



ACT Government Gazette

Gazetted Notices for the week beginning 29 May 2014

EXECUTIVE NOTICES

Chief Minister and Treasury

Engagement

Damon Hall – Director, Infrastructure Policy and Analysis (E744) *Section 72 of the Public Sector Management Act 1994*

Community Services

Variation – Assignment

Bronwen Overton-Clarke – Executive Director, Housing and Community Services (E270) *Section 80A(1)(b) of the Public Sector Management Act 1994*

Education and Training

Engagement

Coralie McAlister – Director People and Performance (E222) *Section 72 of the Public Sector Management Act 1994*

VACANCIES

Commerce and Works

**Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>
Applications can be sent via email to: jobs@act.gov.au**

Shared Services ICT

Business Development

Business Applications and Support

Manager Microsoft Development Team

Senior Information Technology Officer Grade B \$108,208 - \$121,815, Canberra (PN: 17222)

Gazetted: 03 June 2014

Closing Date: 17 June 2014

Details: Shared Services ICT is seeking an experienced professional Senior Manager to lead and manage the Application Development team in the delivery of Directorate software solutions using Microsoft technologies. Reporting to the Manager Business Applications and Support, this position is responsible for achieving quality outcomes for the Territory's Directorates in supporting and developing business systems and solutions.

Eligibility/Other Requirements: Educational and professional qualification checks may be undertaken prior to employment. Possession of a degree, diploma, certificate, vocational or industry certificate such as MCSD or relevant work experience in a Microsoft environment is highly desirable. Knowledge and understanding of the role of information technology in ACT Government is desirable. Possession of, or the ability to rapidly attain, a protected security clearance is mandatory.

Contact Officer: Dean Conway (02) 6205 2485 dean.conway@act.gov.au

Revenue Management

Executive

Valuers

Senior Officer Grade C/B/A \$91,876 - \$125,672, Canberra (PN: VO SOG, several)

Gazetted: 04 June 2014

Closing Date: 17 June 2014

Details: EXPRESSIONS OF INTEREST - ACT VALUATION OFFICE.

The ACT Government is establishing an ACT Valuation Office to undertake assessments of ACT land and property valuations for rating, property taxation and Lease Variation Charge purposes and perform associated valuation functions. Expressions of Interest (EOI) from suitably qualified and experienced staff listing personal details, experience, qualifications and referees are being sought for the following positions: Managing Valuer; Senior Valuer; Valuer (two positions).

Eligibility/Other Requirements: Persons expressing interest in any of the Valuer positions shall be registered with NSW Fair Trading as a Valuer and shall be an Associate or Fellow Member of the Australian Property Institute (API) with Certified Practising Valuer (CPV) status. Experience in the assessment of rating valuations, property valuations, preparing reports and giving valuation evidence at Courts and Tribunals is highly desirable.

Notes: Positions offered will be at either Senior Officer Grade C/Senior Officer Grade B or Senior Officer Grade A level, depending on the skills, qualifications and experience of the successful applicant.

Selection of successful applicants may be based on application and referee reports only. Available positions will initially be offered on a temporary basis from 10 July 2014 to 9 May 2015. Expressions of interest are sought from potential candidates and should include a supporting statement of no more than two pages outlining experience and/or ability in the above areas, contact details of at least two referees and a current curriculum vitae. Special Employment Arrangements may be negotiated dependant on qualifications, skills and experience of the successful applicant.

Contact Officer: Mr Angel Marina (02) 6207 0063 angel.marina@act.gov.au

Shared Services

Procurement

Executive Support

Government Business Officer

Administrative Service Officer Class 6/Senior Officer Grade C \$73,003 - \$98,899, Canberra (PN: 01394)

Gazetted: 04 June 2014

Closing Date: 11 June 2014

Details: An organised, responsive, level-headed individual is sought to provide secretariat support the Government Procurement Board, as well as undertake a range of government business activities such as reporting, preparing briefs and minutes, responding to Ministerials and assisting with responses to FOI requests.

Notes: This vacancy is available June 2014 until 30 September 2014 with the possibility of extension and will be filled at either the Administrative Services Officer Class 6 or Senior Officer Grade C classification dependent on the experience or relevant qualifications of the successful applicant.

How to Apply: Expressions of interest are sought from potential candidates and should include a supporting statement of no more than two pages outlining experience and/or ability in the above areas, contact details of at least two referees and a current curriculum vitae.

Applications should be sent to the contact officer.

Contact Officer: Jan Pearse (02) 6207 2625 jan.pearse@act.gov.au

Revenue Management

Advice and Assessments

Administration Service Officer

Administrative Services Officer Class 4 \$60,960 - \$66,007, Canberra (PN: 33724)

Gazetted: 03 June 2014

Closing Date: 17 June 2014

Details: The Revenue Management Division of the Commerce and Works Directorate is responsible for administering the Territory's revenue collection responsibilities including the development of revenue and taxation legislation; the collection and management of revenue through existing taxation schemes; the undertaking of compliance activities; facilitation of debt management and assessing applications for various Grants and Concessions. The Advice and Assessments Section is responsible for the assessment and collection of duty, the processing of applications for various concessions and grants, and the delivery of high level advice to taxpayers and constituents on various matters relating to the function of the Division. Under general direction the successful applicant for this role will provide professional customer service to clients and their representatives and will fulfil key administrative tasks such as raising assessments and processing payments.

Contact Officer: Steven Harrison (02) 6207 0332 steven.harrison@act.gov.au

Revenue Management

Executive

Administration Officer

Administrative Services Officer Class 4/5/6 \$60,960 - \$83,550, Canberra (PN: VO Admin, several)

Gazetted: 04 June 2014

Closing Date: 17 June 2014

Details: EXPRESSIONS OF INTEREST - ACT VALUATION OFFICE.

The ACT Government is establishing an ACT Valuation Office to undertake assessments of ACT land and property valuations for rating, property taxation and Lease Variation Charge purposes and perform associated valuation functions. Available positions will initially be offered on a temporary basis from 10 July 2014 to 9 May 2015. Expressions of Interest (EOI) from suitably qualified and experienced staff listing personal details, experience, qualifications and referees are being sought for two Administration Officer roles.

Eligibility/Other Requirements: Applicants for these Administrative Officer positions shall have relevant experience in performing a range of operational and administrative tasks associated with a major work function. Experience with the management of valuation data and records would be an advantage.

Notes: Positions will be filled at either the Administrative Service Officer Level 4/Administrative Service Officer Level 5 or Administrative Service Officer Level 6 depending on the skills, qualifications and experience of the successful applicant. Selection of successful applicants may be based on application and referee reports only. Available positions will initially be offered on a temporary basis from 10 July 2014 to 9 May 2015. Expressions of interest are sought from potential candidates and should include a supporting statement of no more than two pages outlining experience and/or ability in the above areas, contact details of at least two referees and a current curriculum vitae.

Contact Officer: Mr Angel Marina (02) 6207 0063 angel.marina@act.gov.au

Community Services

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Housing and Community Services

Executive Director, Housing and Community Services

Executive Level 2.5 \$245,766 to \$259,375 depending on current superannuation arrangements, Canberra (PN: E270)

Gazetted: 03 June 2014

Closing Date: 6 June 2014

Details: An opportunity exists to further develop your executive skills and experience the position of Executive Director, Housing and Community Services. The Executive Director drives change and manages: public and community housing (tenants and houses); community sector reform; community and arts facilities; and artsACT. An opportunity exists at this exciting time to lead the business area between 23 June and 20 July 2014. Crucial projects are the implementation of the Single Human Services Gateway, redevelopment of public housing in North Canberra, the business case for a new arts precinct at Kingston Foreshore and continuing community sector reform. Further information on the position can be obtained by contacting Bronwen Overton-Clarke.

Notes: Remuneration: The position attracts a remuneration package ranging from \$245,766 to \$259,375, depending on current superannuation arrangements of the successful applicant. This includes a cash component of \$201,616. Contract: The successful applicant will be engaged under a performance based contract for the period 23 June 2014 to 20 July 2014. Prospective applicants should be aware that individual contracts are tabled in the ACT Legislative Assembly.

How to Apply: If you would like to be considered for this opportunity please send a one page expression of interest and curriculum vitae to bronwen.overtonclarke@act.gov.au by COB Friday 6 June 2014.

Contact Officer: Bronwen Overton-Clarke 0408 160 993 bronwen.overtonclarke@act.gov.au

Office for Children, Youth and Family Support

Statutory Services

Director, Statutory Services

Executive Level 1.3 \$205,030 to \$216,153 depending on current superannuation arrangements, Canberra (PN: E758)

Gazetted: 30 May 2014

Closing Date: 13 June 2014

Details: The Directorate is seeking to attract an experienced Executive who will be responsible for the provision of statutory services to ACT children and young people and their families. The Executive will manage the delivery of child protection and youth justice services for the ACT community and the integration of a major change management process to amalgamate the current branches of Care and Protection Services and Youth Services into one streamlined and responsive integrated statutory service for children, young people and their families.

Note: Remuneration: The position attracts a remuneration package ranging from \$205,030 to \$216,153, depending on current superannuation arrangements of the successful applicant. This includes a cash component of \$164,787. Contract: The successful applicant will be engaged under a performance based contract for up to five years. Prospective applicants should be aware that individual contracts are tabled in the ACT Legislative Assembly.

Contact Officer: Dr Mark Collis (02) 6205 1938 mark.collis@act.gov.au

Economic Development

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Land Development and Corporate

Policy, Projects and Legislation

Office of the Coordinator General, Project Facilitation and Direct Sales

Deputy Director

Senior Officer Grade A \$125,672, Canberra (PN: 10463)

Gazetted: 02 June 2014

Closing Date: 9 June 2014

Details: Economic Development Directorate is seeking an experienced Senior Officer to work in our Policy, Projects and Legislation Branch as Deputy Director for the Office of the Coordinator General, Projects Facilitation and Direct Sale. This role requires the successful candidate to work with a high degree of independence. The Deputy Director will lead a team to coordinate and deliver major development projects for the ACT community. The successful candidate will need to have exceptional communication skills; be able to implement all aspects of project management; and provide sound strategic policy advice to government.

Eligibility/Other Requirements: Qualifications in Economics, Public Policy, Law, Project Management, Communications, Environmental Management, Town Planning or any other related field are highly desirable.

Contact Officer: Louise Gilding (02) 6205 0740 louise.gilding@act.gov.au

Land Development and Corporate

Workforce and Governance

Governance

Facilities Manager

Administrative Services Officer Class 6 \$73,003 - \$83,550, Canberra (PN: 33982)

Gazetted: 03 June 2014

Closing Date: 17 June 2014

Details: The Economic Development Directorate (EDD) is seeking an energetic individual to implement the delivery of facilities within the EDD premises. Key duties include (but are not limited to): overseeing the management of security services for the EDD premises; coordinating repairs and maintenance services for the EDD premises; developing and implementing operational policies, procedures and plans relating to the provision of facilities management and corporate services; and managing, under direction, the procurement and contract management processes for property management and building services for the EDD.

Notes: This position will also be responsible for the Land Development Agency (LDA) premises.

Contact Officer: Imogen Davis (02) 6207 7661 imogen.davis@act.gov.au

Business, Tourism, Events and Sport

VisitCanberra

Canberra and Region Visitors Centre

Reservations Officer

Administrative Services Officer Class 4 \$60,960 - \$66,007, Canberra (PN: 43424)

Gazetted: 02 June 2014

Closing Date: 9 June 2014

Details: The Reservations Officer at the Canberra and Region Visitors Centre is required to administer the Reservation System including facilitate packaging by liaising with government and Industry Development staff, provide support to industry users, source ongoing rates from industry and process reservation bookings that arise. The Reservations Officer is also required to liaise with the Digital Marketing Team to ensure data on visitcanberra.com.au is in-line with the reservations system, provide assistance to volunteers and act as Weekend Supervisor as part of the overtime roster.

Eligibility/Other Requirements: Current Australian driver's licence, first aid certificate, RSA Certificate and flexibility to work weekends and public holidays are desirable.

Note: This temporary position is available 1 July 2014 until 1 July 2015.

Contact Officer: Michael Salmon (02) 6205 0661 michael.salmon@act.gov.au

Education and Training

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Office for Schools

Belconnen Network

Kaleen Primary School

Principal

School Leader A \$133,402 - \$160,181, Canberra (PN: 01779)

Gazetted: 29 May 2014

Closing Date: 12 June 2014

Details: Manage the school within legislative requirements and in accordance with system and school board policies. Provide professional leadership in all aspects of the school's operations and promote the overall educational welfare of students.

Eligibility/Other Requirements: A minimum of four years full time (or equivalent) tertiary study leading to the award of a recognised school teaching qualification. Current full teaching registration with the ACT Teacher Quality Institute (or eligibility for teacher registration with the ACT Teacher Quality Institute).

Note: Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* may be required. For further information on Working with Vulnerable People registration refer to -

http://www.ors.act.gov.au/community/working_with_vulnerable_people.

Contact Officer: Anne Huard (02) 6205 7194 anne.huard@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Office for Schools

Tuggeranong Network/North Gungahlin Network

Calwell High School/Charles Conder Primary School/Harrison School

Executive Teacher Professional Practice

School Leader C \$104,319, Canberra (PN: 31901, several)

Gazetted: 04 June 2014

Closing Date: 11 June 2014

Details: The Executive Teacher (Professional Practice) designation has been created in accordance with clause O6 of the ACT Public Service Education and Training (Teaching Staff) Enterprise Agreement 2011-2014.

The Calwell High School Professional Practice role will involve:

Building staff capacity to design and deliver differentiated learning; Leading best practice in curriculum assessment; Provide coaching and mentoring of early career and preservice teachers; The position will focus on working strategically at the whole school and faculty levels and with individual teachers. It will comprise of a face to face teaching load of 19 hours per week or a negotiated combination of face to face teaching, coaching and mentoring.

The Charles Conder Primary School Professional Practice role will involve: Using the quality Teaching Model as a pedagogical framework; Working with teachers in building capacity utilising formative assessment approaches to differentiate student learning; Working with all teachers in a mentoring and coaching role; Building teacher capacity in key areas of literacy and numeracy; A teaching load of 3 days a week.

The Harrison School Professional Practice role will involve:

Working with Literacy and Numeracy coaches in improving the integration of technology in programs

Using the Quality Teaching Framework as a pedagogical guide; Demonstrating an ability to differentiate the learning for students; Working with beginning teachers in a mentoring and coaching role; It will focus on leading and guiding the effective inclusion of technology into learning programs that is innovative and leads to improved student results; The role will include four days on class and one day coaching and mentoring.

Eligibility/Other Requirements: A minimum of four years full-time (or equivalent) tertiary study leading to the award of a recognised school teaching qualification. Current full teaching registration with the ACT Teacher Quality Institute (or eligibility for teacher registration with the ACT Teacher Quality Institute). These positions are only available to those with Executive Teacher Professional Practice eligibility.

Note: Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* may be required. For further information on Working with Vulnerable People registration refer to -

http://www.ors.act.gov.au/community/working_with_vulnerable_people.

Contact Officer: Yukari Carmody (02) 6207 1173 yukari.carmody@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Strategy and Coordination

Governance and Assurance

Ministerial and Commonwealth Relations

Directorate Liaison Officer

Senior Officer Grade C \$91,876 - \$98,899, Canberra (PN: 33962)

Gazetted: 03 June 2014

Closing Date: 10 June 2014

Details: The Ministerial and Commonwealth Relations Section is seeking a highly suitable Directorate Liaison Officer (DLO). The successful applicant will be required to facilitate and support direct communications and policy advice between the Minister's office and the Education and Training Directorate, Canberra Institute of Technology (CIT), the Teacher Quality Institute (TQI) and the Board of Senior Secondary Studies (BSSS). The DLO is required to exercise a high level of judgement over matters of significance to the Minister, the Directorate, CIT, TQI and BSSS. The DLO liaises as required with other Directorates and Ministers' offices. The DLO provides specialist assistance in matters relating to Cabinet, the Legislative Assembly, constituent meetings, phone calls and functions.

Note: This is a temporary position available from 7 July 2014 for 12 months with the possibility of extension.

Contact Officer: Jane Cuzner (02) 6207 1317 jane.cuzner@act.gov.au

Office For Schools

South/Weston Network

Forrest Primary School

Business Manager

Administrative Services Officer Class 6 \$73,003 - \$83,550, Canberra (PN: 33973)

Gazetted: 04 June 2014

Closing Date: 11 June 2014

Details: Forrest Primary School is seeking, for the position of Business Manager an individual who displays high level management and communication skills to ensure excellence in customer service is delivered. As a member of the executive team the ideal candidate will contribute to the development and achievement of whole school/directorate strategic goals and the implementation of the school/directorate plan. Will lead and support staff in promoting values, priorities and initiatives of the public education system. The ideal candidate will have the ability to manage a busy work environment with competing demands and successful experience in a range of settings is valued. Duties include but

not limited to: Manage, lead and monitor all financial and resource matters, including coordinating the preparation of budgets and financial returns, in accordance with directorate and school policies and procedures. Manage, implement and develop directorate policies and procedures for both grounds and building facilities maintenance. Plan, direct and supervise the overall operation of the administration support team including overseeing the staffing and payments for casual employees. Seek appropriate feedback, advice and ongoing professional development opportunities. Confidently promote areas of strength and acknowledge development needs. Support staff to establish and maintain positive and respectful relationships with students, staff, parents/carers and stakeholder groups in the wider community.

Eligibility/Other Requirements: Desirable: Working knowledge of the MAZE management systems. A Current First Aid certificate or willingness to undertake appropriate training.

Note: Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* may be required. For further information on Working with Vulnerable People registration refer to -

http://www.ors.act.gov.au/community/working_with_vulnerable_people.

Applicants are strongly encouraged to contact the Principal for further information regarding this position.

Contact Officer: Chris Pilgrim (02) 6205 5644 christine.pilgrim@ed.act.edu.au

Education Strategy

Student Engagement

Director's Office

Executive Assistant

Administrative Services Officer Class 4 \$60,960 - \$66,007, Canberra (PN: 07278)

Gazetted: 04 June 2014

Closing Date: 11 June 2014

Details: An exciting opportunity exists for a suitable applicant to provide coordinated administrative support to the Director, Student Engagement Branch. The successful applicant will have a high level of problem solving skills and be able to plan, coordinate, and manage the work flow in the Director's Office. The successful applicant will display excellent oral and written communication skills including the ability to liaise with a wide range of stake holders. The position requires attention to detail, the ability to meet deadlines, and to work in a calm and professional manner in a dynamic team environment.

Notes: This position is temporary, available to the 31 January 2015 with the possibility of extension and/or permanency from this process.

Contact Officer: Kim Bryant (02) 6205 9383 kim.bryant@act.gov.au

Office of Schools

Belconnen Network

Canberra High School

Executive Assistant/Student Records

Administrative Services Officer Class 4 \$60,960 - \$66,007, Canberra (PN: 18149)

Gazetted: 04 June 2014

Closing Date: 18 June 2014

Details: Canberra High School is seeking an officer to fulfil the role of Executive Assistant to the Principal and Deputy Principal and maintaining student records in accordance with policy guidelines.

Responsibilities will include establishing and maintaining a variety of records including files and correspondence using a range of software applications.

Eligibility/Other Requirements: A working knowledge of MAZE data system desirable.

Note: Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* may be required. For further information on Working with

Vulnerable People registration refer to -

http://www.ors.act.gov.au/community/working_with_vulnerable_people.

Contact Officer: Robyn Tilley (02) 6205 7005 robyn.tilley@ed.act.edu.au

Office for Schools

North Canberra/Gungahlin Network

Gungahlin College

Classroom Teacher-Mathematics

Classroom Teacher \$57,169 - \$90,388, Canberra (PN: 31511)

Gazetted: 04 June 2014

Closing Date: 18 June 2014

Details: Full-time teacher required to teach Mathematics to year 11 and year 12 students. Gungahlin College is a Year 10, 11 and 12 Senior Secondary College. The college offers a selective Year 10 SMART program in addition to the usual Year 11 and 12 curriculum. We provide an innovative approach to education that encompasses best practice collaborative teaching and learning, with extensive use of ICT. All teachers take a pastoral care role for their Connect class.

Eligibility/Other Requirements: A minimum of four years full-time (or equivalent) tertiary study leading to the award of a recognised school teaching qualification. Current full teaching registration with the ACT Teacher Quality Institute (or eligibility for teacher registration with the ACT Teacher Quality Institute).

Note: Prior to commencing in this role, a current registration issued under *the Working with Vulnerable People (Background Checking) Act 2011* may be required. For further information on Working with Vulnerable People registration refer to -

http://www.ors.act.gov.au/community/working_with_vulnerable_people.

Contact Officer: Gai Beecher (02) 6142 1000 gai.beecher@ed.act.edu.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Office for Schools

Tuggeranong Network

Namadgi School

Classroom Teacher-Mathematics

Classroom Teacher \$57,169 - \$90,388, Canberra (PN: 20730)

Gazetted: 03 June 2014

Closing Date: 16 June 2014

Details: Namadgi School is a P-10 school in its fourth year of operation. Qualified, professional, and highly motivated applicants are sought for a Mathematics teaching position. The successful applicant must be skilled in the delivery of Mathematics for all ability levels in years 7-10. Applicants must also demonstrate initiative in using innovative classroom pedagogy and work collaboratively in a high performing team. Interested teachers are encouraged to contact the school prior to lodging an application.

Eligibility/Other Requirements: A minimum of four years full-time (or equivalent) tertiary study leading to the award of a recognised school teaching qualification. Current full teaching registration with the ACT Teacher Quality Institute (or eligibility for teacher registration with the ACT Teacher Quality Institute).

Note: Prior to commencing in this role, a current registration issued under *the Working with Vulnerable People (Background Checking) Act 2011* may be required. For further information on Working with Vulnerable People registration refer to -

http://www.ors.act.gov.au/community/working_with_vulnerable_people.

Contact Officer: Jo McKenzie (02) 6142 0900 jo.kellow@ed.act.edu.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Office for Schools

Belconnen Network

Latham Primary School

School Administrative Assistant (Secretary)

School Assistant 2 \$41,208 - \$45,505, Canberra (PN: 31157)

Gazetted: 04 June 2014

Closing Date: 18 June 2014

Details: Latham Primary School is seeking a highly motivated person with excellent customer service and computer program skills including MAZE, to work flexibly and effectively as part of a team. This position involves close daily contact with students, staff, parents and the school community. The successful applicant will provide administrative and secretarial support to the Principal and Staff throughout the school.

Eligibility/Other Requirements: High level experience/knowledge of Microsoft Office programs is desirable. First Aid qualification or willingness to undertake appropriate training.

Notes: This temporary position is initially available 21 July 2014 until 30 November 2014 with the possibility of extension and/or permanent filling from this process. Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* may be required. For further information on Working with Vulnerable People registration refer to - http://www.ors.act.gov.au/community/working_with_vulnerable_people.

Contact Officer: Liz Bobos (02) 6205 7345 liz.bobos@ed.act.edu.au

Office for Schools

North/Gungahlin Network

Gungahlin College

Defence Transition Mentor

School Assistant 2 \$41,208 – \$45,505, Canberra (PN: 33958)

Gazetted: 02 June 2014

Closing Date: 9 June 2014

Details: An opportunity exists at Gungahlin College for a Defence Transition Mentor (DTM). The successful occupant of this position will provide information and support and develop a range of activities for the young people of Australian Defence Force (ADF) families to ease the uncertainty experienced during times of transition. This position also includes: assisting ADF parents and children to become familiar with the school and its facilities; co-ordinating appropriate welcoming and farewelling activities for ADF children involving the school community; and Supporting children at school during times of parental absence from home for service requirements.

Eligibility/Other Requirements: Desirable: Possession of a current driver's licence. First Aid qualification, or willingness to undertake appropriate training.

Notes: This is a part-time temporary position available for 12 months, with the possibility of extension at 12:30 hours per week. Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* may be required. For further information on Working with Vulnerable People registration refer to -

http://www.ors.act.gov.au/community/working_with_vulnerable_people.

Contact Officer: Chantelle Lawson (02) 6142 1000 chantelle.lawson@ed.act.edu.au

Office for Schools

Belconnen Network

Kingsford Smith School

Technology Assistant (Industrial Arts)

School Assistant 2 \$41,208 – \$45,505, Canberra (PN: 15578)

Gazetted: 29 May 2014

Closing Date: 5 June 2014

Details: Kingsford Smith School is seeking a Technology Assistant for its wood and metal technology classes. The Technology Assistant will prepare material for class use and ensure machinery and equipment is well maintained. The successful applicant will be pro-active, exercise good judgement, initiative and work with limited supervision.

Eligibility/Other Requirements: Desirable: First Aid qualification, or willingness to undertake appropriate training. Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* will be required. For further information on Working with Vulnerable People registration refer to www.ors.act.gov.au

Notes: This is a part-time position working 12:30 hours per week.

Contact Officer: Lyndsee Mahl (02) 6207 4683 lyndsee.mahl@ed.act.edu.au

Health

Selection documentation for the following positions may be downloaded from

<http://www.health.act.gov.au/employment>.

Apply online at <http://www.health.act.gov.au/employment>

Strategy and Corporate

Business and Infrastructure

Business Support Unit

Director, Business Support and Development

Senior Officer Grade A \$125,672, Canberra (PN: 09734)

Gazetted: 05 June 2014

Closing Date: 12 June 2014

Details: Are you an experienced individual capable of undertaking the role of Director, Business Support and Development, Business and Infrastructure Branch, ACT Health. Provide leadership and management of high priority projects and service delivery for the Business and Infrastructure Branch, as identified by the Executive Director of Business and Infrastructure. The successful candidate will have recent experience and responsibility for the provision of customer services within a clinical environment, management of high priority projects, legislation compliance, budget management and performance targets. As the successful applicant, you will possess achievement in a leadership and management role with a track record of delivering in complex environments and significant responsibility for fostering a positive culture to deliver as an employer of choice.

Eligibility/Other Requirements: Tertiary qualifications in a relevant field and Health leadership experience for the position including clinical experience is highly desirable.

Note: The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Rosemary Kennedy (02) 6205 0606

Strategy and Corporate

Business and Infrastructure

Logistics Support

Manager, Food Services

Senior Officer Grade B \$108,208 - \$121,815, Canberra (PN: 29237)

Gazetted: 05 June 2014

Closing Date: 19 June 2014

Details: Business and Infrastructure are seeking an experienced individual capable of undertaking the role of Manager, Food Services within the Logistic Support section of ACT Health. The role will provide leadership and management of Food Services, as identified by the Director Logistic Support. The successful candidate will have recent experience and responsibility for the provision of customer focused food services within health care, management of high priority projects, legislation compliance, management of budgets and performance targets. As the successful applicant, you will possess achievement in a leadership and management role with a track record of delivering in complex environments and significant responsibility for fostering a positive culture to deliver as an employer of choice.

Eligibility/Other Requirements: Tertiary qualifications in a relevant field and Health leadership experience for the position is highly desirable.

Note: The successful candidate may be selected from written applications and referees reports only. The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Gary Wright (02) 6244 2644

Director General Reports

Office of the Director General

Internal Audit

Audit and Risk Management Support Officer

Administrative Services Officer Class 4 \$60,960 - \$66,007, Canberra (PN: 29799)

Gazetted: 05 June 2014

Closing Date: 19 June 2014

Details: ACT Health's Internal Audit and Risk Management team are looking for a team player with excellent customer service and communication skills to support the delivery of the risk management and audit programs.

Eligibility/Other Requirements: Relevant qualifications or experience in risk management highly desirable.

Note: The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Christopher Borg (02) 6205 4687

Canberra Hospital and Health Services

Rehabilitation, Aged and Community Care

Rehabilitation Allied Health

Occupational Therapist

Health Professional Level 2 \$54,414 - \$75,477, Canberra (PN: 25999, several)

Gazetted: 05 June 2014

Closing Date: 12 June 2014

Details: An exciting opportunity exists for Health Professional Level 2 Occupational Therapists to join the Rehabilitation and Aged Care Occupational Therapy team for a period of up to four months. The successful applicants will join a dynamic team providing high quality occupational therapy services to consumers in an inpatient and/or community based setting. Successful applicants will be supported by Senior Occupational Therapists from within the team.

Eligibility/Other Requirements: Degree or Diploma in Occupational Therapy or equivalent qualifications. Current registration with, or eligibility for registration with Australian Health Practitioner Registration Authority. Current driver's licence.

Note: These are temporary positions available for a period of up to four months with the possibility of extension. These positions may be required to participate in overtime, on call, and/or rotation roster.

The successful applicants may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application. Please also provide two referee reports providing information regarding your ability to meet the Selection Criteria. This selection process may be used to fill future temporary Health Professional Level 2 vacancies within the Rehabilitation and Aged Care Occupational Therapy team over the next 12 months.
Contact Officer: Michelle Bennett (02) 6244 2904

Canberra Hospital and Health Services
Mental Health, Justice Health, Alcohol and Drug Services
Adult Mental Health Unit
Social Worker

Health Professional Level 2 \$54,414 - \$75,477, Canberra (PN: 17267)

Gazetted: 05 June 2014

Closing Date: 19 June 2014

Details: The Adult Mental Health Unit (AMHU) is a contemporary evidence based service providing high quality professional mental health care that is guided by principles of recovery. The service aims to provide collaborative, consumer and family centred care, and other key government and non government community services. The successful applicant will join a dynamic, professional, creative, innovative and supportive multidisciplinary team providing therapeutic services to individuals, groups and families.

Eligibility/Other Requirements: Tertiary qualifications or equivalent in Social Work with current unconditional ACT registration where applicable and/or eligibility for membership of the appropriate professional organisation. Applicant must have a minimum of 12 months paid work experience in a related/relevant organisation/service. Current passenger vehicles driver's licence.

Note: The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Fiona Keddie (02) 6174 5406

Canberra Hospital and Health Services
Surgery and Oral Health
Medical Staff

Administrative Support Officer

Administrative Services Officer Class 3 \$54,908 - \$59,094, Canberra (PN: 13526)

Gazetted: 05 June 2014

Closing Date: 12 June 2014

Details: The Department of Oral and Maxillofacial Surgery is seeking applications from highly motivated persons who are interested in providing secretarial and administrative support to the unit. Duties include; Providing administrative support at a high level to the Director, first point of contact for the Dept of Oral and Maxillofacial Surgery, managing the office, receiving and screening all incoming calls, provision of secretariat support for committees/meetings, diary maintenance, travel co-ordination, preparation of draft correspondence, statistical data and reports as required. The applicants need to have excellent communication, organisational and time management skills with the ability to liaise effectively with staff and patients in a busy team environment.

Eligibility/Other Requirements: Secretarial and or clerical experience within a hospital or medical environment, an extensive knowledge of medical terminology, keyboard skills of a high order and Dictaphone experience would be to your advantage.

Note: This position attracts a medical typing allowance. The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*. To complete

your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Melissa Warylo (02) 6244 4175

**Canberra Hospital and Health Services
Rehabilitation, Aged and Community Care**

ACRS Administration

Administrative Services Officer

Administrative Services Officer Class 3 \$52,818 - \$57,004, Canberra (PN: 30825, several)

Gazette: 5 June 2014

Closing Date: 12 June 2014

Details: The Rehabilitation, Aged and Community Care (RACC) Division is seeking an enthusiastic and interested team member to work within Client Support Services in the Administration Unit. The successful applicant will provide general administration support to RACC Services, and will be enthusiastic, have excellent interpersonal and communication skills and the ability to prioritise workloads.

Note: This recruitment will be used to fill one permanent position and one 12 month temporary position. An Order of Merit will be created and used to fill future permanent and temporary positions which may occur over the next 12 months. The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*. To complete your application you must prepare responses to the Selection Criteria and provide two referees reports, one of which being your current manager as a document to be uploaded and included with your application. Contact Officer: Rachael Naumovski (02) 6244 2767

Justice and Community Safety

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Office of Regulatory Services

Road User Services

Licence and Registration

Court Officer

Administrative Services Officer Class 3 \$54,908 - \$59,094, Canberra (PN: 11433)

Gazetted: 04 June 2014

Closing Date: 11 June 2014

Details: Under the general direction of the Manager Licence and Registration: Provide high quality service to customers, which may include members of the public, authorised Examiner Repairers, accredited Driving Instructors and other members of the Public Service. Produce and process correspondence in an accurate, timely manner. Enter and retrieve information from databases in an accurate, timely manner. Work as a member of a team and provide on the job training in processes and procedures, operation of on-line computer systems and office software. Manage the resolution of difficult or complex enquiries and complaints with tact and discretion, and escalate matters as necessary.

Contact Officer: Diana Sollazzo (02) 6207 7063 diana.sollazzo@act.gov.au

Territory and Municipal Services

**Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>
Applications can be sent via email to: jobs@act.gov.au**

Directorate Services

Governance

Ministerial and Cabinet Services

Administrative Officer, Ministerial Assembly and Cabinet Services

Administrative Services Officer Class 6 \$73,003 - \$83,550, Canberra (PN: 19512)

Gazetted: 03 June 2014

Closing Date: 10 June 2014

Details: The ACT Territory and Municipal Services Directorate (TAMS) plans, develops and delivers a range of government services and commercial enterprises for the people of the ACT. The Directorate Services Division in TAMS provides essential internal services to allow the divisions to deliver great services, bring out the best in our people and to assist the directorate to work smartly and efficiently. The Governance Branch provides a range of whole of directorate services and functions. This position supports the Senior Manager of MACS in the delivery of Ministerial, Assembly and Cabinet services for the Directorate. The position also assists in supporting the TAMS Director General, Deputy Director General and Executive Directors in ensuring timely and high quality advice to the Minister's office. The position deals daily with the Minister's office, and is expected to be responsive to the Minister's requirements, facilitating the delivery of advice and written material from the Directorate.

Note: This is a temporary position available from the 2 July 2014 until 30 December 2014.

Contact Officer: Leonie Mossop (02) 6205 3608 leonie.mossop@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Roads and Public Transport

Roads ACT

Road Maintenance

Planning and Investigations Officer

Technical Officer Level 2 \$52,078 - \$59,939, Canberra (PN: 14745)

Gazetted: 29 May 2014

Closing Date: 12 June 2014

Details: Roads ACT is seeking a Technical Officer for its Road Maintenance area. The officer carries out inspections of path and road-related assets, makes assessments, recommends corrective actions and provides advice. The work is important in providing safe and effective assets for use by the public. The position provides interesting technical challenges in a supportive work environment.

Eligibility/Other Requirements: Associate Diploma in the relevant technical field and/or technical experience deemed equivalent.

Contact Officer: Tim Norton (02) 6207 8814 timothy.norton@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Parks and City Services

Parks and Conservation Service

Urban Reserves

Technical Officer

Technical Officer Level 2 \$52,078 - \$59,939, Canberra (PN: 43771, several)

Gazetted: 04 June 2014

Closing Date: 18 June 2014

Details: Under supervision, this role has primary responsibility for day to day land management activities within Kowen and Fairbairn Pine Forest areas and Molonglo Gorge Nature Reserve. The role requires liaison with contractors involved with commercial pine forest operations, monitoring and reporting on the level of recreational use within Kowen Forest. The position works from Googong Foreshores depot and also assists with land management activities within Googong Foreshores. Candidates should ideally possess a knowledge of and/or experience in natural and cultural resource management and/or rural land management, contract supervision, recreational management and basic knowledge of commercial pine forest operations.

Eligibility/Other Requirements: Applicants must be willing and physically able to undertake incident management duties, including participation in fire standby, fire suppression and fire training. All applicants are required to hold a current driver's licence. Applicants would be expected to communicate effectively with park visitors and refer public enquiries as necessary, wear a uniform and undergo regular structured training.

Notes: From this process, an Order of Merit Register will be established and used to fill Permanent, Fixed Term (between one and five years) and Temporary (up to 12 months) vacancies which occur over the next 12 months. All applicants are required to address the Selection Criteria as well as provide an updated Resume. Applicants must submit two written Referee Reports addressing the Selection Criteria, graded using the stipulated rating scale. Selection may be based on application and referee reports only.

Contact Officer: Peter Galvin (02) 6205 0103 peter.galvin@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Parks and City Services

ACT Parks and Conservation Service

Field Officers and Fire Crew

General Service Officer Level 5/6 \$45,647 - \$50,446, Canberra (PN: 11671, several)

Gazetted: 02 June 2014

Closing Date: 16 June 2014

Details: Territory and Municipal Services (TAMS) invites applications from suitably skilled and motivated people interested in careers as Field Officers or Specialist Fire Crew with the ACT Parks and Conservation Service. Vacancies exist at various worksites across the ACT.

Eligibility/Other Requirements: These positions are Designated Fire Positions and all shortlisted applicants must successfully complete pre-employment medical and physical tests including the ability to pass the National Fire Fitness Assessment.

Notes: This recruitment process will also be used to create a temporary employment register for short and long term temporary vacancies that may occur.

Contact Officer: Scott Farquhar (02) 6207 2194 scott.farquhar@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

APPOINTMENTS

Commerce and Works

Senior Officer Grade C \$91,876 - \$98,899

Carol Lesley Sinclair 609-24141, Section 68(1), 4 June 2014

Community Services

Administrative Services Officer Class 4 \$60,960 - \$66,007

Mary Lawler 843-99484, Section 68(1), 27 May 2014

Health Professional Level 2 \$54,414 - \$75,477

Ruth Muggleton 844-00887, Section 68(1), 3 June 2014

Economic Development

Senior Officer Grade B \$106,086 - \$119,426

Belinda Jane Josey 844-01142, Section 68(1), 5 June 2014

Administrative Services Officer Class 6 \$73,003 - \$83,550

Vivienne Rolfe 844-00780, Section 68(1), 10 June 2014

Education and Training

School Assistant 2 \$41,208 – \$45,505

Helen McDougall 835-39705, Section 68(1), 28 May 2014

Environment and Sustainable Development

Administrative Services Officer Class 3 \$54,908 - \$59,094

Matthew Davis 835-90009, Section 68(1), 31 May 2014

Administrative Services Officer Class 4 \$60,960 - \$66,007

Andrew Kennedy 844-00836, Section 68(1), 2 June 2014

Health

Health Service Officer Level 3 \$42,160 - \$43,599

Sarah Baird 836-09320, Section 68(1), 5 June 2014

Health Service Officer Level 3 \$42,160 - \$43,599

Thomas Brown 840-51111, Section 68(1), 22 May 2014

Health Service Officer Level 3 \$42,160 - \$43,599

Timothy Burgess 839-26000, Section 68(1), 23 May 2014

Administrative Services Officer Class 2/3 \$48,462 - \$59,094

Tracey Clemence 786-54370, Section 68(1), 30 May 2014

Health Service Officer Level 3 \$42,160 - \$43,599

Richard Crossman 840-51170, Section 68(1), 27 May 2014

Health Professional Level 2 \$54,414 - \$75,477

Kate Fenton 840-49257, Section 68(1), 30 May 2014

Health Service Officer Level 4 \$43,599 - \$45,346

Raymond Graham 831-23259, Section 68(1), 28 May 2014

Health Service Officer Level 3 \$42,160 - \$43,599

Gareth Gras 834-52386, Section 68(1), 22 May 2014

Health Professional Level 3 \$77,710 - \$81,995 (up to \$86,165 on achieving a personal upgrade)

Fiona Holihan 839-25470, Section 68(1), 30 May 2014

Administrative Services Officer Class 2 \$48,462 - \$53,512

Michaela Iannelli 842-87351, Section 68(1), 30 May 2014

Registered Nurse Level 1 \$58,117 - \$77,634

Jitesh John 843-99978, Section 68(1), 2 June 2014

Health Service Officer Level 3 \$42,160 - \$43,599

Juliana Kelly 840-49687, Section 68(1), 5 June 2014

Health Service Officer Level 3 \$42,160 - \$43,599

Cody Kennedy 839-26019, Section 68(1), 27 May 2014

Health Professional Level 3 \$77,710 - \$81,995 (up to \$86,165 on achieving a personal upgrade)

Tracey Little 844-00107, Section 68(1), 4 June 2014

Registered Nurse Level 1 \$58,117 - \$77,634

Mercy Lukose 834-44853, Section 68(1), 5 June 2014

Health Service Officer Level 3 \$42,160 - \$43,599

Bradley Maloney 838-52769, Section 68(1), 29 May 2014

Health Service Officer Level 4 \$43,599 - \$45,346

James O'Neill 843-88961, Section 68(1), 29 May 2014

Health Service Officer Level 3 \$42,160 - \$43,599

Jamie O'Reilly 836-55343, Section 68(1), 22 May 2014

Health Service Officer Level 3 \$42,160 - \$43,599

Jon Poulter 840-51007, Section 68(1), 23 May 2014

Health Service Officer Level 4 \$43,599 - \$45,346

Aaron Riley 830-81191, Section 68(1), 29 May 2014

Health Professional Level 3 \$77,710 - \$81,995 (up to \$86,165 on achieving a personal upgrade)

Lisa Robertson 843-99898, Section 68(1), 2 June 2014

Registered Nurse Level 1 \$58,117 - \$77,634

Rakesh Thattampilly 834-51551, Section 68(1), 5 June 2014

Health Service Officer Level 3 \$42,160 - \$43,599

Jose Villatobas 842-88434, Section 68(1), 22 May 2014

Health Service Officer Level 3 \$42,160 - \$43,599

Raymond Vincent 840-51269, Section 68(1), 28 May 2014

Health Professional Level 2 \$54,414 - \$75,477

Tanya Wiesner 843-89147, Section 68(1), 30 May 2014

Health Service Officer Level 3 \$42,160 - \$43,599

Vicki Williams 833-45281, Section 68(1), 5 June 2014

Health Professional Level 2 \$54,414 - \$75,477

Holly Wright 838-52873, Section 68(1), 30 June 2014

Justice and Community Safety

WorkCover Officer 6 \$70,913 - \$81,460

Robert Walter Alford 844-00684, Section 68(1), 2 June 2014

WorkCover Officer 6 \$70,913 - \$81,460

Matt Craig-Barry 844-00692, Section 68(1), 2 June 2014

WorkCover Officer 6 \$70,913 - \$81,460

Dominic Hides 844-00633, Section 68(1), 2 June 2014

Territory and Municipal Services

Bus Operator - Training \$60,553

Paul Armstrong 140-980, Section 68(1), 30 May 2014

Bus Operator - Training \$60,553

Enrique Fernandez 140-974, Section 68(1), 30 May 2014

Bus Operator - Training \$60,553

Noel Gallagher 141-003, Section 68(1), 30 May 2014

Bus Operator - Training \$60,553

Krishan Gill 140-945, Section 68(1), 30 May 2014

General Service Officer Level 5/6 \$45,647 - \$50,446

Mark Grimley 836-01361, Section 68(1), 30 May 2014

Bus Operator - Training \$60,553

Harpreet Khangura 140-956, Section 68(1), 30 May 2014

Bus Operator - Training \$60,553

John Seymour 140-983, Section 68(1), 30 May 2014

Bus Operator - Training \$60,553

Ranjit Singh 140-972, Section 68(1), 30 May 2014

TRANSFERS

Commerce and Works

Sharon Thompson: 835-70913

From: Senior Information Technology Officer Grade C \$91,876 - \$98,899

Commerce and Works

To: Senior Officer Grade C \$91,876 - \$98,899

Commerce and Works, Canberra (PN. 33739) (Gazetted 19 March 2014)

PROMOTIONS

Chief Minister and Treasury

Workforce Capability and Governance

Office of Industrial Relations

Work Safety Policy and Industrial Relations

David Joyce: 820-97511

From: Senior Officer Grade C \$91,876 - \$98,899

Environment and Sustainable Development

To: †Senior Officer Grade B \$108,208 - \$121,815

Chief Minister and Treasury, Canberra (PN. 16405) (Gazetted 14 June 2012)

This is a promotion to a non-advertised vacancy in accordance with Section 71 of the Public Sector Management Standards.

Commerce and Works

Business Services

Strategic HR

Health, Safety and Wellbeing

Carolyn Trute: 817-46057

From: Administrative Services Officer Class 5 \$67,750 - \$71,713

Commerce and Works

To: †Administrative Services Officer Class 6 \$73,003 - \$83,550

Commerce and Works, Canberra (PN. 33206) (Gazetted 23 April 2014)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Community Services

Office for Children, Youth and Family Support

Care and Protection

Jennifer Appleton: 827-61048

From: Administrative Services Officer Class 5 \$67,750 - \$71,713

Community Services

To: †Senior Officer Grade C \$91,876 - \$98,899

Community Services, Canberra (PN. 12927) (Gazetted 2 April 2014)

Economic Development

Land Development

Sales, Marketing and Land Management

Stephen Terracini: 799-82130

From: Administrative Services Officer Class 6 \$73,003 - \$83,550

Economic Development

To: †Senior Officer Grade C \$91,876 - \$98,899

Economic Development, Canberra (PN. 18812) (Gazetted 2 May 2014)

Education and Training

Office for Schools

North Canberra/Gungahlin Network

O'Connor Cooperative School

Jennifer Loudon: 772-10671

From: School Leader B \$121,464

Education and Training

To: †School Leader A \$133,402 - \$160,181

Education and Training, Canberra (PN. 16020) (Gazetted 14 March 2014)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Office for Schools

Tuggeranong Network

Fadden Primary School

Kerry Anne Millington: 755-73241

From: Classroom Teacher \$57,169 - \$90,388

Education and Training

To: †School Leader C \$104,319

Education and Training, Canberra (PN. 02169) (Gazetted 26 April 2014)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Health

Canberra Hospital and Health Services

Capital Region Cancer Services

Kali Aiesi: 795-53360

From: Administrative Services Officer Class 3 \$54,908 - \$59,094
Health

To: Administrative Services Officer Class 5 \$67,750 - \$71,713
Health, Canberra (PN. 21428) (Gazetted 17 April 2014)

Director General Reports

Financial Management

Revenue and Financial Support

Kerrie Dean: 780-51887

From: Administrative Services Officer Class 4 \$60,960 - \$66,007
Health

To: Administrative Services Officer Class 6 \$73,003 - \$83,550
Health, Canberra (PN. 24077) (Gazetted 27 March 2014)

Canberra Hospital and Health Services

Mental Health, Justice Health, Alcohol and Drug Services

Business Support Mental Health

Jill Hughes: 831-22379

From: Registered Nurse Level 4.2 \$112,019
Health

To: †Senior Officer Grade A \$125,672
Health, Canberra (PN. 24098) (Gazetted 24 April 2014)

Justice and Community Safety

Office of Regulatory Services

Business and Development

Paula Jaensch: 821-19004

From: Administrative Services Officer Class 4 \$60,960 - \$66,007
Justice and Community Safety

To: Administrative Services Officer Class 6 \$73,003 - \$83,550
Justice and Community Safety, Canberra (PN. 43637) (Gazetted 16 April 2014)

RETIREMENTS AND DISMISSALS

Community Services

Clause H8.2 of the Community Services Directorate Enterprise Agreement 2011-2013 - Jon William Kendall Sheppard: 836-12028 29 May 2014