



ACT Government Gazette

Gazetted Notices for the week beginning 11 January 2024

VACANCIES

ACT Audit Office

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Financial Audit

Financial Audit

Senior Auditor/ Audit Manager

Auditor Band 2 \$96,660 to \$116,947, Canberra (PN: 42820, Several)

Gazetted: 17 January 2024

Closing Date: 7 February 2024

Details: The Office

Established in 1990, the ACT Audit Office has served over three decades to provide an independent view of the ACT Public Sector, foster accountability in the public administration of the Territory and promote efficiency and effectiveness of ACT public services.

The Role

We are looking for experienced staff with the highest level of personal integrity to undertake audit of financial statements within the ACT Government. Candidates are required to demonstrate good accounting and auditing skills, organisational skills, communication and interpersonal skills, an ability to objectively analyse issues, evaluate evidence and an ability to write sound reports that can withstand public scrutiny.

You will play an important role to ensure the highest levels of financial management and accountability within the ACT Government. Your work will have a direct impact on community confidence in the delivery of a range of critical services, from Health to Education, from Capital Infrastructure to Social Services by the ACT Public Sector.

The Senior Auditor / Audit Manager will typically work under the guidance and supervision of Directors and/or Senior Directors and will be responsible for a range of functions including planning and completing assigned financial audit tasks and leading small audit teams.

Successful applicants will be offered a Senior Auditor or Audit Manager position depending on the applicant's skills and experience.

Eligibility/ Other Requirements: The key to success in this role will be a combination of your prior experience in auditing, leading small audit teams, well developed communication skills and good human resources management skills. You will also align strongly to, and actively role model to your team, our organisational values of:

Independence

Integrity

Professionalism

Respect

Learning and Innovation

You will most likely have tertiary Professional Accounting, Audit, Data Analytics and/or Information Technology qualifications. It would also be ideal if you hold professional qualifications from one or more of CPA Australia, CAANZ and CISA.

Note: The Benefits

The Audit Office leads in its approach to flexible working, investing in infrastructure to facilitate hybrid working such as state-of-the-art office spaces designed to promote collaborative working. In addition, the Audit Office seeks to engender a sense of community, embraces diversity, and actively promotes a healthy work/life balance, including the opportunity to work remotely up to 3 days per week. Work allocation is negotiated at a team level, with an emphasis placed on finding space to accommodate family and personal commitments to ensure you can bring your best self to the role.

You will also be supported in exploring your own professional development journey by completing interesting work and training opportunities. The Audit Office offers a generous studies assistance program to provide you with

support to undertake your professional post-graduate qualifications, including reimbursement of course fees and time off to study and attend exams.

Based on your experience and skills, you will be offered a competitive remuneration between \$96 660 to \$108 352 plus superannuation per annum as a Senior Auditor or between \$112 564 to \$116 947 plus superannuation per annum as an Audit Manager. Additional benefits include generous leave provisions and payment of up to two professional membership fees.

How to Apply:

Your application will be assessed against the key responsibilities and selection criteria detailed in the Position Description. Your application will consist of your curriculum vitae and a written pitch of

no more than two pages outlining how your experience, qualifications and skills align with those key responsibilities and selection criteria. Ideally you will be commencing your new role in February 2024.

During the recruitment process, the Office may engage a range of assessment options such as online assessments, work sample, panel interview and/or reference checks. A merit pool will be established from this selection process and may be used to fill future identical vacancies over the next 12 months.

All employees are required to undergo employment screening. This position is a Position of Trust 1 and therefore, if you are selected for this position, you will be required to gain and maintain a Baseline National Security Clearance or be assessed as suitable to obtain this clearance. If this clearance is not successful, your employment in the role will not commence or, if already commenced, will be terminated.

You are encouraged to visit our website (www.audit.act.gov.au) to get to know more about us.

Applications should be submitted via the Apply Now Button.

Contact Officer: Joe Wong (02) 6205 0688 Joe.Wong@act.gov.au

Financial Audit

Financial Audit

Auditor

Auditor Band 1 \$72 889 to \$94 120, Canberra (PN: 62712, Several)

Gazetted: 17 January 2024

Closing Date: 7 February 2024

Details: The Office

Established in 1990, the ACT Audit Office has served over three decades to provide an independent view of the ACT Public Sector, foster accountability in the public administration of the Territory and promote efficiency and effectiveness of ACT public services.

The Role

The ACT Audit Office is seeking permanent and temporary staff at the Auditor level. We are looking for financial statement auditors with the highest level of personal integrity. Candidates should have sound accounting and auditing skills, communication and interpersonal skills, an ability to objectively analyse issues, evaluate evidence and an ability to assist drafting reports that can withstand public scrutiny.

The Auditor will typically work in a small audit team to perform assigned financial audit tasks under the guidance and supervision of more senior staff.

Eligibility/ Other Requirements: The key to success in this role will be a combination of your prior experience in auditing and/or accounting, good communication skills and an ability to align strongly to our organisational values of:

Independence

Integrity

Professionalism

Respect

Learning and Innovation

You will most likely have tertiary Professional Accounting, Audit, Data Analytics and/or Information Technology qualifications. Completion, or progress towards completion, of relevant professional post-graduate qualifications such as accounting and audit qualifications provided by CPA Australia, CA ANZ and CISA is also highly desirable.

Note: The ACT government is seen as a public sector leader in its approach to flexible working, investing in infrastructure to facilitate hybrid working such as state-of-the-art office spaces designed to promote collaborative working. In addition, the Audit Office seeks to engender a sense of community, embraces diversity, and actively promotes a healthy work/life balance, including the opportunity to work remotely up to 3 days per week. Work structures are negotiated at a team level, with an emphasis placed on finding space to accommodate family and personal commitments to ensure you can bring your best self to the role.

You will also be supported in exploring your own professional development Learning Journey through completing complex and interesting work and training opportunities. The Audit Office also offers a generous studies assistance program to provide you with support to undertake and gain your professional post-graduate qualification, including full reimbursement of course fees and time off to study and attend exams.

Based on your experience and expectations, you will be offered a competitive remuneration between \$72 889 to \$94 120 plus superannuation per annum. Additional benefits include generous leave provisions and payment of up to two professional membership fees.

How to Apply: Your application will be assessed against the key responsibilities and selection criteria detailed in the Position Description. Your application will consist of your curriculum vitae and a written pitch of no more than two pages outlining how your experience, qualifications and skills align with those key responsibilities and selection criteria. Ideally you will be commencing your new role in February 2024.

During the recruitment process, the Office may engage a range of assessment options such as online assessments, work sample, panel interview and/or reference checks. A merit pool will be established from this selection process and may be used to fill future identical vacancies over the next 12 months.

All employees are required to undergo employment screening. This position is a Position of Trust 1 and therefore, if you are selected for this position, you will be required to gain and maintain a Baseline National Security Clearance or be assessed as suitable to obtain this clearance. If this clearance is not successful, your employment in the role will not commence or, if already commenced, will be terminated.

You are encouraged to visit our website (www.audit.act.gov.au) to get to know more about us.

Applications should be submitted via the Apply Now Button.

Contact Officer: Joe Wong (02) 6205 0688 Joe.Wong@act.gov.au

ACT Health

Selection documentation for the following positions may be downloaded from

<http://www.health.act.gov.au/employment>.

Apply online at <http://www.health.act.gov.au/employment>

Mental Health and Suicide Prevention Division

Mental Health Policy and Strategy

Senior Project Officer (Perinatal Mental Health Project Clinical Project Lead)

Senior Officer Grade B \$140,226 - \$157,418, Canberra (PN: 64002)

Gazetted: 15 January 2024

Closing Date: 29 January 2024

Details: Are you passionate about improving mental health and wellbeing outcomes? Are you an experienced mental health professional with a commitment to the principles of co-design and lived experience participation? Mental Health Policy and Strategy are seeking a high performing senior project officer to lead the development of a model of care and subsequent business case for the proposed Residential Perinatal Mental Health Service for the ACT and surrounding region. This position will also have a supporting role in other key work in the broader Perinatal Mental Health Project.

If you are proactive, skilled in building relationships, and experienced in working in the mental health space, we want to hear from you.

We value people with innovative and creative ideas, who communicate with candour and respect, and who have the motivation to drive projects from conception through to delivery. We are curious about each other's work and always ask "who else needs to know?"

More information can be found in the Position Description.

The ACT Public Service supports workforce diversity and is committed to creating an inclusive workplace. As part of this commitment, Aboriginal and Torres Strait Islander peoples, people with disability, culturally diverse people and those who identify as LGBTIQ are encouraged to apply.

Note: This is a temporary position available 4 March 2024 to 4 March 2025 with the possibility of extension up to 12 months. A Merit Pool will be established from this selection process and will be used to fill vacancies over the next 12 months.

How to Apply: Please provide a two-page pitch explaining how you meet the capabilities described in the Position Description, a current curriculum vitae, and contact details of at least two referees, one of which is your current manager.

Applications should be submitted via the Apply Now Button.

Contact Officer: Wendy Kipling 0251247127 Wendy.Kipling@act.gov.au

Population Health

Health Protection Service

Immunisation section

Program Support Officer

Administrative Services Officer Class 6 \$95,746 - \$109,072, Canberra (PN: 34442)

Gazetted: 12 January 2024

Closing Date: 26 January 2024

Details: The Immunisation Section provides the ACT community with protection against vaccine preventable diseases. This role will assist in the implementation of the National Immunisation Program and ACT Government funded immunisation programs along with the provision of advice and information on immunisation to the ACT community. You will assist in the implementation of initiatives to improve immunisation rates and quality service delivery and distribution of vaccines for the National Immunisation Program and ACT government funded programs to immunisation providers in the ACT.

Eligibility/ Other Requirements: Prior to commencement, the successful candidate will be required to undergo a pre-employment National Police Check.

Note: This is a temporary position available 1 March 2024 to 30 August 2024 with the possibility of extension up to 12 months and/or permanency. A Merit Pool will be established from this selection process and will be used to fill vacancies over the next 12 months.

How to Apply:

Your current curriculum vitae

A written response (of no more than two pages) addressing the Selection Criteria found under Professional/Technical Skills and Knowledge and Behavioural Capabilities.

Contact details of two referees (one must be a current or recent supervisor).

Applications should be submitted via the Apply Now button.

Contact Officer: Fotis Sgouros (02) 5124 9912 Fotis.Sgouros@act.gov.au

Population Health Division

Preparedness, Planning and Surveillance

Public Health Epidemiology and Reporting

Director, Public Health Epidemiology and Reporting

Health Professional Level 5 \$135,355 - \$152,377, Canberra (PN: 27166)

Gazetted: 11 January 2024

Closing Date: 25 January 2024

Details: The Public Health Epidemiology and Reporting Team is seeking a suitably qualified and experienced Director to provide oversight and strategic leadership in the surveillance and reporting of notifiable conditions and emerging public health threats. The Director will manage a small team of specialist staff to provide high level epidemiological support and advice, deliver timely and accurate reporting products and oversee the operation and development of data management systems. The suitable person will have tertiary qualifications in public health, epidemiology or other related health discipline, combined with experience and proven ability in the management of communicable disease programs, including managing outbreaks, monitoring disease trends and informing public health measures.

The Director will also be responsible for the provision of high-level advice to senior management and external stakeholders and will represent the ACT on relevant national working groups and meetings.

Eligibility/Other Requirements:

Tertiary qualifications in public health and/or epidemiology and/or other related health discipline.

How to Apply:

Applicants must provide a statement of claims detailing experience against the professional/technical skills and knowledge criteria as well as experience against the behavioural capability list on the Position Description.

It is in the interests of candidates to present their application in a way that demonstrates significant outcomes associated with each of the criteria, as well as the capabilities and behaviours that underpin them.

A current curriculum vitae listing the required qualifications and the details of two referees must be provided.

Applications that do not provide both a statement of claims and curriculum vitae will not be considered.

Applications should be submitted via the Apply Now button below.

Contact Officer: Rebecca Hundy (02) 5124 4744 Rebecca.Hundy@act.gov.au

Canberra Health Services

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Surgery

Visiting Medical Officer - Specialist in Paediatric Ophthalmology

Visiting Medical Officer Sessional and Fee for Service VMO Contract, Canberra (PN: 00VMO - 02FLK)

Gazetted: 15 January 2024

Closing Date: 31 January 2024

What can we offer you:

City living without the traffic – click here to see why you should live in Canberra.

Competitive pay rates and excellent working conditions within a tertiary hospital.

Flexible working conditions.

11.5% Superannuation.

About the Role:

Canberra Health Services (CHS) is focussed on the delivery of high quality, effective, person centred care. It provides acute, sub-acute, primary and community-based health services, to the Australian Capital Territory (ACT) and surrounding region. More information can be found on the CHS website: [CHS website](#)

The Division of Surgery is responsible for delivering inpatient and outpatient surgical services to the ACT and surrounding region. The Division includes Surgical Bookings and Pre-Admission Clinic, Anaesthesia, Pain Management Unit, Operating Theatres, Post-Anaesthetic Care Unit, Day Surgery Unit and Admissions / Extended Day Surgery Unit, specialist surgical ward areas, medical and nursing Outpatient services, ACT Trauma Service, ICU, Capital Retrieval, Trauma and Orthopaedic Research Unit and the ACT Trauma Service. These Units are supported by administration support officers.

A Visiting Medical Officer (VMO) Paediatric Ophthalmologist position is available at Canberra Health Services. The position would be suitable for an Ophthalmologist who has experience with paediatric ophthalmology, trauma and cataract surgery. This position involves providing regular outpatient services, elective and emergency surgery, and may if you are local contributing to the on-call roster.

The Ophthalmology Department provides tertiary level surgical care to the ACT and region, and the successful applicant is required to demonstrate training, experience, and competence in the management of complex paediatric ophthalmological pathology including trauma, and strabismus and lens surgery.

The Ophthalmology Department is based at the Canberra Hospital. The Department is staffed by five Staff Specialists and five VMOs who support vitreo-retinal, medical retinal, corneal, glaucoma, neuro-ophthalmic, and emergency ophthalmic services at Canberra hospital, plus general ophthalmology, and cataract surgery at Calvary Hospital and the VMO's rooms. Other medical staff within the Department include two RANZCO-accredited Registrars, three unaccredited Registrar, and a resident (PGY2).

Duties:

Under limited direction you will:

Provide expertise and high-quality clinical services to Paediatric Ophthalmology that meets the needs of the Canberra Hospital, training, experience, and competence in the management of complex paediatric ophthalmological pathology including trauma, and strabismus and lens surgery.

Provide Paediatric Ophthalmic services to in-patients and out-patients and contribute to the on-call requirements of the department if locally based ophthalmologist and if doing general ophthalmology services also.

Take leadership in developing systems and processes necessary for the provision of sub-specialty practice within the hospital, including procurement of required equipment and facilities, and recruitment and training of support staff.

Contribute to clinical audits and participate quality and safety initiatives.

Contribute to the education and training of junior medical officers including registrars in Ophthalmology, and also contribute to the education of multidisciplinary staff in Ophthalmology and the education of medical students at ANU Medical School.

Promote and practice research in Paediatric Ophthalmology and support a research program, either clinical or laboratory based.

Work in a multidisciplinary team to promote a high-quality safe consumer-focused service.
Undertaking other duties as directed, within the approved scope of clinical practice ensuring the delivery of high quality person and family centred, safe and high quality patient care
For more information about this position and how to apply, please click here to see the Position Description.
Contact Officer: Melissa Warylo 02 5124 0931 melissa.warylo@act.gov.au

CHS Chief Executive Officer

CHS Medical Services

Pharmacy

Lead Pharmacist - Cancer Services

Pharmacist Level 4 \$121,747 - \$131,067, Canberra (PN: 28888 - 02FGN)

Gazetted: 11 January 2024

Closing Date: 6 February 2024

Details: What can we offer you:

City living without the traffic – click here to see why you should live in Canberra.

Competitive pay rates and excellent working conditions within a tertiary hospital.

Salary Packaging with many options that provide full fringe benefits tax concessions.

Flexible working conditions.

11.5% Superannuation.

VISA/Sponsorship for eligible candidates

Reimbursement of relocation expenses for interstate candidates (subject to review and approval).

About the Role:

Canberra Health Services (CHS) is looking for an experienced and dynamic cancer care pharmacist to lead our clinical pharmacy services in Cancer Care. This role will provide clinical leadership to a team of on site and remote working cancer care pharmacists to deliver exceptional clinical pharmacy services to meet the ever-increasing demand of a rapidly growing population in the ACT. This is a rare and unique opportunity for someone with the right leadership skills and creative thinking to redesign the model of care utilising the innovative remote workforce model to enhance our on site services.

The Canberra Region Cancer Centre is a world-class health care facility that brings together cancer treatment and related services that are provided by Medical Oncology, Radiation Oncology, Haematology and Immunology. It provides multidisciplinary care and support services to Canberra and Southern NSW communities, including a Cancer Wellbeing Centre, known as Your Space, for wellbeing education and support for patients, families and carers.

The position offered is permanent full time, however part time applications will also be considered for individuals who have flexible working needs in line with the ACT Public Sector Health Professional Enterprise Agreement..

Applications for a temporary position will also be considered for valid visa holders.

For more information regarding the position click here for the Position Description.

Living and Working in Canberra:

Ranked as one of the world's most liveable city, Canberra offers the ultimate work/life balance with access to world-class facilities, stunning natural surrounds, and great career opportunities. Canberra is the capital city of Australia and is situated inland between the cities of Sydney and Melbourne. It is a picturesque city, conveniently nestled alongside Australia's highest alpine mountains and the South Eastern coastal region of New South Wales. This means that is the perfect city to base yourself so that you may be skiing some of the best alps in Australia within 2 hours or enjoying the pristine beaches of the South Coast within 90 minutes.

A move to Canberra means you have more time to do things you and your family enjoy.

To find out more about living in our wonderful city please visit <https://canberra.com.au/live/>

Please note prior to commencement successful candidates will be required to:

Undergo a pre-employment National Police Check.

Comply with Canberra Health Services Occupational Assessment, Screening and Vaccination policy.

Comply with CHS credentialing and scope of clinical practice requirements for allied health professionals.

For more information on this position and how to apply "click here"

Contact Officer: Hamed Lane (02) 5124 2203 Hamed.Lane@act.gov.au

CHS Chief Executive Officer

CHS Allied Health

Acute Allied Health Services

Health Professional Level 4

Health Professional Level 4 \$114,928 - \$123,710, Canberra (PN: 63839 - 02FHF)

Gazetted: 12 January 2024

Closing Date: 7 February 2024

What can we offer you:

City living without the traffic – [click here](#) to see why you should live in Canberra.

Competitive pay rates and excellent working conditions within a tertiary hospital.

Salary Packaging with many options that provide full fringe benefits tax concessions.

Flexible working conditions.

11.5% Superannuation.

VISA/Sponsorship for eligible candidates

Reimbursement of relocation expenses for interstate candidates (subject to review and approval).

About the Role:

Canberra Health Services, provides multidisciplinary care across a range of hospital and community settings. There are several teams who provide Social Work services across inpatient, outpatient and community settings.

The Division of Allied Health, is a contemporary evidence-based service, providing high quality inpatient and outpatient care at the Canberra Hospital. Acute Allied Health services comprises of distinct allied health teams including nutrition, physiotherapy, occupational therapy, speech pathology and audiology, exercise physiology and social work and aims to provide collaborative care working across other clinical divisions that make up Canberra Health Services, as required.

The Social Work Department, provides care and support to a range of patients and clients across critical and acute inpatient areas and specialised outpatient settings, including Medical and Surgical wards, Intensive Care Unit, the Emergency Department, Maternity and Paediatric wards and outpatient areas such as paediatrics and renal.

The Social Work Department has three business hours teams, Medical, Surgical and, Maternity and Paediatrics. Each team is led by a social work team leader, under the Social Work Manager.

The successful applicant will have a high level and diverse range of clinical social work skills to provide education leadership and strategic development to foster and develop clinical skills to junior social workers, clinicians new to hospital social work and/or those wanting to develop new skills in a healthcare environment. The successful applicant will focus on developing and building skilled practitioners to assist with recruitment, retention, quality service provision and providing a supportive clinical environment in which to learn. The successful application will hold a small patient case load while providing direct support to clinicians.

In this position it is expected you will provide clinical leadership, management of and guidance to the discipline workforce as an integrated allied health service working across divisions. You will provide regular input into and form an integral part of the Acute Allied Health Social work leadership team. You will be required to oversee professional development and supervision, promote, and participate in quality improvement and research initiatives and contribute to team processes.

Note: This position(s) is required to participate in an on-call roster and including weekends and overtime.

For more information regarding the position [click here](#) for the Position Description.

Please note prior to commencement successful candidates will be required to:

Undergo a pre-employment National Police Check.

Comply with Canberra Health Services Occupational Assessment, Screening and Vaccination policy.

Prior to commencing this role, a current registration issued under the Working with Vulnerable People (Background Checking) Act 2011 is required.

Comply with CHS credentialing and scope of clinical practice requirements for allied health professionals.

For more information on this position and how to apply "[click here](#)"

Contact Officer: Sue Cooper (02) 5124 2316 Sue.Cooper@act.gov.au

CHS Clinical Services

Women, Youth and Children's Health

Director of Nursing and Midwifery

Clinical Development Midwife - Registered Midwife Level 2

Registered Midwife Level 2 \$100,957 - \$107,000, Canberra (PN: 48875 - 02F11)

Gazetted: 12 January 2024

Closing Date: 5 February 2024

Details: What can we offer you:

City living without the traffic – click here to see why you should live in Canberra.

Competitive pay rates and excellent working conditions within a tertiary hospital.

Salary Packaging with many options that provide full fringe benefits tax concessions.

Flexible working conditions.

11.5% Superannuation.

Scholarships for education support

Reimbursement of relocation expenses for interstate candidates subject to the hiring managers approval

About the Role:

Are you an experience Registered Midwife looking for your next challenge? Are you ready to jump into clinical leadership? Then we are looking for you!

We are seeking enthusiastic, motivated and suitably qualified Registered Midwives Level 2 with an interest in providing clinical education leadership to support staff to grow and develop in their midwifery and nursing careers.

For more information regarding the position duties click here for the Position Description.

Please note prior to commencement successful candidates will be required to:

- Undergo a pre-employment National Police Check.

Prior to commencing this role, a current registration issued under the Working with Vulnerable People (Background Checking) Act 2011 is required. For further information on Working with Vulnerable People registration refer to - Working with vulnerable people (WWVP) registration (act.gov.au)

Comply with Canberra Health Services Occupational Assessment, Screening and Vaccination policy.

For more information on this position and how to apply “click here”

Contact Officer: Rebekah Howard (02) 5124 6087 rebekah.a.howard@act.gov.au

Maternity Section

Practice Support Midwife - Registered Midwife Level 2

Registered Midwife Level 2 \$100,957 - \$107,000, Canberra (PN: 61418, several - 02FHQ)

Gazetted: 16 January 2024

Closing Date: 5 February 2024

Details: What can we offer you:

- City living without the traffic – click here to see why you should live in Canberra.
- Competitive pay rates and excellent working conditions within a tertiary hospital.
- Salary Packaging with many options that provide full fringe benefits tax concessions.
- Flexible working conditions.
- 11.5% Superannuation.
- Scholarships for education support
- Reimbursement of relocation expenses for interstate candidates subject to the hiring managers approval

About the Role:

Are you an experienced Registered Midwife looking for your next challenge? Are you ready to jump into a clinical education and leadership role? Then we are looking for you!

Canberra Health Services is seeking enthusiastic and motivated Registered Midwives to join our Practice Support Midwifery team. You will provide educational and clinical support to student midwives across antenatal, intrapartum and postnatal care services, as well as continuity of care models. You will be working in partnership with the University of Canberra to support their midwifery students as they grow and develop.

For more information regarding the position duties click here for the Position Description.

Please note prior to commencement successful candidates will be required to:

- Undergo a pre-employment National Police Check.
- Comply with Canberra Health Services Occupational Assessment, Screening and Vaccination policy.

Contact Officer: Wendy Alder (02) 5124 7392 Wendy.Alder@act.gov.au

Facilities Management

Electrician - Facilities Management

Senior Building Trade \$87,950 - \$93,809, Canberra (PN: 20050 - 02FQP)

Gazetted: 16 January 2024

Closing Date: 7 February 2024

Details: What can we offer you:

City living without the traffic – click here to see why you should live in Canberra.

Competitive pay rates and excellent working conditions within a tertiary hospital.
Salary Packaging with many options that provide full fringe benefits tax concessions.
Flexible working conditions.
11.5% Superannuation.

Reimbursement of relocation expenses for interstate candidates (subject to review and approval).

About the Role:

Infrastructure and Health Support Services, a division of Canberra Health Services, are responsible for:

Capital project delivery.

Facilities Management.

Domestic and Environmental Services.

Food Services.

Sterilising Services.

Security Services.

Fleet Management.

The Infrastructure and Health Support Services, Facilities Management Division, is responsible for planned and reactive maintenance, asset management, utilities and contracts and leasing for the Canberra Health Services property portfolio across the ACT.

The Electrician will have a unique understanding of the responsibilities and accountabilities of the role, being able to work collaboratively across a range of areas in CHS. The incumbent will provide outstanding leadership, communicate professionally and work with flexibility, efficiency, and diplomacy both individually and as part of a complex team effort.

Please note: This position attracts additional allowances for Health Facilities Allowance and Licence - Electrical Trade Work Allowance which total \$6956.65. The successful applicant can also choose to be part of the After Hours on call roster.

For more information regarding the position click here for the Position Description.

Please note prior to commencement successful candidates will be required to:

Undergo a pre-employment National Police Check.

Contact Officer: Bibiana Uzabeaga (02) 5124 8363 Bibiana.Uzabeaga@act.gov.au

Medical Stream Education Team

Clinical Development Nurse - RN2

Registered Nurse Level 2 \$100,957 - \$107,000, Canberra (PN: LP8857 - 02FRM)

Gazetted: 15 January 2024

Closing Date: 26 January 2024

Details: What can we offer you:

City living without the traffic – click her to see why you should live in Canberra.

Competitive pay rates and excellent working conditions.

Salary Packaging with many options that provide full fringe benefits tax concessions.

Flexible working conditions.

11.5% Superannuation.

About the role:

A 12 month temporary opportunity exist to join the Medical Stream Education Team, as a Clinical Development Nurse (CDN). The Medical Stream Education Team is responsible for providing support to nursing staff across the medical stream to achieve excellence in clinical practice, standards of care and improved patient outcomes.

Under limited direction of your Line Manager you will:

Facilitate clinical teaching within the medical stream, using adult learning principles whilst following clinical best practice standards and hospital policy.

Review and evaluate clinical practice, identifying staff development needs and undertaking competency assessments.

Promote high quality health outcomes by participating in policy development and quality improvement projects.

Work in collaboration with ward CNC's to maintain cohesion and open communication for management of staff and their skill requirements/deficits.

Support cultural and organisational change creating a culture of engagement and participation.

Undertake other duties appropriate to this level of classification which contribute to the operation of the organisation.

About you:

Requirements/Qualifications:

Mandatory

Relevant Nursing qualifications and a minimum of 5 years' experience working professionally in Acute Care nursing. Be registered or be eligible for registration with the Australian Health Practitioner Regulation Agency (AHPRA).

CHS is leading the drive to digitally transform health service delivery in Australia through the implementation of a territory wide Digital Health Record. Computer literacy skills are required which are relevant to this role as you will be responsible for completing required documentation and becoming a proficient user of the Digital Health Record and/or other Information Technology systems; once proficient, you will need to remain current with changes, updates and contingencies.

Desirable

Have an understanding of how the National Safety and Quality Health Service (NSQHS) indicators align with this role.

Fulfil the responsibilities of this role in alignment to the CHS Exceptional Care Framework, Clinical Governance Framework, Partnering With Consumers Framework and all other related frameworks.

Please note prior to commencement successful candidates will be required to:

Prior to commencing this role, a current registration issued under the Working with Vulnerable People (Background Checking) Act 2011 is required.

Undergo a pre-employment National Police Check.

Comply with Canberra Health Services Occupational Assessment, Screening and Vaccination policy.

Contact Officer: Nhee-Ro Gaza (02) 6201 6111 Nhee.roo@act.gov.au

E-Rostering Team

E-Rostering Support Officer

Administrative Services Officer Class 4 \$80,535 - \$86,909, Canberra (PN: 00295 - 02FJ3)

Gazetted: 12 January 2024

Closing Date: 26 January 2024

Details: What can we offer you:

City living without the traffic – [click here to see why you should live in Canberra](#).

Competitive pay rates and excellent working conditions within a tertiary hospital.

Salary Packaging with many options that provide full fringe benefits tax concessions.

Flexible working conditions.

11.5% Superannuation.

VISA/Sponsorship for eligible candidates

Reimbursement of relocation expenses for interstate candidates (subject to review and approval).

About the Role:

Our unit is seeking two candidates who not only demonstrate sound organizational skills, attention to detail, and a commitment to learning and maintaining organizational software packages. The responsibilities include, but are not limited to:

Undertake rostering management support for E-Rostering system.

Provide administrative support for operational and technical program activities and system data management functions.

Assist in the ongoing development and maintenance of the rostering system, ensuring best practices align with the Enterprise Agreements.

Support communication strategies, end-user activities, and the development of training aids.

Contribute to the development and maintenance of key information collections and reporting requirements.

For more information regarding the position duties [click here for the Position Description](#).

Please note prior to commencement successful candidates will be required to:

Undergo a pre-employment National Police Check.

Contact Officer: Lina Guo 02 5124 3845 Lina.Guo@act.gov.au

CHS Clinical Services

Medicine

Emergency

ED Nurse Unit Manager RN 3.2

Registered Nurse Level 3.2 \$130,846, Canberra (PN: 22186 - 02FHE)

Gazetted: 12 January 2024

Closing Date: 19 January 2024

Details: What can we offer you:

City living without the traffic – [click here](#) to see why you should live in Canberra.

Competitive pay rates and excellent working conditions within a tertiary hospital.

Salary Packaging with many options that provide full fringe benefits tax concessions.

Flexible working conditions.

11.5% Superannuation.

Scholarships for education support

Reimbursement of relocation expenses for interstate candidates subject to the hiring managers approval

About the Role:

Are you looking to take the next step and further your nursing career? An exciting and rewarding opportunity exists in the Emergency Department for Level 3.2 Registered Nurses.

Join our team and take on a leadership role, providing safe and effective management in the emergency department. Don't miss out on this chance to expand your skills and take the next step in your career. Apply now!

For more information regarding the position duties [click here](#) for the Position Description.

Note: This is a temporary position available for 3 to 6 months with the possibility of extension up to 12 months.

This position is part-time at 24 hours per week and the full-time salary noted above will be pro-rata.

Please note prior to commencement successful candidates will be required to:

Undergo a pre-employment National Police Check.

Comply with Canberra Health Services Occupational Assessment, Screening and Vaccination policy.

For more information on this position and how to apply "[click here](#)"

Contact Officer: Nicole Slater (02) 5124 5815 nicole.slater@act.gov.au

CHS Chief Executive Officer

CHS Medical Services

Imaging

Team Leader - Medical Imaging

Administrative Services Officer Class 4 \$80,535 - \$86,909, Canberra (PN: 18527 - 02FRG)

Gazetted: 15 January 2024

Closing Date: 31 January 2024

Details: What can we offer you:

- City living without the traffic – [click here](#) to see why you should live in Canberra.
- Competitive pay rates and excellent working conditions within a tertiary hospital.
- Salary Packaging with many options that provide full fringe benefits tax concessions.
- Flexible working conditions.
- 11.5% Superannuation.
- Reimbursement of relocation expenses for interstate candidates (subject to review and approval).

About the Role:

The Medical Imaging Department of CHS operates 24 hours, seven days a week, offering a wide range of imaging modalities. The service provides state of the art radiology, MRI, PET, interventional radiology, ultrasound and nuclear medicine services for patients in Canberra and the Southeast Region of NSW. We are committed to providing our patients with cost-effective, easily accessible subspecialty expertise along with a strong commitment to research and training in advancing the use of imaging for the diagnosis and treatment of disease.

The Medical Imaging Department is part of the CHS Medical Services Group, which also includes ACT Pathology, CHS Pharmacy, Healthcare Technology Management, the Physician Training Office, the Medical Officer Support, Credentialing, Employment and Training Unit (MOSCETU), the GP Liaison Unit (GPLU) and the CHS Library.

This position will be required to lead and support the Medical Imaging Administration team, under direction of the Assistant Administration Manager. The successful applicant will be required to problem solve and communicate effectively with internal and external stakeholders. They will be highly motivated to complete tasks on time and be able to work independently and as a part of a team.

For more information regarding the position [click here](#) for the Position Description.

Please note prior to commencement successful candidates will be required to:

- Undergo a pre-employment National Police Check.
- Obtain a Compliance Certificate from OMU (Occupational Medicine Unit) relating to assessment, screening & vaccination processes against specified infectious diseases.

Note: This is a temporary position available for a period of 6 Months with the possibility of extension up to less than 12 months and/or permanency.

For more information on this position and how to apply “click here”

Contact Officer: Belinda Howard (02) 5124 2798 Belinda.Howard@act.gov.au.

CHS Chief Executive Officer

CHS Allied Health

Acute Allied Health Services

Team Leader Occupational Therapist HP4

Health Professional Level 4 \$114,928 - \$123,710, Canberra (PN: 63682 - 02FPM)

Gazetted: 15 January 2024

Closing Date: 30 January 2024

Details: What can we offer you:

- City living without the traffic – click here to see why you should live in Canberra.
- Competitive pay rates and excellent working conditions within a tertiary hospital.
- Salary Packaging with many options that provide full fringe benefits tax concessions.
- Flexible working conditions.
- 11.5% Superannuation.

About the Role:

The Acute Allied Health Services (AAHS) Occupational Therapy department is looking for an experienced Team Leader Occupational Therapist to join the team. The Occupational Therapy team provides a range of inpatient and outpatient services to the medical, surgical and paediatric services in the Canberra Hospital and the surrounding community.

As a Team Leader Occupational Therapist, you are required to have specialised clinical skills and experience in an acute hospital setting. You will work closely with the Manager of Occupational Therapy in the daily management of clinical services at the Canberra Hospital, including caseload and human resource management, teaching and training, clinical supervision, clinical governance and service planning.

This position will be required to participate in a rotational weekend roster at the Canberra Hospital including on-call responsibilities depending on operational requirements.

For more information regarding the position duties click here for the Position Description.

Please note prior to commencement successful candidates will be required to:

- Undergo a pre-employment National Police Check.
- Comply with Canberra Health Services Occupational Assessment, Screening and Vaccination policy.

For more information on this position and how to apply “click here”

Contact Officer: Melinda Symon 0401 080 052 melinda.symon@act.gov.au.

CHS Finance and Business Intelligence

FBI Operations

Health Information Services

Administration Manager - Health Information Services

Administrative Services Officer Class 6 \$95,746 - \$109,072, Canberra (PN: 33324 - 02FPY)

Gazetted: 15 January 2024

Closing Date: 31 January 2024

Details: What can we offer you:

- City living without the traffic – click here to see why you should live in Canberra.
- Competitive pay rates and excellent working conditions within a tertiary hospital.
- Salary Packaging with many options that provide full fringe benefits tax concessions.
- Flexible working conditions.
- 11.5% Superannuation.
- Reimbursement of relocation expenses for interstate candidates (subject to review and approval).

About the Role:

The Chief Financial Officer (CFO) Branch is led by the Chief Financial Officer (CFO) who reports to the Chief Executive Officer of Canberra Health Services. The CFO Branch is responsible for the development and maintenance of budgets, financial management, and for providing strong operational finance and performance reporting

analysis across the health service. The main sub-units within the CFO branch include the Financial Management Unit, Revenue and Financial Services, Patients Accounts, and Health Information Services.

Health Information Services (HIS) provides a range of services including clinical record scanning and management, clinical coding and casemix data generation, patient identifier maintenance, clinical record forms design and managing access to and release of personal health information to facilitate patient care and follow-up, for research, quality improvement, education, and hospital management purposes.

The Administration Manager is responsible to the Operations Manager. This role will be responsible for leading a team consisting of approximately 30 administration officers across health record management activities including scanning, deficiency analysis and chart correction. The Administration Manager will provide day to day supervision of staff, human resources support including recruitment as well as the ability to extract and report on data relating to scanning and deficiency tracking.

For more information regarding the position click [here](#) for the Position Description.

Please note prior to commencement successful candidates will be required to:

- Undergo a pre-employment National Police Check.
- Prior to commencing this role, a current registration issued under the Working with Vulnerable People (Background Checking) Act 2011 is required.
- Comply with Canberra Health Services Occupational Assessment, Screening and Vaccination policy.

Note: This is a temporary position available for a period of 6 Months with the possibility of extension up to less than 12 months and/or permanency.

For more information on this position and how to apply “click here”

Contact Officer: Robyn Lunt (02) 5124 3331 Robyn.Lunt@act.gov.au.

CHS Clinical Services

Mental Health, Justice Health and Alcohol and Drug Services

Child and Adolescent Mental health Services

Health Professional Level 3-Clinical Manager

Health Professional Level 3 \$99,819 - \$105,180 (up to \$110,398 on achieving a personal upgrade), Canberra (PN: 52123, Several - 02FEZ)

Gazetted: 15 January 2024

Closing Date: 2 February 2024

Details: What can we offer you:

- City living without the traffic – click [here](#) to see why you should live in Canberra.
- Competitive pay rates and excellent working conditions within a tertiary hospital.
- Salary Packaging with many options that provide full fringe benefits tax concessions.
- Flexible working conditions.
- 11.5% Superannuation.
- VISA/Sponsorship for eligible candidates
- Reimbursement of relocation expenses for interstate candidates (subject to review and approval).

About the Role:

Mental Health, Justice Health and Alcohol & Drug Services (MHJHADS) provide health services directly and through partnerships with community organisations. The services provided range from prevention and treatment to recovery, maintenance and harm minimisation. Consumer and carer participation is encouraged in all aspects of service planning and delivery. The Division works in partnership with consumers, carers and a range of government and non-government service providers to ensure the best possible outcomes for clients.

The Division delivers services at a number of locations, including hospital inpatient and outpatient settings, community health centres, detention centres, other community settings including peoples' homes.

These services include:

- Adult Community and Older Persons Mental Health Services
- Adult Inpatient Mental Health Services
- Alcohol and Drug Services (ADS)
- Child and Adolescent Mental Health Services (CAMHS)
- Justice Health Services (JHS)

Child and Adolescent Mental Health Services (CAMHS) provides assessment and treatment for young people up to the age of 18 years who are experiencing moderate to severe mental health issues. CAMHS also provides high quality tertiary mental health care for young people aged 14-25 experiencing first on set psychosis.

The CAMHS Community Teams are made up of multi-disciplinary mental health professionals who provide assessment, therapeutic treatment, and clinical management within a recovery framework.

CAMHS is seeking dynamic and experienced Health Professional Level 3's to undertake the role of Clinical Manager with CAMHS Community Teams. Under the direction of the Clinical Team Manager, the HP3 will provide expertise in triage, referral management and mental health assessment, and therapeutic intervention, including risk assessments and provide clinical support to HP1 and HP2 clinicians.

The role will also require the team member to undertake professional development and supervision, participate in quality initiatives and contribute to the multidisciplinary team processes.

Psychologists employed by MHJHADS may be eligible for the Mental Health Psychologist allowance under the provisions of the ACT Public Sector Health Professional Enterprise Agreement 2018-2021. Refer to Annex C of the Agreement or speak to the Contact Officer listed to find out if you could be eligible.

For more information regarding the position duties click here for the Position Description.

Please note prior to commencement successful candidates will be required to:

- Undergo a pre-employment National Police Check.
- Prior to commencing this role, a current registration issued under the Working with Vulnerable People (Background Checking) Act 2011 is required.
- Comply with ACT Health credentialing and scope of clinical practice requirements.
- Obtain a Compliance Certificate from OMU (Occupational Medicine Unit) relating to assessment, screening & vaccination processes against specified infectious disease.

For more information on this position and how to apply "click here"

Contact Officer: Deepa Ambalakunnil (02) 51241570 Deepa.Ambalakunnil@act.gov.au

CHS Chief Executive Officer

CHS Medical Services

Executive Director of Medical Services

GP Liaison Officer - Registered Nurse Level 3 Grade 1

Registered Nurse Level 3.1 \$115,743 - \$120,506, Canberra (PN: 62638 - 02FE1)

Gazetted: 15 January 2024

Closing Date: 29 January 2024

Details: What can we offer you:

City living without the traffic – click here to see why you should live in Canberra.

Competitive pay rates and excellent working conditions within a tertiary hospital.

Salary Packaging with many options that provide full fringe benefits tax concessions.

Flexible working conditions.

11.5% Superannuation.

Scholarships for education support

Reimbursement of relocation expenses for interstate candidates subject to the hiring managers approval

About the Role:

An exciting opportunity exists to join the General Practice Liaison Unit (GPLU) team at Canberra Health Services.

The GPLU aims to enhance communication and partnerships between Canberra Health Services and Primary Care to facilitate a seamless health service and better patient outcomes.

Unit staff act as a central point of contact for GPs, practice staff, specialists, and other health care providers to assist them to navigate the health system.

You will be responsible for the overall management of the GP Liaison Unit in collaboration with the Medical Director of the GPLU.

You will be working with a small team to manage incoming enquiries, organise GP education events, and attend meetings in an advisory role.

You will also work closely with internal and external key primary care stakeholders.

For more information regarding the position duties click here for the Position Description.

Please note prior to commencement successful candidates will be required to:

Undergo a pre-employment National Police Check.

Comply with Canberra Health Services Occupational Assessment, Screening and Vaccination policy.

For more information on this position and how to apply "click here"

Contact Officer: Dr Anne-Marie Svoboda (02) 5124 4183 anne-marie.svoboda@act.gov.au

**CHS Infrastructure Management and Maintenance
Infrastructure and Health Support Services Recurrent
Operational Support Services**

Senior Security Officer - Protective Services

Health Service Officer Level 6 \$63,169 - \$65,888, Canberra (PN: 53470, Several - 02FFY)

Gazetted: 15 January 2024

Closing Date: 8 February 2024

Details: What can we offer you:

- City living without the traffic – [click here to see why you should live in Canberra](#).
- Competitive pay rates and excellent working conditions within a tertiary hospital.
- Salary Packaging with many options that provide full fringe benefits tax concessions.
- Flexible working conditions.
- 11.5% Superannuation.
- Reimbursement of relocation expenses for interstate candidates (subject to review and approval).

About the Role:

The Protective Services section is embedded within the Infrastructure and Health Support Services Division. Protective Services' mission is to provide the necessary climate and mechanisms that will enable staff, patients, and visitors at Canberra Health Services' facilities to go about their daily activities without fear or intimidation by preventing crime and protecting persons and property.

As a Senior Security Officer, you will ensure a safe and secure environment is maintained for staff and consumers at Canberra Hospital, the Dhulwa Mental Health Unit, and non-acute sites by providing incident response, proactive security functions and enforcement of Canberra Health Services policy and directives.

As a Senior Security Officer, you are expected to be able to perform duties in all the following work streams:

- General Duties which provide a dynamic capability to deter, detect and respond to security episodes. This may mean working as a lone Security Officer in an area or at a site where a higher level of decision making is required.
- Control Room / Pass Office which operates comprehensive electronic security systems including access control (electronic and mechanical), cameras, alarm monitoring, radio systems, intercoms, and phones in a high-paced environment. A high degree of ICT knowledge is required to perform this role.

For more information regarding the position [click here](#) for the Position Description.

Please note prior to commencement successful candidates will be required to:

- Undergo a pre-employment National Police Check.
- Prior to commencing this role, a current registration issued under the Working with Vulnerable People (Background Checking) Act 2011 is required.
- Comply with Canberra Health Services Occupational Assessment, Screening and Vaccination policy.

For more information on this position and how to apply "[click here](#)"

Contact Officer: Tae Ho Yoon (02) 5124 5145 TaeHo.Yoon@act.gov.au.

Mental Health, Justice Health, Alcohol and Drug Services

ADS Police Court Drug Diversion Manager HP4

Health Professional Level 4 \$114,928 - \$123,710, Canberra (PN: 22020 - 02FO3)

Gazetted: 17 January 2024

Closing Date: 31 January 2024

Details: What can we offer you:

City living without the traffic – [click here to see why you should live in Canberra](#).

Competitive pay rates and excellent working conditions within a tertiary hospital.

Salary Packaging with many options that provide full fringe benefits tax concessions.

Flexible working conditions.

11.5% Superannuation.

Reimbursement of relocation expenses for interstate candidates (subject to review and approval).

About the Role:

ADS is a part of the division of Mental Health, Justice Health and Alcohol & Drug Services (MHJHADS), which is contemporary, evidence-based service providing high quality ADS guided by the principles of harm minimisation. The ADS incorporate 6 areas including the Opioid Treatment Services, Medical Services, Consultation and Liaison Service, 10 bed Inpatient Withdrawal Service, Police and Court Drug Diversion Service and Counselling and Treatment Services.

ADS is seeking a senior health professional to provide professional supervision and clinical leadership to staff supporting people with substance misuse disorders in the public health sector. This includes providing clinical expertise, contribute to policy development and support for professional development in consultation with senior clinicians/professionals.

Successful applicants require recent clinical experience, knowledge of the AOD sector and issues impacting on this client group excellent communication skills and ability to work as part of a multidisciplinary team.

For more information regarding the position duties click here for the Position Description.

Please note prior to commencement successful candidates will be required to:

Undergo a pre-employment National Police Check.

Comply with Canberra Health Services Occupational Assessment, Screening and Vaccination policy.

Contact Officer: Jonathan Amirthanathan 02 5124 2591 jonathan.amirthanathan@act.gov.au

CHS Clinical Services

Women, Youth and Children's Health

Operations Manager

Administration Officer - Community Administration

Administrative Services Officer Class 2/3 \$64,744 - \$78,177, Canberra (PN: 44704 - 02FMW)

Gazetted: 11 January 2024

Closing Date: 30 January 2024

What can we offer you:

City living without the traffic – click here to see why you should live in Canberra.

Competitive pay rates and excellent working conditions within a tertiary hospital.

Salary Packaging with many options that provide full fringe benefits tax concessions.

Flexible working conditions.

11.5% Superannuation.

Reimbursement of relocation expenses for interstate candidates (subject to review and approval).

About the Role:

The Division of Women, Youth & Children provides a broad range of primary, secondary, and tertiary health services to children, young people, families and women in the ACT and surrounding regions. The Division provides family centred, multidisciplinary services at Canberra Hospital and in Community Health Centres, client homes, schools and Child and Family Centres.

These services include:

Maternal and Child Health Program

Women's Health Service

School Team – High School Immunisations and Health Checks

Allied Health services including Nutrition, Physiotherapy and Orthoptist

Children at Risk Health Unit

Community Paediatric and Child Health Service

For more information regarding the position click here for the Position Description.

Please note prior to commencement successful candidates will be required to:

Undergo a pre-employment National Police Check.

Prior to commencing this role, a current registration issued under the Working with Vulnerable People (Background Checking) Act 2011 is required.

Comply with Canberra Health Services Occupational Assessment, Screening and Vaccination policy.

Note: This is a temporary position available for a period of 11.5 months with the possibility of extension up to less than 12 months and/or permanency.

Contact Officer: Vanessa Robinson (02) 5124 2776 Vanessa.Robinson@act.gov.au

CHS Clinical Services

Mental Health, Justice Health and Alcohol and Drug Services

Adult Community mental Health Services

Clinical Manager - Adult Community Mental Health Services

Health Professional Level 2 \$70,679 - \$97,028, Canberra (PN: 23953 - 02FH5)

Gazetted: 11 January 2024

Closing Date: 25 January 2024

Details: What can we offer you:

City living without the traffic – [click here to see why you should live in Canberra](#).

Competitive pay rates and excellent working conditions within a tertiary hospital.

Salary Packaging with many options that provide full fringe benefits tax concessions.

Flexible working conditions.

11.5% Superannuation.

VISA/Sponsorship for eligible candidates

Reimbursement of relocation expenses for interstate candidates (subject to review and approval).

About the Role:

The position is situated within Adult Community Mental Health Services (ACMHS), which is a specialist mental health service that provides services for people aged over 18 years. The Service has teams operating from Gungahlin, City, Tuggeranong, Phillip, and Belconnen Community Health Centres.

Within the service there is strong focus on the provision of timely and effective mental health interventions that are collaborative and inclusive of families and carers. People are supported to achieve their personal recovery goals as identified in their Care Plan.

The program recently implemented a new model of care which aims to improve the responsiveness and diversity of services offered to people. The new MoC is underpinned by principles of recovery and aims to:

Increase standardisation of procedures, processes, and practices to promote more internal consistency in service delivery and best practice interventions.

Clarify and delineate of the role and service functions to reduce duplication and inefficiencies, reduce administrative burden on staff and promote more direct clinical contact.

Provide optimal treatment for people in their homes and community as effective hospital diversion.

The successful applicant/s will enjoy working as a member of the multidisciplinary team providing assessment and care planning for people experiencing mental illness. They will be highly motivated to engage in consultative and educative practices with families, carers, and other agencies.

The successful applicant/s will undertake professional development and clinical supervision, participate in quality initiatives, and contribute to multidisciplinary team processes.

The position reports to a Team Leader who is based on site in the relevant community health centre. This is an exciting opportunity for someone who may be interested in a working in a program that comprises access, hospital diversion, assertive outreach, and community recovery and therapy services.

For more information regarding the position [click here for the Position Description](#).

Please note prior to commencement successful candidates will be required to:

Undergo a pre-employment National Police Check.

Comply with Canberra Health Services Occupational Assessment, Screening and Vaccination policy.

Comply with CHS credentialing and scope of clinical practice requirements for allied health professionals.

For more information on this position and how to apply "[click here](#)"

Contact Officer: Siji George (02) 5124 1468 Siji.George@act.gov.au

CHS Chief Executive Officer

CHS Medical Services

Pharmacy

Advanced Training Resident Pharmacist – Antimicrobial Stewardship and Infectious Diseases

Pharmacist Level 2/3 \$83,837 - \$115,073 (up to \$118,081 on achieving personal upgrade), Canberra (PN: 43204, Several - 02FGP)

Gazetted: 11 January 2024

Closing Date: 1 February 2024

Details: What can we offer you:

- City living without the traffic – [click here to see why you should live in Canberra](#).
- Competitive pay rates and excellent working conditions within a tertiary hospital.
- Salary Packaging with many options that provide full fringe benefits tax concessions.
- Flexible working conditions.
- 11.5% Superannuation.
- VISA/Sponsorship for eligible candidates
- Reimbursement of relocation expenses for interstate candidates (subject to review and approval).

About the Role:

The Pharmacy sits within the Division of Medical Services (EDMS) which includes the Physician Training Office, Medical Officer Support, Credentialing, Employment and Training Unit (MOSCETU), GP Liaison Unit (GPLU), Pathology, Pharmacy, Medical Imaging and Library Services.

The Canberra Health Services (CHS) Pharmacy Department have a dynamic, talented team of approximately 100 staff, including: pharmacists, technicians, couriers and administration staff. The department provides a range of clinical services to inpatients and outpatients including a number of specialised services.

The position holder will undertake the Society of Hospital Pharmacists Australia (SHPA) accredited Advanced Training Residency (ATR) pathway for Infectious Diseases, which is a structured training program that will support them to progress toward advancing practice and leadership in this area. The Advanced Training Resident will work primarily within the Antimicrobial Stewardship (AMS) and Infectious Diseases (ID) teams, to promote quality use of medicines that is safe and cost-effective within Canberra Health Services (CHS). The position holder will provide clinical input under the supervision of the Lead Pharmacist and provide a range of pharmacy services on a rostered basis.

For more information regarding the position click [here](#) for the Position Description.

Please note prior to commencement successful candidates will be required to:

- Undergo a pre-employment National Police Check.
- Comply with Canberra Health Services Occupational Assessment, Screening and Vaccination policy.
- Comply with CHS credentialing and scope of clinical practice requirements for allied health professionals.

Note: This is a temporary position available for a period of 2 years with the possibility of extension up to less than 12 months and/or permanency.

For more information on this position and how to apply “click here”

Contact Officer: Hamed Lane (02) 5124 2203 Hamed.Lane@act.gov.au.

Perioperative Unit

Perioperative Clinical Development Nurse

Registered Nurse Level 2 \$100,957 - \$107,000, Canberra (PN: 63639 - 02FG4)

Gazetted: 15 January 2024

Closing Date: 26 January 2024

Details: What can we offer you:

City living without the traffic – click [here](#) to see why you should live in Canberra.

Competitive pay rates and excellent working conditions within a tertiary hospital.

Salary Packaging with many options that provide full fringe benefits tax concessions.

Flexible working conditions.

11.5% Superannuation.

Scholarships for education support

Reimbursement of relocation expenses for interstate candidates subject to the hiring managers approval

About the Role:

Are you looking to take the next step and further your nursing career? An exciting and rewarding opportunity exists in the Perioperative Unit for Level 2 Registered Nurses.

Successful candidates are provided ongoing education and training opportunities. You will be part of a supportive multi-disciplinary team that will work with you to expand and develop your clinical skills to care for the community within Canberra and surrounding regions.

For more information regarding the position duties click [here](#) for the Position Description.

Please note prior to commencement successful candidates will be required to:

Undergo a pre-employment National Police Check.

Comply with Canberra Health Services Occupational Assessment, Screening and Vaccination policy.

Contact Officer: Ben Lollback (02) 5124 3437 benjamin.lollback@act.gov.au

CHS University of Canberra Hospital

UCH Rehabilitation

ACAT Assessor Health Professional - University of Canberra Hospital ACAT

Health Professional Level 3 \$99,819 - \$105,180 (up to \$110,398 on achieving a personal upgrade), Canberra (PN: 22673 - 02FH2)

Gazetted: 11 January 2024

Closing Date: 30 January 2024

Details: What can we offer you:

- City living without the traffic – [click here](#) to see why you should live in Canberra.
- Competitive pay rates and excellent working conditions within a tertiary hospital.
- Salary Packaging with many options that provide full fringe benefits tax concessions.
- Flexible working conditions.
- 11.5% Superannuation.
- VISA/Sponsorship for eligible candidates
 - Reimbursement of relocation expenses for interstate candidates (subject to review and approval).

About the Role:

Rehabilitation, Aged and Community Services (RACS) is a vibrant and diverse Division within Canberra Health Services providing multidisciplinary rehab, aged and community-based care across a range of settings. This includes Canberra Hospital, University of Canberra Hospital, Community Health Centres and Village Creek Centre in Kambah. UCH is the ACT's first sub-acute rehabilitation hospital on the grounds of the University of Canberra. The new hospital, the University of Canberra Hospital (UCH) is part of the CHS's planned network of health facilities designed to meet the needs of our ageing and growing population. University of Canberra Hospital is Canberra's first purpose-built rehabilitation hospital and supports people recovering from surgery, injury, or experiencing mental illness.

The Aged Care Assessment Team (ACAT) is responsible for providing assessment services to the aged population across the ACT region to facilitate access to aged care support services.

For more information regarding the position duties [click here](#) for the Position Description.

Please note prior to commencement successful candidates will be required to:

- Undergo a pre-employment National Police Check.
- Comply with Canberra Health Services Occupational Assessment, Screening and Vaccination policy.
- Comply with CHS credentialing and scope of clinical practice requirements for allied health professionals.

Note: This is a temporary position available for a period of 11 months with the possibility of extension up to less than 12 months and/or permanency.

For more information on this position and how to apply "[click here](#)"

Contact Officer: Athalene Rosborough (02) 5124 8674 Athalene.Rosborough@act.gov.au.

CHS Chief Executive Officer

CHS Nursing and Midwifery and Patient Support Services

Ward Services

Wardsperson - Ward Services

Health Service Officer Level 3/4 \$55,350 - \$59,336, Canberra (PN: 63072, Several - 02FJA)

Gazetted: 11 January 2024

Closing Date: 29 January 2024

Details: What can we offer you:

- City living without the traffic – [click here](#) to see why you should live in Canberra.
- Competitive pay rates and excellent working conditions within a tertiary hospital.
- Salary Packaging with many options that provide full fringe benefits tax concessions.
- Flexible working conditions.
- 11.5% Superannuation.
- Reimbursement of relocation expenses for interstate candidates (subject to review and approval).

About the Role:

The Wardsperson position is a support to the clinical staff and provide assistance with patient care. The Canberra Hospital is a 24-hour service that operates daily including weekends and Public Holidays. These positions are to assist with patient manual handling and transport throughout the hospital campus, and to assist in code response. The above Advertised positions are fulltime 6 Months with possibility of extension or permanency.

For more information regarding the position [click here](#) for the Position Description.

Please note prior to commencement successful candidates will be required to:

- Undergo a pre-employment National Police Check.
- Obtain a Compliance Certificate from OMU (Occupational Medicine Unit) relating to assessment, screening & vaccination processes against specified infectious diseases.

Note: This is a temporary position available for a period of 6 months with the possibility of extension up to less than 12 months and/or permanency.

For more information on this position and how to apply "[click here](#)"

Contact Officer: Dragana Petreski (02) 5124 2610 Dragana.Petreski@act.gov.au.

Gastroenterology & Hepatology Nursing

Nurse Level 2 - Registered

Registered Nurse Level 2 \$100,957 - \$107,000, Canberra (PN: 16703 - 02FKP)

Gazetted: 16 January 2024

Closing Date: 30 January 2024

Details: What can we offer you:

City living without the traffic – click here to see why you should live in Canberra.

Competitive pay rates and excellent working conditions within a tertiary hospital.

Salary Packaging with many options that provide full fringe benefits tax concessions.

Flexible working conditions.

11.5% Superannuation.

Scholarships for education support

Reimbursement of relocation expenses for interstate candidates subject to the hiring managers approval

About the Role:

The Gastroenterology & Hepatology Unit (GEHU) is based at The Canberra Hospital campus and provides services for both inpatients and outpatients.

The GEHU performs approximately 20,000 occasions of service per year and provides an outpatient clinical service for patients with inflammatory bowel disease (IBD) hepatological or general gastrointestinal conditions.

For more information regarding the position duties click here for the Position Description.

Please note prior to commencement successful candidates will be required to:

Undergo a pre-employment National Police Check.

Comply with Canberra Health Services Occupational Assessment, Screening and Vaccination policy.

Contact Officer: Alice Whitbread (02) 5124 4388 Alice.whitbread@act.gov.au

CHS Clinical Services

Women, Youth and Children's Health

Operations Manager

Personal Assistant Community Health Programs - Community Administration

Administrative Services Officer Class 4 \$80,535 - \$86,909, Canberra (PN: 22911 - 02FJK)

Gazetted: 11 January 2024

Closing Date: 30 January 2024

Details: What can we offer you:

- City living without the traffic – click here to see why you should live in Canberra.
- Competitive pay rates and excellent working conditions within a tertiary hospital.
- Salary Packaging with many options that provide full fringe benefits tax concessions.
- Flexible working conditions.
- 11.5% Superannuation.
- Reimbursement of relocation expenses for interstate candidates (subject to review and approval).

About the Role:

The ACT Health division of Women's, Youth & Children's provides a broad range of primary, secondary and tertiary health services. The division has a strong focus on clinical governance to ensure quality of services this is underpinned by our partnerships with our consumers and other service providers. We are a family centred, multidisciplinary team that delivers care in Canberra Hospital and health Services, Community Health Centres, client's homes, schools and Child and Family centres.

The Division of Women, Youth & Children provides a broad range of primary, secondary, and tertiary health services to children, young people, families and women in the ACT and surrounding regions. The Division provides family centred, multidisciplinary services at Canberra Hospital and in Community Health Centres, client homes, schools and Child and Family Centres.

These services include:

- Maternal and Child Health Program
- Women's Health Service
- School Team – High School Immunisations and Health Checks
- Allied Health services including Nutrition, Physiotherapy and Orthoptist

- Children at Risk Health Unit
- Community Paediatric and Child Health Service

This position provides Personal Assistant and secretarial support for the Program Director and Assistant Director of Nursing for Community Health Programs and the Director of Allied Health. The role requires a high level of time management skills with an ability to liaise effectively with staff at all levels. The position holder will be accountable to the WYC Director of Community Health Programs. The Director works in collaboration with Program leaders to provide professional governance for Maternal and Child Health Nurses, Nurse Educators, Counsellors, Allied Health professionals and technical officers within the Division.

For more information regarding the position click here for the Position Description.

Please note prior to commencement successful candidates will be required to:

- Undergo a pre-employment National Police Check.
- Prior to commencing this role, a current registration issued under the Working with Vulnerable People (Background Checking) Act 2011 is required.
- Comply with Canberra Health Services Occupational Assessment, Screening and Vaccination policy.

Note: This is a temporary position available for a period of 11.5 months with the possibility of extension up to less than 12 months and/or permanency.

For more information on this position and how to apply “click here”

Contact Officer: Vanessa Robinson (02) 5124 2776 Vanessa.Robinson@act.gov.au.

Rehabilitation, Aged and Community Services

RACS Executive Officer - Senior Officer Grade C

Senior Officer Grade C \$119,595 - \$128,465, Canberra (PN: 23883 - 02FJH)

Gazetted: 15 January 2024

Closing Date: 29 January 2024

Details: What can we offer you:

City living without the traffic – click here to see why you should live in Canberra.

Competitive pay rates and excellent working conditions within a tertiary hospital.

Salary Packaging with many options that provide full fringe benefits tax concessions.

Flexible working conditions.

11.5% Superannuation.

Reimbursement of relocation expenses for interstate candidates (subject to review and approval).

About the Role:

Rehabilitation, Aged and Community Services (RACS) is a vibrant and diverse Division within Canberra Health Services providing multidisciplinary rehab, aged and community-based care across a range of settings. Our staff are committed to the delivery of health services that reflect Canberra Health Service's values: Progressive, Respectful, Reliable and Kind.

The hospital, the ACT's first sub-acute rehabilitation hospital, is part of Canberra Health Service's network of health facilities designed to meet the needs of our ageing and growing population.

The main duties of an Executive Officer are coordination and preparation of government business including briefings and correspondence, internal minutes, cabinet submissions and assembly material, and divisional business and projects.

For more information regarding the position click here for the Position Description.

Please note prior to commencement successful candidates will be required to:

Undergo a pre-employment National Police Check.

Contact Officer: Patrick Wells (02) 5124 3125 Patrick.A.Wells@act.gov.au

CHS University of Canberra Hospital

UCH Rehabilitation

Occupational Therapist - Transitional Therapy and Care Program – HP2

Health Professional Level 2 \$70,679 - \$97,028, Canberra (PN: 23686 - 02FO2)

Gazetted: 12 January 2024

Closing Date: 30 January 2024

Details: What can we offer you:

- City living without the traffic – click here to see why you should live in Canberra.
- Competitive pay rates and excellent working conditions within a tertiary hospital.

- Salary Packaging with many options that provide full fringe benefits tax concessions.
- Flexible working conditions.
- 11.5% Superannuation.

About the Role:

The Transitional Therapy and Care Program (TTCP) provides up to 12 weeks of goal focused therapy and care services for older persons within their home or at the TTCP residential unit. The TTCP operates from the University of Canberra Hospital, Bruce. The TTCP aims to maximise a person's recovery and functional independence following a hospitalisation and prevent premature admission to an aged care facility. The TTCP Allied Health team is Multidisciplinary and consists of Physiotherapists, Occupational Therapists, Allied Health Assistants, Dietitians, a Social Worker, and a Speech Pathologist.

For more information regarding the position duties click here for the Position Description.

Please note prior to commencement successful candidates will be required to:

- Undergo a pre-employment National Police Check.
- Comply with Canberra Health Services Occupational Assessment, Screening and Vaccination policy.

Note: This is a temporary position available for a period of 12 months with the possibility of extension up to less than 12 months and/or permanency.

For more information on this position and how to apply "click here"

Contact Officer: Susie Phillips 02-5124-0065 susannah.phillips@act.gov.au.

CHS Clinical Services

Women, Youth and Children's Health

WCH Operational

Administration Support and Personal Assistant to the Clinical Director and the Executive Branch Manager

Administrative Services Officer Class 4 \$80,535 - \$86,909, Canberra (PN: 63918 - 02FIG)

Gazetted: 12 January 2024

Closing Date: 30 January 2024

Details: What can we offer you:

- City living without the traffic – click here to see why you should live in Canberra.
- Competitive pay rates and excellent working conditions within a tertiary hospital.
- Salary Packaging with many options that provide full fringe benefits tax concessions.
- Flexible working conditions.
- 11.5% Superannuation.
- Reimbursement of relocation expenses for interstate candidates (subject to review and approval).

About the Role:

The Division of Women, Youth & Children provides a broad range of primary, secondary, and tertiary health services. The division has a strong focus on clinical governance to ensure quality of services this is underpinned by our partnerships with our consumers and other service providers. We are a family centred, multidisciplinary team that delivers care in Canberra Hospital and health Services, Community Health Centres, client's homes, schools and Child and Family centres.

The position reports to the Executive Officer, WYC and provides administrative support to the Clinical Director and the Executive Branch Manager. This position will also provide backup support to the other Personal Assistant and Executive Assistant when they are absent. The main duties of the role is to provide administrative support and prepare a range of correspondence, diary and inbox management, providing secretariat support to committees, manage meeting room bookings, assisting with human resource and financial management functions as well as other general administrative duties.

For more information regarding the position click here for the Position Description.

Please note prior to commencement successful candidates will be required to:

- Undergo a pre-employment National Police Check.
- Prior to commencing this role, a current registration issued under the Working with Vulnerable People (Background Checking) Act 2011 is required.
- Comply with Canberra Health Services Occupational Assessment, Screening and Vaccination policy.

For more information on this position and how to apply "click here"

Contact Officer: Elizabeth Wray (02) 5124 7839 elizabeth.wray@act.gov.au.

Nurse Level 3 Grade 2 - Registered

Registered Nurse Level 3.2 \$130,846, Canberra (PN: 49486 - 02FC1)

Gazetted: 12 January 2024

Closing Date: 2 February 2024

Details: What can we offer you:

City living without the traffic – [click here to see why you should live in Canberra.](#)

Competitive pay rates and excellent working conditions within a tertiary hospital.

Salary Packaging with many options that provide full fringe benefits tax concessions.

Flexible working conditions.

11.5% Superannuation.

Scholarships for education support

Reimbursement of relocation expenses for interstate candidates subject to the hiring managers approval

About the Role:

Child and Adolescent Mental Health Service (CAMHS) is seeking a fulltime dynamic forwarding thinking Clinical Nurse Consultant (CNC). Under the limited direction of the CAMHS Assistant Director of Nursing (ADON), the Clinical Nurse Consultant (CNC) is responsible for provision of clinical leadership and operational management of the adolescent inpatient unit and the maintenance of the therapeutic environment. The CNC works collaboratively with the Allied Health Team Manager in the CAMHS Adolescent Day Program.

The CNC plays a pivotal role in the implementation of direct clinical care and the coordination of clinical operations for key members of a busy multidisciplinary team. The CNC position also works collaboratively with the Operational Director and Clinical Director for the provision of evidence-based clinical interventions within standardised clinical processes, reporting against key performance indicators and promote a learning environment for the team.

The role will be supported by a cohesive multi-disciplinary team of Nurses, Psychologist, Occupational Therapist, Social Worker, Exercise physiologist, Allied Health Assistants, Administration Service Officer, Psychiatry Registrar and Consultant Psychiatrist.

The role will also require the team member to undertake professional development and supervision, participate in quality initiatives and contribute to the multidisciplinary team processes and provide clinical supervision to HP2, HP3, RN's and allied health assistants.

Additionally, the role is required to be available to work within all program areas of CAMHS, as service needs arise.

For more information regarding the position duties [click here for the Position Description.](#)

Please note prior to commencement successful candidates will be required to:

Undergo a pre-employment National Police Check.

Prior to commencing this role, a current registration issued under the Working with Vulnerable People (Background Checking) Act 2011 is required. For further information on Working with Vulnerable People registration refer to - [Working with vulnerable people \(WWVP\) registration \(act.gov.au\)](#)

Comply with Canberra Health Services Occupational Assessment, Screening and Vaccination policy.

Contact Officer: Julie Grant 0403 149 140 Julie.L.Grant@act.gov.au

CHS Infrastructure Management and Maintenance

Infrastructure and Health Support Services Recurrent

Facilities Management

Project and Asset Integration Manager - Facilities Management

Infrastructure Officer 4 \$136,524 - \$155,109, Canberra (PN: 64273 - 02FS9)

Gazetted: 12 January 2024

Closing Date: 31 January 2024

Details: What can we offer you:

- City living without the traffic – [click here to see why you should live in Canberra.](#)

- Competitive pay rates and excellent working conditions within a tertiary hospital.

- Salary Packaging with many options that provide full fringe benefits tax concessions.

- Flexible working conditions.

- 11.5% Superannuation.

- Reimbursement of relocation expenses for interstate candidates (subject to review and approval).

About the Role:

Infrastructure and Health Support Services, a division of Canberra Health Services, are responsible for:

- Capital Project Delivery

- Facilities Management

- Operational Support Services and

- Business Operations.

The Facilities Management (FM) Branch is a dedicated team that covers a diverse range of functions. FM is responsible for planned and reactive maintenance, asset management, minor upgrade works, safety and risk management, utilities management, and contracts and leasing for the Canberra Health Services property portfolio. CHS and ACT Health Directorate have a continuous construction and refurbishment project program to meet growing community needs and expanding health services demand. FM are integral to the capital improvement programs and provide engineering advice, asset management systems and procedures, and property management support to an expansive project delivery team.

With support from the Director of Engineering Services, the FM engineering team is responsible for maintaining information flow across multiple project delivery programs. This project focussed role will represent FM in the delivery of selected high-profile projects, ensuring that projects are compliant with CHS asset management requirements, standard inclusions, and project specifications.

This role will represent FM from project inception to completion to inform project design and construction methodologies, while overseeing testing and commissioning activities, submission of completion documentation, asset transfer, defect liability actions and transition to operation. Central to the role is ensuring that FM project engagement processes are followed, while maintaining productive and positive relationships with stakeholders. The role will provide support to FM Directors, communicate professionally and work with flexibility, efficiency, and diplomacy individually, and as part of the broader FM team.

This position will work in close collaboration with a diverse range of stakeholders including partner government agencies, Major Projects Canberra, ACT Health Directorate, CHS Capital Project Delivery, Clinical stakeholders, incumbent maintenance contractors and design consultants to deliver these key responsibilities.

For more information regarding the position click here for the Position Description.

Please note prior to commencement successful candidates will be required to:

- Undergo a pre-employment National Police Check.

For more information on this position and how to apply “click here”

Contact Officer: Myles Trew 0468 566 637 Myles.Trew@act.gov.au.

CHS Clinical Services

Women, Youth and Children's Health

Women, Youth and Children Community Health Programs

Community BFHI Project Coordinator RN/RM 3.1

Registered Nurse Level 3.1 \$115,743 - \$120,506, Canberra (PN: 45473 - 02FJ7)

Gazetted: 12 January 2024

Closing Date: 26 January 2024

Details: What can we offer you:

City living without the traffic – click here to see why you should live in Canberra.

Competitive pay rates and excellent working conditions within a tertiary hospital.

Salary Packaging with many options that provide full fringe benefits tax concessions.

Flexible working conditions.

11.5% Superannuation.

Scholarships for education support

Reimbursement of relocation expenses for interstate candidates subject to the hiring managers approval

About the Role:

An exciting opportunity has become available for experienced Registered Nurses and /or Midwife to lead and manage the Maternal, Child and Family Health Service through achieving community Baby Friendly Health Initiative (BFHI) Accreditation in 2024.

As the BFHI Project Coordinator you will have the chance to work with a dedicated team committed to achieving BFHI Community accreditation to provide the highest standard and quality of care to parents/carers, infants, and their family in the ACT.

The dedicated BFHI Project Coordinator would:

Coordinate the accreditation process for MACH.

Provide a centralised point of communication.

Facilitate the operational and clinical requirements for accreditation.

Plan and evaluate an education schedule of learning.

Capture data, generate reports and develop presentations regarding all aspects of the BFHI project.

Liaise with key stakeholders.

If you are a registered nurse and/or registered midwife, with extensive experience in breastfeeding and /or a qualified Lactation Consultant, has project experience, passionate about providing high-quality care and looking for an exciting opportunity to develop your career further, we encourage you to apply for the BFHI Project Coordinator role in Maternal Child and Family Health team in the ACT.

For more information regarding the position duties click here for the Position Description.

Note: This is a temporary position available for 6 to 12 months with the possibility of extension and/or permanency. This position is part-time at 24 hours per week and the full-time salary noted above will be pro-rata.

Please note prior to commencement successful candidates will be required to:

Undergo a pre-employment National Police Check.

Prior to commencing this role, a current registration issued under the Working with Vulnerable People (Background Checking) Act 2011 is required. For further information on Working with Vulnerable People registration refer to - Working with vulnerable people (WWVP) registration (act.gov.au)

Comply with Canberra Health Services Occupational Assessment, Screening and Vaccination policy.

For more information on this position and how to apply "click here"

Contact Officer: Sally Haseler N/A sally.haseler@act.gov.au

Chronic Disease Management

Administration Officer - Obesity Management Service

Administrative Services Officer Class 3 \$72,889 - \$78,177, Canberra (PN: 59097 - 02FJN)

Gazetted: 12 January 2024

Closing Date: 26 January 2024

Details: What can we offer you:

City living without the traffic – click here to see why you should live in Canberra.

Competitive pay rates and excellent working conditions within a tertiary hospital.

Salary Packaging with many options that provide full fringe benefits tax concessions.

Flexible working conditions.

11.5% Superannuation.

VISA/Sponsorship for eligible candidates

Reimbursement of relocation expenses for interstate candidates (subject to review and approval).

About the Role:

Canberra Health Services (CHS) is focussed on the delivery of high quality, effective, person centred care. It provides acute, sub-acute, primary and community-based health services, to the Australian Capital Territory (ACT) and surrounding region. More information can be found on the CHS website.

Chronic Disease Management is comprised of the Chronic Care Program and the Obesity Management Service (OMS). These services are multi-disciplinary with input from a range of medical specialities, nursing and allied health professionals. This position provides administrative support to the OMS with daily tasks focused largely on enquiries reception and appointment booking and scheduling. The OMS is run from the Belconnen Community Health Centre and this support position is located there as well.

For more information regarding the position duties click here for the Position Description.

Please note prior to commencement successful candidates will be required to:

Undergo a pre-employment National Police Check.

Note: This is a temporary position available for three months with possibility of extension up to 12 months and/or permanency.

Contact Officer: Kylie Farrell 02 51242821 kylie.farrell@act.gov.au

CHS Clinical Services

Surgery

Intensive Care Unit

Trauma Data Manager- RN 2

Registered Nurse Level 2 \$100,957 - \$107,000, Canberra (PN: 34371 - 02FKH)

Gazetted: 11 January 2024

Closing Date: 29 January 2024

Details: What can we offer you:

- City living without the traffic – click here to see why you should live in Canberra.
- Competitive pay rates and excellent working conditions within a tertiary hospital.

- Salary Packaging with many options that provide full fringe benefits tax concessions.
- Flexible working conditions.
- 11.5% Superannuation.
- Scholarships for education support
- Reimbursement of relocation expenses for interstate candidates subject to the hiring managers approval

About the Role:

Are you a driven Registered Nurse with high attention to detail and strong organisational skills? Then we have the job for you!

The ACT Trauma Service is a Level 2 trauma service that ensures all trauma patients are optimally cared for from prehospital to discharge. The Trauma Data Manager is responsible for the integral duties of capturing, managing, and reporting on all ACT Trauma Service data.

For more information regarding the position duties click here for the Position Description.

Please note prior to commencement successful candidates will be required to:

- Undergo a pre-employment National Police Check.
- Comply with Canberra Health Services Occupational Assessment, Screening and Vaccination policy.

Note: This is a temporary position available for a period of 12 months with the possibility of extension up to less than 12 months and/or permanency.

For more information on this position and how to apply "click here"

Contact Officer: Rebecca Brown (02) 5124 2973 rebecca.brown@act.gov.au.

CHS Finance and Business Intelligence

FBI Operations

Revenue and Financial Services Unit

Interstate Patient Travel Assistance Scheme Administrator - Revenue and Financial Services

Administrative Services Officer Class 4 \$80,535 - \$86,909, Canberra (PN: 25101 - 02FTT)

Gazetted: 17 January 2024

Closing Date: 2 February 2024

What can we offer you:

City living without the traffic – click here to see why you should live in Canberra.

Competitive pay rates and excellent working conditions within a tertiary hospital.

Salary Packaging with many options that provide full fringe benefits tax concessions.

Flexible working conditions.

11.5% Superannuation.

Reimbursement of relocation expenses for interstate candidates (subject to review and approval).

About the Role:

Canberra Health Services, CFO Division is led by the Chief Financial Officer (CFO) who reports to the Chief Executive Officer. The Division is responsible for developing and maintaining budgets, financial management, and providing strong operational finance and performance reporting analysis across the health service.

We provide financial advice and reporting to the hospital, including activity performance reports and business insights. Our dedicated Financial Business Partners provide direct support to clinical and operations partners, ensuring timely and accurate information is available to enhance critical decision support.

As part of the Revenue and Hospital Financial Services team the Visiting Medical Officer Claims Manager manages a small team to ensure the performance of compliance audits and the administration of the Interstate Patient Travel Assistance Scheme (IPTAS).

As part of the wider team, the Interstate Patient Travel Assistance Scheme (IPTAS) Administrator is the first point of contact for the Interstate Patient Travel Assistance Scheme. This role is responsible for responding to enquiries, processing claims, and coordinating air travel for permanent residents of the ACT who have to travel interstate to access specialist medical services.

For more information regarding the position click here for the Position Description.

Please note prior to commencement successful candidates will be required to:

Undergo a pre-employment National Police Check.

Comply with Canberra Health Services Occupational Assessment, Screening and Vaccination policy.

Note: This is a permanent full-time position

For more information on this position and how to apply "click here"

Contact Officer: Rebecca Quinn (02) 5124 9904 Rebecca.Quinn@act.gov.au

CHS Chief Executive Officer

CHS Medical Services

Pathology

Manager, Special Projects and Business Support - Pathology

Senior Officer Grade B \$140,226 - \$157,418, Canberra (PN: 54950 - 02FP3)

Gazetted: 16 January 2024

Closing Date: 8 February 2024

Details: What can we offer you:

- City living without the traffic – [click here to see why you should live in Canberra](#).
- Competitive pay rates and excellent working conditions within a tertiary hospital.
- Salary Packaging with many options that provide full fringe benefits tax concessions.
- Flexible working conditions.
- 11.5% Superannuation.
- Reimbursement of relocation expenses for interstate candidates (subject to review and approval).

About the Role:

ACT Pathology is a division of the Canberra Health Services with laboratories located at both the Canberra Hospital and North Canberra Hospital operating 24 hours, seven days a week all year round. Pathology provides diagnostic and consultative services to medical specialists and general practitioners and their patients in hospital and in the community.

Reporting to the Executive Director of Pathology, the Manager, Special Projects and Business Support will be responsible for providing strategic and operational support to the Executive Director and the senior leadership team. The role will provide high level coordination of major projects across ACT Pathology, support communications including briefings, maintain Medicare licenses and other compliance activities, support liaison activity, as well as business reporting and procurement tasks. The Manager, Special Projects and Business Support will play a key support role with the senior leadership team, as ACT Pathology continues to build a contemporary and agile public pathology service, with a values-based workplace culture that allows all our people to reach their potential.

For more information regarding the position [click here for the Position Description](#).

Please note prior to commencement successful candidates will be required to:

- Undergo a pre-employment National Police Check.

For more information on this position and how to apply "[click here](#)"

Contact Officer: Jo Morris 0251242891 jo.morris@act.gov.au

CHS Clinical Services

Medicine

Clinical Forensic Medical Service

Sexual Assault Nurse Examiner Clinical Lead - Registered Nurse Level 3 Grade 1

Registered Nurse Level 3.1 \$115,743 - \$120,506, Canberra (PN: 63060- 02FF1)

Gazetted: 16 January 2024

Closing Date: 1 February 2024

Details:

What can we offer you:

- City living without the traffic – [click here to see why you should live in Canberra](#).
- Competitive pay rates and excellent working conditions within a tertiary hospital.
- Salary Packaging with many options that provide full fringe benefits tax concessions.
- Flexible working conditions.
- 11.5% Superannuation.
- Scholarships for education support
- Reimbursement of relocation expenses for interstate candidates subject to the hiring managers approval

About the Role:

The CHS Division of Medicine provides a range of medical specialties and allied health services. The Division works in partnership with professional colleagues, consumers, and a range of government and non-government service providers to ensure the best possible outcomes for patients.

An exciting opportunity exists for a dynamically skilled and suitably qualified Registered Nurse within the Clinical Forensic Medical Service (CFMS) Forensic and Medical Sexual Assault Care (FAMSAC). FAMSAC is a well-established

clinical service that provides forensic medical care to patients from the ACT and surrounding areas. The Clinical Lead is responsible for coordinating and managing the delivery of medical assessments and forensic evidence collection for victims of sexual assault.

For more information regarding the position duties click [here](#) for the Position Description.

Please note prior to commencement successful candidates will be required to:

- Undergo a pre-employment National Police Check.
- Prior to commencing this role, a current registration issued under the Working with Vulnerable People (Background Checking) Act 2011 is required.
- Comply with Canberra Health Services Occupational Assessment, Screening and Vaccination policy.

Note: This is a temporary position available for 6 months with the possibility of extension up to 12 months and/or permanency.

For more information on this position and how to apply “click [here](#)”

Contact Officer: Cassandra Noble (02) 5124 2185. Cassandra.Noble@act.gov.au

Adult Community Mental Health

Access Mental Health Team Nurse - Registered Nurse Level 2

Registered Nurse Level 2 \$100,957 - \$107,000, Canberra (PN: 40902 - 02FSQ)

Gazetted: 17 January 2024

Closing Date: 8 February 2024

Details: What can we offer you:

City living without the traffic – click [here](#) to see why you should live in Canberra.

Competitive pay rates and excellent working conditions within a tertiary hospital.

Salary Packaging with many options that provide full fringe benefits tax concessions.

Flexible working conditions.

11.5% Superannuation.

Scholarships for education support

Reimbursement of relocation expenses for interstate candidates subject to the hiring managers approval

About the Role:

The Access Mental Health Team (AMHT) aims to improve the mental health and well-being of people who are residing in the Australian Capital Territory by facilitating access to high quality, integrated mental health services.

The AMHT provides a centralised access process with the aim of providing an identified service entry point to undertake 24-hour triage and a thorough mental health assessment that will link people with the services that most appropriately meets their needs. This will ensure that people are able to access the right mental health service at the right time.

AMHT aims to optimise recovery through the provision of an excellent community mental health care service.

AMHT incorporates the guidelines and principles of the Adult Community Mental Health Services ensuring that the teams’ practice is current and is keeping pace with the changes occurring in the greater MHJHADS teams. The AMHT function is critical to identify and mitigate potentially life-threatening risks for people calling the service.

For more information regarding the position duties click [here](#) for the Position Description.

Please note prior to commencement successful candidates will be required to:

Undergo a pre-employment National Police Check.

Comply with Canberra Health Services Occupational Assessment, Screening and Vaccination policy.

Contact Officer: Jodie Russell (02) 6207 2570 Jodie.Russell@act.gov.au

All Care Discharge Lounge

Discharge Lounge Nurse - Registered Nurse Level 1

Registered Nurse Level 1 \$72,698 - \$97,112, Canberra (PN: 44234, several - 02FQ8)

Gazetted: 17 January 2024

Closing Date: 1 February 2024

Details: What can we offer you:

City living without the traffic – click [here](#) to see why you should live in Canberra.

Competitive pay rates and excellent working conditions within a tertiary hospital.

Salary Packaging with many options that provide full fringe benefits tax concessions.

Flexible working conditions.

11.5% Superannuation.

Scholarships for education support

Reimbursement of relocation expenses for interstate candidates subject to the hiring managers approval

About the Role:

The Discharge Lounge has 8 beds for more dependent patients awaiting transfer to other facilities or discharge home and several chairs for ambulant patients awaiting discharge home. The core priorities of the discharge spaces within the discharge lounge is to facilitate safe and efficient discharge / transfer of patients from most Divisions within the Organisation which then provides beds in home wards to admit acutely unwell patients from ED or surrounding facilities.

For more information regarding the position duties click here for the Position Description.

Please note prior to commencement successful candidates will be required to:

Undergo a pre-employment National Police Check.

Prior to commencing this role, a current registration issued under the Working with Vulnerable People (Background Checking) Act 2011 is required.

Comply with Canberra Health Services Occupational Assessment, Screening and Vaccination policy.

Contact Officer: Tracy Garrat 0403 738 877 Tracy.Garratt@act.gov.au

North Canberra Hospital

Allied Health & Palliative Care

HiTH/ZM Career Medical Officer

Career Medical Officer 2 \$176,425 - \$209,516, Canberra (PN: LP9641 - 02FTY)

Gazetted: 17 January 2024

Closing Date: 8 February 2024

Details: What can we offer you:

City living without the traffic – click her to see why you should live in Canberra.

Competitive pay rates and excellent working conditions.

Salary Packaging with many options that provide full fringe benefits tax concessions.

Flexible working conditions.

11.5% Superannuation.

About the Hospital: North Canberra Hospital (formerly Calvary Public Hospital Bruce) and Clare Holland House are now run and operated by Canberra Health Services (CHS)

This is a significant milestone as the ACT Government moves towards delivering a new billion-dollar hospital on Canberra's Northside.

The current North Canberra Hospital is a level 4 hospital that provides a range of acute and sub-acute services including community based care to the residents of the northside of Canberra and Southern NSW. North Canberra Hospital (NCH) is a 270 public hospital located in Canberra's expanding northside. North Canberra Hospital operates a 24 hour Emergency Department. Inpatient services include general medicine, surgery, maternity, mental health and critical care.

Other service modalities include day surgery, specialist outpatient clinics, Hospital in the Home and the Geriatric Rapid Acute Care Evaluation service that reaches into aged care facilities across the ACT.

The new Northside Hospital will be built on the existing Calvary Hospital campus in Bruce. It will be a modern, state-of-the-art hospital for patients, visitors and its workforce and will provide more beds and increased services. Until then, it's business as usual at the NCH, and we'll keep providing high-quality care to our patients and community.

About the role:

The Hospital in the Home (HITH) service provides inpatient care to patients who are assessed as safe to be treated at home. The team is a multidisciplinary team (MDT) consisting of Medical nursing and allied health staff who are renowned within NCH as a very cohesive and supportive team. The majority of these patients have acute infections which require IV antibiotics often multiple comorbidities requiring general medical management, as well as day-only patients who require infusions for example Iron for iron deficiency anaemia.

The CMO will work within that MDT to provide supportive and holistic care for these patients.

Zita Mary (ZM unit) is an outpatient day infusion service which provides care to patients with chronic health conditions. These include rheumatology, gastroenterological and other patients requiring treatment with biologic agents as well as some limited oncology related services.

As part of this CMO role you will also be providing support to the ZM service alongside the ZM nursing staff and in conjunction with the Specialist who refer their patients to this service.

This position is available as a 0.8 FTE until the 02 February 2025.

Under direction of the clinical director and consultants for each shift you will apply medical knowledge and experience in the diagnosis, investigation and treatment of patients in the HITH setting. You will;
Maintain effective communication with patients and the relatives, hospital staff, medical colleagues including general practitioners.

Ensure effective handover of patients requiring on-going care and monitoring at the HITH MDT round each morning and with the consultant on duty regarding significant issues at the end of the day

Participate in meetings and education sessions as scheduled.

Participate in a 1 in 4 weekend roster to provide cover for the HITH unit. This may include future evening and night shifts.

Maintain close liaison with consultants regarding patient conditions.

Maintain medical records in accordance with hospital policy and procedures, including the accurate and timely production of discharge summaries.

Undertake other duties appropriate to this level of classification which contribute to the operation of the organisation as delegated by the clinical director.

About you:

Requirements/Qualifications:

Mandatory

Be registered or be eligible for registration with the Australian Health Practitioner Regulation Agency (AHPRA).

Previous experience at a level commensurate with that of a CMO2 – ie SRMO. Junior Reg or CMO

CHS is leading the drive to digitally transform health service delivery in Australia through the implementation of a territory wide Digital Health Record. Computer literacy skills are required which are relevant to this role as you will be responsible for completing required documentation and becoming a proficient user of the Digital Health Record and/or other Information Technology systems; once proficient, you will need to remain current with changes, updates and contingencies.

Desirable

Have an understanding of how the National Safety and Quality Health Service (NSQHS) indicators align with this role.

Fulfil the responsibilities of this role in alignment to the CHS Exceptional Care Framework, Clinical Governance Framework, Partnering With Consumers Framework and all other related frameworks.

Note: This is a temporary position available until 2 February 2025. This position is part-time at 20 hours per week and the full-time salary noted above will be pro-rata.

Please note prior to commencement successful candidates will be required to:

Prior to commencing this role, a current registration issued under the Working with Vulnerable People (Background Checking) Act 2011 is required. For further information on Working with Vulnerable People registration refer to - Working with vulnerable people (WWVP) registration (act.gov.au)

Undergo a pre-employment National Police Check.

Comply with Canberra Health Services Occupational Assessment, Screening and Vaccination policy.

For more information on this position and how to apply “[click here](#)”

Contact Officer: Kim McNeilly N/A Kim.McNeilly@act.gov.au

Alcohol and Drug Services

Staff Specialist/Senior Specialist in Addiction Medicine

Specialist Band 1-5/Senior Specialist \$188,151 - \$254,198, Canberra (PN: 28668 - 02FBV)

Gazetted: 15 January 2024

Closing Date: 7 February 2024

Details: What can we offer you:

- City living without the traffic – [click here](#) to see why you should live in Canberra.
- Competitive pay rates and excellent working conditions within a tertiary hospital.
- Salary Packaging with many options that provide full fringe benefits tax concessions.
- Flexible working conditions.
- 11.5% Superannuation.
- VISA/Sponsorship for eligible candidates.
- Reimbursement of relocation expenses for interstate candidates (subject to review and approval).

About the Role:

Canberra Health Services (CHS) is focussed on the delivery of high quality, effective, person centred care. It provides acute, sub-acute, primary and community-based health services, to the Australian Capital Territory (ACT) and surrounding region. More information can be found on the CHS website: [CHS website](#)
Medical Staff in the Canberra Health Services enjoy excellent conditions, and our Enterprise Agreement is available at [ENTERPRISE AGREEMENTS](#)

Mental Health, Justice Health and Alcohol and Drug Services (MHJHADS) provides support to youth and adults via inpatient and outpatient settings, community health centres, justice health facilities and other community settings, including people's homes. MHJHADS aims to be socially inclusive and operate within a recovery-focussed and/or harm minimisation approach.

The Alcohol and Drug Services (ADS) Team provides a range of treatments for people with alcohol, tobacco, and other drug issues. ADS specialises in providing information and advice, referral, assessment, and treatment to ACT residents who think they or a family member may have an alcohol and/or other drug issue.

The successful applicant will have experience in Addiction Medicine and high-level skills relevant to inpatient, consultation liaison and outpatient services. The successful applicant will also be expected to participate in the mandatory administrative, governance and training requirements of medical officers within the Division. Emphasis on recovery focus and person-centred care are essential.

Duties:

1. Perform medical alcohol and other drug services within ADS including assessing, diagnosing and treating cases of alcohol and other drug dependence.
2. Undertake training of CMO's, registrars and medical students as required.
3. Provide an advice and consultancy service on medical issues relating to alcohol and other drug use to private medical practitioners and other health professionals as appropriate
4. Participate in research and quality assurance activities
5. Provide leadership and promote commitment to high quality customer services principles, practices and attributes.
6. Provide input on policy development to the Director and assist on high level committees as required.
7. Comply with and implement equity and diversity and occupational health and safety principles and practices. Including participate in after hours and on call duties as required.
8. Undertake other duties appropriate to this level of classification which contribute to the operation of the organisation.

For more information about this role and how to apply, please [click here](#) to see the Position Description.

Contact Officer: Jasmine Johnson 0403 084 089 jasmine.johnson@act.gov.au

CHS Clinical Services

Women, Youth and Children's Health

Director of Allied Health

Exercise Physiologist (Community Nutrition) HP3

Health Professional Level 3 \$99,819 - \$105,180 (up to \$110,398 on achieving a personal upgrade), Canberra (PN: 63794 - 02FOR)

Gazetted: 17 January 2024

Closing Date: 28 January 2024

Details:

What can we offer you:

City living without the traffic – [click here](#) to see why you should live in Canberra.

Competitive pay rates and excellent working conditions within a tertiary hospital.

Salary Packaging with many options that provide full fringe benefits tax concessions.

Flexible working conditions.

11.5% Superannuation.

About the Role:

The Women, Youth and Children Community Nutrition team works with individuals, families and communities to improve health and wellbeing through delivery of evidence-based nutrition care. Our goal is to support clients to eat well, enjoy nourishing foods and develop a positive relationship with food and their body. We strive to deliver respectful care, working in partnership to meet the expressed needs of the client in a safe environment. Our team provides a range of services including individual dietary assessment, care planning and counselling for infants, children, young people and pregnant and breastfeeding women, and education programs for staff and client groups. The team provides outreach services for the Women's Health Service and coordinates the School Kids

Intervention Program (SKIP) for children with obesity. This part-time Exercise Physiologist position is embedded in our SKIP service, ensuring a multidisciplinary approach to this family-based program that promotes healthy, active living.

This position may be required to work across locations around the ACT.

The Exercise Physiologist in the team is responsible operationally and clinically to the Women, Youth and Children Community Nutrition Manager and professionally to the Profession Lead for Exercise Physiology.

For more information regarding the position duties click here for the Position Description.

Note: This position is part-time at 7.35 hours per week and the full-time salary noted above will be pro-rata.

Please note prior to commencement successful candidates will be required to:

Undergo a pre-employment National Police Check.

Comply with Canberra Health Services Occupational Assessment, Screening and Vaccination policy.

For more information on this position and how to apply "click here"

Contact Officer: Tracy Harb (02) 5124 1395 tracy.harb@act.gov.au

CHS Clinical Services

Cancer and Ambulatory Services

Cancer Services

Assistant Director of Nursing - Cancer Services

Registered Nurse Level 4.3 \$149,388, Canberra (PN: 18499 - 02FOI)

Gazetted: 16 January 2024

Closing Date: 31 January 2024

Details: What can we offer you:

- City living without the traffic – click here to see why you should live in Canberra.
- Competitive pay rates and excellent working conditions within a tertiary hospital.
- Salary Packaging with many options that provide full fringe benefits tax concessions.
- Flexible working conditions.
- 11.5% Superannuation.
- Scholarships for education support
- Reimbursement of relocation expenses for interstate candidates subject to the hiring managers approval

About the Role:

The Assistant Director of Nursing (ADON), Cancer Services, holds a senior nursing leadership position within the Division of Cancer and Ambulatory Support (CAS). The ADON in consultation with the Director of Nursing provides strategic leadership, direction, planning and operational input to achieve quality patient care and service delivery outcomes within CAS. The ADON for CAS reports to the Director of Nursing. You will actively support, guide and collaborate with the Clinical Nurse Consultants within CAS in strategic implementation of evidence-based practice, auditing, reporting and compliance to standards, procedure and policies across CHS and the national governing bodies.

For more information regarding the position duties click here for the Position Description.

Please note prior to commencement successful candidates will be required to:

- Undergo a pre-employment National Police Check.
- Comply with Canberra Health Services Occupational Assessment, Screening and Vaccination policy.

For more information on this position and how to apply "click here"

Contact Officer: Cathy Young (02) 5124 8502 cathy.young@act.gov.au

CHS Clinical Services

Medicine

Emergency

EMU Billing Officer - Emergency Department

Administrative Services Officer Class 2/3 \$64,744 - \$78,177, Canberra (PN: 23451 - 02FP2)

Gazetted: 17 January 2024

Closing Date: 31 January 2024

Details: What can we offer you:

- City living without the traffic – click here to see why you should live in Canberra.
- Competitive pay rates and excellent working conditions within a tertiary hospital.
- Salary Packaging with many options that provide full fringe benefits tax concessions.

- Flexible working conditions.
- 11.5% Superannuation.
- Reimbursement of relocation expenses for interstate candidates (subject to review and approval).

About the Role: The Division of Medicine provides a range of medical specialties. A strong emphasis is placed across all sections on accessible and timely care, delivered to a high standard of safety and quality. This is underpinned by the Division's commitment to research and training. The Division works in partnership with professional colleagues, consumers, and a range of government and non-government service providers to ensure the best possible outcomes for patients.

The Emergency Department at Canberra Hospital sees over 90 000 patients per annum. In such a busy department, the administrative team provides support to medical, nursing, and allied health staff.

Within the Emergency Medicine Unit (EMU), the Billing Officer is responsible for patient admissions and administrative support to the staff in that area 7 days a week.

For more information regarding the position click here for the Position Description.

Note: This position is part-time at 25.725 hours per week and the full-time salary noted above will be pro-rata.

Please note prior to commencement successful candidates will be required to:

- Undergo a pre-employment National Police Check.
- Comply with Canberra Health Services Occupational Assessment, Screening and Vaccination policy.

For more information on this position and how to apply "click here"

Contact Officer: Ashley Young (02) 5124 4115 Ashley.R.Young@act.gov.au

Medical Assessment and Planning Unit

MAPU - Senior Resident Medical Officer 1-3

Senior Resident Medical Officer 1-3 \$99,996 - \$122,359, Canberra (PN: LPL046 - 02FTO)

Gazetted: 17 January 2024

Closing Date: 8 February 2024

Details:

What can we offer you:

City living without the traffic – Click here to see why you should live in Canberra

Competitive pay rates and excellent working conditions within a tertiary hospital

Salary Packaging with many options that provide full fringe benefits tax concessions.

Flexible working conditions

11.5% Superannuation

VISA/Sponsorship for eligible candidates

Reimbursement of relocation expenses for interstate candidates (subject to review and approval)

About the Hospital:

North Canberra Hospital (formerly Calvary Public Hospital Bruce) and Clare Holland House are now run and operated by Canberra Health Services (CHS)

This is a significant milestone as the ACT Government moves towards delivering a new billion-dollar hospital on Canberra's Northside.

The new Northside Hospital will be built on the existing Calvary Hospital campus in Bruce. It will be a modern, state-of-the-art hospital for patients, visitors and its workforce and will provide more beds and increased services. Until then, it's business as usual at the NCH, and we'll keep providing high-quality care to our patients and community.

About the Role:

The Senior Resident Medical Officer (SRMO) is a hospital specific medical officer training in adult internal medicine, and Medical Assessment Planning Unit (MAPU) and ambulatory care service. MAPU provides multidisciplinary assessment, care and treatment of acutely ill medical patients, with a predicted length of stay of 48-72 hours. We are seeking a SRMO who is unaccredited and interested in pursuing a career in General Medicine who wish to further their exposure in adult internal medicine. SRMO's will undertake duties in the care and treatment of patients in various departments.

Under limited direction of the registrar and consultants, you will perform multidisciplinary assessment, care and treatment of acutely ill medical patients, You will:

Help resuscitate, assess and admit acutely sick medical or surgical patients under the supervision of a registrar or consultant.

Participate in the daily multidisciplinary meeting where relevant.

Participate in meetings and education sessions as scheduled

Maintain medical records in accordance with hospital policy and requirements in a timely fashion, including instituting and maintaining discharge summaries

Ensure diagnosis / problem / issue lists are kept up to date and entered into My Digital Health Record prior to transfer

Undertake other duties appropriate to this level of classification which contribute to the operation of the organisation.

What you require:

These are the key selection criteria for how you will be assessed in conjunction with your CV and experience

Evidence that the applicant's clinical experience, skills and personal attributes will assist in the development and implementation of the RACP BPT Curriculum.

Demonstrated high-level communication and interpersonal skills.

Demonstrated commitment to teaching and training and to participate in related education activities.

Demonstrated commitment to clinical governance relevant to the practice of acute hospital medicine including but not limited to audits, research, education and training.

Demonstrates understanding of, and adherence to, safety and quality standards, work, health and safety (WH&S) and the positive patient experience. Displays behaviour consistent with CHS's values of reliable, progressive, respectful and kind.

Position Requirements / Qualifications

Mandatory

Relevant qualifications and a minimum of 2 years' experience working professionally in adult internal medicine.

Experience in adult emergency medicine is also desired

Be registered or be eligible for registration with the Australian Health Practitioner Regulation Agency (AHPRA).

The successful applicant will need to be for weekend and after-hours work.

CHS is leading the drive to digitally transform health service delivery in Australia through the implementation of a territory wide Digital Health Record. Computer literacy skills are required which are relevant to this role as you will be responsible for completing required documentation and becoming a proficient user of the Digital Health Record and/or other Information Technology systems; once proficient, you will need to remain current with changes, updates and contingencies.

Desirable

Have an understanding of how the National Safety and Quality Health Service (NSQHS) indicators align with this role.

Fulfil the responsibilities of this role in alignment to the CHS Exceptional Care Framework, Clinical Governance Framework, Partnering With Consumers Framework and all other related frameworks.

Please note prior to commencement successful candidates will be required to:

Undergo a pre-employment National Police Check.

Comply with CHS credentialing and scope of clinical practice requirements for allied health professionals.

Note: This is a temporary position available for a period of 12 months with the possibility of extension and/or permanency.

Contact Officer: Kim McNeilly N/A Kim.McNeilly@act.gov.au

CHS Clinical Services

Mental Health, Justice Health and Alcohol and Drug Services

Director of Allied Health

Administration Support Officer - Aboriginal and Torres Strait Islander Cultural Specialist Service

Administrative Services Officer Class 4 \$80,535 - \$86,909, Canberra (PN: 60098 - 02FM6)

Gazetted: 17 January 2024

Closing Date: 31 January 2024

Details: What can we offer you:

City living without the traffic – click here to see why you should live in Canberra.

Competitive pay rates and excellent working conditions within a tertiary hospital.

Salary Packaging with many options that provide full fringe benefits tax concessions.

Flexible working conditions.

11.5% Superannuation.

Reimbursement of relocation expenses for interstate candidates (subject to review and approval).

About the Role:

This is a designated position in accordance with s42, Discrimination Act 1991 and is only open to Aboriginal and/or Torres Strait Islander people. Aboriginal and/or Torres Strait Islander heritage is mandatory and therefore confirmation may be requested.

Mental Health, Justice Health and Alcohol and Drug Services provides support to youth and adults via inpatient and outpatient settings, community health centres, justice health facilities and other community settings, including people's homes.

Our Aboriginal and Torres Strait Islander Cultural Specialist Services (CSS) partner with treating teams, health care consumers, their family, carers, government, and community organisations to ensure that they receive the best possible care during their treatment, healing, and recovery journeys.

All care that we provide is driven by our values of being kind, reliable, respectful, and progressive. We're also guided by contemporary mental health and human rights legislation which means we operate within a framework that ensures the rights and dignity of people are promoted and protected.

An exciting opportunity exists for an Administration Support Officer who is empathetic, enthusiastic, and compassionate, to join our team in the MHJHADS Aboriginal and Torres Strait Islander Cultural Specialists Services (CSS). The successful applicant will be expected to provide high level administrative support to CSS staff. This also includes the provision of high-quality customer service to Aboriginal and Torres Strait Islander consumers and staff of MHJHADS.

This role provides an opportunity to broaden your skillset and facilitate learning and career development growth within the scope of our Cultural Specialists Services. We value our staff and therefore you will be supported to undertake professional development, supervision and participate in quality improvement initiatives.

As the Administration Support Officer, you will report to the CSS Manager.

This position is based on site with the CSS at Phillip Community Health Centre, however, may be required to work across multiple sites as deemed necessary. The working hours for this position are 8.30am – 4.51pm. This position is not required to wear a uniform.

For Aboriginal and Torres Strait Islander employees, CHS offers Aboriginal and Torres Strait Islander Health Workforce Support Network.

For more information regarding the position click [here](#) for the Position Description.

Note: This is a temporary position available for five months with the possibility of extension up to 12 months.

Please note prior to commencement successful candidates will be required to:

Undergo a pre-employment National Police Check.

Comply with Canberra Health Services Occupational Assessment, Screening and Vaccination policy.

Prior to commencing this role, a current registration issued under the Working with Vulnerable People (Background Checking) Act 2011 is required. For further information on Working with Vulnerable People registration refer to - Working with vulnerable people (WWVP) registration (act.gov.au)

For more information on this position and how to apply "click [here](#)"

Contact Officer: Kristie Simpson (02) 5124 6790 Kristie.J.Simpson@act.gov.au

CHS University of Canberra Hospital

UCH Rehabilitation

UCH Inpatient Allied Health

Occupational Therapy-Allied Health Assistant 2

Allied Health Assistant 2 (Qualified) \$57,245 - \$63,734 (up to \$65,631 depending on qualification level), Canberra (PN: 35331 - 02FG1)

Gazetted: 17 January 2024

Closing Date: 1 February 2024

Details: What can we offer you:

City living without the traffic – click [here](#) to see why you should live in Canberra.

Competitive pay rates and excellent working conditions within a tertiary hospital.

Salary Packaging with many options that provide full fringe benefits tax concessions.

Flexible working conditions.

11.5% Superannuation.

VISA/Sponsorship for eligible candidates

Reimbursement of relocation expenses for interstate candidates (subject to review and approval).

About the Role:

Rehabilitation, Aged and Community Services (RACS) is a vibrant and diverse Division within Canberra Health Services providing multidisciplinary rehabilitation, aged and community-based care across a range of settings. This

includes the Canberra Hospital, University of Canberra Hospital and community-based services. Our staff are committed to the delivery of health services that reflect Canberra Health Services values: Reliable, Progressive, Respectful and Kind.

The University of Canberra Hospital (UCH) is located on the grounds of the University of Canberra. The hospital, the ACT's first sub-acute rehabilitation hospital, provides a variety of inpatient, day, ambulatory and community-based rehabilitation services.

The RACS Occupational Therapy service is a dynamic team of occupational therapists and allied health assistants (AHAs) providing exceptional care through high quality assessment and therapeutic intervention. We treat and manage patients with a range of medical conditions including neurological, orthopaedic, complex medical and frail aged.

All AHAs work under the direct or indirect supervision of an Allied Health Professional (AHP) and play a key role in the day-to-day functioning of the occupational therapy team. AHAs are provided with regular clinical supervision and access to education and training. Therapy can be provided to individuals or in group settings.

For more information regarding the position click here for the Position Description.

Please note prior to commencement successful candidates will be required to:

Undergo a pre-employment National Police Check.

Comply with Canberra Health Services Occupational Assessment, Screening and Vaccination policy.

Prior to commencing this role, a current registration issued under the Working with Vulnerable People (Background Checking) Act 2011 is required. For further information on Working with Vulnerable People registration refer to - Working with vulnerable people (WWVP) registration (act.gov.au)

Comply with CHS credentialing and scope of clinical practice requirements for allied health professionals.

For more information on this position and how to apply "click here"

Contact Officer: Jane Lawrence (02) 5124 0073 Jane.Lawrence@act.gov.au

Renal Service

Renal Ward - Registered Nurse Level 2

Registered Nurse Level 2 \$100,957 - \$107,000, Canberra (PN: 17110 - 02FQ2)

Gazetted: 17 January 2024

Closing Date: 2 February 2024

Details: What can we offer you:

City living without the traffic – click here to see why you should live in Canberra.

Competitive pay rates and excellent working conditions within a tertiary hospital.

Salary Packaging with many options that provide full fringe benefits tax concessions.

Flexible working conditions.

11.5% Superannuation.

Scholarships for education support

Reimbursement of relocation expenses for interstate candidates subject to the hiring managers approval

About the Role:

The renal ward accommodates both renal / medical inpatients, more dependent patients awaiting discharge and discharge chairs for independent patients from many specialities across CHS. The ward offers inpatient care to patients admitted with renal dysfunction and multiple co-morbidities as well medical patients with complex conditions and associated complications. The renal ward also ensures safe discharge of patients from within CHS to home or other facilities.

The Registered Nurse Level 2 is seen by the Organisation as a source of expert nursing knowledge, especially within the Renal nursing field, skills, and attributes.

The Registered Nurse Level 2 must demonstrate a higher level of skill and the ability to perform a more demanding role covering the domains: clinical care, leadership, education, safety, and communication.

For more information regarding the position duties click here for the Position Description.

Please note prior to commencement successful candidates will be required to:

Undergo a pre-employment National Police Check.

Comply with Canberra Health Services Occupational Assessment, Screening and Vaccination policy.

Contact Officer: Tracy Garratt 0403738877 tracy.garratt@act.gov.au

Infrastructure and Health Support Services

Protective Services

Security Supervisor

Health Service Officer Level 7 \$67,760 - \$71,554, Canberra (PN: 42251, Several - 02FRA)

Gazetted: 17 January 2024

Closing Date: 2 February 2024

Details: What can we offer you:

City living without the traffic – [click here to see why you should live in Canberra](#).

Competitive pay rates and excellent working conditions within a tertiary hospital.

Salary Packaging with many options that provide full fringe benefits tax concessions.

Flexible working conditions.

11.5% Superannuation.

Reimbursement of relocation expenses for interstate candidates (subject to review and approval).

About the Role:

The Protective Services section is embedded within the Infrastructure and Health Support Services Division. Protective Services' mission is to provide the necessary climate and mechanisms that will enable staff, patients, and visitors at Canberra Health Services' facilities to go about their daily activities without fear or intimidation by preventing crime and protecting persons and property.

As a Security Supervisor you will ensure a safe and secure environment is maintained for staff and consumers at Canberra Hospital, the Dhulwa Mental Health Unit, and non-acute sites by providing incident response, proactive security functions and enforcement of Canberra Health Services policy and directives.

For more information regarding the position [click here for the Position Description](#).

Please note prior to commencement successful candidates will be required to:

Undergo a pre-employment National Police Check.

Prior to commencing this role, a current registration issued under the Working with Vulnerable People (Background Checking) Act 2011 is required.

Comply with Canberra Health Services Occupational Assessment, Screening and Vaccination policy.

Contact Officer: Mark Enriquez (02) 5124 5145 Mark.Enriquez@act.gov.au

Acute Occupational Therapy

Paediatric Occupational Therapist HP3

Health Professional Level 3 \$99,819 - \$105,180 (up to \$110,398 on achieving a personal upgrade), Canberra (PN: 29153 - 02FPI)

Gazetted: 17 January 2024

Closing Date: 30 January 2024

What can we offer you:

City living without the traffic – [click here to see why you should live in Canberra](#).

Competitive pay rates and excellent working conditions within a tertiary hospital.

Salary Packaging with many options that provide full fringe benefits tax concessions.

Flexible working conditions.

11.5% Superannuation.

About the Role:

A new permanent part-time paediatric position has been created in the Acute Occupational Therapy team to help build our paediatric team within the Centenary Hospital for Women and Children. This staff member will work alongside our current paediatric HP3 OT and junior paediatric rotator workforce to provide OT service to our inpatient wards and outpatient paediatric clinics. This staff member will work within a busy multi-disciplinary team and will also provide supervision to our junior workforce.

For more information regarding the position duties [click here for the Position Description](#).

Please note prior to commencement successful candidates will be required to:

Undergo a pre-employment National Police Check.

Comply with Canberra Health Services Occupational Assessment, Screening and Vaccination policy.

Note: This is a part-time permanent position available at 15 hours per week and the full-time salary noted above will be paid pro-rata.

Contact Officer: Melinda Symon 0401 080 052 melinda.symon@act.gov.au

North Canberra Hospital

Allied Health & Palliative Care

Junior Social Worker - HP2

Health Professional Level 2 \$70,679 - \$97,028, Canberra (PN: 600674 - 02FEG)

Gazetted: 16 January 2024

Closing Date: 5 February 2024

Details: What can we offer you:

City living without the traffic – click her to see why you should live in Canberra.

Competitive pay rates and excellent working conditions.

Salary Packaging with many options that provide full fringe benefits tax concessions.

Flexible working conditions.

11.5% Superannuation.

About the Hospital: North Canberra Hospital (formerly Calvary Public Hospital Bruce) and Clare Holland House are now run and operated by Canberra Health Services (CHS)

This is a significant milestone as the ACT Government moves towards delivering a new billion-dollar hospital on Canberra's Northside.

The current North Canberra Hospital is a level 4 hospital that provides a range of acute and sub-acute services including community based care to the residents of the northside of Canberra and Southern NSW. North Canberra Hospital (NCH) is a 270 public hospital located in Canberra's expanding northside. North Canberra Hospital operates a 24 hour Emergency Department. Inpatient services include general medicine, surgery, maternity, mental health and critical care.

Other service modalities include day surgery, specialist outpatient clinics, Hospital in the Home and the Geriatric Rapid Acute Care Evaluation service that reaches into aged care facilities across the ACT.

The new Northside Hospital will be built on the existing Calvary Hospital campus in Bruce. It will be a modern, state-of-the-art hospital for patients, visitors and its workforce and will provide more beds and increased services. Until then, it's business as usual at the NCH, and we'll keep providing high-quality care to our patients and community.

About the role:

HP2 Social Workers at North Canberra Hospital are employed under generalist positions and are supported to develop expertise with a robust program of professional development, group and individual supervision and rotations to area of interest in the hospital and at Clare Holland House.

Social Work within Allied Health, North Canberra Hospital, provides services to a range of clients in the Emergency Department, acute inpatient and specialised outpatient settings. Our social workers work closely with patients, carers, referrers, other health professionals and multidisciplinary teams to achieve safe, high quality patient care. Social workers play a key role in the multidisciplinary management of patients across the care continuum. This position works in collaboration with the social work and multidisciplinary team to deliver services, supporting patient flow and maximising patient outcomes. At North Canberra Hospital our staff have a strong sense of 'Being for Others' and you will play a key role in the support of patients, families and colleagues including members of the multidisciplinary team.

All social work staff have access to professional supervision as well as group supervision and education through workshops, interest groups, 1: 1 mentoring with a Senior Clinician and regular internal and external professional development opportunities. All social workers in the Department attend the Donate Life Introductory Donation Awareness Training (IDAT) Workshop, Palliative Care Education through PEPA and External Domestic and Family Violence Training as part of their orientation to hospital social work. We are committed to ensuring our staff receive the support they need to become confident and capable practitioners.

You will be required to participate in restricted on-call rosters. A merit pool will be developed from this round and may be used to fill vacancies which occur over the next 12 months.

Under limited direction of the HP3 Senior Social Workers and the Director of Social Work/ Social Work Team Leaders you will perform clinical social work duties at North Canberra Hospital. You will:

Provide appropriate skilled clinical assessment and psychosocial interventions across a range of clinical areas, including individual and group work to consumers and carers.

Exercise independent professional judgment on routine matters and perform novel and complex or critical tasks under professional supervision, decreasing as expertise increases.

Liaise with patients, carers and service providers, to enhance and improve clinical outcomes and develop partnerships for health promotion and other service activities identified in the business plan.

Actively contribute to the supervision and education of staff and students. Actively participate in supervision, continuing professional development and performance management.

Actively contribute to the implementation of clinical governance activity, quality improvement projects, research programs and health promotion in areas relevant to service.

Actively participate in team meetings, complete clinical and administrative data collection and case records to a consistent high standard.

Practice in accordance with the professional body's code of conduct, practice standards and organisational guidelines and legislative requirements.

Undertake other duties appropriate to this level of classification which contribute to the operation of the organisation.

ABOUT YOU

North Canberra Hospital is committed to workforce diversity and to creating an inclusive workplace. As part of this commitment, we welcome applications from all diversity groups. Aboriginal and Torres Strait Islander peoples, people with disability and people who identify as LGBTQIA+ are particularly encouraged to apply.

Mandatory

Relevant tertiary qualifications and a minimum of 1 years' experience working professionally in Social Work.

Degree in Social Work (or equivalent).

Professional membership or eligibility for professional membership of the Australian Association of Social Workers (AASW)

The successful applicant will need to be available for weekend and after-hours work on a roster and will be required to work shutdown.

CHS is leading the drive to digitally transform health service delivery in Australia through the implementation of a territory wide Digital Health Record. Computer literacy skills are required which are relevant to this role as you will be responsible for completing required documentation and becoming a proficient user of the Digital Health Record and/or other Information Technology systems; once proficient, you will need to remain current with changes, updates and contingencies.

Highly Desirable

Have an understanding of how the National Safety and Quality Health Service (NSQHS) indicators align with this role.

Drivers licence

Fulfil the responsibilities of this role in alignment to the CHS Exceptional Care Framework, Clinical Governance Framework, Partnering With Consumers Framework and all other related frameworks.

Please note prior to commencement successful candidates will be required to:

Undergo a pre-employment National Police Check.

Prior to commencing this role, a current registration issued under the Working with Vulnerable People (Background Checking) Act 2011 is required. For further information on Working with Vulnerable People registration refer to - Working with vulnerable people (WWVP) registration (act.gov.au)

Comply with Canberra Health Services Occupational Assessment, Screening and Vaccination policy.

Comply with CHS credentialing and scope of clinical practice requirements for allied health professionals.

For more information on this position and how to apply "click here"

Contact Officer: Felicity Hamilton N/A felicity.hamilton@act.gov.au

CHS Chief Executive Officer

CHS Allied Health

Acute Allied Health Services

Physiotherapist – Outpatients / Hand Therapy

Health Professional Level 3 \$99,819 - \$105,180 (up to \$110,398 on achieving a personal upgrade), Canberra (PN: 46826 - 02FMG)

Gazetted: 17 January 2024

Closing Date: 30 January 2024

What can we offer you:

City living without the traffic – click here to see why you should live in Canberra.

Competitive pay rates and excellent working conditions within a tertiary hospital.

Salary Packaging with many options that provide full fringe benefits tax concessions.

Flexible working conditions.

11.5% Superannuation.

Reimbursement of relocation expenses for interstate candidates (subject to review and approval).

About the Role:

The Division of Allied Health provides a range of allied health services across clinical Divisions based at Canberra Hospital. A strong emphasis is placed across all sections on accessible and timely care, delivered to a high standard

of safety and quality. This is underpinned by the Division's commitment to research and training. The Division works in partnership with professional colleagues, consumers, and a range of government and non-government service providers to ensure the best possible outcomes for patients.

Acute Allied Health Services (AAHS) Physiotherapy provides services to a range of clients in acute inpatient and specialised outpatient settings to deliver exceptional care. Our physiotherapists in our Outpatients team work predominately in outpatient physiotherapy and tertiary hospital clinics including Plastics (Hand Therapy), Orthopaedic Fracture, Registrar Review and Haemophilia clinics.

For more information regarding the position duties click here for the Position Description.

Note: This is a temporary position available for five months with the possibility of extension up to 12 months.

Please note prior to commencement successful candidates will be required to:

Undergo a pre-employment National Police Check.

Comply with Canberra Health Services Occupational Assessment, Screening and Vaccination policy.

Comply with CHS credentialing and scope of clinical practice requirements for allied health professionals.

For more information on this position and how to apply "click here"

Contact Officer: Kerry Boyd (02) 5124 2670 kerry.boyd@act.gov.au

Medical Services

Medical Imaging

Staff Specialist/Senior Specialist in Radiology

Specialist Band 1-5/Senior Specialist \$188,151 - \$254,198, Canberra (PN: 44672 - 02FQG)

Gazetted: 15 January 2024

Closing Date: 25 January 2024

Details: What can we offer you:

City living without the traffic – click here to see why you should live in Canberra.

Competitive pay rates and excellent working conditions within a tertiary hospital.

Salary Packaging with many options that provide full fringe benefits tax concessions.

Flexible working conditions.

11.5% Superannuation.

VISA/Sponsorship for eligible candidates.

Reimbursement of relocation expenses for interstate candidates (subject to review and approval).

About the Role:

Canberra Health Services (CHS) is focussed on the delivery of high quality, effective, person centred care. It provides acute, sub-acute, primary and community-based health services, to the Australian Capital Territory (ACT) and surrounding region. More information can be found on the CHS website: [CHS website](#)

Medical Staff in the Canberra Health Services enjoy excellent conditions, and our Enterprise Agreement is available at [ENTERPRISE AGREEMENTS](#)

Strong research links are maintained with the ANU, University of Canberra and the Australian Catholic University.

All specialties are represented with the exception of organ transplantation. The hospital has well developed post graduate teaching programs. A fully equipped medical library is available on site with a large collection of hard copy and on line journals and textbooks.

The preferred candidate maybe considered for a conjoint position in ANU at an academic level commensurate with the candidate's qualifications and experience. The academic position will be held for the duration of the Canberra Health Services employment and will be subject to regular performance reviews. No remuneration is attached to the University position. The employee will be responsible to the University on academic matters and to The Canberra Hospital & Health Services / Canberra Health Services for clinical/ research matters.

For more information in relation to conjoint positions with the ANU please contact Professor Zsuzsoka Kecskes, Director, ANU Medical School (02) 6125 2622 dean.medicalschool@anu.edu.au

Applications are invited for the above specialist position from suitably qualified medical graduates with Fellowship of the relevant Australian Medical Specialist College (FRANZCR) or equivalent, who are eligible for medical specialist registration with the Australian Health Practitioner's Regulation Agency.

Duties include provision of clinical services, participation in the on call roster, and teaching of undergraduate and postgraduate students. A commitment to teaching, research, clinical review and quality assurance is required. The Medical Imaging Department is a fully integrated facility including Breast Imaging services, MRI, CT, Ultrasound, Nuclear Medicine, PET/CT and The Interventional Radiology section has two state of the art interventional suites with a complex and interesting workload.

The successful candidate would also be required to rotate to work at Weston Creek Medical Imaging Satellite department and University of Canberra hospital campus and the North Canberra Hospital. The Weston Creek Medical Imaging Satellite department has CT, Ultrasound and Xray. The University of Canberra Hospital campus has a combined Fluoroscopy and Xray unit. The North Canberra Hospital has CT, Ultrasound, Xray and Fluoroscopy. The position is a temporary position with an expected start date of February 2024 until February 2025 with the possibility of permanency. The position may be awarded on application and review of references only.

Duties:

Provide high quality clinical services in General radiology and Interventional radiology to meet the demonstrated needs of the Canberra Hospital Services.

Contribute to the education and training of: Junior medical officers, students, registrars in Medical Imaging including non-medical staff in Medical Imaging.

Contribute to the on call/after hour's roster, in conjunction with other specialists, at a frequency required to cover the roster throughout the year.

Promote research in medical imaging and participate in development of research programs.

Work in a multidisciplinary team to promote a high-quality patient centred focused care.

Under the direction of the Clinical Director of Medical Imaging, provide high level leadership in the Medical Imaging Department, ensuring that strategies are patient centred and meet the changing needs of the community. Undertaking other duties as directed, within the approved scope of clinical practice ensuring the delivery of high quality person and family centred, safe and high quality patient care

For more information about this role and how to apply, please click here to see the Position Description.

Contact Officer: Dr Apurv Garg (02) 5124 2528 Apurv.garg@act.gov.au

CHS Clinical Services

Mental Health, Justice Health and Alcohol and Drug Services

Alcohol and Drug Program

Administration Officer - Alcohol and Drug Services

Administrative Services Officer Class 3 \$72,889 - \$78,177, Canberra (PN: 21558 - 02FNW)

Gazetted: 15 January 2024

Closing Date: 31 January 2024

Details: What can we offer you:

- City living without the traffic – click here to see why you should live in Canberra.
- Competitive pay rates and excellent working conditions within a tertiary hospital.
- Salary Packaging with many options that provide full fringe benefits tax concessions.
- Flexible working conditions.
- 11.5% Superannuation.
- Reimbursement of relocation expenses for interstate candidates (subject to review and approval).

About the Role:

Alcohol and Drug Services (ADS) is a part of the division of Mental Health, Justice Health and Alcohol and Drug Services (MHJHADS), which is contemporary, evidence-based service providing high quality ADS guided by the principles of harm minimisation. ADS incorporates 7 areas including the Opioid Treatment Services, Medical Services, Consultation and Liaison Service, 10 bed Inpatient Withdrawal Service, Police and Court Drug Diversion Service, Drug Alcohol Sentencing List and Counselling and Treatment Services.

ADS provides information, advice, referral, intake, assessment, and support for ACT residents struggling with substance use issues. We offer services for individuals, their family and friends, general practitioners, other health professionals, and business and community groups. This also includes the provision of high-quality liaison with external stakeholder, consumers, and staff of MHJHADS.

The ADS are seeking an administrative service officer to provide high level administrative support to staff supporting people with substance misuse disorders in the public health sector, Alcohol and Drug Services.

For more information regarding the position click here for the Position Description.

Please note prior to commencement successful candidates will be required to:

- Undergo a pre-employment National Police Check.
- Comply with Canberra Health Services Occupational Assessment, Screening and Vaccination (OASV) policy.

For more information on this position and how to apply "click here"

Contact Officer: Jodie Kenny (02) 5124 7967 Jodie.Kenny@act.gov.au

Diabetes and Endocrinology

Administration Officer - Diabetes Service

Administrative Services Officer Class 2 \$64,744 - \$71,126, Canberra (PN: 16211 - 02FJZ)

Gazetted: 15 January 2024

Closing Date: 26 January 2024

Details: What can we offer you:

City living without the traffic – [click here to see why you should live in Canberra](#).

Competitive pay rates and excellent working conditions within a tertiary hospital.

Salary Packaging with many options that provide full fringe benefits tax concessions.

Flexible working conditions.

11.5% Superannuation.

VISA/Sponsorship for eligible candidates

Reimbursement of relocation expenses for interstate candidates (subject to review and approval).

About the Role:

Endocrinology is the study of hormone-producing (endocrine) glands and the diagnosis and treatment of endocrine disorders, including diabetes. The ACT Health Diabetes Service is a multidisciplinary team comprising medical, nursing and allied health professionals. The service provides a coordinated and integrated service between the Canberra Hospital and various community-based locations within the ACT. The service provides diabetes care and treatment across the continuum for pre-diabetes, children, adolescents and adults, women during pregnancy, Type 1 and Type 2 diabetes.

This Administrative Support position provides administrative support to the Diabetes team & Staff Specialists within the Endocrinology Unit.

The successful applicant will need to possess a strong work ethic and ability to adapt to a constantly changing environment, be committed to achieving positive results for the department and continually apply judgement, initiative, critical thinking, and common sense.

For more information regarding the position duties [click here for the Position Description](#).

Please note prior to commencement successful candidates will be required to:

Undergo a pre-employment National Police Check.

Comply with Canberra Health Services Occupational Assessment, Screening and Vaccination policy.

Note: This is a temporary position available for three months with possibility of extension and or permanency.

Contact Officer: Jarrod Gammell / Stuart Couper 02 5124 3794 diabetes@act.gov.au

CHS Infrastructure Management and Maintenance

Infrastructure and Health Support Services Recurrent

Food and Sterilising Services

Senior Project and Change Manager - Sterilising Services

Senior Officer Grade B \$140,226 - \$157,418, Canberra (PN: 64395 - 02FUX)

Gazetted: 16 January 2024

Closing Date: 5 February 2024

What can we offer you:

- City living without the traffic – [click here to see why you should live in Canberra](#).
- Competitive pay rates and excellent working conditions within a tertiary hospital.
- Salary Packaging with many options that provide full fringe benefits tax concessions.
- Flexible working conditions.
- 11.5% Superannuation.
- Reimbursement of relocation expenses for interstate candidates (subject to review and approval).

About the Role:

The Infrastructure and Health Support Services (IHSS) Group is responsible for infrastructure delivery, facilities management and a diverse array of non-clinical support services that is focussed on delivering timely patient centric solutions across the CHS organisation.

Within IHSS, Business Operations is responsible for contracted support services, sterilising, and food services. The Senior Project and Change Manager Sterilising Services will report to the Senior Director, Business Operations and undertake key activities to support planning and change management processes for a number of significant changes in the sterilising services department currently underway. These include:

- relocation of the Mitchell Centralised Sterilising Department to the new Building 5 on the Canberra Hospital campus planned for mid-2024.

- changes to the sterilising services at the North Canberra Hospital planned for 2024/25 financial year.
- the development of a new endoscopy suite in the Canberra Hospital campus (incorporating sterilising functions) planned for late 2024/25.

In addition, the Senior Project and Change Manager Sterilising Services will support the Director Sterilising Services with ongoing improvements to the governance and compliance requirements for sterilising services.

For more information regarding the position click here for the Position Description.

Please note prior to commencement successful candidates will be required to:

- Undergo a pre-employment National Police Check.

Note: This is a temporary position available for a period of 6 months with the possibility of extension up to less than 12 months and/or permanency.

For more information on this position and how to apply “click here”

CHS Infrastructure Management and Maintenance

Infrastructure and Health Support Services Recurrent

Food & Sterilising Services

Sterilising Services Technician Entry Level

Sterilising Services Health Service Officer Level 3/4/5 \$55,350 - \$63,169 (pending on qualifications), Canberra (PN: 29358 - 02FLV)

Gazetted: 16 January 2024

Closing Date: 30 January 2024

Details: What can we offer you:

- City living without the traffic – click here to see why you should live in Canberra.
- Competitive pay rates and excellent working conditions within a tertiary hospital.
- Salary Packaging with many options that provide full fringe benefits tax concessions.
- Flexible working conditions.
- 11.5% Superannuation.
- Reimbursement of relocation expenses for interstate candidates (subject to review and approval).

About the Role:

The Infrastructure and Health Support Services Division is responsible for facilities and asset management, delivery of capital and minor projects, and infrastructure services, support, and operations. The Sterilising Services section is embedded within this Division.

Sterilising Services provides sterilising services to Canberra Hospital (CH), including the Gastroenterology and Hepatology Unit, North Canberra Hospital (NCH), and some private clinics within the ACT and surrounding areas of NSW by cleaning, disinfecting and sterilising Reusable Medical Devices (RMDs). Sterilising Services provides reprocessing of RMD, purchasing, instrument repairs and maintenance.

Sterilising Services is organised into the following functional areas:

Sterilising Services Unit at Mitchell, including management and Administration.

Sterilising Services Unit at CH.

Sterilising Unit at NCH.

Central Reprocessing Unit (CRU) at the Gastroenterology and Hepatology Unit at CH.

It is a requirement of this position that a Certificate 3 in Sterilising (HLT37015) must be obtained within two years of commencement of employment. Sterilising Services HSO positions are broad banded. Upon successful completion of this course and relevant performance competency assessments, the employee will be progressed to HSO 4 level.

Note: This position involves participating in a rotating roster. The rotating shift roster will require the employee to work all shifts within a 24 hour/7 days per week roster, including on-call. This position also involves working across all Sterilising Services' sites (Mitchell, Canberra Hospital including the Central Reprocessing Unit and Calvary Public Hospital).

For more information regarding the position click here for the Position Description.

Please note prior to commencement successful candidates will be required to:

Undergo a pre-employment National Police Check.

Comply with Canberra Health Services Occupational Assessment, Screening and Vaccination policy.

For more information on this position and how to apply “click here”

Contact Officer: Sandra Wheeler (02) 5124 2283 Sandra.Wheeler@act.gov.au

CHS Clinical Services

Medicine

Clinical Services

Acute Medical Unit - Registered Nurse Level 2

Registered Nurse Level 2 \$100,957 - \$107,000, Canberra (PN: 52183 - 02FSA)

Gazetted: 16 January 2024

Closing Date: 1 February 2024

What can we offer you:

- City living without the traffic – [click here](#) to see why you should live in Canberra.
- Competitive pay rates and excellent working conditions within a tertiary hospital.
- Salary Packaging with many options that provide full fringe benefits tax concessions.
- Flexible working conditions.
- 11.5% Superannuation.
- Scholarships for education support
- Reimbursement of relocation expenses for interstate candidates subject to the hiring managers approval

About the Role:

The Medical Wards offer inpatient care to patients admitted with complex conditions and associated complications.

The core priorities of this position are to collaborate with the multidisciplinary team.

For more information regarding the position duties [click here](#) for the Position Description.

Please note prior to commencement successful candidates will be required to:

- Undergo a pre-employment National Police Check.
- Prior to commencing this role, a current registration issued under the Working with Vulnerable People (Background Checking) Act 2011 is required.
- Comply with Canberra Health Services Occupational Assessment, Screening and Vaccination policy.

Note: This is a temporary position available for a period of 6 months with the possibility of extension up to less than 12 months and/or permanency.

For more information on this position and how to apply “[click here](#)”

Contact Officer: Jo Lewis (02) 5124 4217. Jo.Lewis@act.gov.au

CHS University of Canberra Hospital

UCH Rehabilitation

UCH Brindabella Rehab Services - Allied Health

Indigenous-Allied Health Assistant 2

Allied Health Assistant 2 (Qualified) \$57,245 - \$63,734 (up to \$65,631 depending on qualification level), Canberra (PN: 63596 - 02FSI)

Gazetted: 16 January 2024

Closing Date: 2 February 2024

Details: What can we offer you:

- City living without the traffic – [click here](#) to see why you should live in Canberra.
- Competitive pay rates and excellent working conditions within a tertiary hospital.
- Salary Packaging with many options that provide full fringe benefits tax concessions.
- Flexible working conditions.
- 11.5% Superannuation.
- VISA/Sponsorship for eligible candidates
- Reimbursement of relocation expenses for interstate candidates (subject to review and approval).

About the Role:

Rehabilitation, Aged and Community Services (RACS) is a vibrant and diverse Division within Canberra Health Services providing multidisciplinary rehab, aged and community-based care across a range of settings. This includes University of Canberra Hospital, Aged Care wards at the Canberra Hospital, Community Health Centres and Village Creek Centre in Kambah. Our staff are committed to the delivery of health services that reflect Canberra Health Services' values: reliable, progressive, respectful and kind.

The University of Canberra Hospital (UCH), Specialist Centre for Rehabilitation, Recovery and Research is located on the grounds of the University of Canberra. The hospital, the ACT's first sub-acute rehabilitation hospital, provides a variety of inpatient, day, ambulatory and community-based rehabilitation services. Allied Health assistants (AHAs) work within all of these settings delivering rehabilitation programs as part of the Occupational Therapy,

Physiotherapy and Speech pathology teams, or within the interprofessional Allied Health team comprising Brindabella Day and Ambulatory Rehabilitation Services.

All teams have a focus on improving patients' independence, and ability to engage in activities and their community. They provide rehabilitation for persons with a range of conditions and injuries, including neurological disorders, amputations, musculoskeletal injuries, and chronic conditions. All AHAs work under the direct or indirect supervision of an Allied Health Professional (AHP) and play a key role in the day to day functioning of the team in which they work. They are provided with regular clinical supervision and access to education and training. Therapy can be provided to individuals or in group settings.

If you are an enthusiastic, flexible, patient and team focused Allied Health assistant who enjoys working with patients requiring rehabilitation, these services will provide you with constant diversity, rewarding challenges and the opportunity to help patients improve their health, function and well-being.

Allied Health Assistants in RACS work flexibly across services, and locations where services are offered and may be required to participate in a weekend roster.

As well as the position on offer, a merit list will be created from this recruitment round which may be used to fill future temporary or permanent AHA2 positions across RACS for the next 12 months (both full time and part time).

For more information regarding the position click [here](#) for the Position Description.

Please note prior to commencement successful candidates will be required to:

- As this a designated position and only open to Aboriginal and or Torres Strait Islander People, confirmation of Aboriginality will be required prior to appointment into this position.
- Undergo a pre-employment National Police Check.
- Comply with Canberra Health Services Occupational Assessment, Screening and Vaccination policy.
- Prior to commencing this role, a current registration issued under the Working with Vulnerable People (Background Checking) Act 2011 is required.
- Comply with CHS credentialing and scope of clinical practice requirements for allied health professionals.

Note: This is a temporary position available for a period of 6 months with the possibility of extension up to less than 12 months and/or permanency.

For more information on this position and how to apply "[click here](#)"

Contact Officer: Megan Sullivan (02) 5124 0079 megan.sullivan@act.gov.au .

CHS Clinical Services

Medicine

Clinical Forensic Medical Service

Clinical Forensic Medical Service Nurse - Registered Nurse Level 2

Registered Nurse Level 2 \$100,957 - \$107,000, Canberra (PN: 39789 - 02FPQ)

Gazetted: 16 January 2024

Closing Date: 8 February 2024

Details: What can we offer you:

- City living without the traffic – click [here](#) to see why you should live in Canberra.
- Competitive pay rates and excellent working conditions within a tertiary hospital.
- Salary Packaging with many options that provide full fringe benefits tax concessions.
- Flexible working conditions.
- 11.5% Superannuation.
- Scholarships for education support
- Reimbursement of relocation expenses for interstate candidates subject to the hiring managers approval

About the Role:

An exciting opportunity exists for a dynamically skilled and suitably qualified Registered Nurse within the Clinical Forensic Medical Service (CFMS).

The successful applicant will be required to work a rotating roster across the three branches of service within CFMS:

- Forensic and Medical Sexual Assault Care (FAMSAC) providing forensic evidence collection and medical assessment to both male and female victims of sexual assault.
- Clinical Forensics ACT (CFAC) providing triage and support services in the outreach settings of the Australian Federal Police (AFP) custodial facilities.
- Nursing assessments in the outpatient Fitness to Drive Medical Clinic (FTDMC).

For more information regarding the position duties click [here](#) for the Position Description.

Please note prior to commencement successful candidates will be required to:

- Undergo a pre-employment National Police Check.
- Prior to commencing this role, a current registration issued under the Working with Vulnerable People (Background Checking) Act 2011 is required.
- Comply with Canberra Health Services Occupational Assessment, Screening and Vaccination policy.

Note: This is a temporary position available for a period of 6 months with the possibility of extension up to less than 12 months and/or permanency.

For more information on this position and how to apply “click here”

Contact Officer: Cassandra Noble (02) 5124 2185. Cassandra.Noble@act.gov.au

CHS Infrastructure Management and Maintenance

Infrastructure and Health Support Services Recurrent

Project Support Officer - Sustainability

Administrative Services Officer Class 4 \$80,535 - \$86,909, Canberra (PN: 23817 - 02FR8)

Gazetted: 16 January 2024

Closing Date: 2 February 2024

What can we offer you:

City living without the traffic – click here to see why you should live in Canberra.

Competitive pay rates and excellent working conditions within a tertiary hospital.

Salary Packaging with many options that provide full fringe benefits tax concessions.

Flexible working conditions.

11.5% Superannuation.

About the Role:

The IHSS Executive office is responsible for responsible for co-ordinating, driving and delivering work to support the IHSS divisions.

The Director, Business Transformation & Sustainability, IHSS, is responsible for delivering the CHS Sustainability Roadmap. This roadmap includes the development of a CHS sustainability strategy and implementation plans and a range of sustainability projects across the organisation. A sustainability program is being set up to support delivering the roadmap.

The Project Support Officer role will report to the Director, Business Transformation & Sustainability, IHSS and will be responsible for providing administrative and stakeholder engagement support to the Director, Business Transformation & Sustainability to deliver the CHS Sustainability Roadmap and program.

The successful applicant will be working with a range of stakeholders across the CHS organisation. You will need to effectively communicate and liaise with staff at all levels whilst providing administrative support.

For more information regarding the position click here for the Position Description.

Please note prior to commencement successful candidates will be required to:

Undergo a pre-employment National Police Check.

Note: This is a temporary position available for a period of nine months with the possibility of extension and/or permanency.

For more information on this position and how to apply “click here”

Contact Officer: Jade Davis 0410 629 190 Jade.Davis@act.gov.au

CHS Chief Executive Officer

CHS Allied Health

Acute Allied Health Services

Nutrition Allied Health Assistant

Allied Health Assistant 2 (Qualified) \$57,245 - \$63,734 (up to \$65,631 depending on qualification level), Canberra (PN: 25070 - 02FTF)

Gazetted: 16 January 2024

Closing Date: 2 February 2024

What can we offer you:

City living without the traffic – click here to see why you should live in Canberra.

Competitive pay rates and excellent working conditions within a tertiary hospital.

Salary Packaging with many options that provide full fringe benefits tax concessions.

Flexible working conditions.

11.5% Superannuation.

VISA/Sponsorship for eligible candidates

Reimbursement of relocation expenses for interstate candidates (subject to review and approval).

About the Role:

The Nutrition Department is primarily responsible for the management of core functions and provision of Nutrition based allied health services within Canberra Health Services.

Services include:

Clinical Dietetic Services to:

Inpatients on the University of Canberra Hospital and Canberra Hospital Campuses including the Centenary Hospital for Women and Children and the Adult Mental Health Unit

Outpatients requiring specialist care from the ACT and regional NSW.

Operation of centralised Special Diet Service

Operation of Infant Feeding Service

Coordination of Canberra Health Services Clinical Education Program for Nutrition and Dietetic students from various local universities

Food Service governance activities in partnership with the Canberra Hospital Food Service Department

Under supervision this role supports the Dietitians in provision of Nutrition Support to patients within the hospital.

Duties include supporting the operation of the special diet service and infant feeding service, preparation and distribution of adult and infant formulas according to departmental guidelines, computer data entry, patient visits with documentation, reception and other administrative duties.

This role is required to participate in after-hour shifts, including potential for weekend and public holiday work.

For more information regarding the position click here for the Position Description.

Please note prior to commencement successful candidates will be required to:

Undergo a pre-employment National Police Check.

Comply with Canberra Health Services Occupational Assessment, Screening and Vaccination policy.

Prior to commencing this role, a current registration issued under the Working with Vulnerable People (Background Checking) Act 2011 is required.

Comply with CHS credentialing and scope of clinical practice requirements for allied health professionals.

Note: This is a temporary position available for a period of six months with the possibility of extension.

For more information on this position and how to apply "click here"

CHS University of Canberra Hospital

UCH Rehabilitation

UCH Assistant Director of Nursing- RN 4.3

Registered Nurse Level 4.3 \$149,388, Canberra (PN: 12773 - 02FNX)

Gazetted: 16 January 2024

Closing Date: 1 February 2024

Details: What can we offer you:

- City living without the traffic – click here to see why you should live in Canberra.
- Competitive pay rates and excellent working conditions within a tertiary hospital.
- Salary Packaging with many options that provide full fringe benefits tax concessions.
- Flexible working conditions.
- 11.5% Superannuation.
- Scholarships for education support
- Reimbursement of relocation expenses for interstate candidates subject to the hiring managers approval

About the Role:

University of Canberra Hospital is the ACT's first sub-acute rehabilitation hospital on the grounds of the University of Canberra. The University of Canberra Hospital (UCH) is part of the CHS's planned network of health facilities designed to meet the needs of our ageing and growing population.

The University of Canberra Hospital is a 140 bed sub- acute rehabilitation hospital providing inpatient rehabilitation, aged care rehabilitation, mental health rehabilitation and outpatient and community-based rehabilitation services. The Assistant Director of Nursing (ADON) will be responsible for the operational management of the RACS 120 beds and support the RACS Director of Nursing (DON) to manage the nursing services to deliver efficient and effective patient centred care. The successful applicant for this role will be enthusiastic about change, have strong negotiation skills and excellent organisation skills.

For more information regarding the position duties click here for the Position Description.

Please note prior to commencement successful candidates will be required to:

- Undergo a pre-employment National Police Check.
- Comply with Canberra Health Services Occupational Assessment, Screening and Vaccination policy.

Note: This is a temporary position available for a period of 6 months with the possibility of extension up to less than 12 months and/or permanency.

For more information on this position and how to apply “click here”

Contact Officer: Melodie Raisin 0251247603 melodie.raisin@act.gov.au.

Infrastructure and Health Support Services

Operational Support Services

Operational Support Officer

Administrative Services Officer Class 6 \$95,746 - \$109,072, Canberra (PN: 53868 - 02FS4)

Gazetted: 16 January 2024

Closing Date: 2 February 2024

Details: What can we offer you:

City living without the traffic – click here to see why you should live in Canberra.

Competitive pay rates and excellent working conditions within a tertiary hospital.

Salary Packaging with many options that provide full fringe benefits tax concessions.

Flexible working conditions.

11.5% Superannuation.

Reimbursement of relocation expenses for interstate candidates (subject to review and approval).

About the Role:

Within Infrastructure and Health Support Services (IHSS), Operational Support Services (OSS), is responsible for the provision of a range of Client Services (CS) to support the operations across various Canberra Health Services (CHS) locations. The branch is committed to the CHS values, role, and vision.

Under the broad direction from the Senior Director of Operational Support Services, the Operational Support Officer will be responsible for strategic management of the day-to-day requirements of all teams within OSS, including but not limited to coordination of correspondence and organisational requests, human resource, and financial management, and providing advice and responses to matters related to the business portfolios.

The Operational Support Officer is expected to have an understanding of all areas of OSS, work collaboratively with other business units across CHS and be supportive and flexible in leading the changing priorities of the business portfolios.

This position will be based at Canberra Hospital with occasional travel required to other Canberra Health Services sites.

For more information regarding the position click here for the Position Description.

Please note prior to commencement successful candidates will be required to:

Undergo a pre-employment National Police Check.

Prior to commencing this role, a current registration issued under the Working with Vulnerable People (Background Checking) Act 2011 may be required.

Contact Officer: Robyn Wentworth (02) 5124 9774 Robyn.Wentworth@act.gov.au

CHS Clinical Services

Women, Youth and Children's Health

Operations Manager

Administration Team Leader Maternal and Child Health

Administrative Services Officer Class 4 \$80,535 - \$86,909, Canberra (PN: 57273 - 02FJL)

Gazetted: 16 January 2024

Closing Date: 30 January 2024

Details:

What can we offer you:

City living without the traffic – click here to see why you should live in Canberra.

Competitive pay rates and excellent working conditions within a tertiary hospital.

Salary Packaging with many options that provide full fringe benefits tax concessions.

Flexible working conditions.

11.5% Superannuation.

Reimbursement of relocation expenses for interstate candidates (subject to review and approval).

About the Role:

Canberra Health Services (CHS) is focussed on the delivery of high quality, effective, person-centred care. It provides acute, sub-acute, primary and community-based health services, to the Australian Capital Territory (ACT) and surrounding region. More information can be found on the CHS website:

<https://www.canberrahealthservices.act.gov.au/>

The Division of Women, Youth & Children provides a broad range of primary, secondary and tertiary health services to children, young people, families and women in the ACT and surrounding regions. The Division provides family centred, multidisciplinary services at Canberra Hospital and in Community Health Centres, client homes, schools and Child and Family Centres. These services include:

Maternal and Child Health Program

School Team – High School Immunisations and Health Checks

Children at Risk Health Unit

Community Paediatric and Child Health Service

Reporting to the Administration Manager, this position co-ordinates the daily workflows and program objectives within their local area, both front and back of house. This role requires a high level of time management skills with an ability to liaise effectively with staff at all levels. The role is responsible for one team but can be required at times to move into other teams, where operationally required.

For more information regarding the position click here for the Position Description.

Please note prior to commencement successful candidates will be required to:

Undergo a pre-employment National Police Check.

For more information on this position and how to apply “click here”

Contact Officer: Vanessa Robinson (02) 5124 2776 Vanessa.Robinson@act.gov.au

CHS Clinical Services

Rehabilitation, Aged and Community Services

Nursing

Geriatric Discharge Coordinator-RN 2

Registered Nurse Level 2 \$100,957 - \$107,000, Canberra (PN: 22231 - 02FJC)

Gazetted: 15 January 2024

Closing Date: 29 January 2024

Details: What can we offer you:

City living without the traffic – click here to see why you should live in Canberra.

Competitive pay rates and excellent working conditions within a tertiary hospital.

Salary Packaging with many options that provide full fringe benefits tax concessions.

Flexible working conditions.

11.5% Superannuation.

Scholarships for education support

Reimbursement of relocation expenses for interstate candidates subject to the hiring managers approval

About the Role:

Are you an experienced Registered Nurse looking for your next challenge? Can you communicate within the multi-disciplinary team to coordinate discharges in a safe, appropriate, and timely manner. Then we are looking for you! Successful candidates will be provided ongoing education and training opportunities facilitated through Workforce Capability and Clinical Development Nurses. You will be part of a supportive multi-disciplinary team that will work with you to expand and develop your clinical skills to care for Geriatric patients with a wide range of conditions. Geriatric acute and sub-acute services are provided in two units Wards 11A/B at Canberra Hospital by multi-disciplinary teams. The Geriatric Care Coordinator works between the two wards and the primary role is to lead and coordinate safe, appropriate, and timely discharge of patients working with other health professionals in the multi-disciplinary team. The Geriatric Care Coordinator works closely with the Clinical Nurse Consultants on 11A/B and reports to the CNC's of these wards for any issues.

For more information regarding the position duties click here for the Position Description.

Please note prior to commencement successful candidates will be required to:

Undergo a pre-employment National Police Check.

Comply with Canberra Health Services Occupational Assessment, Screening and Vaccination policy.

For more information on this position and how to apply “click here”

Contact Officer: Melodie Raisin (02) 5124 0236 melodie.raisin@act.gov.au

CHS Chief Executive Officer

CHS Nursing and Midwifery and Patient Support Services

Ward Services

Ward Clerk

Administrative Services Officer Class 3 \$72,889 - \$78,177, Canberra (PN: 03773, Several - 02FIG)

Gazetted: 16 January 2024

Closing Date: 26 January 2024

Details: What can we offer you:

City living without the traffic – click here to see why you should live in Canberra.

Competitive pay rates and excellent working conditions within a tertiary hospital.

Salary Packaging with many options that provide full fringe benefits tax concessions.

Flexible working conditions.

11.5% Superannuation.

Reimbursement of relocation expenses for interstate candidates (subject to review and approval).

About the Role:

Nursing and Midwifery and Patient Support Services division comprises a range of support services across the clinical divisions which includes E-rostering unit, Infection Prevention and Control Unit, Nursing and Midwifery Resource Office, Spiritual Support Services, and Patient Support Services.

Patient Support Services provides support for the patients of Canberra Hospital through a range of services which includes Wards persons, Hospital Assistants, Central Equipment and Courier Service, Ward Clerks and Patient Liaison and Admission Team.

The Ward Clerk position provide general administrative, clerical and support services to clinical areas, as well as assisting with patient flow which includes assisting with patient admissions, discharges and transfers using Digital Health Record (DHR) and other business applications.

There are several full time and part time positions. These positions are 6 months with possibility of extension or permanency.

For more information regarding the position click here for the Position Description.

Please note prior to commencement successful candidates will be required to:

Undergo a pre-employment National Police Check.

Comply with Canberra Health Services Occupational Assessment, Screening and Vaccination policy.

Note: This is a temporary position available for a period of 6 months with the possibility of extension up to less than 12 months and/or permanency.

For more information on this position and how to apply “click here”

Contact Officer: Yeshe Dorji 02 51243277 YesheX.Dorji@act.gov.au

Canberra Institute of Technology

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Strategic Finance and Transformation

Facilities Management

Campus Manager

General Service Officer Level 10 \$95,746 - \$109,072, Canberra (PN: 60446)

Gazetted: 17 January 2024

Closing Date: 31 January 2024

Details: Canberra Institute of Technology (CIT) is seeking applications for the position of Campus Manager. This is an exciting opportunity to join the Facilities Team as we embark on campus renewal and modernisation projects, including a state-of-the-art new Woden campus. In addition to the day-to-day facility operations, your contribution to future planning in accommodating staffing and program delivery will be highly valued.

We are looking for a confident, self-motivated and highly experienced facilities manager to manage the Fyshwick Facilities Team. This team are responsible for the day-to-day operations of the Fyshwick campus. In addition to people management responsibilities, you will coordinate and oversee all planned and reactive maintenance, minor works projects, grounds maintenance, waste disposal, staff and program relocations and contract management of a

range of contracted services. Your team are also responsible for opening all campus buildings and disarming alarms in readiness for early cleaning shifts and staff access. The Campus Manager will normally work between 8:00am and 5:00pm each weekday and on limited occasions, overtime on Saturday's. The Campus Manager is required to participate in a roster for on call duties in responding to Facility issues after hours, which may involve being on call for one week every four to six weeks While this position will be initially based at the Fyshwick campus, undertaking these duties at any other CIT campus may be required.

The successful candidate will demonstrate extensive experience in facility management, specifically managing multiple buildings located across several hectares. Your passion for customer centric practices will be second to none and building capability within your team to deliver high quality customer services will be imperative. Your interpersonal skills, ability to influence suitable outcomes, set clear expectations and communicate with clarity and authority will see you succeed in this position. Your success in this position will be highly dependent on your agility and adaptability to change, as well as building rapport and professional relationships with staff and contractors. This position will also hold key responsibilities as fire warden, building team capability in emergency management practices and participating in and coordinating emergency management exercises.

CIT is committed to building an inclusive workplace through a culturally diverse workforce. As part of this commitment, Aboriginal and Torres Strait Islander peoples, people with disability and those who identify as LGBTIQ are encouraged to apply.

Eligibility/ Other Requirements:

Highly desirable - Current ACT Driver's Licence

Highly desirable - Qualifications and/or skills/experience in a trade or construction environment

Highly desirable - Qualifications and/or skills/experience in project management

Highly desirable – Strong written and verbal communication skills

Note: An order of merit will be established from this selection process and may be used to fill future identical vacancies over the next 12 months.

How to Apply: Applicants are to submit a response of no more than two-page pitch demonstrating skills, knowledge and experience as listed in the Selection Criteria, along with a current curriculum vitae including the names and contact details of two referees.

Applications should be submitted via the Apply Now Button.

Contact Officer: JustinJ Thompson 0429788744 JustinJ.Thompson@cit.edu.au

Education Future and Students

Student Experience Lead and Academic Registrar

Executive Level 1.3 \$258,855 - \$269,201 depending on current superannuation arrangements, Canberra (PN: E1332)

Gazetted: 16 January 2024

Closing Date: 6 February 2024

Student Experience Lead and Academic Registrar

Are you an experienced vocational education and training professional who is committed to providing an exceptional experience for students?

Do you thrive on fostering a culture of continuous improvement?

Does playing a pivotal role in unlocking the future of vocational education and training in Canberra excite you?

Canberra Institute of Technology is seeking a Student Experience Lead and Academic Registrar to deliver an excellent student experience.

The Student Experience Lead and Academic Registrar is responsible for providing leadership and advice on opportunities to drive growth in student enrolments, improve student satisfaction and deliver an excellent student experience. We are seeking an experienced senior leader who will provide direction and empower teams to create a high-performance, inclusive and accountable culture, while focusing on supporting CIT's objectives and outcomes.

Promoting a student centric experience, the Student Experience Lead and Academic Registrar will develop holistic strategies and foster a culture of continuous improvement in a complex operating environment with multiple stakeholder groups. Your experience in influencing policy and driving reform to inspire mindsets focused on excellence in the execution of education experience and outcomes will be demonstrated by your extensive experience within the VET sector.

Reporting to the Executive Director, Education Futures and Students, this position is responsible for promoting the CIT brand, including delivery of high-quality, accessible and relevant skills and training that is linked to meaningful career pathways; and the contribution CIT makes to the broader community and economy. This position is required

to provide high-quality advice and reporting to the CIT Board, Executive team, and others as required, including interpretation of legislative requirements, registered training organisation standards and relevant guidelines. We are looking for an ambitious, collaborative leader with comprehensive knowledge of the Australian VET legislative, regulatory and quality framework. The successful applicant requires a commitment to the principles of the Respect Equity and Diversity (RED) Framework, Work Health and Safety, the ACT Public Service Values and Signature Behaviours and CIT Cultural Traits.

Eligibility/Other Requirements: Appropriate tertiary qualifications in a relevant discipline such as education, business, management, social sciences or communications, and/or equivalent knowledge and experience.

Remuneration: The position attracts a remuneration package ranging from \$258,855 - \$269,201 depending on current superannuation arrangements of the successful applicant. This includes a cash component of \$229,915.

Contract: The successful applicant will be engaged under a performance-based long-term contract for a period of up to five years. Prospective applicants should be aware that long-term engagements are tabled in the ACT Legislative Assembly.

For more information on the Canberra Institute of Technology (CIT), visit: cit.edu.au

To apply - please go to fisherleadership.com and click on 'APPLY ONLINE' using reference CITsel0124, addressing your cover letter and resume to Sharyn Gowans or David Baber of Fisher Leadership, or call 1300 347 437 for further information. Your application should include:

A brief covering letter clearly quoting CITsel0124

A complete and current CV (maximum of five pages)

A statement of claims detailing your experience relevant to the position and in line with the position requirements and Executive Capabilities outlined in the candidate information pack (no more than two pages)

Contact Officer: David Baber Sharyn Gowans 1300 347 437

Chief Minister, Treasury and Economic Development

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Economic Development

Events ACT

Event Front of House, Artist Liaison and Stage Support

Administrative Services Officer Class 3 \$72,889 - \$78,177, Canberra (PN: 13432, Several)

Gazetted: 15 January 2024

Closing Date: 5 February 2024

Details: Enlighten Front of House Staff

Events ACT is looking for Front of House Staff to operate an interactive VR installation at the Enlighten Festival in March 2024.

The Enlighten Illuminations will run from 1 – 11 of March, taking over the city with a program packed with diverse and exciting events and entertainment. Attracting over 391,000 attendees, Enlighten is one of the biggest events of the year.

We are looking for staff with prior experience in front of house, customer service, or ticketing roles.

You will be comfortable and confident engaging with patrons with a passion for bringing good vibes and a sense of fun to this installation, at the same time ensure the ride is operating safely, smoothly, and crowds are moving through the experience quickly and efficiently.

This role will undertake the following duties:

Customer Experience:

Promote the ride and help create a fun, festive, and exciting experience. This role plays an important part in making sure patrons are having fun!

Provide patrons with information about the ride and answer general questions.

Ticketing:

Ensure patrons have an understanding of the ride, agree to Terms and Conditions and help them to select their ride experience.

Sell and check tickets using an iPad or mobile device.

Queue management and allocating patrons to swings.

VR Operation:

Welcome patrons to swings and confirm their headset is on and operating correctly.

Provide pre-ride safety briefing.

Confirm understanding of post ride procedure.

Ensure safety throughout ride.

Managing the patron experience throughout the ride.

Headset Maintenance:

Ensure headsets are appropriately charged and cleaned.

The ACT Public Service supports workforce diversity and is committed to creating an inclusive workplace. As part of this commitment, Aboriginal and Torres Strait Islander peoples, people with disability, culturally and linguistically diverse people and those who identify as LGBTIQ+ are encouraged to apply. Hear about CMTEDD from some of our staff.

Eligibility/ Other Requirements: This is a casual position during the Enlighten Festival 2024. Shifts will fall between the hours of 4pm - 11pm, from 1 - 11 March 2024. There may be future opportunities for other casual shifts at events later in the year also.

The Enlighten festival operates after dark and shifts will conclude around 11pm, so you must be able to independently work late evenings (including weekends and public holidays). You must also be able to safely transport yourself to and from the National Triangle location late in the evenings.

Note: This position will be offered on a casual basis and the full-time salary noted above will be paid pro-rata. A Merit Pool will be established from this selection process and will be used to fill vacancies over the next 12 months. Selection may be based on application and referee reports only.

How to Apply: In no more than one page, please provide a summary of your skills and experience highlighting what makes you the right person for this position. Please also include a copy of your curriculum vitae.

Applications should be submitted via the Apply Now Button.

Contact Officer: Saskia White (02) 6205 3812 Saskia.White@act.gov.au

Office of Industrial Relations and Workforce Strategy

Strategy and Services

Public Sector Work Health Safety and Wellbeing

Work Health Safety and Wellbeing Advisor

Administrative Services Officer Class 6 \$95,746 - \$109,072, Canberra (PN: 64046)

Gazetted: 15 January 2024

Closing Date: 29 January 2024

Details: The Public Sector Work Health, Safety and Wellbeing team is responsible for ACT Public Sector (ACTPS) strategies policies and programs in the areas of health, wellbeing, safety and work rehabilitation. This includes oversight of the ACTPS work health and safety management system (WHSMS).

The team is seeking applications for a WHS and Wellbeing Advisor with experience in WHS, workplace wellbeing or work rehabilitation, to support and deliver a range of key projects and activities.

The WHS and Wellbeing Advisor, under some direction, will perform a range of tasks to support the program of work undertaken by the team. This includes:

assisting with the delivery of the whole of government WHS audit program

liaising with internal and external stakeholders on WHS matters

reviewing audit results, corrective action plans and the elements of the WHSMS

assisting directorates to meet corrective action compliance timelines

supporting wellbeing and WHS projects in the branch/Work Safety Group.

The role requires a well developed and contemporary understanding and working knowledge of WHS, wellbeing and/or work rehabilitation. This includes an ability to build productive working relationships with relevant stakeholders through good interpersonal and communication skills.

The Public Sector Work Health, Safety and Wellbeing team operates in a busy, small team environment with limited supervision. The successful applicant requires the ability to work in this setting while managing multiple priorities, deadlines and achieving results.

The ACT Public Service supports workforce diversity and is committed to creating an inclusive workplace. As part of this commitment, Aboriginal and Torres Strait Islander peoples, people with disability, culturally and linguistically diverse people and those who identify as LGBTIQ+ are encouraged to apply. Hear about CMTEDD from some of our staff.

Eligibility/Other Requirements: Qualifications/training and/or practical experience in WHS, workplace wellbeing or work rehabilitation would be highly regarded.

Note: This is a temporary position available immediately for six months with the possibility of permanency. An order of merit will be established from this selection process and may be used to fill future identical vacancies over the next 12 months. Selection may be based on application and referee reports only. Please note, this position operates in a workplace designed for activity-based working (ABW). Under ABW arrangements, officers do not have a designated workstation/desk.

How to Apply: Submit your curriculum vitae, a two page pitch outlining how you meet the Selection Criteria, and the name of two referees.

Applications should be sent to the Contact Officer.

Contact Officer: Annie James (02) 6205 4704 Annie.James@act.gov.au

Office of Industrial Relations and Workforce Strategy

Professional Standards Unit

Investigator

Administrative Services Officer Class 6 \$95,746 - \$109,072, Canberra (PN: 55678)

Gazetted: 12 January 2024

Closing Date: 2 February 2024

Details: We are seeking a high-performing and results-orientated Investigator to join our team. Our ideal candidate has an understanding of workplace performance and misconduct issues and/or relevant investigative experience.

You will be values driven and demonstrate an understanding of the impacts of misconduct and workplace complaints on people and their relationships.

As an Investigator, you will facilitate formal misconduct investigations across the ACTPS, presenting a valuable opportunity to develop a broad range of relationships and networks. You will research and gather evidence, analyse information, and present persuasive arguments to delegates with recommendations about the occurrence of misconduct.

Your work in this space will contribute to continuous improvement of behaviour and integrity related outcomes across the whole ACTPS.

The ACT Public Service supports workforce diversity and is committed to creating an inclusive workplace. As part of this commitment, Aboriginal and Torres Strait Islander peoples, people with disability, culturally and linguistically diverse people and those who identify as LGBTIQ+ are encouraged to apply. Hear about CMTEDD from some of our staff.

Eligibility/ Other Requirements:

Relevant investigative qualifications such as a Certificate IV in Government Investigations are highly desirable.

Educational and professional qualifications checks may be undertaken prior to employment.

Criminal history checks will be conducted prior to employment.

Note: An order of merit will be established from this selection process and may be used to fill future identical vacancies over the next 12 months. This position will be moving to a new workplace designed for activity-based working (ABW). Under ABW arrangements, officers will not have a designated workstation/desk.

How to Apply:

In applying for this position, you are not required to address individual Selection Criteria. Rather, you should provide a statement of no more than two pages outlining your background, capabilities, and experiences and how these align with the duties (WHAT YOU WILL DO), and capabilities and behaviours (WHAT YOU REQUIRE) required to be successful for this role.

You should also provide a curriculum vitae to a maximum of two pages.

Applications should be submitted via the Apply Now Button.

Contact Officer: Gemma Hogben (02) 6205 9546 Gemma.Hogben@act.gov.au

Community Services

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Children, Youth and Families

Practice and Performance

CYRIS

CYRIS Reform Project Officer

Senior Officer Grade C \$119,595 - \$128,465, Canberra (PN: 61838)

Gazetted: 17 January 2024

Closing Date: 31 January 2024

Details: Working with Community Services Directorate (CSD) offers you the opportunity to directly contribute to supporting the Canberra Community. Everyday our diverse workforce collaborates and drives client centred services to assist the community in creating a safe and equitable environment across the ACT.

Child and Youth Protection Services (CYPS) within CSD have the responsibility of supporting children, young people and families requiring a care or justice response. CYPS currently have a vacancy for a Project Officer to join the Child and Youth Record Information System (CYRIS) Business System team.

The CYRIS Reform Project Officer will support the Senior Director, CYRIS Business Systems to collaborate, design, implement and operationalise the Children Youth and Families reform projects within CYRIS. The Project Officer will need to facilitate project and change management activities, manage extensive reporting requirements which will have tight timeframes, develop business requirements and business process maps, undertake research and analysis, identify risks and the expenditure required to deliver the program of work and develop communications and training material.

CSD is an inclusive employer where all people are respected and valued for their contribution. We strongly encourage and welcome applications from Aboriginal and/or Torres Strait Islander people, People with Disability, people from culturally and linguistically diverse backgrounds, veterans, mature age workers and lesbian, gay, bisexual, transgender, intersex and queer (LGBTIQ) people.

Eligibility/ Other Requirements: Prior to commencing in this role, a current registration issued under the Working with Vulnerable People (Background Checking) ACT 2011 will be required. For further information on Working with Vulnerable people registrations refer to:

www.legislation.act.gov.au/a/2011-44/default.asp and

https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804

- Tertiary qualifications in a related discipline are desirable.

Note: This is a temporary position available immediately to 30 September 2024 with the possibility of extension up to 12 months and or permanency. A Merit Pool may be established from this selection process and maybe used to fill temporary and permanent vacancies over the next 12 months. Selection may be based on application and referee reports only.

How to Apply: • Applicants should submit a statement of no more than two pages demonstrating how their experience, skills and knowledge will enable them to undertake the role in relation to the What You Require capabilities listed on the Position Description. Please also submit a current curriculum vitae and the contact details of two referees with a thorough knowledge of your work performance. Please ensure that one of the referees is your current or immediate past supervisor.

Applications should be submitted via the Apply Now Button.

Contact Officer: Jenny Pereira (02) 6207 8758 Jenny.Pereira@act.gov.au

Communities

Support Services for Children

Child and Family Centres

Child and Family worker, Team leader

Health Professional Level 4 \$114,928 - \$123,710, Canberra (PN: 19565)

Gazetted: 16 January 2024

Closing Date: 30 January 2024

Details: Working with Community Services Directorate (CSD) in the ACT Government provides you the opportunity to help achieve our vision of developing inclusive and strong communities.

We currently have a vacancy in the Communities Division for a Team Leader to join our Child and Family Centres. The Team Leader will report to the Centre Manager and work closely with Team Leaders from the other Centres and the broader management team to provide clinical supervision, mentoring and support of workers within the Child and Family Centres, as well as contributing to the professional learning strategies that enhance staff competencies in working with children and families.

The position will participate in the development and maintenance of government and community partnerships, program planning, review and evaluation and will be an active member of the management team within the Branch. The position may be located at Tuggeranong, Gungahlin and West Belconnen Child and Family Centres. The position is full time and is for a 12-month period.

CSD is an inclusive employer where all people are respected and valued for their contribution. We strongly encourage and welcome applications from Aboriginal and/or Torres Strait Islander people, People with Disability, people from culturally and linguistically diverse backgrounds, veterans, mature age workers and lesbian, gay, bisexual, transgender, intersex and queer (LGBTIQ) people.

Eligibility/ Other Requirements: Social Work degree or Psychology (6-year degree) with eligibility for membership of the Australian Association of Social Workers or the Australian Psychological Board, plus a minimum of 3 years practice experience in a relevant field.

1. Other relevant degrees will be seriously considered including Early Childhood Teaching/ Education or Community Education/ Development (with study in child developmental stages and needs).
2. Background check will be conducted.
3. Educational, suitability and professional qualification checks may be carried out prior to employment.
4. Current Driver's license essential.
5. This position does require a pre-employment medical.
6. This position does require a Working with Vulnerable People Check.

Note: This is a temporary position available 31 January 2024 to 1 February 2025. A merit pool will be established from this selection process and will be used to fill vacancies over the next 12 months.

How to Apply: Please provide a curriculum vitae and a written response addressing the Selection Criteria. For each criterion, please limit your response to 400 words or less.

Applications should be submitted via the Apply Now Button

Contact Officer: Brian Mupangure (02) 6207 6817 Brian.Mupangure@act.gov.au

Communities

Support Services for Children

West Belconnen Child and Family Centre

Early Years Engagement Officer

Administrative Services Officer Class 4 \$80,535 - \$86,909, Canberra (PN: 17033)

Gazetted: 11 January 2024

Closing Date: 25 January 2024

Details: This is an Aboriginal and/or Torres Strait Islander Identified position.

The Early Years Engagement Officer sits in the Support Services for Children Branch within the Community Services Directorate (CSD) to provide culturally safe and inclusive services to Aboriginal and Torres Strait Islander communities in the ACT in the areas of health, early childhood development and parenting.

The position will be based at the ACT Government's Child and Family Centre (CFC), the Child Development Service (CDS) and in outreach settings, including Koori Preschools. The position works directly with Aboriginal and Torres Strait Islander children, their families and community. The role of the Early Years Engagement Officer will be to support parental engagement in their children's early childhood education, improve participation rates of Aboriginal and Torres Strait Islander children in Koori Preschools and support transitions from preschool to kindergarten for Aboriginal and Torres Strait Islander children.

CSD is an inclusive employer where all people are respected and valued for their contribution. We strongly encourage and welcome applications from Aboriginal and/or Torres Strait Islander people, People with Disability, people from culturally and linguistically diverse backgrounds, veterans, mature age workers and lesbian, gay, bisexual, transgender, intersex and queer (LGBTIQ) people.

Eligibility/Other Requirements:

Essential requirements:

Demonstrated experience working with Aboriginal and Torres Strait Islander communities.

A current driver's licence.

Prior to commencing this role, a current registration issued under the Working with Vulnerable People (Background Checking) Act 2011 is required. For further information on Working with Vulnerable People registration refer to - Working with vulnerable people (WWVP) registration (act.gov.au)

Note: A merit pool will be established from this selection process and will be used to fill vacancies over the next 12 months.

How to Apply: Please provide a written response to the Selection Criteria (see "What You Require" in the Position Description) of no more than two pages and your current curriculum vitae.

Contact Officer: Brian Mupangure (02) 6207 6817 Brian.Mupangure@act.gov.au

Education

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Business Services

People and Performance

People and Conduct

Senior Injury Management Business Partner

Senior Officer Grade B \$140,226 - \$157,418, Canberra (PN: 40390)

Gazetted: 15 January 2024

Closing Date: 22 January 2024

Details: Are you an experienced and passionate injury management professional, seeking to make a difference in a fast paced and challenging environment? Do you want to be integral in leading a team to review, modernise and streamline injury management strategies and processes for the greater good of people? If this sounds like the next chapter in your career, then the ACT Education Directorate wants to hear from you!

The Injury Management Business Partnering function is responsible for the front-end management of workers compensation claims and non-compensation matters. The Senior Injury Management Business Partner (SIMBP) will lead this function and provide subject matter expertise and guidance to support the Education Directorate's strategic approach to the management of workers compensation matters, and to expedite the safe return of ill and injured workers to the workplace.

The ACT Public Service supports workforce diversity and is committed to creating an inclusive workplace. As part of this commitment, Aboriginal and Torres Strait Islander peoples, people with disability, culturally diverse people and those who identify as LGBTIQ are encouraged to apply.

Notes: This is a temporary position available immediately until 10 January 2025 with the possibility of permanency.

An order of merit will be established from this selection process and may be used to fill future identical vacancies over the next 12 months. Selection may be based on application and referee reports only. Current and former ADF members are encouraged to apply.

How to apply: Applications should include a current curriculum vitae with the details of two referees, and a maximum two-page pitch demonstrating how your professional and technical skills and experience make you suitable for the role based on the requirements as set out in the Position Description.

Applications should be submitted via the Apply Now button below.

Contact Officer: Justine Fisher 0468563432 Justine.Fisher@act.gov.au

Business Services

School Cleaning Services

Multiple Schools within an ACT Government School Network

Cleaning Supervisor

Cleaning Services Officer 3 \$60,607 - \$62,931, Canberra (PN: 56391, several)

Gazetted: 15 January 2024

Closing Date: 29 January 2024

Details: The Education Directorate School Cleaning Service is looking for enthusiastic and dedicated Supervisors to join the ACT Government Public Schools' cleaning workforce. Supervisory positions work across a number of public schools (usually between 7 and 10 schools) in each of Canberra's four school networks. Supervisors work full time rotating shifts rostered Monday – Friday, operating between the hours of 10:00 am and 10:00 pm, but some work outside of these hours and weekend work may also be required.

If you are interested in joining a dynamic team with the important task of keeping our schools clean, safe and hygienic then we'd love to hear from you.

The ACT Public Service supports workforce diversity and is committed to creating an inclusive workplace. As part of this commitment, Aboriginal and Torres Strait Islander peoples, people with disability, culturally diverse people and those who identify as LGBTIQ are encouraged to apply. Australian visa holders with work rights are also encouraged to apply.

Eligibility/Other requirements: Prior to commencing employment evidence of the following will be required:

A current registration issued under the Working with Vulnerable People (Background Checking) Act 2011 is required. For further information on Working with Vulnerable People registration refer to - Working with vulnerable people (WWVP) registration (act.gov.au)

Completion of NAT10830 Course in Crystalline Silica Exposure Prevention.

A current Australian driver's licence.

Notes: There are a combination of full-time permanent and full-time temporary positions available. Temporary positions are available for a period of six months with the possibility of extension up to 12 months and/or permanency.

Selection may be based on the application, and referee reports only.

This recruitment activity will be used to establish an Order of Merit to fill any future vacancies (both permanent and temporary) over the next 12 months. For further information on the ACTPS selection process, refer to <https://www.jobs.act.gov.au/how-we-hire/selection-processes>

How to apply: The attached Position Description provides further details of the position and should be read before you submit your application.

To apply, please provide a written response no longer than three pages, to the Selection Criteria (relevant knowledge and relevant skills and abilities) provided in the Position Description. Your response should outline your previous work and other experience and how this experience relates to the knowledge, skills and abilities required for the job.

You will also need to provide a copy of your curriculum vitae along with the names and contact numbers of two referees as part of your application.

Applications should be submitted via the Apply Now button below.

Contact Officer: Aura Bohorquez 0468769574 SCSpeoplemanagement@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Business Services

School Cleaning Service

Multiple Schools within an ACT Government School Network

Network Coordinator

Cleaning Services Officer 4 \$63,828 - \$67,006, Canberra (PN: 56398, several)

Gazetted: 15 January 2024

Closing Date: 29 January 2024

Details: The Education Directorate School Cleaning Service is looking for enthusiastic and dedicated Network Coordinators to join the ACT Government Public Schools' cleaning workforce. The Network Coordinator position works at ACT Public Schools within an ACT School network. Network Coordinators will typically be required to work full time shifts between the hours of 09:00 am and 05:00 pm on weekdays, but work outside of these hours and weekend work may also be required.

If you are interested in joining a dynamic team with the important task of keeping our schools clean, safe and hygienic then we'd love to hear from you.

The ACT Public Service supports workforce diversity and is committed to creating an inclusive workplace. As part of this commitment, Aboriginal and Torres Strait Islander peoples, people with disability, culturally diverse people and those who identify as LGBTIQ are encouraged to apply. Australian visa holders with work rights are also encouraged to apply.

Eligibility/Other requirements: Prior to commencing employment evidence of the following will be required:

A current registration issued under the Working with Vulnerable People (Background Checking) Act 2011 is required. For further information on Working with Vulnerable People registration refer to - Working with vulnerable people (WWVP) registration (act.gov.au)

Completion of NAT10830 Course in Crystalline Silica Exposure Prevention.

A current Australian driver's licence.

Notes: There are a combination of full-time permanent and full-time temporary positions available. Temporary positions are available for a period of six months with the possibility of extension up to 12 months and/or permanency.

Selection may be based on the application, and referee reports only.

This recruitment activity will be used to establish an Order of Merit to fill any future vacancies (both permanent and temporary) over the next 12 months. For further information on the ACTPS selection process, refer to <https://www.jobs.act.gov.au/how-we-hire/selection-processes>

How to apply: The attached Position Description provides further details of the position and should be read before you submit your application.

To apply, please provide a written response no longer than three pages, to the Selection Criteria (relevant knowledge and relevant skills and abilities) provided in the Position Description. Your response should outline your previous work and other experience and how this experience relates to the knowledge, skills and abilities required for the job.

You will also need to provide a copy of your curriculum vitae along with the names and contact numbers of two referees as part of your application.

Applications should be submitted via the Apply Now button below.

Contact Officer: Aura Bohorquez 0468769574 SCSpeoplemanagement@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Environment, Planning and Sustainable Development

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Development and Implementation

Loose Fill Asbestos Coordination

Director, Affected Properties

Senior Officer Grade B \$140,226 - \$157,418, Canberra (PN: 35094)

Gazetted: 11 January 2024

Closing Date: 24 January 2024

Details: The Environment Planning and Sustainable Development Directorate (EPSDD) are seeking applications from a highly motivated individual, who displays excellent communication, policy and leadership skills, expertise in successful delivery of change management in operationally diverse Government settings, and effective delivery within time constraints, to fill the temporary role of Director, Affected Properties.

The Loose Fill Asbestos Coordination team (LFAC) within the Development & Implementation division of EPSDD is responsible for managing the Government's response to loose fill asbestos insulation in ACT homes. The team facilitates the delivery of the Loose Fill Asbestos Insulation Eradication Scheme, and activities within the Canberra community related to Governments ongoing legislative, policy or legacy commitments in addressing the risks and impacts from loose fill asbestos insulation.

Reporting to the Senior Director, under limited direction and in accordance with policy, procedure and legislation, the Director, Affected Properties is a senior member of LFAC and manages and develops policies and programs relating to properties on the Affected Residential Premises Register.

We value people with a breadth of professional practice experience, that bring innovative and solution focussed ideas, who high communicate with candour and respect, enjoy being a part of multidisciplinary team, are strategic thinkers, community focussed and committed to excellence in the sensitive delivery of projects to meet Government priorities.

The ACT Public Service supports workforce diversity and is committed to creating an inclusive workplace. As part of this commitment, Aboriginal and Torres Strait Islander peoples, people with disability, culturally diverse people and those who identify as LGBTIQ are encouraged to apply.

Eligibility/Other Requirements: The position occupant is required to not have any direct conflict of interest relating to loose fill asbestos insulation in ACT homes.

Note: This is a temporary position available immediately to 30 June 2025. Selection may be based on application and referee reports only. This position is located in a workplace designated for activity-based working (ABW).

Under ABW arrangements, officers will not have a designated workstation/desk. A merit pool will be established from this selection process and may be used to fill similar vacancies over the next 12 months.

The ACT Government offers flexible working arrangements including working from home where appropriate.

How to Apply: Applications are sought from potential candidates and should include a:

Two-page pitch addressing the Selection Criteria

Curriculum vitae

Contact details of at least two referees

Applications should be submitted via the Apply Now button.

Contact Officer: Shobaz Kandola (02) 6205 0351 Shobaz.Kandola@act.gov.au

Planning and Urban Policy

Executive Branch Manager, Building, Design and Projects

Executive Level 1.4 \$274,784 - \$285,773 depending on current superannuation arrangements, Canberra (PN: E1133)

Gazetted: 11 January 2024

Closing Date: 18 January 2024

Details: EPSDD is seeking expressions of interest for the role of Executive Branch Manager, Building, Design and Projects.

The Executive Branch Manager plays a key role in leading the delivery of projects and programs across:

The ACT Government's Building Regulatory Reform Agenda

City Centre Planning and Projects

The coordination of the National Capital Design Review Panel and Government Architect

Design Services and Policy

Planning Policy and Projects

The position requires an energetic person with exceptional leadership and executive management skills to achieve effective business planning, governance, issue management and collaborative partnerships. Strong strategic stakeholder engagement and negotiation skills are necessary. Experience in dealing with an extensive range of policy, financial management, business operations, people management, and a range of stakeholders including the community is essential.

This position is also responsible for leading a positive culture based on respect and collaboration across EPSDD and the ACT Public Service.

Note: Selection may be based on written application and referee reports only.

Remuneration: The position attracts a remuneration package ranging from \$274,784 - \$285,773 depending on current superannuation arrangements of the successful applicant. This includes a cash component \$244,201.

Contract: The successful applicant will be engaged under a performance-based short-term contract for a period of 18 months with the possibility of extension up to 2 years. Prospective applicants should be aware that long-term engagements are tabled in the ACT Legislative Assembly.

How to Apply: Interested candidates should submit a two-page pitch that responds to the requirement of the role and how you will fulfill these, a current curriculum vitae and two referees before the closing date.

Applications should be submitted via the Apply Now button below.

Contact Officer: Ben Green 6207 7387 Ben.Green@act.gov.au

Justice and Community Safety

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Emergency Services Agency

Capability, Coordination & Support

Procurement

Assistant Director Procurement

Senior Officer Grade C \$119,595 - \$128,465, Canberra (PN: 46505)

Gazetted: 17 January 2024

Closing Date: 24 January 2024

Details: The ACT Emergency Services Agency (ESA) is seeking an experienced and skilled procurement officer for the role of Assistant Director, Procurement within the ESA Capability, Coordination & Support Branch.

This role ensures the ESA acts with probity and legislative compliance in all activities related to the procurement of goods and services, so you will need demonstrated experience in these key areas.

The key objective of this role is to ensure the timely and cost-efficient procurement and supply of consumables, goods, vehicles and equipment associated with delivery of the ESA's core functions and services to the ACT

community, while developing and maintaining robust partnerships with stakeholders across the ESA, broader ACT Government and industry.

Additionally, responsibilities may include assisting the Director, Procurement, Sourcing and Purchasing with various activities such as research and analysis, procurement strategy and execution, sourcing and purchasing activities, and assistance with implementation and ongoing performance management of contracts; therefore, we are searching for a candidate with outstanding interpersonal, negotiation and writing skills.

The ACT Public Service supports workforce diversity and is committed to creating an inclusive workplace. As part of this commitment, Aboriginal and Torres Strait Islander peoples, people with disability, culturally diverse people and those who identify as LGBTIQ are encouraged to apply.

Eligibility/Other requirements:

Certificate IV or Diploma Procurement and Contract Management is highly desirable.

A 'C' Class Driver's licence is essential.

Prior to commencing this role, a current registration issued under the Working with Vulnerable People (Background Checking) Act 2011 may be required. For further information on Working with Vulnerable People registration refer to - Working with vulnerable people (WWVP) registration (act.gov.au)

Note: This is a temporary position available immediately until 2 August 2024.

An order of merit will be established from this selection process and may be used to fill future identical vacancies over the next 12 months. Selection may be based on application and referee reports only.

How to Apply: Applicants should submit a response of no more than two-pages addressing the position capabilities, together with your curriculum vitae and the contact details of at least two referees. See the attached Position Description for further information about the role.

Applications should be submitted via the Apply Now button below.

Contact Officer: Nathan Vink 0402 845 132 nathan.vink@act.gov.au

ACT Corrective Services

Service Improvement and Community Operations

Cultural Engagement Officer

Administrative Services Officer Class 6 \$95,746 - \$109,072, Canberra (PN: 11921)

Gazetted: 17 January 2024

Closing Date: 29 January 2024

Details: ACT Corrective Services (ACTCS) is seeking an experienced and highly motivated professional to fill the position of Cultural Engagement Officer (ASO6) within Service Improvement and Community Operations.

The successful applicant will support staff to work effectively to improve outcomes for Aboriginal and Torres Strait Islander peoples and will provide individual case support and expertise at the operational level. In this role, you will aim to develop more systemic approaches to cultural engagement including development of relationships with key stakeholder organisations.

In addition to this, you will promote and apply the principles of contemporary best practices in relation to offender management, including written reports to the Courts, releasing authorities and other statutory bodies in relation to offender management, risk and intervention outcomes.

To be successful you will need to possess exceptional communication and interpersonal skills and should be able to build and maintain relationships with Aboriginal and Torres Strait Islander clients, Elders, stakeholders and community members.

The ACT Public Service supports workforce diversity and is committed to creating an inclusive workplace. As part of this commitment, Aboriginal and Torres Strait Islander peoples, people with disability, culturally diverse people and those who identify as LGBTIQ are encouraged to apply.

Eligibility/ Other Requirements:

Aboriginal or Torres Strait Islander ancestry is considered an occupational requirement of this role (s42, Discrimination Act 1991). As such, a Confirmation of Aboriginality may be requested.

Driver's licence (Class C) is essential.

This position requires a pre-employment medical.

4. This position requires a Working with Vulnerable People registration.

Note: This is an Aboriginal or Torres Strait Islander identified position.

How to Apply: To apply, applicants are required to submit three items: (1) one to three page written response addressing the professional/technical skills and knowledge, behavioural capabilities, having regard for the job requirements; (2) a current curriculum vitae with the names and contact details of two referees (one should be a

current Supervisor/Manager); and (3) a copy of your current driver's licence. Please ensure you submit all three items.

Applications should be submitted via the Apply Now Button.

Contact Officer: Melissa Butler (02) 6207 9717 Melissa.Butler@act.gov.au

ACT Law Courts and Tribunal

Registrars Office

Registry Operations

Registry Officer

Administrative Services Officer Class 3 \$72,889 - \$78,177, Canberra (PN: 42336, several)

Gazetted: 15 January 2024

Closing Date: 22 January 2024

Details: Applications are sought for various Registry Officer positions at ACT Courts and Tribunal.

The Registry Officers primary role is to provide administrative support across the ACT Supreme Court, ACT Magistrates Court and the ACT Civil and Administrative Tribunal (ACAT) registry operations. They provide client service, handle enquiries, process documents, provide in court support, prepare and manage files, record outcomes and list matters using the IT systems, and assist with administration.

The roles form part of dynamic teams that operate in fast paced, client facing environments. As such, you will need to be able to organise and prioritise your own workload, as well as being an active contributor to your team outcomes. You will demonstrate flexibility, strong communication skills and computer literacy. You will strive for effective relationships with all Court and Tribunal staff and users.

The ACT Public Service supports workforce diversity and is committed to creating an inclusive workplace. As part of this commitment, Aboriginal and Torres Strait Islander peoples, people with disability, culturally diverse people and those who identify as LGBTIQ are encouraged to apply.

Eligibility/Other requirements:

Experience working in a court or legal environment is desirable but not essential.

The positions are subject to police and background checks.

Note: A Merit Pool will be established from this selection process and will be used to fill vacancies over the next 12 months. The nature of the organisation is such that staff may be exposed to sensitive material or information that may be confronting and culturally sensitive. The ACTCT provides support services and training to assist staff in being culturally aware, resilient, and safe in the workplace.

How to Apply: Please provide a statement of no more than two pages addressing the Professional/Technical Skills and Behavioural Capabilities which can be found in the attached Position Description. Please also provide a current curriculum vitae including the details of two referees.

Applications should be submitted via the Apply Now button below.

Contact Officer: Danielle Campbell (02) 6207 2393 Danielle.Campbell@courts.act.gov.au

ACT Corrective Services

Service Improvement and Community Operations

Administrative Assistant

Administrative Services Officer Class 4 \$80,535 - \$86,909, Canberra (PN: 60769)

Gazetted: 15 January 2024

Closing Date: 29 January 2024

Details: ACT Corrective Services (ACTCS) is seeking applications from highly motivated and conscientious people to join Community Operations, as an Administrative Assistant (ASO4).

The successful applicant will work closely with Community Corrections staff and managers, providing administrative and clerical support.

In addition, you will co-ordinate a range of financial and administrative support activities efficiently and complete designated tasks fully in accordance with established timelines, legislation, policy, procedures and standards. You will also manage manual and computerised records, accurately and securely, ensuring accessibility and confidentiality are maintained

Further to this, you will liaise with the Courts and interpret complex information in Court documents in order to maintain systems that support workflow and compliance.

To be successful, you will demonstrate strong administrative capability, have the ability to think and act in a busy operational environment and possess excellent customer service and communication skills.

The ACT Public Service supports workforce diversity and is committed to creating an inclusive workplace. As part of this commitment, Aboriginal and Torres Strait Islander peoples, people with disability, culturally diverse people and those who identify as LGBTIQ are encouraged to apply.

How to Apply: To apply, applicants are required to submit two items: (1) a one to three page written response addressing the professional/technical skills and knowledge, behavioural capabilities, having regard for the job requirements; and (2) a current curriculum vitae, including the names and contact details of two referees (one of which should be your current Supervisor/Manager). Please ensure you submit all required items.

Applications should be submitted via the Apply Now button below.

Contact Officer: Danielle Edward (02) 6207 2808 Danielle.Edward@act.gov.au

Emergency Services Agency

ACT Ambulance Service

Clinical Governance Unit

Accreditation Manager

Senior Officer Grade B \$140,226 - \$157,418, Canberra (PN: 63648)

Gazetted: 17 January 2024

Closing Date: 9 February 2024

Details: The Clinical Governance Unit of the ACT Ambulance Service (ACTAS) is seeking an experienced and skilled person to fill this innovative position.

As the Accreditation Manager, you will be a member of an enthusiastic and supportive small team providing a wide range of clinical governance services in support of operational Ambulance Paramedics, Patient Transport Officers, and Communication Centre Clinicians and Call Takers. The team is also responsible for developing and implementing quality improvement initiatives in collaboration with ACTAS Education, Transformation and Capability, and Operational managerial branches.

In undertaking a key leadership role in the team, you will provide strategic oversight, co-ordination, and support for projects relating to the goal of achieving initial accreditation under the National Safety and Quality Health Service (NSQHS) standards, as well as the ongoing monitoring and maintenance of ACTAS systems and capabilities to retain accreditation into the future.

A full list of duties and responsibilities can be found in the attached Position Description.

The Justice and Community Safety (JACS) Directorate supports workforce diversity and is committed to creating an inclusive workplace. As part of this commitment, Aboriginal and Torres Strait Islander Peoples, people with disability and those who identify as LGBTIQ are encouraged to apply.

Eligibility/Other requirements:

1. Driver's licence Class C is essential.
2. Qualification as a registered health care professional and experience delivering the achievement of NSQHS Standard accreditation (or maintenance) in the health care setting is highly desirable.

Notes: Selection may be based on application and referee reports only. An order of merit will be established from this selection process and may be used to fill future identical vacancies over the next 12 months.

How to apply:

- A two-page pitch of no more than two A4 pages using minimum size 10 font with normal margins addressing the Professional/Technical Skills and the Behavioural Capabilities, listed in the Position Description, using past actions and behavioural examples outlining your skills and experience relevant to the duties of the role.
- A copy of your curriculum vitae.
- A copy of your healthcare professional registration (if applicable).
- A signed and witnessed statutory declaration stating information provided in your pitch is true and accurate; and
- Contact details for at least two referees.

Applications should be submitted via the Apply Now button below.

Contact Officer: Matt Smith (02) 6207 8127 Matt.Smith@act.gov.au

Major Projects Canberra

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

**Infrastructure Delivery Partners
Commercial Project Management
Senior Project Manager**

Infrastructure Officer 4 \$136,524 - \$155,109, Canberra (PN: 30767)

Gazetted: 17 January 2024

Closing Date: 31 January 2024

Details: Are you a motivated, agile, and responsive Project or Contract Management professional with a keen interest in making a difference in how we live, work, play and learn across Canberra?

Are you looking for an opportunity to work across a diverse range of infrastructure projects and develop your Project Management capabilities?

Take the next step in a meaningful Project Management career with a role at Major Projects Canberra (MPC). At MPC we value diversity and are looking for passionate professionals who can embody our core values of respect, integrity, collaboration, innovation, safety and excellence. We offer a supportive flexible working environment where your contribution is respected as part of a diverse, highly skilled and agile team.

As a Project Manager, you will be responsible for supporting the delivery of design and construction on a broad range of medium to complex infrastructure projects. For the right person, this role may also provide the opportunity to lead and manage low risk projects.

At MPC we deliver and collaborate with a variety of ACT Government directorates, with broad networking relationships across the Canberra Region. Our projects included the delivery of a range of commercial projects, including education facilities, municipal buildings, cultural facilities, arts, public parks and sporting venue. You'll be working on projects that shape Canberra and contribute to the future of the community. Please click on this link to see Major Projects Canberra in action – <https://www.act.gov.au/majorprojectscanberra/home>.

Sound interesting? This may be the opportunity you have been looking for.

The ACT Public Service supports workforce diversity and is committed to creating an inclusive workplace. As part of this commitment, Aboriginal and Torres Strait Islander peoples, people with disability, culturally diverse people and those who identify as LGBTIQ are encouraged to apply.

Eligibility/ Other Requirements: Mandatory:

hold a relevant professional qualification in Engineering, Architecture or Project Management or accreditation with a professional body recognised within Australia; or

hold a relevant building degree; or

have significant building or Infrastructure knowledge and/or project management experience

Note: This is a temporary position available immediately to 29 June 2024.

A Merit Pool will be established from this selection process and will be used to fill vacancies over the next 12 months. Selection may be based on application and referee reports only.

How to Apply: If the above role sounds like you and you want to be part of a dynamic and dedicated team please submit no more than two pages addressing your suitability against the Professional/Technical Skills and Knowledge as well as Behavioural capabilities, a current curriculum vitae and contact details of two referees.

For IO/IM positions only - Please provide copies of relevant degree and qualifications.

Applications should be submitted to the Contact Officer.

Contact Officer: SallyA Wright (02) 6205 3530 SallyA.Wright@act.gov.au

IDP

**Commercial Project Management
Project Manager**

Infrastructure Officer 3 \$115,193 - \$126,450, Canberra (PN: 24086)

Gazetted: 17 January 2024

Closing Date: 31 January 2024

Details: Are you a motivated, agile, and responsive Project or Contract Management professional with a keen interest in making a difference in how we live, work, play and learn across Canberra?

Are you looking for an opportunity to work across a diverse range of infrastructure projects and develop your Project Management capabilities?

Take the next step in a meaningful Project Management career with a role at Major Projects Canberra (MPC). At MPC we value diversity and are looking for passionate professionals who can embody our core values of respect, integrity, collaboration, innovation, safety and excellence. We offer a supportive flexible working environment where your contribution is respected as part of a diverse, highly skilled and agile team.

As a Project Manager, you will be responsible for supporting the delivery of design and construction on a broad range of medium to complex infrastructure projects. For the right person, this role may also provide the opportunity to lead and manage low risk projects.

At MPC we deliver and collaborate with a variety of ACT Government directorates, with broad networking relationships across the Canberra Region. Our projects included the delivery of a range of commercial projects, including education facilities, municipal buildings, cultural facilities, arts, public parks and sporting venue. You'll be working on projects that shape Canberra and contribute to the future of the community. Please click on this link to see Major Projects Canberra in action – <https://www.act.gov.au/majorprojectscanberra/home>.

Sound interesting? This may be the opportunity you have been looking for.

The ACT Public Service supports workforce diversity and is committed to creating an inclusive workplace. As part of this commitment, Aboriginal and Torres Strait Islander peoples, people with disability, culturally diverse people and those who identify as LGBTIQ are encouraged to apply.

Eligibility/ Other Requirements: Mandatory:

hold a relevant professional qualification in Engineering, Architecture or Project Management or accreditation with a professional body recognised within Australia; or

hold a relevant building degree; or

have significant building or Infrastructure knowledge and/or project management experience

Note: This is a temporary position available immediately to 6 August 2024.

A Merit Pool will be established from this selection process and will be used to fill vacancies over the next 12 months. Selection may be based on application and referee reports only.

How to Apply: If the above role sounds like you and you want to be part of a dynamic and dedicated team please submit no more than two pages addressing your suitability against the Professional/Technical Skills and Knowledge as well as Behavioural capabilities, a current curriculum vitae and contact details of two referees.

For IO/IM positions only - Please provide copies of relevant degree and qualifications.

Applications should be submitted via the Apply Now Button.

Contact Officer: Natalia Prpic (02) 6205 4924 Natalia.Prpic@act.gov.au

Project Development and Support

Communications and Engagement

Corporate Communications

Senior Media and Communications Officer

Administrative Services Officer Class 6 \$95,746 - \$109,072, Canberra (PN: 64288)

Gazetted: 11 January 2024

Closing Date: 25 January 2024

Details: A temporary opportunity with the possibility of permanency is available the Major Projects Canberra Communications and Engagement Branch.

You will be a member of the Corporate Communications team, bringing an audience-first lens to your work, working in partnership with project teams, stakeholders and colleagues in Major Projects Canberra, and across ACT Government. Reporting to the Senior Director, Corporate Communications, you will be responsible for managing the delivery of internal communications strategies and tactical initiatives, including internal campaigns and engagement activities and consultation with business units, key stakeholders, and clients. A large part of this role will be providing dedicated media management and liaison coordination and response to enquiries from media outlets across multiple channels. Interaction with the community, niche community groups and related stakeholders.

An overview - what you will do:

- Respond to and strategically prepare responses to media requests, under supervision.
- Manage media enquiries, engage with senior executives, liaise across directorates and with Ministerial offices.
- Produce talking points, working with spokespeople, stakeholders, line areas and subject matter experts to produce media responses and proactive / reactive media materials.
- Create engaging written and digital content for digital channels and assist the wider team with the coordination, implementation and evaluation of communications activities as required.
- Support the implementation of engaging and interactive content strategies, for infrastructure-related projects, services and initiatives.
- Understand and work within the ACTPS Code of Conduct and ACTPS values of respect, integrity, collaboration and innovation, and model behaviour consistent with the ACTPS Respect Equity and Diversity framework.

The ACT Public Service supports workforce diversity and is committed to creating an inclusive workplace. As part of this commitment, Aboriginal and Torres Strait Islander peoples, people with disability, culturally diverse people and those who identify as LGBTIQ are encouraged to apply.

Eligibility/Other Requirements: Tertiary education qualifications and/or demonstrated experience working professionally in communication, journalism, media and/or public relations is highly desirable.

Note: This is a temporary position available 1 February 2024 to 1 August 2024 with the possibility of extension up to 12 months and/or permanency. An order of merit will be established from this selection process and may be used to fill future identical vacancies over the next 12 months. Selection may be based on application and referee reports only.

How to Apply: Please submit no more than a two-page written response addressing why you are best suited for this position and your experience against the Professional/Technical Skills and Knowledge, Behavioural Capabilities and Compliance Requirements/Qualifications outlined in the Position Description, along with a current curriculum vitae and contact details for two referees.

Applications should be submitted via the Apply Now button.

Contact officer: Gerry Murray (02) 6207 6356 Gerry.Murray@act.gov.au

Suburban Land Agency

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Suburban Land Agency

Governance and Corporate Services

People and Capability

Director, People and Capability

Senior Officer Grade B \$140,226 - \$157,418, Canberra (PN: 51324)

Gazetted: 12 January 2024

Closing Date: 19 January 2024

Details:

Are you an experienced HR professional with strong management and leadership capabilities that enjoys working in a diverse role? If so, this role is for you. In this role you are responsible for the operations of the People and Capability team. It is important you have strong generalist HR skills with a focus on workplace/employee relations matters, recruitment, preparing presentations, briefs, Board papers, HR reporting, ability to drive and support strategic planning to deliver HR initiatives.

We are looking for a collaborative team player, someone that influences positive outcomes and contributes to supporting culture and performance. You will support the broader team and branch as required which includes reporting and WHS input. You will need to have strong interpersonal skills, be agile and have the demonstrated ability to interpret and apply legislative requirements in a way that is understood by the key stakeholder. You will have strong analytical, oral and written skills.

At SLA we support flexible work arrangements. As the lead of an operational team, you will be required in the office to support the team and organisation as well as enjoying agreed flexible work from home each week.

Key Roles and Responsibilities as outlined in the position description include:

Lead a small team in providing high quality human resources activities.

Establish and manage multiple project deliverables including research, planning, prioritising and monitoring project progress to deliver outcomes within set timeframes.

Respond to workplace/employee relation and wellbeing matters to support managers, staff, and Executive.

Strategic planning, engagement and management of specialist providers and consultancies to support human resource initiatives and training.

Represent the Agency in WhoG Forums and working groups.

Contribute to and lead internal project and change management initiatives.

Oversee the People & Capability Service Agreements between EPSDD and the Suburban Land Agency (the Service Agreement).

Development of human resource and governance policies and guidelines, and alignment with legislation and WhoG policy.

Oversee the preparation high level correspondence and briefing papers including Board papers and Ministerial.

Prepare and support Agency Board papers, Statement of Intent and other key policy programs.

As required, provide support to the Senior Directors across the Project Management Office and Governance teams

Eligibility/ Other Requirements:

Highly Desirable

Relevant HR qualifications or extensive HR experience in a similar role/setting

Project managements skills

Relevant experience in a corporate service

Organisational psychology / change management

Note: This is a temporary position available immediately to 30 November 2024 with the possibility of extension up to 12 months and/or permanency. An order of merit will be established from this selection process and may be used to fill future identical vacancies over the next 12 months. Selection may be based on application and referee reports only.

How to Apply: Applicants should submit a supporting statement, addressing the Professional/Technical Skills and Behavioural Capabilities of not more than two (2) A4 pages outlining your skills and experience relevant to the role. A copy of a current curriculum vitae and the contact details of at least two referees are to be provided.

Applications should be submitted via the Apply Now button.

Contact Officer: Michelle Caulfield (02) 6207 7613 Michelle.Caulfield@act.gov.au

Transport Canberra and City Services

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

City Services

Roads ACT

Business Support, Work Health Safety

Assistant Director, Work Health Safety - Business Support

Senior Officer Grade C \$119,595 - \$128,465, Canberra (PN: 64392)

Gazetted: 17 January 2024

Closing Date: 7 February 2024

Details: The Assistant Director, Safety and Wellbeing role will work in a central function to support the Roads ACT workforce to embed and utilise the TCCS WHS Management System to achieve its necessary work health and safety objectives. The role operates as part of a small team responsible for safety and wellbeing related requirements for the Branch and will work closely and cooperatively with Roads ACT Directors, Roads ACT Senior Leadership team and the TCCS Corporate Safety team. As the Assistant Director, you will recommend and implement best practice safety and wellbeing outcomes across a diverse team of technical professionals and field crews that deliver infrastructure asset management services for the Canberra Community.

As a senior leader within TCCS, this role requires a person who can inspire, energise, and positively influence team and individual outcomes. The role is responsible for supervising, managing, and motivating a team and providing appropriate support and guidance. Effective employee engagement skills are a key enabler in the performance of this role as is a values-based leadership style.

This position requires a leader with a strong, considered, and engaging people focus to successfully deliver and drive a culture of respect and a desire to achieve customer service excellence. The ideal candidate will possess an innate ability to draw on the right skills in a contextually and environmentally appropriate manner, align team performance and develop capacity to achieve organisational objectives. Model commitment to continual learning, encourage ongoing development and engaging the right people to the right roles.

The ACT Public Service supports workforce diversity and is committed to creating an inclusive workplace. As part of this commitment, Aboriginal and Torres Strait Islander peoples, people with disability, culturally diverse people and those who identify as LGBTIQ are encouraged to apply.

Eligibility/ Other Requirements:

Certificate IV in Workplace Health and Safety (WHS) is – essential.

1-2 years of field based WHS experience desirable.

CPCWHS1001 - Prepare to work safely in the construction industry – essential.

11084NAT - Course in Asbestos Awareness – essential.

10830NAT - Course in Crystalline Silica Exposure Prevention – essential.

Drivers Licence (C-class) is essential.

This position does not require a pre-employment medical.

This position does not require a Working with Vulnerable People Check.

Note: A Merit Pool will be established from this selection process and will be used to fill vacancies over the next 12 months. Selection may be based on application and referee reports only. This position is in a workplace designed for activity-based working (ABW). Under ABW arrangements, officers will not have a designated workstation/desk.

How to Apply: A supporting statement of no more than Four (4) pages outlining experience and/or ability and addressing the requirements listed in 'Selection Criteria' in the attached Position Description. A current curriculum vitae with contact details of two referees.

Applications should be submitted via the Apply Now Button.

Contact Officer: Nerissa Baldock (02) 6213 0765 Nerissa.Baldock@act.gov.au

Transport Canberra and Business Services

Transport Canberra Operations

Flexible Transport Office

Depot Manager Special Needs Transport

Administrative Services Officer Class 6 \$95,746 - \$109,072, Canberra (PN: 20140)

Gazetted: 16 January 2024

Closing Date: 30 January 2024

Details: An exciting opportunity exists within our Special Needs Transport (SNT) team immediately up to 6 months with the possibility of extension or permanency. The Depot Manager position is responsible for the day-to-day operation of the SNT and Flexible Transport services including rostering of staff, scheduling passenger services, staff supervision and the maintenance of the fleet vehicles.

Eligibility/Other requirements:

Driver's licence C class is essential, with the ability to upgrade to MR licence.

Current first aid certificate or approved equivalent, or willingness to obtain.

This position does require a Working with Vulnerable People Check.

Ability to comply with any legal requirement to work in health or aged care sectors, including having received a current course of an approved COVID-19 vaccine or holding an approved exemption (where applicable).

Note: This is a temporary position available immediately up to six months with the possibility of extension up to 12 months and/or permanency.

A Merit Pool will be established from this selection process and will be used to fill vacancies over the next 12 months. The hours of duty for this position are outside of normal business hours requiring a daily start of 6am onwards for a 7:21 day.

How to Apply: Please submit a response of no more than 350 words per Selection Criteria as outlined in the Position Description, your curriculum vitae, and the details of two referees.

Applications should be submitted via the Apply Now button below.

Contact Officer: Matthew Halls (02) 6205 2003 Matthew.Halls@act.gov.au

City Services

Roads ACT

Business Support/Procurement

Procurement, Contract and General Administration Officer

Administrative Services Officer Class 5 \$89,114 - \$94,120, Canberra (PN: 53694)

Gazetted: 16 January 2024

Closing Date: 30 January 2024

Details: This position undertakes a high-level administration function to support Roads ACT business units with a continuous procurement program and daily contract management requirements associated with delivery of our services. This position's primary function is to provide administrative support to the Roads ACT Procurement team to deliver complex works procurements, assist with contract variations, and to support Roads ACT business units to manage contracts and meet various reporting requirements. The role is a critical function to sustain compliance with the Transport Canberra and City Services Procurement and Contract Management Framework. The role is focused on maximising documentation quality, leading to improved service delivery outcomes. The role also includes general administration tasks such as collating evidence for insurance claims and responding to requests for information.

The ACT Public Service supports workforce diversity and is committed to creating an inclusive workplace. As part of this commitment, Aboriginal and Torres Strait Islander peoples, people with disability, culturally diverse people and those who identify as LGBTIQ are encouraged to apply.

Eligibility/Other requirements:

Knowledge and understanding of procurement, contract administration and general administration is essential.

Qualification in Government, Contract or Project Management, is desirable.

Experience dealing with infrastructure-related procurements and contract administration is highly desirable.

Permanent resident/Citizen of Australia.

Driver's licence (C Class) is essential.

Procurement, contract management and administration skills are essential.

Project Management qualification is highly desirable.

Notes: A Merit Pool will be established from this selection process and will be used to fill vacancies over the next 12 months. Selection may be based on application and referee reports only. Please note, this position is in a workplace designed for activity-based working (ABW). Under ABW arrangements, officers will not have a designated workstation/desk.

How to apply: A supporting statement of no more than three pages outlining experience and/or ability and clearly addressing each of the five requirements listed in 'Selection Criteria' section in the attached Position Description.

A current curriculum vitae with contact details of two referees.

Applications should be submitted via the Apply Now button below.

Contact Officer: Brooke Bradley (02) 6207 5825 Brooke.Bradley@act.gov.au

City Services

Roads ACT

Works/Street Sweeping

Street Sweeping Supervisor

General Service Officer Level 9 \$83,414 - \$93,809, Canberra (PN: 54997)

Gazetted: 16 January 2024

Closing Date: 23 January 2024

Details: As an important part of the Roads ACT team, co-operate with Project Managers and Coordinators to organise, coordinate, and provide leadership, to the street sweeping staff to ensure efficient, safe and environmentally responsible delivery of road maintenance services.

As a leader within Transport Canberra and City Services, this role requires a person who can inspire, energise and positively influence team and individual outcomes. The role is responsible for supervising, managing and motivating a team and providing appropriate support and guidance. Effective employee engagement skills are a key enabler in the performance of this role as is a values-based leadership style.

The ACT Public Service supports workforce diversity and is committed to creating an inclusive workplace. As part of this commitment, Aboriginal and Torres Strait Islander peoples, people with disability, culturally diverse people and those who identify as LGBTIQ are encouraged to apply.

Eligibility/Other requirements:

Have significant building or infrastructure knowledge and/or project management experience; or

Diploma in Frontline Management or Civil Construction, or equivalent.

Permanent resident of Australia

Driver's licence MR-Class (mandatory)

General induction white card (mandatory)

Asbestos awareness (mandatory)

Certificate IV in WHS (desirable)

This position does require a pre-employment

This position does not require a Working with Vulnerable People Check.

Notes: This is a temporary position available immediately for a period of eight months with the possibility of extension up to 12 months.

A Merit Pool will be established from this selection process and will be used to fill vacancies over the next 12 months. Selection may be based on application and referee reports only. Please note, this position is in a workplace designed for activity-based working (ABW). Under ABW arrangements, officers will not have a designated workstation/desk.

How to apply: A supporting statement of no more than two pages outlining experience and/or ability and clearly addressing each of the requirements listed in 'Selection Criteria' section in the attached Position Description.

A current curriculum vitae with contact details of two referees.

Applications should be submitted via the Apply Now button below.

Contact Officer: Matthew Handley (02) 6207 5825 Matthew.Handley@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Contact Officer: Matthew Handley (02) 6207 5825 Matthew.Handley@act.gov.au

Transport Canberra and Business Services

Territory and Business Services

Canberra Memorial Parks

Customer Service Officer

Administrative Services Officer Class 4 \$80,535 - \$86,909, Canberra (PN: 07827)

Gazetted: 11 January 2024

Closing Date: 25 January 2024

Details: Customer Service Officers are the first point of contact for customers and visitors accessing Canberra Memorial Park (CMP) services. They deliver high-level customer service, regularly interacting with members of the community, often on some of their most challenging days.

This position plays a key role in coordinating sales processes and promoting the services CMP has available.

Working closely with their fellow Customer Service Officers, they also actively participate in and contribute to conversations around service delivery, policies, and procedures.

The ideal candidate will display resilience and treat our customers with a heightened level of empathy and respect.

The ACT Public Service supports workforce diversity and is committed to creating an inclusive workplace. As part of this commitment, Aboriginal and Torres Strait Islander peoples, people with disability, culturally diverse people and those who identify as LGBTIQ are encouraged to apply.

Eligibility/Other Requirements: Class C (ACT) driver's license minimum or equivalent is highly desirable.

Note: A Merit Pool will be established from this selection process and will be used to fill vacancies over the next 12 months.

How to Apply: Please supply a current curriculum vitae with two referees and a written response to the 4 capability criteria and 3 behavioural capabilities (in the What You Require section of the Position Description). This written response must be no greater than two pages in length.

Applications should be submitted via the Apply Now button.

Contact Officer: Adam Gregory (02) 6207 0029 Adam.Gregory@act.gov.au

Worksafe ACT

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

WorkSafe ACT

Strategy and Engagement

Media and Communications

Communications Officer

Administrative Services Officer Class 5 \$89,114 - \$94,120, Canberra (PN: 57466)

Gazetted: 17 January 2024

Closing Date: 31 January 2024

Details: WorkSafe ACT is a fully independent office headed by the WHS Commissioner. WorkSafe ACT achieves its objectives through a combination of compliance and enforcement, awareness raising, education, inspection, and investigation. It is responsible for monitoring and enforcing compliance by duty holders in accordance with the Work Health and Safety Act 2011 (WHS Act) and associated legislation for Workers' Compensation and Labour Hire Licensing.

We have an exciting permanent vacancy for a creative and highly organised communications professional to fill the role of Communications Officer within our Media and Communications team! The Media and Communications Team sits within the Strategy and Engagement Branch of WorkSafe ACT. The Strategy and Engagement Branch is responsible for the identification, development and implementation of strategic priorities for WorkSafe ACT.

The Communications Officer plays a key role in delivering WorkSafe ACT's internal and external communication functions and assists with the agency's media engagement, including inbox monitoring and managing media enquiries. You will be a team player and will help with event and social media management and strategic communication campaigns.

This role would suit someone who is creatively minded and understands how to tailor their communication style to ensure information is delivered in a manner appropriate to the target audience.

If this sounds like you, we encourage you to apply!

Note: A Merit Pool may be established from this selection process and may be used to fill vacancies over the next 12 months. Selection may be based on application and referee reports only. This position is in a new workplace designed for activity-based working (ABW). Under ABW arrangements, officers will not have a designated workstation/desk.

How to Apply: Applications are sought from potential candidates and should include a supporting written pitch of no more than two pages demonstrating your skills and experience relevant to the capabilities listed under 'Ideal Candidate' in the Position Description.

Applicants should also provide a current curriculum vitae and contact details of at least two referees. Referee reports may be sought at a later stage.

Applications should be submitted via the Apply Now Button.

Contact Officer: Owen Waring (02) 6207 9819 Owen.Waring@worksafe.act.gov.au

WorkSafe ACT

WorkSafe ACT

Civil, Residential and Commercial Construction

Assistant Director, Civil, Residential and Commercial Construction

Senior Officer Grade C \$119,595 - \$128,465, Canberra (PN: 32662)

Gazetted: 12 January 2024

Closing Date: 2 February 2024

Details: Do you possess strong leadership skills? Are you passionate about work health and safety and want to play an active role in improving health and safety for ACT workers? If you answered yes to these two questions, we'd love to hear from you.

WorkSafe ACT is a fully independent office headed by the WHS Commissioner. Here at WorkSafe ACT we are proud of the work we do and are committed to improving the physical and psychosocial health and safety of Territory workers.

We have an exciting permanent vacancy for a passionate leader to fill the role of Assistant Director within our Civil, Residential and Commercial Construction (CRCC) team. The day-to-day activities of the CRCC team include participating in proactive safety programs and campaigns, liaising with industry stakeholders, workers, and the public, and undertaking inspections, investigations and audits across a range of ACT construction and building industries.

As Assistant Director, you will lead and monitor the daily work and outputs of a team of inspectors who are primarily responsible for compliance and enforcement activities under the WHS Act and its associated legislation. In this role you will prepare high level written materials and respond to workplace incidents in accordance with WorkSafe ACT's strategic plan and the Agency's business plan to promote regulatory excellence for WorkSafe ACT. You'll also be responsible for undertaking people management functions, including performance and probation discussions.

If you possess good leadership qualities and want to work for an organisation making a positive difference to the lives of ACT workers, we encourage you to apply. As an ACT Government employee, you'll also have access to a great range of benefits and excellent employment conditions.

Have any questions about the role? Please reach out to the contact officer and we'd be happy to answer any questions you may have.

Formal qualifications in Work Health and Safety or leadership and management is highly regarded.

Note: Selection may be based on written application and referee reports only. A Merit Pool may be established from this selection process and may be used to fill identical vacancies over the next 12 months. This position has moved to a new workplace designed for activity-based working (ABW). Under ABW arrangements, officers do not have a designated workstation/desk.

How to Apply: Applications are sought from potential candidates and should include a supporting written pitch of no more than two (2) pages demonstrating your skills and experience relevant to the position capabilities listed under 'Ideal Candidate' in the Position Description. Please ensure you meet the 'Essential Requirements' of the

role as detailed in the Position Description. Applicants should also provide a current curriculum vitae and contact details of at least two referees. Referee reports may be sought at a later stage. Applications should be submitted via the Apply Now button. Contact Officer: Kris Johnston 0262079819 Kris.Johnston@worksafe.act.gov.au

WorkSafe ACT

WorkSafe ACT

Compliance and Enforcement

Inspector

Regulatory Inspector 5 (WorkCover Officer 5) \$84,749 - \$89,705, Canberra (PN: 49547, Several)

Gazetted: 11 January 2024

Closing Date: 1 February 2024

Details: Would you like to work for an organisation making a positive difference the lives of ACT workers? Have you always been interested in expanding your work health and safety career but not sure what to do next? Imagine where your career as a WorkSafe ACT Inspector could take you!

WorkSafe ACT is a fully independent office headed by the WHS Commissioner. Here at WorkSafe ACT we are proud of the work we do and are committed to improving the physical and psychosocial health and safety of Territory workers.

We have two permanent vacancies for suitably skilled individuals to join the team as our next Inspectors. In this exciting role you'll receive excellent training and will be mentored by a team of senior inspectors. You'll play a key role in undertaking the administrative functions of the agency to support compliance and enforcement operations. Depending on your skills and experience, you could find yourself accompanying a senior inspector on a job at a construction site, attending a hospitality venue following reports of unsafe work practices, providing advice on the importance of addressing psychosocial hazards such as bullying in the workplace, engaging with apprentice workers about important health and safety matters, or assisting at big events like Summernats and the Canberra Show to ensure all workers go home safely.

Some of your day-to-day duties may include:

- providing administrative support to the inspectorate
- assisting with workplace visits, verification activities, audits and projects, or
- preparing accountable documents such as planning documents, inspection reports, licence application assessments, file notes and technical reports.

As an employee of the ACT Public Service (ACTPS) you'll also have access to range of great benefits, such as training, generous leave entitlements and health and wellbeing initiatives.

Have any questions about the role? Please reach out to the contact officer and who would be happy to answer any questions you may have.

Note: Selection may be based on written application and referee reports only. A Merit Pool may be established from this selection process and may be used to fill identical vacancies over the next 12 months. This position will be moving to a new workplace designed for activity-based working (ABW). Under ABW arrangements, officers will not have a designated workstation/desk.

How to Apply:

Applications are sought from potential candidates and should include a supporting written pitch of no more than two (2) pages demonstrating your skills and experience relevant to the Selection Criteria listed under 'Ideal Candidate' in the Position Description. Please ensure you meet the 'Essential Requirements' of the role as detailed in the Position Description. Applicants should also provide a current curriculum vitae and contact details of at least two referees. Referee reports may be sought at a later stage.

Applications should be submitted via the Apply Now button.

Contact Officer: Kris Johnston (02) 6207 9819 Kris.Johnston@worksafe.act.gov.au

APPOINTMENTS

ACT Health

Registered Nurse 1 \$72,698 - \$97,112

Namuna Khichaju, Section 68(1), 5 February 2024

Registered Nurse1 \$72,698 - \$97,112

Georgia Carter, Section 68 (1), 5 February 2024

Registered Nurse 1 \$72,698 - \$97,112

Kieren Hall, Section 68, 5 February 2024

Specialist/Senior Specialist, \$188,151 - \$254,198

Dr Moniza Kumar, Section 68(1), 29 January 2024

Specialist/Senior Specialist, \$188,151 - \$254,198

Dr Yaroslav Mayorchak, Section 68(1), 21 January 2024

Specialist/Senior Specialist, \$188,151 - \$254,198

Dr Martin Veysey, Section 68(1), 29 January 2024

Specialist/Senior Specialist, \$188,151 - \$254,198

Dr Phillip Chia, Section 68(1), 05 February 2024

Specialist/Senior Specialist, \$188,151 - \$254,198

Dr Laila Khan, Section 68(1), 05 February 2024

Canberra Health Services

Pharmacist Level 1 \$75,227 - \$86,842 (pending on qualifications)

Isabelle Armstrong, Section 68(1), 9 January 2024

Registered Nurse Level 1 \$72,698 - \$97,112

Jayanti Bajgain, Section 68(1), 4 January 2024

Health Professional Level 3 \$99,819 - \$105,180 (up to \$110,398 on achieving a personal upgrade)

Lucy Barton, Section 68(1), 16 January 2024

Health Professional Level 2 \$70,679 - \$97,028

Madeline Bennett, Section 68(1), 30 January 2024

Registered Nurse Level 1 \$72,698 - \$97,112

David Blee, Section 68(1), 18 January 2024

Pharmacist Level 1 \$75,227 - \$86,842 (pending on qualifications)

Thomas Cook, Section 68(1), 15 January 2024

Registered Nurse Level 1 \$72,698 - \$97,112

Kylie Fitzroy, Section 68(1), 18 January 2024

Assistant in Nursing \$55,927 - \$57,820

Isabel Guy, Section 68(1), 18 January 2024

Pharmacist Level 1 \$75,227 - \$86,842 (pending on qualifications)

Yi Ning Ham, Section 68(1), 9 January 2024

Medical Imaging Level 2 \$70,679 - \$97,028

Bella Hile, Section 68(1), 18 January 2024

Registered Nurse Level 4.2 \$140,121

Robyne Hingeley, Section 68(1), 13 March 2024

Pharmacist Level 1 \$75,227 - \$86,842 (pending on qualifications)

Jessica Hok, Section 68(1), 9 January 2024

Health Professional Level 2 \$70,679 - \$97,028

Preeti Kansal, Section 68(1), 18 January 2024

Medical Imaging Level 2 \$70,679 - \$97,028

Emily Kenny, Section 68(1), 22 January 2024

Administrative Services Officer Class 4 \$80,535 - \$86,909

Taylah Maree Matesa, Section 68(1), 16 January 2024

Health Service Officer Level 3 \$55,350 - \$57,149 (Retention Point CHS only \$61,992)

Kieron McIntosh, Section 68(1), 12 January 2024

Registered Nurse Level 1 \$72,698 - \$97,112

Jordaine Osland, Section 68(1), 1 February 2024

Health Service Officer Level 3 \$55,350 - \$57,149 (Retention Point CHS only \$61,992)

Jose Sojan Pottakaran, Section 68(1), 15 January 2024

Health Professional Level 2 \$70,679 - \$97,028

Lindsay Richards, Section 68(1), 15 January 2024

Pharmacist Level 1 \$75,227 - \$86,842 (pending on qualifications)

Eloise Smith, Section 68(1), 22 January 2024

Health Professional Level 2 \$70,679 - \$97,028

Emma Stanton, Section 68(1), 31 January 2024

Administrative Services Officer Class 3 \$72,889 - \$78,177

Supattra Suthiworawong, Section 68(1), 18 January 2024

Administrative Services Officer Class 4 \$80,535 - \$86,909

Tashi Thakchoe, Section 68(1), 12 January 2024

Pharmacist Level 1 \$75,227 - \$86,842 (pending on qualifications)

Christopher Ting, Section 68(1), 9 January 2024

Enrolled Nurse Level 1 \$65,934 - \$70,443

Sushil Uprety, Section 68(1), 15 February 2024

Registered Nurse Level 2 \$100,957 - \$107,000

Elise Venrooy, Section 68(1), 15 January 2024

Canberra Institute of Technology

Teacher Level 1 \$80,673 - \$107,642

James Brewer, Section 68(1), 22 December 2023

Teacher Level 1 \$80,673 - \$107,642

Wendy Brookman, Section 68(1), 1 January 2024

Teacher Level 1 \$80,673 - \$107,642

Ming Thomson, Section 68(1), 22 January 2024

Chief Minister, Treasury and Economic Development

Administrative Services Officer Class 6 \$95,746 - \$109,072

Nathan Burg, Section 68(1), 15 January 2024

Senior Officer Grade B \$140,226 - \$157,418

Lacy Pejcinovic, Section 68(1), 12 January 2024

Administrative Services Officer Class 6 \$95,746 - \$109,072

Diksha Saini, Section 68(1), 15 January 2024

Administrative Services Officer Class 4 \$80,535 - \$86,909

Sujin Varghese, Section 68(1), 12 January 2024

Administrative Services Officer Class 4 \$80,535 - \$86,909

Suet Ying Wong, Section 68(1), 15 January 2024

Administrative Services Officer Class 5 \$89,114 - \$94,120

Wanmeng Xu, Section 68(1), 16 December 2023

Community Services

Administrative Services Officer Class 5 \$89,114 - \$94,120

Pranavan Jegaratnam Kailainathan, Section 68(1), 15 January 2024

Administrative Services Officer Class 6 \$95,746 - \$109,072

Hayley Whatman, Section 68(1), 16 January 2024

Cultural Facilities Corporation

Director of Public Prosecutions

Prosecutor Associate \$80,535 - \$82,894

Ashleigh Hainsworth, Section 68(1), 10 January 2024

Prosecutor Associate \$80,535 - \$82,894

Ryan Mackenzie, Section 68(1), 10 January 2024

Education

Senior Officer Grade C \$119,595 - \$128,465

Liam McNicholas, Section 68(1), 15 January 2024

Classroom Teacher \$80,858 - \$119,288

Claudia Hill, Section 68(1), 16 January 2024

Classroom Teacher \$80,858 - \$119,288

Sze Nga Sheena Kan, Section 68(1), 16 January 2024

Classroom Teacher \$80,858 - \$119,288

Gabrielle Moody, Section 68(1), 16 January 2024

Classroom Teacher \$80,858 - \$119,288

Daniel Marriott, Section 68(1), 16 January 2024

Classroom Teacher \$80,858 - \$119,288

Taylor Sibley, Section 68(1), 16 January 2024

Classroom Teacher \$80,858 - \$119,288

Samantha Hambrook, Section 68(1), 16 January 2024

Classroom Teacher \$80,858 - \$119,288

Sarah Evans-Malone, Section 68(1), 16 January 2024

Classroom Teacher \$80,858 - \$119,288

Tilda Musgrave-List, Section 68(1), 16 January 2024

Classroom Teacher \$80,858 - \$119,288

Chloe King, Section 68(1), 16 January 2024

Classroom Teacher \$80,858 - \$119,288

David Guyder, Section 68(1), 23 January 2024

Classroom Teacher \$80,858 - \$119,288

Simone Esposito, Section 68(1), 23 January 2024

Classroom Teacher \$80,858 - \$119,288

Jennifer Prichard, Section 68(1), 23 January 2024

Classroom Teacher \$80,858 - \$119,288

Sarah Jamil, Section 68(1), 23 January 2024

Classroom Teacher \$80,858 - \$119,288

Harrison Bannister, Section 68(1), 16 January 2024

Classroom Teacher \$80,858 - \$119,288

Emma Quinnell, Section 68(1), 16 January 2024

Classroom Teacher \$80,858 - \$119,288

Bethany Van Der Kolk, Section 68(1), 16 January 2024

Classroom Teacher \$80,858 - \$119,288

Stewart Crawford, Section 68(1), 16 January 2024

Classroom Teacher \$80,858 - \$119,288

Claudia McIntyre, Section 68(1), 16 January 2024

Classroom Teacher \$80,858 - \$119,288

Sophie Apps, Section 68(1), 16 January 2024

Classroom Teacher \$80,858 - \$119,288

Emelia Feutrill, Section 68(1), 23 January 2024

Classroom Teacher \$80,858 - \$119,288

Jacob Fruean, Section 68(1), 23 January 2024

Classroom Teacher \$80,858 - \$119,288

Mathew Watts, Section 68(1), 23 January 2024

Classroom Teacher \$80,858 - \$119,288

Hekang (Andy) Fu, Section 68(1), 23 January 2024

School Assistant 2/3 \$55,054 - \$66,477

Maddison Braithwaite, Section 68(1), 24 January 2024

School Assistant 2/3 \$55,054 - \$66,477

Hana Rundell, Section 68(1), 24 January 2024

School Assistant 2/3 \$55,054 - \$66,477

Cindyanne O'Brien, Section 68(1), 27 January 2024

School Assistant 2/3 \$55,054 - \$66,477

Makiko Yamaguchi, Section 68(1), 24 January 2024

Classroom Teacher \$80,858 - \$119,288

Vicki Jackson, Section 68(1), 05 December 2023

Classroom Teacher \$80,858 - \$119,288

Joe Singleton-Thorn, Section 68(1), 05 December 2023

Classroom Teacher \$80,858 - \$119,288

Ashlee Malam, Section 68(1), 05 December 2023

Classroom Teacher \$80,858 - \$119,288

Charlotte Felgate, Section 68(1), 13 December 2023

Classroom Teacher \$80,858 - \$119,288

Reagan Minchin, Section 68(1), 12 December 2023

Classroom Teacher \$80,858 - \$119,288

Angela Benedictos, Section 68(1), 15 December 2023

Classroom Teacher \$80,858 - \$119,288

Nicholas Fuhrmann, Section 68(1), 05 December 2023

Classroom Teacher \$80,858 - \$119,288

Maddison Edwards-McBride, Section 68(1), 12 December 2023

Classroom Teacher \$80,858 - \$119,288

Zoe Fellows, Section 68(1), 15 December 2023

Classroom Teacher \$80,858 - \$119,288

Qi Jia, Section 68(1), 05 December 2023

Classroom Teacher \$80,858 - \$119,288

Phoebe Aitken, Section 68(1), 12 December 2023

Classroom Teacher \$80,858 - \$119,288

Lachlan Ruffy, Section 68(1), 23 January 2024

Classroom Teacher \$80,858 - \$119,288

Kerrin Mckeown, Section 68(1), 23 January 2024

Classroom Teacher \$80,858 - \$119,288

Justin O'Shaughnessy, Section 68(1), 16 January 2024

School Assistant 2/3 \$55,054 - \$66,477

James Hewson, Section 68(1), 24 January 2024

School Assistant 2/3 \$55,054 - \$66,477

Dianne Hewson, Section 68(1), 24 January 2024

School Assistant 2/3 \$55,054 - \$66,477

Anne Cristofani-Wykes, Section 68(1), 24 January 2024

Environment, Planning and Sustainable Development

Administrative Services Officer Class 4 \$80,535 - \$86,909

James Schorn, Section 68(1), 13 December 2023

Administrative Services Officer Class 6 \$95,746 - \$109,072

Gillian Whiting, Section 68(1), 2 January 2024

Justice and Community Safety

Administrative Services Officer Class 3 \$72,889 - \$78,177

Nimi Alphonse, Section 68(1), 11 January 2024

Government Solicitor 1 \$85,148 - \$125,754

Kayla Capiendo, Section 68(1), 22 December 2023

ACT Courts and Tribunal Legal 1 \$74,904 - \$147,293

Rebecca Evans, Section 68(1), 15 January 2024

Administrative Services Officer Class 3 \$72,889 - \$78,177

Dylan James, Section 68(1), 11 January 2024

Paralegal Grade 2 \$74,625 - \$80,535

Michelle Scott, Section 68(1), 8 January 2024

Prosecutor Associate \$80,535 - \$82,894

Harry Wagner, Section 68(1), 10 January 2024

Health Professional Level 1 \$66,285 - \$86,842

Fiona Xu, Section 68(1), 17 January 2024

Administrative Services Officer Class 3 \$72,889 - \$78,177

Zhuo Zhang, Section 68(1), 15 January 2024

Major Projects Canberra

Administrative Services Officer Class 5 \$89,114 - \$94,120

Ruth O'Brien, Section 68(1), 16 January 2024

Transport Canberra and City Services

Administrative Services Officer Class 6 \$95,746 - \$109,072

Sally Bensley, Section 68(1), 8 January 2024

Administrative Services Officer Class 4 \$80,535 - \$86,909

Zoe Broe, Section 68(1), 15 January 2024

Administrative Services Officer Class 5 \$89,114 - \$94,120

Sarah McDonald, Section 68(1), 15 January 2024

General Service Officer Level 5/6 \$63,828 - \$69,893

Peter Schroder, Section 68(1), 1 January 2024

Technical Officer Level 3 \$79,105 - \$89,398

Ryan Winefield, Section 68(1), 2 January 2024

TRANSFERS

Canberra Health Services

Chineney Afamefuna

From: Registered Nurse Level 1 \$78,631

Canberra Health Services

To: Registered Nurse Level 1 \$72,698 - \$97,112

Canberra Health Services, Canberra (PN. 37734) (Gazetted 10 November 2023)

Princymol Philip

From: Registered Nurse Level 1 \$97,112

Canberra Health Services

To: Registered Nurse Level 1 \$72,698 - \$97,112

Canberra Health Services, Canberra (PN. 61543) (Gazetted 13 October 2023)

Michelle Richardson

From: Administrative Services Officer Class 6 \$95,746 - \$109,072

Canberra Health Services

To: Health Professional Level 2 \$70,679 - \$97,028

Canberra Health Services, Canberra (PN. 63652) (Gazetted 16 November 2023)

Melanie Renee Taylor

From: Registered Nurse Level 3.2 \$130,846

Canberra Health Services

To: Registered Nurse Level 4.1 \$130,846

Canberra Health Services, Canberra (PN. 28564) (Gazetted 4 December 2023)

Chief Minister, Treasury and Economic Development

Emma Mould

From: Administrative Services Officer Class 4 86,909

Chief Minister, Treasury and Economic Development

To: Administrative Services Officer Class 4 \$80,535 - \$86,909

Chief Minister, Treasury and Economic Development, Canberra (PN. 13578) (Gazetted 14 September 2023)

Education

Anthea Ford

From: School Assistant 3 \$66,477

Education

To: School Assistant 3 \$61,981 - \$66,477

Education, Canberra (PN. 63508) (Gazetted 15 November 2023)

PROMOTIONS

ACT Health

Health System Innovation and Performance

Health System Planning and Development

Practice Support Unit

Nicholas Carlton

From: Graduate Administrative Assistant \$80,535 - \$82,894

ACT Health

To: †Administrative Services Officer Class 5 \$89,114 - \$94,120

ACT Health, Canberra (PN. 62474) (Gazetted 8 August 1988)

This promotion is to a non-advertised position has been made under Section C6 of the Enterprise Agreement

Policy, Partnerships and Programs Division

Data Analytics Branch

Health System and Services Data

Duncan Fulton

From: Administrative Services Officer Class 6 \$95,746 - \$109,072

Canberra Health Services

To: †Senior Officer Grade C \$119,595 - \$128,465

ACT Health, Canberra (PN. 61461) (Gazetted 7 November 2023)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Policy, Partnerships and Programs

Data Analytics Branch

Reporting and Analysis

Qiong Liu

From: Information Technology Officer Class 2 \$91,315 - \$104,509

ACT Health

To: †Senior Information Technology Officer Grade C \$114,928 - \$123,710

ACT Health, Canberra (PN. 43164) (Gazetted 15 November 2023)

Infrastructure, Communication and Engagement

Strategic Infrastructure Branch and Policy and Planning

Kristen Wilson

From: Infrastructure Officer 4 \$136,524 - \$155,109

Community Services

To: †Infrastructure Officer 5 \$163,315

ACT Health, Canberra (PN. 36711) (Gazetted 15 November 2023)

Canberra Health Services

Clinical Services

Pauline Bhingu

From: Registered Nurse Level 1 \$72,698 - \$97,112

Canberra Health Services

To: Registered Nurse Level 2 \$100,957 - \$107,000

Canberra Health Services, Canberra (PN. 63609) (Gazetted 26 October 2023)

Chief Executive Officer

Allied Health

Acute Allied Health Services

Susan Brophy

From: Administrative Services Officer Class 5 \$89,114 - \$94,120

Canberra Health Services

To: Administrative Services Officer Class 6 \$95,746 - \$109,072

Canberra Health Services, Canberra (PN. P29216) (Gazetted 10 November 2023)

Clinical Services

Rebecca Brown

From: Registered Nurse Level 2 \$100,957 - \$107,000

Canberra Health Services

To: †Registered Nurse Level 3.2 \$130,846

Canberra Health Services, Canberra (PN. 22264) (Gazetted 24 October 2023)

Clinical Services

Lisa Buchanan

From: Registered Nurse Level 1 \$72,698 - \$97,112

Canberra Health Services

To: Registered Nurse Level 2 \$100,957 - \$107,000

Canberra Health Services, Canberra (PN. 20074) (Gazetted 5 December 2023)

Nicole Johnson

From: Administrative Services Officer Class 6 \$95,746 - \$109,072

Canberra Health Services

To: †Senior Officer Grade C \$119,595 - \$128,465

Canberra Health Services, Canberra (PN. 61499) (Gazetted 28 November 2023)

Clinical Services

Annu Kurian

From: Registered Nurse Level 1 \$72,698 - \$97,112

Canberra Health Services

To: Registered Nurse Level 2 \$100,957 - \$107,000

Canberra Health Services, Canberra (PN. 22306) (Gazetted 26 October 2023)

Clinical Services

Diana Stephen

From: Administrative Services Officer Class 2 \$64,744 - \$71,126

Canberra Health Services

To: Administrative Services Officer Class 4 \$80,535 - \$86,909

Canberra Health Services, Canberra (PN. 01978) (Gazetted 7 December 2023)

Infrastructure and Health Support Services

Michael Warylo

From: Senior Officer Grade C \$119,595 - \$128,465

Canberra Health Services

To: †Senior Officer Grade B \$140,226 - \$157,418

Canberra Health Services, Canberra (PN. 60467) (Gazetted 26 May 2023)

Medical Services

Pharmacy - TCH

Pharmacy

Emma Whitney

From: Pharmacist Level 1 \$75,227 - \$86,842 (pending on qualifications)

Canberra Health Services

To: Pharmacist Level 2/3 \$83,837 - \$115,073 (up to \$118,081 on achieving personal upgrade)

Canberra Health Services, Canberra (PN. 10952) (Gazetted)

This promotion is to a non-advertised vacancy and is made in accordance with ACT Public Sector Health Professional Enterprise Agreement 2021-2022 section C6.3 Health Professionals Enterprise

Chief Minister, Treasury and Economic Development

Shared Services

Finance Services

Finance Operations

Memoona Afzaal

From: Administrative Services Officer Class 2/3 \$64,744 - \$78,177

Canberra Health Services

To: Administrative Services Officer Class 3 \$72,889 - \$78,177

Chief Minister, Treasury and Economic Development, Canberra (PN. 07592) (Gazetted 7 February 2023)

Access Canberra

Licensing and Registrations

Public Transport and Audit

Dannielle Benning

From: Administrative Services Officer Class 4 \$80,535 - \$86,909

Chief Minister, Treasury and Economic Development

To: †Administrative Services Officer Class 5 \$89,114 - \$94,120

Chief Minister, Treasury and Economic Development, Canberra (PN. 21215) (Gazetted 5 October 2023)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Access Canberra

Licensing and Registrations

Public Transport and Audit

Eric Bonnett

From: Administrative Services Officer Class 4 \$80,535 - \$86,909

Chief Minister, Treasury and Economic Development

To: †Administrative Services Officer Class 5 \$89,114 - \$94,120

Chief Minister, Treasury and Economic Development, Canberra (PN. 21818) (Gazetted 5 October 2023)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Access Canberra

Licensing and Registrations

Public Transport and Audit

Fiona Chancellor

From: Administrative Services Officer Class 4 \$80,535 - \$86,909

Chief Minister, Treasury and Economic Development

To: †Administrative Services Officer Class 5 \$89,114 - \$94,120

Chief Minister, Treasury and Economic Development, Canberra (PN. 03199) (Gazetted 5 October 2023)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

ACT Property Group

Executive, Corporate Governance and Strategic Projects

Strategic Projects

Nicky Cootes

From: Administrative Services Officer Class 5 \$89,114 - \$94,120

Environment, Planning and Sustainable Development

To: †Senior Officer Grade C \$119,595 - \$128,465

Chief Minister, Treasury and Economic Development, Canberra (PN. 62395) (Gazetted 15 November 2023)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Access Canberra

Licensing and Registrations

Public Transport and Audit

Ivan Dulgerov

From: Administrative Services Officer Class 4 \$80,535 - \$86,909

Chief Minister, Treasury and Economic Development

To: †Administrative Services Officer Class 5 \$89,114 - \$94,120

Chief Minister, Treasury and Economic Development, Canberra (PN. 17212) (Gazetted 5 October 2023)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Policy and Cabinet

Cabinet, Assembly and Government Business

Sujatha Mani-Chetty

From: Administrative Services Officer Class 3 \$72,889 - \$78,177

Canberra Health Services

To: Administrative Services Officer Class 5 \$89,114 - \$94,120

Chief Minister, Treasury and Economic Development, Canberra (PN. 50376) (Gazetted 24 October 2023)

Access Canberra

Licensing and Registrations

Public Transport and Audit

Samson Massey

From: Administrative Services Officer Class 4 \$80,535 - \$86,909

Chief Minister, Treasury and Economic Development

To: †Administrative Services Officer Class 5 \$89,114 - \$94,120

Chief Minister, Treasury and Economic Development, Canberra (PN. 35367) (Gazetted 5 October 2023)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Finance and Budget Group

Akila Narayanan

From: Administrative Services Officer Class 6 \$95,746 - \$109,072

Chief Minister, Treasury and Economic Development

To: †Senior Officer Grade C \$119,595 - \$128,465

Chief Minister, Treasury and Economic Development, Canberra (PN. 42031) (Gazetted 18 October 2023)

Office of Industrial Relations and Workforce Strategy

ACT Property Group

Finance and Systems

Yu Tian

From: Administrative Services Officer Class 4 \$80,535 - \$86,909

Major Projects Canberra

To: Administrative Services Officer Class 5 \$89,114 - \$94,120

Chief Minister, Treasury and Economic Development, Canberra (PN. 58915) (Gazetted 15 November 2023)

Finance and Budget Group

Danyal Butt

From: Administrative Services Officer Class 6 \$95,746 - \$109,072

Chief Minister, Treasury and Economic Development

To: Senior Officer Grade C \$119,595 - \$128,465

Chief Minister, Treasury and Economic Development, Canberra (PN. 07592) (Gazetted 7 February 2023)

Community Services

Children, Youth and Families

Child and Youth Protection Services

CYPS Operations

Chloe Cantlon

From: Child and Youth Protection Professional Level 2 \$78,014 - \$105,024
Community Services

To: Child and Youth Protection Professional Level 3 \$107,887 - \$118,728
Community Services, Canberra (PN. 25205) (Gazetted 11 October 2023)

Strategic Policy

Office for Aboriginal and Torres Strait Islander Affairs

Diane Collins

From: Senior Officer Grade C \$119,595 - \$128,465

ACT Health

To: †Senior Officer Grade B \$140,226 - \$157,418

Community Services, Canberra (PN. 04758) (Gazetted 14 April 2023)

Corporate

Business Transformation and Systems

Project and Change Delivery

Douglas Dobing

From: Administrative Services Officer Class 6 \$95,746 - \$109,072

Community Services

To: †Senior Officer Grade C \$119,595 - \$128,465

Community Services, Canberra (PN. 57082) (Gazetted 1 November 2023)

Children, Youth and Families

Child and Youth Protection Services

CYPS Operations

Sarah Hugill

From: Child and Youth Protection Professional Level 2 \$78,014 - \$105,024
Community Services

To: Child and Youth Protection Professional Level 3 \$107,887 - \$118,728
Community Services, Canberra (PN. 12998) (Gazetted 11 October 2023)

Housing Assistance

Housing and homelessness programs

Assurance review and complaints

Hayford Otchere

From: Administrative Services Officer Class 5 \$89,114 - \$94,120

Community Services

To: Administrative Services Officer Class 6 \$95,746 - \$109,072

Community Services, Canberra (PN. 57342) (Gazetted 15 November 2023)

Children, Youth and Families

Child and Youth Protection Services

CYPS Operations

Amanda Pickles

From: Child and Youth Protection Professional Level 2 \$78,014 - \$105,024
Community Services

To: Child and Youth Protection Professional Level 3 \$107,887 - \$118,728
Community Services, Canberra (PN. 64264) (Gazetted 11 October 2023)

Cultural Facilities Corporation

Education

Office for Schools

Belconnen Network

Latham Primary School

Toni Brammall

From: Classroom Teacher \$80,858 - \$119,288

Education

To: †School Leader C \$137,133

Education, Canberra (PN. 19474) (Gazetted 24 October 2023)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

School Improvement

South Weston

Narrabundah College

Assunta Corrado-Nitz

From: Classroom Teacher \$80,858 - \$119,288

Education

To: School Leader C \$137,133

Education, Canberra (PN. 02712) (Gazetted 20 November 2023)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Belconnen Network

Belconnen High School

Sam Danaher

From: Classroom Teacher \$80,858 - \$119,288

Education

To: †School Leader C \$137,133

Education, Canberra (PN. 02568) (Gazetted 25 October 2023)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

School Performance and Improvement

North and Gungahlin Network

Harrison School

Benjamin Davies

From: School Leader A 1 \$181,241

Education

To: †School Leader A 3 \$208,684

Education, Canberra (PN. 11098) (Gazetted 13 October 2023)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

School Performance and Improvement

School Improvement Group

School Improvement

Belinda Fenn

From: School Leader A 2 \$194,962

Education

To: †Director School Improvement \$249,260

Education, Canberra (PN. 19166) (Gazetted 18 January 2024)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

School Operations

Tuggeranong Network
Gilmore Primary School
Sarah Grainger

From: School Leader C \$137,133

Education

To: †School Leader B \$159,091

Education, Canberra (PN. 04105) (Gazetted 1 November 2023)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

School Improvement
Tuggeranong Network
Wanniassa School
Stefan Latham

From: School Leader C \$137,133

Education

To: †School Leader B \$159,091

Education, Canberra (PN. 31962) (Gazetted 10 November 2023)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Belconnen Network
Belconnen High School
Michael Robertson

From: Classroom Teacher \$80,858 - \$119,288

Education

To: †School Leader C \$137,133

Education, Canberra (PN. 31892) (Gazetted 25 October 2023)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

School Performance and Improvement
School Improvement Group
School Improvement
Samantha Seton

From: Director School Improvement \$249,260

Education

To: †Director School Improvement \$249,260

Education, Canberra (PN. 19164) (Gazetted 18 January 2024)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Belconnen Network
Belconnen High School
Pinky Soni

From: Classroom Teacher \$80,858 - \$119,288

Education

To: †School Leader C \$137,133

Education, Canberra (PN. 03678) (Gazetted 25 October 2023)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Tuggeranong Network
Office for Schools
Gordon Primary School
Nicole Taylor

From: School Leader C \$137,133

Education

To: †School Leader C \$137,133

Education, Canberra (PN. 18445) (Gazetted 15 November 2023)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

System Policy and Reform

Strategic Policy

Education Strategy

Tanya Young

From: School Leader C \$137,133

Education

To: †Senior Officer Grade B \$140,226 - \$157,418

Education, Canberra (PN. 43100) (Gazetted 17 July 2023)

School Performance and Improvement

Belconnen Network

Melanie Bezeal

From: Senior Officer Grade B \$140,226 - \$157,418

Education

To: School Leader B (SLB) \$159,091 - \$163,131

Education, Canberra (PN. P04033) (Gazetted 23 January 2024)

School Performance and Improvement

Belconnen Network

Alison Hutchison

From: School Assistant 2/3 \$55,054 - \$66,477

Education

To: Classroom Teacher \$80,858 - \$119,288

Education, Canberra (PN. P49740) (Gazetted 16 January)

Belconnen Network

Weetangera Primary School

Daniel Bartlett

From: Classroom Teacher \$79,108 - \$117,538

Education

To: †School Leader C \$137,133

Education, Canberra (PN. 38263) (Gazetted 24 October 2023)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Justice and Community Safety

Emergency Services Agency

ACT Ambulance Service

Operations

Darcy DeJong

From: Graduate Paramedic Intern \$76,422 plus penalties

Justice and Community Safety

To: †Ambulance Paramedic 1 \$80,819 - \$90,918 plus penalties

Justice and Community Safety, Canberra (PN. 62773) (Gazetted 8 August 1988)

This promotion is to a non-advertised position has been made under Section C6 of the Enterprise Agreement

Public Trustee and Guardian

Financial Management Services Unit

Shanali Fernando

From: Administrative Services Officer Class 4 \$80,535 - \$86,909
Justice and Community Safety
To: Administrative Services Officer Class 6 \$95,746 - \$109,072
Justice and Community Safety, Canberra (PN. 43732) (Gazetted 7 July 2023)

Emergency Services Agency

ACT Ambulance Service

Operations

Lydia Attrill

From: Graduate Paramedic Intern \$76,422 plus penalties
Justice and Community Safety
To: †Ambulance Paramedic 1 \$80,819 - \$90,918 plus penalties
Justice and Community Safety, Canberra (PN. 62773) (Gazetted 8 August 1988)
This promotion is to a non-advertised position has been made under Section C6 of the Enterprise Agreement

Major Projects Canberra

Light Rail

Urban Design, Environment, Approvals and Sustainability

Margot Andrew

From: Administrative Services Officer Class 6 \$95,746 - \$109,072
Environment, Planning and Sustainable Development
To: †Infrastructure Officer 4 \$136,524 - \$155,109
Major Projects Canberra, Canberra (PN. 44439) (Gazetted 17 November 2023)

Property and Government Insourcing Group

ACT Property Group

Strategic Estate Management, Procurement and Sustainability

Bradley Aspland

From: Senior Officer Grade C \$119,595 - \$128,465
Major Projects Canberra
To: †Senior Officer Grade B \$140,226 - \$157,418
Major Projects Canberra, Canberra (PN. 16581) (Gazetted 22 August 2023)

Light Rail

Project Governance and Administration

Alexandra West

From: Administrative Services Officer Class 5 \$89,114 - \$94,120
Major Projects Canberra
To: Administrative Services Officer Class 6 \$95,746 - \$109,072
Major Projects Canberra, Canberra (PN. 61656) (Gazetted 23 November 2023)

Suburban Land Agency

Suburban Land Agency

Program Solutions

Sales and Client Services

Jelin Palm

From: Administrative Services Officer Class 6 \$95,746 - \$109,072
Community Services
To: †Senior Officer Grade C \$119,595 - \$128,465
Suburban Land Agency, Canberra (PN. 48853) (Gazetted 18 January 2024)

Worksafe ACT

WorkSafe ACT

Investigations

Shaun Mitchell

From: General Service Officer Level 10 \$95,746 - \$109,072

Justice and Community Safety

To: †Senior Officer Grade C \$119,595 - \$128,465

Worksafe ACT, Canberra (PN. 63380) (Gazetted 20 October 2023)