



ACT
Government

Chief Minister, Treasury and
Economic Development

POSITION DESCRIPTION

Directorate: Chief Minister, Treasury and
Economic Development

Branch: Utilities Technical Regulation,
Construction, Utilities and Environment
Protection

Position Title: Manager Regulation Energy
Infrastructure

Position Number: 61010

Classification: Infrastructure Manager 1

Location: Dickson

Last Reviewed: 02 February 2023

WHAT THE DIRECTORATE DOES

The Chief Minister, Treasury and Economic Development Directorate (CMTEDD) leads the public sector and works collaboratively both within government and with the community to achieve positive outcomes.

As a central agency, CMTEDD provides strategic advice and support to the Chief Minister, the Directorate's Ministers and the Cabinet on policy, economic and financial matters, service delivery, whole of government issues and intergovernmental relations. The Directorate facilitates the implementation of government priorities, drives initiatives as well as leads the strategic direction for the ACT Public Service (ACTPS), to ensure that it is well positioned to perform its role.

WHAT WE DO

The Section

The Utilities Technical Regulation (UTR) team supports the Technical Regulator through provision of advice on a broad range of issues related to the technical regulation of licensed and unlicensed utilities. This ensures that essential services such as electricity, gas and water are delivered to the ACT community in a safe and reliable way.

Further information on UTR is available at
https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/2203/~utilities-technical-regulation.

In a dynamic and rapidly changing environment, particularly within the energy sector, the transition away from gas and with the delivery of light rail, UTR is currently engaged in a range of exciting regulatory and policy initiatives.

Applications addressing responses to selection criteria and curriculum vitae's are sought from electrical engineers with suitable experience to deliver complex regulatory outcomes. In addition

to relevant technical qualifications and experience, the successful candidate must have well developed communication skills and be able to work with a multi-disciplinary team to provide clear advice to the Technical Regulator, Ministers and a range of stakeholders.

You will be responsible for managing regulatory relationships with licensed and unlicensed utilities regarding their infrastructure and services provided. This will include scoping and delivering regulatory projects including assessment of complex applications for new infrastructure projects, audits, providing clear recommendations to a range of stakeholders who do not have an engineering background. You will be required to support the delivery of policy programs and the establishment of regulatory framework that support the introduction of innovative technology in the renewable energy sector.

YOUR DUTIES AND RESPONSIBILITIES

- Work with a multi-disciplinary team including professional officers, consultants, policy and project officers responsible for the technical regulation of utilities.
- Provide accurate technical advice to the Technical Regulator, the Minister and Cabinet on the regulation of utilities, including compliance with legislation.
- Work as needed with consultants and other government agencies on projects and issues that require multi-disciplinary responses.
- Produce quality written work including briefs, correspondence, legislative instruments, technical codes and Ministerials.
- Liaise with internal and external stakeholders, particularly in relation to communicating legislative changes.
- Understand and work within the ACTPS Code of Conduct and ACTPS values of respect, integrity, collaboration and innovation, and model behaviour consistent with the ACTPS Respect Equity and Diversity framework.
- This position does involve direct supervision of staff.

SELECTION CRITERIA

Your suitability for this position will be assessed based on your **skills, knowledge** and **behaviour** in relation to the duties/responsibilities listed above.

Please refer to the advertising materials for information on how to apply.

Knowledge

1. Demonstrated knowledge and proven industry experience within electricity networks, including DC traction, or renewable energy facilities, to the resolution of regulatory matters, particularly where those issues require technical analysis.
2. Highly developed understanding of government processes, including the role of the Minister, Cabinet processes, role of statutory officers, development of legislation and legislative instruments.

Skills

3. Demonstrated ability to use proven technical expertise within a multi-disciplinary team to analyse, and recommend resolutions to technical issues relevant to licensed and/or unlicensed regulated utilities.
4. Highly developed written and verbal communication skills, with demonstrated ability to adapt technical and non-technical communication for a range of audiences, particularly those without technical expertise.
5. Experience in delivering a annual works program concerning technical regulation of electricity networks and renewable energy facilities.

Behaviours

6. Demonstrated ability to consistently display commitment to the implementation of the principles of workplace diversity, participative work practices, workplace health and safety, and compliance with the requirements of the Territory Records Act
7. Demonstrated ability to work with a range of different stakeholders, particularly those from non-technical backgrounds, to consider resolutions to regulatory matters, whilst listening to and valuing feedback from these stakeholders.

QUALIFICATIONS/ REQUIREMENTS

An electrical engineering degree, or demonstrably relevant engineering degree with electrical expertise.

Further information on working at CMTEDD can be found at:

http://www.jobs.act.gov.au/_data/assets/pdf_file/0010/839467/Working-in-CMTEDD.pdf

WORK ENVIRONMENT DESCRIPTION

The following work environment description outlines the inherent requirements of the role of Project Officer / Policy Officer / Engineer (position number 20253) and indicates how frequently each of these requirements would be performed. Please note that CMTEDD is committed to providing reasonable adjustment and ensuring all individuals have equal opportunities in the workplace.

ADMINISTRATIVE	FREQUENCY
Telephone use	Occasionally
General computer use	Frequently
Extensive keying/data entry	Occasionally
Graphical/analytical based	Occasionally
Sitting at a desk	Frequently
Standing for long periods	Never
Designated workstation	Frequently

STANDARD HOURS	FREQUENCY
Flexible working hours (access to flex time)	Frequently
Fixed or specified start/finish	Occasionally
Expected to work extensive hours over a significant period due to the nature of the duties	Never
Access to Accrued Days Off (ADO's)	Never
Peaks and troughs	Occasionally
Frequent overtime	Never
Rostered shift work	Never

SOCIAL DEMANDS	FREQUENCY
Work with others towards shared goals in a team environment	Occasionally
Work in isolation from other staff (remote supervision)	Occasionally
Working in a call centre environment	Never
Working directly with the public	Never

PHYSICAL DEMANDS	FREQUENCY
Distance walking (large buildings or inter-building transit)	Occasionally
Working outdoors	Occasionally

MANUAL HANDLING	FREQUENCY
Lifting 0 – 5kg	Never
Lifting 5 – 10kg	Never
Lifting 10kg+	Never
Climbing	Never
Reaching	Never
Bending/squatting	Never
Push/pull	Never

Sequential repetitive movements in a short amount of time	Never
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TRAVEL	FREQUENCY
Frequent travel – multiple work sites	Occasionally
Frequent travel – driving	Occasionally
Frequent travel – interstate	Occasionally

SPECIFIC HAZARDS	FREQUENCY
Working at heights	Never
Exposure to extreme temperatures	Never
Operation of heavy machinery e.g. forklift	Never
Confined spaces	Never
Excessive noise	Never
Low lighting	Never
Handling of dangerous goods/equipment	Never
Working with asbestos	Never
Potential to encounter agitated customers	Occasionally
Exposure to potentially distressing case material	Occasionally

OTHER	FREQUENCY
Uniform required	Occasionally
Personal Protective Equipment (PPE) required	Occasionally