



ACT Government Gazette

Gazetted Notices for the week beginning 13 June 2019

VACANCIES

Calvary Health Care ACT (Public)

General Surgical

Surgical Registrar

Executive Level Senior Registrar \$138,667, Canberra (PN: Expected)

Gazetted: 18 June 2019

Closing Date: 14 July 2019

Full position details can be seen on Calvary Public Hospital Bruce's website, <https://calvary.mercury.com.au>

Reference Number: 21913

Contact Officer: Kim Vine Kim.Vine@calvary-act.com.au

Applications can be forwarded to: <https://calvary.mercury.com.au>

Urology

Registrar

Executive Level REG1 - REG4 \$98,704 - \$123,327, Canberra (PN: Expected)

Gazetted: 18 June 2019

Closing Date: 14 July 2019

Full position details can be seen on Calvary Public Hospital Bruce's website, <https://calvary.mercury.com.au>

Reference Number: 21918

Contact Officer: Kim Vine Kim.Vine@calvary-act.com.au

Applications can be forwarded to: <https://calvary.mercury.com.au>

General Medicine

Senior Registrar

Executive Level Senior Registrar \$138,667, Canberra (PN: Expected)

Gazetted: 18 June 2019

Closing Date: 14 July 2019

Full position details can be seen on Calvary Public Hospital Bruce's website, <https://calvary.mercury.com.au>

Reference Number: 21908

Contact Officer: Kim Vine Kim.Vine@calvary-act.com.au

Applications can be forwarded to: <https://calvary.mercury.com.au>

Obstetrics and Gynaecology

Registrar

Executive Level REG 1 - REG 4 \$98,704 - \$123,327, Canberra (PN: Expected)

Gazetted: 18 June 2019

Closing Date: 14 July 2019

Full position details can be seen on Calvary Public Hospital Bruce's website, <https://calvary.mercury.com.au>

Reference Number: 21930

Contact Officer: Kim Vine Kim.Vine@calvary-act.com.au

Applications can be forwarded to: <https://calvary.mercury.com.au>

Obstetrics and Gynaecology

Registrar

Executive Level REG1 - REG4 \$98,704 - \$123,327, Canberra (PN: Expected)

Gazetted: 18 June 2019

Closing Date: 14 July 2019

Full position details can be seen on Calvary Public Hospital Bruce's website, <https://calvary.mercury.com.au>

Reference Number: 21910

Contact Officer: Kim Vine Kim.Vine@calvary-act.com.au

Applications can be forwarded to: <https://calvary.mercury.com.au>

**Surgical
Registrar**

Executive Level REG1 - REG4 \$98,704 - \$123,327, Canberra (PN: Expected)

Gazetted: 18 June 2019

Closing Date: 14 July 2019

Full position details can be seen on Calvary Public Hospital Bruce's website, <https://calvary.mercury.com.au>

Reference Number: 21916

Contact Officer: Kim Vine Kim.Vine@calvary-act.com.au

Applications can be forwarded to: <https://calvary.mercury.com.au>

Ward Support

Ward Clerks

Ward Clerk

Executive Level ASO2 year 1 - ASO 3 Year 4 \$55,934 - \$68,204, Canberra (PN: Expected)

Gazetted: 13 June 2019

Closing Date: 27 June 2019

Full position details can be seen on Calvary Public Hospital Bruce's website, <https://calvary.mercury.com.au>

Reference Number: 21872

Contact Officer: Belinda Mudge 02 6264 7062 Belinda.Mudge@calvary-act.com.au

Applications can be forwarded to: <https://calvary.mercury.com.au>

Emergency Department

Registered Nurse

Executive Level RN1 \$67,078 - \$89,604, Canberra (PN: Expected)

Gazetted: 13 June 2019

Closing Date: 25 June 2019

Full position details can be seen on Calvary Public Hospital Bruce's website, <https://calvary.mercury.com.au>

Reference Number: 21949

Contact Officer: Matt Luther Matt.luther@calvary-act.com.au

Applications can be forwarded to: <https://calvary.mercury.com.au>

Ward Support

Ward Clerks

Ward Clerk

Executive Level ASO2 year 1 - ASO 3 Year 4 \$55,934 - \$68,204, Canberra (PN: Expected)

Gazetted: 13 June 2019

Closing Date: 19 June 2019

Full position details can be seen on Calvary Public Hospital Bruce's website, <https://calvary.mercury.com.au>

Reference Number: 21957

Contact Officer: Toni Paterson Toni.Paterson@calvary-act.com.au

Applications can be forwarded to: <https://calvary.mercury.com.au>

Emergency Department

Advanced Practice Nurse

Executive Level RN3 G1 \$106,795 - \$111,190, Canberra (PN: Expected)

Gazetted: 13 June 2019

Closing Date: 25 June 2019

Full position details can be seen on Calvary Public Hospital Bruce's website, <https://calvary.mercury.com.au>

Reference Number: 21948

Contact Officer: Matt Luther Matt.luther@calvary-act.com.au

Applications can be forwarded to: <https://calvary.mercury.com.au>

Medical Administration

JMO Manager

Executive Level ASO 6 \$84,257 - \$96,430, Canberra (PN: Expected)

Gazetted: 13 June 2019

Closing Date: 20 June 2019

Full position details can be seen on Calvary Public Hospital Bruce's website, <https://calvary.mercury.com.au>

Reference Number: 21890

Contact Officer: Kim Vine Kim.Vine@calvary-act.com.au

Applications can be forwarded to: <https://calvary.mercury.com.au>

Emergency Department

Clinical Nurse Manager

Executive Level RN3 G1 \$106,795 - \$111,190, Canberra (PN: Expected)

Gazetted: 13 June 2019

Closing Date: 25 June 2019

Full position details can be seen on Calvary Public Hospital Bruce's website, <https://calvary.mercury.com.au>

Reference Number: 21947

Contact Officer: Matt Luther Matt.luther@calvary-act.com.au

Applications can be forwarded to: <https://calvary.mercury.com.au>

Emergency Department

Endorsed Enrolled Nurse

Executive Level EEN2 \$66,040, Canberra (PN: Expected)

Gazetted: 13 June 2019

Closing Date: 25 June 2019

Full position details can be seen on Calvary Public Hospital Bruce's website, <https://calvary.mercury.com.au>

Reference Number: 21953

Contact Officer: Matt Luther Matt.luther@calvary-act.com.au

Applications can be forwarded to: <https://calvary.mercury.com.au>

Nutrition and Dietetics Department

Nutrition Assistant

Executive Level AHA3.1-3.3 \$64,509 - \$71,593, Canberra (PN: Expected)

Gazetted: 13 June 2019

Closing Date: 9 June 2019

Full position details can be seen on Calvary Public Hospital Bruce's website, <https://calvary.mercury.com.au>

Contact Officer: Marie Smith marie.smith@calvary-act.com.au Applications can be forwarded to:

<https://calvary.mercury.com.au>

Nutrition and Dietetics Department

Nutrition Assistant

Executive Level AHA3.1-3.3 \$64,509 - \$71,593, Canberra (PN: Expected)

Gazetted: 13 June 2019

Closing Date: 9 June 2019

Full position details can be seen on Calvary Public Hospital Bruce's website, <https://calvary.mercury.com.au>

Contact Officer: Marie Smith marie.smith@calvary-act.com.au Applications can be forwarded to:

<https://calvary.mercury.com.au>

Canberra Institute of Technology

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

CIT Student and Academic Services

Education Services

Awards and Programs

Team Leader

Administrative Services Officer Class 6 \$84,257 - \$96,430, Canberra (PN: 55017)

Gazetted: 13 June 2019

Closing Date: 27 June 2019

Details: Canberra Institute of Technology (CIT) Education Services requires an experience and motivated Team Leader to support a high-functioning, technical team issuing awards and supporting program development. An understanding of the Vocational Education Training sector, leadership skills and high quality customer service attributes are required. You also need to be able to respond positively to a complex, changing environment and model the CIT cultural traits. CIT is committed to building an inclusive workplace through a culturally diverse workforce. As part of this commitment, Aboriginal and Torres Strait Islander peoples, people with disability and those who identify as LGBTIQ are encouraged to apply.

Note: This position is for temporary available for 12 months. Selection may be based on application and referee reports only, or on application, practical demonstration of skill and referee reports. Temporary employment offered as a result of this advertisement may lead to permanency/promotion as per the *Public Sector Management Standards, Section 14 – Direct appointment of employee – general, and Section 20 – Direct promotion - general and CIT Enterprise Agreements*.

How to Apply: Please submit a short pitch (maximum two pages) and curriculum vitae with two referees (preferably including your current supervisor) that promote your ability to work successfully in this role. *Applications should be submitted via the Apply Now button below.*

Contact Officer: Matthew Ryan (02) 6207 4870 matthewc.ryan@cit.edu.au

Education and Training Services

Health, Community and Science Management

Human Services

Administrative Support

Administrative Services Officer Class 3 \$63,374 - \$68,204, Canberra (PN: 44300)

Gazetted: 19 June 2019

Closing Date: 26 June 2019

Details: The Canberra Institute of Technology (CIT) Human Services department is seeking a highly motivated and professional individual to provide a wide range of high level administrative support to staff and students in the department. Duties will include attending to inquiries from staff, students and the community; providing support with student enrolments, student placements and student compliance checks; creating student files and maintaining electronic file management systems, and maintaining local information management systems. The successful candidate will need to work as a team member and autonomously to support and promote the department/college priorities. The ability to exercise judgement and to interpret guidelines and procedures to resolve issues, inquiries and work tasks is essential. CIT is committed to building an inclusive workplace through a culturally diverse workforce. As part of this commitment we strongly encourage and welcome applicants from Aboriginal or Torres Strait Islander peoples and/or people with a disability. CIT is committed to building an inclusive workplace through a culturally diverse workforce. As part of this commitment we strongly encourage and welcome applicants from Aboriginal or Torres Strait Islander peoples and/or people with a disability.

Note: This is a temporary position available immediately for 12 months. Temporary employment offered as a result of this advertisement may lead to permanency/promotion as per the Public Sector Management Standards, Section 14 – Direct appointment of employee – general, and Section 20 – Direct promotion - general and CIT Enterprise Agreements. An order of merit will be established from this selection process and may be used to fill future identical vacancies over the next 12 months.

How to Apply: Provide your application addressing the Selection Criteria and your curriculum vitae.

Applications should be submitted via the Apply Now button below.

Contact Officer: Linda Willington (02) 6207 0972 linda.willington@cit.edu.au

Chief Minister, Treasury and Economic Development

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Commercial Services and Infrastructure

Property and Venues

Executive Officer

Administrative Services Officer Class 6 \$84,257 - \$96,430, Canberra (PN: 42955)

Gazetted: 19 June 2019

Closing Date: 26 June 2019

Details: The Property and Venues division oversees ACT Property Group, Venues Canberra, National Arboretum Canberra and Government Office Projects. We are seeking an experienced Executive Officer to work closely with the Executive Group Manager of Property and Venues and the Division's Executive Branch Managers. The successful applicant will have the ability to manage competing priorities and changing deadlines within a confidential environment. Outstanding written and oral communication skills are necessary as you influence, negotiate and elevate issues. The ability to engage with internal and external stakeholders is also essential. Chief Minister, Treasury and Economic Development Directorate (CMTEDD) supports workforce diversity and is committed to creating an inclusive workplace. As part of this commitment, Aboriginal and Torres Strait Islander peoples, people with disability, culturally diverse people and those who identify as LGBTIQ are encouraged to apply.

How to Apply: Applicants are asked to provide a current curriculum vitae and responses to the Selection Criteria. *Applications should be submitted via the Apply Now button below.*

Contact Officer: Daniel Bailey (02) 6207 5618 daniel.bailey@act.gov.au

Workplace Safety and Industrial Relations Division

Injury Management Team

Senior Rehabilitation Case Manager

Administrative Services Officer Class 6 \$84,257 - \$96,430, Canberra (PN: 13336)

Gazetted: 18 June 2019

Closing Date: 2 July 2019

Details: An exciting opportunity exists in the Injury Management Team, Workplace Safety and Industrial Relations for an enthusiastic and motivated individual who is keen to work in a dynamic, busy and challenging environment. The position of Senior Rehabilitation Case Manager centres on the delivery of high quality, timely and individually tailored case management and return to work services to a diverse range of operational areas. A key aspect of the role is fostering working relationships with managers, employees, and allied health professionals. Essential to the role is proactive communication and the coordination of day to day case management to drive optimum and sustained outcomes. This is a fast-paced operational environment and the ability to meet tight deadlines while managing competing priorities is essential. The successful applicant will have superior problem solving and time management skills and demonstrate resilience and the ability to work in a highly complex environment. Chief Minister, Treasury and Economic Development Directorate (CMTEDD) supports workforce diversity and is committed to creating an inclusive workplace. As part of this commitment, Aboriginal and Torres Strait Islander peoples, people with disability, culturally diverse people and those who identify as LGBTIQ are encouraged to apply.

Note: Selection may be based on application and referee reports only. This position will be moving to a new workplace designed for activity-based working (ABW) in 2020. Under ABW arrangements, officers will not have a designated workstation/desk. The

How to Apply: Please provide your curriculum vitae, application and response to the Selection Criteria.

Applications should be submitted via the Apply Now button below.

Contact Officer: Penny Shields (02) 6207 5229 penny.shields@act.gov.au

Corporate

Corporate Management

Corporate and Coordination Services

Fleet and Facilities Officer

Administrative Services Officer Class 5 \$78,197 - \$82,771, Canberra (PN: 40328)

Gazetted: 19 June 2019

Closing Date: 26 June 2019

Details: Chief Minister, Treasury and Economic Development (CMTEDD) is looking for an experienced Fleet and Facilities Officer to backfill a temporary vacancy. You'll need to be good at multi-tasking, stakeholder liaison and relationship management and have understanding of emergency management requirements within ACT

Government. This role supports CMTEDD facilities and emergency requirements at a number of our locations, and fleet across the majority of the Directorate. Chief Minister, Treasury and Economic Development Directorate (CMTEDD) supports workforce diversity and is committed to creating an inclusive workplace. As part of this commitment, Aboriginal and Torres Strait Islander peoples, people with disability and those who identify as LGBTIQ are encouraged to apply.

Note: This is a temporary position available immediately for three months with possibility of extension up to 12 months. Selection may be based on application and referee reports only.

How to Apply: Please provide a two page pitch with your response to the Selection Criteria and requirements, along with your curriculum vitae.

Applications should be submitted via the Apply Now button below.

Contact Officer: Imogen Davis (02) 6207 7661 imogen.davis@act.gov.au

Office of the Chief Digital Officer

ACT Digital

Program Support Officer

Administrative Services Officer Class 5 \$78,197 - \$82,771, Canberra (PN: 37137)

Gazetted: 18 June 2019

Closing Date: 2 July 2019

Details: The Office of the Chief Digital Officer, ACT Digital program is seeking someone with program administration experience and excellent people skills for the role of Program Support Officer. ACT Digital embraces the latest Cloud technology to deliver high quality citizen-facing digital services, to make it easier and more convenient for citizens and businesses to connect and do business with government. ACT Digital supports the successful implementation of a series of transformation projects across the ACT government. These projects are complete projects in that they traverse the people, process, place and technology aspects of change in a multidisciplinary team environment. The Program Support Officer is responsible for providing administrative and governance support to the broader ACT Digital team. This includes providing responsive and quality advice, coordination, and meeting secretariat duties to support effective administration of program deliverables. The ACT Public Service (ACTPS) is a values-based organisation where all employees are expected to embody the prescribed core values of respect, integrity, collaboration and innovation, as well demonstrate the related signature behaviours. Chief Minister, Treasury and Economic Development Directorate (CMTEDD) supports workforce diversity and is committed to creating an inclusive workplace. As part of this commitment, Aboriginal and Torres Strait Islander peoples, people with disability, culturally diverse people and those who identify as LGBTIQ are encouraged to apply.

Note: ACT Digital provides a workplace designed for activity-based working where officers do not have a designated workstation/desk.

How to Apply: To apply for this position, please email your curriculum vitae, written responses to the Selection Criteria (addressing both Professional/Technical Skills and Knowledge, and Behavioural Capabilities criterion in no more than four pages in length).

Applications should be submitted via the Apply Now button below.

Contact Officer: Tracey Smith (02) 6207 6112 traceyl.smith@act.gov.au

Office of the Chief Digital Officer

ACT Digital

System and Customer Support Officer

Administrative Services Officer Class 5 \$78,197 - \$82,771, Canberra (PN: 43929)

Gazetted: 18 June 2019

Closing Date: 2 July 2019

Details: The Office of the Chief Digital Officer, ACT Digital program is seeking someone with system administration experience and excellent people skills for the role of System and Customer Support Officer. ACT Digital embraces the latest Cloud technology to deliver high quality citizen-facing digital services, to make it easier and more convenient for citizens and businesses to connect and do business with government. ACT Digital maintains the existing whole of government digital services platform and ACT Digital Account, the ACT's citizen identity verification capability. The System and Customer Support Officer supports this function, working closely with a team of System Integrators to learn and build capability in configuring and administering the ACT Digital Account and associated services. The position is also required to perform troubleshooting tasks and provide frontline

customer assistance to citizens, external stakeholders and directorate back-end users. The ACT Public Service (ACTPS) is a values-based organisation where all employees are expected to embody the prescribed core values of respect, integrity, collaboration and innovation, as well demonstrate the related signature behaviours. Chief Minister, Treasury and Economic Development Directorate (CMTEDD) supports workforce diversity and is committed to creating an inclusive workplace. As part of this commitment, Aboriginal and Torres Strait Islander peoples, people with disability, culturally diverse people and those who identify as LGBTIQ are encouraged to apply.

Eligibility/Other Requirements: This is a Position of Trust Level 1 (PoT 1). You are required to gain and maintain an ACT Government CMTEDD Baseline Security Clearance. If screening is not successful, your employment will not commence or, if already commenced, your employment will be reassessed.

Note: ACT Digital provides a workplace designed for activity-based working where officers do not have a designated workstation/desk.

How to Apply: To apply for this position, please attach your curriculum vitae, written responses to the Selection Criteria (addressing both Professional/Technical Skills and Knowledge, and Behavioural Capabilities criterion in no more than four pages in length).

Applications should be submitted via the Apply Now button below.

Contact Officer: Tracey Smith (02) 6207 6112 traceyl.smith@act.gov.au

Workplace Safety and Industrial Relations

Injury Management Team

Administrative Assistant

Administrative Services Officer Class 2 \$55,934 - \$61,764, Canberra (PN: 37578, expected vacancy)

Gazetted: 17 June 2019

Closing Date: 1 July 2019

Details: An exciting opportunity exists in the Injury Management Team, Workplace Safety and Industrial Relations for an enthusiastic and motivated individual who is keen to work in a dynamic, busy and challenging environment. The position of Administrative Assistant centres on supporting the Injury Management team to deliver return to work and injury management services to public sector employees. A key aspect of the role is to undertake accurate data entry, deliver information to stakeholders via phone and email correspondence and assist in the maintenance of records in accordance with relevant legislative requirements. This is a fast-paced operational environment and the ability to work to deadlines is required. The successful applicant will show the desire to work in and contribute to a supportive, busy, vibrant team environment. Chief Minister, Treasury and Economic Development Directorate (CMTEDD) supports workforce diversity and is committed to creating an inclusive workplace. As part of this commitment, Aboriginal and Torres Strait Islander peoples, people with disability and those who identify as LGBTIQ are encouraged to apply.

Note: This is a temporary position available for 12 months with the possibility of permanency. This position will be moving to a new workplace designed for activity-based working (ABW) in 2020. Under ABW arrangements, officers will not have a designated workstation/desk. Selection may be based on application and referee reports only.

How to Apply: Please provide your curriculum vitae and a pitch (no more than two pages) addressing the Selection Criteria.

Applications should be submitted via the Apply Now button below.

Contact Officer: Penny Shields (02) 6207 5229 penny.shields@act.gov.au

Economic Development

Innovation, Industry and Investment

Innovation and Industry

Senior Director

Senior Officer Grade A \$145,048, Canberra (PN: 32697)

Gazetted: 18 June 2019

Closing Date: 4 July 2019

Details: The Economic Development Directorate seeks an experienced candidate for the position of Senior Director in Innovation, Industry and Investment. In this position you will lead a wide variety of programs and lead the innovation and industry team. Two key roles will be to promote the growth of Canberra's key industry sectors to attract further investment, jobs and growth into Canberra; and manage the delivery of a range of ACT business programs through conception, implementation and review. Chief Minister, Treasury and Economic Development

Directorate (CMTEDD) supports workforce diversity and is committed to creating an inclusive workplace. As part of this commitment, Aboriginal and Torres Strait Islander peoples, people with disability and those who identify as LGBTIQ are encouraged to apply.

Note: This position will be moving to a new workplace designed for activity-based working (ABW) in 2020. Under ABW arrangements, officers will not have a designated workstation/desk.

How to Apply: Please provide a supporting statement of no more than two pages outlining experience and/or abilities against the Selection Criteria outlined in the Position Description and your curriculum vitae.

Applications should be submitted via the Apply Now button below.

Contact Officer: Craig Harrison (02) 6207 4607 craig.harrison@act.gov.au

Finance and Budget Group

Budget Coordination and Reporting

Assistant Director - Financial Systems and Reporting

Senior Officer Grade C \$106,043 - \$114,146, Canberra (PN: 33372)

Gazetted: 14 June 2019

Closing Date: 21 June 2019

Details: Are you looking for an exciting opportunity to work on a wide breadth of issues in the ACT Government? Do you want to help develop and manage budgets, develop financial related policy advice for Government or work with a range of statutory related financial reporting issues? The ACT Treasury, within the Chief Minister, Treasury and Economic Development Directorate (CMTEDD), is looking for an Assistant Director in Financial Systems and Reporting who can bring a blend of accounting and financial application administration and development skills. The successful applicant will join a small team undertaking a variety of work including administration of TM1, Current CDM, Oracle E-Business Suite, Visual Basic for Applications (VBA) and macro development, undertaking complex financial analysis, assisting in the development of budget papers and preparing consolidated financial statements in a budget and financial reporting context. We are looking for applicants who are experienced system administrators in these applications and hold strong accounting knowledge and skills. Applicants will also be good communicators and team players and/or leaders who are enthusiastic and can work to tight deadlines.

Eligibility/Other Requirements: Tertiary or post graduate qualifications in relevant areas such as Accounting, Commerce or Finance are essential.

Note: These positions will be moving to a new workplace designed for activity-based working (ABW) in 2020. Under ABW arrangements, officers will not have a designated workstation/desk.

How to Apply: Please provide a curriculum vitae, responses to the Selection Criteria demonstrating why you are the right person for one of these roles and details of two current referees.

Applications should be submitted via the Apply Now button below.

Contact Officer: Derek Phillips (02) 6207 5165 derek.phillips@act.gov.au

Community Services

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Housing ACT

Office of the Executive Director

Executive

Policy Advisor/Manager

Senior Officer Grade B \$124,891 - \$140,596, Canberra (PN: 11323, several)

Gazetted: 13 June 2019

Closing Date: 20 June 2019

Details: Housing is a division of the Community Services Directorate (CSD) and is looking for suitably experienced Policy Advisors/Managers to join their Housing and Homelessness Strategy and Policy unit. The position will contribute to strategic activities, legislative reform and projects and will be required to provide strategic advice to the Executive on policy and program issues related to human social housing and homelessness issues. The successful applicants will have demonstrated their excellent communication skills and the ability to deliver complex policy and/or legislation advice within specified deadlines. Knowledge of or experience in the fields of

human services policy, including housing and homelessness, including national, state and local government responsibilities and interactions will be highly regarded. Applicants with an understanding of Housing ACT's statutory framework and legislative process are encouraged to apply.

Note: These are temporary positions available from 1 July 2019 to 30 December 2019 with the possibility of extension up to 12 months. Selection may be based on application and referee reports only.

How to Apply: Interested applicants should provide a two page response to the selection Criteria detailing your skills and experience. Applicants should also include their Curriculum Vitae, and the names of at least two referees.

Applications should be submitted via the Apply Now button below.

Contact Officer: Deborah Foulcher (02) 6205 3884 deborah.foulcher@act.gov.au

Housing ACT

Infrastructure and Contracts

Asset Planning

Team Leader, Project Management and Engagement

Senior Officer Grade C \$104,630 - \$112,626, Canberra (PN: 34795)

Gazetted: 13 June 2019

Closing Date: 27 June 2019

Details: The Asset Planning team is responsible for the strategic management of the public housing portfolio, in the context of the ACT Housing Strategy and the Public Housing Asset Management Strategy. It has four key functions: strategic portfolio management, design and project management, sales and acquisitions, and community engagement. The team leads Housing ACT's decision-making on the retention, sale and redevelopment of existing properties, as well as the acquisition of land and property. It develops the annual capital program and procures and manages the design and development approval for all relevant projects. A key component of the design process is undertaking community and stakeholder engagement, as well as the necessary project, contract, risk and budget management. Portfolio and design related advice is provided to other business units and stakeholders both within Housing ACT and outside the organisation on matters affecting the public housing portfolio as well as individual properties. The Team Leader, Project Management and Engagement, supervises the Asset Planning team's operational responsibilities, and supports the Manager and Senior Manager to deliver the annual capital program in the context of the ACT Housing Strategy and the Public Housing Asset Management Strategy. The position works closely with various teams throughout Housing ACT to ensure the public housing portfolio meets the needs of current and future tenants. The ACT Public Service supports workforce diversity and is committed to creating an inclusive workplace. As part of this commitment, Aboriginal and Torres Strait Islander peoples, people with disability, culturally diverse people and those who identify as LGBTIQ are encouraged to apply.

Eligibility/Other Requirements: Relevant tertiary qualifications in Planning, Design and Project Management or a related field are desirable but not essential.

Note: Selection may be based on application and referee reports only.

How to Apply: Please provide a resume and response to Selection Criteria. Please limit your response to each criterion to a maximum 350 words.

Applications should be submitted via the Apply Now button below.

Contact Officer: Kate Thompson (02) 6207 5440 kate.thompson@act.gov.au

Director-General Office

Organisational Governance

Freedom of Information Unit

Administrative Officer, Freedom of Information Unit

Administrative Services Officer Class 4 \$70,359 - \$76,184, Canberra (PN: 33366)

Gazetted: 20 June 2019

Closing Date: 4 July 2019

Details: The Freedom of Information Unit, within Organisational Governance, Community Services Directorate is seeking an enthusiastic administrative officer to work one day per week (Fridays). This position requires the ability to provide assistance across the unit to a large number of staff in relation to Freedom of Information Access Applications. The ACT Public Service supports workforce diversity and is committed to creating an inclusive workplace. As part of this commitment, Aboriginal and Torres Strait Islander peoples, people with disability, culturally diverse people and those who identify as LGBTIQ are encouraged to apply.

Eligibility/Other Requirements: Desirable: Some knowledge of the Freedom of Information Act 2016 would be of assistance.

Note: This is a temporary position available from 2 August 2019 to 30 July 2020 with the possibility of extension for 12 months. This position is part-time at 7:21 hours per week and the full-time salary noted above will be pro-rata. The successful applicant may be selected from application and referees only. An order of merit will be established from this selection process and may be used to fill future identical vacancies over the next 12 months.

How to Apply: Applications are to be made in writing addressing the Selection Criteria and include a current curriculum vitae with the names of two current referees.

Applications should be submitted via the Apply Now button below.

Contact Officer: Jessica Gotovac (02) 6205 3368 jessica.gotovac@act.gov.au

Education

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Service Design and Delivery

Student Engagement

Network Student Engagement Team

Speech Language Pathologist

Health Professional Level 3 \$92,103 - \$97,049 (up to \$101,862 on achieving a personal upgrade), Canberra (PN: 36989)

Gazetted: 19 June 2019

Closing Date: 4 July 2019

Details: This position is to provide speech language pathology supports within ACT public schools, including the provision of information, advice and professional learning to school staff. ACT Education Directorate Speech Language Pathologists work with schools, building school capacity to benefit students who are experiencing difficulty connecting to school and engaging with education. In this position, there is the opportunity to contribute to the development, implementation and evaluation of programs which support schools to make reasonable adjustments to ensure students are participating in and accessing learning activities as part of the school curriculum.

Eligibility/Other Requirements: Tertiary qualifications or equivalent in Speech Pathology. Eligibility for membership or registration with the appropriate professional body/bodies, refer to duty statement. Current driver's licence.

Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* is required. For further information on Working with Vulnerable People registration refer to - https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804.

Note: An order of merit will be established from this selection process and may be used to fill future identical vacancies over the next 12 months.

How to Apply: Please provide the Application Coversheet, a brief covering letter to introduce yourself, along with your curriculum vitae and response to the Selection Criteria. Please email your application to jobs@act.gov.au.

Contact Officer: Tania Piper (02) 6205 4869 tania.piper@ed.act.edu.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Service Design and Delivery

Student Engagement

Network Student Engagement Team

Speech Language Pathologist

Health Professional Level 3 \$92,103 - \$97,049 (up to \$101,862 on achieving a personal upgrade), Canberra (PN: 37006)

Gazetted: 19 June 2019

Closing Date: 4 July 2019

Details: This position is to provide speech language pathology supports within ACT public schools, including the provision of information, advice and professional learning to school staff. ACT Education Directorate Speech

Language Pathologists work with schools, building school capacity to benefit students who are experiencing difficulty connecting to school and engaging with education. In this position, there is the opportunity to contribute to the development, implementation and evaluation of programs which support schools to make reasonable adjustments to ensure students are participating in and accessing learning activities as part of the school curriculum.

Eligibility/Other Requirements: Tertiary qualifications or equivalent in Speech Pathology. Eligibility for membership or registration with the appropriate professional body/bodies, refer to duty statement. Current driver's licence. Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* is required. For further information on Working with Vulnerable People registration refer to - https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804

Note: This is a temporary position available immediately for 12 months with the possibility of permanency. Full-time or part-time applications will be considered. Full-time salary noted above will be pro-rata for any part-time work. An order of merit will be established from this selection process and may be used to fill future identical vacancies over the next 12 months.

How to Apply: Please provide a brief covering letter to introduce yourself, along with your curriculum vitae and response to the Selection Criteria. Please email your application to jobs@act.gov.au.

Contact Officer: Tania Piper (02) 6205 4869 tania.piper@ed.act.edu.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

School Performance and Improvement

North and Gungahlin Network

Harrison School

Senior Administration Manager

Administrative Services Officer Class 5 \$78,197 - \$82,771, Canberra (PN: 40052)

Gazetted: 14 June 2019

Closing Date: 28 June 2019

Details: Harrison School is a vibrant Preschool to Year 10 School. The successful applicant will be a member of a dynamic team providing leadership and support within the administration area. You will have proven ability to manage outcomes within tight time frames, demonstrate high level of communication, organisation and ability to problem solve. The successful applicant will work closely with the Corporate Manager with supervision of the administration area.

Eligibility/Other Requirements: Prior to commencing this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* is required. For further information on Working with Vulnerable People registration refer to - https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804.

Note: Selection may be based on application and referee reports only.

How to Apply: Interested applicants are asked to provide an Application Coversheet, a current curriculum vitae, responses to the Selection Criteria and two referee reports reflecting the Selection Criteria. Completed applications should be sent to jobs@act.gov.au.

Contact Officer: Debbie Carne (02) 6142 2200 debbie.carne@ed.act.edu.au

School Performance and Improvement

Tuggeranong Network

Calwell High School

Vocational Education and Training (VET), Careers and Administration Officer

Administrative Services Officer Class 5 \$78,197 - \$82,771, Canberra (PN: 44297)

Gazetted: 14 June 2019

Closing Date: 21 June 2019

Details: Calwell High School is seeking candidates with outstanding skills and experience for the position of Vocational Education and Training (VET), Careers and Administration Officer. The ideal candidate will work in collaboration with the school student Wellbeing team to provide operational, administrative and technical support in relation to VET opportunities and Careers with the school community. The ACT Public Service supports workforce diversity and is committed to creating an inclusive workplace. As part of this commitment, Aboriginal and Torres Strait Islander peoples, people with disability, culturally diverse people and those who identify as LGBTIQ are encouraged to apply.

Eligibility/Other Requirements: Prior to commencing this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* is required. For further information on Working with Vulnerable People registration refer to - https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804.
Certificate IV in Career Development or equivalent

Note: An order of merit will be established from this selection process and may be used to fill future identical vacancies over the next 12 months.

How to Apply: Applicants are asked to provide a curriculum vitae, Application Coversheet and Selection Criteria and send their application to jobs@act.gov.au

Contact Officer: Paul van Campenhout (02) 6142 1930 paul.vancampenhout@ed.act.edu.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Service Design and Delivery

Student Engagement

Clinical Practice

School Psychologist

School Psychologist \$77,680 - \$111,479, Canberra (PN: 34982, several)

Gazetted: 18 June 2019

Closing Date: 2 July 2019

Details: ACT Education is seeking applications from Psychologists who have current experience and specific skills in working with children and adolescents with developmental, behavioural, learning and mental health issues.

Successful candidates will work collaboratively within school teams, multi-disciplinary teams and external agencies to address student learning and wellbeing needs through individual, group or whole school interventions.

Successful applicants may also have the opportunity to work within teams focusing on assessment and intervention services to schools across the ACT. The ACT Public Service supports workforce diversity and is committed to creating an inclusive workplace. As part of this commitment, Aboriginal and Torres Strait Islander peoples, people with disability, culturally diverse people and those who identify as LGBTIQ are encouraged to apply.

Eligibility/Other Requirements: Applicants must have full general registration as a Psychologist with the Psychology Board of Australia OR full general registration as a Psychologist with the Psychology Board of Australia and Teacher registration with ACT Teacher Quality Institute. Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* is required. For further information on Working with Vulnerable People registration refer to - https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804.

Note: There are several part-time and full-time permanent and temporary positions available from 12 August 2019 to 26 January 2020 with the possibility of extension for temporary positions. The full-time salary noted above will be paid pro rata for part-time hours. School Psychologists attract the same working conditions as Teachers.

Applicants are encouraged to phone the Contact Officer for further information. An order of merit will be established from this selection process and may be used to fill future identical vacancies over the next 12 months.

How to Apply: Please submit your application addressing the Selection Criteria; current curriculum vitae; Application Coversheet; a copy of your Psychology Board of Australia Certificate of Registration; and Working with Vulnerable People registration.

Applications should be sent to jobs@act.gov.au.

Contact Officer: Joan Webb (02) 6205 9555 educlinicalpractice@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

School Performance and Improvement

Tuggeranong Network

Theodore Primary School

Classroom Teacher - Senior Primary

Classroom Teacher \$68,022 - \$101,821, Canberra (PN: 05628)

Gazetted: 14 June 2019

Closing Date: 28 June 2019

Details: Theodore Primary School is seeking an enthusiastic teacher for a senior primary class who would like to join us on our journey to implement Positive Behaviours for Learning across the school. Theodore Primary has a strong commitment to improving literacy and numeracy skills for all students and providing a positive approach to student learning and wellbeing. Theodore has a 1 to 1 Google Chrome Program for students in years 3 to 6. We operate as a Professional Learning Community and highly value collaborative teaching and learning.

Eligibility/Other Requirements: Prior to commencing in this role a minimum of four years full time (or equivalent) tertiary study leading to the award of a recognised school teaching qualification; a current full teaching registration with the ACT Teacher Quality Institute (TQI) (or eligibility for teacher registration with the ACT TQI) and a current registration issued under the Working with Vulnerable People (Background Checking) Act 2011 is required. For further information on Working with Vulnerable People registration refer to - https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804.

Note: This is a temporary position available starting in Term 3 2019 with the possibility of permanency.

How to Apply: Applicants are to provide a curriculum vitae, Application Coversheet and a two page statement of claims based on the Australian Professional Standards for Teachers. Applications should be sent to jobs@act.gov.au

Contact Officer: Nathan Pepper (02) 6142 3100 nathan.pepper@ed.act.edu.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

School Performance and Improvement

North and Gungahlin Network

Dickson College

Classroom Teacher - English

Classroom Teacher \$68,022 - \$101,821, Canberra (PN: 06340)

Gazetted: 19 June 2019

Closing Date: 1 July 2019

Details: Dickson College is seeking an enthusiastic and outstanding teacher of English to commence at the beginning of semester two 2019. The ability to teach another Key Learning Area (KLA) would be highly desirable. The successful applicant will demonstrate an innovative approach to education that encompasses best practice, collaborative teaching and learning, including an ability to teach and engage a diverse range of students from various backgrounds. Applicants should contact the College Principal for more information.

Eligibility/Other Requirements: Prior to commencing in this role a minimum of four years full time (or equivalent) tertiary study leading to the award of a recognised school teaching qualification; a current full teaching registration with the ACT Teacher Quality Institute (TQI) (or eligibility for teacher registration with the ACT TQI) and a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* is required. For further information on Working with Vulnerable People registration refer to - https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804.

How to Apply: Applicants are to provide a curriculum vitae, Application Coversheet and a two page statement of claims based on the Australian Professional Standards for Teachers. Applications should be sent to jobs@act.gov.au by the due date.

Contact Officer: Craig Edwards (02) 6142 0140 craig.edwards@ed.act.edu.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

School Performance and Improvement

Tuggeranong Network

Monash School

Classroom Teacher - Year 1/2

Classroom Teacher \$68,022 - \$101,821, Canberra (PN: 07007)

Gazetted: 19 June 2019

Closing Date: 3 July 2019

Details: Monash School is seeking a highly motivated, dynamic and experienced Classroom Teacher for a Year 1/2 class for the remainder of 2019. Our school operates as a Professional Learning Community with a focus on collaboration, data, evidence-informed practices and high levels of learning for all students. Potential applicants should have a deep understanding of the Australian Curriculum and demonstrate the ability to effectively plan and

work collaboratively with colleagues in a team-teaching environment. They should be able to deliver an engaging, differentiated learning program to meet the individual needs of all students. The ability to build and maintain strong and meaningful relationships with staff, students and families will be vital to the position. The ACT Public Service supports workforce diversity and is committed to creating an inclusive workplace. As part of this commitment, Aboriginal and Torres Strait Islander peoples, people with disability, culturally diverse people and those who identify as LGBTIQ are encouraged to apply.

Eligibility/Other Requirements: Prior to commencing in this role a minimum of four years full time (or equivalent) tertiary study leading to the award of a recognised school teaching qualification; a current full teaching registration with the ACT Teacher Quality Institute (TQI) (or eligibility for teacher registration with the ACT TQI) and a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* is required. For further information on Working with Vulnerable People registration refer to - https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804.

Note: This is a temporary position available until 26 January 2020. Selection may be based on application and referee reports only.

How to Apply: Applicants are to provide a curriculum vitae, Application Coversheet and a two page statement of claims based on the Australian Professional Standards for Teachers. Applications should be sent to jobs@act.gov.au.

Contact Officer: Matthew Holdway (02) 6142 1663 matthew.holdway@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

School Performance and Improvement

North and Gungahlin Network

Neville Bonner Primary School

Years 3-6 Classroom Teacher

Classroom Teacher \$68,022 - \$101,821, Canberra (PN: 30886)

Gazetted: 17 June 2019

Closing Date: 01 July 2019

Details: Neville Bonner Primary is a Preschool to Year 6 School with a growing population. We are committed to providing a welcoming, safe and nurturing environment which supports children to excel as learners. In partnership with parents and carers we endeavour to build our school as a community of learners who treat each other with respect and kindness. Our Respectful Relationships framework is fundamental to our school philosophy. The curriculum, including contemporary pedagogy, supports high quality learning programmes and outcomes for all children -focussing on their talents, aspirations and learning needs. Our school prides itself on its commitment to the Aboriginal and Torres Strait Islander perspective. We are currently seeking a highly motivated Years 3-6 Classroom Teacher with a passion for teaching and learning, and a willingness to work collaboratively in a team-teaching environment. The successful applicant will see themselves as a life-long learner who focuses on continued development of their professional knowledge, practice and engagement.

Eligibility/Other Requirements: A minimum of four years full-time (or equivalent) tertiary study leading to the award of a recognised school teaching qualification. Current full teaching registration with the ACT Teacher Quality Institute (or eligibility for Teacher registration with the ACT Teacher Quality Institute). A current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011*. For further information on Working with Vulnerable People registration refer to https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804.

Note: This is a temporary position available immediately until 26 January 2020 with the possibility of extension and/or permanency. An order of merit will be established from this selection process and may be used to fill future identical vacancies over the next 12 months.

How to Apply: Complete the Application Coversheet and provide a two page statement of claims based on the Australian Professional Standards for teachers and a curriculum vitae.

Applications should be sent to jobs@act.gov.au

Contact Officer: Amy Czoban (02) 6142 1201 amy.czoban@ed.act.edu.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

School Performance and Improvement

North and Gungahlin Network

Franklin Early Childhood School

Building Services Officer

Building Service Officer 3 \$67,752 - \$71,593, Canberra (PN: 44373)

Gazetted: 17 June 2019

Closing Date: 1 July 2019

Details: Franklin Early Childhood School is seeking an enthusiastic and energetic person with a broad set of skills for the position of Building Services Officer. The successful applicant will maintain school buildings and grounds in a clean and tidy condition with regard to safety and security hazards; complete emergency and other repairs to trade/industry standard and ensure this standard when organising and overseeing emergency repairs; undertake relevant administrative tasks as required; ensure compliance with risk management and safety documentation requirements. Candidates should demonstrate a willingness to work with the school community to achieve sustainability initiatives.

Eligibility/Other Requirements: Prior to commencing this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* is required. For further information on Working with Vulnerable People registration refer to - https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804.

Evidence of completion of training delivered by a Registered Training Organisation for Asbestos Awareness is required prior to commencement. A pre-employment medical clearance is required prior to commencement. Mandatory Training in other WHS procedures may be required during employment: for example Working at Heights, Sharps. Desirable: An industry recognised trade qualification or equivalent work experience. A current First Aid certificate.

Note: An order of merit will be established from this selection process and may be used to fill future identical vacancies over the next 12 months.

How to Apply: Please provide a response to the Selection Criteria, provide a curriculum vitae and Application Coversheet and email to jobs@act.gov.au.

Contact Officer: Patricia Duffy (02) 6142 1110 patricia.duffy@ed.act.edu.au

Service Design and Delivery

Student Engagement

Inclusion and Engagement

Occupational Therapist

Health Professional Level 2 \$65,216 - \$89,528, Canberra (PN: 37201)

Gazetted: 19 June 2019

Closing Date: 3 July 2019

Details: This position is to provide occupational therapy supports within ACT Public Schools, including the provision of information, advice and professional learning to school staff. Health Professional Level 2 (HP2) Occupational Therapists, with support and supervision, will work with schools, building school capacity to benefit students who are experiencing difficulty connecting to school and engaging with education. In this position, there is the opportunity to contribute to the development, implementation and evaluation of programs which support schools to make reasonable adjustments to ensure students are participating in and accessing learning activities as part of the school curriculum.

Eligibility/Other Requirements: Tertiary qualification or equivalent in Occupational Therapy. Current registration as an Occupational Therapist with the Australian Health Practitioner Regulation Agency (AHPRA). Capacity to provide the lifting required for handling and positioning inherent in clinical intervention of clients and trial of equipment, in accordance with relevant Workplace Health and Safety standards. Eligibility for Membership with the Australian Occupational Therapy Association. Current driver's licence is essential. Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* will be required. For further information on Working with Vulnerable People registration refer to:

https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804.

Note: This is a temporary contract for six months with the possibility of extension and/or permanency. An order of merit will be established from this selection process and may be used to fill future identical vacancies over the next 12 months. This is a full-time position but part-time hours will be considered and the full-time salary noted above will be pro-rata.

How to Apply: Please provide the Application Coversheet, a brief covering letter to introduce yourself, along with your curriculum vitae and response to the Selection Criteria. Please email your application to jobs@act.gov.au.

Contact Officer: Teresa Carr (02) 6207 5430 teresa.carr@ed.act.edu.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Service Delivery and Design

Student Engagement

Network Student Engagement Team

Speech Language Pathologist

Health Professional Level 2 \$65,216 - \$89,528, Canberra (PN: 36987, several)

Gazetted: 19 June 2019

Closing Date: 4 July 2019

Details: This position is to provide speech language pathology support within ACT Public Schools, including the provision of information, advice and professional learning to school staff. ACT Education Directorate Speech Language Pathologists work with schools, building school capacity to benefit students who are experiencing difficulty connecting to school and engaging with education. In this position, there is the opportunity to contribute to the development, implementation and evaluation of programs which support schools to make reasonable adjustments to ensure students are participating in and accessing learning activities as part of the school curriculum.

Eligibility/Other Requirements: Tertiary qualifications or equivalent in Speech Pathology. Eligibility for membership or registration with the appropriate professional body/bodies, refer to duty statement. Current driver's licence.

Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* is required. For further information on Working with Vulnerable People registration refer to - https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804

Note: These are temporary positions available immediately for a period of 12 months with the possibility of permanency. Applications for full and part-time hours will be considered. For part-time work the full-time salary noted above will be pro-rata. An order of merit will be established from this selection process and may be used to fill future identical vacancies over the next 12 months.

How to Apply: Please provide a brief covering letter to introduce yourself, along with your curriculum vitae and response to the Selection Criteria along with an Application Coversheet. Please email your application to jobs@act.gov.au.

Contact Officer: Tania Piper (02) 6205 4869 tania.piper@ed.act.edu.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

School Performance and Improvement

Tuggeranong Network

Lanyon High School

Youth Support Worker - Lanyon High School

School Assistant 4 \$64,615 - \$69,965, Canberra (PN: 41984)

Gazetted: 14 June 2019

Closing Date: 28 June 2019

Details: Lanyon High School is a Year 7 – 10 school that is committed to meeting the needs of a diverse range of young people. We are seeking a dynamic person to fulfil the role of Youth Support Worker by working with a small number of students with complex needs. The position will require someone who has the ability to work independently, both onsite and offsite, to develop a high quality learning program that is flexible and meets the academic and socio-emotional needs of students. The successful applicant will work closely with members of the school's Student Services team and also be able to build connections with external agencies in order to support the development of students to be successful members of the community.

Eligibility/Other Requirements: Prior to commencing this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* is required. For further information on Working with Vulnerable People registration refer to - https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804.

Note: This is a temporary position available immediately for 12 months from the start date with possibility of extension. This position is preferably full-time, however part-time hours would be considered.

How to Apply: Please provide a written response addressing all Selection Criteria, maximum one page per criteria, a curriculum vitae and an Application Coversheet to jobs@act.gov.au.

Contact Officer: Rebecca Cusick (02) 6142 1800 rebecca.cusick@ed.act.edu.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

School Performance and Improvement

North and Gungahlin Network

Gungahlin College

Youth Worker

School Assistant 4 \$63,754 - \$69,033, Canberra (PN: 35639)

Gazetted: 14 June 2019

Closing Date: 28 June 2019

Details: Gungahlin College is seeking a dynamic, passionate, adaptive and caring Youth Worker to join our Student Wellbeing Team. The Youth Worker will be integral in the support and delivery of our various programs to not only our general student population of over 1100 students, but also to a smaller group of students with Diverse Needs. This role will be highly adaptive and fluid, as the Youth Worker will move from delivering programs to small groups of students on mental health and wellbeing; to working 1:1 with students who are identified Inclusion Support; to cultivating positive relationships with large groups of students whilst serving breakfast! The Youth Worker will need to be able to work both under the direction of a teacher and independently, as required, and be adaptive to a highly energetic college environment. We need a Youth Worker who is prepared to work a 100% load. If you possess all these requirements and more, we would dearly love to hear from you, as you could be the next Youth Worker at Gungahlin College!

Eligibility/Other Requirements: Prior to commencing this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* is required. For further information on Working with Vulnerable People registration refer to - https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804. Certificate IV or Tertiary qualification in Youth Work or a related field.

Note: This is a temporary position available for 12 months with the possibility of permanency.

How to Apply: Applicants are asked to submit responses to the Selection Criteria, along with an Application

Coversheet and a current curriculum vitae. Please send application to jobs@act.gov.au

Contact Officer: Chantelle Lawson (02) 6142 1001 chantelle.lawson@ed.act.edu.au

School Performance and Improvement

North and Gungahlin Network

Black Mountain School

Learning Support Assistant

School Assistant 2/3 \$47,563 - \$57,998, Canberra (PN: 01891, several)

Gazetted: 14 June 2019

Closing Date: 21 June 2019

Details: Black Mountain School is a specialist learning community for students in Years 7-12. Our school is seeking dynamic, motivated Learning Support Assistants with demonstrated experience and skills in working alongside young people with a disability. Under the supervision and direction of a Teacher the key responsibilities of the position are: Assist in the implementation of Individual Learning Plans, personal care routines and other educational programs; positively communicate with students using alternate or augmentative communication systems most appropriate to their needs; support students to develop personal, social, independent living and pre-vocational skills; use positive behaviour support strategies when interacting with all students. The ACT Public Service supports workforce diversity and is committed to creating an inclusive workplace. As part of this commitment, Aboriginal and Torres Strait Islander peoples, people with disability, culturally diverse people and those who identify as LGBTIQ are encouraged to apply.

Eligibility/Other Requirements: Prior to commencing this role, a current registration issued under the Working with Vulnerable People (Background Checking) Act 2011 is required. For further information on Working with Vulnerable People registration refer to - https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804.

Note: Selection may be based on application and referee reports only.

How to Apply: Interested candidates should submit an application of no more than two pages, phone contact details of at least one referee and a copy of their current curriculum vitae. The written application should answer the criterion above with examples of how the candidate's skills meet each area and be sent to jobs@act.gov.au.

Contact Officer: Bronwyn Motion (02) 6142 1400 bronwyn.motion@ed.act.edu.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Service Design and Delivery

Student Engagement

Occupational Violence and Complex Case Management Team

Assistant Director Occupational Violence Complex Case Manager

Health Professional Level 4/Senior Officer Grade C \$106,043 - \$114,146, Canberra (PN: 42272)

Gazetted: 18 June 2019

Closing Date: 25 June 2019

Details: The Occupational and Complex Case Management team is a new area within the Education Directorate that supports safety in schools. Expressions of interest are sought to fill a current vacancy in the team. The successful applicant to this position will have high level communication skills and the ability make sound judgements in a complex and sensitive area. The role is part of a small team of therapeutic and work health and safety professionals who work closely with schools and the Network Student Engagement Team (NSET) to support staff and student safety. The role also works with others across the Education Directorate to identify and manage risks and opportunities for improvement.

Eligibility/Other Requirements: Tertiary qualifications or equivalent in Occupational Therapy, Physiotherapy, Rehabilitation counsellor or other relevant health qualification (Nurse, Psychologist, Social worker or Medical Practitioner); and a current driver's licence are required. Prior to commencing this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* is required. For further information on Working with Vulnerable People registration refer to -

https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804. Desirable: Registration or eligibility to be registered with relevant professional body; qualification in Work Health and Safety or working towards completion (or equivalent work experience); Certificate IV in Training and Assessment or working towards completion.

Note: This is a temporary position available from 1 July 2019 to 30 December 2019 with possibility of extension. This position will be filled at either the Health Professional Level 4 or Senior Officer Grade C level, dependent on the skills and experience of the successful applicant. Selection may be based on application and referee reports only.

How to Apply: Please submit an application (no more than two pages) addressing the attached Selection Criteria, a current curriculum vitae and names of two referees and an Application Coversheet to jobs@act.gov.au.

Contact Officer: Rebecca Smith (02) 6205 0680 rebecca.smith@ed.act.edu.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Office for Schools

South Weston

Alfred Deakin High School

Mathematics Teacher

Classroom Teacher \$68,022 - \$101,821, Canberra (PN: 07007)

Gazetted: 20 June 2019

Closing Date: 1 July 2019

Details: Alfred Deakin High School is seeking a highly motivated and innovative teacher of Mathematics to join our Mathematics faculty. The successful applicant will have a deep knowledge of, and outstanding practice in, highly effective pedagogy applicable to the teaching of Mathematics, and will be able collaborate with colleagues within the faculty and across the school to positively impact student learning. The ACT Public Service supports workforce diversity and is committed to creating an inclusive workplace. As part of this commitment, Aboriginal and Torres Strait Islander peoples, people with disability, culturally diverse people and those who identify as LGBTIQ are encouraged to apply.

Eligibility/Other Requirements: Prior to commencing this role, a current registration issued under the Working with Vulnerable People (Background Checking) Act 2011 is required. For further information on Working with Vulnerable People registration refer to - https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804.

How to Apply: Applicants should apply by completing the Application Coversheet, your curriculum vitae and response to the Selection Criteria. All applications should be emailed to jobs@act.gov.au.

Applicants should note that a Joint Selection Committee (JSC) will be established in accordance with the collective/enterprise agreement provisions will assess all applications for this position. This selection process is not appealable.

Contact Officer: Alex Nagy (02) 6142 3888 alex.nagy@ed.act.edu.au

Environment, Planning and Sustainable Development

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Environment

Catchment Management and Water Policy

Catchment Management/Waterwatch

Upper Murrumbidgee Catchment Officer

Administrative Services Officer Class 6 \$84,257 - \$96,430, Canberra (PN: 19659)

Gazetted: 18 June 2019

Closing Date: 25 June 2019

Details: The position of Upper Murrumbidgee Catchment Officer is a full time position which reports to the Regional Facilitator Upper Murrumbidgee Waterwatch and the Upper Murrumbidgee Demonstration Reach (UMDR) committee. The role of the Upper Murrumbidgee Catchment Officer is twofold. Three days are to deliver the Waterwatch program for the Murrumbidgee Catchment upstream of the ACT border (Cooma Region). The other two days is to implement the UMDR project that works to improve instream habitat on the Murrumbidgee River catchment, an area upstream of Burrinjuck Dam (near Yass). The Upper Murrumbidgee Catchment Officer is required to: Train and support volunteers to monitor a range of water quality indicators and to implement water quality improvement initiatives such as riparian restoration works. Analyse and interpret data for the annual Waterwatch Catchment Health Indicator Program (CHIP) report. Apply for grants and prioritise and implement strategies on aquatic habitats and key freshwater species. Engage schools and the broader community on catchment management issues and deliver awareness raising initiatives such as the Waterwatch Bug Blitz, Platypus Month and Frogwatch. Assist with Waterwatch and UMDR communications such as via the website and newsletter. Maintain records in accordance with the *Territory Records Act 2002*.

Eligibility/Other Requirements: A degree or diploma of an Australian tertiary institution, or a comparable overseas qualification, which is appropriate to the duties of the position; and a current driver's licence. Prior to commencing this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* is required. For further information on Working with Vulnerable People registration refer to - https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804.

Note: This is a temporary position available for three years with the possibility of extension. The incumbent currently works out of an office in Cooma. We would require the successful applicant would do the same. This position will be moving to a new workplace designed for activity-based working (ABW) in 2020. Under ABW arrangements, officers will not have a designated workstation/desk. Selection may be based on application and referee reports only.

How to Apply: Applications are sought from potential candidates and should include a supporting statement of no more than two pages outlining experience and/or ability in the above areas, contact details of at least two referees, Application Coversheet and a current curriculum vitae.

Applications should be sent to the Contact Officer.

Contact Officer: Woo O'Reilly (02) 6207 2246 woo.oreilly@act.gov.au

Environment

Nature Conservation Policy

Conservation Planning and Research

Spatial Ecologist

Professional Officer Class 2 \$84,257 - \$96,430, Canberra (PN: 15244)

Gazetted: 13 June 2019

Closing Date: 27 June 2019

Details: Would you like to work in a dynamic science team in the Environment Division of ACT Government? We are looking for a committed, enthusiastic person to provide ecological data management and spatial analytical support to the Conservation Research branch within the ACT Government. The Conservation Research team is responsible for a range of applied ecological research and monitoring programs, preparation of scientific advice on management of threatened species and communities, threatening processes, fire ecology, vertebrate pests and related conservation impacts.

Eligibility/ Other Requirements: 1) Tertiary qualifications in a field of Environmental Management Or Biological Science is essential, preferably including studies in Geographical Information Systems, 2) A current manual drivers licence, 3) Willingness to work with computers for long periods of time, 4) Willingness to undertake field work, 5) Current First Aid Certificate is desirable (or a willingness to undertake training) as First Aid will be mandatory for field work, 6) Other eligibility criteria are outlined in the selection documentation.

Note: The position starts on 1 October 2019. The role is primarily office-based but may occasionally be required to undertake ecological fieldwork in remote locations and under adverse weather conditions. Selection may be based on application and referee reports only. This position will be moving to a new workplace designed for activity-based working (ABW) in 2020. Under ABW arrangements, officers will not have a designated workstation/desk.

How to Apply: Please email to jobs@act.gov.au: an Application Coversheet, a written application addressing the Selection Criteria below limiting responses to 350 word per criteria, along with your current curriculum vitae, listing two referees and their contact details.

Contact Officer: Lisa Evans (02) 6207 2117 lisa.evans@act.gov.au

Engagement and Executive support

Communication and Engagement

Communications Project Officer

Administrative Services Officer Class 5 \$78,197 - \$82,771, Canberra (PN: 42969)

Gazetted: 17 June 2019

Closing Date: 1 July 2019

Details: The Environment, Planning and Sustainable Development Directorate (EPSDD) communications and engagement team is looking for a motivated person to support the delivery of engagement and communication activities specifically on the Territory Plan Review, Building Quality project and Strata Reform projects. If this sounds like you, in this role you will: Support the delivery of engagement and communication activities; provide coherent, timely and high-quality advice on communications and engagement to EPSDD policy and program teams; plan and deliver online and social media community engagement activities; liaise with a range of stakeholders including the Ministers offices, executives and members of the local community; work collaboratively with a team of communication and engagement professionals; assist the Communications and Engagement team undertake a range of support and administrative roles as appropriate; participate in whole of government emergency communications in conjunction with relevant directorates.

Note: This is a temporary position available immediately until 30 June 2020. This position will be moving to a new workplace designed for activity-based working (ABW) in 2020. Under ABW arrangements, officers will not have a designated workstation/desk. Selection may be based on application and referee reports only.

How to Apply: Applicants are asked to supply a written application addressing the Selection Criteria limiting responses to 350 word per criteria, along with your current curriculum vitae, listing two referees and their contact details.

Applications should be submitted via the Apply Now button below.

Contact Officer: Bohdana Szydlik (02) 6205 1978 bohdana.szydlik@act.gov.au

Environment

Parks and Conservation Service

Forestry and Fire Management

Senior Field Officer

General Service Officer Level 7 \$62,521 - \$66,023, Canberra (PN: 41498)

Gazetted: 13 June 2019

Closing Date: 27 June 2019

Details: Parks and Conservation Service (PCS) is a Branch within the Environment Division that is responsible for the sustainable management of approximately 80% of the ACT including our national parks, nature reserves,

commercial softwood forests and rural lands, including management of Namadgi National Park, Canberra Nature Park, Tidbinbilla Nature Reserve, Googong Foreshores, water catchment areas and commercial pine plantations. The Parks and Conservation Service implements a broad range of natural and cultural resource management programs both on and off reserve that support sustainable environmental conservation land management and heritage outcomes. The management of bushfires is a core function of the Parks and Conservation Service across the land that it is responsible for. The Fire, Forests and Roads Section of the Parks and Conservation Service has a permanent Senior Field Officer vacancy and is seeking applications from appropriately skilled people to join our team implementing bushfire management programs across the ACT. Work includes fuel management activities, firetrail and infrastructure construction and maintenance, fire tower operations and fuel hazard assessments as well as undertaking bushfire standby and suppression as required. This position is responsible for the supervision of a team of specialist fire management field officers that perform a critical role in the ACT Government's ability to effectively implement bushfire mitigation strategies as well as whole of government bushfire suppression capabilities. The ACT Public Service is committed to building a culturally diverse workforce and an inclusive workplace. As part of this commitment we strongly encourage people from an Aboriginal or Torres Strait Islander background to apply.

Eligibility/Other Requirements: Prior to commencing this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* is required. For further information on Working with Vulnerable People registration refer to - https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804.

Note: Applicants should note that our field crews work in a variety of environments and terrains and the roles are strenuous and physically demanding requiring lifting, carrying, pushing and pulling loads, bending, climbing, and driving a variety of vehicles, often in remote locations. Recruitment to this position will be subject to applicants successfully completing the nationally recognised arduous task based fitness assessment. Any employment offers will be subject to applicants passing a pre-employment medical and a National Police Check. Applicants must be prepared to work a shift roster, weekends, public holidays or evening shifts at any site on an "as needs" basis and be prepared to wear a uniform. In addition, applicants may be required to work from helicopters. Late applications will not be accepted. An order of merit will be established from this selection process and may be used to fill future identical vacancies over the next 12 months.

How to Apply: Please email to jobs@act.gov.au: an Application Coversheet, a written application of no more than two pages, addressing the Selection Criteria and any eligibility requirements specified in the position description, along with your current curriculum vitae, listing two referees and their contact details.

Contact Officer: Christopher Troth (02) 6207 5452 christopher.troth@act.gov.au

Office of the Commissioner for Sustainability and the Environment

Assistant Director, Investigations

Senior Officer Grade C \$106,043 - \$114,146, Canberra (PN: 13811, several)

Gazetted: 19 June 2019

Closing Date: 3 July 2019

Details: The Office of the Commissioner for Sustainability and the Environment (OCSE) is seeking applications for two Assistant Director, Investigations positions at a Senior Officer Grade C level. These positions work in a small team that reports to the Commissioner. The Assistant Director(s) will be responsible for producing various reports, communications and submissions on a variety of sustainability issues. As Assistant Director you will; research and produce a range of reports in respect of environmental and city sustainability for a variety of audiences including Government, academia, interest groups and general public; plan and implement projects critiquing complex science and multidisciplinary issues and provide robust and effective recommendations; communicate the office's and sustainability matters to our community and industry, including through social media and modern communications mediums; manage procurement and financial arrangements associated with projects. You will also represent the OCSE in community forums and meetings as required. Other duties as required.

Eligibility/Other Requirements: Qualifications in a sustainability related field required, for example Sciences, Ecology, Urban Planning, Environmental Engineering. At least five years in a related professional role.

Demonstrated experience as identified in the Selection Criteria. Desirable: Auditing or investigation experience; community engagement preferable.

Note: This position will be moving to a new workplace designed for activity-based working (ABW) in 2020. Under ABW arrangements, officers will not have a designated workstation/desk. Selection may be based on application and referee reports only.

How to Apply: Please submit a written application of no more than two pages, addressing the Selection Criteria, along with your current curriculum vitae, listing two referees and their contact details.

Applications should be submitted via the Apply Now button below.

Contact Officer: Kirilly Dickson (02) 6207 7127 kirilly.dickson@act.gov.au

Land Strategy and Environment

Building Design and Projects

Housing and Policy

Senior Policy Officer, Strata Reform

Senior Officer Grade C \$104,630 - \$112,626, Canberra (PN: 40184)

Gazetted: 13 June 2019

Closing Date: 20 June 2019

Details: The position of Senior Policy Officer, Strata Reform is part of a small team that will provide policy development and advice on complex land policy issues across Government. This officer will be primarily responsible for a project related to reforming strata titling laws in the Territory, particularly to accommodate mixed-use (commercial and residential) developments. The successful applicant will have demonstrated knowledge of and experience in working with the ACT's legislation relating to unit title developments, such as the *Unit Titles Act 2001* and the *Unit Titles (Management) Act 2011*. The successful officer will also possess strong communication and liaison skills, with a proven ability to deliver quality products within set timeframes. This is a great opportunity for a motivated officer with good strategic thinking skills to make a significant contribution to the way strata title operates in the Territory to ensure practical and fair outcomes are achieved in the face of competing interests.

Eligibility/Other Requirements: Knowledge of and experience in working with the ACT's legislation relating to unit title developments, such as the *Unit Titles Act 2001* and the *Unit Titles (Management) Act 2011*.

Note: This is a temporary position available from 1 July 2019 to 30 June 2020 with the possibility of extension.

Selection may be based on application and referee reports only. This position will be moving to a new workplace designed for activity-based working (ABW) in 2020. Under ABW arrangements, officers will not have a designated workstation/desk.

How to Apply: Please email to jobs@act.gov.au: an Application Coversheet, a written application addressing the Selection Criteria limiting responses to 350 words per criteria, along with your current Curriculum Vitae, listing two referees and their contact details.

Contact Officer: David Dunstan (02) 6207 1716 david.dunstan@act.gov.au

Health

Selection documentation for the following positions may be downloaded from

<http://www.health.act.gov.au/employment>.

Apply online at <http://www.health.act.gov.au/employment>

Clinical Services

Executive Director of Medical Services

Director of Prevocational Education and Training

Staff Specialist Band 1-5

\$164,470 - \$202,960 Senior Specialist \$222,205, Canberra (PN: 38038)

Gazetted: 20 June 2019

Closing Date: 27 June 2019

Overview of the work area and position: The Director of Medical Services (DMS) includes the Medical Officer Support, Credentialing, Employment and Training Unit (MOSCETU), GP Liaison Unit (GPLU) and Library Services. This position reports to the DMS but has direct line management through the Director of MOSCETU. This leadership position is responsible for setting the strategic direction of the prevocational education program for Junior Medical Officers (JMOs), providing support and advocacy for JMOs and developing stakeholder relationships. Salary, Remuneration and Conditions: Starting salary will be negotiated within this band for the successful applicant, depending on their experience and expertise. Relevant parties are currently negotiating

future pay rises that will increase these base salaries. Indicative total remuneration, inclusive of applicable allowances, and assuming 10.5% superannuation, ranges from \$271,494 - \$359,948

Eligibility/Other Requirements: Registered or eligible for registration as a medical practitioner with the Australian Health Practitioner's Regulation Agency. Fellowship of a Specialist Medical College or equivalent specialist qualifications. Postgraduate qualifications in medical education will be highly regarded. Please note prior to commencement successful candidates will be required to: Be granted with their Scope of Clinical Practice through the Medical Dental Appointments Advisory Committee (MDAAC). Undergo a pre-employment Police check. Note: This is a permanent part time position at 20 hours per week.

Contact Officer: Dr Paul Dugdale, Executive Director Medical Services (02) 5124 3596 Applications can be forwarded to: Apply online at <http://www.health.act.gov.au/employment> (preferred method), by post to the Senior Medical Recruitment Officer, Employment Services, Level 3, 4 Bowes Street PHILLIP ACT 2605

Clinical Services

Executive Director of Medical Services

Director of Prevocational Education and Training

Staff Specialist Band 1-5

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Clinical Services

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**Office of the Director General
Communications and Government Relations**

Strategic Communication

Content Strategist

Senior Officer Grade C \$106,043 - \$114,146, Canberra (PN: 34455)

Gazetted: 20 June 2019

Closing Date: 4 July 2019

Details: The ACT Health Directorate is responsible for the stewardship of the health system in the ACT. ACT Health provides a strong policy and population health capability based on a foundation of world-leading health and medical research. ACT Health develops strategies and sets the direction to ensure services meet community needs and expectations, deliver improved health outcomes, and that the health system is innovative, effective and sustainable now and in the future.

ACT Health has responsibility for:

Developing strategic policy and stewardship of the health system, including working with the Commonwealth on key health improvement initiatives.

Managing demand for and supply of health services across the territory improving the health and wellbeing of the ACT population by promoting healthy behaviours and lifestyles and through ongoing monitoring and evaluation of health programs and policy.

Preventing, and providing a timely response to, potential public health incidents.

Leading the health workforce and clinical training strategy including building strong partnerships with key academic institutions and training providers.

Commissioning and managing multi-million dollar contracts for the provision of health services, including partnerships with community sector organisations, peak bodies and advocacy groups.

Managing a portfolio of infrastructure programs to ensure the ACT has world class, sustainable, fit for purpose clinical and patient care facilities.

Monitoring and enforcement of public health regulations.

Providing public health advice.

The ACT Health Directorate supports workforce diversity and is committed to creating an inclusive workplace. As part of this commitment, Aboriginal and Torres Strait Islander peoples, people with disability and those who identify as LGBTIQ are encouraged to apply. ACT Health works closely with other ACT Government agencies such as the ACT Government's Canberra Health Services, Community Services Directorate, Justice and Community Safety Directorate, Chief Minister, Treasury and Economic Development Directorate, and emergency services providers such as the ACT Ambulance Service and the Australian Federal Police. Formalised consultative arrangements also exist with a range of agencies, such as the Health Care Consumers' Association (ACT), ACT Medicare Local and mental health, alcohol and drug, and other community service providers. The tertiary and training sectors remain key partners in the planning, development and delivery of healthcare services. Partnership arrangements with the Australian National University Medical School, University of Canberra, Australian Catholic University and Canberra Institute of Technology are well established and serve to assure the future supply of skilled health professionals.

Overview of the work area

The Communications Team works in the Office of the Director General, and leads and directs internal and external strategic communications, media, digital, social media and marketing activities that support ACT Health achieve its goals. The Team manages ACT Health's brand and develops strategies and guidelines to maintain and enhance reputation. The Strategic Communication Section works in a fast-paced environment and is responsible for:

Developing and delivering information, advertising and marketing campaigns and strategies. Providing strategic communication advice and developing communication solutions. Management of ACT Health social media accounts, including strategy, content creation, moderation and evaluation.

Creation of digital content for social media, web and other digital channels supporting internal and external events.

Internal communication strategies and executive communication.

The Content Strategist role

A new and exciting opportunity has been created for a Content Strategist to join a future focussed and high performing communication team. Working with autonomy, the Content Strategist reports to the Director Strategic Communication and works closely and collaboratively with the Online, Design and Media teams. The Content Strategist role is recognised as being a valuable addition to a great team and will play a vital role in many important health communication projects and campaigns. To be successful in this role you will be an expert at copywriting and editing. You will be experienced at generating quality, engaging written and visual content that supports business objectives. You will have an ability to see the big picture and a passion for telling great stories. You will work collaboratively within the communication team and across the Directorate to generate and publish content across all of our strategic communication channels. The role requires the ability to negotiate, influence best practice outcomes and build strong relationships with business areas to ensure key ACT Health projects and programs are promoted and communication goals are achieved.

Eligibility/Other Requirements

Highly Desirable: Tertiary qualifications in Communications and Marketing, Social Media/Digital Communication, Journalism, Public Relations or similar; or equivalent professional experience.

Previous experience working in a content/social strategy role.

Desirable:

Understanding of the public health sector.

Prior to commencement successful candidates will be required to:

Undergo a pre-employment National Police check.

Note

An order of merit will be established from this selection process and may be used to fill future identical vacancies over the next 12 months.

How to Apply: Please submit your curriculum vitae and a statement of claims of no more than two pages addressing the Selection Criteria outlined in the Position Description.

Applications should be submitted via the Apply Now button below.

Contact Officer: Merryn Jelbart (02) 5124 9469 merryn.jelbart@act.gov.au

Corporate Services

Strategic Infrastructure and Procurement Division

Executive

Executive Assistant - Strategic Infrastructure

Administrative Services Officer Class 5 \$78,197 - \$82,771, Canberra (PN: 39083)

Gazetted: 20 June 2019

Closing Date: 4 July 2019

Details: Strategic Infrastructure Division, Corporate Services in the ACT Health Directorate are seeking an experienced Executive Assistant to provide high-level administrative support to the Executive Group Manager. The role is required to maintain a high-level of confidentiality, discretion and consistently exercise sound judgement. The position is required to engage in continual problem solving, complex and sensitive issues management, have outstanding multi-tasking skills and the capacity to prioritise issues constantly. Additionally, the position liaises across the ACT Government and with various key stakeholders to respond quickly to business needs and meet tight timeframes. The ACT Public Service supports workforce diversity and is committed to creating an inclusive workplace. As part of this commitment, Aboriginal and Torres Strait Islander peoples, people with disability, culturally diverse people and those who identify as LGBTIQ are encouraged to apply.

How to Apply: Applicants are asked to supply a written application addressing the Selection Criteria limiting responses to 350 word per criteria, along with your current curriculum vitae, listing two referees and their contact details.

Applications should be submitted via the Apply Now button below.

Contact Officer: Liz Lopa (02) 5124 9805 liz.lopea@act.gov.au

ACT Health

Corporate Services

Digital Solutions

Technology Operations

Assistant Director, Digital Solutions Support

Senior Information Technology Officer Grade C \$106,043 - \$114,146, Canberra (PN: 44336)

Gazetted: 20 June 2019

Closing Date: 4 July 2019

Details: The ACT Health Directorate is responsible for the stewardship of the health system in the ACT and building a strong research and population health capability. ACT Health develops strategies and sets the direction to ensure services meet community needs and expectations and that the health system is innovative, effective and sustainable now and into the future.

We are looking for motivated individuals who can make a significant contribution to the transformational changes underway in our health system.

The ACT Health Directorate supports workforce diversity and is committed to creating an inclusive workplace. As part of this commitment, Aboriginal and Torres Strait Islander peoples, people with disability and those who identify as LGBTIQ are encouraged to apply.

Overview of the work area and position

The Corporate Services Group performs a critical enabling function for the long-term success and sustainability of the ACT Health Directorate and the ACT health system. This Group is responsible for financial planning, budgeting and reporting; commissioning and evaluating the performance of public health services; strategic human resource management; digital solutions; strategic infrastructure and procurement; service demand planning and modelling; data management and activity-based performance; governance and risk management.

The Digital Solutions Division (DSD) is led by the Chief Information Officer (CIO) who provides high-level leadership, management and strategic advice in relation to performance reporting and technology capabilities across the ACT public health system. The Digital Solutions Division is responsible for:

The implementation and support of the Digital Health Strategy

Management of technology services and projects

The development and implementation of a performance reporting framework

Statutory and intergovernmental reporting requirements

Management of the relationship and services delivery by technology vendors including Shared Services ICT

Development, implementation and maintenance of technology policies and procedures

Information management and information security.

Eligibility/Other Requirements

Desirable:

Experience in the management of Health ICT applications

Extensive experience in the support and administration of ICT systems

Qualifications in Information Technology Infrastructure Library (ITIL) or extensive experience working in an ITIL environment.

Note

An order of merit list may be established to fill future vacancies at level over the next 12 months.

Contact Officer: Matthew Goldrick 02 5124 9110 matthew.goldrick@act.gov.au

Justice and Community Safety

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Courts and Tribunal

Corporate and Strategic Services

Property and Contracts

Support Services Officer

Administrative Services Officer Class 6 \$84,257 - \$96,430, Canberra (PN: 41914)

Gazetted: 17 June 2019

Closing Date: 1 July 2019

Details: The ACT Courts and Tribunal is seeking a highly motivated and suitably experienced candidate to fill the position of Support Services Officer. As a Support Services Officer within the Property and Contracts team you will be responsible for the delivery of all essential services to the ACT Supreme Court, ACT Magistrates Court and the ACT Civil and Administrative Tribunal (ACAT). This includes managing the contract for monitoring and transcription, in-court and in-hearing audio/visual systems, remote witness facilities and public information. In addition, the role oversees support to courts and tribunal users who require assistance to attend court or the tribunal because of a disability or vulnerability or if they require an interpreter. With this in mind we are looking for a person who has a passion for delivering exceptional customer service, has demonstrated coordination and liaison skills and is experienced in the use of communications and audio/visual equipment.

Eligibility/Other Requirements: Experience in Contract Management and in the use of communications and audio/visual equipment would be desirable.

Note: Selection may be based on application and referee reports only.

How to Apply: Applicants should provide a pitch in response to the following questions: Provide an example of an occasion you have delivered exceptional customer service in a challenging environment, including why you think it was exceptional. Describe a situation where you have overseen the delivery of services or coordinated the operation of technical equipment (such as audio/visual equipment), facilities and/or services. How did you anticipate issues and remediate effective actions. Applicants should also provide a current curriculum vitae including the details of two referees.

Applications should be submitted via the Apply Now button below.

Contact Officer: Sean Egan (02) 6205 2547 sean.egan@act.gov.au

ACT Human Rights Commission

Legal and Policy

Human Rights Legal and Policy Adviser

Legal 1 \$61,785 - \$124,436, Canberra (PN: 48982)

Gazetted: 17 June 2019

Closing Date: 3 July 2019

Details: The President of the ACT Human Rights Commission is seeking an experienced, motivated and passionate person to join our business unit as a Human Rights Legal and Policy Adviser at Legal 1 level. Duties of the Human Rights Legal and Policy Adviser include provide legal and policy advice on complex matters under the *ACT Human Rights Act 2004*. Review Cabinet Submissions, policies and law reform proposals in terms of their compliance with human rights standards under supervision, audit content and implementation of existing and new ACT legislation in terms of their compliance with human rights standards. The ACT Human Rights Commission values its diverse work team. Aboriginal and Torres Strait Islander people, people from culturally and linguistically diverse backgrounds and people with disability are encouraged to apply. If you are a person with a disability and would like assistance to apply for this position, please contact the position Contact Officer.

Eligibility/Other Requirements: Prior to commencing this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* is required. For further information on Working with Vulnerable People registration refer to - https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804.

Note: The Panel will assess applicants on the latter two of the below application requirements initially and may proceed to interview or assess applicants on written application only.

How to Apply: See the attached Position Description for further information about the role. Interested applicants should send a two page pitch with your curriculum vitae and the contact details of at least two referees. The two page 'pitch' should indicate your capacity to perform the duties and responsibilities at relevant level and outline how your abilities, experience and qualifications make you the best person for this role.

Applications should be submitted via the Apply Now button below.

Contact Officer: Sean Costello (02) 6205 2222 Sean.Costello@act.gov.au

ACT Emergency Services Agency

ACT Fire and Rescue

Executive Officer to Chief Officer (ACTFandR)

Senior Officer Grade B \$124,891 - \$140,596, Canberra (PN: 25102)

Gazetted: 18 June 2019

Closing Date: 2 July 2019

Details: The Executive Officer supports the Chief Officer in effectively managing the operations of ACT Fire and Rescue (ACTFandR) by providing efficient and cohesive support and strategic advice to the Chief Officer. The occupant will provide high level documentation and undertake analysis and reporting, in addition to managing secretariat functions for various ACTFandR committees. To be successful in this role, you will need to be highly organised with good attention to detail and ensure the Chief Officer is effectively supported at all times. You will also be self-motivated, respond quickly and effectively to business needs, show initiative, sound judgment, and professional resilience and be able to adhere to tight timeframes.

Eligibility/Other Requirements: Relevant tertiary qualifications will be highly regarded and/or relevant experience in a similar role.

How to Apply: Please provide your curriculum vitae and a two page pitch addressing the Selection Criteria. In your pitch, you will tell us how you meet the Behavioural Capabilities, Professional/Technical skills and knowledge components of the role.

Applications should be submitted via the Apply Now button below.

Contact Officer: Mark Brown (02) 6207 8122 mark.brown@act.gov.au

Transport Canberra and City Services

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

City Services

Executive

Executive Assistant - City Services

Administrative Services Officer Class 5 \$78,197 - \$82,771, Canberra (PN: 24406, several)

Gazetted: 18 June 2019

Closing Date: 2 July 2019

Details: Transport Canberra and City Services (TCCS) delivers a wide range of services which Canberrans rely on every day. These include collecting recycling and rubbish removal, running public libraries, mowing open space, building and managing our roads, footpaths and cycle paths, building light rail, delivering and operating an integrated public transport network, and maintaining many of Canberra's lakes and ponds. A number of the ACT Government's commercial operations are run by TCCS, including ACT NoWaste, Capital Linen Service, Yarralumla Nursery, and the ACT Public Cemeteries Authority. TCCS employs close to 2000 staff working in locations across the ACT. The positions provide confidential administrative and secretarial services. Duties include providing a high level of support in a range of activities, including preparation of agendas, papers, minutes for meetings and committees. You will liaise with the Executive and areas across the division on a day to day basis, and assist them with the management of business with minimal direction. Vacancies exist for highly motivated Executive Assistants across various branches within the City Services division.

Note: An order of merit will be established from this selection process and may be used to fill future identical vacancies over the next 12 months.

How to Apply: Interested persons should submit an Expression of Interest of no more than two pages addressing the Selection Criteria and a current curriculum vitae.

Applications should be submitted via the Apply Now button below.

Contact Officer: Danielle Rutter (02) 6207 3147 danielle.rutter@act.gov.au

City Services

Roads ACT

Road Maintenance/Program Development

Asset Engineer

Infrastructure Officer 1 \$69,932 - \$82,628, Canberra (PN: 03138)

Gazetted: 14 June 2019

Closing Date: 28 June 2019

Details: Roads ACT are seeking a motivated and enthusiastic person to work with the Program Development team and provide advice and support for inspections and planning of maintenance programs.

Eligibility/Other Requirements: The successful candidate will have completed or is currently undertaking a degree in Civil Engineering.

Note: This is a temporary position available to 27 November 2020.

How to Apply: Please review the Position Description and submit a written application addressing the Selection Criteria (limited to two pages), along with your current curriculum vitae.

Applications should be submitted via the Apply Now button below.

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Contact Officer: Mynul Chowdhury (02) 6207 7453 mynul.chowdhury@act.gov.au

City Services

City Presentation

Urban Treescapes

Team Leader

General Service Officer Level 7 \$62,521 - \$66,023, Canberra (PN: 45581, several)

Gazetted: 17 June 2019

Closing Date: 3 July 2019

Details: The Urban Treescapes Team Leaders will be responsible for a small team of workers carrying out tree maintenance activities. This will include responsibility for carrying out site specific risk assessments and ensuring that crews work safely, allocation of plant and equipment for jobs, record keeping and reporting and carrying out tree assessments as required. We are looking for two enthusiastic Team Leaders to work within the Urban Treescapes teams based at, but not limited to, Dickson and Kambah Depots.

Eligibility/Other Requirements: Prior to commencement successful candidates will be required to: Complete a pre-employment National Police Check, and a pre-employment medical assessment.

Note: The teams are engaged in an ongoing trial, working a nine day fortnight. Locations may be subject to change based on work priorities and team dynamics. An order of merit will be established from this selection process and may be used to fill future identical vacancies over the next 12 months.

How to Apply: Please submit your curriculum vitae and application demonstrating your experience against the Selection Criteria in the attached Position Description (no more than half a page per criteria).

Applications should be submitted via the Apply Now button below.

Contact Officer: Lachlan Taylor (02) 6207 7852 lachlan.taylor@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

City Services

City Presentation

Place Management

Operations Manager

Senior Officer Grade C \$106,043 - \$114,146, Canberra (PN: 00543)

Gazetted: 18 June 2019

Closing Date: 2 July 2019

Details: Would you like to work in a great City Presentation team and make a difference by providing positive changes for the community of Canberra? Day to day activities of this leadership position include: staff management and leadership of a large team of operational staff; contributing to the design and implementation of change management initiatives; project, procurement and contract management; providing advice on land and asset management issues; responding to public and ministerial enquiries; liaising with service providers, industry, government agencies and the community; and conducting field investigations relating to urban open space management. The successful applicant will require a high level of communication skills (oral and written), including conflict resolution and negotiation skills. An ability to lead by example in modelling the Transport Canberra and City Services (TCCS) values is essential for this leadership position, as is an understanding of the central role played by the citizens of Canberra and the ACT Government as customers of our services. The ACT Public Service supports workforce diversity and is committed to creating an inclusive workplace. As part of this commitment, Aboriginal

and Torres Strait Islander peoples, people with disability, culturally diverse people and those who identify as LGBTIQ are encouraged to apply.

Eligibility/Other Requirements: Relevant tertiary qualifications (such as Landscape Architecture, Agriculture, Natural Resource Management, Environmental Science, Horticulture or equivalent) are essential.

Note: An order of merit will be established from this selection process and may be used to fill future identical vacancies over the next 12 months. Selection may be based on application and referee reports only. This position will be moving to a new workplace designed for activity-based working (ABW) in 2020. Under ABW arrangements, officers will not have a designated workstation/desk.

How to Apply: Please submit your response to the Selection Criteria and a current curriculum vitae listing two current referees.

Applications should be submitted via the Apply Now button below.

Contact Officer: Brian Bathgate (02) 6205 5350 brian.bathgate@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

City Services

ACT NoWaste

Community and Industry Engagement

Senior Engagement Officer

Senior Officer Grade C \$106,043 - \$114,146, Canberra (PN: 44247)

Gazetted: 18 June 2019

Closing Date: 4 July 2019

Details: The Senior Engagement Officer is an exciting position. We are looking to implement behaviour change initiatives and campaigns to reduce the amount of waste in households, including food waste. ACT NoWaste is looking for a self-directed creative thinker with an analytical mindset. You will have demonstrated experience in designing and executing campaign strategies, and experience working across a range of community engagement activities including advertising, public relations, events, media and social media. Understanding of or experience in delivering behaviour change or public education campaigns will be highly regarded.

Note: This is a temporary position available from 1 July 2019 to 30 June 2020 with possibility of extension. This position will be moving to a new workplace designed for activity-based working (ABW) in 2020. Under ABW arrangements, officers will not have a designated workstation/desk.

How to Apply: Please review the attached Position Description and apply by providing the following documents; your current curriculum vitae; the name and contact details of two referees and a two-page pitch demonstrating your suitability for the role, including examples that clearly demonstrate your relevant Skills, Knowledge and Behavioural Capabilities as required.

Applications should be submitted via the Apply Now button below.

Contact Officer: Katherine Harrington (02) 6205 4878 katherine.harrington@act.gov.au

Canberra Health Services

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Clinical Services

Cancer and Ambulatory Communications

Cancer and Ambulatory Support Executive

Director of Nursing Cancer and Ambulatory Support

Registered Nurse Level 5.5 \$164,734, Canberra (PN: 29502)

Gazetted: 20 June 2019

Closing Date: 1 July 2019

Details: About us

Canberra Health Services (CHS) is a modern health service provider of most major medical and surgical sub-specialties. The CHS provides acute, sub-acute, primary, ambulatory and community-based health services to the Australian Capital Territory (ACT)—a catchment of over 400,000 people. The CHS also serves the surrounding south-eastern New South Wales region with a population in excess of 650,000. This region includes the Bega Valley, Bombala, Cooma-Monaro, Eurobodalla, Goulburn, Mulwaree, Palerang, Queanbeyan, Snowy River, Upper Lachlan Shire and the Yass Valley. CHS administers a range of publicly funded health facilities, programs and services including but not limited to:

The Canberra Hospital: a modern 620-bed tertiary hospital providing trauma services and most major medical and surgical sub-specialty services.

University of Canberra Hospital Specialist Centre for Rehabilitation, Recovery and Research: a dedicated and purpose-built rehabilitation facility, with 140 inpatient beds, 75-day places and additional outpatient services. Mental Health, Justice Health, Alcohol and Drug Services provide a range of health services from prevention and treatment through to recovery and maintenance at a number of locations and in varied environments for people suffering from mental health issues.

Six community health centres: providing a range of general and specialist health services to people of all ages.

Four Walk-in Centres: which provide free treatment for minor illness and injury.

A range of community based health services including Early Childhood Services, Youth and Women's Health, Dental Health, Mental Health and Alcohol and Drug Services.

CHS is a partner in teaching with the Australian National University, Canberra Institute of Technology the University of Canberra and the Australian Catholic University.

Canberra Health Services is a values-led Directorate. Our values guide our day-to-day actions, behaviours, decisions and communications to successfully deliver the best services to meet the needs of our community. They were developed by us, for us and are unique to our work.

Canberra Health Services is committed to the delivery of person and family centred, safe and high-quality care in a sustainable health system. This will be achieved with key strategic priorities which includes ensuring the delivery of Canberra Health Services' Quality Strategy and government priorities and aligning them with ACT Health's Territory Wide Services Framework.

Overview of the Work Area and Position

The Director of Nursing operates within the *Public Sector Management Act (1994)*, the ACT Public Service Code of Conduct and the Nursing and Midwifery Board of Australia Code of Ethics and Code of Conduct.

The position is accountable and responsible to the Executive Director, Cancer and Ambulatory Support (CAS) for the management of a safe, effective nursing service across the clinical units of the Division. In keeping with the value of collaboration, the position will operate in partnership with other members of the Executive of the Division and other Divisions as appropriate.

The Director of Nursing is responsible for professional nursing standards and work practices within CAS and for the provision of executive nursing leadership and high level advice in the overall management of the clinical, material and financial resources allocated for ensure the delivery of safe, efficient and effective, quality consumer and client focused care.

The position has responsibility within the Division for Nurse Education Programs, Quality and Safety, Organisational Development and Workforce Planning.

The position has a professional reporting relationship to the Executive Director of Nursing and Midwifery and participates as a member of the senior nursing and midwifery leadership team for CHS. There is an expectation that the successful applicant will maintain accountability for their own practice standards and education.

Eligibility/Other Requirements:

Mandatory:

Be registered or have applied for registration as a Registered Nurse with the Australian Health Practitioner Regular Agency (AHPRA)

Post graduate qualifications in Management or related field or working towards same.

Desirable:

Post graduate qualifications in a clinical specialty

Prior to commencement successful candidates will be required to:

Undergo a pre-employment National Police check.

Contact Officer: Cathie O'Neill (02) 5124 2738 cathie.o'neill@act.gov.au

Clinical Services
Clinical Services

Donate Life

Donation Specialist Nursing Coordinator

Registered Nurse Level 3.2 \$120,730, Canberra (PN: 18308)

Gazetted: 20 June 2019

Closing Date: 4 July 2019

Details: About us

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Canberra Health Services is committed to the delivery of person and family centred, safe and high quality care in a sustainable health system. This will be achieved with key strategic priorities which includes ensuring the delivery of ACT Health's Quality Strategy and government priorities, and aligning them with ACT Health's Territory Wide Services Framework.

Canberra Hospital and Health Services provides acute, sub-acute, primary and community-based health services to the ACT and surrounding region.

The key strategic priority for acute services is to deliver timely access to effective and safe hospital care services.

The hospital delivers a full range of medical, surgical and obstetric services, including complex procedures in areas such as cardiac surgery, neurosurgery and neonatal intensive care.

Strong links exist between hospital and community-based services, as many of the operational divisions deliver services across the continuum of care to ensure continuity of care for patients. The community based services of ACT Health include Early Childhood, Youth and Women's Health; Dental Services, Rehabilitation and Community Care; Mental Health, Alcohol and Drug Services. In addition, Justice Health Services are provided within the Territory's detention facilities.

Canberra Health Services is a partner in teaching with the Australian National University, the University of Canberra and the Australian Catholic University.

Australia is a world leader in clinical outcomes for transplant patients but has a longstanding shortage of organs and tissue for transplantation. The ACT Government is working with the Australian Government to implement a reform package of national initiatives to establish Australia as a world leader in organ and tissue donation for transplantation.

Donate Life ACT (DL) coordinates all organ and tissue donor activities across the ACT and region. It works with hospitals and hospital-based organ and tissue donation medical specialists and nurses across the ACT and region to provide professional donation services and encourage best practice. The agency aims to raise awareness about organ and tissue donation, encourage discussion about donation, offer compassionate support to donor families and manage effective services in organ and tissue donation.

Overview of the Work Area and Position

The main purpose of this position is to optimise organ and tissue donation for transplantation. The Donation Specialist Nurse Coordinator will work in collaboration with the State Medical Director Agency Manager, Donation Medical Specialists and Donation Specialist Nurse Coordinators in a range of clinical processes, education and awareness raising activities, in accordance with nationally consistent programs and protocols to optimise organ and tissue donation within the ACT.

Eligibility/Other Requirements:

Mandatory:

Be registered or be eligible for registration with the Australian Health Practitioner Regulation Agency (AHPRA).

Current drivers licence

Desirable:

Post-registration qualifications in a critical care specialty or a minimum of five years post graduate experience in a critical care area;

Prior to commencement successful candidates will be required to:

Undergo a pre-employment National Police check.

Obtain a Compliance Certificate from OMU (Occupational Medicine Unit) relating to assessment, screening and vaccination processes against specified infectious diseases

Contact Officer: Nadia Burkolter (02) 5124 5624 nadia.burkolter@act.gov.au

Clinical Services

Rehabilitation Aged and Community Services

RACS Nursing

Geriatric Care Coordinator 11A/B

Registered Nurse Level 2 \$93,151 - \$98,728, Canberra (PN: 22231)

Gazetted: 20 June 2019

Closing Date: 1 July 2019

Details: About us

Canberra Health Services is a values-led Directorate. Our values guide our day-to-day actions, behaviours, decisions and communications to successfully deliver the best services to meet the needs of our community. They were developed by us, for us and are unique to our work. Canberra Hospital and Health Services provides acute, sub-acute, primary and community-based health services to the ACT and surrounding region. The key strategic priority for acute services is to deliver timely access to effective and safe hospital care services. The hospital delivers a full range of medical, surgical and obstetric services, including complex procedures in areas such as cardiac surgery, neurosurgery and neonatal intensive care.

Strong links exist between hospital and community-based services, as many of the operational divisions deliver services across the continuum of care to ensure continuity of care for patients. The community based services of ACT Health include Early Childhood, Youth and Women's Health; Dental Services, Rehabilitation and Community Care; Mental Health, Alcohol and Drug Services. In addition, Justice Health Services are provided within the Territory's detention facilities. ACT Health is a partner in teaching with the Australian National University, the University of Canberra and the Australian Catholic University.

Overview of the work area and position

Rehabilitation, Aged and Community Services (RACS) is a vibrant and diverse Division providing multidisciplinary rehabilitation, aged and community based care across a range of settings. This includes Canberra Hospital, Community Health Centres and Village Creek Centre in Kambah. The new hospital, the University of Canberra Hospital (UCH) is part of the planned network of health facilities designed to meet the needs of our ageing and growing population. Geriatric acute and sub-acute services are provided in two units at Canberra Hospital by multi-disciplinary teams. Reporting to the ward CNCs the Geriatric Care Coordinator's primary role is to work with other health professionals to lead and coordinate safe, appropriate and timely discharge of patients.

Eligibility/Other Requirements

Mandatory:

Be registered or be eligible for registration with the Australian Health Practitioner Regulation Agency (AHPRA).

Desirable:

Minimum of two years' experience in a geriatric setting.

Prior to commencement successful candidates will be required to:

Undergo a pre-employment National Police check.

Comply with Canberra Health Services Occupational Assessment, Screening and Vaccination policy (OMU).

Contact Officer: Chris Mead (02) 5124 3035 chris.mead@act.gov.au

Clinical Services

Surgery and Oral Health

Ward 9B Neurosurgery

Clinical Development Nurse

Registered Nurse Level 2 \$93,151 - \$98,728, Canberra (PN: 22327)

Gazetted: 20 June 2019

Closing Date: 1 July 2019

Canberra Health Services (CHS) is a values-led Directorate. Our values guide our day to day actions, behaviours, decisions and communications to successfully deliver the best services to meet the needs of our community. They were developed by us, for us and are unique to our work.

Canberra Health Services is committed to the delivery of person and family centred, safe and high quality care in a sustainable health system. This will be achieved with key strategic priorities which includes ensuring the delivery of Canberra Health Service's Quality Strategy and government priorities, and aligning them with Canberra Health Service's Territory Wide Services Framework.

CHS provides acute, sub-acute, primary and community-based health services to the ACT and surrounding region. The key strategic priority for acute services is to deliver timely access to effective and safe hospital care services. The hospital delivers a full range of medical, surgical and obstetric services, including complex procedures in areas such as cardiac surgery, neurosurgery and neonatal intensive care.

Strong links exist between hospital and community-based services, as many of the operational divisions deliver services across the continuum of care to ensure continuity of care for patients. The community based services of

ACT Health include Early Childhood, Youth and Women's Health; Dental Services, Rehabilitation and Community Care; Mental Health, Alcohol and Drug Services. In addition, Justice Health Services are provided within the Territory's detention facilities.

Canberra Health Services is a partner in teaching with the Australian National University, the University of Canberra and the Australian Catholic University.

The Division of Surgery is responsible for delivering inpatient and outpatient care to consumers requiring elective and emergency surgical procedures.

As a major tertiary and trauma referral centre for the ACT and surrounding NSW, Canberra Hospital needs to be equipped and able to manage high volumes of trauma and emergency cases that cannot be provided by other facilities.

Overview of the Work Area and Position

Ward 9B Neurosurgery is a 29 bed inpatient unit delivering patient centred care with a focus on the management of patients with altered Neurological function. The unit includes a six bed Neurosurgical Acute Care Unit (NACU) allowing close observation of post-operative intracranial surgery patients and neurosurgical patients who are at risk of deterioration.

Applications are invited from innovative and committed Registered Nurses with clinical competence in Neurosurgery to fill the exciting role of Clinical Development Nurse (CDN).

The CDN is expected to have a demonstrated competence in advanced nursing practice and provide guidance to less experienced nursing staff and students. The applicant will have operational responsibility to the Clinical Nurse Consultant.

The CDN will be required to demonstrate experience in clinical teaching and a sound knowledge of adult learning principles to support ongoing clinical education, precept new and junior staff, mandatory skills assessment and competency assessment processes within the clinical practice setting of Neurosurgery. The applicant should demonstrate a willingness to be part of a vibrant and committed organisation that represents a set of values to allow for the provision of high quality health care.

Eligibility/Other Requirements

Mandatory:

Registered or eligible to register as a Registered Nurse with the Australian Health Practitioner Regulation Agency (AHPRA).

Desirable:

Three years full time post registration in Nursing,

Experience and demonstrated competence (knowledge, skills and attitude) in the Neurosurgery field

Post graduate qualification in or working towards a higher degree in Education or Cert IV in Training and Assessment.

Prior to commencement successful candidates will be required to:

Obtain a Compliance Certificate from OMU (Occupational Medicine Unit) relating to assessment, screening and vaccination processes against specified infectious diseases.

Undergo a pre-employment National Police check.

Contact Officer: Jeanine Young (02) 5124 3375 jeanine.young@act.gov.au

Clinical Services

Executive Director of Medical Services

E-Resources and Discovery Officer

Administrative Services Officer Class 6 \$84,257 - \$96,430, Canberra (PN: 44330)

Gazetted: 20 June 2019

Closing Date: 1 July 2019

Details: [About us](#)

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Overview of the Work Area and Position

The Canberra Health Services Library provides worldwide health information resources and quality services to its users. The library acquires, organizes, preserves, and provides access to information resources to meet the need of all staff and students in timely and cost-effective manner. This position is part of the Technical Service team which includes E-Resources management and the library integrated system.

Eligibility/Other Requirements:

Desirable

Diploma of Library and Information Studies or equivalent

Prior to commencement successful candidates will be required to:

Undergo a pre-employment National Police check.

Contact Officer: Saroj Bhatia (02) 6244 2588 saroj.bhatia@act.gov.au

Clinical Services

Mental Health, Justice Health, Alcohol and Drug Services

Justice Health

Operational Director Executive Assistant

Administrative Services Officer Class 4 \$70,359 - \$76,184, Canberra (PN: 40421)

Gazetted: 20 June 2019

Closing Date: 28 June 2019

Canberra Health Services (CHS) is a values-led Directorate. Our values guide our day to day actions, behaviours, decisions and communications to successfully deliver the best services to meet the needs of our community. They were developed by us, for us and are unique to our work.

Overview of the Work Area and Position

The Justice Health Services, Dhulwa Mental Health Unit (DMHU) and the Extended Care Unit (ECU) provides high quality inpatient mental health care to people from 18 to 65 years of age.

The Dhulwa Mental Health Unit (DMHU) is a secure mental health facility that first opened in November 2016. DMHU provides 24-hour, contemporary, evidence-based clinical mental health care for people who require secure inpatient treatment. DMHU provides a therapeutic and recovery-based approach, focused on individually tailored treatment programs to maximise mental health care outcomes for patients. The service aims to provide collaborative care involving the person, their carers and other key services.

The Extended Care Unit (ECU) is a specialist mental health facility adjacent to Calvary Hospital in Bruce. The ECU sits within the Stepped Care Model of mental health care, providing medium term residential care for people who require rehabilitation and support to transition into the community setting. The ECU provides a range of contemporary, community focused rehabilitation interventions, programs and services.

DMHU offers 10 acute care beds and 15 rehabilitation beds and the ECU has 5 beds for community transition. Both units are managed by the Justice Health Services (JHS) program in the Mental Health, Justice Health, Alcohol and Drug Services (MHJHADS) Division.

The Executive Assistant to the Operational Director of DMHU and ECU will provide high level administrative support, calendar and inbox management, assisting in the strategic and operational processes. The successful candidate will be required to work at different sites within the Operational Directors program.

Eligibility/Other Requirements

Mandatory:

Proficient in the Microsoft Office Suite

Current driver's licence.

Desirable:

Knowledge of CHS internal software packages

Prior to commencement successful candidates will be required to:

Undergo a pre-employment National Police check.

Be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

Comply with CHS Occupational Assessment, Screening and Vaccination policy, (OMU).

Note

This is a temporary position available for six months with the possibility of extension. Selection may be based on application and referee reports only.

Contact Officer: Tasha Lutz (02) 5124 1851 tash.lutz@act.gov.au

Infrastructure Management and Maintenance

Operational Support

Volunteer Management

Volunteer Coordinator

Administrative Services Officer Class 4 \$70,359 - \$76,184, Canberra (PN: 14927)

Gazetted: 20 June 2019

Closing Date: 21 June 2019

Details: About us:

Canberra Health Services (CHS) is focused on the delivery of high quality, effective, person centred care. It provides acute, sub-acute, primary and community-based health services, to the Australian Capital Territory (ACT)—a catchment of approximately 400, 000 people. It also services the surrounding Southern New South Wales region which includes the Bega Valley, Bombala, Cooma-Monaro, Eurobodalla, Goulburn, Mulwaree, Palerang, Queanbeyan, Snowy River, Upper Lachlan Shire and the Yass Valley.

CHS administers a range publicly funded health facilities, programs and services including but not limited to:

The Canberra Hospital: a modern 600-bed tertiary hospital providing trauma services and most major medical and surgical sub-specialty services.

University of Canberra Hospital Specialist Centre for Rehabilitation, Recovery and Research: a dedicated and purpose-built rehabilitation facility, with 140 inpatient beds, 75-day places and additional outpatient services.

Three Walk-in Centres: which provide free treatment for minor illness and injury.

Six community health centres: providing a range of general and specialist health services to people of all ages.

A range of community based health services including Early Childhood Services, Youth and Women's Health, Dental Health, Mental Health and Alcohol and Drug Services.

Canberra Health Services is a partner in teaching with the Australian National University, the University of Canberra and the Australian Catholic University.

Overview of the work area and position:

Under general direction of the Volunteer Manager, the Volunteer Officer, will play a key role in providing day to day administrative support for the implementation and maintenance of volunteer programs, volunteer recruitment, and volunteer activity, including the organisation of functions, acknowledgement awards and promotional events. This person is often the first point of contact with potential volunteers and is responsible for excellent customer service at all times

Eligibility/Other Requirements:

Prior to commencement successful candidates will be required to:

Undergo a pre-employment Police check.

Note

This is a temporary position available for 12 months with the possibility of extension and/or permanency.

Contact Officer: Isabel Massey 0466 807 904 isabel.massey@act.gov.au

Clinical Services

Mental Health, Justice Health, Alcohol and Drug Services

Alcohol and Drug Program

Counsellor

Health Professional Level 2 \$65,216 - \$89,528, Canberra (PN: 28450)

Gazetted: 20 June 2019

Closing Date: 3 July 2019

Mental Health, Justice Health, Alcohol and Drug Services provides health services directly and collaboratively with community organisations. The services provided range from prevention and treatment to recovery and maintenance and harm minimisation. Client and carer participation is encouraged in all aspects of service planning and delivery.

The Division delivers services at a number of locations, including hospital inpatient and outpatient settings, community health centres, detention centres and other community settings. These services include:

Alcohol and Drug Services

ACT Wide Mental Health Services

Adult Mental Health Services

Child and Adolescent Mental Health Services (CAMHS)

Justice Health Services

Overview of the Work Area and Position

The Alcohol and Drug Service is a multidisciplinary service within Canberra Health Service providing a range of specialist services for people affected by alcohol and other drug use. The Counselling and Treatment Service (CTS), Alcohol and Drug Service is a part of Mental Health, Justice Health, Alcohol and Drug Services (MHJHADS), which is a contemporary, evidence based service providing high quality care, guided by principles of harm minimisation.

CTS is a free outpatient government service that provides central telephone intake assessment services for all programs offered by Alcohol and Drug Services as well as information and referral to other local and interstate

alcohol and other drug treatment services. The core business of CTS is the provision of counselling, psychotherapy and a range of psycho educational and therapeutic groups. Services are offered to people from 12 years throughout the lifespan, with hazardous or harmful alcohol and other drug use as well as substance abuse and substance disorders. CTS also offers treatment for a range of psychosocial problems that either result in or derive from the presenting substance use difficulties. Brief interventions are available for people affected by the substance use of a loved one.

CTS utilises a client-centred, stepped, integrated model of treatment. In offering client centred care, clinicians work collaboratively with clients in such a way that respects their experience, expertise, perceptions and goals. Client centred care appreciates that clients have the right to set their own goals, draw their own conclusions and make their own choices about treatment.

All team members are required to undertake professional development and supervision, participate in quality initiatives and contribute to the multidisciplinary team processes.

Eligibility/Other Requirements:

Previous clinical experience is essential.

Preparedness to attain alcohol and other drug competencies as required by the Minimum Qualifications Strategy.

Current driver's licence.

Mandatory:

For Social Work:

Tertiary qualification in Social Work

Eligibility for membership of the Australian Association of Social Workers

For Psychology:

A minimum of a four or five year accredited tertiary sequence of study in Psychology followed by a one or two year Board approved internship (i.e. 4+2 or 5+1)

General Psychology registration with the Psychology Board of Australia (AHPRA)

Psychology Board of Australia approved Principal and Secondary supervisor for 4+2 Internship and 5+1 program

For Counselling:

Eligible qualification pathways

Pathway 1

Minimum five-year full-time (or part-time equivalent) sequence of study made up of:

(i) Minimum three-year undergraduate Bachelor-level accredited degree in a health-related discipline (psychology, social work, occupational therapy or other discipline considered relevant)

AND

(ii) Minimum two-year full-time (or part-time equivalent) post-graduate study in counselling via a Psychotherapy and Counselling Federation of Australia (PACFA) or Australian Counselling Association (ACA) accredited course;

OR

(iii) Three-year part-time Australian and New Zealand Association of Psychotherapy (ANZAP) training in the Conversational Model.

Pathway 2

Minimum three-year undergraduate Bachelor of Counselling degree via a PACFA or ACA accredited course

AND

(i) Minimum one-year full-time (or part-time equivalent) post-graduate study in counselling via a PACFA or ACA accredited course

OR

(ii) Three-year part-time ANZAP training in the Conversational Model.

Demonstrated evidence of eligibility for listing on the Australian Register of Counsellors and Psychotherapists (ARCAP) as either a Division A PACFA minimum Clinical Registrant or Division B ACA minimum Level 3.

Desirable:

Current driver's licence.

Prior to commencement successful candidates will be required to:

Undergo a pre-employment National Police check.

Be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

Comply with CHS credentialing requirements for allied health.

Comply with CHS Occupational Assessment, Screening and Vaccination policy, (OMU).

Note

This position(s) may be required to participate in an overtime, on call, and/or rotation roster. This duty statement outlines a range of possible duties that staff are expected to perform at this level. The emphasis placed on each duty will vary according to the requirements of each position.

Contact Officer: Kate Soulsby (02) 5124 1590 kate.soulsby@act.gov.au

Clinical Services

Executive Director of Medical Services

Administration Officer

Administrative Services Officer Class 3 \$63,374 - \$68,204, Canberra (PN: 26101)

Gazetted: 20 June 2019

Closing Date: 4 July 2019

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Canberra Hospital and Health Services provides acute, sub-acute, primary and community-based health services to the ACT and surrounding region.

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The hospital delivers a full range of medical, surgical and obstetric services, including complex procedures in areas such as cardiac surgery, neurosurgery and neonatal intensive care.

Strong links exist between hospital and community-based services, as many of the operational divisions deliver services across the continuum of care to ensure continuity of care for patients. The community based services of ACT Health include Early Childhood, Youth and Women's Health; Dental Services, Rehabilitation and Community Care; Mental Health, Alcohol and Drug Services. In addition, Justice Health Services are provided within the Territory's detention facilities.

Canberra Health Services is a partner in teaching with the Australian National University, the University of Canberra and the Australian Catholic University.

Overview of the work area and position:

The GP Liaison Unit (GPLU) at Canberra Hospital aims to enhance communication and partnerships between the hospital and General Practitioners (GPs) to facilitate a seamless health service and better patient outcomes. Staff working within the unit act as a point of contact in the hospital for GPs and practice staff, ACT Health staff and external stakeholders regarding patient related and general hospital service enquiries.

Under broad direction you will play a key role in providing day to day administrative support to staff working within the unit as well as being first point of contact for incoming enquiries and management of same.

Eligibility/Other Requirements:

Prior to commencement successful candidates will be required to:

Undergo a pre-employment National Police check.

Contact Officer: Sharron Mills-Thom (02) 5124 2511 sharron.mills-thom@act.gov.au

Clinical Services

Pathology

Microbiology

Technical Officer, Microbiology

Technical Officer Level 1 \$57,759 - \$60,556, Canberra (PN: 43975)

Gazetted: 20 June 2019

Closing Date: 1 July 2019

Canberra Health Services is focused on the delivery of high quality, effective, person centred care. It provides acute, sub-acute, primary and community-based health services, to the Australian Capital Territory (ACT)—a catchment of approximately 400, 000 people. It also services the surrounding Southern New South Wales region which includes the Bega Valley, Bombala, Cooma-Monaro, Eurobodalla, Goulburn, Mulwaree, Palerang, Queanbeyan, Snowy River, Upper Lachlan Shire and the Yass Valley.

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The Canberra Hospital: a modern 600-bed tertiary hospital providing trauma services and most major medical and surgical sub-specialty services.

University of Canberra Hospital Specialist Centre for Rehabilitation, Recovery and Research: a dedicated and purpose-built rehabilitation facility, with 140 inpatient beds, 75-day places and additional outpatient services.

Three Walk-in Centres: which provide free treatment for minor illness and injury.

Six community health centres: providing a range of general and specialist health services to people of all ages.

A range of community based health services including Early Childhood Services, Youth and Women's Health, Dental Health, Mental Health and Alcohol and Drug Services.

Canberra Health Services is a partner in teaching with the Australian National University, the University of Canberra and the Australian Catholic University.

Overview of the work area and position

ACT Pathology is a division of the Canberra Health Services with laboratories located at both the Canberra Hospital and Calvary Hospital operating 24 hours, 365 days per year. Pathology provides diagnostic and consultative services to medical specialists and general practitioners and their patients in hospital and in the community.

Microbiology, as a part of ACT Pathology, provides diagnostic, analytical and consultative services, including bacteriology, mycology, mycobacteriology, molecular pathology and immunoassay, routinely operating from early morning to 10pm at night, seven days per week.

The successful applicant under the supervision of the Chief Scientist and Senior Scientist's, will be required to run and maintain laboratory instrumentation, instrument troubleshooting, running of quality control materials, temperature monitoring, stock control, maintaining clean work areas and processing patient samples for the Clinical Microbiology laboratory at Canberra Hospital. The successful applicant will be required to participate within a roster incorporating after hours and weekend shifts.

Eligibility/Other Requirements

Desirable:

An associate diploma, science degree or equivalent Medical Laboratory Science qualification.

Experience in Clinical Microbiology would be advantageous.

Prior to commencement successful candidates will be required to:

Undergo a pre-employment National Police check.

Compliance Certificate from OMU (Occupational Medicine Unit) relating to assessment, screening and vaccination.

Note

An order of merit list may be established to fill future vacancies at level over the next 12 months.

Contact Officer: Thuy Luc (02) 5124 2514 thuy.luc@act.gov.au

Clinical Services

Clinical Support Services

Pharmacy - TCH

Pharmacy Technician

Technical Officer Level 1 \$57,759 - \$60,556, Canberra (PN: 16801, several)

Gazetted: 20 June 2019

Closing Date: 1 July 2019

Details: Canberra Health Services is a values-led Directorate. Our values guide our day-to-day actions, behaviours, decisions and communications to successfully deliver the best services to meet the needs of our community. They were developed by us, for us and are unique to our work.

Canberra Health Services is committed to the delivery of person and family centred, safe and high quality care in a sustainable health system. This will be achieved with key strategic priorities for CHHS which includes ensuring the delivery of Canberra Health Service's Quality Strategy and government priorities, and aligning them with Canberra Health Service's Territory Wide Services Framework.

Canberra Hospital and Health Services provides acute, sub-acute, primary and community-based health services to the ACT and surrounding region.

The key strategic priority for acute services is to deliver timely access to effective and safe hospital care services.

The hospital delivers a full range of medical, surgical and obstetric services, including complex procedures in areas such as cardiac surgery, neurosurgery and neonatal intensive care.

Strong links exist between hospital and community-based services, as many of the operational divisions deliver services across the continuum of care to ensure continuity of care for patients. The community based services of ACT Health include Early Childhood, Youth and Women's Health; Dental Services, Rehabilitation and Community Care; Mental Health, Alcohol and Drug Services. In addition, Justice Health Services are provided within the Territory's detention facilities.

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The pharmacy department sits in the Division of Clinical Support Services. Clinical Support Services provide a range of services that support the clinical divisions within Canberra Hospital and Health Services (CHHS).

Overview of the work area and position

The Canberra Hospital and Health Services (CHHS) Pharmacy Department have a dynamic, talented team of approximately 100 staff, including: pharmacists, technicians and administration staff. The department provides a range of clinical services to inpatients and outpatients including a number of specialised services. Under the direction of the Deputy Director of Pharmacy Support and Operations the pharmacy technicians will work closely with a team of dedicated and skilled technicians and pharmacists to deliver a safe, efficacious and patient centred service.

The pharmacy team charter is “Our competent and professional team will provide a contemporary and forward thinking pharmacy service that gives the best patient focused care possible and is valued by the ACT health community”

Eligibility/Other Requirements

Mandatory:

Certificate III in Hospital-Health Services Pharmacy Support or equivalent,
Experience working in hospital pharmacy

Desirable:

Society of Hospital Pharmacists of Australia (SHPA) membership

Prior to commencement successful candidates will be required to:

Undergo a pre-employment National Police check.

Obtain a Compliance Certificate from OMU (Occupational Medicine Unit) relating to assessment, screening and vaccination processes against specified infectious diseases.

Note

The successful applicants will be required to work across multiply CHHS locations. All new staff will be responsible to have their immunisation status up to date prior to commencing work with ACT Health.

Contact Officer: Monica Rayson (02) 5124 2121 monica.rayson@act.gov.au

People and Culture

Expenditure Review

Employment Services

Human Resources Business Partner

Senior Officer Grade B \$124,891 - \$140,596, Canberra (PN: 42193, several)

Gazetted: 20 June 2019

Closing Date: 1 July 2019

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The People and Culture Division is responsible for providing strategic leadership, advice and operational implementation of human resource strategies relating to a diverse range of human resource and industrial relations functions across CHS.

Working closely with CHS Divisions, the People and Culture portfolio delivers strategically-aligned workforce solutions in areas including people policy and strategies, change management, human resource management, organisational development, diversity and inclusion, general clinical and leadership training, workforce planning, industrial and employee relations, pay and benefits, rewards and recruitment. The Division also plans, designs, communicates and monitors CHS Workforce Strategy with a focus on building organisation and change

management capability, and providing workforce data to support strategic decision-making to enable CHS to deliver on its strategic agenda.

Overview of the work area and position

Business Partners will work closely with their allocated executive and management teams to deliver integrated Human Resources (HR) and people development strategies, to assist the Canberra Health Services in achieving an engaged and high performing workforce.

Working as a member of the People and Culture team, the HR Business Partner will provide business focused strategic HR advice to line managers and Executives within the Canberra Health Services. This position is responsible for building capacity within leadership teams, supporting Executive Directors, managers and clinical leaders to develop, implement and lead HR Strategies, and interpreting CHS strategic plans to the local level. This position plays a critical role brokering HR services from the 'Centres of Expertise', to provide an integrated and client focused approach, managing client relationships on behalf of the Division. Critical to the success of the Business Partnership team is the ability to balance the need for consistency, and the importance of local, responsive and flexible approaches to HR services, advocating for and on behalf of the client, while representing the interests of the People and Culture Division.

Eligibility/Other Requirements

Mandatory:

Permanent Resident of Australia, or relevant visa with entitlements to work.

Desirable:

Degree qualification in related field or equivalent experience

Prior to commencement successful candidates will be required to:

Undergo a pre-employment National Police check.

Contact Officer: Jim Tosh (02) 5124 9622 jim.tosh@act.gov.au

Office of CEO

Office of Chief Executive Officer

Communications and Government

Assistant Director, Media

Senior Officer Grade B \$124,891 - \$140,596, Canberra (PN: 36831)

Gazetted: 20 June 2019

Closing Date: 20 June 2019

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Canberra Health Services is committed to the delivery of person and family centred, safe and high quality care in a sustainable health system. This will be achieved with key strategic priorities for CHS which includes ensuring the delivery of Canberra Health Service's Quality Strategy and government priorities, and aligning them with ACT Health's Territory Wide Services Framework.

The key strategic priority for acute services is to deliver timely access to effective and safe hospital care services.

The hospital delivers a full range of medical, surgical and obstetric services, including complex procedures in areas such as cardiac surgery, neurosurgery and neonatal intensive care.

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Overview of the Work Area and Position

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The Communications and Government Relations Unit leads and directs strategic communications, engagement and marketing activities that support CHS to achieve its goals.

The unit manages and responds to a high volume of high profile media enquiries in relation to health issues affecting the community. The branch's ministerial and government services team also provides operational support to the Minister for Health and Wellbeing, the Minister for Mental Health and the ACT Government.

The unit also:

Develops, implements and evaluates internal and external communication strategies, including behavioural change campaigns, social and digital strategies

Manages the delivery of a range of communications channels. We brief suppliers, agencies and internal stakeholders to implement and monitor our communication

Works closely with research agencies to design and manage research for communication strategies and activities

Develops brand strategies, uphold the ACT Government brand guidelines, and advise on co-branding and logo requests

Provides advice about and support community engagement plans

Manages the CHS brand and develops strategies and guidelines to maintain and enhance its reputation.

Working under limited direction, the Media Manager reports to the Director, Communications and Government Relations Unit, and manages the busy media hub through proactive and reactive strategies and liaison across CHS.
Eligibility/Other Requirements

Desirable:

Tertiary qualifications in Journalism or a relevant field are highly desirable.

Graded Journalist and/or experience in a ministerial or parliamentary office are highly desirable.

Prior to commencement successful candidates will be required to:

Undergo a pre-employment National Police check.

Note

This position is a temporary full-time position for a period of seven months.

Contact Officer: Charlotte Harper (02) 5124 9526 charlotte.harper@act.gov.au

Quality, Safety and Governance

Quality and Safety

Patient Safety Team

Clinical Risk Coordinator

Health Professional Level 4 \$106,043 - \$114,146, Canberra (PN: 19182)

Gazetted: 20 June 2019

Closing Date: 4 July 2019

Details: About us:

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Overview of the work area and position:

The Quality, Safety, Innovation and Improvement Division is focusing on Canberra Health Services' strategic approach to patient safety, quality, governance and risk with a focus on continuous quality improvements. The Division will provide strategic leadership, oversight and advice on Canberra Health Services' Quality approach to deliver Person-Centred, Safe and Effective Care and developing a Culture of Continuous Quality Improvement, as well as providing strategic frameworks in quality, governance and risk across Canberra Health Services. This is achieved through:

Safeguarding the high standards of care through the development of supporting policies, procedures, consumer engagement strategies, reporting and investigating reported incidents and communicating themed patient safety issues and risks to the organisation.

Continually improving the quality of the services through active teaching, coaching, facilitation of improvement and quality assurance programs and the provision of information for service improvement

Areas within the Quality, Safety, Innovation and Improvement include:

Clinical Effectiveness

Patient Safety

Patient Experience

Insurance and Legal Liaison

The Patient Safety Team (PST) within Quality, Safety, Innovation and Improvement includes the Risk Management team, the Medico Legal team and the Clinical Safety System team. The PST provides support to clinical and non-clinical staff to assist in the delivery of safe, effective and person-centred health care. The unit is located at Bowes Street in Woden, ACT, and staff will occasionally be required to attend other CHS facilities, including the Canberra Hospital campus.

Under the direction of the Manager, Risk Management, the Clinical Risk Coordinator provides support and administrative assistance to the Patient Safety Team to progress strategic improvements and activities of the Risk Management team and the broader PST.

Eligibility/Other Requirements:

Mandatory:

Be registered (or be eligible for registration) with the Australian Health Practitioner Regulation Agency (AHPRA).

- OR -

Tertiary qualifications or equivalent in a health profession and eligibility for membership of the appropriate professional organization.

Prior to commencement successful candidates will be required to:

Undergo a pre-employment National Police check.

Contact Officer: Sharon Sheather (02) 5124 9551 sharon.sheather@act.gov.au

Clinical Services

ACT Pathology

Molecular Pathology

Chief Scientist

Health Professional Level 4 \$106,043 - \$114,146, Canberra (PN: 29039)

Gazetted: 20 June 2019

Closing Date: 4 July 2019

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Overview of the work area and position

ACT Pathology is a department of Canberra Health Services offering a diagnostic pathology service to the ACT and surrounding region. The laboratory operates 24 hours, seven days a week, offering a wide range of testing procedures over two campuses. The main laboratory is located at the Canberra Hospital and the branch laboratory is located at the Calvary Hospital.

The Molecular Pathology Department within ACT Pathology routinely operates Monday to Friday however expanded services are offered as required. The department performs a range of analysis predominantly for the disciplines of microbiology and haematology.

Under the direction of the Clinical Director(s) and the Principal Scientist the successful applicant will be responsible for the day to day management of the Molecular Pathology department. The successful applicant will liaise with the leadership team (Clinical Directors, Principal Scientist and Chief Scientists) to provide leadership, strategic planning and optimal operational management. The successful applicant will liaise with other departments to develop and implement molecular techniques and participate in the ongoing performance monitoring of these tests.

Eligibility/Other Requirements:

Mandatory:

A Science Degree or equivalent relevant qualification.

A relevant post graduate or professional qualification would be an advantage

Desirable:

A minimum of five (5) years relevant management experience in a diagnostic laboratory

Prior to commencement successful candidates will be required to:

Undergo a pre-employment National Police check.

Comply with ACT Health Occupational Assessment, Screening and Vaccination policy, (OMU).

Note:

The successful applicant will be required to participate in the out of hour's rosters and must be committed to personal development.

In addition to the advertised salary under the current enterprise agreement Health Professionals working in ACT Pathology, who are employed at or above the fifth pay point of the Health Professional 2 classification through to and including the second pay point on the Health Professional 4 classification will be eligible to be paid a Pathology Allowance.

Contact Officer: Monica Brady (02) 5124 2835 monica.brady@act.gov.au

Clinical Services

Mental Health, Justice Health, Alcohol and Drug Services

Adult Community Mental Health

Clinical Manager, City Mental Health Team

Health Professional Level 3 \$92,103 - \$97,049 (up to \$101,862 on achieving a personal upgrade), Canberra (PN: 29229)

Gazetted: 20 June 2019

Closing Date: 4 July 2019

Details: About us

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A range of community based health services including Early Childhood Services, Youth and Women's Health, Dental Health, Mental Health and Alcohol and Drug Services.

Mental Health, Justice Health, Alcohol and Drug Services (MHJHADS) provide health services directly and through partnerships with community organisations. The services provided range from prevention and treatment to recovery, maintenance of wellbeing and harm minimisation. The participation of people accessing our services, their families and carers is encouraged in all aspects of service planning and delivery. The Division works in

partnership with a range of government and non-government service providers to ensure the best possible outcomes for clients.

The Division delivers services at a number of locations, including hospital inpatient and outpatient settings, community health centres, detention centres, other community settings including peoples home. These services include:

Adult Acute Mental Health Services
Adult Community Mental Health Services
Alcohol and Drug Services
Child and Adolescent Mental Health Services (CAMHS)
Justice Health Services, and
Rehabilitation and Specialty Mental Health Services

Overview of the work area and position

The allied health position is based in the City Mental Health Team, a multidisciplinary team in Adult Community Mental Health Services (ACMHS). Allied health staff working within MHJHADS are required to support people to achieve their personal recovery goals as identified in their Recovery Plan.

The ACMHS provide services for people aged over 18 years and operate from the five Community Health Centres in the ACT (Gungahlin, Belconnen, City, Phillip, Tuggeranong) with a strong focus on the provision of timely and effective mental health interventions. The program is in the final stages of implementing a new model of care which will improve the responsiveness and diversity of services offered to people. The new MoC is underpinned by principles of recovery and aims to:

Increase standardisation of procedures, processes and practices to promote more internal consistency in service delivery and best practice interventions

Clarify and delineate of the role and service functions to reduce duplication and inefficiencies, reduce administrative burden on staff and promote more direct clinical contact

Provide optimal treatment for people in their homes and community as effective hospital diversion

The successful applicant/s will be required to work as a member of the multidisciplinary team providing assessment and management of people experiencing mental illness. The applicant will be highly motivated to engage in consultative and educative practices with families, carers and other agencies.

The successful applicant/s will also be required to undertake professional development and clinical supervision, participate in quality initiatives, and contribute to multidisciplinary team processes. It is an expectation that you will contribute your expertise to the multidisciplinary team; provide supervision to staff at the Health Professional 1 and 2 Levels as well as students.

Importantly the new MoC will allow greater opportunity for clinicians' to deliver discipline specific interventions, with case-loads reflecting strengths based models of care.

The position reports to a Team Leader who is based on site in the health centre and is supported by a cohesive multidisciplinary team (including Nurses, Social Workers, Occupational Therapists, Psychologists and Psychiatrists, Allied Health Assistants).

This is an exciting opportunity for someone who may be interested in a working in a program that comprises access, hospital diversion, assertive outreach, and community recovery and therapy services.

Eligibility/Other Requirements

Mandatory:

For Occupational Therapy:

Be registered or eligible for registration with Occupational Therapy Board of Australia

Eligibility for professional membership of Occupational Therapy Australia

For Psychology:

Be registered or be eligible for general registration with Psychology Board of Australia

Highly Desirable:

Approved or eligible for approval as a Psychology Board of Australia Principal and/or Secondary Supervisor for 4+2 interns and/or Higher Degree Students

For Social Work:

Degree in Social Work

Professional membership or eligibility for professional membership of the Australian Association of Social Workers (AASW)

All:

Minimum of three years (ideal five years) post qualification

Prior to commencement successful candidates will be required to:

Undergo a pre-employment National Police check.

Be registered under the Working with Vulnerable People (Background Checking) Act 2011.
Comply with CHS credentialing requirements for allied health.
Comply with CHS Occupational Assessment, Screening and Vaccination policy, (OMU).
Contact Officer: Jonathan Amirthanathan (02) 5124 1639 jonathan.amirthanathan@act.gov.au

APPOINTMENTS

Chief Minister, Treasury and Economic Development

Administrative Services Officer Class 4 \$70,359 - \$76,184

Sarah Angus 858-72907, Section 68(1), 17 June 2019

Administrative Services Officer Class 4 \$70,359 - \$76,184

Domenico Costanzo 858-72886, Section 68(1), 17 June 2019

Administrative Services Officer Class 4 \$70,359 - \$76,184

Patricia Eves 858-63437, Section 68(1), 17 June 2019

Administrative Services Officer Class 4 \$70,359 - \$76,184

Roxanne Faulkner 858-72894, Section 68(1), 17 June 2019

Administrative Services Officer Class 4 \$70,359 - \$76,184

Cheryl Goldsmith-Jakimoff 858-63103, Section 68(1), 17 June 2019

Administrative Services Officer Class 4 \$69,422 - \$75,169

Faline Hurst 858-72624, Section 68(1), 17 June 2019

Administrative Services Officer Class 4 \$70,359 - \$76,184

Helen Jacobson 858-63090, Section 68(1), 17 June 2019

Administrative Services Officer Class 4 \$70,359 - \$76,184

Katrina Jones 858-72923, Section 68(1), 17 June 2019

Administrative Services Officer Class 6 \$84,257 - \$96,430

Mary Kirkman 858-73299, Section 68(1), 17 June 2019

Administrative Services Officer Class 4 \$70,359 - \$76,184

Hyun Lee 858-55701, Section 68(1), 17 June 2019

Administrative Services Officer Class 4 \$70,359 - \$76,184

Aaron Makochekanwa 858-72958, Section 68(1), 17 June 2019

Administrative Services Officer Class 4 \$70,359 - \$76,184

Janak Sachdeva 858-57352, Section 68(1), 17 June 2019

Administrative Services Officer Class 4 \$70,359 - \$76,184

Katrina Carmen Scaramella 858-73002, Section 68(1), 17 June 2019

Administrative Services Officer Class 4 \$70,359 - \$76,184

Jessica Stevanovic 858-63146, Section 68(1), 17 June 2019

Senior Officer Grade C \$106,043 - \$114,146

Ryan Thomson 858-64229, Section 68(1), 13 June 2019

Community Services

Administrative Services Officer Class 6 \$83,135 - \$95,146

Alison Colson 861-54528, Section 68(1), 14 June 2019

Health Professional Level 1 \$61,160 - \$80,129

Rebecca Simon 853-81999, Section 68(1), 12 June 2019

Director of Public Prosecutions

Prosecutor Grade 1 \$72,389 - \$82,104

Bridget Atkinson 858-73096, Section 68(1), 24 June 2019

Prosecutor Grade 1 \$72,389 - \$82,104

Samuel John Bargwana 847-46781, Section 68(1), 24 June 2019

Prosecutor Grade 1 \$72,389 - \$82,104

Georgia Briggs 858-73491, Section 68(1), 24 June 2019

Prosecutor Grade 1 \$72,389 - \$82,104

Kate Hubbard 853-54739, Section 68(1), 17 June 2019

Education

Senior Officer Grade B \$124,891 - \$140,596

Dyonne Campbell 858-73168, Section 68(1), 11 June 2019

School Assistant 4 \$63,754 - \$69,033

Samuel Richards 838-82562, Section 68(1), 17 June 2019

School Assistant 4 \$63,754 - \$69,033

Teaka Smith 858-72405, Section 68(1), 17 June 2019

Justice and Community Safety

Administrative Services Officer Class 4 \$69,422 - \$75,169

Hannah Rose Cheney 858-72229, Section 68(1), 17 June 2019

Senior Officer Grade C \$106,043 - \$114,146

Nicole Isaacson 853-08150, Section 68(1), 18 June 2019

Office of the Legislative Assembly

Administrative Services Officer Class 6 \$84,257 - \$96,430

Danton Leary 00770, Section 68(1), 13 June 2019

Suburban Land Agency

Senior Officer Grade C \$106,043 - \$114,146

Aiden Jihwan Kim-Hirata 858-72974, Section 68(1), 17 June 2019

Canberra Health Services

Registered Nurse Level 1 \$67,078 - \$89,604

Barjinder Mann 858-73416, Section 68(1), 13 June 2019

Registered Nurse Level 1 \$66,185 - \$88,410

Rhaylene Ngayodan 847-01903, Section 68(1), 17 June 2019

Registered Midwife Level 1 \$67,078 - \$89,604

Lauren Parker 850-41986, Section 68(1), 13 June 2019

Administrative Services Officer Class 3 \$62,530 - \$67,296

Eszter Snell 858-72480, Section 68(1), 17 June 2019

ACT Health

Senior Officer Grade A \$143,116

Marisa Bialowas 858-72763, Section 68(1), 18 June 2019

Administrative Services Officer Class 2 \$55,934 - \$61,764

Lisa Furlonger 858-73053, Section 68(1), 17 June 2019

Senior Officer Grade B \$124,891 - \$140,596

Brian Rochford 858-72608, Section 68(1), 11 June 2019

TRANSFERS

Chief Minister, Treasury and Economic Development

Gary Absalom: 848-77984

From: Professional Officer Class 2 \$96,430

Chief Minister, Treasury and Economic Development

To: Administrative Services Officer Class 6 \$84,257 - \$96,430

Chief Minister, Treasury and Economic Development, Canberra (PN. 32539) (Gazetted 17 May 2019)

Luigina Corich: 844-01986

From: Infrastructure Manager/Specialist 1 \$161,585

Justice and Community Services

To: Infrastructure Manager/Specialist 1 \$161,585

Chief Minister, Treasury and Economic Development, Canberra (PN. 36269) (Gazetted 8 October 2018)

Daniel Curtin: 799-0563

From: Senior Officer Grade A \$143,116

Chief Minister, Treasury and Economic Development

To: Senior Officer Grade A \$143,116

Chief Minister, Treasury and Economic Development, Canberra (PN. 35631) (Gazetted 22 February 2019)

Community Services

Lincoln Bruan: 785-3827

From: Administrative Services Officer Class 5 \$82,771
ACT Property Group
To: Administrative Services Officer Class 5 \$78,197 - \$82,771
Community Services, Canberra (PN. 04369) (Gazetted 3 April 2019)

Justice and Community Safety

Melissa McKenzie: 858-66582

From: Administrative Services Officer Class 6 \$84,257 - \$96,430
Justice and Community Safety
To: Administrative Services Officer Class 6 \$84,257 - \$96,430
Justice and Community Safety, Canberra (PN. 36114) (Gazetted 8 March 2019)

Canberra Health Services

Michelle Christopher: 853-30120

From: Health Professional Level 2 \$65,216 - \$89,528
Canberra Health Services
To: Health Professional Level 2 \$65,216 - \$89,528
Canberra Health Services, Canberra (PN. 14464) (Gazetted 4 April 2019)

Alison McLauchlan: 845-02840

From: Registered Nurse Level 1 \$66,185
Canberra Health Services
To: Registered Nurse Level 1 \$67,078 - \$89,604
Canberra Health Services, Canberra (PN. 34094) (Gazetted 4 April 2019)

Saritha Muttahil: 848-79082

From: Administrative Services Officer Class 3 \$63,374
Canberra Health Services
To: Administrative Services Officer Class 3 \$63,374 - \$68,204
Canberra Health Services, Canberra (PN. 44392) (Gazetted 14 February 2019)

Harpreet Natt: 858-55322

From: Bus Operator \$76,496
Transport Canberra and City Services
To: Health Service Officer Level 7 \$61,688 - \$65,144
Canberra Health Services, Canberra (PN. 42252) (Gazetted 11 April 2019)

PROMOTIONS

Canberra Institute of Technology

Education and Training Services

Maria Fe Tansey: 820-81173

From: Administrative Services Officer Class 3 \$63,374 - \$68,204
Education
To: Administrative Services Officer Class 4 \$70,359 - \$76,184
Canberra Institute of Technology, Canberra (PN. 39674) (Gazetted 11 June 2019)
This promotion is to a non-advertised vacancy and is made in accordance with The Public Sector Management Standards, Section 20, Direct Promotion - General.

Corporate Services

Records Management

Daniel Paul Udovisi: 835-96961

From: Administrative Services Officer Class 2/3 \$55,934 - \$68,204

Canberra Institute of Technology

To: Administrative Services Officer Class 4 \$70,359 - \$76,184

Canberra Institute of Technology, Canberra (PN. 32943) (Gazetted 4 April 2019)

Chief Minister, Treasury and Economic Development

Office of the Under Treasurer

Economic Budget and Industrial Relations

Susan Cameron: 853-5599

From: Administrative Services Officer Class 6 \$84,257 - \$96,430

Chief Minister, Treasury and Economic Development

To: †Senior Officer Grade C \$106,043 - \$114,146

Chief Minister, Treasury and Economic Development, Canberra (PN. 33132) (Gazetted 4 April 2019)

Licensing and Registrations

Transport Solutions

Public Transport and Audit

Jessie Hughes: 844-80661

From: Administrative Services Officer Class 3 \$63,374 - \$68,204

Chief Minister, Treasury and Economic Development

To: Administrative Services Officer Class 4 \$70,359 - \$76,184

Chief Minister, Treasury and Economic Development, Canberra (PN. 10878) (Gazetted 17 April 2019)

Commercial Services and Infrastructure Group

Procurement ACT (Goods and Services Procurement)

Whole of Government Contracts and Category Management Team

Kirsten Rae: 827-2678

From: Administrative Services Officer Class 6 \$84,257 - \$96,430

Transport Canberra and City Services

To: †Senior Officer Grade C \$106,043 - \$114,146

Chief Minister, Treasury and Economic Development, Canberra (PN. 36952) (Gazetted 20 February 2019)

Community Services

Housing

Infrastructure and Contracts

Strategic Finance

Craig John Jones: 543-34516

From: Administrative Services Officer Class 4 \$70,359 - \$76,184

Community Services/Housing ACT

To: †Administrative Services Officer Class 5 \$78,197 - \$82,771

Community Services, Canberra (PN. 43525) (Gazetted 3 April 2019)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Housing

Infrastructure and Contracts

Strategic Finance

Bach Ngoc Tran Nguyen: 817-34486

From: Administrative Services Officer Class 4 \$70,359 - \$76,184

Housing ACT

To: †Administrative Services Officer Class 5 \$78,197 - \$82,771

Community Services, Canberra (PN. 11509) (Gazetted 3 April 2019)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Housing

Infrastructure and Contracts

Strategic Finance

Sally-anne Rayner: 817-52596

From: Administrative Services Officer Class 4 \$70,359 - \$76,184

Community Services

To: †Administrative Services Officer Class 5 \$78,197 - \$82,771

Community Services, Canberra (PN. 07957) (Gazetted 3 April 2019)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Education

System Policy and Reform

Enrolments and Planning

Planning

Nicholas Konovalov: 821-2344

From: Senior Officer Grade C \$106,043 - \$114,146

Chief Minister, Treasury and Economic Development

To: †Senior Officer Grade A \$145,048

Education, Canberra (PN. 41929) (Gazetted 23 April 2019)

Office for Schools

Belconnen

Giralang Primary School

Wendy Morschel: 787-48705

From: Administrative Services Officer Class 5 \$78,197 - \$82,771

ACT Education

To: Administrative Services Officer Class 6 \$84,257 - \$96,430

Education, Canberra (PN. 40781) (Gazetted 20 June 2018)

Justice and Community Safety

ACT Corrective Services Canberra

Custodial Operations

Alison Clarke: 783-14157

From: Correctional Officer Class 1 \$60,694 - \$72,377

Justice and Community Safety

To: Correctional Officer Class 2 \$75,888 - \$81,291

Justice and Community Safety, Canberra (PN. 48816) (Gazetted 9 November 2018)

ACT Corrective Services

Community Corrections and Release Planning

Sentence Management

Edward Gregor: 853-71408

From: Health Professional Level 2 \$65,216 - \$89,528

Community Services

To: Administrative Services Officer Class 6 \$84,257 - \$96,430

Justice and Community Safety, Canberra (PN. 41764) (Gazetted 8 March 2019)

ACT Corrective Services Canberra

Custodial Operations

Matthew Kelly: 846-86176

From: Correctional Officer Class 1 \$60,694 - \$72,377

Justice and Community Safety

To: Correctional Officer Class 2 \$75,888 - \$81,291

Justice and Community Safety, Canberra (PN. 15098) (Gazetted 9 November 2018)

Corporate

Office of the Chief Operating Officer

Business Support

Shae Woodley Lucey: 779-8325

From: Administrative Services Officer Class 6 \$84,257 - \$96,430

Justice and Community Safety

To: †Senior Officer Grade C \$106,043 - \$114,146

Justice and Community Safety, Canberra (PN. 43197) (Gazetted 30 April 2019)

ACT Corrective Services Canberra

Custodial Operations

John Plume: 827-44432

From: Correctional Officer Class 1 \$60,694 - \$72,377

Justice and Community Safety

To: Correctional Officer Class 2 \$75,888 - \$81,291

Justice and Community Safety, Canberra (PN. 35372) (Gazetted 9 November 2018)

Canberra Health Services

People and Culture

Workforce Culture and Leadership

Kristina Derrick: 853-74537

From: Graduate Administrative Assistant \$70,359 - \$72,515

Canberra Health Services

To: †Administrative Services Officer Class 5 \$78,197 - \$82,771

Canberra Health Services, Canberra (PN. 41893) (Effective 20 June 2019)

This promotion to a non-advertised position has been made under Section C6.3 (e) of the Administrative and Related Classifications Enterprise Agreement 2018-2021.

Clinical Services

Devinder Sahni: 827-36926

From: Technical Officer Level 3 \$72,989 - \$82,486

Canberra Health Services

To: Administrative Services Officer Class 6 \$84,257 - \$96,430

Canberra Health Services, Canberra (PN. 29394) (Gazetted 14 February 2019)

Canberra Hospital and Health Services

Nicole Taylor: 771-96486

From: Registered Nurse Level 1 \$67,078 - \$89,604

Canberra Health Services

To: †Registered Nurse Level 3.1 \$106,795 - \$111,190

Canberra Health Services, Canberra (PN. 03172) (Gazetted 14 March 2019)

Clinical Services

Leigh Thompson: 847-02068

From: Registered Nurse Level 3.1 \$105,372 - \$109,709

Canberra Health Services

To: †Registered Midwife Level 3.2 \$119,122

Canberra Health Services, Canberra (PN. 19788) (Gazetted 14 March 2019)

ACT Health

Corporate Services

Sujani Abeyrathne: 846-87654

From: Information Technology Officer Class 2 \$84,257 - \$96,430

ACT Health

To: †Senior Information Technology Officer Grade C \$106,043 - \$114,146

ACT Health, Canberra (PN. 44310) (Gazetted 25 April 2019)

Health Systems Policy and Research

Mary Brunton: 260-15999

From: Registered Nurse Level 2 \$91,910 - \$97,413

Canberra Health Services

To: †Registered Nurse Level 3.2 \$119,122

ACT Health, Canberra (PN. 44277) (Gazetted 4 April 2019)

Corporate Services

Krystle Huggett: 820-91849

From: Administrative Services Officer Class 6 \$84,257 - \$96,430

ACT Health

To: †Senior Information Technology Officer Grade C \$106,043 - \$114,146

ACT Health, Canberra (PN. 44311) (Gazetted 25 April 2019)

ACT Health Directorate

Annaleise Liefing: 830-80914

From: Administrative Services Officer Class 4 \$70,359 - \$76,184

Canberra Health Services

To: Administrative Services Officer Class 6 \$84,257 - \$96,430

ACT Health, Canberra (PN. 18389) (Gazetted 11 April 2019)

Corporate Services

Alice Murphy: 853-62149

From: Administrative Services Officer Class 6 \$84,257 - \$96,430

ACT Health

To: †Senior Information Technology Officer Grade C \$106,043 - \$114,146

ACT Health, Canberra (PN. 44312) (Gazetted 25 April 2019)

ACT Health Directorate

Katrina Porganyi: 816-81644

From: Administrative Services Officer Class 6 \$84,257 - \$96,430

ACT Health

To: †Senior Officer Grade C \$106,043 - \$114,146

ACT Health, Canberra (PN. 18966) (Gazetted 25 April 2019)

Corporate Services

Annaliese Tozzi: 848-75575

From: Administrative Services Officer Class 4 \$70,359 - \$76,184

ACT Health

To: †Senior Information Technology Officer Grade C \$106,043 - \$114,146
ACT Health, Canberra (PN. 44309) (Gazetted 25 April 2019)