



ACT Government Gazette

Gazetted Notices for the week beginning 05 November 2015

EXECUTIVE NOTICES

Chief Minister, Treasury and Economic Development

Engagement

Adam Stankevicius – Director, artsACT and Events ACT (E813) Section 72 of the Public Sector Management Act 1994

Gregory Jones – Director, Access Canberra (E275) Section 72 of the Public Sector Management Act 1994

Andrew Whale – Director, Human Resources (E498) Section 72 of the Public Sector Management Act 1994

Variation – Transfer

David Peffer – Deputy Director-General, Access Canberra (E582) Section 80A(1)(a) of the Public Sector Management Act 1994

VACANCIES

Calvary Health Care ACT (Public)

Pharmacist

Health Professional level 3 \$83,445 - \$87,925, Canberra (PN: 8032)

Gazetted: 11 November 2015

Closing Date: 6 December 2015

Full position details can be seen at Calvary Health Care (ACT)'s website: <http://www.calvary-act.com.au/career-vacancies.html?state=act>

Contact Officer: Liisa Nurmi (02) 6201 6269 liisa.nurmi@calvary-act.com.au

Radiographer

Health Professional Level 2 \$59,085 - \$81,111, Canberra (PN: Various)

Gazetted: 06 November 2015

Closing Date: 18 November 2015

Full position details can be seen at Calvary Health Care (ACT)'s website: <http://www.calvary-act.com.au/career-vacancies.html?state=act>

Contact Officer: Hammam Hijazi (02) 6201 6141 hammam.hijazi@calvary-act.com.au

Canberra Institute of Technology

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Student and Academic Services

Education Services

Skills Recognition Leader

Teacher Level 2 EDS \$96,118, Canberra (PN: 36355)

Gazetted: 06 November 2015

Closing Date: 20 November 2015

Details: Canberra Institute of Technology is seeking an enthusiastic educational leader who has demonstrated professional knowledge to work as a member of the Education Quality team in identifying and implementing skills recognition processes to support student success and work with teaching areas to develop strategies that facilitate improving student completion rates. This position supports CIT's commitment to quality education through contextual and innovative approaches to competency-based learning and assessment. This role involves the provision of advice and guidance to teaching staff in building capability in contemporary vocational education and training (VET) sector practice primarily focusing on leadership in skills recognition as well as leadership in validation, compliance, quality assurance and continuous improvement, and evaluation and research. CIT and the ACT Public Service are committed to building an inclusive workplace through a culturally diverse workforce. As part of this commitment we strongly encourage and welcome applications from Aboriginal or Torres Strait Islander peoples and/or people with a disability.

Eligibility/Other Requirements: Mandatory Qualifications and/or Registrations/Licensing: Refer to the ACT Public Sector Canberra Institute of Technology (Teaching Staff) Enterprise Agreement 2013–2017, sub-Clause 40. Teacher Level 1.8 and above must hold a full Training and Assessment Certificate IV level qualification (such as a TAE40110 or equivalent) and an Advanced Diploma in Adult Learning and Development (or equivalent). Industry Experience: In accordance with sub-Clause 40.10 of the ACT Public Sector Canberra Institute of Technology (Teaching Staff) Enterprise Agreement 2013–2017. All teachers at Teacher Level One or Level Two are required to have relevant industry experience and vocational qualifications equal to that being taught, or as specified in the applicable training package or accredited curriculum specifications.

Contact Officer: Anita Wesley (02) 6207 3593 anita.wesney@cit.edu.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

CIT Student and Academic Services

CIT Student Services

Tuggeranong Learning Centre

Client Service Coordinator

Administrative Services Officer Class 6 \$76,337 - \$87,366, Canberra (PN: 55211)

Gazetted: 11 November 2015

Closing Date: 18 November 2015

Details: Applications are sought for the position of Client Service Coordinator in CIT Student Services to manage the day-to-day operations of CIT Student Services at any of the CIT locations. This includes: first-point-of-contact enquiries; all general counter services including taking payments and issuing student cards; enrolments and re-enrolments; specialist student services, including referrals to services and information sources; and use of student information systems. Applications are welcome from self-motivated candidates with a drive to achieve excellence in customer service in line with CIT's Client Service Standard Charter. The suitable candidate will be required to work with limited supervision; will be skilled in building and maintaining positive working relationships with a range of CIT staff; will have the ability to supervise and effectively manage a team, especially supporting and motivating teams to embrace challenges and change; and possess good knowledge of the Vocational Education and Training (VET) sector and the needs of students within the VET environment. Sound knowledge of a student administration system admissions and enrolments and accounts receivable and receipting functions are highly desirable. The occupant of this position will be required to work 73.5 hours per fortnight which may be on a rotating shift, including Saturdays depending on location. CIT and the ACT Public Service are committed to building an inclusive workplace through a culturally diverse workforce. As part of this commitment we strongly encourage and welcome applications from Aboriginal or Torres Strait Islander peoples and/or people with a disability.

Eligibility/Other Requirements: Tertiary qualifications relevant to the position are highly desirable. Educational experience, preferably in a Tertiary Education environment is highly desirable.

Contact Officer: Leon Fraser (02) 6207 4200 leon.fraser@cit.edu.au

Chief Minister, Treasury and Economic Development

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>
Applications can be sent via email to: jobs@act.gov.au

Environment and Workplace Protection

Director, Access Canberra

Executive Level 1.3 \$218,514 to \$228,851 depending on current superannuation arrangements, Canberra (PN: E218)

Gazetted: 09 November 2015

Closing Date: 24 November 2015

Details: The Chief Minister, Treasury and Economic Development Directorate (CMTEDD) is seeking an experienced and high performing officer to fill the position of Director, Licensing in the Construction, Environment and Workplace Protection Division.

The Construction Environment and Workplace Protection Division is responsible for regulation across a broad spectrum of industries but has a particular focus on construction regulation, work safety and environment protection.

This position will play a key role in the delivery of Access Canberra's reform and service delivery agenda. The position may also be required to rotate between other Access Canberra business units from time to time and will be a member of a broader Access Canberra Executive team.

Remuneration: The position attracts a remuneration package ranging from \$218,514 to \$228,851, depending on current superannuation arrangements of the successful applicant. This includes a cash component of \$172,285.

Contract: The successful applicant will be engaged under a performance based contract for up to five years.

Prospective applicants should be aware that individual contracts are tabled in the ACT Legislative Assembly.

Contact Officer: Mark McCabe (02) 6205 0349 mark.mccabe@act.gov.au

Procurement and Capital Works

Infrastructure Procurement branches

Senior Manager, Infrastructure Procurement

Infrastructure Officer 5 \$136,524, Canberra (PN: 31871, several)

Gazetted: 11 November 2015

Closing Date: 27 November 2015

Details: Procurement and Capital Works is seeking a number of excellent and highly experienced capital works project managers to each lead a team delivering a portfolio of design and construction projects on behalf of ACT Government directorates and agencies. We are interested in hearing from you if you have: proven leadership, staff management, and mentoring skills extensive experience in delivering complex, high-risk construction projects superior communication skills and ability to represent the organisation in high-level liaisons and negotiations, and demonstrated ability to manage risk effectively.

Eligibility/Other Requirements: A Degree in Architecture, Landscape Architecture, Engineering, Project Management or other Construction-related tertiary qualification, or extensive senior-level experience in the construction industry, is essential.

Note: This is a temporary position, available for five years with the possibility of permanency from this process.

Contact Officer: Jan Pearse (02) 6207 2625 jan.pearse@act.gov.au

Procurement and Capital Works

Infrastructure Procurement branches

Senior Project Officer, Infrastructure Procurement

Infrastructure Officer 4 \$114,126 - \$129,664, Canberra (PN: 27155, several)

Gazetted: 11 November 2015

Closing Date: 27 November 2015

Details: Procurement and Capital Works is seeking a number of excellent and experienced capital works project managers to deliver a range of design and construction projects on behalf of ACT Government directorates and agencies. We are interested in hearing from you if you have: extensive experience in delivering high-risk

construction projects, high-level communication skills and the ability to interact effectively with a range of stakeholders, including other Government agencies and suppliers, proven staff supervision and mentoring skills, and demonstrated ability to manage risk effectively. Successful applicants will be placed on a long-term temporary contract, up to five years, with a possibility of permanence.

Eligibility/Other Requirements: A Degree in Architecture, Landscape Architecture, Engineering, Project Management or other Construction-related tertiary qualification, or senior-level experience in the construction industry, is essential.

Note: This is a temporary position available for five years with the possibility of permanency from this process.

Contact Officer: Jan Pearse (02) 6207 2625 jan.pearse@act.gov.au

Asbestos Response Taskforce

Manager, Governance and Risk

Senior Officer Grade B \$113,150 - \$127,379, Canberra (PN: 34346)

Gazetted: 05 November 2015

Closing Date: 12 November 2015

Details: The Asbestos Response Taskforce is seeking expressions of interest for an enthusiastic person at the Senior Officer Grade B level, leading the Risk, Quality and Compliance function of the Taskforce. This position reports to the Executive Director, Governance, Program and Risk Management.

Note: This is a temporary position available to November 2020. Selection may be based on application and referee report(s) only. Applications should be submitted to Helen Horsburgh, helen.horsburgh@act.gov.au Executive Officer, Asbestos Response Taskforce.

Contact Officer: Chris Reynolds (02) 6207 5432 chris.reynolds@act.gov.au

Shared Services

Partnership Services Group

Health ICT Business Systems

Senior Clinical Portal and Integration Technical Specialist

Senior Information Technology Officer Grade B \$113,150 - \$127,379, Canberra (PN: 01617)

Gazetted: 09 November 2015

Closing Date: 23 November 2015

Details: An opportunity exists for a technical specialist with knowledge of Health specific integration toolsets and methodologies, and a particular emphasis on Clinical Portal based applications on the Orion suite of products, HL7, CDA and the secure messaging infrastructure.

Eligibility/Other Requirements: Education and professional qualifications checks may be undertaken prior to employment. Relevant tertiary qualifications in ICT, Management or Healthcare would be advantageous but is not essential. Knowledge of the Information Technology Infrastructure Library (ITIL), and knowledge of/or experience working in a Health environment would also be an advantage.

Contact Officer: Peter McNiven (02) 6205 3852 peter.mcniven@act.gov.au

Asbestos Response Taskforce

Communications and Engagement

Digital Communications Designer

Senior Officer Grade C \$96,073 - \$103,416, Canberra (PN: 35093)

Gazetted: 11 November 2015

Closing Date: 18 November 2015

Details: The Asbestos Response Taskforce is seeking a specialist content producer with digital and visual communication expertise reporting to the Senior Communications Manager. The successful applicant will be responsible for production of video and digital content.

Eligibility/Other Requirements: Must be experienced with Adobe Illustrator, Photoshop, FinalCut Pro and comfortable with photography and film equipment.

Notes: This is a temporary position for a period of six months with the possibility of extension. Selection maybe based on application and referee reports only.

Contact Officer: Catherine Russell (02) 6205 4793 catherine.russell@act.gov.au

Workplace Safety and Industrial Relations

Workplace Injury Performance Team

Senior Policy Officer

Senior Officer Grade C \$96,073 - \$103,416, Canberra (PN: 36328)

Gazetted: 09 November 2015

Closing Date: 23 November 2015

Details: The Workplace Safety and Industrial Relations Division of the Chief Minister, Treasury and Economic Development Directorate is seeking an experienced Senior Policy Officer. The role has responsibility for coordinating and implementing workplace focused activities under the ACT Government's Healthy Weight Initiative; and contributing to policies and initiatives to improve health, safety and rehabilitation outcomes for workers in the ACT Public Sector. The successful applicant will have experience developing and/or implementing policies/initiatives related to health and wellness in a workplace setting, with a large employer.

Note: Written response to the selection criteria must be no more than three pages in length. In addition applicants should provide a current Vitae and details of at least two referees. Successful applicants may be found suitable on the basis of written applications and referee reports only, or may involve interview and/or practical task assessment.

Contact Officer: Kate O'Sullivan (02) 6207 8794 kate.o'sullivan@act.gov.au

Shared Services

Partnership Services Group

Health ICT Business Systems

Senior Pathology Technical Administrator

Senior Information Technology Officer Grade C \$96,073 - \$103,416, Canberra (PN: 19648)

Gazetted: 10 November 2015

Closing Date: 19 November 2015

Details: This position will provide technical lead in supporting ACT Pathology's critical business systems and other ongoing applications included software and hardware support for these systems and their related interfaces and peripherals such as database administration.

Eligibility/Other Requirements: Education and professional qualifications checks may be undertaken prior to employment. Completion of tertiary qualifications in Information Technology or Information Management would be advantageous. Participation in the afterhours on-call support is mandatory.

Note: This is a temporary position available until December 2016 with the possibility of extension and/or permanency. Selection may be based on written application and referee reports only.

Contact Officer: Mark Woodward (02) 6244 3067 mark.woodward@act.gov.au

Asbestos response Taskforce

Freedom of Information Officer

Senior Officer Grade C \$96,073 - \$103,416, Canberra (PN: 35092)

Gazetted: 11 November 2015

Closing Date: 18 November 2015

Details: A position at the Senior Officer Grade C level is available for an enthusiastic applicant to manage the Information and Freedom of Information tasks within the Asbestos Response Taskforce. The successful applicant will be required to apply their specialist skills and knowledge within a highly dynamic and evolving environment to assist deliver the Taskforce's strategic objectives. Candidates must not have any direct conflict of interest relating to loose fill Asbestos insulation in ACT homes.

Note: This is a temporary position available to the 30 June 2016. Applicants should provide their curriculum vitae, including the name and contact details of two referees, along with a written statement of no more than two pages in total. Applicants should show evidence of their relevant skills and experience with consideration for the Duty Statement and Selection Criteria, however, there is no requirement to address each criterion individually.

Contact Officer: Heather Thomas (02) 6205 9544 heather.thomas@act.gov.au

Shared Services

Information and Communications Technology

ICT Security

ICT Security Analyst

Information Technology Officer Class 2 \$76,337 - \$87,366, Canberra (PN: 14376)

Gazetted: 11 November 2015

Closing Date: 24 November 2015

Details: Shared Services ICT Security is seeking an individual to perform the role of Subject Matter Expert in mobile device operating systems security and device management. This position will be the lead engineer on the ACT Government Mobile Device Management and Mobile File Management solution and will be responsible for research and development of the platform in regards to new capabilities and enhanced device support. Other primary duties will be to develop and maintain scripts and batch files used by ICT Security for systems and event log management. Supplementary duties including assisting in the monitoring and administration of ICT Security for the ACT Government including assisting in the conduct of investigations and providing timely analysis and risk assessments relating to the system and network environment.

Eligibility/Other Requirements: Applicants for this position will need to be able to obtain or already hold a current police check and baseline security clearance.

Contact Officer: Andrew Campbell (02) 6205 4201 andrew.campbell@act.gov.au

Workforce Capability and Governance

Public Sector Management

Legislation and Policy

Manager

Senior Officer Grade B \$113,150 - \$127,379, Canberra (PN: 27290)

Gazetted: 11 November 2015

Closing Date: 25 November 2015

Details: Expressions of interest are sought from people with strategic workforce and policy experience to join the Public Sector Management Leadership team at a time when we are embarking on a number of exciting workforce reform initiatives.

Note: This is a temporary position available until 30 June 2016. The expressions of interest should be no more than two pages.

Contact Officer: Denise Ernst (02) 6207 5995 denise.ernst@act.gov.au

Community Services

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Office for Children, Youth and Family Services

Child and Youth Protection Services

Operations North/South

Principal Practitioner

Health Professional Level 5 \$113,150 - \$127,379, Canberra (PN: 33997)

Gazetted: 11 November 2015

Closing Date: 25 November 2015

Details: The Principal Practitioner role is focussed on driving excellence in service delivery through a range of interventions including co-working on case management, strategically working to improve practice and through direct case management of complex and/or sensitive cases.

Eligibility/Other Requirements: Essential qualifications and experience: Relevant tertiary qualifications e.g. in Social Work, Psychology, Social Welfare, Social Science or related discipline. At least 5 years experience in human services fields. Current driver's licence. Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* will be required. For further information on Working with Vulnerable People registration refer to -

http://www.ors.act.gov.au/community/working_with_vulnerable_people_wwvp.

Contact Officer: Anita Chettur (02) 6207 1069 cypsrecruitment@act.gov.au

Housing and Community Services

Housing ACT

Tenancy Operations

Team Leader

Administrative Services Officer Class 6 \$76,337 - \$87,366, Canberra (PN: 34518)

Gazetted: 05 November 2015

Closing Date: 12 November 2015

Details: The Team Leader is responsible for providing leadership and developing and managing work performance within a Tenancy Team. The occupant of this position is also responsible for coordinating intensive tenancy management, establishing networks and community linkages to ensure quality of service and outcomes for clients. The successful applicant will require high level organisational skills, well developed interpersonal and communication skills and the ability to effectively prioritise work to meet deadlines.

Eligibility/Other Requirements: Current driver's licence. Experience in using a range of IT business and office applications.

Notes: Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* may be required. For further information on Working with Vulnerable People registration refer to - http://www.ors.act.gov.au/community/working_with_vulnerable_people_wvwv.

Note: This is a temporary position available to 28 October 2016.

Contact Officer: Vicki Phillips (02) 6207 7467 vicki.phillips@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Disability ACT

Therapy ACT

School Age North

Speech Pathologist

Health Professional Level 1 \$55,410 - \$70,598, Canberra (PN: T00212, several)

Gazetted: 11 November 2015

Closing Date: 20 November 2015

Details: The successful applicants will work with a multidisciplinary team and a group of speech pathologists with great opportunities for professional support and career development. Health Professional Level 1 (HP1) duties include assessing, planning, implementing and evaluating individual programs for children with delays in development and people with a developmental disability in collaboration with clients, families and relevant stakeholders. Provide supports under current National Disability Insurance Scheme (NDIS) arrangements.

Eligibility/Other Requirements: Tertiary qualifications or equivalent in Speech Pathology. Eligible for Membership of Speech Pathology Australia. Current driver's licence essential. Current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* will be required.

Notes: There are several temporary positions available ASAP up to 31 March 2016 with the possibility of extension and would be suitable for New Graduates (HP1). Full-time and part-time hours will be considered.

Contact Officer: Susanne Moor (02) 6207 1360 susanne.moor@act.gov.au

Office for Children, Youth and Family Support

Child and Youth Protection Services

Operations-Legal Services

Legal Officer

Administration Officer Class 6 \$76,337- \$87,366, Canberra (PN: 11631)

Gazetted: 10 November 2015

Closing Date: 24 November 2015

Details: The Legal Officer is responsible for the provision of legal service delivery including the processing of cases, routine court matters, providing training for Case Managers on legal aspects of their role including preparation for Court.

Eligibility/Other Requirements: Essential: Experience and/or desire to work in a community services environment. Previous experience working in a legal office and/or currently studying law. Desirable: Experience in the preparation of court documents and knowledge of the court and tribunal system and relevant procedures is desirable.

Note: This is a temporary position available asap for a period of 12 months. Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* may be required. For further information on Working with Vulnerable People registration refer to -

http://www.ors.act.gov.au/community/working_with_vulnerable_people_wwvp.

Contact Officer: Cesira Mussato (02) 6205 7990 cypsrecruitment@act.gov.au

Cultural Facilities Corporation

Canberra Theatre Centre

Marketing

Marketing Manager

Senior Officer Grade C \$96,073 - \$103,416, Canberra (PN: 011)

Gazetted: 11 November 2015

Closing Date: 18 November 2015

We are looking for a marketing manager with at least 10 years experience in the performing arts industry and a substantial part of that period devoted to generation of revenue through ticket sales in a commercial environment. The Marketing Manager heads up the CTC marketing department which provides a direct customer service interface with patrons, presenters, the media and promoters connections. Experience in budget and financial responsibilities in relation to both strategic marketing and general operating requirements as well as direction and mentoring of staff is essential. The successful candidate will have an extensive network within the performing arts industry.

Eligibility/Other Requirements: Degree or equivalent relevant qualification in marketing, journalism, communications and and/or public relations is essential.

Note: Interviews may not be conducted for this position, recruitment may be based on applications and referee reports only.

Contact Officer: Bruce Carmichael (02) 6243 5705 bruce.carmichael@act.gov.au

Applications can be forwarded to: Trudy Collins, HR Adviser, PO Box 939 Civic Square, ACT 2608 or email CFC.HR@act.gov.au

Education and Training

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Office for Schools

North/Gungahlin Network

Amaroo School

Principal

School Leader A \$139,496 - \$167,498, Canberra (PN: 01802)

Gazetted: 09 November 2015

Closing Date: 23 November 2015

Details: Manage the school within legislative requirements and in accordance with system and school board policies. Provide professional leadership in all aspects of the school's operations and promote the overall educational welfare of students.

Eligibility/Other Requirements: A minimum of four years full-time (or equivalent) tertiary study leading to the award of a recognised school teaching qualification. Current full teaching registration with the ACT Teacher Quality Institute (or eligibility for teacher registration with the ACT Teacher Quality Institute). Mandatory: A current

registration issued under the *Working With Vulnerable People (Background Checking) Act 2011*. For further information on Working With Vulnerable People registration refer to www.ors.act.gov.au
Contact Officer: Judy Hamilton (02) 6205 5428 judith.hamilton@act.gov.au
Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Office for Schools

North Gungahlin Network

Campbell Primary School

Principal

School Leader A \$139,496 - \$167,498, Canberra (PN: 01759)

Gazetted: 05 November 2015

Closing Date: 19 November 2015

Details: Manage the school within legislative requirements and in accordance with system and school board policies. Provide professional leadership in all aspects of the school's operations and promote the overall educational welfare of students.

Eligibility/Other Requirements: A minimum of four years full-time (or equivalent) tertiary study leading to the award of a recognised school teaching qualification. Current full teaching registration with the ACT Teacher Quality Institute (or eligibility for Teacher registration with the ACT Teacher Quality Institute). Mandatory: Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* will be required. For further information on Working with Vulnerable People registration refer to - http://www.ors.act.gov.au/community/working_with_vulnerable_people_wwvp.

Contact Officer: Judy Hamilton (02) 6205 5428 judith.hamilton@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Office for Schools

Tuggeranong Network

Isabella Plains Early Childhood School

Principal

School Leader A \$139,496 - \$167,498, Canberra (PN: 14750)

Gazetted: 06 November 2015

Closing Date: 20 November 2015

Details: Manage the school within legislative requirements and in accordance with system and school board policies. Provide professional leadership in all aspects of the school's operations and promote the overall educational welfare of students.

Eligibility/Other Requirements: A minimum of four years full-time (or equivalent) tertiary study leading to the award of a recognised school teaching qualification. Current teaching registration with the ACT Teacher Quality Institute (or eligibility for teacher registration with the ACT Teacher Quality Institute). Mandatory: A current registration issued under the *Working With Vulnerable People (Background Checking) Act 2011*. For further information on Working With Vulnerable People registration refer to www.ors.act.gov.au

Contact Officer: Kerrie Heath (02) 6205 5428 kerrie.heath@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Education Strategy

Student Engagement

Office of the Director

Executive Support Officer

Administrative Services Officer Class 4 \$63,744 - \$69,022, Canberra (PN: 07278)

Gazetted: 10 November 2015

Closing Date: 17 November 2015

Details: An exciting opportunity exists in the office of Director, Student Engagement for a dynamic team member with excellent written and oral communication skills. The successful candidate will require minimal supervision, be

able to use their initiative to problem solve while maintaining a high level of administration and customer service. Well developed information technology skills and the ability to display sound judgement are required in this role. Eligibility/Other Requirements: Desirable: Knowledge of Government business.
Note: This is a temporary position available until 30 June 2016 with the possibility of extension. Selection may be based on application and referee reports only.
Contact Officer: Kim Bryant (02) 6205 9383 kim.bryant@act.gov.au

Office for Schools

Belconnen Network

Building Services Officer 2

General Service Officer Level 6 \$52,549 - \$54,936, Canberra (PN: 36353)

Gazetted: 05 November 2015

Closing Date: 19 November 2015

Details: Weetangera Primary School is seeking a highly experienced officer for the position of Building Services Officer. The successful applicant will play an integral role in the school community. The position duties will be required to maintain school buildings and grounds in a clean and tidy condition with a regard to safety and security hazards; complete emergency and other repairs to trade/industry standard and ensure this standard when organising and overseeing emergency repairs; undertake relevant administrative tasks as required; ensure compliance with risk management and safety documentation requirements. The successful applicant should demonstrate a willingness to work with the school community to achieve sustainability initiatives.

Eligibility/Other Requirements: Desirable: An industry recognised trade qualification or equivalent work experience. A current first aid certificate.

Notes: The duties of this position require a high degree of manual activity. An appropriate level of functional physical fitness is required. Mandatory Asbestos Awareness Training: Evidence of completion of training delivered by a Registered Training Organisation for Asbestos Awareness is required before commencement. For further information refer to: www.worksafe.act.gov.au/health_safety. Mandatory Training in other WHS procedures will be required during employment: for example Working at Heights, Sharps. Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* may be required. For further information on Working with Vulnerable People registration refer to - http://www.ors.act.gov.au/community/working_with_vulnerable_people_wwvp.

Contact Officer: Denise Gilbert (02) 6205 7490 denise.gilbert@ed.act.edu.au

Environment and Planning

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Sustainability and Climate Change

Sustainability and Government

Business Unit

Senior Energy and Water Assessor

Senior Officer Grade C \$96,073 - \$103,416, Canberra (PN: 19609)

Gazetted: 05 November 2015

Closing Date: 12 November 2015

Details: The Directorate is seeking a technical officer to fill the position of Senior Energy and Water Assessor in the Business Unit of the Sustainability and Climate Change Division. The successful applicant will be required to undertake technical energy and water assessments of business and government sites as well as supervising staff to ensure high standards of program delivery are maintained. The successful applicant will be required to prepare complex briefs, correspondence and reports including representing the section at meetings and committees/working groups to provide technical expertise.

Eligibility/Other Requirements: Current drivers licence essential. Experience and knowledge in conducting energy and water assessment is essential.

Note: This is a temporary position available to 30 June 2018.
Contact Officer: Ros Malouf (02) 6207 5335

Environment Division

Nature Conservation Policy

Natural Environment

Policy Officer

Administrative Service Officer Class 6 \$76,337 - \$87,366, Canberra (PN: 36228)

Gazetted: 05 November 2015

Closing Date: 23 November 2015

Details: The Natural Environment Section is seeking a dynamic, flexible and energetic Policy Officer to contribute to a diverse policy agenda. The Natural Environment Section undertakes a range of policy tasks including review and development of legislation and subsidiary instruments and is responsible for development, review, evaluation and reporting on a range of policies, strategies and plans relating to biodiversity conservation, natural resource management and primary industries. The Section has some project management responsibilities. The Section provides Secretariat Services to a range of Committees and Ministerial Councils.

Eligibility/Other Requirements: Tertiary qualifications in Environmental Policy/Natural Resource Management Policy or a related discipline are highly desirable.

Note: This position is part-time at 22.03 hours per week; three days per week.

Contact Officer: Kathryn Tracy (02) 6207 5717 kathryn.tracy@act.gov.au

Sustainability and Climate Change

Sustainability and Government

Business Unit

Program Officer

Administrative Services Officer Class 6 \$76,337 - \$87,366, Canberra (PN: 36377)

Gazetted: 10 November 2015

Closing Date: 17 November 2015

Details: The Directorate is seeking a Program Officer to support delivery of the Enterprise Sustainability Platform (ESP) (the database used to manage ACT utilities including electricity, gas and water consumption). This position will assist the ESP Project Manager in planning, developing and administering user training workshops and education resources. The successful applicant will assist in maintaining and updating the Platform and will support ACT Government agencies in analysing and reporting on utility data.

Eligibility/Other Requirements: Current driver's licence is essential. Experience and knowledge in analysing utility data would be highly desirable.

Notes: This temporary position is available until 30 June 2016, with the possibility of extension.

Contact Officer: Ros Malouf (02) 6207 5335 ros.malouf@act.gov.au

Sustainability and Climate Change

Sustainability and Government

Business Unit

Government Energy and Water Assessor

Administrative Services Officer Class 6 \$76,337 - \$87,366, Canberra (PN: 30730)

Gazetted: 05 November 2015

Closing Date: 12 November 2015

Details: The Directorate is seeking a technical officer to fill the position of Government Energy and Water Assessor in the Business Unit of the Sustainability and Climate Change Division. The successful applicant will be required to undertake technical energy and water assessments of ACT government sites, including the preparation of comprehensive technical reports identifying efficiency opportunities. The successful applicant will be required to prepare briefs, correspondence and reports including representing the section at meetings and committees/working groups to provide technical expertise.

Eligibility/Other Requirements: Current drivers licence essential. Experience and knowledge in conducting energy and water assessments is essential.

Note: This is a temporary position available to 30 June 2018.

Contact Officer: Ros Malouf (02) 6207 5335 ros.malouf@act.gov.au

Health

Selection documentation for the following positions may be downloaded from

<http://www.health.act.gov.au/employment>.

Apply online at <http://www.health.act.gov.au/employment>

Strategy and Corporate

Business and Infrastructure

Executive

Services Contract Manager

Senior Officer Grade A \$131,412, Canberra (PN: 36322)

Gazetted: 12 November 2015

Closing Date: 19 November 2015

Details: ACT Health's Business and Infrastructure (B and I) Branch is seeking an experienced Services Contract Manager to manage and oversee the delivery of support services contracts across facilities. The successful candidate will be required to provide leadership and management of high priority service contracts and service delivery for ACT Health and the B and I Branch. The Services Contract Manager will provide an effective communication interface between the contracted services providers and ACT Health. The position will report to the Director Infrastructure Support with operational and service development communication with the Canberra Hospital and Health Services (CHHS) and Health Planning and Infrastructure (HPI) divisions.

Eligibility/Other Requirements: Current driver's licence.

Notes: The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

To complete your application you must prepare responses to the selection criteria and upload this as part of your application. A current CV and details of two recent referees are also required.

ACT Health offers attractive salary packaging arrangements. Additionally, many ACT Health positions are eligible for public hospital employee fringe benefits tax exemptions up to a tax-free threshold of \$9095, and tax-free benefits cards including Meal Entertainment and Leisure Accommodation cards. Check with the contact officer to confirm the position's eligibility for these benefits.

ACT Government employees enjoy excellent employment conditions, more information is available at

<http://health.act.gov.au/employment/enterprise-agreements/>

Relocation allowance is available to assist with relocation of successful candidates to Canberra.

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Contact Officer: Gary Wright 0419 974 996 gary.wright@act.gov.au

Health Infrastructure and Planning

Health Infrastructure Project Delivery

Senior Commissioning Manager

Senior Officer Grade A \$131,412, Canberra (PN: 35814)

Gazetted: 12 November 2015

Closing Date: 19 November 2015

Details: The Health Infrastructure Program (HIP) is a response to the need to expand and develop facilities to meet the future health care needs of the ACT and regional population. The program links infrastructure development to changes in the way services are delivered, harnessing new technologies and planning the workforce of the future to deliver services planned around our patients and in the most safe and efficient way. The position of Senior Commissioning Manager is responsible to lead and manage a small team to achieve the outcomes required for the operational commissioning of the University of Canberra Public Hospital (UCPH) Project. The Senior Commissioning

Manager in conjunction with the Project Director will provide expert advice and support to key stakeholders, operational services, and business units, to deliver operational commissioning outcomes and activities to a high standard. In addition, the Senior Commissioning Manager will co-ordinate Health Infrastructure Support staff on the selection and approvals of suitable Furniture, Fittings and Equipment (FFE), the identification and mitigation of change activities and internal/external stakeholder engagement and communication activities as required. To be successful in this role you will have extensive experience in either a health project management field or have experience in operationally commissioning new facilities. The successful applicant will be proactive, positive and be able to demonstrate comprehensive engagement skills across a large diverse team of stakeholders within ACT Health, ACT Government and the University of Canberra.

Notes: This is a temporary full-time position available until June 2016, with the possibility of extension. Please provide a written response outlining your experience against the selection criteria. To complete your application you must prepare responses to the selection criteria and upload this as part of your application. Successful applicants may be found suitable on the basis of written applications only. The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*. ACT Health offers attractive salary packaging arrangements. Additionally, many ACT Health positions are eligible for public hospital employee fringe benefits tax exemptions up to a tax-free threshold of \$9095, and tax-free benefits cards including Meal Entertainment and Leisure Accommodation cards. Check with the contact officer to confirm the position's eligibility for these benefits. ACT Government employees enjoy excellent employment conditions, more information is available at <http://health.act.gov.au/employment/enterprise-agreements/> Relocation allowance is available to assist with relocation of successful candidates to Canberra.

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Contact Officer: Carolyn Bartholomew (02) 6174 8034 carolyn.bartholomew@act.gov.au

Health Planning and Infrastructure

Health Service Planning

Director Information Communications Technology (ICT)

Senior Information Technology Officer Grade A \$131,412, Canberra (PN: 30723)

Gazetted: 12 November 2015

Closing Date: 19 November 2015

Health Planning and Infrastructure Group has corporate responsibility for leading and facilitating the development of Whole of Government plans (as they relate to ACT Health and Health Services), the ACT Health Corporate Plan, territory-wide strategic plans and clinical service plans that have a territory-wide impact. The Group also directs and manages ACT Health's, Health Infrastructure Program, which includes health planning, coordination, management and implementation. It is also responsible for strategic accommodation, the Capital Upgrades Program and the Arts in Health Program. The Senior Information Communications Technology (ICT) Officer will provide the strategic direction, advice and management of all components relating to information and communication technology for the Health Infrastructure Program (HIP) and Capital Upgrade Program projects to be delivered under HIP, through planning, facility planning, design and construction and post occupancy evaluation. To be considered for this role, you will be able to provide leadership in the management of all components relating to ICT for HIP projects, often in a time critical environment. You will effectively liaise with internal and external stakeholders, coordinate processes and manage services provided by Shared Services ICT to ensure the team delivers timely outcomes to a high standard.

Eligibility/Other Requirements: A tertiary qualification in Information and Communication Technology field, or other relevant qualification, and experience in strategic ICT planning or project management is highly desirable. Experience in working within a Health environment; and possession of, or working towards, post graduate qualifications relevant to Information and Communication Technology or Project Management desirable.

Notes: This is a temporary position from January 2016 to June 2016 with the possibility of extension. Please provide a written response outlining your experience against the selection criteria. Successful applicants may be found suitable on the basis of written applications only. The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

To complete your application you must prepare responses to the selection criteria and upload this as part of your application.

ACT Health offers attractive salary packaging arrangements. Additionally, many ACT Health positions are eligible for public hospital employee fringe benefits tax exemptions up to a tax-free threshold of \$9095, and tax-free benefits cards including Meal Entertainment and Leisure Accommodation cards. Check with the contact officer to confirm the position's eligibility for these benefits.

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Contact Officer: Paul Carmody (02) 6205 0907 paul.carmody@act.gov.au

Population Health

Health Protection Service

Environmental Health Policy and Projects

Manager/Senior Policy Officer Environmental Health Policy and Projects

Health Professional Level 5 \$113,150 - \$127,379, Canberra (PN: 24302)

Gazetted: 12 November 2015

Closing Date: 19 November 2015

Details: The Health Protection Service is seeking an experienced Manager/Senior Policy Officer for the Environmental Health Policy and Projects section to provide maternity leave backfill on a fulltime basis. The position offers an opportunity to plan and develop high level policy to protect public health in a dynamic and changing environment. The position will suit a health professional with the demonstrated ability to lead the development, review and implementation of policy, legislation and programs at the Territory and national levels in relation to food regulation and general environmental health issues.

Eligibility/Other Requirements: Tertiary qualification – Science degree in a health related field is necessary.

Notes: This is a temporary position available from 4 January 2016 to 31 August 2016, with the possibility of extension. The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

To complete your application you must prepare responses to the selection criteria and upload this as part of your application.

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Contact Officer: Vojkan Stefanovic (02) 6205 1727 vojkan.stefanovic@act.gov.au

Population Health

Health Improvement

Epidemiology

Senior Epidemiologist

Health Professional Level 5 \$113,150 - \$127,379, Canberra (PN: 34723)

Gazetted: 12 November 2015

Closing Date: 26 November 2015

Details: The Epidemiology Section provides timely and accurate information on the health of the ACT population to assist in the development and evaluation of policies and interventions to improve health. This position will provide

high level advice and direction on population health informatics work of the Epidemiology Section, including the development of policies and processes to govern data linkage activities.

Eligibility/Other Requirements: Mandatory The successful applicant must hold at least a tertiary degree (or equivalent) qualification in:

- Science (Health Science) (major in Epidemiology or Biostatistics); or
- Bachelor of Public Health (major in Epidemiology).

Desirable qualifications: To meet the competencies required for this position, it is highly desirable that applicants have a post graduate degree in epidemiology or biostatistics related to health or equivalent.

Appointment to this position requires proof of qualification and registration or membership with the appropriate registration authority or association within Australia. Certified copies of the required information must be provided to the appropriate supervisor/manager, prior to the commencement of duties.

Notes: The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

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Contact Officer: Dr Hai Phung (02) 6205 2609 hai.phung@act.gov.au

Population Health

Health Protection Service

Special Response Unit

Senior Officer Grade B - Manager, HIP Communications and Engagement

Senior Officer Grade B \$113,150 - \$127,379, Canberra (PN: 16229)

Gazetted: 12 November 2015

Closing Date: 19 November 2015

Details: Health Planning and Infrastructure Group has corporate responsibility for leading and facilitating the development of whole-of-government plans (as they relate to ACT Health and health services), the ACT Health Corporate plan, territory-wide strategic plans and clinical service plans that have a territory-wide impact. The Group also directs and manages ACT Health's, Health Infrastructure Program (HIP), which includes health planning, coordination, management and implementation. It is also responsible for strategic accommodation, the Capital Upgrades Program and the Arts in Health Program. The Manager, HIP Communications and Engagement is responsible for the provision of advice on strategic approaches to communication and stakeholder engagement for the Health Infrastructure Program, developing and implementing a framework to enhance communication and engagement of stakeholders within projects to facilitate effective outcomes for the HIP, and working with the ACT Health Communications and Marketing Unit on promoting key milestone events. To be considered for this role, you will be able to provide leadership in the management of communication relevant to the Health Infrastructure Program, often in a time critical environment. You will effectively liaise with internal and external stakeholders, co-ordinate processes and manage staff to ensure the team delivers timely outcomes to a high standard.

Eligibility/Other Requirements: Relevant tertiary qualifications in either marketing, management or an appropriate business discipline are highly desirable.

Notes: This is a full-time position available January 2016 until June 2017 with possibility of extension. The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*. Please provide a written response outlining your experience against the selection criteria. Successful applicants may be found suitable on the basis of written applications only. To complete your application you must prepare responses to the selection criteria and upload this as part of your application.

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Contact Officer: Paul Carmody (02) 6205 0907 paul.carmody@act.gov.au

Canberra Hospital and Health Services

Rehabilitation, Aged and Community Care

Community Care Nursing

Clinical Nurse Consultant - Stomal Therapy

Registered Nurse Level 3.1 \$96,756 - \$100,737, Canberra (PN: 28119)

Gazetted: 12 November 2015

Closing Date: 26 November 2015

Details: The Community Care Program is seeking applications from highly skilled and enthusiastic Registered Nurses for the position of RN3.1 Clinical Nurse Consultant, Stomal Therapy. The successful applicant will be required to provide effective clinical leadership and consultancy in stomal therapy to staff, patients and carers in the primary health setting. The applicant will need to demonstrate high level communication skills and commitment to research, quality improvement, risk management and policy review.

Eligibility/Other Requirements: Registered as a Nurse with the Australian Health Practitioner Regulation Agency (AHPRA). Tertiary/postgraduate qualifications and recent experience in a wide range of clinical hospital and/or primary health care settings. Current driver's licence.

Note: The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*. Applicants should apply online to the ACT Health website. Please provide a statement addressing each of the Selection Criteria, your current Curriculum Vitae and the names of two referees (including one from your current supervisor) as documents to be uploaded. Interested Nurses are encouraged to speak with the Contact Officer to discuss this position. ACT Health offers attractive salary packaging arrangements. Additionally, many ACT Health positions are eligible for public hospital employee fringe benefits tax exemptions up to a tax-free threshold of \$9095, and tax-free benefits cards including Meal Entertainment and Leisure Accommodation cards. Check with the contact officer to confirm the position's eligibility for these benefits. ACT Government employees enjoy excellent employment conditions, more information is available at <http://health.act.gov.au/employment/enterprise-agreements/>. Relocation allowance is available to assist with relocation of successful candidates to Canberra.

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Contact Officer: Gail Hawke (02) 6205 1138 gail.hawke@act.gov.au

Canberra Hospital and Health Services

Rehabilitation, Aged and Community Care

Community Care Program

Registered Nurse, Community Nursing

Registered Nurse Level 2 \$84,394 - \$89,447, Canberra (PN: 33131)

Gazetted: 12 November 2015

Closing Date: 19 November 2015

Details: The Community Care Program has an exciting opportunity for a Registered Nurse to work in a progressive and rewarding program, providing community nursing services to the residents of Canberra in their homes and in Health Centre clinics. This position requires an ability to work autonomously with a high level of problem solving. Interested Nurses should have a wide range of clinical experience and be committed to consumer centred care with a multidisciplinary focus. Interested Nurses are encouraged to speak with the Contact Officer to discuss this position.

Eligibility/Other Requirements: Registered as a Nurse with the Australian Health Practitioner Regulation Agency (AHPRA). Holds or is working towards post graduate nursing qualifications highly desirable. Current driver's licence.

Note: This is a permanent part-time position working three days per week. The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

Applicants should apply online to the ACT Health website. Please provide a statement addressing each of the selection criteria, your current curriculum vitae and the names of two referees (including one from your current supervisor).

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Contact Officer: Gail Hawke (02) 6205 1138 gail.hawke@act.gov.au

**Canberra Hospital and Health Services
Rehabilitation, Aged and Community Care
RACC Nursing
Team Leader**

Registered Nurse Level 2 \$84,394 - \$89,447, Canberra (PN: 29993)

Gazetted: 12 November 2015

Closing Date: 19 November 2015

Details: Rehabilitation, Aged and Community Care are offering an exciting opportunity for a dynamic Registered Nurse with excellent communication, leadership and multi-tasking skills to fill the role of Team Leader on the Acute Care of the Elderly Ward 11A. The role involves supporting the Clinical Nurse Consultant (CNC), improving consistency and continuity of leadership.

Eligibility/Other Requirements: Be registered or have applied for registration with the Australian Health Practitioner Regulation Agency (AHPRA).

Notes: This is a full-time position working Monday to Friday. The successful applicant will be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*. To complete your application you must prepare responses to the selection criteria and upload this as part of your application. ACT Health offers attractive salary packaging arrangements. Additionally, many ACT Health positions are eligible for public hospital employee fringe benefits tax exemptions up to a tax-free threshold of \$9095, and tax-free benefits cards including Meal Entertainment and Leisure Accommodation cards. Check with the contact officer to confirm the position's eligibility for these benefits. ACT Government employees enjoy excellent employment conditions, more information is available at <http://health.act.gov.au/employment/enterprise-agreements/>

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Contact Officer: Maria Trudinger (02) 6244 2431 maria.trudinger@act.gov.au

Canberra Hospital and Health Services
Mental, Justice, Alcohol and Drug Services
Child and Adolescent Mental Health
Registered Nurse Level 2, Cottage Adolescent Day Program
Registered Nurse Level 2 \$84,394 - \$89,447, Canberra (PN: 17461)

Gazetted: 12 November 2015

Closing Date: 19 November 2015

Details: The Child and Adolescent Mental Health Service (CAMHS) have a vacancy for a permanent full-time Registered Nurse, Level 2 at the Cottage Adolescent Day Program from December 2015. The Cottage comprises a multidisciplinary team of mental health professionals who provide intensive individual and group therapeutic services for young people with mental health issues. The purpose of the Cottage is to provide an integrated therapeutic and educational treatment program for CAMHS consumers aged 12 -18 years who are experiencing severe mental illness, and whose connection to school or vocational training has been disrupted or made tenuous due to the severity of their mental illness. This integrated program is designed to promote their independence, psychosocial and educational development to re-enter their home school, alternate education or vocational training. It is set within a Recovery framework.

Eligibility/Other Requirements: Tertiary qualifications in Nursing and unconditional registration with the Australian Health Practitioner Regulation Agency. The applicant must have a minimum of 12 months clinical experience working with children and adolescents presenting with moderate to severe mental health presentations.

Note: The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*. To complete your application you must prepare responses to the selection criteria and upload this as part of your application.

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Contact Officer: Elloise Barry (02) 6205 1128 elloise.j.barry@act.gov.au

Canberra Hospital and Health Services
Women, Youth and Children
Child, Youth and Women's Health Program
Psychologist / Social Worker
Health Professional Level 3 \$83,445 - \$87,925 (up to \$90,923 on achieving a personal upgrade), Canberra (PN: 23104)

Gazetted: 12 November 2015

Closing Date: 26 November 2015

Details: An exciting opportunity has arisen with the Therapy team at the Child at Risk Health Unit (CARHU), for a Psychologist or Social Worker experienced in the delivery of therapy to children and young people. The Therapy team provides specialised clinical counselling services to children who have been abused and/or neglected and their families/carers.

The successful applicant will have current knowledge of Trauma Informed Care, Developmental Trauma, Child Health and Child Protection and experience in providing a range of therapeutic services to children and their carers.

Eligibility/Other Requirements: Degree or diploma in Social Work or Psychology and be registered with the Australian Health Practitioner Regulation Agency (AHPRA) or for allied health professions not regulated by National Law be eligible for membership of the relevant professional association. Current experience with the

relevant legislative, policy and procedural frameworks for professionals within the ACT Health Directorate is highly desirable. Current driver's licence. Post graduate qualifications in a relevant field are highly desirable.

Notes: This is a part-time at 29.24 hours per week. The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

To complete your application you must prepare responses to the selection criteria and upload this as part of your application.

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Contact Officer: Cassandra Tinning or Deborah Colliver (02) 6244 2712 cassandra.tinning@act.gov.au

Canberra Hospital and Health Services

Medicine

ACT Health Diabetes Service

Podiatrist

Health Professional Level 3 \$83,445 - \$87,925 (up to \$90,923 on achieving a personal upgrade), Canberra (PN: 29119)

Gazetted: 12 November 2015

Closing Date: 26 November 2015

Details: An exciting opportunity exists with the ACT Health Diabetes Podiatry Service. Expressions of interest are sought for a podiatrist with appropriate experience and knowledge to work in the high risk foot podiatry outpatient clinic and with inpatients at the Canberra Hospital. This is an ideal opportunity to work with our multidisciplinary team within a tertiary hospital. The position is full time.

Eligibility/Other Requirements: Degree or Postgraduate qualifications in Podiatry. Registered with Australian Health Practitioner Regulation Agency (AHPRA) as a Podiatrist. Must hold and maintain current driver's licence.

Notes: This is a temporary position available from January 2016 to December 2016.

Please submit your response to the Duty Statement and Selection Criteria as well as your CV and contact phone numbers of two referees (including one recent supervisor).

The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

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Contact Officer: Joanna Milgate (02) 6244 3794

Canberra Hospital and Health Services

Mental Health, Justice Health, Alcohol and Drug Services

ACT Wide Mental Health Services

Health Professional - Supported Accommodation Team

Health Professional Level 3 \$83,445 - \$87,925 (up to \$92,287 on achieving a personal upgrade), Canberra (PN: 27902)

Gazetted: 12 November 2015

Closing Date: 26 November 2015

Details: The Mobile Intensive Treatment Team is a contemporary evidence-based service providing high quality mental health care that is guided by principles of Recovery. The Supported Accommodation Team will provide intensive clinical input for up to 20 mental health consumers living with significant chronic and severe mental health issues in various supported accommodations. At this level it is expected that you will provide, under limited supervision, high quality care to achieve sound outcomes for consumers. It is also an expectation that you will contribute your expertise to the multidisciplinary team, provide supervision to all staff participating in the roster and support the Team Leader in change processes. You will be required to undertake professional development and supervision; participate in quality initiatives; and contribute to the multidisciplinary team processes. In this position you are also expected to uphold the ACT Health Values of Care, Excellence, Collaboration and Integrity.

Eligibility/Other Requirements: Tertiary qualification or equivalent in Psychology, Social Work or Occupational Therapy with current unconditional Australian Health Practitioner Regulation Agency registration where applicable, and/or eligibility for membership of the appropriate professional organisation. Applicants must have a minimum of 12 months paid work experience in a related/relevant organisation/service. Current driver's licence.

Notes: The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

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Contact Officer: Kristine Taylor (02) 6205 1565 kristine.taylor@act.gov.au

Canberra Hospital and Health Services

Mental Health, Justice Health, Alcohol and Drug Services

Child and Adolescent Mental Health

Childhood Mental Health Early Intervention Officer

Health Professional Level 3 \$83,445 - \$87,925 (up to \$92,287 on achieving a personal upgrade), Canberra (PN: 25959)

Gazetted: 12 November 2015

Closing Date: 26 November 2015

Details: The Division of Mental Health, Justice Health, Alcohol and Drug Services provide contemporary evidence-based mental health services guided by the principles of recovery. Mental Health Services collaborates with consumers, works respectfully with their carers and with the government sector, primary providers and community agencies to promote recovery. Mental Health services provide services congruent with national and territory plans and policies. The ACT Child and Adolescent Mental Health Services provides assessment and treatment for children and young people up to the age of 18 years who are experiencing moderate to severe mental health problems. The Childhood Mental Health Early Intervention Program is a targeted, exciting new initiative within (CAMHS) aiming to maximize the early mental health and wellbeing of primary aged school children at risk of developing a mental illness. A dynamic health professional with expertise in evidence based early intervention, mental health, working with children and families within a relational framework, and who is

able to work collaboratively and provide secondary consultation within and across service systems is highly desired.

Eligibility/Other Requirements: Tertiary qualifications or equivalent in Nursing, Occupational Therapy, Psychology or Social Work with current unconditional Australian Health Practitioner Regulation Agency (AHPRA) registration where applicable and/or eligibility for membership of the appropriate professional organisation. Applicants must have a minimum of three years paid work experience in a related/relevant organisation/service. Current driver's licence.

Notes: The successful applicant will be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*. To complete your application you must prepare responses to the selection criteria and upload this as part of your application. ACT Health offers attractive salary packaging arrangements. Additionally, many ACT Health positions are eligible for public hospital employee fringe benefits tax exemptions up to a tax-free threshold of \$9095, and tax-free benefits cards including Meal Entertainment and Leisure Accommodation cards. Check with the contact officer to confirm the position's eligibility for these benefits. ACT Government employees enjoy excellent employment conditions, more information is available at <http://health.act.gov.au/employment/enterprise-agreements/>

Relocation allowance is available to assist with relocation of successful candidates to Canberra.

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Contact Officer: Therese Foster (02) 6205 1178 therese.foster@act.gov.au

Canberra Hospital and Health Services

Mental Health, Justice Health, Alcohol and Drug Services

ACT Wide Mental Health Services

Health Professional Intensive In-Home Care

Health Professional Level 3 \$83,445 - \$87,925 (up to \$92,287 on achieving a personal upgrade), Canberra (PN: 30456)

Gazetted: 12 November 2015

Closing Date: 26 November 2015

Details: Applications are invited from enthusiastic Psychologists, Social Workers or Occupational Therapists who wish to work with the Crisis Assessment and Treatment Team (CATT). CATT provides 24 hour mental health care for the whole of the ACT. CATT is a multidisciplinary team staffed by nursing, allied health and medical professionals. This position is aimed at providing intensive and assertive in-home crisis care. The successful applicant will be required to undertake complex mental health assessments and work as a senior clinician as a member of a multi disciplinary team, providing high standard clinical skills and expertise in the assessment and short-term management of consumers in acute distress and with major mental illnesses. The applicant will demonstrate a Recovery focus and be highly motivated to engage in consultation, support and educative practices with families, carers and other agencies.

Eligibility/Other Requirements: Mandatory Qualifications:

Social Work: Bachelor of Social Work and eligible for membership of the Australian Association of Social Work.

Occupational Therapy: Degree (or recognised equivalent) in Occupational Therapy and registered with Australian Health Practitioner Regulation Agency, eligible for professional membership of Occupational Therapy Australia

Psychology: General Psychology registration with Australian Health Practitioner Regulation Agency.

Notes: The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

To complete your application you must prepare responses to the selection criteria and upload this as part of your application.

ACT Health offers attractive salary packaging arrangements. Additionally, many ACT Health positions are eligible for public hospital employee fringe benefits tax exemptions up to a tax-free threshold of \$9095, and tax-free benefits cards including Meal Entertainment and Leisure Accommodation cards. Check with the contact officer to confirm the position's eligibility for these benefits.

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Contact Officer: Rod Menere (02) 6205 1979 rod.menere@act.gov.au

**Strategy and Corporate
Performance Information
Information Officer**

Administrative Services Officer Class 6 \$76,337 - \$87,366, Canberra (PN: 32720)

Gazetted: 12 November 2015

Closing Date: 26 November 2015

Details: This position will support senior executives, clinicians, staff and the Minister for Health through the provision of timely and accurate information about the performance and operations of health services.

Eligibility/Other Requirements: Knowledge and experience in the use of data systems in the healthcare sector and associated business processes is desirable. Sound experience in the use of SQL and SSRS reporting is desirable.

Notes: This is a 12 month temporary position with possibility of permanency. The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

To complete your application you must prepare responses to the selection criteria and upload this as part of your application.

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Contact Officer: Megan Crombie (02) 61774 7281 megan.crombie@act.gov.au

**Health Infrastructure and Planning
Health Infrastructure Planning Executive Office
Health Infrastructure Planning Communications
Communications Officer**

Public Affairs Officer 1 \$65,699 - \$74,989, Canberra (PN: 20014, several)

Gazetted: 12 November 2015

Closing Date: 19 November 2015

Details: The Health Infrastructure Program (HIP) is a response to meet the future healthcare requirements of the ACT and regional population. The program links the expansion and development of facilities to changes in the way services are delivered, harnessing new technologies and planning the workforce of the future to deliver services planned around our patients in the safest and most efficient way. We are looking for an experienced Communications Officer to support the communication's planning and implementation of the ACT's Health Infrastructure Program (HIP), which is investing close to \$1 billion into making sure every aspect of our healthcare system can support us as we continue to grow.

This position will assist with all communications, attend stakeholder meetings, and support internal and external communications. The Communications Officer is a key member of the HIP Communications team and plays a pivotal role in the development of strategy, creative and compelling content that increases awareness and brand visibility, and enhances audience engagement through traditional and digital platforms. To be considered for this position you will have demonstrated experience in communications and marketing with high level organisational

skills as well as initiative and innovation. You need to possess strong interpersonal and communication skills and high level writing and presentation skills.

Eligibility/Other Requirements: Tertiary qualifications in communications, public relations, marketing, or related fields and/or demonstrated skills developed through relevant experience in communications, public relations, marketing or a related field. Well developed journalism and/or desktop publishing skills would also be an advantage.

Notes: Two positions are available until 30 June 2017, with the possibility of extension.

Selection may be based on written applications and referee reports only. A merit list will be developed from this recruitment, and may be used to fill vacancies over the next 12 months.

The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

To complete your application you must prepare responses to the selection criteria and upload this as part of your application.

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Contact Officer: Julia Teale (02) 6174 5218 julia.teale@act.gov.au

Population Health

Health Improvement

Health Improvement Branch Support

Personal Assistant

Administrative Services Officer Class 4 \$63,744 - \$69,022 , Canberra (PN: 16598)

Gazetted: 12 November 2015

Closing Date: 19 November 2015

Details: An exciting opportunity exists for a dynamic and motivated person interested in the position of Personal Assistant to the Executive Director of Health Improvement Branch. This position provides a high level of administrative support to the Executive Director. Applicants will be required to have excellent communication skills, ability to prioritise workloads, book travel, conferences and meeting and coordinate the fluent administration within the Executive Office.

Notes: This is a temporary position available until 26 October 2016, with the possibility of extension. Expressions of Interest should address the Selection Criteria and include a Curriculum Vitae and two referee contacts, including most recent supervisor.

The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

To complete your application you must prepare responses to the selection criteria and upload this as part of your application.

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Contact Officer: Judy Farrugia (02) 6207 8634 judy.farrugia@act.gov.au

Mental Health, Justice Health, Alcohol and Drug Services

Registered Nurse Level 1 - Postgraduate Scholarships

Registered Nurse Level 1 \$60,772 - \$81,180 , Canberra (PN: 18182, several)

Gazetted: 12 November 2015

Closing Date: 20 November 2015

Details: Get paid while you study and work Postgraduate Diploma in Nursing (Mental Health) in Canberra First Semester 2016 February Intake. A nursing scholarship to study at the University of Canberra is offered by the Division of Mental Health, Justice Health, Alcohol and Drug Services (MHJHADS) and is an excellent opportunity for Registered Nurses (RN) to build their knowledge and skills base in caring for people experiencing a range of mental health conditions. Successful applicants are employed via temporary contract, studying either part-time or full-time. During the program, RNs rotate through the diverse services, both inpatient and community based, provided by MHJHADS.

Eligibility/Other Requirements: Registered with the Australian Health Practitioner Regulation Agency (AHPRA).

Hold a current driver's licence. Have Australian citizenship or permanent residency.

Notes: This is a part-time temporary position available at 22:30 hours per week for 18 months. The successful applicant will be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

To complete your application you must prepare responses to the selection criteria and upload this as part of your application.

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Contact Officers: For academic enquiries please contact Dr Tracy Robinson, Assistant Professor in Nursing University of Canberra (02) 6201 2546 tracy.robinson@canberra.edu.au. For frequently asked questions and full details of how to apply please contact Jo McDougal, Clinical Support Officer (02) 6207 6279 joanna.mcdougal@act.gov.au.

Canberra Hospital and Health Services

Medicine

Acute Support Services

Dietitian

Health Professional Level 2 \$59,085 - \$81,111 , Canberra (PN: 26450)

Gazetted: 12 November 2015

Closing Date: 19 November 2015

Details: The Acute Support Nutrition Department invites applications from enthusiastic and suitably qualified Dietitians. The successful applicants will work in a dynamic Nutrition Department that provides a range of tertiary hospital nutrition services to inpatients and outpatients of Canberra Hospital and Health Services. Health Professional Level 2 (HP2) Dietitians work across a variety of clinical areas via a six monthly clinical rotation program. Duties include dietary assessment, nutrition care planning, nutrition counselling and monitoring within a multi-disciplinary team environment. In addition, the Dietitian will be required to participate in the planning and

delivery of education programs to staff and client groups and quality improvement initiatives. ACT Health has a commitment to professional development and is actively involved in teaching and training activities. Some weekend duty will be required.

Eligibility/Other Requirements: Mandatory: Degree or Postgraduate qualifications in Nutrition and Dietetics or equivalent. Eligible for membership of the Dietitians Association of Australia and eligible for Accredited Practising Dietitian (APD) Status. Hold a current driver's licence.

Notes: An order of merit established from this process may be used to fill future temporary and permanent positions at level within the next 12 months. This position(s) may be required to participate in overtime, on call, and rotation roster (including Food Service rotation). Applicants with less than 12 months employment will be considered for employment at the Health Professional Level 1 (HP1). The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

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Contact Officer: Narelle Luff (02) 6244 2211 narelle.luff@act.gov.au

**Canberra Hospital and Health Services
Rehabilitation, Aged and Community Care
Allied Health**

Occupational Therapists

Health Professional Level 2 \$59,085 - \$81,111, Canberra (PN: 20857, several)

Gazetted: 12 November 2015

Closing Date: 26 November 2015

Details: Exciting opportunities exist for enthusiastic and suitably qualified Occupational Therapists to work within the Rehabilitation and Aged Care Occupational Therapy team. Successful applicants will have support from a very experienced team of clinicians, as well as direct clinical supervision from a Senior Occupational Therapist.

Eligibility/Other Requirements: Recognised Occupational Therapy Degree or Diploma. Current Australian Health Practitioner Regulation Agency Registration. Current driver's licence.

Notes: There are two positions on offer, one full-time and one part-time (0.5FTE). Both positions may be involved in a rotation across services within the RACC team- in aged care and rehabilitation settings within the hospital and community. These position(s) may be required to participate in overtime, on call, and/or rotation roster. The successful applicants may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*. To complete your application you must prepare responses to the selection criteria and upload this as part of your application. Please also include a current copy of your resume. ACT Health offers attractive salary packaging arrangements. Additionally, many ACT Health positions are eligible for public hospital employee fringe benefits tax exemptions up to a tax-free threshold of \$9095, and tax-free benefits cards including Meal Entertainment and Leisure Accommodation cards. Check with the contact officer to confirm the position's eligibility for these benefits. ACT Government employees enjoy excellent employment conditions, more information is available at <http://health.act.gov.au/employment/enterprise-agreements/>. Relocation allowance is available to assist with relocation of successful candidates to Canberra.

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Contact Officer: Nicole Fisk (02) 6244 2904 nicole.fisk@act.gov.au

Justice and Community Safety

**Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>
Applications can be sent via email to: jobs@act.gov.au**

Emergency Services Agency

ACT Ambulance Service

Chief Officer, ACT Ambulance Services

Executive Level 1.3 \$218,514 to \$228,851 depending on current superannuation arrangements, Canberra (PN: E349)

Gazetted: 09 November 2015

Closing Date: 20 November 2015

Details: The ACT Ambulance Service (ACTAS) is one of Emergency Services Agency's (ESA) four operational services and is responsible for providing emergency and non-emergency ambulance services to the ACT community.

ACTAS, in partnership with the Ambulance Service of NSW, also provides aeromedical rescue and retrieval services to the ACT and south eastern New South Wales.

ESA is seeking an experienced, innovative and motivated senior executive to fill the position of Chief Officer for a period up to nine months pending permanent filling in 2016.

The successful applicant would be responsible for leading and managing the Operational Services to provide emergency and non-emergency ambulance services to the ACT community.

Employment is on a short term contract up to nine months commencing as soon as possible.

Further information about the position can be obtained from Mr Dominic Lane, Commissioner, ACT Emergency Service Agency on (02) 6207 8409.

Remuneration: The position attracts a remuneration package ranging from \$218,514 to \$228,851, depending on current superannuation arrangements of the successful applicant. This includes a cash component of \$172,285.

Contract: The successful applicant will be engaged under a performance based contract for up to a period of nine months. Prospective applicants should be aware that individual contracts are tabled in the ACT Legislative Assembly.

Contact Officer: Dominic Lane (02) 6207 8409 dominic.lane@act.gov.au

ACT Government Solicitor

Property and Commercial

Principal Solicitor

Government Solicitor 3 \$133,074 - \$150,540, Canberra (PN: 12585, several)

Gazetted: 11 November 2015

Closing Date: 25 November 2015

Details: The ACT Government Solicitor (ACTGS) provides legal services, including advice and representation to the ACT, its government agencies, ministers and office holders. ACTGS is seeking a Principal Solicitor with significant expertise in contract law. Candidates with demonstrated expertise in ICT contracting will be considered particularly highly. It is desirable, but not essential, the Solicitor has experience in complex government contracting and procurement practices. The position provides exciting opportunities to work on a range of complex and interesting projects of significance to the Territory and be part of a team advising and representing government at the most senior levels.

Eligibility/Other Requirements: Applicants must be admitted (or eligible for admission within three months of commencement) as an Australian legal practitioner. Salary will be dependent upon relevant qualifications, experience and demonstrated ability against the selection criteria. An order of merit may be established for the purposes of recruiting similar positions at level in the future. Applicants may be selected on application and referee reports only.

Contact Officer: Michael Deasey (02) 62053754 michael.deasey@act.gov.au

ACT Corrective Services

Custodial Operations

Alexander Maconochie Centre

Correctional Operations Manager

Correctional Officer Grade 4 \$97,113 - \$103,571, Canberra (PN: 19248)

Gazetted: 06 November 2015

Closing Date: 4 December 2015

Details: A career opportunity has arisen in ACT (Australian Capital Territory) Corrective Services for an experienced, highly motivated, career-oriented Correctional Operations Manager. Canberra, being the capital of Australia, is located three hours drive south of Sydney and is home to Australia's first prison built within the legislative environment of the *Human Rights Act 2004 (ACT)*. The successful applicant will report to the Deputy General Manager, Custodial Operations, and provide support in managing all aspects of the day-to-day operations of the Alexander Maconochie Centre (AMC). The successful applicant will also ensure operational activities are carried out effectively and in accordance with relevant policies, procedures and legislation. Other key functions and skills include, but are not limited to: providing high-level strategic advice and leadership; operational support to the Deputy General Manager relating to correctional management; excellent communication and motivational skills; ability to manage detainees from diverse backgrounds providing innovative correctional solutions in a complex environment; managing and reporting on all aspects of finance and service delivery for Custodial Operations; and supporting organisational and government priorities. On a day to day basis, the successful applicant will provide advice and support to correctional staff across the whole of Custodial Operations. This will include identifying and implementing professional development and training opportunities to ensure all correctional staff are sufficiently skilled to perform their duties. This will also include managing the development, evaluation and implementation of new policies and operating procedures to maintain the effective capability of the AMC. To be successful, you will demonstrate significant experience as a custodial manager, having managed all aspects of a complex correctional centre. You will also demonstrate a passion for people and a commitment to the healthy prison concept and rehabilitative outcomes for incarcerated individuals. Further, you will demonstrate exceptional judgement and an ability to develop, implement and evaluate key performance criteria. The position classification is Correctional Officer Class 4 and is based at the AMC in Hume, about 10 minutes drive from Canberra's main CBD.

Eligibility/Other Requirements: Relevant custodial experience; Certificate III and IV in Correctional Practice (Custodial), or equivalent, essential; Tertiary qualifications in correctional management, management, law, criminology or other behavioural science, highly desirable; Current unrestricted manual driver's licence and Senior First Aid Certificate are essential requirements; Eligible applicants will be required to undergo pre employment psychological and medical testing and a Police Record Check.

Notes: The position attracts a salary between \$97,113 and \$103,571 plus 10% superannuation and a 30% loading in lieu of penalty payments. The package also includes five weeks annual leave plus additional hours in lieu of public holidays. The successful applicant may be required to work varying shifts, including 12 hour rotational rostered shifts, and provide after hours on-call support and/or advice as per operational requirements. To apply, applicants are required to submit five items: (1) ACT Government Application Cover Sheet; (2) statement of claims against specified selection criteria (no more than five pages); (3) a current resume; (4) the names and contact details of two referees (one should be a current Supervisor/Manager); and (5) a copy of their driver's licence. Please ensure you submit all five items. Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* may be required. For further information on Working with Vulnerable People registration refer to -

http://www.ors.act.gov.au/community/working_with_vulnerable_people_wwvp.

Contact Officer: Don Taylor (02) 6207 0040 don.taylor@act.gov.au

ACT Emergency Services Agency

Emergency Media and Broadcasting Services

Emergency Media Officer

Administrative Services Officer Class 5 \$70,844 - \$74,989, Canberra (PN: 10714)

Gazetted: 09 November 2015

Closing Date: 16 November 2015

Details: The ACT Emergency Services Agency (ESA) is looking for an outstanding individual to work in their fast based Emergency Media and Broadcasting Services area. The successful applicant will be required to undertake the following tasks: Deliver timely, concise and accurate public information services in a professional manner

within Standard Operating Procedures to internal and external stakeholders; Competently operate technical equipment including apps, audio and video recording devices and a live broadcasting facility; Produce high quality oral and written communications products to continual tight deadlines; Organise media events; Represent the ACT Emergency Services Agency to external stakeholders in a range of forums; Be able to perform regular on-call work after hours including overnight and weekends as directed by the Manager; and Maintain records in accordance with the *Territory Records Act 2002*.

Eligibility/Other Requirements: Experience working in the media, especially in the ACT, would be highly desirable.

Note: This position is temporary, available for six months.

Contact Officer: Darren Cutrupi (02) 6207 8667 darren.cutrupi@act.gov.au

Territory and Municipal Services

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Infrastructure Roads and Public Transport

Public Transport

Corporate Services and Customer Experience

Marketing Manager

Senior Officer Grade C \$96,073 - \$103,416, Canberra (PN: 19637)

Gazetted: 09 November 2015

Closing Date: 16 November 2015

Details: Public Transport is seeking to employ a suitably qualified and experienced individual to fill the role of Manager of Marketing Division of Public Transport. The position for developing innovative and creative marketing and communication strategies to improving existing channels and developing new channels to reach key stakeholders both internal and external. The ACT Public Service is committed to building a culturally diverse workforce and inclusive workplace. As part of this commitment we strongly encourage people from an Aboriginal or Torres Strait Islander background, and/or People with Disability, to apply.

Eligibility/Other Requirements: Tertiary qualifications in Public Relations, Communications, Marketing or a related discipline. At least six years experience in Public Relations, Communications, Marketing or a related discipline.

Note: Selection may be based on application and referee reports only.

Contact Officer: Ian McGlenn (02) 6207 8000 ian.mcglinn@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Infrastructure, Roads and Public Transport

Executive

Roads Communications Coordinator

Senior Officer Grade C \$96,073 - \$103,416, Canberra (PN: 36364)

Gazetted: 09 November 2015

Closing Date: 16 November 2015

Details: We are seeking a motivated team player to provide support to the Division on all communication and engagement-related issues regarding roads and infrastructure projects for TAMS. The successful candidate will have highly developed liaison and communication skills and be able to represent TAMS as required. The ACT Public Service is committed to building a culturally diverse workforce and an inclusive workplace. As part of this commitment we strongly encourage people from an Aboriginal or Torres Strait Islander background, and/or People with Disability, to apply.

Note: Selection may be based on application and referee reports only.

Contact Officer: Bronwen Duke (02) 6207 5763 bronwen.duke@act.gov.au

APPOINTMENTS

Canberra Institute of Technology

Senior Officer Grade C \$96,073 - \$103,416

Catherine Bridget Rukundo 836-17451, Section 68(1), 9 November 2015

Chief Minister, Treasury and Economic Development

Administrative Services Officer Class 4 \$63,744 - \$69,022

Shaun Ashcroft 846-86213, Section 68(1), 23 October 2015

Administrative Services Officer Class 4 \$63,744 - \$69,022

Aimee Banks 835-79117, Section 68(1), 23 October 2015

Senior Officer Grade C \$96,073 - \$103,416

Bernadette Claire Brennan 846-95523, Section 68(1), 16 November 2015

Administrative Services Officer Class 4 \$63,744 - \$69,022

Tennille Burgin 844-80434, Section 68(1), 23 October 2015

Administrative Services Officer Class 4 \$63,744 - \$69,022

Rhiannen Cameron 821-08735, Section 68(1), 23 October 2015

Administrative Services Officer Class 4 \$63,744 - \$69,022

Aaron Carey 844-82536, Section 68(1), 23 October 2015

Administrative Services Officer Class 4 \$63,744 - \$69,022

Shayama Chand 846-85827, Section 68(1), 23 October 2015

Administrative Services Officer Class 4 \$63,744 - \$69,022

Guillaume Clacy 844-80813, Section 68(1), 23 October 2015

Administrative Services Officer Class 4 \$63,744 - \$69,022

Nathan Cope 827-41055, Section 68(1), 23 October 2015

Administrative Services Officer Class 4 \$63,744 - \$69,022

Lauren Cunningham 827-35149, Section 68(1), 23 October 2015

Administrative Services Officer Class 4 \$63,744 - \$69,022

Dean Davies 843-98094, Section 68(1), 23 October 2015

Administrative Services Officer Class 4 \$63,744 - \$69,022

Brady Daw 836-13194, Section 68(1), 23 October 2015

Administrative Services Officer Class 4 \$63,744 - \$69,022

Kelly Donnelly 827-54235, Section 68(1), 23 October 2015

Administrative Services Officer Class 4 \$63,744 - \$69,022

Prashanthi D'Souza 836-05477, Section 68(1), 23 October 2015

Administrative Services Officer Class 4 \$63,744 - \$69,022

Bradley Dwyer 835-64273, Section 68(1), 23 October 2015

Administrative Services Officer Class 4 \$63,744 - \$69,022

Jessie Ebsworth 827-21927, Section 68(1), 23 October 2015

Administrative Services Officer Class 4 \$63,744 - \$69,022

Ashleigh Eldridge 835-98529, Section 68(1), 23 October 2015

Administrative Services Officer Class 4 \$63,744 - \$69,022

Pooja Ghotra 846-94221, Section 68(1), 12 November 2015

Administrative Services Officer Class 4 \$63,744 - \$69,022

Sangeeta Gupta 843-25338, Section 68(1), 2 November 2015

Administrative Services Officer Class 4 \$63,744 - \$69,022

Simone Hayes 821-27223, Section 68(1), 23 October 2015

Administrative Services Officer Class 4 \$63,744 - \$69,022

Leah Jones 843-99310, Section 68(1), 23 October 2015

Administrative Services Officer Class 4 \$63,744 - \$69,022

Natasha Monger 821-25658, Section 68(1), 23 October 2015

Senior Officer Grade A \$131,412

Alexander Charles Nockels 822-32891, Section 68(1), 4 November 2015

Administrative Services Officer Class 4 \$63,744 - \$69,022

Francisca Pinzon 827-19501, Section 68(1), 23 October 2015

Administrative Services Officer Class 4 \$63,744 - \$69,022

Vanessa Sorenson 817-34662, Section 68(1), 23 October 2015

Administrative Services Officer Class 4 \$63,744 - \$69,022

Melissa Sultana 827-49743, Section 68(1), 23 October 2015

Administrative Services Officer Class 4 \$63,744 - \$69,022

Bradley Thompson 846-83063, Section 68(1), 23 October 2015

Administrative Services Officer Class 4 \$63,744 - \$69,022

Cassandra Tucker 799-87097, Section 68(1), 23 October 2015

Administrative Services Officer Class 4 \$63,744 - \$69,022

Kannika Tuiraping 827-45849, Section 68(1), 23 October 2015

Administrative Services Officer Class 4 \$63,744 - \$69,022

Jacqueline Vest 836-14795, Section 68(1), 23 October 2015

Community Services

Health Professional Level 1 \$55,410 - \$70,598

Hannah Bowler 846-95603, Section 68(1), 10 November 2015

Health Professional Level 2 \$59,085 - \$81,111

Nerida McCarthy-Nielsen 846-89270, Section 68(1), 5 November 2015

Education and Training

General Service Officer Level 6 \$52,549 - \$54,936

Hayley Coleman: 84695021, Section 68 (1), 09/11/2015

Environment and Planning

Administrative Services Officer Class 6 \$76,337 - \$87,366

Pedro Fortunato 844-81859, Section 68(1), 30 November 2015

Health

Senior Specialist- \$199,231

Michael Peek, 829-57411, Section 68(1), 9 November 2015

Staff Specialist 1-5 \$147,465 - \$181,976

Carolyn Petersons, 829-56734, Section 68(1), 2 November 2015

Health Professional Level 3 \$82,212 - \$86,626 (up to \$90,923 on achieving a personal upgrade)

Louise Basyoni 833-83181, Section 68(1), 23 November 2015

Health Professional Level 1 \$55,410 - \$70,598

Mitchell Davis 846-95531, Section 68(1), 9 November 2015

Administrative Services Officer Class 4 \$63,744 - \$69,022

Drielle Kathleen Ella Field 846-95427, Section 68(1), 6 November 2015

Registered Nurse Level 2 \$84,394 - \$89,447

Kim Hooper 833-45513, Section 68(1), 19 November 2015

Registered Nurse Level 2 \$83,146 - \$88,125

Julie Irving 827-33899, Section 68(1), 17 December 2015

Administrative Services Officer Class 3 \$57,417 - \$61,793

Rajvir Kaur 846-94440, Section 68(1), 7 December 2015

Enrolled Nurse Level 1 \$55,118 - \$58,888

Rochelle Lawrie 845-21195, Section 68(1), 6 November 2015

Registered Nurse Level 1 \$60,772 - \$81,180

Princymol Philip 834-45813, Section 68(1), 5 November 2015

Health Professional Level 4 \$96,073 - \$103,416

Felicity Quirk 847-26473, Section 68(1), 2 November 2015

Health Professional Level 1 \$55,410 - \$70,598

Jose Armando Robles Ahumada 846-95451, Section 68(1), 9 November 2015

Registered Nurse Level 3.1 \$96,756 - \$100,737

Elizabeth Roper 845-20897, Section 68(1), 10 November 2015

Health Professional Level 2 \$59,085 - \$81,111

Georgina Tozer 846-93835, Section 68(1), 9 November 2015

Justice and Community Safety

Administrative Services Officer Class 6 \$76,337 - \$87,366

Joseph Brendan Gormley 846-95013, Section 68(1), 9 November 2015

Administrative Services Officer Class 6 \$76,337 - \$87,366

Vanessa Marie Pece 846-95005, Section 68(1), 9 November 2015

Administrative Services Officer Class 6 \$76,337 - \$87,366

Esther Ross 844-80362, Section 68(1), 3 November 2015

Health Professional Level 3 \$83,445 - \$87,925 (up to \$92,287 on achieving a personal upgrade)

Amy Rebecca Rugendyke 836-15114, Section 68(1), 4 November 2015

Administrative Services Officer Class 6 \$76,337 - \$87,366

Glen James Wilkins 835-69453, Section 68(1), 30 October 2015

Administrative Services Officer Class 6 \$76,337 - \$87,366

Steve Zapasnik-Grodecki 844-02137, Section 68(1), 3 November 2015

Territory and Municipal Services

Technical Officer Level 3 \$66,127 - \$74,731

Wannaku Arachchige Don Ruwan Chinthaka Abeysekera 827-61582, Section 68(1), 5 November 2015

TRANSFERS

Chief Minister, Treasury and Economic Development

Jimmy Sinxay Pradith: 835-66893

From: Information Technology Officer Class 1 \$60,880 - \$69,301

Chief Minister, Treasury and Economic Development

To: Information Technology Officer Class 1 \$60,880 - \$69,301

Chief Minister, Treasury and Economic Development, Canberra (PN. 25970) (Gazetted 12 August 2015)

Health

Emma Robertson: 820-84366

From: Administrative Services Officer Class 3 \$57,417 - \$61,793

Health

To: Administrative Services Officer Class 3 \$57,417 - \$61,793

Health, Canberra (PN. 21352) (Gazetted 10 September 2015)

PROMOTIONS

ACT Electoral Commission

ACT Electoral Commission

Yang Song: 798-34138

From: Administrative Services Officer Class 3 \$57,417 - \$61,793

Education and Training

To: Administrative Services Officer Class 4 \$63,744 - \$69,022

ACT Electoral Commission, Canberra (PN. 01887) (Gazetted 18 September 2015)

Chief Minister, Treasury and Economic Development

Shared Services

Partnership Services Group

Business Application Management

Benjamin Bourke: 836-13493

From: Information Technology Officer Class 2 \$76,337 - \$87,366

Chief Minister, Treasury and Economic Development

To: †Senior Information Technology Officer Grade C \$96,073 - \$103,416

Chief Minister, Treasury and Economic Development, Canberra (PN. 19249) (Gazetted 12 August 2015)

Finance and Budget Division

Social Policy Branch

Community Services and Education

Manuel Fernando Ramirez: 836-12714

From: Administrative Services Officer Class 4 \$63,744 - \$69,022

Chief Minister, Treasury and Economic Development

To: Administrative Services Officer Class 5 \$70,844 - \$74,989

Chief Minister, Treasury and Economic Development, Canberra (PN. 35274) (Gazetted 20 August 2015)

Finance and Budget Division

Social Policy Branch

Community Services and Education

Kishore Sreetharan: 836-07800

From: Administrative Services Officer Class 4 \$63,744 - \$69,022

Chief Minister, Treasury and Economic Development

To: Administrative Services Officer Class 5 \$70,844 - \$74,989

Chief Minister, Treasury and Economic Development, Canberra (PN. 36370) (Gazetted 20 August 2015)

Finance and Budget

Social Policy

Community Services and Education

Zachary Matthew Thomas: 835-96283

From: Administrative Services Officer Class 5 \$70,844 - \$74,989

Community Services

To: Administrative Services Officer Class 6 \$76,337 - \$87,366

Chief Minister, Treasury and Economic Development, Canberra (PN. 34656) (Gazetted 23 July 2015)

Finance and Budget

Social Policy

Community Services and Education

Mursal Walizada: 836-06701

From: Administrative Services Officer Class 5 \$70,844 - \$74,989

Chief Minister, Treasury and Economic Development

To: Administrative Services Officer Class 6 \$76,337 - \$87,366

Chief Minister, Treasury and Economic Development, Canberra (PN. 01320) (Gazetted 23 July 2015)

Finance and Budget Division

Social Policy Branch

Community Services & Education

Xiaorong Wang: 835-96195

From: Administrative Services Officer Class 4 63,744 - \$69,022

Chief Minister, Treasury and Economic Development Directorate

To: Administrative Services Officer Class 5 \$70,844 - \$74,989

Chief Minister, Treasury and Economic Development, Canberra (PN. 36376) (Gazetted 12 November 2015)

Community Services

Housing and Community Services

Asset Management

Business Development

Daniel William Foster: 771-63473

From: Administrative Services Officer Class 5 \$70,844 - \$74,989

Community Services

To: †Administrative Services Officer Class 6 \$76,337 - \$87,366

Community Services, Canberra (PN. 03153) (Gazetted 25 August 2015)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Housing and Community Services

Housing ACT

Housing Initiatives

George Stosic: 792-35768

From: Administrative Services Officer Class 4 \$63,744 - \$69,022

Community Services

To: †Administrative Services Officer Class 5 \$70,844 - \$74,989

Community Services, Canberra (PN. 14201) (Gazetted 27 August 2015)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Housing and Community Services

Asset Management

Business Development

Andrew Tearapiri Teaurima: 747-51640

From: Administrative Services Officer Class 5 \$70,844 - \$74,989

Community Services

To: †Administrative Services Officer Class 6 \$76,337 - \$87,366

Community Services, Canberra (PN. 03146) (Gazetted 25 August 2015)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Education and Training

Education Strategy

Student Engagement

Disability Education

Jean Simpson Walker: 779-21799

From: Classroom Teacher \$59,790 - \$94,517

Education and Training

To: †School Leader C \$109,084

Education and Training, Canberra (PN. 02270) (Gazetted 27 August 2015)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Health

Canberra Hospital and Health Services

Mental Health, Justice Health and Alcohol and Drug Services

Adult Mental Health Services

Susitha Gunasekara: 836-54199

From: Health Professional Level 2 \$59,085 - \$81,111

Health

To: Health Professional Level 3 \$83,445 - \$87,925 (up to \$92,287 on achieving a personal upgrade)

Health, Canberra (PN. 31324) (Gazetted 17 September 2015)

Canberra Hospital and Health Services

Pathology

Biochemistry

Simon Newton: 825-49901

From: Health Professional Level 3 \$83,445 - \$87,925 (up to \$92,287 on achieving a personal upgrade)

Health

To: †Health Professional Level 4 \$96,073 - \$103,416

Health, Canberra (PN. 26294) (Gazetted 7 September 2015)

Canberra Hospital and Health Services

Medicine

ACT Diabetes Service

Stephanie Phillips: 827-51421

From: Registered Nurse Level 1 \$60,772 - \$81,180

Health

To: Registered Nurse Level 2 \$84,394 - \$89,447

Health, Canberra (PN. 28377) (Gazetted 27 August 2015)

Canberra Hospital and Health Services

HealthCARE Improvement

Jean Robertson: 813-00434

From: Administrative Services Officer Class 5 \$70,844 - \$74,989

Health

To: †Senior Officer Grade C \$96,073 - \$103,416

Health, Canberra (PN. 32557) (Gazetted 20 August 2015)

Canberra Hospital and Health Services

Mental Health, Justice Health, Alcohol and Drug Services

Belconnen

Rebecca Schultz: 842-88901

From: Registered Nurse Level 2 \$84,394 - \$89,447

Health

To: †Registered Nurse Level 3.1 \$96,756 - \$100,737

Health, Canberra (PN. 21585) (Gazetted 17 September 2015)

Canberra Hospital and Health Services

Rehabilitation, Aged and Community Care

Rehabilitation Allied Health

Natasha Synnott: 834-52570

From: Health Professional Level 2 \$59,085 - \$81,111

Health

To: Health Professional Level 3 \$83,445 - \$87,925 (up to \$92,287 on achieving a personal upgrade)

Health, Canberra (PN. 23106) (Gazetted 17 September 2015)

Justice and Community Safety

ACT Corrective Services

Business, Policy and Coordination

Chantel Potter: 844-82851

From: Administrative Services Officer Class 6 \$76,337 - \$87,366

Chief Minister, Treasury and Economic Development

To: †Senior Officer Grade C \$96,073 - \$103,416

Justice and Community Safety, Canberra (PN. 47588) (Gazetted 28 August 2015)

Office of the Legislative Assembly

Office of the Legislative Assembly

Hansard, Technology and Library Office

Michele Walters: 757-51562

From: Administrative Services Officer Class 4 \$63,744 - \$69,022

Chief Minister, Treasury and Economic Development

To: Administrative Services Officer Class 6 \$76,337 - \$87,366

Office of the Legislative Assembly, Canberra (PN. 513) (Gazetted 02 October 2015)

Territory and Municipal Services

Infrastructure, Roads and Public Transport

Capital Works Design and Delivery

Capital Works

Benjamin Andrew Mchugh: 795-65185

From: Infrastructure Manager/Specialist 2 \$156,852

Territory and Municipal Services

To: †Infrastructure Manager/Specialist 3 \$167,309

Territory and Municipal Services, Canberra (PN. 35491) (Gazetted 4 September 2015)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Infrastructure, Roads and Public Transport

ACTION

Executive

Jeremy Smith: 755-60301

From: Senior Officer Grade B \$113,150 - \$127,379

Chief Minister, Treasury and Economic Development

To: †Senior Officer Grade A \$131,412

Territory and Municipal Services, Canberra (PN. 35988) (Gazetted 23 October 2015)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current

collective/enterprise Agreement provisions and is non-appealable.

Roads and Public Transport

Public Transport

ACTION/Operations

Shane Wintour: 609-12394

From: Bus Operator \$70,240

Territory and Municipal Services

To: †Transport Officer Grade 3 - ACTION \$91,042

Territory and Municipal Services, Canberra (PN. A11773) (Gazetted 16 December 2014)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.