secure and manage specialist external advice when required.

Eligibility/Other Requirements: Tertiary or post graduate qualifications in Business, Law, Accounting, Economics, Finance or similar field are highly desirable. Experience in leading or undertaking financial reviews of businesses, programs or functions of Government is highly desirable.

Contact Officer: Helen Hill (02) 6207 6125 helen.hill@act.gov.au

Shared Services

Shared Services ICT

Business Development

Senior Project Manager

Senior Officer Grade B \$109,831 - \$123,642, Canberra (PN: 28283)

Gazetted: 19 November 2014

Closing Date: 26 November 2014

Details: The Shared Services ICT Health Directorate Team is currently seeking expressions of interest from suitably experienced personnel for a Senior Project Manager to lead and manage a number of ICT Projects within the Health Infrastructure Program that are high profile, complex and high risk.

Eligibility/Other Requirements: The possession of, or the ability to attain a Protected security clearance is a requirement. Educational and professional qualifications checks may be undertaken prior to employment.

Notes: This is a temporary position available from 1 December 2014 until 26 November 2015. Selection may be based on written application and referee reports only.

Contact Officer: Karen Chudleigh (02) 6174 8013 karen.chudleigh@act.gov.au

Strategic Finance

Systems Administrator

Senior Officer Grade C/Senior Officer Grade B \$93,254 - \$109,831, Canberra (PN: 34814)

Gazetted: 14 November 2014

Closing Date: 21 November 2014

Details: The Strategic Finance Team is seeking expressions of interest for a System Administrator. Under the general direction of the Financial Controller, the job profile includes managing and delivering key financial and business system development projects, provide systems administration and helpdesk support for key business and financial systems. The position is also responsible for ongoing system maintenance and development of key systems including the TM1 financial reporting and budgeting system and providing responsive and customer focussed services to business units.

Eligibility/Other Requirements: Completion or substantial progression towards tertiary qualifications in Accounting, Finance or ICT. Knowledge and experience with TM1 Administration is essential.

Notes: This position will be filled at either the Senior Officer Grade C or Senior Officer Grade B level depending on qualifications and experience. This position is available for temporary filling for a period of six months with the possibility of extension and/or permanency from this process.

Contact Officer: David Morgan (02) 6207 6367 david.morgan@act.gov.au

Arts, Business, Events, Sport and Tourism

Events ACT

Events ACT

Campaign Marketing Officer

Administrative Services Officer Class 5 \$68,766 - \$72,789, Canberra (PN: 32741)

Gazetted: 17 November 2014

Closing Date: 24 November 2014

Details: Events ACT is seeking a motivated and experienced Campaign Marketing Officer to manage the planning of campaign and marketing projects for the suite of events in the portfolio in consultation with the Marketing and Communications manager. To be suited to this role you will have a degree in marketing or a related discipline, or, have worked in a similar marketing position. You will also have experience in developing, implementing and evaluating strategic and integrated national and local media campaigns. Events ACT is responsible for coordinating, managing and delivering a range of events that are important to the city and the community including New Year's Eve celebrations, Australia Day, Enlighten, Balloon Spectacular, Lights! Canberra! Action!, Symphony in the Park, Canberra Day in the Park, Floriade and NightFest.

Eligibility/Other Requirements: A degree in marketing or a related discipline, or have experience working in a similar role. The position requires a current Australian driver's licence and the willingness to work flexible hours and outside of normal business hours as required by events programs and activities, and to travel interstate.

Note: This is a temporary position available until 30 June 2015.

Contact Officer: Adelina La Vita (02) 6205 0659 adelina.lavita@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Corporate

Human Resources

Human Resources Coordinator

Administrative Services Officer Class 5 \$68,766 - \$72,789, Canberra (PN: 34727)

Gazetted: 17 November 2014

Closing Date: 2 December 2014

Details: The Human Resource Unit is looking for a dynamic person with a can do attitude to undertake the role of HR Coordinator within a small team which delivers strategic human resource support to the Directorate. The incumbent will have the opportunity to contribute to increasing the Directorate's capacity to attract and retain Aboriginal and Torres Strait Islander people, whilst also gaining exposure to a broad range of human resource functions including, but not limited to, organisational development, workplace relations, workplace health and safety and organisational design.

Eligibility/Other Requirements: This is a designated Aboriginal and Torres Strait Islander position. Only Aboriginal and/or Torres Strait Islander people are eligible to apply.

Notes: This is a temporary position available for a period of six months with the possibility of extension.

Contact Officer: Danielle Chesher (02) 6205 4669 danielle.chesher@act.gov.au

Infrastructure Finance and Advisory

Executive Assistant

Administrative Services Officer Class 5 \$68,766 - \$72,789, Canberra (PN: 33946)

Gazetted: 14 November 2014

Closing Date: 21 November 2014

Details: The Chief Minister and Treasury and Economic Development has an exciting opportunity available for a person with high-level organisational and administrative support skills. As the Executive Assistant within the Infrastructure Finance and Advisory Division you will work closely with the Executive Director and will be responsible for the management of project tasks, communication activities and the monitoring and management of correspondence and calendars. The role involves extensive liaison across Government, and provides the opportunity to contribute to high profile ACT projects. You will also be rewarded with a positive team environment, flexible work arrangements and excellent remuneration. The successful applicant will be a strong communicator, with exceptional interpersonal skills. They will be highly professional, possessing a commitment to delivering quality outputs within tight timeframes and the capacity to maintain confidentiality and discretion.

Contact Officer: Kylie Bailey (02) 6205 4570 kylie.bailey@act.gov.au

Community Services

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Housing and Community Services

Housing ACT

Social Housing and Homelessness Services

Assistant Manager

Senior Officer Grade C \$93,254 - \$100,382, Canberra (PN: 29608)

Gazetted: 14 November 2014

Closing Date: 21 November 2014

Details: An exciting opportunity exists for a motivated and well organised Assistant Manager to work as part of the Social Housing and Homelessness Services leadership team. Social Housing and Homelessness Services is responsible for policy, planning, research and the management of service delivery agreements in relation to a broad range of community services. The successful applicant will have a good understanding of housing and

homelessness issues, team leadership and will have good people management, project management, communications and negotiation skills.

Notes: This is a temporary position available until 30 June 2015. Expressions of interest are sought from potential candidates and should include a supporting statement of no more than two pages outlining experience and/or ability in the above areas, contact details of at least two referees and a current curriculum vitae. Please note applicants may be based on applications only.

Contact Officer: Toni McInnes (02) 6205 3884 toni.mcinnnes@act.gov.au

Housing and Community Services

Housing ACT

Social Housing and Homelessness Services

Senior Policy Officer

Administrative Services Officer Class 6 \$74,098 - \$84,803, Canberra (PN: 00041)

Gazetted: 14 November 2014

Closing Date: 21 November 2014

Details: Social Housing and Homelessness Services is responsible for policy, planning, research and the management of service delivery agreements in relation to a broad range of community services. As a Senior Policy Officer, you will be responsible for a small portfolio of services agreements as well as related sector development, policy advice and project work. Your work will include the preparation of complex briefs and written communications, contract management, liaison and negotiations with community organisations in the specialist homelessness sector, preparation of question time briefs, briefings for Executive and Minister as well as research.

Note: This is a temporary position available until 28 August 2015. Expressions of interest are sought from potential candidates and should include a supporting statement of no more than two pages outlining experience and/or ability in the above areas, contact details of at least two referees and a current curriculum vitae. Please note applicants may be based on applications only.

Contact Officer: Min McIntyre (02) 6205 1856 min.mcintyre@act.gov.au

Education and Training

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Office for Schools

South Canberra/Weston Network

Garran Primary School

Deputy Principal

School Leader B \$121,464, Canberra (PN: 04010)

Gazetted: 14 November 2014

Closing Date: 28 November 2014

Details: Support the Principal to develop and achieve whole-school strategic goals and implement the school plan in conjunction with the school board. Assist the Principal to manage the human, financial and physical resources of the school to achieve optimal social and educational outcomes for all students.

Eligibility/Other Requirements: A minimum of four years full time (or equivalent) tertiary study leading to the award of a recognised school teaching qualification. Current full teaching registration with the ACT Teacher Quality Institute (or eligibility for teacher registration with the ACT Teacher Quality Institute).

Note: Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* may be required. For further information on Working with Vulnerable People registration refer to - http://www.ors.act.gov.au/community/working_with_vulnerable_people_wwvp.

Contact Officer: Jennifer Hall (02)6205 5844 jennifer.hall@ed.act.edu.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Education Strategy

Learning and Teaching

Teaching and School Leadership

Executive Officer

School Leader C \$104,319, Canberra (PN: 02763)

Gazetted: 17 November 2014

Closing Date: 1 December 2014

Details: As a member of the Executive Team, contribute to the development and achievement of the section's goals and the implementation of the section plan. Manage team and faculty resources to achieve optimal social and educational outcomes and ongoing support for all students.

Eligibility/Other Requirements: A minimum of four years full time (or equivalent) tertiary study leading to the award of a recognised school teaching qualification. Current full teaching registration with the ACT Teacher Quality Institute (or eligibility for teacher registration with the ACT Teacher Quality Institute).

Note: Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* may be required. For further information on Working with Vulnerable People registration refer to - http://www.ors.act.gov.au/community/working_with_vulnerable_people_wwvp.

Contact Officer: Rebecca Richardson (02) 6205 4269 rebecca.richardson@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Office for Schools

Tuggeranong Network

Wanniassa School

Executive Teacher - HPE, The Arts, Library

School Leader C \$104,319, Canberra (PN: 02775)

Gazetted: 14 November 2014

Closing Date: 28 November 2014

Details: As a member of the executive team, contribute to the development and achievement of whole-school strategic goals and the implementation of the school plan. Manage team and faculty resources to achieve optimal social and educational outcomes and ongoing support for all students.

Eligibility/Other Requirements: A minimum of four years full time (or equivalent) tertiary study leading to the award of a recognised school teaching qualification. Current full teaching registration with the ACT Teacher Quality Institute (or eligibility for teacher registration with the ACT Teacher Quality Institute).

Note: Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* may be required. For further information on Working with Vulnerable People registration refer to - http://www.ors.act.gov.au/community/working_with_vulnerable_people_wwvp.

Contact Officer: Karin Nagorcka (02) 6205 6200 karin.nagorcka@ed.act.edu.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Office of the Deputy Director-General

Training and Tertiary Education

Policy and Reporting

Policy Officer

Senior Officer Grade C \$93,254 - \$100,382, Canberra (PN: 02388)

Gazetted: 18 November 2014

Closing Date: 25 November 2014

Details: The Policy and Reporting Section is seeking applications from suitable Policy Officers. The successful applicant will possess the proven ability to provide high-level policy support and advice to senior officers and government on legislation, policies and practices in the ACT and national vocational education and training (VET) sectors. They will use high-level research, analysis and writing skills to prepare complex submissions, written briefs and correspondence in relation to a variety of national and local VET topics

Notes: This is a temporary vacancy available asap to 31st January 2015 with possibility of extension. Selection may be based on application and referee reports only.

How to Apply: Expressions of interest are sought from potential candidates and should include a supporting statement of no more than two pages outlining experience and/or ability in the above areas, contact details of at least two referees and a current curriculum vitae.

Applications should be sent to the contact officer.

Contact Officer: Anita Dolstra (02) 6205 7092 anita.dolstra@act.gov.au

Office of the Deputy Director-General

Training and Tertiary Education

Policy and Reporting

Project Officer

Administrative Services Officer Class 6 \$74,098 - \$84,803, Canberra (PN: 04069)

Gazetted: 19 November 2014

Closing Date: 3 December 2014

Details: The Policy and Reporting Section is seeking a suitable Project Officer. The successful applicant will provide project management and policy support, including research, analysis and policy development, relating to vocational education and training (VET) in the ACT and the National Skills Reform Agenda. The successful applicant will have well developed written and oral communication skills, with expertise in research and analysis.

Notes: This is a temporary position available to 31 December 2016 with the possibility of extension.

Contact Officer: Anita Dolstra (02) 6205 7092 anita.dolstra@act.gov.au

Office of the Deputy Director-General

Training and Tertiary Education

Business Processes and Systems

Client Services Team Leader

Administrative Services Officer Class 6 \$74,098 - \$84,803, Canberra (PN: 02392, expected vacancy)

Gazetted: 18 November 2014

Closing Date: 25 November 2014

Details: The Business Processes and Systems section is seeking a Client Services Team Leader. The successful applicant will have proven experience in the management and administration of Australian Apprenticeships and Vocational Education and Training (VET) policies and initiatives. They will have high level interpersonal skills including oral and written communication, and the proven ability to analyse and resolve matters of a sensitive and confidential nature, including communicating with VET stakeholders, and related agencies. The successful applicant will have expertise in personnel management, leading a team, meeting deadlines and consistently providing excellent customer service in high pressure and constantly changing environment.

Contact Officer: Yolande White (02) 6205 4062 yolande.white@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Office for Schools

Belconnen Network

Latham Primary School

Business Manager

Administrative Services Officer Class 5 \$68,766 - \$72,789, Canberra (PN: 00582)

Gazetted: 13 November 2014

Closing Date: 20 November 2014

Details: An opportunity exists to join the collaborative educational team at Latham Primary School. The successful applicant will be required to manage and administer all the school's finance, budgetary and operational tasks and provide administrative support to the Principal and School Board. This position includes supervision of non teaching staff, liaising with a diverse client group including students, parents, members of the public, teaching staff, contractors and central office directorate personnel ensuring a high quality customer service is delivered. The successful applicant will possess excellent communication and customer service skills and have the ability to work within a busy work environment that has competing demands.

Eligibility/Other Requirements: Mandatory Asbestos Awareness Training: Evidence of completion of training delivered by a Registered Training Organisation for Asbestos Awareness is required before commencement. For

further information refer to: www.worksafe.act.gov.au/health_safety. Desirable: A high understanding of financial management and computer systems including the MAZE system. First Aid qualification or willingness to undertake appropriate training.

Notes: This is a temporary position available until 17 July 2015 with the possibility of permanency from this process. Applicants are strongly encouraged to contact the Principal for further information regarding this position. Prior to commencing in this role, a current registration issued under the Working with Vulnerable People (Background Checking) Act 2011 may be required. For further information on Working with Vulnerable People registration refer to - http://www.ors.act.gov.au/community/working_with_vulnerable_people_wwvp.
Contact Officer: Liz Bobos (02) 6205 7345 Liz.Bobos@ed.act.edu.au

Environment and Planning

**Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>
Applications can be sent via email to: jobs@act.gov.au**

Construction and Client Services

Construction Services

Utilities, Land and Lease Regulation

Team Leader Fee Compliance

Senior Officer Grade C \$93,254 - \$100,382, Canberra (PN: 33522)

Gazetted: 17 November 2014

Closing Date: 24 November 2014

Details: The Construction Services Branch of the Environment and Planning Directorate is seeking a highly motivated individual to fill the role of Team Leader Fee Compliance. The individual will have had experience in managing a small team within a regulatory environment and will have an understanding of the functions of the Utilities, Land and Lease Regulation section of the Branch. Skills in undertaking complex audits, financial research or investigations will also be required in order to fulfil the duties of the position.

Eligibility/Other Requirements: Relevant experience or qualifications in Lease Interpretation, Administrative Decision-making or Administrative Law is desirable.

Notes: Selection for this process may be based on written application only.

Contact Officer: Sean Moysey (02) 6205 0873 sean.moysey@act.gov.au

Health

**Selection documentation for the following positions may be downloaded from <http://www.health.act.gov.au/employment>.
Apply online at <http://www.health.act.gov.au/employment>**

Canberra Hospital and Health Services

Mental Health, Justice Health and Alcohol and Drug Services

Mental Health Clinical Services

Consultant Psychiatrists

Senior Specialist \$199,231, Canberra (PN: 17549, several)

Gazetted: 20 November 2014

Closing Date: 4 December 2014

The Position: There are a number of permanent full time positions available in Adult Mental Health Services. The Division provides Mental Health Services for Canberra and the South East region of New South Wales serving a population of about half a million. Mental Health Services is a major teaching service of the Australian National University (ANU) Medical School and has well-developed undergraduate and postgraduate teaching programs and a state-of-the-art medical library. There are excellent opportunities for collaborative research. Appointments to Mental Health Services may involve service provision in other Divisions of Health including Canberra and Calvary Hospitals.

Salary, Remuneration and Conditions:

Senior Specialist - \$199,231

Starting salary will be negotiated within this band for the successful applicant, depending on their experience and expertise. Relevant parties are currently negotiating future pay rises that will increase these base salaries.

Superannuation, ranging from 9.5%-10% depending on individual arrangements, is payable on this salary component.

Indicative total remuneration, inclusive of applicable allowances, and assuming 9.5% superannuation, package of \$320,753.

Eligibility/Other Requirements: Registered or eligible for registration as a medical practitioner with the Australian Health Practitioner's Regulation Agency. Fellowship of the Royal Australian and New Zealand College of Psychiatrists or an equivalent higher specialist qualification.

Contact Officer: Dr Peter Norrie (02) 6205 0687 peter.norrie@act.gov.au

Applications can be forwarded to: Apply online at <http://www.health.act.gov.au/employment> (preferred method), by post to the Senior Medical Recruitment Officer, Employment Services, 123 Carruthers Street CURTIN ACT 2605

Canberra Hospital and Health Services

Division of Medicine

Resources

Respiratory and Sleep Physician

Staff Specialist / VMO \$147,465-\$181,976

Visiting Medical Officer - Negotiable, Canberra (PN: 19590)

Gazetted: 20 November 2014

Closing Date: 4 December 2014

Conjoint Appointment: Canberra Hospital and the Australian National University Medical School.

The Respiratory and Sleep Service Unit provide both inpatient and outpatient services to Canberra and the surrounding area. The unit has a fully functional lung function laboratory with exercise testing equipment.

Canberra Hospital has established a Sleep laboratory in 2010. In addition to the clinical responsibilities the position offers opportunities to develop research interests and conduct undergraduate and postgraduate teaching.

Salary, Remuneration and Conditions:

Staff Specialist Bands 1-5: \$147,465 - \$181,976 Visiting Medical Officer - Negotiable Starting salary will be negotiated within this band for the successful applicant, depending on their experience and expertise. Relevant parties are currently negotiating future pay rises that will increase these base salaries.

Superannuation, ranging from 9.5%-10% depending on individual arrangements, is payable on this salary component.

Indicative total remuneration, inclusive of applicable allowances, and assuming 10% superannuation, ranges from \$242,052 - \$294,520.

Eligibility/Other Requirements: Registered or eligible for registration as a medical practitioner with the Australian Health Practitioner's Regulation Agency. Fellowship of the Royal Australasian College of Physicians or an equivalent higher specialist qualification. Possession of a higher research/public health degree or demonstrated significant progress towards achieving one is highly desirable. Recognition as a qualified Sleep Medicine practitioner by RACP would be desirable. Note: Fractional appointment (hours to be negotiated)

Contact Officer: Dr Mark Hurwitz (02) 6244 2066 mark.hurwitz@act.gov.au

Applications can be forwarded to: Apply online at <http://www.health.act.gov.au/employment> (preferred method), by post to the Senior Medical Recruitment Officer, Employment Services, 123 Carruthers Street CURTIN ACT 2605

Strategy and Corporate

People Strategy and Services

Staff Development

Educator - Paediatric

Registered Nurse Level 3.1 \$93,917 - \$97,782, Canberra (PN: 26326)

Gazetted: 20 November 2014

Closing Date: 27 November 2014

Details: The Staff Development Unit (SDU) has an exciting professional development opportunity for an enthusiastic and motivated Registered Nurse to provide education programs for staff in ACT Health. This role will involve the development and facilitation of best-practice and quality evidence-based clinical education programs

including speciality paediatric and postgraduate tertiary programs. You will also be involved in the facilitation of education programs supporting graduates and other activities of Staff Development Unit. The successful applicant will have current expert knowledge in the area of paediatrics and child health, sound education knowledge, excellent communication skills and proven ability to establish professional relationships across ACT Health and with external organisations. Support and mentoring from experienced educators will be provided to the successful applicant.

Eligibility/Other Requirements: Registered as a Nurse with the Australian Health Practitioner Regulation Agency (AHPRA). Holds or is working towards a master's degree is highly desirable. Postgraduate qualifications in paediatrics and/or education/training are highly desirable.

Notes: This is a temporary full-time or part-time (4 days/week) position available for two years.

The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

To complete your application you must prepare responses to the selection criteria and upload this as part of your application.

ACT Health offers attractive salary packaging arrangements. Additionally, many ACT Health positions are eligible for public hospital employee fringe benefits tax exemptions up to a tax-free threshold of \$9095, and tax-free benefits cards including Meal Entertainment and Leisure Accommodation cards. Check with the contact officer to confirm the position's eligibility for these benefits.

ACT Government employees enjoy excellent employment conditions, more information is available at <http://health.act.gov.au/employment/enterprise-agreements/>

Relocation allowance is available to assist with relocation of successful candidates to Canberra.

About our great city, Canberra, Australia's National Capital:

Canberra is a city with outstanding amenities and excellent housing, educational and leisure opportunities. It is home to national icons and monuments as well as natural treasures. The coast and ski fields are nearby; Sydney is only 3 hours away by road.

For more information on our great city and your future, visit: <http://www.canberrayourfuture.com.au/>.

Contact Officer: Maureen Tolley (02) 6244 3429

Canberra Hospital and Health Services

Mental Health, Justice Health, Alcohol and Drug Services

Adult Mental Health Services

Clinical Manager

Registered Nurse Level 3.1 \$93,917 - \$97,782, Canberra (PN: 24364)

Gazetted: 20 November 2014

Closing Date: 4 December 2014

Details: The Belconnen Mental Health Team provides recovery-focused clinical services for mental health consumers in the ACT and is strongly focused on the provision of timely and effective interventions for our consumers. The successful applicant will be required to complete mental health assessments and work as a member of a multi disciplinary team, to provide assessment and clinical management of consumers with major mental illnesses. The applicant will demonstrate a recovery focus and be highly motivated to engage in consultation, support and educative practices with families, carers and other agencies.

Eligibility/Other Requirements: Registered or eligible for registration with the Australian Health Practitioner Regulation Agency (AHPRA). Current driver's licence. Minimum of five years post registration experience working in mental health, and post graduate qualifications in mental health is desirable.

Notes: This is a part-time position of 32:00 hours per week.

The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

To complete your application you must prepare responses to the selection criteria and upload this as part of your application.

ACT Health offers attractive salary packaging arrangements. Additionally, many ACT Health positions are eligible for public hospital employee fringe benefits tax exemptions up to a tax-free threshold of \$9095, and tax-free benefits cards including Meal Entertainment and Leisure Accommodation cards. Check with the contact officer to confirm the position's eligibility for these benefits.

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Contact Officer: Peter Sheils (02) 6205 1110

Canberra Hospital and Health Services

Cancer, Ambulatory and Community Health Support

Cancer, Ambulatory and Community Health Support Executive

Queue Flow Management Solution System Administrator

Senior Officer Grade C \$93,254 - \$100,382, Canberra (PN: 33023)

Gazetted: 20 November 2014

Closing Date: 27 November 2014

Details: ACT Health is currently procuring and implementing a Patient Flow Management System for the mix of services provided through the Belconnen Community Health Centre. As a system administrator this position is responsible for ensuring the successful and efficient implementation and maintenance of the solution within Canberra Hospital and Health Services. The position is expected to be based in Belconnen for implementation and will play a role in future system expansion. This position will report to the Senior Manager Operations and System Support Cancer, Ambulatory and Community Health Support (CACHS) at The Canberra Hospital and will be provided with training and support.

Eligibility/Other Requirements: Experience in a healthcare related field and/or tertiary qualifications in a healthcare related discipline desirable.

Notes:

The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

To complete your application you must prepare responses to the selection criteria and upload this as part of your application.

ACT Health offers attractive salary packaging arrangements. Additionally, many ACT Health positions are eligible for public hospital employee fringe benefits tax exemptions up to a tax-free threshold of \$9095, and tax-free benefits cards including Meal Entertainment and Leisure Accommodation cards. Check with the contact officer to confirm the position's eligibility for these benefits.

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Relocation allowance is available to assist with relocation of successful candidates to Canberra.

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Contact Officer: Matthew Goldrick (02) 6174 8546

Strategy and Corporate

Business and Infrastructure

Infrastructure Support

Asset Manager and Data Maintenance Officer

Senior Officer Grade C \$93,254 - \$100,382, Canberra (PN: 23481)

Gazetted: 20 November 2014

Closing Date: 4 December 2014

Details: The Asset Manager and Data Maintenance Officer will develop and manage the strategic asset management plans and planned maintenance programs for all of ACT Health. This includes providing leadership and logistic support across the development and implementation of a number of operational procedures and systems and developing documentation such as for asset management plans, procurement plans and various works programs. Supervision of the Plans and Manuals Coordinator is also a responsibility of this role.

Eligibility/Other Requirements: Qualifications or recent relevant experience in Government Procurement, Project Management, Building Trades and/or Asset Management is highly desirable. Current driver's licence.

Notes: The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

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Contact Officer: Bernie Wall (02) 6244 2407

Canberra Hospital and Health Services

Rehabilitation, Aged and Community Care

Community Care Program

Community Nutrition Services Manager

Health Professional Level 4 \$93,254 - \$100,382, Canberra (PN: 29656, expected vacancy)

Gazetted: 20 November 2014

Closing Date: 4 December 2014

Details: Community Care Program is seeking applications from high achieving qualified Senior Dietitians with Accredited Practising Dietitian status to fill a full-time leadership role as Manager of a busy community based nutrition service. Services are offered to individuals and groups from health centres across the ACT and in patient homes. The team provides assessment and treatment of adults with a range of health conditions. In addition to overseeing the general adult nutrition service, the Manager is responsible for timely services to community based enteral nutrition patients and, from early 2015, for patients of the community renal dialysis service. As the Service Manager you will be responsible for achieving and maintaining safe, high quality, efficient and effective patient centred services, as well as management of staff and other resources. The Manager role also includes a small component of clinical work. The successful applicant will work as part of a friendly, supportive and interprofessional management team in the Rehabilitation, Aged and Community Care Division.

Eligibility/Other Requirements: An appropriate degree or equivalent qualification in Nutrition and Dietetics.

Eligibility for Accredited Practising Dietitian status with the Dietitian's Association of Australia. Current driver's licence.

Notes: This position may be required to participate in an overtime, on call, and/or rotation roster.

The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

To complete your application you must prepare responses to the selection criteria and upload this as part of your application.

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Contact Officer: Helen Matthews (02) 6205 2163 or 0401 692 520

Director General Reports

Population Health

Health Protection Services

Senior Forensic Chemist

Health Professional Level 4 \$93,254 - \$100,382, Canberra (PN: 13325)

Gazetted: 20 November 2014

Closing Date: 4 December 2014

Details: The ACT Government Analytical Laboratory is seeking a suitably qualified and experienced Forensic Chemist to fill a senior role within the laboratory. The successful applicant will need to demonstrate the ability to undertake, and assist in the management of, a range of chemical analysis and associated activities in a forensic environment. Applications must address the selection criteria provided to be considered.

Eligibility/Other Requirements: Bachelor Degree in Science with a Major in Chemistry, or other approved qualification.

Notes:

The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

To complete your application you must prepare responses to the selection criteria and upload this as part of your application.

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Contact Officer: Daniel Andres (02) 6205 8733

Canberra Hospital and Health Services

Clinical Support Services

Executive Support

Senior Officer Grade C \$93,254 - \$100,382, Canberra (PN: 17125)

Gazetted: 20 November 2014

Closing Date: 27 November 2014

Details: Clinical Support Services Executive is seeking to employ an enthusiastic and capable individual to undertake the role of Executive Support Officer. The Executive Support Officer will be responsible for the management, coordination and development of various correspondence and liaison functions relating to the Office of the Executive Director. The successful applicant will also provide high level advice and support to the Executive Director in strategic, operational and policy issues. This includes application of relevant guidelines in preparation of internal minutes, Cabinet, Assembly and Ministerial briefings and submissions. We are seeking a person who is able to work effectively in a busy environment with demonstrated experience in setting priorities and managing a diverse range of duties. A comprehensive knowledge, or experience with compliance issues (related to areas such as business planning, risk management, policy development), the machinery of Government and the operations of ACT Health would be an advantage.

Eligibility/Other Requirements: Tertiary qualifications in a relevant area of healthcare OR equivalent working experience.

Notes: This is a part-time position at 18:37 hours per week. The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

To complete your application you must prepare responses to the selection criteria and upload this as part of your application.

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Contact Officer: Adrian Scott (02) 6174 8020

**Canberra Hospital and Health Services
Mental, Justice, Alcohol and Drug Services
Adult Mental Health Services**

Clinical Manager

Registered Nurse Level 2 \$81,918 - \$86,823, Canberra (PN: 27503)

Gazetted: 20 November 2014

Closing Date: 27 November 2014

Details: Tuggeranong Mental Health has a permanent position available for an RN2 working within the Multidisciplinary Team environment. The successful applicant will be required to provide contemporary evidence based service guided by the principles of Recovery. Tuggeranong Mental Health comprises of Consultant Psychiatrists, Nursing Staff, Social Workers, Psychologists, Technical Officer and Administration staff. In your role as a Clinical Manager you will conduct assessments, and plan and deliver care and treatment to mental health consumers in the community setting. It is an expectation that you will work within the multidisciplinary team processes and provide collaborative care which involves the consumer, their carers and other key stakeholders. Eligibility/Other Requirements: Registered or eligible for registration with the Australian Health Practitioner Regulation Agency. Applicants must have experience in a related/relevant organisation/service. Current driver's licence. Minimum of two years post registration experience working in Mental Health. A post graduate qualification in Mental Health is desirable.

Note: The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

To complete your application you must prepare responses to the selection criteria and upload this as part of your application.

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Contact Officer: Danny Farrow (02) 6205 2787

**Canberra Hospital and Health Services
Mental, Justice, Alcohol and Drug Services
Child and Adolescent Mental Health**

Registered Nurse, Cottage Adolescent Day Program

Registered Nurse Level 2 \$81,918 - \$86,823, Canberra (PN: 17461)

Gazetted: 20 November 2014

Closing Date: 27 November 2014

Details: The Child and Adolescent Mental Health Service (CAMHS) have a vacancy for a permanent full-time Registered Nurse, Level 2 at the Cottage Adolescent Day Program. The Cottage comprises a multidisciplinary team of mental health professionals who provide intensive individual and group therapeutic services for young people with mental health issues. The Cottage has a recovery focus that aims to reduce the severity of mental health symptoms and to achieve functional gain in the areas of schooling, social functioning and fostering life skills. Eligibility/Other Requirements: Registered or eligible for registration with the Australian Health Practitioner Regulation Agency.

Notes: The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

To complete your application you must prepare responses to the selection criteria and upload this as part of your application.

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Contact Officer: Elloise Barry (02) 6205 1128

Canberra Hospital and Health Services

Mental Health, Justice Health, Alcohol and Drug Services

Adult Mental Health Services

Clinical Manager

Registered Nurse Level 2 \$81,918 - \$86,823, Canberra (PN: 19762)

Gazetted: 20 November 2014

Closing Date: 4 December 2014

Details: The Belconnen Mental Health Team provides recovery-focused clinical services for mental health consumers in the ACT and is strongly focused on the provision of timely and effective interventions for our consumers. The successful applicant will be required to complete mental health assessments and work as a member of a multi disciplinary team, to provide assessment and clinical management of consumers with major mental illnesses. The applicant will demonstrate a recovery focus and be highly motivated to engage in consultation, support and educative practices with families, carers and other agencies.

Eligibility/Other Requirements: Be registered or have applied for registration with the Australian Health Practitioner Regulation Agency (AHPRA). Current ACT driver's licence. Minimum of two years post registration experience working in mental health. A post graduate qualification in Mental Health is desirable.

Notes: The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Employees of ACT Health have available to them salary packaging with fringe benefits, a tax-free threshold up to \$9095 is available.

Employees can also package beyond the FBT-free threshold up to 75% of gross salary on non-FBT items.

ACT Health also provides employees with the opportunity to utilise tax-free benefits cards including Meal Entertainment and Leisure Accommodation cards.

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Contact Officer: Peter Sheils (02) 6205 1110

Canberra Hospital and Health Services

Clinical Support Services

Acute Support Service

Senior Speech Pathologist

Health Professional Level 3 \$80,997 - \$85,346 (up to \$89,579 on achieving a personal upgrade), Canberra (PN: 23535)

Gazetted: 20 November 2014

Closing Date: 27 November 2014

Details: An exciting opportunity exists to become a part of a growing dynamic team of Speech Pathologists providing acute services at The Canberra Hospital. The Speech Pathology Department provides a range of inpatient and outpatient services to the medical, surgical and neonatal/paediatric areas of The Canberra Hospital and the surrounding community. The Canberra Hospital services the ACT and surrounding south east NSW. As a Senior Speech Pathologist you will have the opportunity to work across a range of specialist caseloads, including head and neck cancer, laryngectomy and tracheostomy with opportunity to acquire competency in the Canberra Hospital Voice and FEES clinic. The successful applicant will supervise staff and students and contribute to an active teaching and quality improvement program with strong professional support.

Eligibility/Other Requirements: Degree or Diploma in Speech Pathology from a recognised tertiary institution and eligibility for Practising Membership of The Speech Pathology Association of Australia.

Note: This is a temporary position available for a period of nine months. This position may be required to participate in an overtime, on call, and/or rotation roster. This duty statement outlines a range of possible duties that staff are expected to perform at this level. The emphasis placed on each duty will vary according to the requirements of each position.

The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

To complete your application you must prepare responses to the selection criteria, include 2 written referee reports and upload this as part of your application.

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Contact Officer: Felicity Martin (02) 6244 2230

Canberra Hospital and Health Services

Mental Health, Justice Health, Alcohol and Drug Services

ACT Wide Mental Health Services

Health Professional

Health Professional Level 3 \$80,997 - \$85,346 (up to \$89,579 on achieving a personal upgrade), Canberra (PN: 25962)

Gazetted: 20 November 2014

Closing Date: 27 November 2014

Details: Mental Health, Justice Health, Alcohol and Drug Services (MHJHADS) is strongly focused on the provision of high quality, evidenced based mental health services that is guided by Recovery and Person Centered frameworks. Within MHJHADS, Older Persons Mental Health Community Team provides specialist mental health assessment and treatment for people over the age of 65 in the ACT, works closely with peoples families, support network, GPs and other specialists and recognises and responds to carer needs. At this level, it is expected that the successful applicant will provide high quality assessments and interventions within a case management model, achieving sound outcomes under minimal supervision. You will work as a member of and be supported by a highly cohesive team of Nurses, Allied Health, Psychiatrists and Administrative Support Workers.

Eligibility/Other Requirements: Tertiary qualifications or equivalent in Psychology, Social Work or Occupational Therapy with current unconditional ACT registration where applicable and/or eligibility for membership of the appropriate professional organisation. Applicants must have a minimum of 12 months paid work experience in a related/relevant organisation/service. Current driver's licence.

Notes: The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

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Contact Officer: Kylie Hensen (02) 6205 1957

Canberra Hospital and Health Services

Cancer, Ambulatory and Community Health Support

Cancer Ambulatory and Community Health Support Executive

Social Worker

Health Professional Level 3 \$80,997 - \$85,346 (up to \$89,579 on achieving a personal upgrade), Canberra (PN: 14822)

Gazetted: 20 November 2014

Closing Date: 4 December 2014

Details: The Cancer Psychosocial Service has a dynamic position available for a Senior Social Worker in its hospital based service. Based in the newly opened Canberra Region Cancer Centre, this service provides psychosocial care for individuals and groups to people with a diagnosis of cancer pre-treatment and during treatment, their spouses, family members and meaningful others that are affected by cancer. Service is provided to both inpatients and outpatients within Social Workers in the service work within the multidisciplinary team environment to provide contemporary evidence based service guided by the principles of best practice in oncology, survivorship and palliative care service provision. Social workers provide counselling, practical support and interventions to address the needs of those accessing the range of oncology services at the Canberra Hospital. This position offers to the right person access to professional development, a supportive progressive work environment that incorporates diverse theoretical approaches along with opportunity for practitioner research projects. Applications are invited from experienced Social Workers with acute care experience, preferably in oncology, to provide high quality oncology clinical assessments and interventions within the hospital setting.

Eligibility/Other Requirements: An AASW accredited Bachelor of Social Work degree or Master of Social Work (qualifying) is required for entry into the profession of Social Work, and to meet the minimum eligibility requirements for AASW membership. Current driver's licence. The successful applicant is required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

Note: This position may be required to participate in an overtime, on call and/or rotation roster. To complete your application you must prepare responses to the selection criteria and upload this as part of your application. ACT Health offers attractive salary packaging arrangements. Additionally, many ACT Health positions are eligible for public hospital employee fringe benefits tax exemptions up to a tax-free threshold of \$9095, and tax-free benefits cards including Meal Entertainment and Leisure Accommodation cards. Check with the contact officer to confirm the position's eligibility for these benefits.

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Contact Officer: Toni Ashmore (02) 6174 8540

Strategy and Corporate

Performance and Innovation

SharePoint Developer

Administrative Services Officer Class 6 \$74,098 - \$84,803, Canberra (PN: 34200)

Gazetted: 20 November 2014

Closing Date: 4 December 2014

Details: An exciting opportunity exists for a suitably qualified and experienced person to undertake the newly established role as SharePoint Developer. The role will be part of the dynamic Business Intelligence Unit, and be required to design and implement SharePoint solutions as a data collection tool which flow into the Microsoft SQL ACT Health Data Warehouse.

Notes:

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Contact Officer: Andrew Bailey (02) 6207 2129

Director General Reports

Population Health

Health Protection Services

Personal Assistant

Administrative Services Officer Class 4 \$61,874 - \$66,997, Canberra (PN: 29468)

Gazetted: 20 November 2014

Closing Date: 27 November 2014

Details: This position is required to perform the duties of Personal Assistant to the Director, Health Protection Service. This requires, under general direction, managing the daily administrative activities of the Director's office including telephone calls, correspondence, presentations, diary management, taking minutes, travel and liaising

with other members of the team. Previous experience in personal assistant duties would be preferred with high level skills in the Microsoft office suite and TRIM.

Notes: This is a temporary position available until the end of December 2017.

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Contact Officer: Cathie Smith (02) 6205 1714

Canberra Hospital and Health Services

Women, Youth and Children

Women's and Babies

Graduate Midwife

Registered Nurse Level 1 \$58,989 - \$78,799, Canberra (PN: 31412)

Gazetted: 20 November 2014

Closing Date: 4 December 2014

Details: The Maternity Unit at Centenary Hospital for Women and Children, are offering a structured development program for Midwifery Graduates, who qualify and will enrol in the Bachelor of Midwifery Honours at the University of Canberra in 2015. As these positions are developmental you will be supported to consolidate your clinical practice through rotations within the maternity units. Throughout your progression you will be offered clinical and educational support as well as support for your personal development plan. As part of your honours program you will be supported to undertake a research project relevant to the service and will be provided with regular study days in which to undertake this work.

Eligibility/Other Requirements: Registered or eligible for registration as a Midwife with the Australian Health Practitioner Regulation Agency. Eligible and committed to commence the Bachelor of Midwifery (Hons) at the University of Canberra in 2015.

Notes: These are temporary positions available for a period of two years. These are part-time positions at 32 hours per week. Please send a statement addressing the selection criteria, your CV and two references. This program will commence March 2015.

The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

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Contact Officer: Raelene Garret-Rumba (02) 6174 7561

Canberra Hospital and Health Services
Cancer Ambulatory and Community Health
Cancer Ambulatory and Community Health Support Medical
Research Assistant

Health Professional Level 2 \$57,352 - \$78,731, Canberra (PN: 34731)

Gazetted: 20 November 2014

Closing Date: 4 December 2014

Details: Applications are invited for the position of Research Assistant to work in the Cancer Research Division of the Department of Radiation Oncology, Canberra Regional Cancer Centre at The Canberra Hospital assisting the Radiation Biologist.

The successful applicant is expected to assist with studies on the effects of radiation and chemotherapy on mammalian cells and in vivomodels. In addition, he/she may also be required to be involved in departmental academic duties in radiation biology.

Eligibility/ Other Requirements: A Bachelor's degree with honours or equivalent in a relevant scientific or medical field as well as Research Assistant experience, and is interested in pursuing a career in Radiation Oncology/Radiation Biology research. Sound scientific knowledge and understanding of molecular biology and biochemistry techniques, aseptic mammalian cell culture, cytotoxicity assays is required. Experience with in vivo mouse models is highly desirable.

Notes: This is a temporary position for a period of 12 months. The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

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Contact Officer: Hany Elsaleh (02) 6244 2241

Canberra Hospital and Health Services
Pathology
Microbiology
Scientist Microbiology
Health Professional Level 2 \$57,352 - \$78,731, Canberra (PN: 29087)

Gazetted: 20 November 2014

Closing Date: 27 November 2014

Details: ACT Pathology is a department of The Canberra Hospital offering a diagnostic Pathology service to the ACT and surrounding region. The laboratory operates 24 hours, seven days a week, offering a wide range of testing procedures. The successful applicant will be required to undertake duties associated with performance of clinical microbiological testing including specimen set-up, culture plate reading, organism identification and interpretation of susceptibility results. ACT Pathology is seeking a skilled and experienced person to perform procedures and investigations requiring the application of professional knowledge and skill in this area.

Eligibility/Other Requirements: A Degree or Associate Diploma in Science or equivalent relevant qualification. A minimum of 12 months professionally relevant laboratory experience is essential. A commitment to own professional development and availability to work out of hours and on weekends is essential.

Notes: Applicants will be shortlisted on the basis of written application and referee reports, which must address the selection criteria. Current curriculum vitae and written referee reports should accompany the applications. Shortlisted applicants may be required to attend a further assessment.

The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

To complete your application you must prepare responses to the selection criteria and upload this as part of your application.

ACT Health offers attractive salary packaging arrangements. Additionally, many ACT Health positions are eligible for public hospital employee fringe benefits tax exemptions up to a tax-free threshold of \$9095, and tax-free benefits cards including Meal Entertainment and Leisure Accommodation cards. Check with the contact officer to confirm the position's eligibility for these benefits.

ACT Government employees enjoy excellent employment conditions, more information is available at <http://health.act.gov.au/employment/enterprise-agreements/>

Relocation allowance is available to assist with relocation of successful candidates to Canberra.

About our great city, Canberra, Australia's National Capital:

Canberra is a city with outstanding amenities and excellent housing, educational and leisure opportunities. It is home to national icons and monuments as well as natural treasures. The coast and ski fields are nearby; Sydney is only 3 hours away by road.

For more information on our great city and your future, visit: <http://www.canberrayourfuture.com.au/>

Contact Officer: Susan Bradbury (02) 6244 2510

Canberra Hospital and Health Services

Deputy Director General Canberra Hospital and Health Services

ACT Chief Nurse

Administrative Support

Administrative Services Officer Class 3 \$55,732 - \$59,980, Canberra (PN: 14109)

Gazetted: 20 November 2014

Closing Date: 27 November 2014

Details: We are seeking an enthusiastic and suitably experienced individual to permanently appoint to an administrative support position in the ACT Health Student Clinical Placement Unit located at the Canberra Hospital. The student Clinical Placement Unit provides leadership, coordination and governance of student clinical placements within ACT Health facilities. The successful applicant will be a highly organised, committed individual with a positive attitude and a strong customer service focus. Sound administration skills, attention to detail and a proactive nature are required for this role.

Notes:

The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

To complete your application you must prepare responses to the selection criteria and upload this as part of your application.

ACT Health offers attractive salary packaging arrangements. Additionally, many ACT Health positions are eligible for public hospital employee fringe benefits tax exemptions up to a tax-free threshold of \$9095, and tax-free benefits cards including Meal Entertainment and Leisure Accommodation cards. Check with the contact officer to confirm the position's eligibility for these benefits.

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Contact Officer: Rowena King (02) 6174 5127

Canberra Hospital and Health Services

Clinical Support Service

Acute Support Service

New Graduate Dietitians

Health Professional Level 1 \$53,784 - \$68,527, Canberra (PN: 17383, several)

Gazetted: 20 November 2014

Closing Date: 27 November 2014

Details: The Canberra Hospital Nutrition Department invites applications from enthusiastic and suitably qualified New Graduate Dietitians. An opportunity exists to launch your clinical dietetic career with a temporary 12 month New Graduate position commencing Jan/Feb 2015. The successful applicant will work in a dynamic nutrition department that provides a range of tertiary hospital nutrition services to inpatients and outpatients of the Canberra Hospital. Duties include dietary assessment, nutrition care planning, nutrition counselling and monitoring within a multi-disciplinary team environment. In addition they will be required to participate in the planning and delivery of education programs to staff and client groups and quality improvement initiatives. ACT Health has a commitment to professional development and is actively involved in teaching and training activities.

Eligibility/Other Requirements: Degree or Postgraduate qualifications in Nutrition and Dietetics or equivalent. Eligible for membership of the Dietitians Association of Australia and eligible for Accredited Practising Dietitian (APD) credential. Hold a current Driver's Licence.

Notes: These are temporary positions available for a period of 12 months. Please note other temporary and part-time positions may also become available and filled from this process. This position(s) may be required to participate in overtime, on call, and/or rotation roster. This duty statement outlines a range of possible duties that staff are expected to perform at this level. The emphasis placed on each duty will vary according to the requirements of each position.

The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Employees of ACT Health have available to them salary packaging with fringe benefits, a tax-free threshold up to \$9095 is available.

Employees can also package beyond the FBT-free threshold up to 75% of gross salary on non-FBT items.

ACT Health also provides employees with the opportunity to utilise tax-free benefits cards including Meal Entertainment and Leisure Accommodation cards.

Relocation allowance is available to assist with relocation of successful candidates to Canberra.

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Contact Officer: Narelle Luff (02) 6244 2211

Canberra Hospital and Health Services

Cancer Ambulatory and Community Health

Community Health Support

Health Centre Service Customer Service Officer

Administrative Services Officer Class 2/3 \$49,189 - \$59,980, Canberra (PN: 33819, several)

Gazetted: 20 November 2014

Closing Date: 27 November 2014

Details: If you are client focused and enjoy working in a supportive team, the Community Health Support Unit is seeking suitable applicants, who have worked in a health or community health setting to fulfil the Administration Officer roles within the Division of Cancer, Ambulatory and Community Health Support. These positions are full-time positions (part-time applicants will be considered) and are based in the territories Community Health Centres. These positions can include standard and non standard hours.

Health Centres (standard hours) Monday to Friday - 8:30am to 4:51pm. The Community Health Support Unit provides administrative support to Walkin Centre (Non standard Hours) 7 days per week - 7:30am to 10:30pm. Successful applicants may also be required to work weekends and public holidays. They must have high level customer service and data entry skills with good attention to detail and the ability to maintain appropriate records. Other duties required of the successful applicant will include answering telephone enquiries, resolving customer complaints and providing assistance to Community Health Centres staff within the model of care. Notes: Selection may be based on application and referee reports only. Positions at this level may be required to work at different Community Health Centres as operational needs dictate. Please provide two referees reports with your application, one of which is required from your current manager/employer. The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

To complete your application you must prepare responses to the selection criteria and upload this as part of your application.

ACT Health offers attractive salary packaging arrangements. Additionally, many ACT Health positions are eligible for public hospital employee fringe benefits tax exemptions up to a tax-free threshold of \$9095, and tax-free benefits cards including Meal Entertainment and Leisure Accommodation cards. Check with the contact officer to confirm the position's eligibility for these benefits.

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Contact Officer: Amy Zammit (02) 6205 4074

Justice and Community Safety

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Corporate

Capital Works and Infrastructure

Infrastructure

Manager Infrastructure and Business Management

Senior Officer Grade B \$109,831 - \$123,642, Canberra (PN: 07387)

Gazetted: 14 November 2014

Closing Date: 28 November 2014

Details: An exciting opportunity exists to join the Capital Works and Infrastructure Unit of Justice and Community Safety (JACS). The Unit is seeking applications for a Manager Infrastructure and Business Management to manage the Infrastructure Section of the Unit delivering a diverse range of services relating to Infrastructure and Accommodation, Emergency Preparedness, Procurement and Contract Management. Applicants should be motivated, committed to achieving outcomes, client focused, innovative, be able to lead and manage staff and have demonstrated experience in a Capital Works and Infrastructure environment.

Eligibility/Other Requirements: Sound knowledge and skills in Facilities and Property Management, Project Management, relevant ACT Public Service legislation and policies including tender and procurement processes and /or tertiary qualifications would be an advantage. Certificate IV or Diploma in Project Management and/or Procurement is desirable.

Notes: Three Referees are required: two from current or previous manager/supervisor and one from a senior client representative.

Contact Officer: Greg Hammond (02) 6205 3505 greg.hammond@act.gov.au

Emergency Services Agency

ACT Ambulance Service

Operations

Graduate Paramedic Intern

Graduate Paramedic Intern \$76,261-\$94,439 (inclusive of penalties), Canberra (PN: Graduate Paramedic Intern, several)

Gazetted: 13 November 2014

Closing Date: 27 November 2014

Details: Applications are invited from university graduates with a Bachelor degree in Ambulance Studies (or equivalent post graduate qualification) to join the ACT Ambulance Service as a Graduate Paramedic Intern. Applicants who are able to provide proof of enrolment in final semester of their studies will also be considered. Bachelor Degree studies must have been undertaken with a tertiary institution accredited by, or provisionally accredited by, the Council of Ambulance Authorities. Successful applicants will be engaged under a fixed term contract of up to 24 months with appointment to ACTAS being subject to successful completion of all practical and theoretical components of the Graduate Paramedic Intern program (nominal length of program is 18 months). This position is a shift work position involving night, weekends and public holidays. Reasonable relocation expenses may be payable to successful interstate applicants to assist with relocation to the Australian Capital Territory. These positions are also entitled to salary packaging with fringe benefits tax-free threshold up to \$9095.00.

Eligibility/Other Requirements: Mandatory: Bachelor degree in Ambulance Studies (or equivalent post graduate qualification) or proof of enrolment in final semester of Bachelor degree studies from a tertiary institution accredited with, or provisionally accredited with the Council of Ambulance Authorities. Current ACT Class C driver's licence (not a provisional licence), or interstate equivalent.

Contact Officer: Kate Blandon (02) 6205 0388 kate.blandon@act.gov.au

ACT Corrective Services

Business Policy and Coordination

Policy and Government

Indigenous Services and Cultural Diversity Senior Policy Officer

Administrative Services Officer Class 6 \$74,098 - \$84,803, Canberra (PN: 43036)

Gazetted: 17 November 2014

Closing Date: 17 December 2014

Details: The Justice and Community Safety Directorate is seeking a motivated, hard-working person to undertake a key Policy Officer position in ACT Corrective Services. The person will assist with the development of policies and programs and provide advice in addressing issues of Aboriginal and Torres Strait Islander and broader cultural diversity in the delivery of corrective services. The successful applicant will have demonstrated an understanding of the issues faced by Aboriginal and Torres Strait Islander people in the criminal justice system and have strong and accepted links with the Aboriginal and Torres Strait Islander communities in the ACT. The successful applicant must also demonstrate strong writing skills as the preparation of briefs, correspondence and policy papers is central to the position. The relative size of both the ACT Government and its Corrective Services Agency means that the successful applicant will have a real influence in service delivery to Aboriginal and Torres Strait Islander clients.

Eligibility/Other Requirements: Tertiary qualifications in a relevant field, eg: Law, Criminology, Social Sciences would be an advantage. The successful candidate will be required to undergo a criminal record check. This is a designated position and is only open to Aboriginal and Torres Strait Islander people.

Notes: Applicants must identify as an Aboriginal or Torres Strait Islander person (*s42, Discrimination Act 1991*).

Contact Officer: Anthony Malone (02) 6207 0023 anthony.malone@act.gov.au

Emergency Services Agency

ACT Ambulance Service

Operations

Ambulance Paramedic

Ambulance Paramedic \$62,520 - \$70,593 plus penalties, Canberra (PN: 26341 , several)

Gazetted: 14 November 2014

Closing Date: 15 December 2014

Details: Applications are sought from Ambulance Paramedics holding current qualifications that may be interested in joining the ACT Ambulance Service. Applicants should possess the ability to work in a solo capacity or in small teams, have highly developed written and oral communications skills, and a commitment to personal and professional development of others.

Eligibility/Other Requirements: Diploma of Paramedical Science (Ambulance) or Bachelor Degree (Paramedical Science) or equivalent. Minimum of 12 months experience as a qualified Ambulance Paramedic. Current or recent ambulance experience (see package for full mandatory requirements). Current driver's licence.

Notes: These are shift work positions involving weekends and public holidays. Reasonable relocation expenses may be payable to successful interstate applicants to assist with relocation to the Australian Capital Territory. These positions are also entitled to salary packaging with fringe benefits tax-free threshold up to \$9095.00.

Contact Officer: Kate Blandon (02) 6205 0388 kate.blandon@act.gov.au

Emergency Services Agency

Rural Fire Service

Rural Liaison Officer

Administrative Services Officer Class 4 \$61,874 - \$66,997, Canberra (PN: 08017)

Gazetted: 18 November 2014

Closing Date: 25 November 2014

Details: Applications are sought for the position of Rural Liaison Officer within the ACT Rural Fire Service (ACTRFS). The successful applicant is responsible to maintain, and assist in all aspects of the Farm Firewise program, including data entry and preparation of reports; monitor, evaluate and report on Farm Firewise initiatives in partnership with relevant stakeholders; Provide specialist field services and advice in relation to hazard reduction to rural lessees and landowners, and consult with TAMS Fire Management Officers in relation to adjoining fire management. The role also requires the officer to assist ACTRFS staff and volunteers in identifying local, regional and territory needs for community safety initiatives; evaluate, report on and provide recommendations for improvement of landowners fire prevention and preparedness; provide professional and technical advice and support in relation to fire prevention and control activities in rural areas and national park/nature reserves. The officer is also required to assist with ACTRFS operations as a rostered Duty Officer and as required for bushfires or other emergency incidents and prepare a range of correspondence and reports related to Farm Firewise or related operational issues.

Eligibility/Other Requirements: Relevant tertiary qualifications would be highly desirable; have a sound knowledge of and experience in bushfire behaviour, incident management/control, bushfire prevention and mitigation strategies, AIIMS, Incident Control System and the co-ordination of support to other agencies is highly desirable. Driver's licence is essential.

Notes: This is a temporary position available for a six month period with the possibility of extension. The occupant of this position will be required to undertake significant parts of the duties outside normal business hours and on weekends.

Contact Officer: Greg Potts (02) 6207 8545 greg.potts@act.gov.au

Territory and Municipal Services

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Roads and Public Transport

Public Transport

ACTION

Maintenance Planner

EGSO9 - Workshop Staff (ACTION) \$77,148 - \$87,186, Canberra (PN: NMW003)

Gazetted: 14 November 2014

Closing Date: 28 November 2014

Details: ACTION is seeking to recruit a suitably experienced and qualified person to perform the role of ACTION Workshops Maintenance Planner. The position, working from the Belconnen Depot is responsible for scheduling

planned and unplanned fleet maintenance and repair tasks around daily operational requirements. The occupant of the position will be responsible for supervising staff, managing fleet maintenance information and ensuring ACTION's bus fleet is maintained according to legislative and accreditation requirements.

Eligibility/Other Requirements: Experience in the industry or an understanding of the heavy vehicle maintenance, automotive parts and accessories will be well regarded. Trade qualifications or relevant certificates will be required as well as a HR driver's licence.

Notes: This position has an annualised salary including penalties, allowances and includes a rostered day off every fortnight. There is the requirement to work shiftwork and weekend overtime.

Contact Officer: Darrell Shepherd (02) 6207 7911 darrell.shepherd@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Directorate Services

Canberra Connect

Customer Services Integration

Customer Services Integration Analyst

Administrative Services Officer Class 6 \$74,098 - \$84,803, Canberra (PN: 24523)

Gazetted: 19 November 2014

Closing Date: 26 November 2014

Details: The Customer Service Integration Analyst is responsible for planning, implementing and managing business solutions for integrated customer services. There is one position available for permanent filling.

Eligibility/Other Requirements: Various competencies relevant to the role are required.

Contact Officer: Adam Pitt (02) 6205 0735 adam.pitt@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Parks and City Services

Executive Area

City Services

Ministerial Liaison Officer

Administrative Services Officer Class 6 \$74,098 - \$84,803, Canberra (PN: 10617)

Gazetted: 14 November 2014

Closing Date: 28 November 2014

Details: The Ministerial Liaison Officer (MLO) provides corporate support services through the coordination and preparation of high quality ministerial material to the Executive Director Parks and City Services (PACS). This includes drafting of ministerial correspondence, briefings, parliamentary questions, responses to questions on notice and other requests as required within specific timeframes. The MLO will need to establish working relationships with all directors and managers in PACS, as well as other ministerial liaison and corporate support colleagues in the TAMS Corporate Governance Unit.

Contact Officer: Fleur Flanery (02) 6207 5486 fleur.flanery@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Directorate Services

Canberra Connect

Contact Centre

Quality Coordinator

Administrative Services Officer Class 4 \$61,874 - \$66,997, Canberra (PN: 14636)

Gazetted: 19 November 2014

Closing Date: 26 November 2014

Details: The Quality Coordinator is responsible for ensuring high quality information and procedures are delivered in customer services.

Eligibility/Other Requirements: To be eligible for this role, applicants must have demonstrated knowledge and experience across all or most Canberra Connect Contact Centre phone lines and the ability to work non-standard work hours on an ad-hoc basis to meet operational needs.

Contact Officer: Kevin Bell (02) 6205 3860 kevin.bell@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Directorate Services

Canberra Connect

Contact Centre

Senior Customer Service Officer

Administrative Services Officer Class 4 \$61,874 - \$66,997, Canberra (PN: 34378, several)

Gazetted: 13 November 2014

Closing Date: 20 November 2014

Details: Senior Customer Service Officers undertake a variety of call handling, administrative and operational duties on complex subjects. This includes inbound and outbound call handling and processing of multiple or lengthy requests for multi-faceted or complicated issues, specific programs or initiatives.

Eligibility/Other Requirements: To be eligible, it is essential for applicants to have direct, recent experience in ACT Government call handling, recent direct experience using the ACT Government CRM for call logging and case management. It is also essential that applicant must not have any perceived or actual conflicts of interest in undertaking the work required. Successful applicants must also be available to work on rostered shifts.

Notes: These are temporary positions available until to 30 June 2015 with possibility of extension up to a maximum period of five years. Applicants should be aware there is not possibility of permanency from this process. Selection may be based on written applications and referee reports only.

Contact Officer: Kevin Bell (02) 6205 3860 kevin.bell@act.gov.au

Parks and City Services

Libraries ACT

Public Libraries

Casual Shelver

Administrative Services Officer Class 1 \$43,710 - \$48,084, Canberra (PN: C09813, several)

Gazetted: 19 November 2014

Closing Date: 3 December 2014

Details: Libraries ACT is looking for people to join our team and be part of a team of casual shelvers. Your role will include shelving and shelf reading library materials. The successful applicants will have a strong customer focus and relish a busy and changing environment. The casual pool will be in place for twelve months.

Notes: Libraries ACT is a 7 day service and applicants may be required to work weekends. Aboriginal and Torres Strait Islander people are encouraged to apply.

Contact Officer: Judy Franklin (02) 6207 5107 judy.franklin@act.gov.au

APPOINTMENTS

Canberra Institute of Technology

Administrative Services Officer Class 3 \$55,732 - \$59,980

Peter Buljan 836-15712, Section 68(1), 12 November 2014

Administrative Services Officer Class 3 \$55,732 - \$59,980

Md Hassan 835-97729, Section 68(1), 18 November 2014

Chief Minister, Treasury and Economic Development

Senior Information Technology Officer Grade C \$89,786 - \$96,809

Scott Barrett 839-27265, Section 68(1), 20 November 2014

Senior Information Technology Officer Grade C \$89,786 - \$96,809

Gregory Hunter 844-75088, Section 68(1), 20 November 2014

Senior Officer Grade C \$93,254 - \$100,382

Brendan John O'Brien 844-74819, Section 68(1), 8 December 2014

Community Services

Administrative Services Officer Class 4 \$61,874 - \$66,997

Asifa Ahmad 836-06234, Section 68(1), 17 November 2014

Health Professional Level 2 \$57,352 - \$78,731

Betty Akanyo 836-09603, Section 68(1), 11 November 2014

Health Professional Level 2 \$57,352 - \$78,731

Emma Carmichael 836-13039, Section 68(1), 17 November 2014

Health Professional Level 2 \$57,352 - \$78,731

Claire Foster 844-01513, Section 68(1), 17 November 2014

Administrative Services Officer Class 4 \$61,874 - \$66,997

Samantha Hoekstra 844-74720, Section 68(1), 17 November 2014

Health Professional Level 2 \$57,352 - \$78,731

Penelope Skaines 843-98836, Section 68(1), 11 November 2014

Health Professional Level 5 \$109,831 - \$123,642

Kate Spencer 836-11180, Section 68(1), 17 November 2014

Administrative Services Officer Class 4 \$61,874 - \$66,997

Skye Louise Stranger 844-74739, Section 68(1), 17 November 2014

Education and Training

Administrative Services Officer Class 3 \$55,732 - \$59,980

Paul Armstead 820-96404, Section 68(1), 14 November 2014

Administrative Services Officer Class 4 \$61,874 - \$66,997

Chadia Rad 840-49345, Section 68(1), 17 November 2014

Health

Administrative Services Officer Class 6 \$74,098 - \$84,803

Regan Boege 836-12597, Section 68(1), 17 November 2014

Nurse Practitioner \$113,699

Anne Booms 844-81613, Section 68(1), 24 November 2014

Health Professional Level 2 \$57,352 - \$78,731

Alison Cook 844-81496, Section 68(1), 17 November 2014

Registered Nurse Level 2 \$81,918 - \$86,823

Roxanne Davis 843-89614, Section 68(1), 10 November 2014

Registered Nurse Level 1 \$58,989 - \$78,799

Jyothy Gopinathan 834-44271, Section 68(1), 18 November 2014

Health Service Officer Level 10 \$74,098 - \$84,803

Leo Grant 844-74691, Section 68(1), 18 November 2014

Technical Officer Level 1 \$47,953 - \$50,376

James Heffernan 842-87511, Section 68(1), 13 November 2014

Health Professional Level 2 \$57,352 - \$78,731

Anna Huebert 836-55773, Section 68(1), 20 November 2014

Registered Nurse Level 1 \$58,989 - \$78,799

Rebecca Nobes 843-89227, Section 68(1), 13 November 2014

Health Professional Level 2 \$57,352 - \$78,731

Jade Nolan 839-27118, Section 68(1), 17 November 2014

Registered Nurse Level 1 \$58,989 - \$78,799

Monica Ryan 842-87239, Section 68(1), 13 November 2014

Enrolled Nurse Level 1 \$53,501 - \$57,161

Sarah Seeto 844-81525, Section 68(1), 1 January 2015

Health Professional Level 2 \$57,352 - \$78,731

Anne Southgate 844-33216, Section 68(1), 20 November 2014

Justice and Community Safety

Intensive Care Paramedic 1 \$72,959 - \$81,066 plus penalties

William Brooks 835-88128, Section 68(1), 13 November 2014

Health Professional Level 2 \$57,352 - \$78,731

Andrew Hannaford 836-10874, Section 68(1), 17 November 2014

Territory and Municipal Services

TGSO 6.1 - TGSO 6.4 \$66,906 - \$69,714

James Corbett 827-39000, Section 68(1), 20 November 2014

Note: This appointment is to a non-advertised position has been made under Schedule 4, Employment and Retention of Apprentices, ACTION Enterprise Agreement 2013-2017

Administrative Services Officer Class 3 \$55,732 - \$59,980

Andre de Gans 827-48919, Section 68(1), 12 November 2014

Senior Officer Grade C \$93,254 - \$100,382

Kieran Lawton 844-03375, Section 68(1), 4 December 2014

TGSO 6.1 - TGSO 6.4 \$66,906 - \$69,714

Craig Withers 827-32941, Section 68(1), 20 November 2014

Note: This appointment is to a non-advertised position has been made under Schedule 4, Employment and Retention of Apprentices, ACTION Enterprise Agreement 2013-2017

PROMOTIONS

Chief Minister, Treasury and Economic Development

Shared Services

Shared Services ICT

Business Application Management Branch

Shane Richards: 738-47624

From: Administrative Services Officer Class 4 \$61,874 - \$66,997

Justice and Community Safety

To: Administrative Services Officer Class 5 \$68,766 - \$72,789

Chief Minister, Treasury and Economic Development, Canberra (PN.01338) (Gazetted 18 July 2014)

Land Development and Corporate

Strategic Finance

Karen Wilson: 744-94066

From: Administrative Services Officer Class 5 \$68,766 - \$72,789

Chief Minister, Treasury and Economic Development

To: Administrative Services Officer Class 6 \$74,098 - \$84,803

Chief Minister, Treasury and Economic Development, Canberra (PN. 43438) (Gazetted 29 October 2014)

Community Services

Office for Children Youth and Family Support

Statutory Services

Jaclyn Kook: 821-07118

From: Health Professional Level 2 \$57,352 - \$78,731

Community Services

To: Health Professional Level 3 \$80,997 - \$85,346 (up to \$89,579 on achieving a personal upgrade)

Community Services, Canberra (PN. 10414) (Gazetted 8 September 2014)

Health

Canberra Hospital and Health Services

Medicine

Cardiology

Gella Abaya: 813-18415

From: Registered Nurse Level 1 \$58,989 - \$78,799

Health

To: Registered Nurse Level 2 \$81,918 - \$86,823

Health, Canberra (PN. 24606) (Gazetted 21 August 2014)

Canberra Hospital and Health Services

Medicine

Cardiology

Eumni Harding: 795-54603

From: Registered Nurse Level 1 \$58,989 - \$78,799
Health
To: Registered Nurse Level 2 \$81,918 - \$86,823
Health, Canberra (PN. 22451) (Gazetted 21 August 2014)

**Strategy and Corporate
Business and Infrastructure
Property Management and Maintenance
St Clair Jeanie: 817-49872**

From: Administrative Services Officer Class 2 \$49,189 - \$54,315
Health
To: Administrative Services Officer Class 6 \$74,098 - \$84,803
Health, Canberra (PN. 33905) (Gazetted 31 July 2014)

**Canberra Hospital and Health Services
Kendra Kemister: 817-39236**

From: Registered Nurse Level 3.2 \$106,172
Health
To: †Registered Nurse Level 4.3 \$121,218
Health, Canberra (PN. 17460) (Gazetted 18 September 2014)

**Canberra Hospital and Health Services
Medicine
Cardiology**

Kate Sutton: 820-73077

From: Registered Nurse Level 1 \$58,989 - \$78,799
Health
To: Registered Nurse Level 2 \$81,918 - \$86,823
Health, Canberra (PN. 23920) (Gazetted 21 August 2014)

**Canberra Hospital and Health Services
Medicine
Cardiology**

Phoebe York: 786-46864

From: Registered Nurse Level 1 \$58,989 - \$78,799
Health
To: Registered Nurse Level 2 \$81,918 - \$86,823
Health, Canberra (PN. 22204) (Gazetted 21 August 2014)

Justice and Community Safety

**Office of Regulatory Services
WorkSafe ACT**

Jodie Fletcher: 786-7 9447

From: WorkCover Officer 4 \$58,870 - \$63,917
Justice and Community Safety
To: WorkCover Officer 6 \$70,913 - \$81,460
Justice and Community Safety, Canberra (PN. 05554) (Gazetted 4 February 2014)

Territory and Municipal Services

**Parks and City Services
Libraries ACT
Public Libraries**

Adrian Constance: 827-37339

From: Administrative Services Officer Class 3 \$55,732 - \$59,980

Territory and Municipal Services

To: †Administrative Services Officer Class 4 \$61,874 - \$66,997

Territory and Municipal Services, Canberra (PN. 34397) (Gazetted 11 September 2014)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.