



ACT Government Gazette

Gazetted Notices for the week beginning 05 January 2012

VACANCIES

Canberra Institute of Technology

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Centres

Creative Industries Centre

Communication and Media Servicing

Teacher Band 2

Teacher Band 2 \$97,504, Canberra (PN: 51886)

Gazetted: 11 January 2012

Closing Date: 25 January 2012

This position is responsible for the daily management of the Advanced Diploma of Public Relations, Certificate IV in Professional Communication, Certificate IV in Venues and Events and the Communication Servicing requirements across the Institute. The Centre is looking for an enthusiastic individual who can manage the program delivery (including staff and student management) and also develop innovative eLearn initiatives and commercial activity. This position requires significant consultation and collaboration with internal and external stakeholders and an understanding of the servicing policy and marketing, curriculum, online and commercial processes would be an advantage.

Eligibility/Other Requirements: A Degree in Communication, Media or Music and an Advanced Diploma in Vocational Education and Training (or equivalent). Three years experience in VET or similar environment. Industry experience and relevant discipline and education qualifications.

Note: This is a temporary part-time position available until 31 December 2012 at 22:05 hours per week.

Contact Officer: Kerry Williams (02) 6207 3769 kerrya.williams@cit.edu.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Centres

Human Resources Centre

People Support

Manager-People Support

Senior Officer Grade C \$83,816 - \$90,372, Canberra (PN: 55270)

Gazetted: 11 January 2012

Closing Date: 31 January 2012

Canberra Institute of Technology (CIT) is operating in an exciting period of change within the ACT Tertiary Education sector. This position will provide you with a unique opportunity to manage implementation of the recent changes in workplace safety legislation and maintain CIT's excellent injury management services in a way that meets the specific needs of the Institute in this changing environment. You will be responsible for leading a team within the Centre to undertake a range of projects associated with the Institute's human resource functions which are designed to build organisational capability, particularly in CIT's injury prevention and management area.

Eligibility/Other Requirements: Tertiary qualifications in Human Resources, Rehabilitation and Case Management and/or, Occupational Health and Safety are desirable.

Contact Officer: Michele De Laine (02) 6207 3385 michele.delaine@cit.edu.au

Centres

Tourism and Hotel Management Centre

Teacher - Tourism and Events

Teacher Band 1 \$58,254 - \$78,380, Canberra (PN: 51559)

Gazetted: 11 January 2012

Closing Date: 31 January 2012

Teach as required by the Education Manager up to the number of hours prescribed in the relevant award. Advise students on their programs of study and other issues relevant to their effective participation in courses. Set and mark assessments and also organise and/or lead relevant fieldwork and student excursions as required. Maintain student records including complete and detailed records of relevant assessment and performance. Develop, individually and as a member of a team, educational resource material, for new and existing programs of study, and suitable assessment instruments. This position offers excellent working conditions.

Eligibility/Other Requirements: Appropriate qualifications for teaching Tourism and Event Management and at least five years of relevant vocational/industrial professional experience. A Certificate IV in Training and Assessment is desirable or equivalent education qualifications.

Note: This is a temporary position from 7 February 2012 to 6 February 2013. There is a qualification barrier at the sixth incremental point of the Teacher Band 1 salary scale. A Diploma of Adult Education (or equivalent) and appropriate professional development is required for any teacher to be paid higher than the 6th point.
Contact Officer: Sue Leed (02) 6207 3229 sue.leed@cit.edu.au

Community Services

**Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>
Applications can be sent via email to: jobs@act.gov.au**

**Children, Youth and Family Support
Care and Protection Services
Assessment Unit**

**Team Leader/Senior Assessment Officer
Health Professional Level 4 \$83,816 - \$90,372, Canberra (PN: 12764)**

Gazetted: 10 January 2012

Closing Date: 17 January 2012

This position is to undertake complex assessment work and supervise professional staff to ensure the provision of quality professional services, which are consistent with the policies and programs of the Office for Children Youth and Family Support, and are culturally appropriate to children and families.

Eligibility/Other Requirements: Relevant tertiary qualifications eg. Social Work, Psychology, Social Welfare, Social Science or related discipline. Applicants will have at least five years experience working with children, youth and/or families in a senior social work/case management role and hold a current driver's licence.

Note: This is a temporary position available for six months with the possibility of extension. Please send Curriculum Vitae and a two page written submission to cpsrecruitment@act.gov.au. This position may be filled from application and referee reports only.

Contact Officer: Ann Ponsonby (02) 6207 1469 ann.ponsonby@act.gov.au

**Children, Youth and Family Support
Care and Protection Services
Child Protection Conferencing Unit
Coordinator/Independent Chair**

Health Professional Level 4 \$83,816 - \$90,372, Canberra (PN: 09242)

Gazetted: 10 January 2012

Closing Date: 17 January 2012

This position will involve consultation with children/young people, their families and a wide range of both Government and non Government service providers to facilitate case conferences. The occupant will also be required to conduct case conferences with the relevant parties and to effect action plans which ensure the coordination of services to assist families and to provide for the safety and protection of children and young people. This position is responsible for the facilitation of Family Group Conferences and is required to provide high level consultation and guidance to both Government and non Government services regarding issues related to the protection of children and young people.

Eligibility/Other Requirements: Relevant tertiary qualifications eg. Social Work, Psychology, Social Welfare, Social Science or related discipline. Applicants for these positions will have at least five years experience working with children, youth and/or families in a senior social work/case management role and hold a current driver's licence

Note: This is a temporary position available for six months with the possibility of extension. Please send Curriculum Vitae and a two page written submission to cpsrecruitment@act.gov.au. This position may be filled from application and referee reports only.

Contact Officer: Ann Ponsonby (02) 6207 1469 ann.ponsonby@act.gov.au

Disability ACT

**Executive and Business
Business Support**

**Business Support Coordinator
Senior Officer Grade C \$83,816 - \$90,372, Canberra (PN: 29165)**

Gazetted: 05 January 2012

Closing Date: 16 January 2012

The position is responsible for contributing to the financial management and negotiations of service level contracts with Government and non-Government organisations including analysing monthly, quarterly and annual financial reports and advising on risk management strategies. The position also supervises a small team. The position incumbent is required to demonstrate a commitment to the vision and values of Disability ACT.

Eligibility/Other Requirements: Qualifications and experience in accounting or financial management within the Government sector is essential.

Note: This is a temporary position available from January 2012 to June 2012. Selection may be based on application and referee reports only.

Contact Officer: Norman Fraser (02) 6207 1618 norman.fraser@act.gov.au

**Disability ACT
Service Delivery
Intensive Treatment Support Services
Psychologist**

Health Professional Level 3 \$72,543 - \$76,543 (up to \$80,436 on achieving a personal upgrade), Canberra (PN: 03517)

Gazetted: 11 January 2012

Closing Date: 24 January 2012

The position of Psychologist requires an individual who is experienced in working with individuals with high and complex needs, in particular, with behavioural interventions - and who has excellent case management skills. The occupant will be required to work as part of a diverse team and contribute to a culture of change across service delivery that emphasises responsibility, inclusion and participation, in order to meet the service objectives. The occupant will be responsible for contributing to a team that aims to maintain people in their normal community setting through timely assessment and treatment supporting informal and professional carers, providing social service input and linking with specialist services as required.

Eligibility/Other Requirements: Four year Degree in Psychology, with Registration with ACT Registration (unconditional). Experience in working with individuals with an Intellectual Disability and/or Mental Health Disorder. Minimum of three years clinical experience required for this position.

Note: There are currently two Psychologist positions available at this level. One position is permanent, and the second is a temporary vacancy only, currently available for six months with a possibility of extension. Part-time availability will be considered.

Contact Officer: Sue Watson (02) 6205 3533 sue.watson@act.gov.au

Policy and Organisational Services

Finance and Budgets

Assistant Financial Accountant

Administrative Services Officer Class 6 \$66,198 - \$76,043, Canberra (PN: 55634)

Gazetted: 06 January 2012

Closing Date: 24 January 2012

The successful applicant will be part of the Directorate's finance team with primary responsibility to assist in the preparation of monthly and annual financial statements, ensuring the integrity and accuracy of the Directorate's financial systems and for providing advice and support to business unit finance officers. Sound analytical and problem solving skills together with good interpersonal skills and an ability to work in a team environment are essential.

Eligibility/Other Requirements: Relevant tertiary qualifications in accounting or progress towards an accounting degree is highly desirable.

Contact Officer: Lynette Daly (02) 6205 0143 lynette.daly@act.gov.au

Housing and Community Services

Asset Management

Contract Management

Project Officer

Administrative Services Officer Class 5 \$61,295 - \$64,994, Canberra (PN: 18729, several)

Gazetted: 05 January 2012

Closing Date: 19 January 2012

These positions are responsible for providing assistance to the managers of the Asset Management Branch with a range of activities including managing contracts, managing consultancies, undertaking projects and preparing briefs and reports.

Eligibility/Other Requirements: A knowledge of Territory planning and/or experience and expertise in contract and project management is highly desirable. Applicants are to provide a resume and a two page response to the selection criteria.

Note: These positions are temporary available from 1 February 2012 to 1 August 2012.

Contact Officer: Lisa Salerno (02)6205 9931 lisa.salerno@act.gov.au

Disability ACT

Strategic Policy and Community Development

Strategic Policy

Policy Officer

Administrative Services Officer Class 5 \$61,295 - \$64,994, Canberra (PN: 29164)

Gazetted: 11 January 2012

Closing Date: 31 January 2012

This position is required to research, coordinate and collate information from a range of sources. To provide secretariat support to a variety of departmental working groups and committees and to draft briefings and papers related to services, supports and issues impacting on people with disability and their families.

Eligibility/Other Requirements: Experience in administration relating to human services is desirable.

Contact Officer: Natasha Hudson (02) 6205 9469 natasha.hudson@act.gov.au

Office for Children, Youth and Family Support

Early Intervention and Prevention Service

Executive Assistant

Administrative Services Officer Class 4 \$54,956 - \$59,668, Canberra (PN: 09184)

Gazetted: 05 January 2012

Closing Date: 12 January 2012

Early Intervention and Prevention Services are looking for a highly motivated person to provide management and high-level administrative support to the Senior Manager of Early Intervention and Prevention Services. The successful person for this position should have a flexible and helpful approach, be able to work under pressure and meet deadlines, exercise a high level of discretion and have well developed computer skills.

Eligibility/Other Requirements: A current driver's licence is essential.

Note: This position is temporary commencing February 2012 to October 2012 with the possibility of extension. A new Enterprise Agreement is being negotiated with an expected pay rise of 3.5%.

Contact Officer: Alicia Muirhead (02) 6205 4361 alicia.muirhead@act.gov.au

Education and Training

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Tertiary Education and Planning

Training and Tertiary Education

Director

Executive Level 1.2 \$180,627 to \$190,621 depending on current superannuation arrangements, Canberra (PN: E074)

Gazetted: 11 January 2012

Closing Date: 26 January 2012

The Education and Training Directorate is seeking a highly skilled and innovative manager to lead its Training and Tertiary Education Branch. The branch is responsible and accountable for the provision of strategic advice, policy direction and management of Tertiary Education which includes Vocational Education and Training and Higher Education in the ACT.

Note: The successful applicant will be engaged under a performance-based contract for a period of up to five years, which includes a cash component of \$142,777. Employer provided benefits include superannuation, a privately plated car and car parking.

Contact Officer: Leanne Cover (02) 6205 7061 leanne.cover@act.gov.au

Environment and Sustainable Development

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Regulation and Services

Sustainability Programs

Manager, Schools Program

Senior Officer Grade C \$86,750 - \$93,535, Canberra (PN: 55641)

Gazetted: 10 January 2012

Closing Date: 24 January 2012

The Environment and Sustainable Development Directorate is seeking a highly motivated person for the position of Manager, Schools Programs, to manage the delivery of the Australian Sustainable Schools Initiative in the ACT.

Eligibility/Other Requirements: Tertiary qualifications in education and experience in an education setting are desirable for this position.

Note: This is a temporary vacancy for the period 1 March 2012 until 2 February 2012 with a possibility of an extension.

Contact Officer: Ann Lyons Wright (02) 6207 6357 ann.lyonswright@act.gov.au

Planning Delivery

Impact, Code and Estates Assessment

Assessment Officer

Administrative Services Officer Class 4 \$56,879 - \$61,756, Canberra (PN: 15363)

Gazetted: 11 January 2012

Closing Date: 24 January 2012

Under direction, assist in the assessment of Development Applications (DAs) and Environmental Impact Statements (EIS) and share responsibility for delivering quality outcomes for Impact Track DAs, EISs and other projects, policies and processes related to the work of the section.

Eligibility/Other Requirements: Qualifications in the field of environmental engineering, environmental or urban planning, geography, environmental sciences, or landscape architecture is desirable.

Contact Officer: Belinda Peterson (02) 6207 6891 belinda.peterson@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Health

Selection documentation for the following positions may be downloaded from <http://www.health.act.gov.au/employment>.

Apply online at <http://www.health.act.gov.au/employment>

**Canberra Hospital and Health Service
Mental Health, Justice, Alcohol and Drug Services
Child and Adolescent Mental Health Service
Team Leader**

Health Professional Level 4 \$83,816 - \$90,372, Canberra (PN: 27244)

Gazetted: 12 January 2012

Closing Date: 19 January 2012

Mental Health, Justice Health, Alcohol and other Drug Service is a contemporary evidence-based service providing high quality mental health care guided by recovery principles. The Mental Health Teams provide collaborative care involving the consumer, their carers and their General Practitioners and Community Agencies using a recovery framework. The successful applicant must have a strong consumer focus and a high standard of interpersonal skills, as well as exceptional written and verbal communication skills.

Eligibility/other requirements: Tertiary qualifications in the area of Psychology, Social Work or Occupational Therapy and be registered or eligible for membership with the relevant discipline board. Applicants must have a minimum of 12 months paid work experience in a related/relevant organisation or service. Current driver's licence. As this is a Team Leader position, previous experience in mental health is essential.

Note: This is a temporary position commencing in February 2012 for 18 months. This position will be required to rotate within different teams at CAMHS. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Wendy Preston (02) 6205 1472

Strategy and Corporate

Policy and Government Relations

Aboriginal and Torres Strait Islander Health

Senior Officer Grade C \$83,816 - \$90,372, Canberra (PN: 23017)

Gazetted: 12 January 2012

Closing Date: 19 January 2012

An opportunity is available for an appropriately skilled officer to work in a dedicated and highly motivated team responsible for Aboriginal and Torres Strait Islander Health. The Health Directorate is seeking applications from people who have a knowledge and understanding of issues relating to the health and well being of Aboriginal and Torres Strait Islander communities. We are seeking an officer with demonstrated skills in project management, excellent communication, liaison and negotiation skills and an ability to build productive working relationships with a diverse range of stakeholders to achieve successful project outcomes. A demonstrated capacity to deliver within strict deadlines within a complex and dynamic environment is required. The successful applicant must be able to liaise effectively with local Aboriginal and Torres Strait Islander communities. Aboriginal and Torres Strait Islander applicants are encouraged to apply.

Note: This is a temporary position available for a period of 6 months. Selection may be based on resume, claims against selection criteria and referee reports only.

Contact Officer: Josephine Smith (02) 6207 9172 josephine.smith@act.gov.au

Canberra Hospital and Health Services

Women, Youth and Children

Womens and Babies

Canberra Midwifery Program

Registered Nurse Level 2 \$72,960 - \$77,472, Canberra (PN: 22460)

Gazetted: 12 January 2012

Closing Date: 19 January 2012

Canberra Midwifery Program, based in the Birth Centre at Canberra Hospital, currently have a permanent fulltime vacancy for a level 2 registered midwife. This position would suit an enthusiastic and experienced midwife interested in providing woman-centred care through a caseload model of midwifery care.

Eligibility/Other Requirements: Registered or eligible for registration as a midwife with the Australian Health Professionals Registration Authority, and a current unconditional driver's licence.

Note: This position is full-time but part-time employment may be negotiated. Salary complimented with 35% loading plus car allowance. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application. Please include two referee reports including one from a current supervisor addressing the selection criteria.

Contact Officer: Melissa Pearce (02) 6244 3505

Canberra Hospital and Health Service

Women, Youth and Children

Children, Youth and Women's Health Program

Maternal and Child Health Nurse

Registered Nurse Level 2 \$72,960 - \$77,472, Canberra (PN: 29928, several)

Gazetted: 12 January 2012

Closing Date: 19 January 2012

An exciting opportunity exists to work with Child Youth and Women's Health Program for experienced Maternal and Child Health Nurses. The successful applicants will work within a multidisciplinary team to provide a range of primary health care services to women, children and their families to support optimal wellbeing and positive health outcomes.

Eligibility/Other Requirement: Registered Nurse with The Australian Health Practitioner Regulation Agency (AHPRA) or eligible for registration. Hold a current ACT driver's licence. Relevant qualifications in Maternal, Child and Family Health Nursing.

Contact Officer: Katherine May (02) 6205 2751

Canberra Hospital and Health Services

Surgery and Oral Health

Surgical Wards

Registered Nurse

Registered Nurse Level 2 \$72,960 - \$77,472, Canberra (PN: 22332, several)

Gazetted: 12 January 2012

Closing Date: 19 January 2012

These are permanent vacancies in the Urology and Vascular Ward. This is a 24 bed unit. Applicants should demonstrate a high level of management, co-ordination and delivery of clinical care and effective communication skills. We require a commitment to continuous quality improvement, clinical teaching and research in the relevant health care setting.

Eligibility/Other Requirements: Registered or eligible for registration with the Australian Health Practitioner Regulation Agency.

Note: Applicants must quote the position number when applying.

Contact Officer: Cheryl Ross (02) 6244 2364

Canberra Hospital and Health Services

Rehabilitation, Aged and Community Care

Rehabilitation

Clinical Development Nurse

Registered Nurse Level 2 \$72,960 - \$77,472, Canberra (PN: 29934)

Gazetted: 12 January 2012

Closing Date: 19 January 2012

The Division of Rehabilitation, Aged and Community Care is seeking a motivated and experienced Registered Nurse for a permanent full-time Clinical Development Nurse. The successful candidate will utilise and refine the clinical skills, clinical leadership and expanded clinical knowledge to support nurses in both the Rehabilitation and Independent Living Centre and Ward 12B. The position is ideally suited to a Registered Nurse with a strong knowledge of the underpinning principles adult education and a commitment to demonstrating evidence through outcome measurement. Interested nurses are encouraged to speak with the contact officer to discuss this position. Applicants should email a two page letter of introduction and response to the selection criteria to the contact officer below and include a brief Curriculum Vitae. Please provide the names and contact numbers for two referees (one being your current supervisor).

Eligibility/Other Requirements: Registered or eligible to register with the Australian Health Practitioner Regulation Agency and a current driver's licence is essential. Experience in the speciality of neuro/spinal Rehabilitation is preferred.

Note: To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Lyn Fryer (02) 6205 1285

Canberra Hospital and Health Services

Operational Support

Acute Care

Physiotherapist

Health Professional Level 3 \$72,543 - \$76,543 (up to \$80,436 on achieving a personal upgrade), Canberra (PN: 20241, expected vacancy)

Gazetted: 12 January 2012

Closing Date: 19 January 2012

Senior Women's Health Physiotherapist required to provide direct patient care to obstetric and gynaecology individuals and groups and to coordinate a comprehensive inpatient and outpatient physiotherapy service in women's health services based at Canberra Hospital.

Eligibility/Other Requirements: An appropriate Degree or Diploma in Physiotherapy and eligibility for ACT registration.

Note: This is a temporary position up to 12 months with a possibility of extension. This position may be required to participate in overtime, on call, and/or rotation roster.

Contact Officer: Kathy Terrell (02) 6244 2154

Canberra Hospital and Health Services

Rehabilitation, Aged and Community Care

Aged Care

Senior Occupational Therapist

Health Professional Level 3 \$72,543 - \$76,543 (up to \$80,436 on achieving a personal upgrade), Canberra (PN: 30396)

Gazetted: 12 January 2012

Closing Date: 26 January 2012

The Transitional Therapy and Care Program (TTCP) is a service within the Division of Rehabilitation, Aged and Community Care. TTCP provides multidisciplinary therapy services for clients transitioning from the acute, in-patient setting to their home, in partnership with Baptist Community Services. Applications are sought from suitably qualified personnel to fill the permanent position of Senior Occupational Therapist (HPO3). If you are a dynamic Occupational Therapist with great teamwork and partnership skills and are interested in joining this expanding team, we'd love to hear from you.

Eligibility/Other Requirements: Degree or Diploma in Occupational Therapy or equivalent qualifications and eligibility for membership of the Australian Association of Occupational Therapists ACT Incorporated. Current driver's licence.

Note: To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application. This position(s) may be required to participate in an overtime, on call, and/or rotation roster. This duty statement outlines a range of possible duties that staff are expected to perform at this level. The emphasis placed on each duty will vary according to the requirements of each position.

Contact Officer: Yvonne Goddard (02) 6205 3964

**Canberra Hospital and Health Service
Mental, Justice, Alcohol and Drug Services
Adult Community and Older Persons
Health Professional**

Health Professional Level 3 \$72,543 - \$76,543 (up to \$80,436 on achieving a personal upgrade), Canberra (PN: 29229)

Gazetted: 12 January 2012

Closing Date: 19 January 2012

Mental Health ACT (MHA) is a contemporary evidence based service providing high quality mental health care that is guided by principles of Recovery. The service aims to provide collaborative care involving the consumer, their carers and other key services. At this level, it is expected that you will provide high quality interventions and support the achievement of sound outcomes for consumers. It is an expectation that you will contribute your expertise to the multidisciplinary team, provide supervision to staff at Levels HP 2 and 1 and support the Team Leader in change processes. You will be required to undertake quality initiatives to promote service delivery at a standard of best practice.

Eligibility/Other Requirements: Tertiary qualifications or equivalent in Psychology, Social Work or Occupational Therapy with current unconditional ACT registration where applicable and/or eligibility for membership of the appropriate professional organisation. Applicants must have a minimum of 12 months paid work experience in a related/relevant organisation/service. Current passenger vehicles driver's licence.

Note: To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Bruno Aloisi (02) 6205 1067

**Canberra Hospital and Health Service
Medicine
Endocrinology and Diabetes
Podiatrist**

Health Professional Level 3 \$72,543 - \$76,543 (up to \$80,436 on achieving a personal upgrade), Canberra (PN: 28373)

Gazetted: 12 January 2012

Closing Date: 19 January 2012

The ACT Health Diabetes Service is seeking applications from suitably qualified and experienced podiatrists to fill a temporary HP3 position. The position provides a range of services including screening and evaluation of risk, general podiatry, high risk foot treatment, biomechanical and offloading assessment, wound management and health promotion.

Eligibility/Other Requirements: Degree or Diploma in Podiatry. Eligible for registration as a podiatrist with the Australian Health Practitioner Regulation Agency (AHPRA).

Note: This is a temporary position available for 9 months with a possibility of extension. This position maybe required to participate in an overtime, on call and/or rotation roster.

Contact Officer: Erica Wright (02) 6205 5020

**Deputy Chief Executive Strategy and Corporate
Professional Leadership, Research and Education
Nursing and Midwifery Office
Research Assistant**

Administrative Services Officer Class 6 \$66,198 - \$76,043, Canberra (PN: 26946)

Gazetted: 12 January 2012

Closing Date: 19 January 2012

The Research Centre for Nursing and Midwifery Practice (RCNMP) provides leadership, coordination, governance and promotion of research across the portfolio of the Health Directorate. Applications are sought for a Research Assistant

(RA) who will be responsible for undertaking tasks associated with research and practice development projects as well as office management of the RCNMP.

Eligibility/Other Requirements: Relevant tertiary clinical qualifications and experience in research are desirable.

Note: This is a part-time position at 28.66 hours per week. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Dr Violeta Lopez (02) 6244 2333 violeta.lopez@act.gov.au

Canberra Hospital and Health Service

Women, Youth and Children

Child, Youth and Women's Health Program

Maternal and Child Health Nurse

Registered Nurse Level 1 \$51,872 - \$70,092, Canberra (PN: 28300, several)

Gazetted: 12 January 2012

Closing Date: 26 January 2012

An exciting opportunity exists to work with Child, Youth and Women's Health as a Maternal and Child Health Nurse. These Professional Development pathway positions are learning pathways for nurses who have successfully completed the postgraduate qualifications in Maternal and Child Health Nursing. The successful applicants will work under the guidance of a Registered Nurse Level 2 within a multidisciplinary team, for a period of up to 6 months, to provide health care services that support optimal health outcomes for families.

Eligibility/Other Requirements: Registered Nurse with the Australian Health Practitioner Regulation Agency (AHPRA) or eligibility for registration and hold a current driver's licence. Sound knowledge of primary health care principles and experience in related nursing practice with relevant tertiary qualifications in the field of Maternal and Child Health nursing. Immunisation credentials highly desirable.

Note: These positions are temporary for a period of 6 months.

Contact Officer: Leanne Albrecht (02) 6205 2753

Canberra Hospital and Health Service

Women, Youth and Children

Children, Youth and Women's Health Program

Registered Nurse, Community Health

Registered Nurse Level 1 \$51,872 - \$70,092, Canberra (PN: 20350, expected vacancy)

Gazetted: 12 January 2012

Closing Date: 19 January 2012

We currently seek a Registered Nurse for night time work at a client's home in the ACT. The client is an 18 year old youth who requires a Registered Nurse to monitor and attend to his care while he is ventilated in his home at night. He attends school during the day and is well and medically stable.

Eligibility/Other Requirements: Registered with the Australian Health Practitioner Regulation Agency (AHPRA) or eligible for registration. A current driver's licence and minimum one year experience as a Registered Nurse. Ventilator experience is desired but full training will be provided (the successful applicant will have access to the Program's after hours on call support service).

Note: Previous applicants need not apply. This is a temporary position, commencing asap for 12 months, part-time at 20 hours per week.

Contact Officer: Fiona Cameron (02) 6205 2760

Canberra Hospital and Health Services

Pathology

Molecular Pathology

Scientist

Health Professional Level 2 \$50,796 - \$70,459, Canberra (PN: 28616)

Gazetted: 12 January 2012

Closing Date: 19 January 2012

ACT Pathology is a department of the Canberra Hospital offering a diagnostic Pathology service to the ACT and surrounding region. The Molecular Pathology laboratory is a sub-section of ACT Pathology, operating normal business hours, 5 days/week, with an urgent out of hours on call service, offering a range of molecular testing procedures.

ACT Pathology is seeking a suitable qualified and experienced person to perform diagnostic testing, procedures and investigations requiring the application of professional knowledge and skill in Molecular Pathology. The successful applicant will be required to perform molecular procedures and techniques in particular real time PCR. A commitment to out of hours and weekend shifts is essential.

Eligibility/Other Requirements: An appropriate degree or diploma in Applied Science medical laboratory science or equivalent relevant qualifications (major in molecular biology desirable).

Note: This is a permanent part time position. The position can be filled at either Professional or technical level, with remuneration relevant to appropriate qualifications and experience. Applicants will be shortlisted on basis of written application and referee reports, which should address the selection criteria, current curriculum vitae and written referee reports must accompany the applications. Shortlisted applicants will be required to attend a further assessment.

Contact Officer: Gus Koerbin (02) 6244 2835

**Canberra Hospital and Health Services
Rehabilitation, Aged and Community Care
Allied Health
Occupational Therapist
Health Professional Level 2 \$50,796 - \$70,459, Canberra (PN: 25909)**

Gazetted: 12 January 2012

Closing Date: 19 January 2012

The Community Care Occupational Therapy service is a community based home visiting service which aims to enable adults with physical disabilities to remain living independently and safely in the community. The successful applicant will conduct home visits and prescribe modifications and equipment that will promote safety and independence in the performance of daily living skills. The successful applicant will be supervised by a senior therapist, and will participate in professional development activities.

Eligibility/Other Requirements: Degree or diploma in Occupational Therapy and eligibility for membership to OT Australia and registration with Occupational Therapy Board of Australia from July 2012. A minimum of 12 months post-graduation clinical experience is required. Current driver's licence is essential.

Note: This is a temporary position available until the end of October 2012, with the possibility of extension. This position is a full-time, non-rotating position however part-time will be considered. You are encouraged to discuss the position with the Contact Officer prior to applying. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application. This position(s) may be required to participate in an overtime, on call, and/or rotation roster. This duty statement outlines a range of possible duties that staff are expected to perform at this level. The emphasis placed on each duty will vary according to the requirements of each position.

Contact Officer: Nicola Cooper (02) 6205 1224 nicola.cooper@act.gov.au

**Canberra Hospital and Health Services
Surgery and Oral Health
Medical Imaging
Nuclear Medicine Scientist/Technologist
Health Professional Level 2 \$50,796 - \$70,459, Canberra (PN: 28509, expected vacancy)**

Gazetted: 12 January 2012

Closing Date: 26 January 2012

Canberra Hospital is seeking a qualified Nuclear Medicine Technologist/Scientist to work in a modern, accredited teaching hospital. This position is available for an accredited, supervisory technologist with an interest in developing high standards in a professional team. The section has four gamma cameras, two with dual head capabilities and one with S.P.E.C.T./CT and offers a comprehensive range of diagnostic and therapeutic procedures. The work is rewarding and varied and includes paediatric, cardiac, oncology, and SPECT-CT. Experience in P.E.T./CT may also be involved.

Eligibility/Other Requirements: Bachelor of Applied Science in Medical Radiation Science (Nuclear Medicine) or equivalent. Accredited by the Australian and New Zealand Society of Nuclear Medicine, or eligibility for same accreditation. Eligibility for registration with the Medical Radiation Science board in the ACT and radiation licence (ACT).

Note: Applicants must address the Selection Criteria and supply two written referee assessments of the same. Applicants must quote the above position number when applying. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Chris McLaren (02) 6244 2439

Justice and Community Safety

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

**Office of Regulatory Services
WorkSafe ACT
Workplace Health and Wellbeing Services
Manager
Senior Officer Grade C \$83,816 - \$90,372, Canberra (PN: 27643)**

Gazetted: 06 January 2012

Closing Date: 24 January 2012

Under the general direction of the Work Safety Commissioner, this role will require the occupant to apply a formalised project management framework, to build the capacity of ACT workplaces to implement health and wellbeing policies, programs and facilities within a workplace culture that supports healthy lifestyles of ACT workers. The focus is on the preventable risk factors for chronic disease, including physical activity, healthy eating, smoking reduction/cessation, reduction of harmful alcohol consumption, maintenance of healthy weight, and improved stress management. Specifically, the occupant will provide a strategic focus for the Workplace Health and Wellbeing project, including managing the resources and developing project and evaluation plans to ensure the success of the project; oversee the activities of the Workplace Health and Wellbeing program team; manage the procurement process of the program including the delivery of the Financial Incentives scheme and ongoing support to targeted "high need" ACT Workplaces; engage with businesses to provide support and assistance in the implementation of evidence based health and wellbeing strategies in ACT workplaces; research, develop, prepare and maintain relevant resources and tools that supports ACT workplaces to implement evidence-based health and wellbeing policies and programs such as a website, newsletters, and workplace health and wellbeing guide; identify workplace and industry engagement opportunities and support targeted workplaces in

the delivery of evidence-based health and wellbeing interventions that reduce the risk of identified chronic diseases and maintain records in accordance with the *Territory Records Act 2002*.

Eligibility/Other Requirements: Qualifications in public health, health promotion, occupational health and safety, business or education or other relevant related disciplines and a current driver's licence.

Note: This position is temporary available from 1 February 2012 to 31 December 2014.

Contact Officer: Mark McCabe (02) 6205 0349 mark.mccabe@act.gov.au

Office of Regulatory Services

WorkSafe ACT

Workplace Health and Wellbeing Services

Senior Industry Advisor

Senior Officer Grade C \$83,816 - \$90,372, Canberra (PN: 27647)

Gazetted: 09 January 2012

Closing Date: 24 January 2012

Under the general direction of the Work Safety Commissioner, the occupant will assist ACT workplaces to implement health and wellbeing policies, programs that supports healthy life styles of ACT workers. The focus is on preventable risk factors for chronic disease, including physical activity, healthy eating, smoking reduction/cessation, reduction of harmful alcohol consumption, maintenance of healthy weight, and improved stress management. They will assist with the administration of staff and operational activities associated with delivery of the health and wellbeing program, Assist with the procurement process of the program including the delivery of the Financial Incentives scheme and ongoing support to targeted "high need" ACT Workplaces, Research, develop, prepare and maintain relevant resources and tools, e.g. a website, newsletters, a workplace health and wellbeing guide, that supports ACT workplaces to implement evidence-based health and wellbeing policies and programs. Identify "high need" industry groups within the ACT and provide targeted advice, financial incentives and ongoing support to ensure that evidence based workplace health and wellbeing policies, programs are implemented and maintained. Provide guidance and support to ACT workplaces to enable them to develop effective and sustainable health and wellbeing strategies. Maintain records in accordance with the *Territory Records Act 2002*.

Eligibility/Other Requirements: Qualifications in public health, health promotion, occupational health and safety, business, education or other relevant related disciplines and a current driver's licence.

Note: This is a temporary from 1 February 2012 until 31 December 2014.

Contact Officer: Mark McCabe (02) 6205 0349 mark.mccabe@act.gov.au

ACT Corrective Services

Community Based Corrections

Sentence Administration

Secretary

Senior Officer Grade C \$83,816 - \$90,372, Canberra (PN: 43607)

Gazetted: 05 January 2012

Closing Date: 24 January 2012

Under the general direction of the Manager, Sentence Administration Section, perform the role and functions of the Secretary to the Sentence Administration Board (SAB) as required under the *Crimes (Sentence Administration) Act 2005*; prepare high quality reports, submissions, high level briefs, and correspondence for the Sentence Administration Board, Minister, Chief Executive and/or Director on board related matters.

Eligibility/Other Requirements: Relevant tertiary qualifications in law, criminology or related disciplines are highly desirable and an unencumbered driving licence. Eligible candidates will be required to undergo a criminal record check.

Note: This position is temporary available from 23 January 2012 to 14 December 2012.

Contact Officer: Tina Nicholls (02) 6205 4605 tina.nicholls@act.gov.au

Office of Regulatory Services

WorkSafe ACT

Workplace Health and Wellbeing Services

Industry Advisor

Administrative Services Officer Class 6 \$66,198 - \$76,043, Canberra (PN: 27645)

Gazetted: 06 January 2012

Closing Date: 24 January 2012

Under the limited direction of the Manager and Senior Industry Advisor in the Workplace Health and Wellbeing services, the occupant will be responsible for delivering services that support healthy lifestyles of ACT workers by focusing on the preventable diseases, including physical activity, healthy eating, smoking reduction/cessation, reduction of harmful alcohol consumption, maintenance of healthy weight and improved stress management. The successful applicant will provide information, advice and ongoing support to ACT workplaces to assist with the implementation of workplace health and wellbeing strategies for workers; Assist in the research, development, preparation and maintenance of relevant resources and tools, e.g. a website, newsletters, a workplace health and wellbeing guide, that supports ACT workplaces to implement evidence-based health and wellbeing policies and programs; Support ACT workplaces to apply health promotion knowledge, principles and practices to deliver initiatives to address modifiable chronic disease risk factors to ensure that evidence based workplace health and wellbeing policies, programs are implemented and maintained; Assist with the procurement process of the program including the delivery of the Financial Incentives scheme and ongoing support to targeted "high need" ACT Workplaces; Identify workplace and industry engagement opportunities and support

targeted workplaces in the delivery of evidence-based health and well being interventions that reduce the risk of identified chronic diseases and; Maintain records in accordance with the *Territory Records Act 2002*.

Eligibility/Other Requirements: Qualifications in public health, health promotion, occupational health and safety, business or education or other relevant related disciplines are desirable. Current driver's licence.

Note: This is a temporary position available from 1 February 2012 to 31 December 2014.

Contact Officer: Mark McCabe (02) 6205 0349 mark.mccabe@act.gov.au

**Corporate
Governance Branch
Library**

Information Services Librarian

Professional Officer Class 2 \$66,198 - \$76,043, Canberra (PN: 44102)

Gazetted: 05 January 2012

Closing Date: 19 January 2012

A qualified and experienced librarian is sought to provide high level legal reference, research and information services to the staff of the ACT Government Justice and Community Safety Directorate. Other duties include supervising 2 staff; conducting training sessions in the use of library resources; compiling a fortnightly 'Current Awareness Bulletin' and cataloguing new material.

Eligibility/Other Requirements: A qualification from a tertiary institution in librarianship or information management is essential as are legal research skills and experience.

Note: Previous applicants will be considered and need not reapply. A new Enterprise Agreement is being negotiated with an expected pay rise of 3.5%.

Contact Officer: Carmel Leahy (02) 6207 0705 carmel.leahy@act.gov.au

Emergency Services Agency

ACT Ambulance Service

Operations

Graduate Paramedic Intern

Graduate Paramedic Intern \$55,852 plus penalties, Canberra (PN: 09274, several)

Gazetted: 11 January 2012

Closing Date: 14 February 2012

The ACT Ambulance Service is seeking applications from university graduates with a Bachelor degree in ambulance studies (or equivalent post graduate qualification). Applicants who are able to provide proof of enrolment in final semester of their studies will also be considered. Bachelor Degree studies must have been undertaken with a tertiary institution accredited by, or provisionally accredited by the Council of Ambulance Authorities. Successful applicants will be offered a three year program as a Graduate Paramedic Intern, graduating as an Intensive Care Paramedic with the ACT Ambulance Service.

Eligibility/Other Requirements: 1. Bachelor degree in ambulance studies (or equivalent post graduate qualification) or proof of enrolment in final semester of studies from a tertiary institution accredited by, or provisionally accredited by the Council of Ambulance Authorities. 2. Current ACT "C" drivers licence or interstate equivalent with no more than 50% of demerit points lost in the last two years. A Provisional licence will not be sufficient.

Note: These positions are entitled to salary packaging with fringe benefits tax-free threshold up to \$9059.00.

Contact Officer: Barbara Stephens (02) 6205 0388 barbara.stephens@act.gov.au

Law Courts and Tribunal Administration

Registry

Registry Support Officer

Administrative Services Officer Class 3 \$49,306 - \$53,214, Canberra (PN: 11831, several)

Gazetted: 10 January 2012

Closing Date: 31 January 2012

We are seeking persons with a mature approach, well developed communication skills, the ability to work well within a changing team and the capacity to work with people from diverse backgrounds to undertake the role of Registry Support Officers in the Law Courts and Tribunal Administration. The successful applicants will assist Team Leaders in performing administrative registry duties, providing procedural advice to clients and relevant agencies, processing applications and court documents when received, as well as acting as an associate in Court when required.

Note: Successful applicants may be placed in any vacant Registry Support Officer position and will be rotated throughout the business units, as required.

Contact Officer: Judy Talevich (02) 6207 1319 judy.talevich@act.gov.au

ACT Emergency Services Agency

ACT Ambulance Service

Operations

Ambulance Call-taker

Ambulance Support Officer 1 \$44,960 - \$47,092 + penalties, Canberra (PN: 28940, several)

Gazetted: 11 January 2012

Closing Date: 31 January 2012

Ambulance Call-takers are responsible for answering E000, non-emergency, administrative and operational phone calls in the ACT Ambulance Service Division of the ESA Communications Centre. You will receive, record and process requests for emergency ambulance attendance, non-emergency patient transport and general inquiries. To succeed in this role you will need to be able to demonstrate strong customer service skills, remain calm under pressure and commit to working a shiftwork roster, including weekends and public holidays.

Eligibility/Other Requirements: Competency in keyboard skills (40wpm @ 95% accuracy utilising 10 finger touch typing must be achieved by the end of the initial six week training course). Successful applicants will be required to undergo a criminal record check and undertake a Certificate III in Ambulance Communications (Call Taking). Continued employment is dependent on attainment of this qualification. Applicants already holding the prescribed qualification are encouraged to apply and may be eligible for accelerated advancement.

Note: Reasonable relocation expenses are available to assist with relocation to the Australian Capital Territory. This position is also entitled to salary packaging with a fringe benefits tax-free threshold up to \$9,095.00.

Contact Officer: Marnie Edwards (02) 6207 9980 marnie.edwards@act.gov.au

ACT Corrective Services

Custodial Operations

Permanent/Casual Correctional Officer

Correctional Officer Trainee \$35,973 (on successful completion of 11 week training program \$49,866 - \$59,840 plus allowances), Canberra (PN: 13585, several expected vacancy)

Gazetted: 09 January 2012

Closing Date: 24 January 2012

Ever considered a career in ACT Corrections? Are you prepared to play a crucial role in protecting the community and assisting in the rehabilitation of offenders? ACT Corrective Services is looking for persons with maturity and life experience, with high personal integrity, self-confidence, good communication skills, the ability to operate individually in a team and the capacity to deal with people in a wide range of different situations.

Correctional Officers at the Alexander Maconochie Centre are required to maintain a safe and secure environment for prisoners as well as contribute directly to their well-being and rehabilitation. There is also the opportunity to work within the Court Transport Unit providing safe care and custody within the ACT Courts and also providing transportation of prisoners or within the Periodic Detention Centre providing an effective alternative to imprisonment for ACT offenders.

Detainees perform unpaid community work while serving their detention on weekends.

Shortlisted candidates will receive extensive training prior to undertaking work within ACT Corrective Services facilities.

Candidates who successfully complete training will be recruited on a permanent and or casual basis which will lead you to a career in one of the best paid corrections jurisdictions in Australia. If you would like to be considered for the next training course in April 2012 you would need to lodge an application by Tuesday 24 January 2012. Applicants will be required to undertake pre-employment testing including psychological, confrontational, literacy and fitness.

An information and application kit can be downloaded from www.jobs.act.gov.au

Contact Officer: Anne O'Hara (02) 6207 0150 anne.o'hara@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Territory and Municipal Services

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Directorate Services

Corporate

Human Resources

Deputy Director Human Resources

Senior Officer Grade A \$119,042, Canberra (PN: 25135)

Gazetted: 03 January 2012

Closing Date: 17 January 2012

Human Resources within Corporate, Directorate Services is responsible for the provision of human resource management, advice and support services, on a "shared services basis" to the Directorate, Senior Executives, Senior Management Team, and the Office of the Minister.

Eligibility/Other Requirements: Tertiary studies or extensive relevant experience in a human resource related discipline.

Contact Officer: Sue Pierce (02) 6207 5506 sue.pierce@act.gov.au

Parks and City Services

City Services

Urban Treescapes

Operations Manager Urban Treescapes

Senior Officer Grade C \$86,750 - \$93,535, Canberra (PN: 27679)

Gazetted: 10 January 2012

Closing Date: 31 January 2012

City Services is responsible for planning and management of parks and reserves and the public domain, including lakes, street trees, public open space and city places. The Urban Treescapes section within City Services has a permanent

vacancy for an Operations Manager based at Macarthur House. The primary responsibilities include: managing industrial staff and contractors involved in urban tree management, including tree pruning and tree removal in urban areas; liaising with service providers, contractors, industry, senior management, government agencies and community stake holders; managing the preparation and evaluation of tenders and performance manage contracts used for the delivery of urban tree maintenance and assisting with the development and implementation of policies and programs for the management and maintenance of urban trees as required.

Eligibility/Other Requirements: A Diploma in Arboriculture or Horticulture and extensive experience in urban tree management is essential. A Degree in Forestry, Urban Forestry, Urban Park Management or equivalent in a related discipline is highly desirable.

Contact Officer: Michael Brice (02) 6205 5263 michael.brice@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Parks and City Services

Executive

Executive Officer

Administrative Services Officer Class 6 \$68,515 - \$78,705, Canberra (PN: 27169)

Gazetted: 09 January 2012

Closing Date: 24 January 2012

The position under minimal direction will: Provide high level executive support to the Executive Director including; manage telephone calls, appointment schedule, diary and arrange travel; register, track and manage all incoming and outgoing documentation. Review, prioritise, redirect, researching background information, monitor quality and initiate action to ensure timely and accurate responses; critically examine, undertake research and analysis and prepare and coordinate high level submissions, briefs, ministerials, minutes, reports, correspondence and other information submitted to the Executive Director to ensure relevance, completeness and accuracy; and anticipate and analyse issues and identify solutions. Provide high level secretarial support including preparation of agendas, papers and minutes for high-level meetings and committees. Monitor and maintain action tracking and project schedules. Perform a range of administrative tasks including filing, custody and distribution of confidential papers and assisting in the preparation or circulation of documents as required. Organise events and conferences and create/assemble supporting documents. Provide high level liaison with the Director General's office and other areas of the Directorate, the offices of the Ministers, other ACT Government Directorates, community groups, stakeholders and other external agencies. Undertake other duties as directed and contribute generally as a member of the wider Executive Support team and assist with unplanned absences and workloads.

Eligibility/Other Requirements: Certificate in Business Administration and Microsoft Access Databases application development will be highly regarded.

Contact Officer: Ross Burden (02) 6207 2307 ross.burden@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Roads and Public Transport

Roads ACT

Traffic Management and Safety

Road Safety Officer

Professional Officer Class 2 \$68,515 - \$78,705, Canberra (PN: 27274)

Gazetted: 06 January 2012

Closing Date: 24 January 2012

Roads ACT is seeking a professional with road safety experience that will join a small but enthusiastic team within Traffic Management and Safety that investigates and implements variety of road safety related programs, which concentrate on reducing the road trauma on ACT roads.

Eligibility/Other Requirements: Formal qualification in an appropriate discipline, membership of a professional institution.

Contact Officer: Pawel Potapowicz (02) 6205 0946 pawel.potapowicz@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Parks and City Services

City Services

Urban Treescapes

Data and Information Manager

Technical Officer Level 4 \$68,515 - \$78,705, Canberra (PN: 17872)

Gazetted: 10 January 2012

Closing Date: 31 January 2012

The Urban Treescapes section within City Services has a permanent vacancy for a Technical Officer level 4 based at Macarthur House. The position holder needs to possess sound oral and written communication skills and the ability to work as part of a small team with limited supervision. The primary responsibilities include: developing and managing the system for recording and entering work into TAMS' information systems; developing and monitoring performance of maintenance operations; supervising and providing support and training in the use of electronic equipment and database management and performance managing contractors carrying out tree auditing and other tree management activities.

Eligibility/Other Requirements: A tertiary level qualification appropriate to the scope of activities to be performed is desirable. Experience in the use of Exor software, ESRI Geographic Information Systems, CAD, ArcPad and SAFE's FME is highly desirable. A driver's licence is essential.

Contact Officer: Michael Brice (02) 6205 5263 michael.brice@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Parks and City Services

Parks and Conservation Service

Natural Resource Protection

Rural Programs Officer

Technical Officer Level 3 \$59,080 - \$67,031, Canberra (PN: 09890)

Gazetted: 10 January 2012

Closing Date: 31 January 2012

The Parks and Conservation Service is a branch within the Planning and Land Management Network responsible for planning and management of parks reserves and rural lands. It protects and conserves the natural resources of the ACT and promotes appropriate recreational, educational and scientific uses of our parks, reserves and rural lands. The Rural Programs Officer will assist in coordinating the management of rural programs, liaise with rural lessees, the community, Government agencies and other stakeholders on matters relating to agricultural land use, and manage the ACT Community Horse Holding Paddocks contract. The applicant will possess experience and highly developed skills in sustainable land management, contract and project management and promote current recommended practice for economical, environmental and social benefit of sustainable land management.

Eligibility/Other Requirements: Ability to interact well with the rural lessees and contractors is essential.

Contact Officer: Geoff King (02) 6207 2264 geoff.king@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Treasury

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Shared Services

Shared Services ICT

Operations/Service Integrity and Compliance

Revenue and Licensing Manager

Senior Officer Grade B \$99,033 - \$111,485, Canberra (PN: 15059)

Gazetted: 04 January 2012

Closing Date: 18 January 2012

The successful applicant will be required to manage and develop capabilities for Whole of Government Software licensing, including administration of licence agreements and contracts and oversee the billing processes for all sections within Planning and Development.

Eligibility/Other Requirements: Tertiary qualifications in Government Management or similar field would be highly regarded.

Note: This position is temporary available from 18 January 2012 to 17 October 2012.

Contact Officer: Mark Braham (02) 6207 8750 mark.braham@act.gov.au

Shared Services

Shared Services ICT

Operations/Service Integrity and Compliance

Software Asset Manager

Senior Information Technology Officer Grade C \$83,816 - \$90,372, Canberra (PN: 14272)

Gazetted: 03 January 2012

Closing Date: 17 January 2012

The successful applicant will be required to provide strategic and tactical advice to ACT Government on software licensing issues, including identification of potential cost savings in the licensing area, auditing and compliance monitoring on specific software licence agreements (e.g. Microsoft Enterprise Agreement).

Eligibility/Other Requirements: An ITIL certified qualification in Software Asset Management is highly desirable.

Note: This is a temporary position available from 18 January 2012 to 19 July 2012 with the possibility of extension.

Contact Officer: Mark Braham (02) 6207 8750 mark.braham@act.gov.au

Shared Services

Shared Services ICT

Customer Relations/Service Level Management

Service Level Agreements Manager

Senior Officer Grade C \$83,816 - \$90,372, Canberra (PN: 14485)

Gazetted: 03 January 2012

Closing Date: 24 January 2012

The successful applicant will be required to manage a small team in developing, negotiating and maintaining Service Level Agreements for a variety of ICT services, including researching and articulating technical elements, service levels, pricing, support roles and responsibilities.

Eligibility/Other Requirements: Qualifications in the Information Technology Infrastructure Library (ITIL) framework would be highly advantageous.

Contact Officer: Sara Brown (02) 6207 1288 sara.brown@act.gov.au

Shared Services

Shared Services ICT

Operations/Desktop and Applications Delivery

Senior Applications Packager

Senior Information Technology Officer Grade C \$83,816 - \$90,372, Canberra (PN: 16476)

Gazetted: 05 January 2012

Closing Date: 24 January 2012

The successful applicant will be required to manage the packaging, integration and release management of applications in the ACTGOV environment in accordance with existing standards. Ensure that all Packaging staff follow existing organisational standards and provide advice and direction to these staff where required.

Eligibility/Other Requirements: Knowledge and experience of PRINCE2 and ITIL frameworks would be highly advantageous.

Note: The occupant of the position may be required to perform after hours work.

Contact Officer: Daniel Wurzer (02) 6205 2633 daniel.wurzer@act.gov.au

Shared Services

Shared Services ICT

Business Development/Online Systems

Web Accessibility and Usability Officer

Administrative Services Officer Class 6 \$66,198 - \$76,043, Canberra (PN: 26006, several)

Gazetted: 05 January 2012

Closing Date: 19 January 2012

Provide support and advice on usability and Web Content Accessibility Guidelines (WCAG) 2 to ACT Government directorates and school staff including undertaking remedial action when required. Undertake project work, individually or as a team member, in the areas of information management and information and communications technology.

Eligibility/Other Requirements: Certificate IV in Information Technology (Web Design) or higher and a minimum of two years work experience in web would be an advantage.

Note: These are temporary vacancies available until 30 June 2012.

Contact Officer: Scott Ashwin (02) 6205 9169 scott.ashwin@act.gov.au

APPOINTMENTS

Canberra Institute of Technology

Professional Officer Class 1 \$46,164 - \$64,764

Heather Cousins 820-80170, Section 68(1), 5 January 2012

Administrative Services Officer Class 3 \$49,306 - \$53,214

Tracey Mico 827-16060, Section 68(1), 7 January 2012

Community Services

Administrative Services Officer Class 5 \$61,295 - \$64,994

Adrian Baxter 827-33143, Section 68(1), 3 January 2012

Administrative Services Officer Class 3 \$49,306 - \$53,214

Simon Fahey 827-38219, Section 68(1), 10 January 2012

Administrative Services Officer Class 5 \$61,295 - \$64,994

Tanya Keed 820-95196, Section 68(1), 3 January 2012

Administrative Services Officer Class 3 \$49,306 - \$53,214

Peter Lyons 827-40060, Section 68(1), 10 January 2012

Administrative Services Officer Class 5 \$61,295 - \$64,994

Catherine Martinez 827-29785, Section 68(1), 6 January 2012

Administrative Services Officer Class 3 \$49,306 - \$53,214

Christopher Seumanutafa 827-38235, Section 68(1), 10 January 2012

Health Professional Level 2 \$50,796 - \$70,459

Jill Shearer 827-58615, Section 68(1), 6 January 2012

Environment and Sustainable Development

Senior Officer Grade B \$102,499 - \$115,387

Tanya Cullen 786-60228, Section 68(1), 3 January 2012

Administrative Services Officer Class 6 \$68,515 - \$78,705

Lisa Davis 827-43755, Section 68(1), 12 January 2012

Health

Health Care Assistant 1 \$31,037

Claire Adamthwaite 827-57516, Section 68(1), 3 January 2012

Enrolled Nurse Level 1 \$46,825 - \$50,191

Jessica Canham 824-52095, Section 68(1), 16 December 2011

Technical Officer Level 1 \$44,764 - \$47,026

Melissa Cowley 827-59976, Section 68(1), 10 January 2012

Senior Officer Grade C \$83,816 - \$90,372

Renate Cusch 767-16160, Section 68(1), 1 December 2011

Health Professional Level 2 \$50,796 - \$70,459

Emily Delves 831-23144, Section 68(1), 3 January 2012

Health Professional Level 3 \$72,543 - \$76,543 (up to \$80,436 on achieving a personal upgrade)

Sean Dicks 827-55545, Section 68(1), 5 January 2012

Registered Nurse Level 1 \$51,872 - \$70,092

Bryn Giese 830-80789, Section 68(1), 4 January 2012

Registered Nurse Level 1 \$51,872 - \$70,092

Olivia Laas 827-55537, Section 68(1), 2 February 2012

Health Professional Level 3 \$72,543 - \$76,543 (up to \$80,436 on achieving a personal upgrade)

Ruth Magin 829-69412, Section 68(1), 7 January 2012

Senior Professional Officer Grade A \$115,016

Daina Neverauskas 827-82826, Section 68(1), 23 December 2012

Registered Nurse Level 1 \$51,872 - \$70,092

Helena Opoku 827-59765, Section 68(1), 5 January 2012

Health Professional Level 4 \$83,816 - \$90,372

Bharti Taylor 827-56687, Section 68(1), 9 January 2012

Registered Nurse Level 1 \$51,872 - \$70,092

Yi Xie 824-32359, Section 68(1), 5 January 2012

Justice and Community Safety

Administrative Services Officer Class 2 \$43,289 - \$48,003

Clinton Berry 827-57719, Section 68(1), 9 January 2012

Correctional Officer Class 1 \$49,866 - \$59,840

Vicki Dwyer 827-52838, Section 68(1), 12 December 2011

Administrative Services Officer Class 5 \$61,295 - \$64,994

Sally Fraser 827-22989, Section 68(1), 16 December 2011

Administrative Services Officer Class 2 \$43,289 - \$48,003

Sylvia Susanna Gibbs 827-57778, Section 68(1), 9 January 2012

Administrative Services Officer Class 2 \$43,289 - \$48,003

Janice Ann Spalding 827-57751, Section 68(1), 9 January 2012

Administrative Services Officer Class 2 \$43,289 - \$48,003
Fiona Williams 827-57727, Section 68(1), 9 January 2012

Territory and Municipal Services

General Service Officer Level 7 \$50,317 - \$53,250
Charles Flynn 827-57129, Section 68(1), 9 January 2012

Administrative Services Officer Class 6 \$68,515 - \$78,705
Lannon Harley 827-54331, Section 68(1), 3 January 2012

General Service Officer Level 3/4 \$39,587 - \$43,415
Adrian Milburn 827-31260, Section 68(1), 11 January 2012

Treasury

Senior Officer Grade B \$99,033 - \$111,485
Philip Kerin 827-59423, Section 68(1), 16 January 2012

Administrative Services Officer Class 6 \$66,198 - \$76,043
Prathiba Sankararaj 827-50832, Section 68(1), 4 January 2012

Administrative Services Officer Class 4 \$54,956 - \$59,668
Emily Shaw 827-60563, Section 68(1), 11 January 2012

Senior Officer Grade C \$83,816 - \$90,372
Robert West 827-42883, Section 68(1), 23 December 2011

TRANSFERS

Community Services

Yanlei Wang: 799-95257
From: Senior Officer Grade C \$83,816 - \$90,372
Treasury
To: Senior Officer Grade C \$83,816 - \$90,372
Community Services, Canberra (PN. 29165) (Gazetted 12 October 2011)

Jing Jyh Wong: 816-77768
From: Administrative Services Officer Class 6 \$66,198 - \$76,043
Community Services
To: Administrative Services Officer Class 6 \$66,198 - \$76,043
Community Services, Canberra (PN. 09146) (Gazetted 24 November 2011)

Environment and Sustainable Development

Benjamin Trelloggen: 793-38054
From: Administrative Services Officer Class 5 \$63,440 - \$67,269
Environment and Sustainable Development
To: Administrative Services Officer Class 5 \$63,440 - \$67,269
Environment and Sustainable Development, Canberra (PN. 15433) (Gazetted 27 October 2011)

Health

Lynne Dalton: 827-60934
From: Enrolled Nurse Level 1 \$46,825 - \$50,191
Calvary Health Care ACT (Public)
To: Enrolled Nurse Level 1 \$46,825 - \$50,191
Health, Canberra (PN. 24037)
This permanent transfer is to a non-advertised position.

Amy Vassallo: 821-25033
From: Administrative Services Officer Class 6 \$66,198 - \$76,043
Health
To: Administrative Services Officer Class 6 \$66,198 - \$76,043
Health, Canberra (PN. 04576) (Gazetted 8 December 2011)

Justice and Community Safety

Peter Manley: 255-16740

From: Senior Officer Grade C \$83,816 - \$90,372

Treasury

To: Senior Officer Grade C \$83,816 - \$90,372

Justice and Community Safety, Canberra (PN. 24907) (Gazetted 2 December 2011)

PROMOTIONS

Chief Minister and Cabinet

Workplace Capability and Governance

Rosemary Cranney: 827-26752

From: Graduate Administrative Assistant \$56,879 - \$58,685

Chief Minister and Cabinet

To: Administrative Services Officer Class 5 \$63,440 - \$69,661

Chief Minister and Cabinet, Canberra (PN. 26849)

This promotion is to a non-advertised vacancy.

Policy and Cabinet

Kendall Harris: 827-26760

From: Graduate Administrative Assistant \$56,879 - \$58,685

Chief Minister and Cabinet

To: Administrative Services Officer Class 5 \$63,440 - \$69,661

Chief Minister and Cabinet, Canberra (PN. 27073)

This promotion is to a non-advertised vacancy.

Community Services

Housing and Community Services

Housing ACT

Tenancy Operations

Rachel Boyle: 740-88957

From: Administrative Services Officer Class 4 \$54,956 - \$59,668

Community Services

To: Administrative Services Officer Class 5 \$61,295 - \$64,994

Community Services, Canberra (PN. 09061)

This promotion is to a non advertised vacancy.

Disability ACT

Community and Sector Development

Community Development

Laura Frances Dalle: 820-88009

From: Administrative Services Officer Class 5 \$61,295 - \$64,994

Community Services

To: Administrative Services Officer Class 6 \$66,198 - \$76,043

Community Services, Canberra (PN. 00207) (Gazetted 2 November 2011)

Therapy ACT

Speech Pathology

Lynda Elson: 786-87308

From: Health Professional Level 2 \$50,796 - \$70,459

Community Services

To: Health Professional Level 3 \$72,543 - \$76,543 (up to \$80,436 on achieving a personal upgrade)

Community Services, Canberra (PN. 03163, several) (Gazetted 15 July 2011)

Disability ACT

Executive and Business

Business Support

Norman Fraser: 781-67559

From: Senior Officer Grade B \$99,033 - \$111,485

Community Services

To: †Senior Officer Grade A \$115,016

Community Services, Canberra (PN. 23395) (Gazetted 7 November 2011)

Housing and Community Services

Asset Management Branch

Community Facilities

Stephen Terence Galvin: 780-53110

From: Administrative Services Officer Class 6 \$66,198 - \$76,043
Community Services
To: Administrative Services Officer Class 6 \$66,198 - \$76,043
Community Services, Canberra (PN. 26054) (Gazetted 9 November 2011)

Policy and Organisational Services

Finance and Budget

Ashley Martin: 778-70960

From: Administrative Services Officer Class 5 \$61,295 - \$64,994
Community Services
To: Administrative Services Officer Class 6 \$66,198 - \$76,043
Community Services, Canberra (PN. 27055) (Gazetted 24 November 2011)

Housing and Community Services

Housing ACT

Tenancy Operations

Vicki Phillips: 827-32474

From: Administrative Services Officer Class 4 \$54,956 - \$59,668
Community Services
To: Administrative Services Officer Class 5 \$61,295 - \$64,994
Community Services, Canberra (PN. 09087)
This promotion is to a non advertised vacancy.

Housing and Community Services

Housing ACT

Tenancy Operations

Hawea Ryan: 827-32482

From: Administrative Services Officer Class 4 \$54,956 - \$59,668
Community Services
To: Administrative Services Officer Class 5 \$61,295 - \$64,994
Community Services, Canberra (PN. 09090)
This promotion is to a non advertised vacancy.

Housing and Community Services

Housing ACT

Gateway Services

Cherie Salerno: 816-78672

From: Administrative Services Officer Class 5 \$61,295 - \$64,994
Community Services
To: †Administrative Services Officer Class 6 \$66,198 - \$76,043
Community Services, Canberra (PN. 42249) (Gazetted 26 October 2011)
Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Housing and Community Services

Housing ACT

Gateway Services

David Worner: 821-07644

From: Administrative Services Officer Class 5 \$61,295 - \$64,994
Community Services
To: †Administrative Services Officer Class 6 \$66,198 - \$76,043
Community Services, Canberra (PN. 26621) (Gazetted 26 October 2011)
Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Education and Training

Corporate Services

Human Resources

HR Planning

Catherine Crook: 314-36931

From: School Leader B \$98,077
Department of Education and Training
To: †Senior Officer Grade A \$115,016
Department of Education and Training, Canberra (PN. 09408) (Gazetted 11 March 2011)

School Improvement

Belconnen Network

University of Canberra High School Kaleen

Patricia Dyer: 705-22824

From: School Assistant 3 \$41,927 - \$45,251
Education and Training
To: Administrative Services Officer Class 3 \$49,306 - \$53,214
Education and Training, Canberra (PN. 25121) (Gazetted 16 November 2011)

**School Improvement
Tuggeranong Network
Gowrie Primary School**

Andrew Bruce Jacobson: 778-97629

From: Classroom Teacher \$51,178 - \$78,837
Education and Training
To: †School Leader C \$91,769
Education and Training, Canberra (PN. 02024) (Gazetted 23 November 2011)
Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

**Tertiary and International Education
Training and Tertiary Education
Office of the Director**

Karenn Marie Layne: 761-24114

From: Administrative Services Officer Class 4 \$54,956 - \$59,668
Education and Training
To: Administrative Services Officer Class 6 \$66,198 - \$76,043
Education and Training, Canberra (PN. 32737) (Gazetted 5 October 2011)

**School Improvement
Tuggeranong Network
Gowrie Primary School**

Simone Thomas: 027-43932

From: Classroom Teacher \$51,178 - \$78,837
Education and Training
To: †School Leader C \$91,769
Education and Training, Canberra (PN. 25095) (Gazetted 3 November 2011)
Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Environment and Sustainable Development

**Regulation and Services
Client Services**

Customer Services

Samantha Borrett: 799-89842

From: Administrative Services Officer Class 3 \$51,032 - \$55,076
Environment and Sustainable Development
To: †Administrative Services Officer Class 4 \$56,879 - \$61,756
Environment and Sustainable Development, Canberra (PN. 17859) (Gazetted 23 September 2011)
Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

**Policy, Corporate and Regulation
Corporate**

Communications

Alexandra Cassie: 817-52297

From: Administrative Services Officer Class 5 \$63,440 - \$67,269
Department of Education and Training
To: Administrative Services Officer Class 6 \$68,515 - \$78,705
Environment and Sustainable Development, Canberra (PN. 16623) (Gazetted 10 November 2011)

**Regulation and Services
Client Services**

Customer Services

Anna Gianakis: 820-83267

From: Administrative Services Officer Class 3 \$51,032 - \$55,076
Environment and Sustainable Development
To: †Administrative Services Officer Class 4 \$56,879 - \$61,756
Environment and Sustainable Development, Canberra (PN. 17859) (Gazetted 23 September 2011)
Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Regulation and Services

Corporate

Legislation

Helen Locke: 765-99195

From: Administrative Services Officer Class 6 \$68,515 - \$78,705

Environment and Sustainable Development

To: †Senior Officer Grade C \$86,750 - \$93,535

Environment and Sustainable Development, Canberra (PN. 15261) (Gazetted 26 October 2011)

Policy, Corporate and Regulation

Corporate

Human Resources

Danny Murphy: 796-73522

From: Administrative Services Officer Class 4 \$56,879 - \$61,756

Environment and Sustainable Development

To: †Administrative Services Officer Class 6 \$68,515 - \$78,705

Environment and Sustainable Development, Canberra (PN. 24494) (Gazetted 29 November 2011)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Regulation and Services

Client Services

Customer Services

Balaraman Radhakrishnan: 799-92734

From: Administrative Services Officer Class 4 \$56,879 - \$61,756

Environment and Sustainable Development

To: †Administrative Services Officer Class 5 \$68,515 - \$78,705

Environment and Sustainable Development, Canberra (PN. 13111) (Gazetted 22 September 2011)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Health

Canberra Hospital and Health Service

Rehabilitation, Aged and Community Care

CC - Nursing

Gabrielle Brand: 786-52121

From: Registered Nurse Level 1 \$51,872 - \$70,092

Health

To: Registered Nurse Level 2 \$72,960 - \$77,472

Health, Canberra (PN. P22704) (Gazetted 27 October 2011)

Canberra Hospital and Health Service

Rehabilitation, Aged and Community Care

CC-Nursing

Vaughn Feltham: 828-66261

From: Registered Nurse Level 1 \$51,872 - \$70,092

Health

To: Registered Nurse Level 2 \$72,960 - \$77,472

Health, Canberra (PN. P17216) (Gazetted 27 October 2011)

Canberra Hospital and Health Services

Helen McFarlane: 817-46161

From: Registered Nurse Level 1 \$51,872 - \$70,092

ACT Health

To: Registered Nurse Level 2 \$72,960 - \$77,472

Health, Canberra (PN. 22436) (Gazetted 8 December 2011)

Canberra Hospital and Health Service

Rehabilitation, Aged and Community Care

CC-Nursing

Judith Anne Perry: 740-88789

From: Registered Nurse Level 3.1 \$83,861 - \$87,312

Health

To: †Registered Nurse Level 4.1 \$94,804

Health, Canberra (PN. 28538) (Gazetted 24 November 2011)

Director General Reports

**Office of Director General
Organ and Tissue Donation ACT
Tara Louise Russell: 820-92067**

From: Registered Nurse Level 1 \$51,872 - \$70,092
Health
To: †Registered Nurse Level 3.2 \$94,804
Health, Canberra (PN. 27027) (Gazetted 3 November 2011)

**Canberra Hospital and Health Service
Women, Youth and Children
Women and Babies**

Dawn Sheridan: 786-54098
From: Registered Nurse Level 1 \$51,872 - \$70,092
Health
To: Registered Nurse Level 2 \$72,960 - \$77,472
Health, Canberra (PN. 23527) (Gazetted 11 August 2011)

**Canberra Hospital and Health Services
Women, Youth and Children
Children, Youth and Women's Health Program
Kim Townsend: 817-45556**

From: Administrative Services Officer Class 3 \$49,306 - \$53,214
Health
To: Administrative Services Officer Class 4 \$54,956 - \$59,668
Health, Canberra (PN. 22911) (Gazetted 17 November 2011)

Justice and Community Safety

**ACT Government Solicitor
Executive**

Courtney Black: 754-06152
From: Administrative Services Officer Class 6 \$66,198 - \$76,043
Justice and Community Safety
To: †Senior Officer Grade B \$99,033 - \$111,485
Justice and Community Safety, Canberra (PN. 09987) (Gazetted 25 October 2011)

**Emergency Services Agency
ACT Ambulance
Quality Safety and Risk Management
Megan Davis: 754-06048**

From: Intensive Care Paramedic 1 \$68,108 - \$75,676 plus penalties
Justice and Community Safety
To: †Ambulance Manager Level 2 \$103,835 - \$109,361
Justice and Community Safety, Canberra (PN. 25425) (Gazetted 19 September 2011)
Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

**Emergency Services Agency
ACT Ambulance
Quality Safety and Risk Management
Toby Keene: 737-02820**

From: Intensive Care Paramedic 1 \$68,108 - \$75,676 plus penalties
Justice and Community Safety
To: †Ambulance Manager Level 2 \$103,835 - \$109,361
Justice and Community Safety, Canberra (PN. 25426) (Gazetted 19 September 2011)
Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

**Emergency Services Agency
Operations
ACT Ambulance Service
Leanne Wren: 754-04827**

From: Intensive Care Paramedic 2 \$80,087 - \$88,986 plus penalties
Justice and Community Safety
To: †Ambulance Manager Level 2 \$103,835 - \$109,361
Justice and Community Safety, Canberra (PN. 23864) (Gazetted 19 September 2011)
Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.
Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current

collective/enterprise Agreement provisions and is non-appealable.

Territory and Municipal Services

Business Enterprises Division

ACT Property Group

Property Projects and Services

Owen Michael Hughes: 817-39404

From: General Service Officer Level 7 \$50,317 - \$53,250

Territory and Municipal Services

To: †General Service Officer Level 8 \$54,697 - \$57,912

Territory and Municipal Services, Canberra (PN. 27272) (Gazetted 21 September 2011)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Directorate Services

Finance

Slawomir Makula: 820-77078

From: Administrative Services Officer Class 6 \$68,515 - \$78,705

Territory and Municipal Services

To: †Senior Officer Grade C \$86,750 - \$93,535

Territory and Municipal Services, Canberra (PN. 00630) (Gazetted 10 November 2011)

Business Enterprises Division

Executive

Antonia Elizabeth Parkes: 760-81126

From: Senior Officer Grade C \$83,818 - \$90,372

Treasury

To: †Senior Officer Grade B \$102,499 - \$115,387

Territory and Municipal Services, Canberra (PN. 11051) (Gazetted 16 November 2011)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Roads and Public Transport

ACTION

ACTION Finance

Meng Zhao: 787-55008

From: Administrative Services Officer Class 6 \$66,198 - \$76,043

Treasury

To: †Senior Officer Grade C \$86,750 - \$93,535

Territory and Municipal Services, Canberra (PN. A20246) (Gazetted 1 November 2011)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Treasury

Shared Services

Business Services

Strategic HR and Corporate

Neil Alexander: 784-86135

From: Senior Officer Grade B \$102,499 - \$115,387

Chief Minister and Cabinet

To: †Senior Officer Grade A \$119,042

Treasury, Canberra (PN. 00320) (Gazetted 8 November 2011)

Shared Services

Information and Communications Technology

Operations - Service Integrity and Compliance

MD Abdullah-Al Maruf: 827-14153

From: Administrative Services Officer Class 2/3 \$43,289 - \$53,214

Canberra Institute of Technology

To: Administrative Services Officer Class 4 \$54,956 - \$59,668

Treasury, Canberra (PN. 14475) (Gazetted 4 October 2011)

Shared Services

Shared Services Procurement

Good and Services Procurement and Policy

Geoffrey William Taylor: 772-39677

From: Senior Officer Grade C \$83,816 - \$90,372
Treasury
To: †Senior Officer Grade B \$99,033 - \$111,485
Treasury, Canberra (PN. 24339) (Gazetted 27 July 2011)

CORRIGENDA

Justice and Community Safety

Emergency Services Agency

Operations

ACT Ambulance Service

Leanne Wren: 754-04827

From: Intensive Care Paramedic 2 \$80,087 - \$88,986 plus penalties

Justice and Community Safety

To: †Ambulance Manager Level 2 \$103,835 - \$109,361

Justice and Community Safety, Canberra (PN. 23864) (Gazetted 19 September 2011)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Incorrectly notified in the Gazette of 22/12/2011. Correct notification in the Gazette of 12/01/2012

RETIREMENTS and DISMISSALS

Environmental and Sustainable Development

Section 221 Public Management Act 1994 – Ambrose House AGS 827-40159