



ACT Government Gazette

Gazetted Notices for the week beginning 20 October 2016

VACANCIES

Canberra Institute of Technology

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>
Applications can be sent via email to: jobs@act.gov.au

CIT Executive

Senior Project Manager

Senior Officer Grade A \$135,384, Canberra (PN: 37717)

Gazetted: 21 October 2016

Closing Date: 8 November 2016

Senior Project Manager – Change Management Business Transformation
Innovation and Change Focus

Diverse Range of Business Transformation Projects

Base salary up to \$135,384 plus super - Contract until 31 December 2017

Details: Canberra Institute of Technology (CIT) is a dynamic and connected leader in vocational education and training - offering quality skills development to individuals as well as employers and industry in Canberra, Australia and across the globe. This is your opportunity to play a key role in the future of CIT and contribute to the implementation of their “Strategic Compass 2020 - Evolving Together” plan. This innovative program sets the new direction for CIT, shaping change, growing the region’s economy, advancing Canberra’s workforce and transforming business operations. As part of the delivery of this strategy, this role will be integral to leading and managing a diverse range of business transformation projects across the organisation. Reporting directly to the Chief Executive Officer, you will be responsible for leading the implementation of a comprehensive project management framework that enables the monitoring and review of new commitments. This includes overseeing project scope, resource allocation and risk management as well as producing the appropriate reports and presentations to inform key stakeholders. To be successful in this role you will be an experienced project manager who has the demonstrated capacity to consult broadly, build valued relationships and implement an all-inclusive project management framework that supports effective decision making. You will have proven experience in managing multiple projects within complex organisations and extensive knowledge of project management principles including the ability to communicate successfully with a diverse stakeholder base.

Eligibility/Other Requirements: Qualifications and/or certification in project management methodologies are highly desirable.

Note: This temporary vacancy is available asap until 30 December 2017.

How to Apply: Please include your resume and a cover letter addressing your expertise against the selection criteria.

Applications must be sent to applications@cantlie.com.au

Application closing date is Monday 7 November 2016.

Contact Officer: For further information please contact Keith Cantlie or Glen Brennan (02) 6239 7755 or email applications@cantlie.com.au

Student and Academic Services

Education Services

Program Services

Education Advisor

Teacher Level 2 \$99,023, Canberra (PN: 34778)

Gazetted: 24 October 2016

Closing Date: 31 October 2016

Details: CIT requires an Education Advisor to join the Program Services team. You will provide education leadership to support College Teachers to make great learning and assessment decisions and implement Training Package qualifications. You need a thorough understanding of national developments and regulatory requirements in Vocational Education and Training (VET) as well as great VET teaching skills and experience. Experience with the national training database and a complex student management system within a large Registered Training

Organisation (RTO) well regarded. You will bring high quality communication skills, excellent negotiation skills and a collegiate and customer service focus. CIT is committed to building an inclusive workplace through a culturally diverse workforce. As part of this commitment we strongly encourage and welcome applications from Aboriginal or Torres Strait Islander peoples and/or people with a disability.

Eligibility/Other Requirements: Mandatory qualifications and/or registrations/licensing. Refer to the ACT Public Sector Canberra Institute of Technology (Teaching Staff) Enterprise Agreement 2013 – 2017, sub-Clause 40.

Teacher Level 1.8 and above must hold a full Training and Assessment Certificate IV level qualification (such as a TAE40110 or its successor) and an Advanced Diploma in Adult Learning and Development (or its successor).

Industry Experience In accordance with sub-Clause 40.10 of the ACT Public Sector Canberra Institute of Technology (Teaching Staff) Enterprise Agreement 2013 – 2017. All teachers at Teacher Level 1 or Level 2 are required to have relevant industry experience and vocational qualifications equal to that being taught, or as specified in the applicable training package or accredited curriculum specifications. Relevant experience of training in the Australian VET sector. Relevant higher level qualifications in Education is desirable.

Note: This is a temporary position available for the period 3 January 2017 to 29 December 2017 with the possibility of extension up to two years. Selection may be based on application and referee reports only. Please submit a concise application (maximum 500 words per selection criterion) together with a brief curriculum vitae (maximum two pages) and two referee reports (preferably including your current supervisor). An order of merit may be established from this recruitment process to fill future vacancies at level. Please contact the Contact Officer for more information.

Contact Officer: Elizabeth Tomaras (02) 6207 4831 elizabeth.tomaras@cit.edu.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

CIT Brand and Business Development

Marketing

Graphic Designer

Administrative Services Officer Class 5 \$72,986 - \$77,256, Canberra (PN: 34210)

Gazetted: 26 October 2016

Closing Date: 2 November 2016

Details: A Graphic Designer is required to produce all print-based materials for CIT. Prepare brochures, publications and all print-related materials for CIT using advanced software packages. Assist in development and maintenance of existing and new CIT Style Guide. Support and involvement with CIT's delivery of social media to support marketing and media activities. Support and participation with account management/client service to CIT Brand and Business Development team and colleges to support student recruitment and CIT brand. CIT is committed to building an inclusive workplace through a culturally diverse workforce. As part of this commitment we strongly encourage and welcome applications from Aboriginal and Torres Strait Islander peoples and/or people with a disability.

Eligibility/Other Requirements: Highly desirable: Degree or Diploma in Graphic Design or related discipline or relevant equivalent experience. Advance skills with Adobe Design Premium Creative Cloud Design Portfolio Digital media expertise including web, video and social media Knowledge of vocational education and training.

Note: This is a temporary part-time position at 29.40 hours (4 days) per week available for a period of 12 months with the possibility of extension. The salary noted above will be pro-rata. Temporary employment offered as a result of this advertisement may lead to permanency/promotion as per the Public Sector Management Standards, Section 14 and 20 and CIT Enterprise Agreements.

Contact Officer: Rebecca Sporcic (02) 6207 4073 rebecca.sporcic@cit.edu.au

CIT Pathways College

CIT Year 12

Year 12 Teacher

Teacher Level 1 \$69,477 - \$92,704, Canberra (PN: 51314, several)

Gazetted: 24 October 2016

Closing Date: 7 November 2016

Details: Teach ACT Board of Senior Secondary Studies courses in at least two curriculum areas (English, History, Psychology, Maths and Business) and contribute to student wellbeing programs as required by the Head of Department up to the number of hours prescribed in the relevant industrial award. Develop educational resource

materials for new and existing programs of study. Utilise eLearn, online learning and other electronic media to teach and communicate with students. CIT and the ACT Public Service are committed to building an inclusive workplace through a culturally diverse workforce. As part of this commitment we strongly encourage and welcome applications from Aboriginal or Torres Strait Islander peoples and/or people with a disability.

Eligibility/Other Requirements: Refer to the ACT Public Sector Canberra Institute of Technology (Teaching Staff) Enterprise Agreement 2013 – 2017, sub-Clause 40. New Teacher Level 1.1 to Teacher Level 1.6 must hold or complete a Certificate IV Training and Assessment, TAE40110 qualification or its successor, within the first twelve (12) months of commencement of employment; and at commencement are required to hold a minimum of an Enterprise Skill Set as described in Clause 118 of the Standards for RTOs 2015 Teacher Level 1.7 must hold a full Training and Assessment Certificate IV level qualification (such as a TAE40110 or its successor) and a Diploma of Vocational Education and Training (or its successor). Teacher Level 1.8 and above must hold a full Training and Assessment Certificate IV level qualification (such as a TAE40110 or its successor) and an Advanced Diploma in Adult Learning and Development (or its successor). Teachers delivering the ACT Senior Secondary Certificate must hold Teacher Quality Institute registration and Working With Vulnerable People registration. Industry Experience In accordance with sub-Clause 40.10 of the ACT Public Sector Canberra Institute of Technology (Teaching Staff) Enterprise Agreement 2013 – 2017. All teachers at Teacher Level 1 or Level 2 are required to have relevant industry experience and vocational qualifications equal to that being taught, or as specified in the applicable training package or accredited curriculum specifications. DESIRABLE: Knowledge of and experience in the Mind Matters Framework or equivalent student wellbeing, pastoral care and alternate educational programs an advantage. Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* is required. For further information on Working with Vulnerable People registration refer to - https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804.

Note: These are temporary positions available from 31 December 2016 for a period of two years with the possibility of extension up to five years. The hours of these positions will be offered at a variance of part-time hours and the salary noted above will be paid pro rata. Temporary employment offered as a result of this advertisement may lead to permanency/promotion as per the Public Sector Management Standards, Section 14 and 20 and CIT Enterprise Agreements.

Contact Officer: Gillian Sinclair (02) 6207 4025 gillian.sinclair@cit.edu.au

Chief Minister, Treasury and Economic Development

**Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>
Applications can be sent via email to: jobs@act.gov.au**

Office of the Chief Digital Officer

Director, Digital Transformation and Deputy Chief Digital Officer

Executive Level 1.1 \$190,839 - \$198,895 depending on current superannuation arrangements, Canberra (PN: E890)

Gazetted: 20 October 2016

Closing Date: 3 November 2016

Details: The Office of the Chief Digital Officer (OCDO) is responsible for driving the ACT's digital agenda. The newly created position of Director, Digital Transformation and Deputy Chief Digital Officer, will:

- Actively contribute to the development of the OCDO as a leading strategic digital consultancy across government;
- Be a digital champion by driving cultural change around the enabling power of digital and mobile technology to help achieve the outcomes of the ACT Government's Digital Strategy;
- Have strong experience in dealing with an extensive range of financial management, people management, government, the wider community and business matters – noting that as a leader in a small group the work is hands on and consultative.

The role reports directly to the Chief Digital Officer and requires the ability to work under pressure to tight deadlines, delivering quality outcomes on behalf of multiple stakeholders and to represent the OCDO at relevant forums and committees.

Remuneration: The position attracts a remuneration package ranging from \$190,839 - \$198,895 depending on current superannuation arrangements of the successful applicant. This includes a cash component of \$146,461.

Contract: The successful applicant will be engaged under a performance based contract up to 30 June 2018 with the possibility of extension (subject to availability of ongoing funding).

How to Apply: Applicants should submit a curriculum vitae and address the Executive Capabilities and Job Specific Criteria. Contact details for two referees should be provided.

Contact Officer: Jon Cumming (02) 6207 2242 cdo@act.gov.au

Shared Services

Strategic Finance

Financial Services and Costing

Costing Manager

Senior Officer Grade B \$116,570 - \$131,229, Canberra (PN: 01906)

Gazetted: 21 October 2016

Closing Date: 1 November 2016

Details: A temporary vacancy is available for a suitably qualified and experienced professional to manage the internal services costing function. This is both a technical hands on and leadership role requiring an experienced finance professional who is able to develop and deliver appropriate strategies to assure ongoing capability within the Shared Services Strategic Finance area. Along with a well-rounded financial and management accounting background, an extensive services and/or product costing background is essential to be considered for this position. An associated responsibility will be to lead the Shared Services Costing and Analysis team. Exceptional technical skills and strong business acumen as well as the ability to plan, develop and implement strategies are foremost accountabilities as attached to this position requiring proven skills and experience at a senior level. The successful applicant will need to be able to confirm significant accounting and analytical skills as well as to be able to demonstrate a proven ability to develop, review, implement, communicate and deliver policy in consultation with senior management peers and/or executive officers. An understanding of costing and cost recovery in an ICT or other complex operating environment will be highly regarded as will the ability to communicate and to lead and manage change therefore well rounded communication and corporate skills are essential for applicants to be considered for this role. Leading up to four team members as well as liaising with other finance professionals and other staff will be key requirements of this position. The successful applicant will be driven by outcomes, will be self-motivating and as supported by senior management, will lead a range of in-progress or new initiatives relating in the main to service costing. Whilst proven technical capability is essential, initiative, leadership, drive and expert level communication skills will need to be confirmed for candidates to be further considered. Experience in any of the public, private, not for profit and international sectors will be considered equally in assessing applicants. Currently located in central Canberra (Civic), relocation of the Branch to north Canberra (Gungahlin) in the near future is likely. A handover process will apply from commencement.

Eligibility/Other Requirements: Appropriate tertiary qualifications in Accounting, Commerce, Finance or related fields and membership of a peak Australian accounting body such as the NIAA, ASCPA or ICA are compulsory requirements.

Note: This is a temporary position available until 26 April 2017 with the possibility of extension.

Contact Officer: Greg Tong (02) 6205 2947 greg.tong@act.gov.au

Policy and Cabinet

Strategic Policy and Cabinet

Social Inclusion and Justice

Senior Policy Officer

Senior Officer Grade C \$98,977 - \$106,542, Canberra (PN: 33766)

Gazetted: 26 October 2016

Closing Date: 2 November 2016

Details: The Chief Minister, Treasury and Economic Development Directorate is seeking a highly motivated and appropriately skilled person to undertake the role of Senior Policy Officer. The successful applicant will have high-level capacity to provide strategic policy direction and advice, deliver major policy and project outcomes and have effective communication, representation and liaison skills. The position supports the preparation and coordination of complex briefings and correspondence on Cabinet and ministerial business. The position may be filled permanently on the basis of this recruitment process.

Notes: This temporary position is available from 1 December 2016 to 30 November 2017, with the possibility of permanency from this process. Selection may be based on application and referee checks only.

Contact Officer: David James (02) 6207 2002 david.james@act.gov.au

Economic and Financial Group

Macroeconomic Branch

Senior Policy Officer

Senior Officer Grade C \$98,977 - \$106,542, Canberra (PN: 33473)

Gazetted: 25 October 2016

Closing Date: 8 November 2016

Details: The Macroeconomic Branch of the ACT Treasury is seeking a highly experienced Senior Policy Officer. The successful candidate will possess tertiary qualifications in Economics and considerable relevant experience in Economic Policy Making. Duties will include: Economic forecasting (including construction and analysis of econometric models); Revenue forecasting (including scenario analysis of alternate policy positions); long term economic and fiscal modelling; analysis and interpretation of macroeconomic statistics; the preparation of written and oral briefings on complex economic policy issues; and other duties as directed.

Eligibility/Other Requirements: Qualifications in Economics from a globally recognised University is highly desirable. Exceptional written and oral communication skills. A minimum of five to ten years experience in Economic and/or Revenue Forecasting, as well as Analysis of Macroeconomic Data is essential. Strong interpersonal skills, a collegiate and team focussed approach along with demonstrated career outcomes are also required. Prior experience in Commonwealth/State Treasuries, central bank, or major financial institution highly regarded.

Contact Officer: Andrew Beaumont (02) 6205 9121 andrew.beaumont@act.gov.au

Enterprise Canberra

Cultural Canberra

National Arboretum Canberra

Facility Maintenance Officer

General Service Officer Level 9 \$68,126 - \$76,990, Canberra (PN: 22621)

Gazetted: 26 October 2016

Closing Date: 11 November 2016

Details: The Arboretum is seeking an experienced professional with a solid work ethic committed to high quality service delivery in facilities maintenance for all built infrastructure. The position requires the person to work independently under limited supervision, have good time management and to exercise sound judgement. The individual will be required to develop and maintain an online integrated asset management system and to direct and control contractors and create written reports. The position is located at the Arboretum and is managed by the Visitor Services Manager. Applications must address the selection criteria and demonstrate their competency to deliver the full duties of the position at the level in accordance with relevant work competency standards. A probation period may apply.

Eligibility/Other Requirements: Relevant technical qualifications in various aspects of building and related services. Current driver's licence.

Note: Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* may be required. For further information on Working with Vulnerable People registration refer to - https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804

Contact Officer: Hannah Semler (02) 6205 3571 hannah.semmler@act.gov.au

Community Services

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Housing ACT

Gateway Services

Housing Asset Assistance Program Team

Housing Asset Assistance Program Officer

Administrative Services Officer Class 5 \$72,986 - \$77,256, Canberra (PN: 03466)

Gazetted: 21 October 2016

Closing Date: 28 October 2016

Details: The Housing Asset Assistance Program (HAAP) Officer is responsible for managing a portfolio of housing tenancies held by community agencies and Government departments, and for providing advice and support to these agencies to assist them in management of the properties and tenancies. Key outcomes expected of the HAAP officer include: Provision of quality client service, Community liaison and partnerships, Application of legislation, housing policy and business rules, Management of allocations, tenancies, accounts, rental payments, rebates and neighbourhood issues, Input into planning, reporting and delivery of services, Streamlined maintenance processes, Improved communication across the organisation, Resolution of complaints.

Eligibility/Other Requirements: Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* may be required. For further information on Working with Vulnerable People registration refer to - https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804

Note: This temporary position is available from 1 November 2016 to 1 May 2017. Selection may be based on written application and referee reports only.

Contact Officer: Cherie Salerno (02) 6207 2376 cherie.salerno@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Education

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Deputy Director General

Governance

Ministerial and Commonwealth Relations

Directorate Liaison Officer

Senior Officer Grade B \$116,570 - \$131,229, Canberra (PN: 37786)

Gazetted: 25 October 2016

Closing Date: 8 November 2016

Details: The Education Directorate is looking for an outstanding, suitably experienced Senior Officer to perform the important role of Directorate Liaison Officer, based in the office of the Minister for Education. The position is located in the Legislative Assembly Building and reports to the Senior Manager, Ministerial and Commonwealth Relations. The Directorate Liaison Officer is responsible for providing high quality strategic direction and advice, and must have well developed leadership and management skills. The position is responsible for coordinating correspondence between the Minister's Office and the Education Directorate. The position is also responsible for ensuring all matters relating to the ACT Legislative Assembly, including Cabinet and Assembly business, are coordinated and actioned in a timely manner and with a high degree of rigour. The successful candidate must possess personal qualities of a high order including integrity and discretion and have well developed leadership and management skills to manage tight deadlines and effectively work in a high-pressure environment. The position will support direct communications and policy advice between the Education Directorate and the Minister's Office and provides specialist assistance in matters relating to Cabinet, the Legislative Assembly, constituent meetings and functions.

Note: This is a temporary position available for a period of 12 months with the possibility of extension and/or permanency.

Contact Officer: Jessica Summerrell (02) 6205 0837 jessica.summerrell@act.gov.au

Office for Schools

Tuggeranong Network

Monash Primary School

Classroom Teacher–Learning Support Unit

Classroom Teacher \$61,597 - \$97,374, Canberra (PN: 05868)

Gazetted: 26 October 2016

Closing Date: 11 November 2016

Details: Monash Primary is a community based school committed to providing high quality learning opportunities for all students within an inclusive environment. We are seeking a team player who is innovative and passionate about teaching students with additional needs. The successful applicant will be required to adjust and modify the curriculum within an LSU environment.

Eligibility/Other Requirements: A minimum of four years full-time (or equivalent) tertiary study leading to the award of a recognised school teaching qualification. Current full teaching registration with the ACT Teacher Quality Institute (or eligibility for teacher registration with the ACT Teacher Quality Institute). A current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011*. For further information on Working with Vulnerable People registration refer to

https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804.

Note: This position is temporary, available from 27 January 2017 to 26 January 2018.

Contact Officer: Shane Carpenter (02) 6205 7555 shane.carpenter@ed.act.edu.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Office for Schools

North/Gungahlin Network

Gold Creek School

Classroom Teacher – Primary

Classroom Teacher \$61,597 - \$97,374, Canberra (PN: 04219)

Gazetted: 26 October 2016

Closing Date: 9 November 2016

Details: Gold Creek School is a P-10 school in the Gungahlin area that supports individualised learning through the implementation of International Baccalaureate programmes. We are committed to professional learning opportunities, collaboration, differentiation, inclusivity and working with our community. An opportunity exists for a Primary trained Teacher to join our Primary Campus team, working closely with others to maximise student potential.

Eligibility/Other Requirements: A minimum of four years full-time (or equivalent) tertiary study leading to the award of a recognised school teaching qualification. Current full teaching registration with the ACT Teacher Quality Institute (or eligibility for teacher registration with the ACT Teacher Quality Institute). A current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011*. For further information on Working with Vulnerable People registration refer to -

https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804

Note: This is a temporary position available from 27 January 2017 to 6 October 2017.

Contact Officer: Angela Spence (02) 6205 2955 angela.spence@ed.act.edu.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Office for Schools

North/Gungahlin Network

Gold Creek School

Classroom Teacher – Secondary Japanese

Classroom Teacher \$61,597 - \$97,374, Canberra (PN: 05040)

Gazetted: 25 October 2016

Closing Date: 10 November 2016

Details: Gold Creek School is a P-10 school in the Gungahlin area that supports individualised learning through the implementation of International Baccalaureate programmes. We are committed to professional learning opportunities, collaboration, differentiation, inclusivity and working with our community. An opportunity exists for a Japanese Teacher, with experience of teaching another subject area; preferably Indonesian, to join our Senior campus team, working closely with others to maximise student potential.

Eligibility/Other Requirements: A minimum of four years full-time (or equivalent) tertiary study leading to the award of a recognised school teaching qualification. Current full teaching registration with the ACT Teacher Quality Institute (or eligibility for teacher registration with the ACT Teacher Quality Institute). A current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011*. For further information on Working with Vulnerable People registration refer to -

https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804.

Note: This is a temporary position available from 27 January 2017 until 26 January 2018.

Contact Officer: Priscilla Wray (02) 6205 1814 priscilla.wray@ed.act.edu.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Office for Schools

North/Gungahlin Network

Gungahlin College

Classroom Teacher- Hospitality and Food Science

Classroom Teacher \$61,597 - \$97,374, Canberra (PN: 25261)

Gazetted: 25 October 2016

Closing Date: 8 November 2016

Details: Gungahlin College is seeking an enthusiastic and outstanding teacher of Hospitality and Food Science.

Eligibility/Other Requirements: A minimum of four years full-time (or equivalent) tertiary study leading to the award of a recognised school teaching qualification. Current full teaching registration with the ACT Teacher Quality Institute (or eligibility for teacher registration with the ACT Teacher Quality Institute). A *current registration issued under the Working with Vulnerable People (Background Checking) Act 2011*. For further information on Working with Vulnerable People registration refer to -

https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804.

Note: This is a temporary position available from 27 January 2017 until 26 January 2018.

Contact Officer: John Alston-Campbell (02) 6142 1000 john.alston-campbell@ed.act.edu.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Office for Schools

North/Gungahlin Network

Gungahlin College

Classroom Teacher – Biology/Science

Classroom Teacher \$61,597 - \$97,374, Canberra (PN: 25267)

Gazetted: 25 October 2016

Closing Date: 8 November 2016

Details: Gungahlin College is seeking an enthusiastic and outstanding Teacher of Biology. The ability to teach Biochemistry in the context of Food Science and/or Earth and Environmental Science would be an advantage.

Eligibility/Other Requirements: A minimum of four years full-time (or equivalent) tertiary study leading to the award of a recognised school teaching qualification. Current full teaching registration with the ACT Teacher Quality Institute (or eligibility for Teacher registration with the ACT Teacher Quality Institute). A current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011*. For further information on Working with Vulnerable People registration refer to

https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804

Note: This is a temporary position available 27 January 2017 to 26 January 2018.

Contact Officer: John Alston-Campbell (02) 6142 1000 john.alston-campbell@ed.act.edu.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Office for Schools

Belconnen Network

Canberra High School

Classroom Teacher - French

Classroom Teacher \$61,597 - \$97,374, Canberra (PN: 06227)

Gazetted: 25 October 2016

Closing Date: 10 November 2016

Details: Canberra High School is Year 7-10 school and operates traditional structure. We are seeking a highly motivated and dynamic French teacher to join our experienced team.

Eligibility/Other Requirements: A minimum of four years full-time (or equivalent) tertiary study leading to the award of a recognised school teaching qualification. Current full teaching registration with the ACT Teacher Quality Institute (or eligibility for teacher registration with the ACT Teacher Quality Institute). A current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011*. For further information on Working with Vulnerable People registration refer to -

https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804

Contact Officer: Phil Beecher (02) 6205 7000 phil.beecher@ed.act.edu.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Office for Schools

North/Gungahlin Network

Gold Creek School

Classroom Teacher – Preschool

Classroom Teacher \$61,597 - \$97,374, Canberra (PN: 06745)

Gazetted: 26 October 2016

Closing Date: 9 November 2016

Details: Gold Creek School is a P-10 school in the Gungahlin area that supports individualised learning through the implementation of International Baccalaureate programmes. We are committed to professional learning opportunities, collaboration, differentiation, inclusivity and working with our community. An opportunity exists for an Early Years qualified Teacher to join our Primary Campus team, working closely with others to maximise student potential in line with Reggio Emilia philosophy and support the development and review of the Preschools Quality Improvement Plan.

Eligibility/Other Requirements: A minimum of four years full-time (or equivalent) tertiary study leading to the award of a recognised early childhood school teaching qualification. Current full teaching registration with the ACT Teacher Quality Institute (or eligibility for teacher registration with the ACT Teacher Quality Institute). A current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011*. For further information on Working with Vulnerable People registration refer to -

https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804

Note: This is a temporary position available from 27 January 2017 to 26 January 2018.

Contact Officer: Angela Spence (02) 6205 2955 angela.spence@ed.act.edu.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Office for Schools

Tuggeranong Network

Calwell High School

Classroom Teacher – Food Technology and VET Hospitality

Classroom Teacher \$61,597 - \$97,374, Canberra (PN: 05101)

Gazetted: 21 October 2016

Closing Date: 4 November 2016

Details: Calwell High School is an innovative 7-10 secondary school in South Canberra. Applications are invited from suitably qualified teachers with experience in the delivery of courses in food technology and VET Hospitality and Catering to Certificate I level.

Eligibility/Other Requirements: A minimum of four year's full-time (or equivalent) tertiary study leading to the award of a recognised school teaching qualification. Current full teaching registration with the ACT Teacher Quality Institute (or eligibility for teacher registration with the ACT Teacher Quality Institute). Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* is required. For further information on Working with Vulnerable People registration refer to -

https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804

Contact Officer: Bruce McCourt (02) 6205 6833 bruce.mccourt@ed.act.edu.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Office for Schools

North/Gungahlin Network

Amaroo School

Classroom Teacher – Year 1

Classroom Teacher \$61,597 - \$97,374, Canberra (PN: 34492)

Gazetted: 25 October 2016

Closing Date: 8 November 2016

Details: Amaroo School requires a dynamic early childhood teacher to work collaboratively with staff and families. The successful applicant should demonstrate strength in literacy and numeracy and an interest in play based learning to join our team.

Eligibility/Other Requirements: A minimum of four years full-time (or equivalent) tertiary study leading to the award of a recognised school teaching qualification. Current full teaching registration with the ACT Teacher Quality Institute (or eligibility for teacher registration with the ACT Teacher Quality Institute). A current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011*. For further information on Working with Vulnerable People registration refer to -

https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804

Contact Officer: Rebecca Turner (02) 6142 1252 rebecca.turner@ed.act.edu.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Office for Schools

Tuggeranong Network

Bonython Primary School

Classroom Teacher

Classroom Teacher \$61,597 - \$97,374, Canberra (PN: 04728)

Gazetted: 21 October 2016

Closing Date: 4 November 2016

Details: Bonython Primary School is seeking a highly motivated Classroom Teacher to join our Kindergarten-Year 6 team. The school has a strong focus on increasing student achievement through strengthening student agency and engaging the community in learning. Knowledge of and experience with inquiry-based learning would be highly desirable.

Eligibility/Other Requirements: A minimum of four years full-time (or equivalent) tertiary study leading to the award of a recognised school teaching qualification. Current full teaching registration with the ACT Teacher Quality Institute (or eligibility for Teacher registration with the ACT Teacher Quality Institute). A current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011*. For further information on Working with Vulnerable People registration refer to

https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804

Contact Officer: Marc Warwick (02) 6205 6565 marc.warwick@ed.act.edu.au

Office for Schools

Tuggeranong Network

Isabella Plains Early Childhood School

Classroom Teacher

Classroom Teacher \$61,597 - \$97,374, Canberra (PN: 07662)

Gazetted: 20 October 2016

Closing Date: 3 November 2016

Details: Isabella Plains Early Childhood School is a birth to year 8 school focussed on integrated service delivery, family support and participation and high quality learning. The ideal applicant will have early childhood qualifications in addition to being committed to play-based pedagogy, ongoing personal and professional development and teaching 21st century learning skills.

Eligibility/Other Requirements: A minimum of four years full-time (or equivalent) tertiary study leading to the award of a recognised early childhood school teaching qualification. Current full teaching registration with the ACT Teacher Quality Institute (or eligibility for teacher registration with the ACT Teacher Quality Institute). Prior to commencing in this role, a current registration issued under the Working with Vulnerable People (Background Checking) Act 2011 is required. For further information on Working with Vulnerable People registration refer to - https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804.

Contact Officer: Kate Woods (02) 6142 3777 kate.woods@ed.act.edu.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Office for Schools

Belconnen Network

Kaleen Primary School

Classroom teacher – Early Childhood

Classroom Teacher \$61,597 - \$97,374, Canberra (PN: 05852)

Gazetted: 24 October 2016

Closing Date: 7 November 2016

Details: Kaleen Primary School is seeking a highly motivated Early Childhood Teacher to join our Junior School team. The successful applicant will be working in the Preschool and Kindergarten teaching teams. Kaleen Primary School is a P-6 School with approximately 605 students and will operate with 22 classes from K-6 and three Preschool sessions in 2017.

Eligibility/Other Requirements: A minimum of four year's full-time (or equivalent) tertiary study leading to the award of a recognised early childhood school teaching qualification. Current full teaching registration with the ACT Teacher Quality Institute (or eligibility for teacher registration with the ACT Teacher Quality Institute).

Prior to commencing in this role, a current registration issued under the Working with Vulnerable People (Background Checking) Act 2011 may be required. For further information on Working with Vulnerable People registration refer to - https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804

Contact Officer: Robert Maccioni (02) 6205 5888 robert.maccioni@ed.act.edu.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Office for Schools

North / Gungahlin Network

Dickson College

Teacher of Japanese

Classroom Teacher \$61,597 - \$97,374, Canberra (PN: 18313, expected vacancy)

Gazetted: 21 October 2016

Closing Date: 8 November 2016

Details: Dickson College is seeking an energetic person to join our Teaching team. This person will need to teach Japanese to an advance level, co-ordinate an extensive program to support our sister school relationship with Nara, manage bi-annual cultural visits to Japan and be an enthusiastic advocate for Language education. The ability to teach one other subject is required.

Eligibility/Other Requirements: A minimum of four year's full-time (or equivalent) tertiary study leading to the award of a recognised school teaching qualification. Current full teaching registration with the ACT Teacher Quality Institute (or eligibility for teacher registration with the ACT Teacher Quality Institute). Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* may will required. For further information on Working with Vulnerable People registration refer to - https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804.

Contact Officer: Craig Edwards (02) 6142 0140 craig.edwards@ed.act.edu.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Office for Schools

Belconnen Network

Evatt Primary School

Classroom Teacher- LSC

Classroom Teacher \$61,597 - \$97,374, Canberra (PN: 14889)

Gazetted: 20 October 2016

Closing Date: 3 November 2016

Details: Evatt Primary School is a medium sized school in North Belconnen whose ethos is based on the education and well-being of the whole child. The position is for an experienced special needs teacher for our senior Special Needs class of ten students. The applicant needs to have strong evidence based inclusive educational pedagogical beliefs and practice as Evatt School's Special Needs classes work in a whole school inclusive model.

Eligibility/Other Requirements: A minimum of four year's full-time (or equivalent) tertiary study leading to the award of a recognised school teaching qualification. Current full teaching registration with the ACT Teacher Quality Institute (or eligibility for teacher registration with the ACT Teacher Quality Institute). Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* is required. For further information on Working with Vulnerable People registration refer to -

https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804

Note: This is a temporary position available 27 January 2017 until 15 December 2018.

Contact Officer: Susan Skinner (02) 6205 5999 susan.skinner@ed.act.edu.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Environment and Planning

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Office of Director-General

Government Services, Communications and Legislation Services

Communications

Digital Media Officer

Senior Officer Grade C \$98,977 - \$106,542, Canberra (PN: 19650)

Gazetted: 25 October 2016

Closing Date: 1 November 2016

Details: The Environment and Planning Directorate (EPD) is looking for an innovative individual to perform the role of Digital Media Officer. Applicants must possess excellent communication skills and be responsive and customer focused. The successful candidate will be a results driven individual who has experience in exploring new approaches for communications that respond to changing media and marketing practices across various channels.

Eligibility/Other Requirements: A sound understanding of the functions (policy and regulatory responsibilities) of the EPD and the ACT ministerial portfolios is desirable.

Note: This is a temporary position available until 30 June 2017 with the possibility of extension and/or permanency.

Contact Officer: Geoff Virtue (02) 6205 0312 geoff.virtue@act.gov.au

Sustainability and Climate Change

Sustainability and Government

Household Unit

Manager

Senior Officer Grade C \$98,977 - \$106,542, Canberra (PN: 11294)

Gazetted: 21 October 2016

Closing Date: 28 October 2016

Details: The Sustainability Programs section supports the Directorate by managing the development and delivery of a range of sustainability programs for ACT Households, businesses and schools. An exciting opportunity is available to support the Senior Manager in the delivery of Sustainability Programs. The successful applicant will

manage the Household Unit managing the delivery of sustainability programs to the household and community sectors, including high level reporting, managing budgets and staff associated with the section. The successful applicant will be required to provide strategic marketing/management advice to the section.

Note: This is a temporary position available until 30 November 2017 with the possibility of extension and/or permanency from this process. Selection may be based on written application and referee reports only.

Contact Officer: Ros Malouf (02) 6207 5335 ros.malouf@act.gov.au

Environment

Catchment and Water Policy

ACT Healthy Waterways

Water Science, Monitoring and Modelling Manager

Senior Professional Officer Grade C \$98,977 - \$106,542, Canberra (PN: 27847)

Gazetted: 25 October 2016

Closing Date: 22 November 2016

Details: The Environment and Planning Directorate is seeking an experienced and motivated Water Science, Monitoring and Modelling Manager to provide water science analysis and modelling expertise required for the implementation of the ACT Healthy Waterways Project and broader catchment management and policy priorities articulated in the ACT Water Strategy 2014-44.

Eligibility/Other Requirements: Qualifications in Water Science, Natural Resource Management or Environmental Engineering essential. Experience and demonstrated knowledge and understanding of hydrology and water resource management, water sensitive urban design (WSUD) and Murray Darling Basin water resource planning issues desirable.

Note: This is a temporary position available for a period of 24 months with the possibility of extension and/or permanency from this process.

Contact Officer: Justin Foley (02) 6205 8062 justin.foley@act.gov.au

Sustainability and Climate Change

Energy and Waste Policy

Energy Projects

Senior Policy Officer – Renewable Energy Innovation

Senior Officer Grade C \$98,977 - \$106,542, Canberra (PN: 43372)

Gazetted: 21 October 2016

Closing Date: 8 November 2016

Details: Canberra is leading the nation in moving to 100% renewable energy by 2020 and we are building a vibrant energy innovation ecosystem. This includes major new research partnerships in energy storage, a new co-working space and plans for targeted support for small business and start-ups. We also have one of the world's largest battery storage roll-outs with a strong focus on data collection and sharing (see <http://www.environment.act.gov.au/energy>). We are looking for a self-motivated and organised individual, with a passion for innovation, to help lead current projects and develop our forward agenda. You will work in the Energy Projects team (which just won the ACT Public Service Award for Innovation!) and closely with industry help grow Canberra as an internationally recognised centre for renewable energy innovation and investment.

Contact Officer: Jon Sibley (02) 6205 1889 jon.sibley@act.gov.au

Environment

Catchment Management and Water Policy

ACT Healthy Waterways

Project Approvals Officer

Administrative Services Officer Class 6 \$78,644 - \$90,006, Canberra (PN: 34931)

Gazetted: 25 October 2016

Closing Date: 8 November 2016

Details: The Healthy Waterways team is looking for an experienced and motivated Project Approvals Officer to coordinate and administer the preparation and lodgement of Development Applications (DAs) for up to 36 water quality infrastructure assets.

Note: This is a temporary position, available until 30 June 2017 with the possibility of extension.

Contact Officer: Gus Meijer (02) 6205 9099 gus.meijer@act.gov.au

Strategic Planning

ACT Heritage

Conservation Officer - Advice

Administrative Services Officer Class 6 \$78,644 - \$90,006, Canberra (PN: 16008)

Gazetted: 20 October 2016

Closing Date: 3 November 2016

Details: The Strategic Planning Division is looking for a suitably qualified Conservation Officer to assist ACT Heritage and the ACT Heritage Council in the provision of heritage advice on places and objects nominated and registered to the ACT Heritage Register and in providing secretariat services to the ACT Heritage Council. The ACT Heritage Register includes natural, Aboriginal and historic heritage places and objects. The position would suit a professional with strong experience in and knowledge of heritage conservation and management principles, and their application in a statutory context. Strong project management and representation skills are required, as are excellent time management and communication skills. The successful applicant will be able to demonstrate strong teamwork skills, as well as an ability to work independently.

Eligibility/Other Requirements: Relevant experience or qualifications in Cultural Heritage Management, Heritage Architecture and/or Archaeology are highly desirable.

Note: This temporary position is available as soon as possible until 22 December 2017 with the possibility of extension.

Contact Officer: Fiona Moore (02) 6205 9974 fionaf.moore@act.gov.au

Strategic Planning

Planning

Greenfield Planning

Planning Officer

Administrative Services Officer Class 6 \$78,644 - \$90,006, Canberra (PN: 15097)

Gazetted: 24 October 2016

Closing Date: 9 November 2016

Details: The Strategic Planning Division of the Environment and Planning Directorate is seeking a highly motivated officer to assist in progressing key Government Greenfield and urban projects and policy development in a multi-disciplinary work environment. Candidates should have experience in undertaking and contributing to research, analysis and policy development on a range of contemporary urban and Greenfield planning issues; managing a range of Greenfield and urban planning related projects; preparing written material including submissions, briefs and correspondence; and consulting and liaising with Government agencies, stakeholders, community groups and the general public.

Eligibility/Other Requirements: Tertiary qualifications in Urban Planning, Geography or another relevant professional area would be highly desirable.

Contact Officer: Ben Riches (02) 6207 1836 ben.riches@act.gov.au

Sustainability and Climate Change

Program Officer

Administrative Services Officer Class 5 \$72,986 - \$77,256, Canberra (PN: 36967)

Gazetted: 20 October 2016

Closing Date: 27 October 2016

Details: The Sustainability and Climate Change Division within Environment and Planning Directorate (EPD) is seeking a temporary Program Officer. Working to the Climate Change Community Engagement Manager, this position will support the development and delivery of a comprehensive, climate change community engagement and communication program working with teams within the Division, as well as across the Environment and Planning Directorate. The position is responsible for the preparation and delivery of activities to support the achievement of the ACT Government's climate change communication objectives.

Eligibility/Other Requirements: Experience or relevant qualifications in policy development in one or more issues around climate change/energy/emissions trading would be highly desirable.

Note: This temporary position is available as soon as possible until 30 October 2017. Selection may be based on application and referee reports only.

Contact Officer: Anita Healey (02) 6207 9526 anita.healey@act.gov.au

Sustainability and Climate Change

Sustainability Programs

Coordination team

Program Officer

Administrative Services Officer Class 3 \$59,152 - \$63,661, Canberra (PN: 42187)

Gazetted: 25 October 2016

Closing Date: 1 November 2016

Details: The Sustainability Programs section supports the Directorate by managing the development and delivery of a range of sustainability programs for ACT households, businesses and schools. An exciting opportunity is available to support the Manager in the delivery of Sustainability Programs. The successful applicant will support the delivery of sustainability programs by supporting the administration of the section, including reporting, processing invoices, supporting social media and other administration tasks required by the section.

Eligibility/Other Requirements: Current driver's licence is essential.

Note: This is a temporary position available until 30 June 2017 with the possibility of extension and/or permanency. Selection may be based on application and referee reports only. Weekend and after hours work may be required.

Contact Officer: Ros Malouf (02) 6207 5335 ros.malouf@act.gov.au

Sustainability and Climate Change

Community Engagement Manager

Senior Officer Grade B \$116,570 - \$131,229, Canberra (PN: 36730)

Gazetted: 20 October 2016

Closing Date: 27 October 2016

Details: The Sustainability and Climate Change Division within Environment and Planning Directorate (EPD) is seeking a temporary Climate Change Community Engagement Manager. Working to the Executive Director, this position manages the development and delivery of a comprehensive, climate change community engagement and communication program working with teams within the Division, as well as across the Environment and Planning Directorate and the Minister's Office. The position is responsible and accountable for the planning, implementation, delivery and performance of a comprehensive climate change community engagement and communication program. The position is responsible for the preparation and implement of the community engagement and communication program to achieve the ACT Government's climate change communication objectives.

Eligibility/Other Requirements: Experience or relevant qualifications in policy development in one or more issues around climate change/energy/emissions trading would be highly desirable.

Notes: This temporary position is available as soon as possible until 30 October 2017. Selection may be based on application and referee reports only.

Contact Officer: Stephen Bygrave (02) 6207 6357 stephen.bygrave@act.gov.au

Health

Selection documentation for the following positions may be downloaded from <http://www.health.act.gov.au/employment>.

Apply online at <http://www.health.act.gov.au/employment>

Director General Reports

Financial Management

Manager

Senior Officer Grade A \$135,384, Canberra (PN: 18577)

Gazetted: 27 October 2016

Closing Date: 3 November 2016

Details: About us: ACT Health is a values-led Directorate. Our values guide our day-to-day actions, behaviours, decisions and communications to successfully deliver the best services to meet the needs of our community. They were developed by us, for us and are unique to our work. Canberra Hospital and Health Services provides acute, sub-acute, primary and community-based health services to the ACT and surrounding region. The key strategic priority for acute services is to deliver timely access to effective and safe hospital care services. The hospital delivers a full range of medical, surgical and obstetric services, including complex procedures in areas such as cardiac surgery, neurosurgery and neonatal intensive care. Strong links exist between hospital and community-based services, as many of the operational divisions deliver services across the continuum of care to ensure continuity of care for patients. The community based services of ACT Health include early childhood, youth and women's health; dental services, rehabilitation and community care; mental health and alcohol and drug services. In addition, justice health services are provided within the Territory's' detention facilities. ACT Health is a partner in teaching with the Australian National University, the University of Canberra and the Australian Catholic University. Overview of the work area and position: This position is responsible for the development of the ACT Health Budget, both externally in connection with the ACT Government budget process and the internal devolution of budgets. This involves the implementation of Activity Based Funding (ABF) in the ACT, the coordination of the new initiative process, development of the budget for the financial statements and coordination of the Health sections of the ACT Budget Papers including performance measures. The position is responsible for implementing sound methodologies for the distribution of internal budgets including the calculation and distribution of pay rise funding resulting from enterprise bargaining agreements. This position is required to take a leading role in the management of financial information systems used by ACT Health, in particular in relation to budgeting, as well as Financial Policy development, coordination of the annual review of fees and charges, management of the departmental cashflow requirements and quarterly reporting on performance measures. This position is responsible for the development of the ACT Health Budget, both externally in connection with the ACT Government budget process and the internal devolution of budgets. This involves the coordination of the new initiative process, development of the budgeted financial statements, coordination of the Health sections of the ACT Budget Papers including performance measures and implementation of Activity Based Funding (ABF) in the ACT. The position is responsible for implementing sound methodologies for the distribution of internal budgets including the calculation and distribution of pay rise funding resulting from enterprise bargaining agreements. This position is required to take a leading role in the management of financial information systems used by ACT Health, in particular in relation to budgeting, as well as Financial Policy development, coordination of the annual review of fees and charges, management of the departmental cashflow requirements and quarterly reporting on performance measures.

Note: this position may be filled based on responses by applicants addressing the selection criteria and referees reports.

Contact Officer: Trevor Vivian (02) 6244 3142 trevor.vivian@act.gov.au

Canberra Hospital and Health Services

HealthCARE Improvement

Policy Advisory Team

Director Clinical Effectiveness

Senior Officer Grade A \$135,384, Canberra (PN: 17131)

Gazetted: 27 October 2016

Closing Date: 3 November 2016

Details: About us: ACT Health is a values-led Directorate. Our values guide our day-to-day actions, behaviours, decisions and communications to successfully deliver the best services to meet the needs of our community. They were developed by us, for us and are unique to our work. The key strategic priority for acute services is to deliver timely access to effective and safe hospital care services. The hospital delivers a full range of medical, surgical and obstetric services, including complex procedures in areas such as cardiac surgery, neurosurgery and neonatal intensive care. Strong links exist between hospital and community-based services, as many of the operational divisions deliver services across the continuum of care to ensure continuity of care for patients. The community based services of ACT Health include early childhood, youth and women's health; dental services, rehabilitation and community care; mental health and alcohol and drug services. In addition, justice health services are provided within the Territory's' detention facilities. ACT Health is a partner in teaching with the Australian National University, the University of Canberra and the Australian Catholic University. Overview of the work area and

position: The Clinical Quality and Safety Unit of ACT Health is seeking appropriately qualified and experienced applicants for the position of Director, Clinical Effectiveness. This is a senior position which is required to provide high level strategic advice and leadership. The Clinical Effectiveness Team is responsible for Policy, Data Quality Assurance and Analysts. Applicants need to be proficient in the development, analysis and implementation of strategic policies within a health environment demonstrating an understanding of the role of data analysis and evaluation. Applicants should also possess the necessary skills to develop and deliver a governance framework of clinical policies, procedures and guidelines to support the reliable delivery of evidence-based medicine for ACT Health. The role of the Clinical Safety and Quality Unit (CSQU) is to promote and facilitate a culture of excellence, innovation, education and research in healthcare improvement through a framework designed for the delivery of a safe and reliable healthcare system. This is achieved through: Safeguarding the high standards of care through the development of supporting policies, procedures, consumer engagement strategies, reporting and investigating reported incidents and communicating themed patient safety issues and risks to the organisation; Continually improving the quality of the services through active teaching, coaching, facilitation of improvement programs and the provision of information for service improvement. The structure of CSQU is aligned with the key elements of high quality health care and consists of: The Clinical Governance Stream which includes the Clinical Effectiveness Unit and the Patient Safety Unit. The Quality Improvement Stream consisting of Patient Experience Unit, Accreditation Team, and Respecting Patient Choices. The Clinical Effectiveness Team is responsible for Policy, Data Quality Assurance and Analysts. The Director, Clinical Effectiveness reports directly to the Executive Director of CSQU and through to the Deputy Director-General, Quality Governance and Risk Division

Eligibility/Other Requirements: Tertiary or post graduate qualification in a health related discipline. Please note prior to commencement successful candidates will be required to undergo a pre-employment Police check.

Contact Officer: Deborah Browne (02) 6174 7127 deborah.a.browne@act.gov.au

Canberra Hospital and Health Services

Medicine

Acute Support Service

Manager of Social Work Services

Health Professional Level 5 \$116,570 - \$131,229, Canberra (PN: 20880)

Gazetted: 27 October 2016

Closing Date: 10 November 2016

Details: About us. ACT Health is a values-led Directorate. Our values guide our day-to-day actions, behaviours, decisions and communications to successfully deliver the best services to meet the needs of our community. They were developed by us, for us and are unique to our work. ACT Health is a values-led Directorate. Our values guide our day-to-day actions, behaviours, decisions and communications to successfully deliver the best services to meet the needs of our community. They were developed by us, for us and are unique to our work. Canberra Hospital and Health Services provides acute, sub-acute, primary and community-based health services to the ACT and surrounding region. The key strategic priority for acute services is to deliver timely access to effective and safe hospital care services. The hospital delivers a full range of medical, surgical and obstetric services, including complex procedures in areas such as cardiac surgery, neurosurgery and neonatal intensive care. Strong links exist between hospital and community-based services, as many of the operational divisions deliver services across the continuum of care to ensure continuity of care for patients. The community based services of ACT Health include early childhood, youth and women's health; dental services, rehabilitation and community care; mental health and alcohol and drug services. In addition, justice health services are provided within the Territory's detention facilities. ACT Health is a partner in teaching with the Australian National University, the University of Canberra and the Australian Catholic University. The ACT Health Division of Medicine provides a range of medical specialties and allied health services. A strong emphasis is placed across all sections on accessible and timely care, delivered to a high standard of safety and quality. This is underpinned by the Division's commitment to research and training. The Division works in partnership with professional colleagues, consumers, and a range of government and non-government service providers to ensure the best possible outcomes for patients.

Overview of the work area and position. The Acute Support Allied Health Service is part of the Division of Medicine which is a contemporary evidence based service, providing high quality inpatient and outpatient care at the Canberra Hospital. Acute Support Allied Health comprises nine distinct allied health teams including nutrition, physiotherapy and social work and aims to provide collaborative care working both within the Division of Medicine and across the six other clinical divisions that make up Canberra Hospital and Health Services, as required. In this position it is expected that you will provide clinical leadership, management of and guidance to the discipline workforce, as well as provide oversight and apply quality improvement processes to the services provided as a

discipline and as an integrated allied health service working across multiple clinical Divisions. You will provide regular input into, and form, an integral part of the Acute Support Allied Health leadership team. You will be required to oversight professional development and supervision, promote and participate in quality improvement and research initiatives, manage credentialing and regulation compliance and contribute to team processes. Eligibility/Other Requirements: Be registered or be eligible for Membership with the Australian Association of Social Workers (AASW). Approved Degree or Postgraduate qualifications in Social Work. Proven leadership/management experience. Relevant post graduate qualifications and/or extensive professional experience within an acute care setting and a current driver's licence is desirable. Prior to commencement successful candidates will be required to undergo a pre-employment Police check. Be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.
Contact Officer: Sam Lazarus (02) 6174 5106 sam.lazarus@act.gov.au

Canberra Hospital and Health Services

Medicine

Acute Support Service

Manager of Nutrition Services, Allied Health, Division of Medicine

Health Professional Level 5 \$116,570 - \$131,229, Canberra (PN: 27505)

Gazetted: 27 October 2016

Closing Date: 10 November 2016

Details: About us: ACT Health is a values-led Directorate. Our values guide our day-to-day actions, behaviours, decisions and communications to successfully deliver the best services to meet the needs of our community. They were developed by us, for us and are unique to our work. Canberra Hospital and Health Services provides acute, sub-acute, primary and community-based health services to the ACT and surrounding region. The key strategic priority for acute services is to deliver timely access to effective and safe hospital care services. The hospital delivers a full range of medical, surgical and obstetric services, including complex procedures in areas such as cardiac surgery, neurosurgery and neonatal intensive care. Strong links exist between hospital and community-based services, as many of the operational divisions deliver services across the continuum of care to ensure continuity of care for patients. The community based services of ACT Health include early childhood, youth and women's health; dental services, rehabilitation and community care; mental health and alcohol and drug services. In addition, justice health services are provided within the Territory's detention facilities. ACT Health is a partner in teaching with the Australian National University, the University of Canberra and the Australian Catholic University. The ACT Health Division of Medicine provides a range of medical specialties and allied health services. A strong emphasis is placed across all sections on accessible and timely care, delivered to a high standard of safety and quality. This is underpinned by the Division's commitment to research and training. The Division works in partnership with professional colleagues, consumers, and a range of government and non-government service providers to ensure the best possible outcomes for patients. Overview of the work area and position: The Acute Support Allied Health Service is part of the Division of Medicine which is a contemporary evidence based service, providing high quality inpatient and outpatient care at the Canberra Hospital. Acute Support Allied Health comprises nine distinct allied health teams including nutrition, physiotherapy and social work and aims to provide collaborative care working both within the Division of Medicine and across the six other clinical divisions that make up Canberra Hospital and Health Services, as required. In this position it is expected that you will provide clinical leadership, management of and guidance to the discipline workforce, as well as provide oversight and apply quality improvement processes to the services provided as a discipline and as an integrated allied health service working across multiple clinical Divisions. You will provide regular input into, and form, an integral part of the Acute Support Allied Health leadership team. You will be required to oversight professional development and supervision, promote and participate in quality improvement and research initiatives, manage credentialing and regulation compliance and contribute to team processes.

Eligibility/Other Requirements: Where applicable be registered or be eligible for registration with the Dietitian's Association of Australia (DAA). Approved Degree or Postgraduate qualifications in Dietetics. Current registration/eligibility for/with the DAA. Management experience. Desirable: Relevant post graduate qualifications and/or extensive professional experience within an acute care setting and a current driver's licence is desirable. Prior to commencement successful candidates will be required to undergo a pre-employment Police check. Note: This position is being re advertised. Previous applicants need not re-apply as your applications will be included in this round of recruitment.

Contact Officer: Sam Lazarus sam.lazarus@act.gov.au (02) 6174 5106

Strategy and Corporate

Policy and Government Relations

Mental Health Policy

Senior Policy and Liaison Officer

Senior Officer Grade B \$116,570 - \$131,229, Canberra (PN: 21928)

Gazetted: 27 October 2016

Closing Date: 3 November 2016

Details: About us: ACT Health is a values-led Directorate. Our values guide our day-to-day actions, behaviours, decisions and communications to successfully deliver the best services to meet the needs of our community. They were developed by us, for us and are unique to our work. Overview of the work area and position: ACT Health is seeking a suitably qualified and experienced person to undertake a strategic relationship and facilitation role with one of ACT Health's key service delivery partners, the Capital Health Network. This position facilitates communication and alignment between the work of two organisations in relevant arenas such as mental health and primary care. The position also provides high level policy advice to the Mental Health Policy Unit and is supervised by the Manager of that Unit. The successful applicant must be self-motivated, possess highly developed communication skills, both written and verbal, strong liaison skills and demonstrate a proven ability to meet tight deadlines. Relevant qualifications or demonstrated experience in human services policy development, is required. Eligibility/Other Requirements: The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

Notes: Applicants are required to submit a response to the selection criteria, plus a current curriculum with contact details for two referees, it is preferred that one referee is a current or very recent supervisor. For further information about the position and a copy of the complete application including the performance expectations and jobs demands checklist, please contact the Contact Officer.

Contact Officer: Richard Bromhead (02) 6207 1066 richard.bromhead@act.gov.au

Canberra Hospital and Health Services

Medicine

Acute Support Service

Manager of Physiotherapy Services, Allied Health, Division of Medicine

Health Professional Level 5 \$116,570 - \$131,229, Canberra (PN: 15025)

Gazetted: 27 October 2016

Closing Date: 10 November 2017

Details: About ACT Health: ACT Health is a values-led Directorate. Our values guide our day-to-day actions, behaviours, decisions and communications to successfully deliver the best services to meet the needs of our community. They were developed by us, for us and are unique to our work. Overview of the work area and position: The Acute Support Allied Health Service is part of the Division of Medicine which is a contemporary evidence based service, providing high quality inpatient and outpatient care at the Canberra Hospital. Acute Support Allied Health comprises nine distinct allied health teams including nutrition, physiotherapy and social work and aims to provide collaborative care working both within the Division of Medicine and across the six other clinical divisions that make up Canberra Hospital and Health Services, as required. In this position it is expected that you will provide clinical leadership, management of and guidance to the discipline workforce, as well as provide oversight and apply quality improvement processes to the services provided as a discipline and as an integrated allied health service working across multiple clinical Divisions. You will provide regular input into, and form, an integral part of the Acute Support Allied Health leadership team. You will be required to oversight professional development and supervision, promote and participate in quality improvement and research initiatives, manage credentialing and regulation compliance and contribute to team processes.

Eligibility/Other Requirements: Where applicable be registered or be eligible for registration with the Australian Health Practitioner Regulation Agency (AHPRA). Physiotherapy Manager: Approved Degree or Postgraduate qualifications in physiotherapy; Current registration with the Australian Health Practitioner Regulation Agency; and Proven leadership/management experience.

Desirable: Relevant post graduate qualifications and/or extensive professional experience within an acute care setting; Current driver's licence. Prior to commencement successful candidates will be required to: undergo a pre-employment Police check; Compliance Certificate from OMU (Occupational Medicine Unit) relating to assessment, screening and vaccination processes.

Contact Officer: Sam Lazarus (02) 6174 5106

**Canberra Hospital and Health Services
Women, Youth and Children
Child, Youth and Women Health Program
Schools Clinical Nurse Consultant
Registered Nurse Level 3.2 \$112,687, Canberra (PN: 27093)**

Gazetted: 27 October 2016

Closing Date: 10 November 2016

Details: About us: ACT Health is a values-led Directorate. Our values guide our day-to-day actions, behaviours, decisions and communications to successfully deliver the best services to meet the needs of our community. They were developed by us, for us and are unique to our work. Overview of the work area and position: The Schools Clinical Nurse Consultant is responsible for the clinical leadership of the School Youth Health Nurse and the Healthcare Access at School (HAAS) Programs. We are looking for the right person to join our engaged and ambitious team in this important leadership role. School Youth Health Nurse Program: This program assists young people in high schools to make a safe transition into adulthood while laying the 'foundations' for health promoting behaviours and attitudes, which will continue through their life span. The School Youth Health Nurse works with a preventative focus including early identification, brief intervention and harm minimisation activities. The nurse is often the first point of contact for young people, their families and school community members seeking information, advice and support in health matters. For issues requiring treatment or intensive counselling, they play an important role in providing referral for clients to the relevant agencies and the school counsellor. Healthcare Access At School (HAAS): HAAS provides nurse-led care to students with complex or invasive health care needs while they are at an ACT public school from pre-school through to college. This is a partnership with the Education Directorate. The RN completes a full health needs assessment and develops a healthcare plan in partnership with the parents and other health providers as needed. School staff are then trained in the health tasks that are required in order for the student to attend school safely and are assessed by the RN as competent. The RN provides ongoing support to the student, school and parents.

Eligibility/Other Requirements: Be registered or be eligible for registration with the Australian Health Practitioner Regulation Agency (AHPRA); Tertiary qualifications in Child and/or Youth Health or in a related and relevant area; Must hold a current driver's licence. Desirable: Family Partnership training; Clinical experience and or qualifications in any or all of the following nursing speciality areas; Sexual Health, Mental Health, Paediatrics; and Primary Health experience in a community setting.

Notes: The position is currently based in the Community Health Building at 1 Moore Street, Canberra City. The hours of work are from 8:30am to 5:00pm Monday to Friday.

Contact Officer: Carolyn Thomas (02) 6205 1575 carolyn.thomas@act.gov.au

**Canberra Hospital and Health Services
Cancer Ambulatory and Community Health Support
Cancer Nursing
Advanced Practice Nurse - Palliative Care
Registered Nurse Level 3.1 \$99,680 - \$103,782, Canberra (PN: 37686)**

Gazetted: 27 October 2016

Closing Date: 3 November 2016

Details: About us: ACT Health is a values-led Directorate. Our values guide our day-to-day actions, behaviours, decisions and communications to successfully deliver the best services to meet the needs of our community. They were developed by us, for us and are unique to our work. ACT Health is a values-led Directorate. Our values guide our day-to-day actions, behaviours, decisions and communications to successfully deliver the best services to meet the needs of our community. They were developed by us, for us and are unique to our work. Canberra Hospital and Health Services provides acute, sub-acute, primary and community-based health services to the ACT and surrounding region. The key strategic priority for acute services is to deliver timely access to effective and safe hospital care services. The hospital delivers a full range of medical, surgical and obstetric services, including complex procedures in areas such as cardiac surgery, neurosurgery and neonatal intensive care. Strong links exist between hospital and community-based services, as many of the operational divisions deliver services across the continuum of care to ensure continuity of care for patients. The community based services of ACT Health include early childhood, youth and women's health; dental services, rehabilitation and community care; mental health and alcohol and drug services. In addition, justice health services are provided within the Territory's detention facilities. ACT Health is a partner in teaching with the Australian National University, the University of Canberra

and the Australian Catholic University. The division of Cancer, Ambulatory and Community Health Support provides a comprehensive range of cancer screening, assessment, diagnostic and treatment services and palliative care through inpatient, outpatient and community settings. The division is also responsible for the administration support to Ambulatory and Community Health centres across ACT Health. Overview of the work area and position. An exciting opportunity exists for an enthusiastic Advanced Practice Nurse to join our team in the Cancer Services Palliative care team. You will play a key role in supporting the Palliative Care team on a day to day basis by providing high quality patient assessment, care planning and implementation of care plans both within (Cancer, Ambulatory and Community Health Support (CACHS) and the wider inpatient hospital environment. You will provide high level support and clinical reference to the current level 2 Registered Nurses within the inpatient palliative care liaison team along with clinical support to the staff of the rapid assessment Unit and palliative care review clinic in the outpatient cancer environment.

Eligibility/Other Requirements: Be registered or be eligible for registration with the Australian Health Practitioner Regulation Agency (AHPRA). Holds or is working towards post graduate qualifications in advanced nursing practice with a strong focus on palliative is highly desirable. Prior to commencement successful candidates will be required to undergo a pre-employment Police check. Be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

Notes: This is a permanent full-time position, working Monday-Friday.

Contact Officer: Sharon Bale (02) 6244 4269 sharon.bale@act.gov.au

Canberra Hospital and Health Services

Surgery, Oral Health and Imaging

Dental Health Program

Regional Manager

Senior Officer Grade C \$98,977 - \$106,542, Canberra (PN: 29048, several)

Gazetted: 27 October 2016

Closing Date: 3 November 2016

Details: About us. ACT Health is a values-led Directorate. Our values guide our day-to-day actions, behaviours, decisions and communications to successfully deliver the best services to meet the needs of our community. They were developed by us, for us and are unique to our work. Overview of the work area and position. The ACT Dental Health Program is seeking a committed, dynamic and innovative Regional Development Project Manager. The ACT Dental Health Program provides oral health services to eligible adults and children within a multidisciplinary healthcare team across various locations in Canberra. The successful applicant should have an understanding of developing, leading and managing a multidisciplinary team ensuring that financial, human and material resources are utilised to maximum effect in achieving contract and business plan targets.

Eligibility/Other Requirements: Prior to commencement successful candidates will be required to undergo a pre-employment Police check. Be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

Notes: There is one full-time temporary position with the possibility of extension and/or permanency available, and there is one permanent part-time position at three days per week available. The salary noted above will be pro-rata for part-time hours. An order of merit may be established from this recruitment process to fill future vacancies at level which may arise over the next 12 months. Selection may be based on application and referees reports only.

Contact Officer: Sanja Fokas (02) 6205 0975 sanja.fokas@act.gov.au

Director General Reports

Financial Management

Finance Manager

Senior Officer Grade C \$98,977 - \$106,542, Canberra (PN: 23067)

Gazetted: 27 October 2016

Closing Date: 3 November 2016

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work area and position: An opportunity is available for a suitably qualified Financial Client Manager to join the Financial Management Branch at ACT Health. The unit provides financial support and advice to Executives and Operational Management within the organisation on matters related to budgeting, reporting, complex analyses and financial compliance issues. Given the consultative nature of the role, it is essential that the candidate has a strong focus on customer service and relationship management. We are looking for an energetic team player to join the team.

Eligibility/Other Requirements: The ideal candidate will be degree qualified (in a related discipline) with experience in Financial Management Accounting. Prior to commencement successful candidates will be required to undergo a pre-employment Police check, be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

Notes: This is a temporary position available for a period of 12 months with the possibility of extension. Selection may be based on written application and referee reports only. A merit list may be established to fill future temporary positions at level which may arise over the next 12 months.

Contact Officer: Joey Lee (02) 6174 7971 joey.lee@act.gov.au

Canberra Hospital and Health Services
Cancer, Ambulatory and Community Health Support
Cancer Stream Administration
Service Development and Innovation Officer
Health Professional Level 4 \$98,977 - \$106,542, Canberra (PN: 18883)

Gazetted: 27 October 2016

Closing Date: 3 November 2016

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Eligibility/Other Requirements: Tertiary qualifications or equivalent in a health related field and eligibility for membership of the appropriate professional organisation. Desirable: Higher knowledge, acquired either through formal studies or work experience, of service development and change management methodologies, practices, tools and techniques as applied to the health setting is highly desirable. Please note prior to commencement successful candidates will be required to undergo a pre-employment Police Check. Prior to commencement successful candidates will be required to undergo a pre-employment Australian Federal Police check.

Contact Officer: Kirsty Campbell (02) 6174 8509 kirsty.campbell@act.gov.au

Canberra Hospital and Health Services
Clinical Support Service
Pharmacy

Lead Pharmacist- Medicine

Health Professional Level 4 \$98,977 - \$106,542, Canberra (PN: 28945)

Gazetted: 27 October 2016

Closing Date: 10 November 2016

Details: About us. ACT Health is a values-led Directorate. Our values guide our day-to-day actions, behaviours, decisions and communications to successfully deliver the best services to meet the needs of our community. They were developed by us, for us and are unique to our work. Overview of the work area and position. The Canberra Hospital and Health Services (CHHS) Pharmacy Department have a dynamic, talented team of approximately 100 staff, including: Pharmacists, Technicians and Administration Staff. The department provides a range of clinical services to inpatients and outpatients including a number of specialised services. Under the direction of the Deputy Director of Pharmacy Clinical Services, the Pharmacists will work closely with a team of dedicated and skilled technicians and pharmacists to deliver a safe, efficacious and patient centred service. The pharmacy team charter is "Our competent and professional team will provide a contemporary and forward thinking pharmacy service that gives the best patient focused care possible and is valued by the ACT health community".

Eligibility/Other Requirements: Be registered as a pharmacist with the Australian Health Practitioner Regulation Agency (AHPRA). Postgraduate qualifications in Clinical Pharmacy, Management, Education or Research or working towards, with extensive clinical pharmacy experience deemed equivalent. SHPA membership is desirable.

Prior to commencement successful candidates will be required to undergo a pre-employment Police check. Be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

Notes: The successful applicant will be required to work across multiple CHHS sites.

Contact Officer: Stuart Margison (02) 6244 2121 stuart.margison@act.gov.au

Canberra Hospital and Health Services

Medicine

Clinical

Registered Nurse

Registered Nurse Level 2 \$86,944 - \$92,151, Canberra (PN: 20524, several)

Gazetted: 27 October 2016

Closing Date: 3 November 2016

Details: About us: ACT Health is a values-led Directorate. Our values guide our day-to-day actions, behaviours, decisions and communications to successfully deliver the best services to meet the needs of our community. They were developed by us, for us and are unique to our work. Overview of the work area and position: Ward 7A is seeking applications from experienced and dynamic Registered Nurses to fill permanent Registered Nurse level 2 positions. The ward is an acute medical unit that offers challenges and opportunity. The clinical unit provides a supportive, nurturing and learning environment to enable Registered Nurses to deliver high quality care to acutely unwell patients with neurological and infectious disease conditions. The Unit also provides an opportunity for Registered Nurses to work in an acute Stroke Unit. We value and encourage innovation. If you are motivated, able to demonstrate well-developed interpersonal skills and have an ability to work collaboratively with a multidisciplinary team, this is an opportunity not to be missed.

Eligibility/Other Requirements: Registered or eligible for registration as a Registered Nurse/Midwife with the Australian Health Practitioners Regulation Agency (AHPRA). A Registered Nurse or Midwife with a minimum of three years full-time equivalent (FTE) post registration experience in the relevant field, or a Registered Nurse or Midwife who holds a post-basic qualification eligible for recognition through remuneration of a qualification allowance, and 12 months FTE experience in the relevant field is highly desirable. Prior to commencement successful candidates will be required to undergo a pre-employment Police check. Be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

Contact Officer: Zivai Maburuse (02) 6244 2657 zivai.maburuse@act.gov.au

Canberra Hospital and Health Services

Rehabilitation, Aged and Community Care

Rehabilitation Allied Health

Access Officer - Transitional Therapy and Care Program

Health Professional Level 3 \$85,967 - \$90,583 (up to \$93,671 on achieving a personal upgrade), Canberra (PN: 16889)

Gazetted: 27 October 2016

Closing Date: 10 November 2016

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Eligibility/Other Requirements: Degree or Diploma and current national registration with AHPRA or eligibility for membership of the appropriate professional organisation in a recognised allied health profession. Current driver's licence. Prior to commencement successful candidates will be required to undergo a pre-employment Police check, be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

Contact Officer: Jane Lawrence (02) 6205 3964 jane.lawrence@act.gov.au

**Canberra Hospital and Health Services
Cancer, Ambulatory and Community Health Support
Cancer Allied Health
Senior Social Worker**

Health Professional Level 3 \$85,967 - \$90,583 (up to \$93,671 on achieving a personal upgrade), Canberra (PN: 32058)

Gazetted: 27 October 2016

Closing Date: 10 November 2016

Details: About us: ACT Health is a values-led Directorate. Our values guide our day-to-day actions, behaviours, decisions and communications to successfully deliver the best services to meet the needs of our community. They were developed by us, for us and are unique to our work. Overview of the work area and position: The Cancer Psychosocial Service has a dynamic position available for an experienced Senior Social Worker in its hospital based service. Based in the newly opened Canberra Region Cancer Centre, this service provides psychosocial care for individuals and groups to people with a diagnosis of cancer pre-treatment and during treatment, their spouses, family members and meaningful others that are affected by cancer. Service is provided to both inpatients and outpatients within the Canberra Hospital. Social Workers in the service work within the multidisciplinary team environment to provide contemporary evidence based service guided by the principles of best practice in oncology, survivorship and palliative care service provision. Social Workers provide counselling, practical support and interventions to address the needs of those accessing the range of oncology services at the Canberra Hospital. These positions offer to the right people access to professional development, a supportive progressive work environment that incorporates diverse theoretical approaches along with opportunity for practitioner research projects. Applications are invited from experienced Social Workers with acute care experience, preferably in oncology, to provide high quality oncology clinical assessments and interventions within the hospital setting. Eligibility/Other Requirements: An AASW accredited Bachelor of Social Work degree or Master of Social Work (qualifying) is required for entry into the profession of Social Work, and to meet the minimum eligibility requirements for AASW membership. Current driver's licence.

Prior to commencement successful candidates will be required to undergo a pre-employment Police check, be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

Note: This is a permanent part-time position at 18.22 hours per week. Work days are negotiable. The salary noted above will be paid pro rata. This position may be required to participate in overtime, on call and/or rotation roster.

Contact Officer: Toni Ashmore (02) 6174 8540 toni.ashmore@act.gov.au

**Canberra Hospital and Health Services
Medicine
Medicine Units
Social Worker**

Health Professional Level 3 \$85,967 - \$90,583 (up to \$93,671 on achieving a personal upgrade), Canberra (PN: 29148)

Gazetted: 27 October 2016

Closing Date: 3 November 2016

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Edibility/Other Requirements: Tertiary qualifications or equivalent in Social Work and eligibility for membership of the Australian Association of Social Work, and must hold a current ACT driver's licence. Be registered under the Working for Vulnerable People Act. Please note prior to commencement successful candidates will be required to undergo a pre-employment Police check.

Note: This position(s) may be required to participate in overtime, on call, and/or rotation roster. Please note this is a temporary part-time position available until 28 July 2017 with the possibility of extension at three days, 22:03 hours per week. Salary will be pro-rata for part-time hours.

Contact Officer: Kate Storer (02) 6244 3794 kate.storer@act.gov.au

Canberra Hospital and Health Services

Mental Health, Justice Health, Alcohol and Drug Services

ACT Wide Mental Health Services

Senior Allied Health Professional

Health Professional Level 3 \$85,967 - \$90,583 (up to \$93,671 on achieving a personal upgrade), Canberra (PN: 17591)

Gazetted: 27 October 2016

Closing Date: 3 November 2016

Details: About us: ACT Health is a values-led Directorate. Our values guide our day-to-day actions, behaviours, decisions and communications to successfully deliver the best services to meet the needs of our community. They were developed by us, for us and are unique to our work. Overview of the work area and position: This Senior Allied Health position is based in the Older Persons Mental Health Community Team and works within a case/clinical management model. Older Persons Mental Health Community Team provides specialist mental health assessment and treatment for people over the age of 65 in the ACT.

Eligibility/Other Requirements: Social Work: Bachelor of Social Work and eligible for membership of the Australian Association of Social Work. Occupational Therapy: Degree (or recognised equivalent) in Occupational Therapy and registered with AHPRA, eligible for professional membership of Occupational Therapy Australia Psychology: General Psychology registration with AHPRA. Current driver's licence is desirable.

Prior to commencement successful candidates will be required to undergo a pre-employment Police check. Be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.
Contact Officer: Kylie Henson (02) 6205 1957 kylie.henson@act.gov.au

Canberra Hospital and Health Services
Cancer, Ambulatory and Community Health Support
Cancer Ambulatory and Community Health Support Executive
Personal Assistant - Cancer Ambulatory and Community Health Support
Administrative Services Officer Class 4 \$65,671 - \$71,108, Canberra (PN: 17602)

Gazetted: 27 October 2016

Closing Date: 3 November 2016

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Eligibility/Other Requirements: Compliance Certificate from OMU (Occupational Medicine Unit) relating to assessment, screening and vaccination processes. Prior to commencement successful candidates will be required to undergo a pre-employment Police check.

Contact Officer: Gaynor Stevenson (02) 6244 2738 gaynor.stevenso@act.gov.au

Canberra Hospital and Health Services
Surgery Oral Health and Imaging
Operating Room
Registered Nurse - Peri-Operative Unit
Registered Nurse Level 1 \$62,609 - \$83,634, Canberra (PN: 34069, several)

Gazetted: 27 October 2016

Closing Date: Ongoing

Details: About us: ACT Health is a values-led Directorate. Our values guide our day-to-day actions, behaviours, decisions and communications to successfully deliver the best services to meet the needs of our community. They were developed by us, for us and are unique to our work. Canberra Hospital and Health Services provides acute, sub-acute, primary and community-based health services to the ACT and surrounding region. The key strategic priority for acute services is to deliver timely access to effective and safe hospital care services. The hospital delivers a full range of medical, surgical and obstetric services, including complex procedures in areas such as cardiac surgery, neurosurgery and neonatal intensive care. Strong links exist between hospital and community-based services, as many of the operational divisions deliver services across the continuum of care to ensure continuity of care for patients. The community based services of ACT Health include early childhood, youth and women's health; dental services, rehabilitation and community care; mental health and alcohol and drug services. In addition, justice health services are provided within the Territory's detention facilities. ACT Health is a partner in teaching with the Australian National University, the University of Canberra and the Australian Catholic University. The Division of Surgery and Oral Health is responsible for delivering inpatient and outpatients surgical services and prevention and treatment dental health programs for children, targeted youth and adults of the ACT and surrounding region. The Division includes Surgical Bookings and Pre-Admission Clinic, Anaesthesia, Pain Management Unit, Operating Theatres, Post-Anaesthetic Care Unit, Day Surgery Unit and Admissions/Extended Day Surgery Unit, specialist surgical ward areas, medical and nursing Outpatient services, Shock Trauma Service,

Trauma and Orthopaedic Research Unit and the ACT Dental Health Program. Overview of the work area and position: The Peri-operative Unit at the Canberra Hospital consists of a Day Surgery Admissions (DOSA) Unit, 13 Operating Theatres covering a wide range of surgical specialties, Post Anaesthetic Care Unit (PACU) and a 12 bed Extended Day Surgery Unit (EDSU) together with several out of area procedural/invasive specialty areas. The Peri-operative RN implements a systemic and planned approach to activities associated with the provision of holistic patient care during the peri-operative experience. The nursing care associated with the provision of surgery is delivered within current standards and guidelines.

Eligibility/Other Requirements: Be registered or be eligible for registration with the Australian Health Practitioner Regulation Agency (AHPRA). Prior to commencement successful candidates will be required to: Undergo a pre-employment Police check; and be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

Notes: There are several permanent and temporary positions available for filling within Scrub/Scout, Anaesthetics, PACU and EDSU. There are both full-time and part-time hours available. Temporary positions are available for three to 12 months. Selection may be based on application and referee reports only.

Contact Officer:

Scrub/Scout - Margaret Lepper (02)6244 2765 margaret.lepper@act.gov.au

Anaesthetics - Sandra Pilloni (02) 6244 2765 sandra.pilloni@act.gov.au

EDSU - Deanne Cole (02) 6244 2765 deanne.cole@act.gov.au

PACU - Alex Miller (02) 6244 2765 alex.miller@act.gov.au

Canberra Hospital and Health Services

Rehabilitation, Aged and Community Care

Rehabilitation Allied Health

Physiotherapists

Health Professional Level 2 \$60,871 - \$83,563, Canberra (PN: 18951, several)

Gazetted: 27 October 2016

Closing Date: 3 November 2016

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In addition, justice health services are provided within the Territory's detention facilities. ACT Health is a partner in teaching with the Australian National University, the University of Canberra, and the Australian Catholic University. Overview of the work area and position: Rehabilitation, Aged and Community Care (RACC) is a vibrant and diverse Division within ACT Health providing multidisciplinary rehab, aged and community based care across a range of settings. This includes Canberra Hospital, Community Health Centres, Village Creek Centre in Kambah, and Independent Living Centre in Weston. Our staff are committed to the delivery of health services that reflect ACT Health's values: care, excellence, collaboration, and integrity. Planning is well underway to establish the ACT's first sub-acute rehabilitation hospital on the grounds of the University of Canberra. This new hospital, the University of Canberra Public Hospital (UCPH) is part of ACT Health's planned network of health facilities designed to meet the needs of our ageing and growing population. A number of RACC services work collaboratively with the individuals, his/her carers and other services within and external to ACT Health. An expected vacancy will open soon for a suitably qualified Physiotherapist to join the Rehabilitation, Aged and Community Care (RACC) Physiotherapy Team in Canberra, ACT. RACC physiotherapists treat and manage patients requiring rehabilitation with a range of conditions, including neurological disorders, amputations, musculoskeletal injuries, and the elderly. There are a wide variety of working environments across this service including the hospital setting, community health centres, and a transitional rehabilitation unit. Successful applicants will be required to work at any of these centres. Regular education sessions and journal clubs offer ongoing professional development opportunities which are often shared with other local physiotherapy services. Opportunities for Quality Improvement activities and evaluation/audit of physiotherapy interventions are plentiful. The RACC Physiotherapy service is a dynamic team

of physiotherapists and allied health assistants. We work to enhance function, activity, and independence for patients. We treat and manage clients requiring rehabilitation with a range of conditions, including neurological disorders, amputations, musculoskeletal injuries and the elderly. There are a wide variety of working environments across this service including the hospital setting, community health centres, and transitional therapy and rehabilitation units. Successful applicants will be required to work at any of these locations. Under supervision, you will provide high quality patient centred care in a variety of settings. The overall functions of a physiotherapist under professional supervision include: Delivering positive patient outcomes through the provision of high quality patient centred care; Delivering individual and group treatment sessions; Applying knowledge, skills, professional judgment, and initiative in the delivery of routine services.

Eligibility/Other Requirements: Be registered with the Physiotherapy Board of Australia (AHPRA). Degree in Physiotherapy, or equivalent qualification; hold a current driver's licence. Prior to commencement successful candidates will be required to undergo a pre-employment Australian Federal Police check.

Note: This round will be used to recruit to a permanent full-time position, a temporary full-time or part-time position, possible casual positions, and will be used to create a merit list for future full time, part time, casual, permanent and temporary positions at level, over the next 12 months. Applicants are preferred to have had at least 12 months experience as a physiotherapist. Selection may be made on written applications alone. All applicants must provide contact details for two referees, a written response addressing the selection criteria and a current curriculum vitae as part of their written application. This position(s) may be required to participate in overtime, on call, and/or rotation roster

Contact Officer: Judy Stone (02) 6174 5662 judy.stone@act.gov.au

Canberra Hospital and Health Services

Clinical Support Services

Acute Support Services

Dietitian - Acute Support Nutrition Department

Health Professional Level 2 \$60,871 - \$83,563, Canberra (PN: 31826, expected vacancy)

Gazetted: 27 October 2016

Closing Date: 10 November 2016

Details: About us: ACT Health is a values-led Directorate. Our values guide our day-to-day actions, behaviours, decisions and communications to successfully deliver the best services to meet the needs of our community. They were developed by us, for us and are unique to our work. At ACT Health we are committed to building a culturally diverse workforce and an inclusive workplace. As part of this commitment we strongly encourage people from an Aboriginal or Torres Strait Islander background, or People with Disability, to apply for all positions. Overview of the work area and position: The Acute Support Nutrition Department invites applications from enthusiastic and suitably qualified Dietitians. The successful applicant will work in a dynamic Nutrition Department that provides a range of tertiary hospital nutrition services to inpatients and outpatients of Canberra Hospital and Health Services. Health Professional level 2 (HP2) Dietitians work across a variety of clinical areas via a six monthly clinical rotation program. Duties include dietary assessment, nutrition care planning, nutrition counselling and monitoring within a multi-disciplinary team environment. In addition the dietitian will be required to participate in the planning and delivery of education programs to staff and client groups and quality improvement initiatives. ACT Health has a commitment to professional development and is actively involved in teaching and training activities.

Eligibility/Other Requirements: Degree or postgraduate qualifications in Nutrition and Dietetics or equivalent. Eligible for membership of the Dietitians Association of Australia and eligible for APD status. Holds a current driver's licence. Prior to commencement successful candidates will be required to undergo a pre-employment Police check.

Note: This is a temporary position available for a period of 12 months with the possibility of permanency. This position is expected to become available February 2017. A merit list will be established which may be used to fill future full-time/part-time, temporary and permanent positions which may arise over the next 12 months. Applicants with less than 12 months employment will be considered at the Health Professional 1 Level. This position(s) may be required to participate in overtime, on call, and rotation roster (including Food Service rotation). Some weekend duty will be required.

Contact Officer: Narelle Luff (02) 6244 2544 narelle.luff@act.gov.au

Canberra Hospital and Health Services

Mental Health, Justice Health, Alcohol and Drug Services

Justice Health Services

Forensic Mental Health Services

Administrative Services Officer Class 3 \$59,152 - \$63,661, Canberra (PN: 26029)

Gazetted: 27 October 2016

Closing Date: 3 November 2016

Details: About us. ACT Health is a values-led Directorate. Our values guide our day-to-day actions, behaviours, decisions and communications to successfully deliver the best services to meet the needs of our community. They were developed by us, for us and are unique to our work. Overview of the work area and position. Forensic Mental Health Services is a contemporary evidence based service providing high quality mental health care to people involved or at-risk of being involved with the criminal justice system that is guided by principles of Recovery. The service aims to provide collaborative care involving the consumer, their carers and other key services. It is expected this position will provide administrative support to the clinical staff of all teams in the Program with a focus on providing quality customer service to mental health consumers.

Eligibility/Other Requirements: An understanding of Recovery principles and an ability to work with persons impacted by mental illness using these principles is desirable. Medical Terminology would be an advantage. Current driver's licence is required.

Contact Officer: Jaime Bingham (02) 6205 1551 jaime.bingham@act.gov.au

Canberra Hospital and Health Services

Mental Health, Justice Health, Alcohol and Drug Services

Adult Mental Health Services

Ward Clerk

Administrative Services Officer Class 2 \$52,208 - \$57,648, Canberra (PN: 27077)

Gazetted: 27 October 2016

Closing Date: 3 November 2016

Details: About us: ACT Health is a values-led Directorate. Our values guide our day-to-day actions, behaviours, decisions and communications to successfully deliver the best services to meet the needs of our community. They were developed by us, for us and are unique to our work. Overview of the work area and position: An opportunity exists with Mental Health, Justice Health, Alcohol and Drug Services (MHJHADS) for a Ward Clerk to work in the Adult Mental Health Unit. Mental Health ACT is a contemporary evidence based service providing high quality mental health care that is guided by principles of Recovery. The service aims to provide collaborative care involving the consumer, their carers and other key services. It is expected that in this position you will be responsible for patient records, admission and discharge procedures, provide administrative support to the clinical staff of the team, and be central to the welcome of visitors to the Unit with a focus on providing quality customer service to the consumers of MHJHADS.

Eligibility/Other Requirements Desirable: Knowledge and experience in the use of relevant medical terminology. Understanding in dealing with persons affected with a Mental Illness. Current driver's licence. Prior to commencement successful candidates will be required to undergo a pre-employment Police check, be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

Notes: This is a permanent part-time position at 18:30 hours per week and involves shift work and weekends. The salary noted above will be pro-rata.

Contact Officer: Helen Braun (02) 6174 5406 helen.braun@act.gov.au

Justice and Community Safety

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

ACT Human Rights Commission

Health, Discrimination, Disability and Community Services Commissioner

Senior Intake and Review Officer

Administrative Services Officer Class 6 \$78,644 - \$90,006, Canberra (PN: 09944)

Gazetted: 20 October 2016

Closing Date: 27 October 2016

Details: The ACT Human Rights Commission seeks to fill a permanent, full time position within the Health, Discrimination, Disability and Community Services Commissioner's complaints team. The Commission is looking for a person to be responsible for providing information and advice to members of the public about rights, responsibilities and complaint handling options in the areas of discrimination, Health Services, Disability and Community Services and children and young people. This position also involves working in a high volume complaint environment, ability to manage a complex caseload including investigating complaints; negotiating resolution of complaints; preparing reports and recommendations for further action.

Eligibility/Other Requirements: Appropriate Tertiary qualifications in a Legal or Health field would be desirable. Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* may be required. For further information on Working with Vulnerable People registration refer to - https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804

Contact Officer: Alison Murley (02) 6205 2222 alison.murley@act.gov.au

Emergency Services Agency

People and Culture

Manager, Welfare Programs

Senior Officer Grade A \$135,384, Canberra (PN: 20493)

Gazetted: 21 October 2016

Closing Date: 4 November 2016

Details: The Emergency Services Agency (ESA) is seeking a highly motivated individual to undertake the role of Manager, Welfare Programs. The successful candidate will implement a program of welfare and wellbeing initiatives across all ESA agencies, and as part of the ACT Ambulance Service Blueprint for Change. The successful candidate will work closely with the ESA Commissioner and ESA Executive team to implement a program that acknowledges the particular challenges faced by first responder agencies. The ability to relate to staff at all levels and to develop a culture of trust and confidentiality is imperative to the success of this position. This opportunity will suit a motivated individual keen to contribute to the development of a program in which the wellbeing of staff is the primary consideration.

Eligibility/Other Requirements: Current experience as a Senior Manager in an agency engaged in the delivery of "First Responder" services and or health related services to the community is highly desirable. Experience in a Social Work, Counselling, Psychology or Mental Health environment may be an advantage. Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* may be required. For further information on Working with Vulnerable People registration refer to - https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804

Contact Officer: Jon Quiggin (02) 6207 0490 jon.quiggin@act.gov.au

Transport Canberra and City Services

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Chief Operating Officer Group

Corporate Communications, Media and Public Relations

Director, Corporate Communications, Media and Public Relations

Executive Level 1.1 \$190,839 - \$198,895 depending on current superannuation arrangements, Canberra (PN: E733)

Gazetted: 26 October 2016

Closing Date: 30 October 2016

Details: The Corporate Communications, Media and Public Relations team within the Chief Operating Officer Group of Transport Canberra and City Services (TCCS) is seeking an enthusiastic person to lead the team as Director for two months with the possibility of extension.

This Director leads the communication team, and includes the provision of high quality and responsive internal communication, public information and media about the services delivered by TCCS.

Key responsibilities for this role include strategic communications, stakeholder engagement, promotion/marketing of the directorate, social media, internet and intranet sites, media releases and events, public relations and internal communication.

This role also creates and manages key relationships with external stakeholders and is responsible for:

- authoring/enhancing comprehensive and resilient strategies for communication, stakeholder engagement, media, and public relations;
- leading a professional team responsible for the production of events briefs, reports, plans, speaking notes and input into ministerial correspondence as frequently required;
- leading the day to day marketing, communication and media activities, in close consultation with the Chief Operating Officer and the Minister's Office;
- approval/input into communication, media and Public related question time briefs;
- working co-operatively with other agencies to ensure effective and agreed communication of TCCS activities in line with wider government priorities;
- planning and delivery of meaningful stakeholder engagement activities, including management of sensitive issues and conversations;
- managing the communication relationship and responsibilities associated with the Light Rail project.

Eligibility/Other Requirements: Tertiary qualifications in a relevant field will be highly regarded.

Remuneration: The position attracts a remuneration package ranging from \$190,839 - \$198,895, depending on current superannuation arrangements of the successful applicant. This includes a cash component of \$146,461.

Contract: The successful applicant will be engaged under a performance based contract until January 2017.

How to Apply: Expressions of interest are sought from potential candidates and should include a supporting statement of no more than two pages outlining experience and/or ability in the above areas, contact details of at least two referees and a current curriculum vitae.

Applications should be sent to the contact officer.

Contact Officer: Cherie Hughes (02) 6205 8316 cherie.hughes@act.gov.au

Transport Canberra

Light Rail

Engineering

Senior Manager

Senior Officer Grade A \$135,384, Canberra (PN: 37125)

Gazetted: 25 October 2016

Closing Date: 8 November 2016

Details: The Senior Manager Planning, Environment and Sustainability is responsible for the effective environmental and sustainability planning associated with the light rail construction. The position reports to the Director, Engineering though will also be expected to liaise closely with staff and project advisors with various other key stakeholders across relevant Government agencies that are integral to the success of the light rail project. The ACT Public Service is committed to building a culturally diverse workforce and an inclusive workplace.

Eligibility/Other Requirements: As part of this commitment, we strongly encourage people from an Aboriginal or Torres Strait Islander background, and/or People with Disability, to apply.

Contact Officer: Steven Sancbergs 0466 502 983 steven.sancbergs@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Transport Canberra

Public Transport Operations

ACTION

Human Resource Manager

Senior Officer Grade B \$116,570 - \$131,229, Canberra (PN: 35981)

Gazetted: 21 October 2016

Closing Date: 28 October 2016

Details: Transport Canberra is seeking an experienced person working at a senior level within a human resource operational environment to fill the role of Human Resource Manager. Reporting to the Divisional Business Manager and forming part of Transport Canberra's Senior Management team, the successful applicant will manage and provide advice on a wide range of HR matters including employee relations, industrial relations and recruitment and training. The successful applicant will have proven experience in employee and industrial relations or organisational development and the ability to interpret and provide sound advice on legislation, policy or enterprise agreements as they apply to HR management in an operational setting; ideally in the transport or logistics industry. The ACT Public Service is committed to building a culturally diverse workforce and an inclusive workplace. As part of this commitment we strongly encourage people from an Aboriginal or Torres Strait Islander background, and/or People with Disability, to apply.

Eligibility/Other Requirements: Previous experience in a human resource management role in an operational environment. Experience in working with an industrial workforce would be an advantage.

Note: Selection may be based on written application and referee reports only.

Contact Officer: Michael Lawrence (02) 6205 0467 michael.lawrence@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Transport Canberra

Public Transport Operations

ACTION Workshops

Heavy Vehicle Apprentice Mechanic

Apprentices \$26,482 - \$58,933, Canberra (PN: APPS03, several)

Gazetted: 26 October 2016

Closing Date: 9 November 2016

Details: Transport Canberra is seeking Heavy Vehicle Apprentice Mechanics. Please submit a resume and a two page covering letter to support your application detailing why you would like to be an apprentice at ACTION, why you have an interest in mechanics and what your hobbies and interests are outside of school/work. The ACT Public Service is committed to building a culturally diverse workforce and an inclusive workplace. As part of this commitment, we strongly encourage people from an Aboriginal or Torres Strait Islander background, and/or People with Disability, to apply.

Eligibility/Other Requirements: Minimum Year 10 Certificate.

Note: Positions will be offered on a temporary basis commencing February 2017 until February 2020.

Contact Officer: Paul Mascord 0408 657 094 paul.mascord@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

APPOINTMENTS

Chief Minister, Treasury and Economic Development

Senior Officer Grade B \$116,570 - \$131,229

Kelly Davis 537-85438, Section 68(1), 12 October 2016

Administrative Services Officer Class 4 \$65,671 - \$71,108

Geoffrey Hodder 848-64307, Section 68(1), 24 October 2016

Administrative Services Officer Class 4 \$65,671 - \$71,108

Tristan Lee-Murphy 848-65975, Section 68(1), 20 October 2016

Administrative Services Officer Class 4 \$65,671 - \$71,108

Sonia Li 848-64382, Section 68(1), 26 October 2016

Administrative Services Officer Class 4 \$65,671 - \$71,108

Cameron Naughton 846-97588, Section 68(1), 24 October 2016

Community Services

Administrative Services Officer Class 4 \$65,671 - \$71,108

Lydia Jooste 846-90458, Section 68(1), 20 October 2016

Director of Public Prosecutions

Prosecutor Grade 1 \$71,319 - \$80,891

Elizabeth Sutton 844-01994, Section 68(1), 20 October 2016

Prosecutor Grade 1 \$71,319 - \$80,891

Morgan Howe: 844-75686, Section 68 (1), 20 October 2016

Health

Administrative Services Officer Class 3 \$59,152 - \$63,661

Erin Ball-Guymer 853-30219, Section 68(1), 31 October 2016

Health Professional Level 2 \$60,871 - \$83,563

Tina Chivende 845-01610, Section 68(1), 14 October 2016

Registered Nurse Level 1 \$62,609 - \$83,634

Shiny Mangalath Cheriyan 845-01426, Section 68(1), 17 October 2016

Registered Nurse Level 1 \$62,609 - \$83,634

Maria Ortiz 853-41946, Section 68(1), 24 October 2016

Health Professional Level 2 \$60,871 - \$83,563

Meredith Pisani 853-41962, Section 68(1), 24 October 2016

Health Professional Level 2 \$60,871 - \$83,563

Megan Ryan 843-91415, Section 68(1), 7 November 2016

Senior Officer Grade C \$98,977 - \$106,542

Amanda Slater 786-44754, Section 68(1), 31 October 2016

Clinical Coder \$62,113 - \$76,995

Margo Youngman 853-41559, Section 68(1), 7 November 2016

Registered Nurse Level 2 \$86,944 - \$92,151

Mary-Ellen Youseman 853-41751, Section 68(1), 17 October 2016

Justice and Community Safety

Ambulance Support Officer 1 \$54,137 - \$57,531

Emily May Jones 853-30294, Section 68(1), 31 October 2016

Transport Canberra and City Services

General Service Officer Level 5/6 \$51,427 - \$56,596

Kelley Haeusler 846-90730, Section 68(1), 24 October 2016

Infrastructure Officer 1 \$65,272 - \$77,123

Gilbert Ortiz 853-41866, Section 68(1), 21 November 2016

Senior Officer Grade C \$98,977 - \$106,542

Luke Stamos 607-56459, Section 68(1), 24 October 2016

TRANSFERS

Chief Minister, Treasury and Economic Development

Nicholas Ciccone: 827-10099

From: General Service Officer Level 5/6 \$51,427 - \$56,596

Transport Canberra and City Services

To: General Service Officer Level 5/6 \$51,427 - \$56,596

Chief Minister, Treasury and Economic Development, Canberra (PN. 35587) (Gazetted 6 September 2016)

Community Services

Luke Drady: 748-53233

From: Senior Information Technology Officer Grade C \$98,977

Chief Minister, Treasury and Economic Development

To: Senior Officer Grade C \$98,977 - \$106,542

Community Services, Canberra (PN. 07813) (Gazetted 2 September 2016)

Education

Maree Hardwicke: 816-83228

From: Administrative Services Officer Class 6 \$78,644 - \$90,006

Education

To: Administrative Services Officer Class 6 \$78,644 - \$90,006

Education, Canberra (PN. 37751) (Gazetted 22 October 2015)

Health

Annelise McQualter: 840-49222

From: Health Professional Level 2 \$60,871

Health

To: Health Professional Level 2 \$60,871 - \$83,563

Health, Canberra (PN. 19711) (Gazetted 28 April 2016)

Transport Canberra and City Services

Sakir Con: 827-38710

From: Special Needs Transport Drivers 52,573

Transport Canberra and City Services

To: Special Needs Transport Drivers \$52,573 - \$55,542

Transport Canberra and City Services, Canberra (PN. SNDP02) (Gazetted 6 September 2016)

Ross Vest: 257-99971

From: Special Needs Transport Drivers 52,573

Transport Canberra and City Services

To: Special Needs Transport Drivers \$52,573 - \$55,542

Transport Canberra and City Services, Canberra (PN. SNDP03) (Gazetted 6 September 2016)

PROMOTIONS

ACT Audit Office

Performance Audit

David Kelly: 797-70197

From: Audit Band 1 - Auditor \$50,817 - \$75,432

ACT Audit Office

To: Audit Band 1 - Senior Auditor \$79,423 - \$96,720

ACT Audit Office, Canberra (PN. 36769) (Gazetted 4 January 2016)

Canberra Institute of Technology

Student and Academic Services

Student Support

Regina Kelly: 779-09992

From: School Assistant 2/3 \$44,392 - \$54,135

Education

To: Administrative Services Officer Class 5 \$72,986 - \$77,256

Canberra Institute of Technology, Canberra (PN. 16397)

This promotion to a non-advertised vacancy has been made under Section 20, Direct promotion—general, Public Sector Management Standards 2016.

Student and Academic Services

Education Services

Matthew Ryan: 744-94031

From: Administrative Services Officer Class 4 \$65,671 - \$71,108

Canberra Institute of Technology

To: Administrative Services Officer Class 6 \$78,644 - \$90,006

Canberra Institute of Technology, Canberra (PN. 55776)

Trade Skills and Vocational Learning

Year 12 Program

Dean Toussaint: 820-89458

From: Administrative Services Officer Class 4 \$65,671 - \$71,108

Education

To: Professional Officer Class 2 \$78,644 - \$90,006

Canberra Institute of Technology, Canberra (PN. 52058)

This promotion to a non-advertised vacancy has been made under Section 20, Direct promotion—general, Public Sector Management Standards 2016.

Chief Minister, Treasury and Economic Development

Policy and Cabinet

Cabinet Office

Christopher Haydn Kalatzis: 844-82173

From: Administrative Services Officer Class 5 \$72,986 - \$77,256

Chief Minister, Treasury and Economic Development

To: Administrative Services Officer Class 6 \$78,644 - \$90,006

Chief Minister, Treasury and Economic Development, Canberra (PN. 37542) (Gazetted 15 September 2016)

Enterprise Canberra

Executive

Executive

Ashleigh Savage: 846-91282

From: Administrative Services Officer Class 3 \$59,152 - \$63,661

Chief Minister, Treasury and Economic Development

To: Administrative Services Officer Class 6 \$78,644 - \$90,006

Chief Minister, Treasury and Economic Development, Canberra (PN. 24866) (Gazetted 7 October 2016)

Education

Organisational Integrity

People and Performance

Justine Bamblett: 846-91469

From: Aboriginal and Torres Strait Islander Trainee \$46,392 - \$51,034

Education

To: †Administrative Services Officer Class 2 \$52,208 - \$57,648

Education, Canberra (PN. 37558)

This promotion to a non-advertised position has been made under Division 2.4 Section 21 Direct promotion—Aboriginal and Torres Strait Islander training office, Section 247F of the Public Sector Management Standards 2016.

Office for Schools

Belconnen Network

Kingsford Smith School

Samara Cummings: 843-36678

From: Aboriginal and Torres Strait Islander Trainee \$46,392 - \$51,034

Education

To: †School Assistant 3 \$50,299 - \$54,135

Education, Canberra (PN. 37559)

Organisation Integrity

Planning and Analytics

Blake Sherer: 846-91450

From: Aboriginal and Torres Strait Islander Trainee \$46,392 - \$51,034

Education

To: †Administrative Services Officer Class 2 \$52,208 - \$57,648
Education, Canberra (PN. 37557)

This promotion to a non-advertised position has been made under Division 2.4 Section 21 Direct promotion—
Aboriginal and Torres Strait Islander training office, Section 247F of the Public Sector Management Standards
2016.

Environment and Planning

Environment

Parks and Conservation Service

Fire, Forests and Roads

Christopher Troth: 799-99506

From: General Service Officer Level 5/6 \$51,427 - \$56,596

Environment and Planning

To: †General Service Officer Level 7 \$58,355 - \$61,625

Environment and Planning, Canberra (PN. 37144) (Gazetted 3 August 2016)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current
collective/enterprise Agreement provisions and is non-appealable.

Health

Canberra Hospital and Health Services

Surgery and Oral Health

Surgical Administration

Rowena Kilpatrick-Lewis: 739-65903

From: Registered Nurse Level 2 \$86,944 - \$92,151

Health

To: †Registered Nurse Level 3.2 \$112,687

Health, Canberra (PN. 26321) (Gazetted 11 August 2016)

Strategy and Corporate

Jena Mendoza: 834-44503

From: Registered Nurse Level 1 \$62,609 - \$83,634

Health

To: Registered Nurse Level 2 \$86,944 - \$92,151

Health, Canberra (PN. 36932) (Gazetted 7 July 2016)

Canberra Hospital and Health Services

Pathology

Microbiology

Cherie O'Brien: 820-92534

From: Health Professional Level 2 \$60,871 - \$83,563

Health

To: Health Professional Level 3 \$85,967 - \$90,583 (up to \$93,671 on achieving a personal upgrade)

Health, Canberra (PN. 28604) (Gazetted 11 August 2016)

Strategy and Corporate

People, Strategy and Services

Employment Services, Canberra Hospital and Health Services

Ashley Robson: 846-91346

From: Aboriginal and Torres Strait Islander Trainee \$46,392 - \$51,034

Health

To: †Administrative Services Officer Class 2 \$52,208 - \$57,648

Health, Canberra (PN. 29750)

This promotion to a non-advertised position has been made under Division 2.4 Section 21 Direct promotion—Aboriginal and Torres Strait Islander training office. Section 247F of the Public Sector Management Standards 2016.

**Canberra Hospital and Health Services
Surgery, Oral Health and Medical Imaging
Surgical Wards**

Divya Seethilal: 786-52797

From: Registered Nurse Level 2 \$86,944 - \$92,151

Health

To: †Registered Nurse Level 3.2 \$112,687

Health, Canberra (PN. 24737) (Gazetted 28 July 2016)

Justice and Community Safety

Emergency Services Agency

Rural Fire Service

Lynda Mary SCANES: 786-59593

From: Administrative Services Officer Class 6 \$78,644 - \$90,006

Justice and Community Safety

To: †Senior Officer Grade B \$116,570 - \$131,229

Justice and Community Safety, Canberra (PN. 07311) (Gazetted 5 July 2016)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

RETIREMENTS AND DISMISSALS

Community Services

Section 123 of the Public Sector Management Act 1994, Gerard Anthony McKeon AGS 607-93698, 20 October 2016