



# **ACT Government Gazette**

**Gazetted Notices for the week ending 22 September  
2010**

## **EXECUTIVE CONTRACTS**

### **Department of Justice and Community Safety**

Reengagement

Andrew Taylor - Public Trustee, Office of the Public Trustee (E377)

Section 72 of the Public Sector Management Act 1994

### **Department of Treasury**

Cessation

Note: The following Executive has been issued with a new contract. The notification is in accordance with the provisions of section 81 of the Public Sector Management Act 1994.

Kirsten Thompson - Director, Office of the Under Treasurer (E561) - 6.9.10

## **VACANCIES**

### **ACT Health**

Selection documentation for the following positions may be downloaded from <http://www.health.act.gov.au/employment>.

Apply online at <http://www.health.act.gov.au/employment>

### **Community Health**

#### **General Practice**

#### **General Practice (GP) Medical Educator - Pre vocational GP Placement Program**

**Staff Specialist Band 1-5 \$137,660-\$169,877 Senior Specialist \$185,984 \$See special requirements, Canberra (PN:15517)**

Gazetted: 23 September 2010

Closing Date: 30 September 2010

Applications are invited for the above specialist position from suitably qualified medical graduates with Fellowship of the relevant Australian Medical Specialist College or equivalent who are eligible for medical specialist registration with the Australian Health Practitioner's Regulation Agency. Canberra Hospital is the principal referral hospital for Canberra and the South East region of New South Wales serving a population of about half a million. The hospital is well equipped with over 500 beds and provides a regional trauma service. Canberra Hospital is the major teaching hospital of the Australian National University (ANU) Medical School and has well-developed postgraduate teaching programs and a state-of-the-art medical library. There are excellent opportunities for collaborative research. Appointments at Canberra Hospital may involve service provision in other Divisions of ACT Health and Calvary Hospital. Canberra is a beautiful city with outstanding amenities and excellent housing, educational and leisure opportunities. It is home to national icons and monuments. The coast and ski fields are nearby and Sydney is less than 3 hours away by road.

Eligibility/Other Requirements: Registered or eligible for registration as a medical practitioner with the Australian Health Practitioner's Regulation Agency. Fellowship of the Royal Australian College of General Practitioners or an equivalent higher specialist qualification. Possession of a higher medical qualification as provided for in the ACT Public Sector Medical Practitioners Union Collective Agreement 2008-2011. Current driver's licence.

Note: This position is temporary part-time at 20 hours per week for 8 months from the 5th of October 2010.

Contact Officer: Dr Katrina Anderson (02) 6244 4945 Applications can be forwarded to: Apply online at <http://www.health.act.gov.au/employment> (preferred method), by post to the SMO Recruitment Officer, Medical Appointments and Training Unit, Building 6, Level 1, Canberra Hospital, PO Box 11, Woden ACT 2606

### **Mental Health ACT**

#### **Adult Community and Older Persons**

#### **Woden Mental Health**

#### **Registered Nurse**

**Registered Nurse Level 3.1 \$81,816-\$85,182, Canberra (PN: 26357)**

Gazetted: 23 September 2010

Closing Date: 7 October 2010

Mental Health ACT is a contemporary evidence based service providing high quality mental health care that is guided by principles of Recovery. The service aims to provide collaborative care involving the consumer, their carers and other key services. At this level, it is expected that you will provide high quality interventions and support the achievement of sound outcomes for consumers. It is an expectation that you will contribute your expertise to the multidisciplinary team, provide supervision to staff at Registered Nurse 1 and 2 and Enrolled Nurse level and support the Team Leader in change processes. You will be required to undertake quality initiatives to promote service delivery at a standard of best practice.

Eligibility/Other Requirements: Registered or eligible for registration with the ACT Nursing and Midwifery Board. Current driver's licence.

Note: Woden Mental Health Team is a multi-disciplinary team based at Phillip Health Centre, Canberra. The role seeks an experienced clinician as a permanent position on a fixed Monday - Friday, 08:30 - 17:00 roster.

Contact Officer: Helen Braun (02) 6205 1488

**Capital Region Cancer Service  
Hospital Based Cancer Service  
CanNET ACT**

**Nurse Care Coordinator**

**Registered Nurse Level 3.1 \$81,816-\$85,182, Canberra (PN: 20159)**

Gazetted: 23 September 2010

Closing Date: 7 October 2010

Capital Region Cancer Service (CRCS) is seeking an experienced nurse to be part of its new CanNET project. The successful applicant will participate in the National Gynaecological Cancers Service Delivery and Resource Framework project.

Eligibility/Other Requirements: Registered or eligible for registration with the ACT Nursing and Midwifery Board. Hold a minimum of five years clinical nursing. Hold or actively working towards relevant post graduate tertiary qualifications in cancer or disease specific nursing.

Note: This is a temporary position available for two years. The first year will be full-time to allow delivery of a project to scope current nurse care coordination in the region. In the second year this position will transition to a nurse care coordinator role and be part-time at three days a week.

Contact Officer: Kristen Connell (02) 6174 5284

**The Canberra Hospital  
Ambulatory and Medical Services  
Ambulatory Services**

**Renal Transplant Coordinator**

**Registered Nurse Level 2 \$71,180-\$75,582, Canberra (PN: 27024)**

Gazetted: 23 September 2010

Closing Date: 30 September 2010

An exciting opportunity has arisen within the Renal Outpatients service at the Canberra Hospital. Applications are invited from enthusiastic and motivated experienced renal nurses with an interest in the field of renal transplant coordination. The successful applicant will be responsible for providing the coordination of post-renal transplant recipients including organisation of renal transplant clinics and ongoing nursing management.

Eligibility/Other Requirements: Registered or eligible for registration with the ACT Nursing and Midwifery Board. Holds or working towards a post registration qualification in Renal Nursing is desirable.

Note: This position is full-time. The successful applicant may be selected based on application and referee reports only.

Contact Officer: Ren Del Rosario (02) 6174 5164 and Megan Hughes (02) 6244 3062

**The Canberra Hospital  
Ambulatory and Medical Services  
Thoracic Medicine**

**Sleep Nurse**

**Registered Nurse Level 2 \$71,180-\$75,582, Canberra (PN: 18493)**

Gazetted: 23 September 2010

Closing Date: 30 September 2010

The Thoracic Medicine department is seeking a suitably qualified individual to join a multidisciplinary team on a part-time basis. Responsibilities include conducting various activities relating to polysomnography studies, assisting with treatment strategies and patient education. The role will need the individual to work with adult and paediatric patients.

Eligibility/Other Requirements: Registered or eligible for registration with the ACT Nursing and Midwifery Board. Work experience in a sleep laboratory and previous experience working with paediatric patients is desirable.

Note: Able to work 12 hour and early evening shifts. This position is part-time at 24 hours per week.

Contact Officer: Derek Figurski (02) 6244 2066

**Mental Health ACT  
Child and Adolescent Mental Health Service  
Eating Disorders Program**

**Psychologist**

**Health Professional Level 3 \$70,774-\$74,676 (up to \$78,474 on achieving a personal upgrade), Canberra (PN: 28542)**

Gazetted: 23 September 2010

Closing Date: 30 September 2010

Mental Health ACT is a contemporary evidence based service providing high quality mental health care that is guided by principles of recovery. The service aims to provide collaborative care involving the consumer, their carers and other key services. At this level it is expected that you will provide high quality interventions for consumers under minimal supervision. It is also an expectation that you will contribute your expertise to the multidisciplinary team, provide supervision to staff at HP 2 level and/or students, as well as support the Team Leader in promoting change processes. You will be expected to undertake quality initiatives and to promote service delivery at a standard of best practice.

Eligibility/Other Requirements: Tertiary qualifications or equivalent in Psychology with current unconditional AHPRA, Psychology Board of Australia registration and where applicable eligibility for membership of the appropriate professional organisation. Applicants must have a minimum of 12 months paid work experience in a related/relevant organisation/service. Previous experience with eating disorders is highly desirable.

Note: This is a part-time position at 22:03 hours per week.

Contact Officer: Paul Whyte (02) 6205 1519 paul.whyte@act.gov.au

**Mental Health ACT  
Child Adolescent Mental Health Service  
The Cottage  
Health Professional**

**Health Professional Level 3 \$70,774-\$74,676 (up to \$78,474 on achieving a personal upgrade), Canberra (PN: 20074)**

Gazetted: 23 September 2010

Closing Date: 30 September 2010

The Mental Health ACT Child Adolescent Mental Health Service (CAMHS) has a temporary vacancy for a health professional based within The Cottage Day Program. Experience in the assessment, treatment and clinical management of children, adolescents and young people (with complex mental health presentations) and their families/carers, utilizing a recovery-focused model of service delivery is essential. The role involves working as a member of a multidisciplinary team as well as working with stakeholder partners in outreach programs. The provision of psycho-education, consultation and liaison to professional organizations and other service agencies is an important aspect of this position.

Eligibility/Other Requirements: Tertiary qualifications or equivalent in Psychology, Social Work or Occupational Therapy with current unconditional ACT registration where applicable and/or eligibility for membership of the appropriate professional organisation. Applicants must have a minimum of 12 months paid work experience in a related/relevant organisation/service. Current driver's licence.

Note: This is a temporary vacancy available asap for six months.

Contact Officer: Wendy Preston (02) 6205 1472

**Community Health  
Continuing Care Program  
Allied Health Adviser  
Occupational Therapist**

**Health Professional Level 3 \$70,774-\$74,676 (up to \$78,474 on achieving a personal upgrade), Canberra (PN: 19956)**

Gazetted: 23 September 2010

Closing Date: 7 October 2010

The Continuing Care Program is seeking applications from experienced and suitably qualified Occupational Therapists who are interested in working with people with physical disabilities living in the community. The successful applicant will work with a multi-disciplinary team in an environment that is supportive, fosters innovation and creativity and values quality and excellence.

Eligibility/Other Requirements: A Degree or Diploma in Occupational Therapy and eligibility for membership with Occupational Therapy Australia. Current driver's licence. Part-time would be considered.

Note: This is a temporary position available until 6 October 2011 with the possibility of extension.

Contact Officer: Nicola Cooper (02) 6205 1224

**Community Health  
Alcohol and Drug Program  
Case Management Service  
Counsellor**

**Health Professional Level 3 \$70,774-\$74,676 (up to \$78,474 on achieving a personal upgrade), Canberra (PN: 29107, several)**

Gazetted: 23 September 2010

Closing Date: 30 September 2010

The Alcohol and Drug program is a multidisciplinary service within ACT Health, providing a range of specialist services for people affected by alcohol and other drug use. This position will work with a multi skilled team of health professionals to provide a range of psychosocial interventions and services to the community. The successful applicant will be required to have recent demonstrated experience in the provision of comprehensive assessments, counselling, group work and case management services. Experience working with young people would be an advantage for one of the positions.

Eligibility/Other Requirements: Tertiary qualifications in Psychology with unconditional registration with the Psychologists Board of the ACT or Social Work with eligibility for membership of the Australian Association of Social Workers, or degree with postgraduate Diploma in Counselling or related discipline. Preparedness to attain alcohol and other drug competencies as required by the Minimum Qualifications Strategy. Previous clinical experience is essential. Current driver's licence.

Note: This position may be required to participate in an overtime, on call and/or rotation roster.

Contact Officer: Carmel McBride (02) 6205 1609

**Business and Infrastructure Support  
Security and Emergency Preparedness  
Emergency and Transport Coordinator**

**Administrative Services Officer Class 6 \$64,583-\$74,188, Canberra (PN: 12817)**

Gazetted: 23 September 2010

Closing Date: 30 September 2010

Client Services, Security and Emergency is a unit within Business and Infrastructure, which provides services to support ACT Health. The unit is seeking a suitable applicant with high level customer service skills, strong negotiation qualities, training experience and be suitably qualified to fulfil the role of Emergency and Transport coordinator. Reporting to the Emergency and Transport Manager, this position is responsible for Fire and Emergency training that supports emergency response and the operational requirements of ACT Health Parking Operations across the ACT Health Portfolio by:

- Presenting Fire and Emergency Awareness Training, Fire Warden Training and other associated fire training to ACT Health sites;
- Participating in incident management and emergency response;
- Providing support to ACT Health acute and non-acute sites in the role of an Assistant Fire Safety Officer;
- Effectively managing ACT Health Parking Operations by managing parking arrangements for consumers and staff by compliance with ACT Government and ACT Health policies, guidelines, legislative requirements and campus conditions and supervising Parking Operations staff.

Eligibility/Other Requirements: Experience in health care specific Fire Safety Management training and/or have equivalent training/experience in another field, Certificate IV level or equivalent in workplace training and assessment, qualifications or willingness and ability to obtain Health Care Industry-Fire Safety Management-Level Fire Safety Officer qualifications highly desirable. An unencumbered driver's licence.

Note: Applicants may be assessed based on written application and referee reports only. Current curriculum vitae and written referee reports must accompany the application.

Contact Officer: Michael Warylo (02) 6244 2114

### **Community Health**

#### **Child, Youth and Women's Health**

#### **Child, Youth and Women's Health Program**

#### **Administrative Officer**

#### **Administrative Services Officer Class 4 \$53,616-\$58,213, Canberra (PN: 22911)**

Gazetted: 23 September 2010

Closing Date: 30 September 2010

An exciting opportunity exists for an experienced administrative officer to work with Child, Youth and Women's Health Program which provides a range of services to meet the health needs of children, families, youth and women in the community. The successful applicant will have a high level of organisational and communication skills and will work with the Program Director and the management team to provide a range of administrative and secretarial support services. This position is full time and based in the City Health Centre.

Contact Officer: Sue Byrnes (02) 6205 1197

### **Office of the Deputy Chief Executive**

#### **Clinical Governance Unit**

#### **Patient Safety and Quality**

#### **Clinical Incident Classifier**

#### **Registered Nurse Level 1 \$50,607-\$68,382, Canberra (PN: 04680)**

Gazetted: 23 September 2010

Closing Date: 30 September 2010

Do you want to work in a challenging and rewarding clinical support environment that advocates for, and promotes a safer, more effective care for our patients/clients and consumers? You could be part of a team that utilises your nursing knowledge to effectively manage clinical incident notifications. Applications are sought for a Registered Nurse Level 1 position to work within the Patient Safety and Quality Unit (PSQU) as a RiskMan Incident Classifier. We are looking for someone with excellent communication and interpersonal skills, to develop good customer relationships. The role involves support for users, the analysis and distribution of incidents, development and delivery of training, and a degree of IT administration. Training and support in the use of the RiskMan system, will be provided. Applicants need to have recent clinical experience in the acute; community or mental health setting and high level computer skills are a must.

Eligibility/Other Requirements: Registered or eligible for registration with the ACT Nursing and Midwifery Board.

Note: This is a temporary vacancy available for a period of six months. This is a part-time position at 24 hours per week.

The position is based at the Canberra Hospital.

Contact Officer: Liz McKeown (02) 6244 2757

### **The Canberra Hospital**

#### **Surgical SMT**

#### **Surgical Wards**

#### **Surgical Nurses**

#### **Registered Nurse Level 1 \$50,607-\$68,382, Canberra (PN: 19470, several)**

Gazetted: 23 September 2010

Applications are invited from Registered Nurses to fill several permanent positions for the new (SAPU) Surgical Assessment and Planning Unit. SAPU is a new ward area where the primary focus is the multidisciplinary assessment, diagnosis and planning for patients who present with a provisional surgical condition.

Eligibility/Other Requirements: Registered or eligible for registration with the Nursing and Midwifery board of Australia.

Note: Selection may be based on written application and referee reports only. Applicants are required to submit a written application providing a brief outline of recent clinical experience and CV with the names and contact details of two (2) referees.

Contact Officer: Kylie Downes (02) 6174 5275 kylie.downes@act.gov.au

### **The Canberra Hospital**

**Ambulatory and Medical Service**

**Ambulatory Services**

**Orthoptist**

**Health Professional Level 2 \$49,557-\$68,740, Canberra (PN: 19981)**

Gazetted: 23 September 2010

Closing Date: 7 October 2010

An exciting opportunity exists for an Orthoptist to join the recently established Department of Ophthalmology at The Canberra Hospital. The Department of Ophthalmology, was established in September 2007. The Department currently has clinical staff of three staff specialist ophthalmologists, four ophthalmology registrars, two orthoptists and two ophthalmic nurses. The clinical caseload is a mix of medical and surgical retinal disease, anterior segment and cornea, some paediatric ophthalmology, plus ophthalmology primary care. In addition to clinical responsibility there is an established teaching program for a full half day per week. The successful applicant will also have an administrative role in the department with rostered non-clinical time to facilitate this. Opportunities also exist for involvement in existing research programmes or independent research.

Eligibility/Other Requirements: Applicants must have a recognised Orthoptic degree. Clinical experience with adult and paediatric orthoptics (preferred) however, first year graduates are also encouraged to apply.

Note: This is a permanent full time position, part-time hours may be considered.

Contact Officer: MaryAnne Gregory (02) 6244 2222 pager 50424

**The Canberra Hospital**

**Pathology Services**

**Microbiology**

**Medical Laboratory Scientist**

**Health Professional Level 2 \$49,557-\$68,740, Canberra (PN: 19445)**

Gazetted: 23 September 2010

Closing Date: 30 September 2010

ACT Pathology is a department of The Canberra Hospital offering a diagnostic Pathology service to the ACT and surrounding region. The laboratory operates 24 hours, seven days a week, offering a wide range of testing procedures. The successful applicant will be required to undertake duties associated with performance of clinical microbiological testing including specimen set-up, culture plate reading, organism identification and interpretation of susceptibility results. ACT Pathology is seeking a skilled and experienced person to perform procedures and investigations requiring the application of professional knowledge and skill in this area.

Eligibility/other requirements: A Degree or Associate Diploma in Science or equivalent relevant qualification. A minimum 12 months professionally relevant laboratory experience is required. A commitment to own personal development and availability to work out of hours and on weekends is essential.

Note: Applicants may be assessed on written application and referee reports only, and should address the selection criteria. Current curriculum vitae and referee reports must accompany the applications.

Contact Officer: Susan Bradbury (02) 6244 2510

**Aged Care and Rehabilitation Service**

**Aged Care and Rehabilitation Community Based**

**Rehabilitation**

**Inpatient Occupational Therapy Assistant**

**Technical Officer Level 1 \$43,672-\$45,879, Canberra (PN: 20728)**

Gazetted: 23 September 2010

Closing Date: 7 October 2010

We are seeking applications from enthusiastic individuals for the position of Occupational Therapy Assistant. The suitable applicant will provide a range of tasks under the direction of an Occupational Therapist on the Inpatient units of the Aged Care and Rehabilitation Service (ACRS) based at the Canberra Hospital. Duties include participating in the implementation of Occupational Therapy individual and group treatment programs, assisting with the cleaning and maintenance of therapy equipment and performing relevant administrative tasks to support the provision of clinical care. The successful applicant will be working within an interdisciplinary team that strives for high standards of patient care.

Eligibility/Other Requirements: Relevant qualification and/or the ability to obtain Allied Health Assistant Certificate or equivalent qualification. Current driver's licence. Experience working with adults who have physical and/or cognitive impairments, good communication skills and experience working as part of a team.

Note: This is a full-time permanent position. Applicants interested in temporary employment as an Allied Health Assistant within the ACRS are also encouraged to submit an application. This position may be required to participate in overtime, on call, and/or rotation roster. This duty statement outlines a range of possible duties that staff are expected to perform at this level. The emphasis placed on each duty will vary according to the requirements of each position.

Contact Officer: Felicity Wilson (02) 6244 3286 felicity.wilson@act.gov.au

**Business and Infrastructure Support**

**Business Support Services**

**Sterilising Technician**

**Sterilising Services Health Service Officer Level 3/4 \$38,397-\$41,299, Canberra (PN: 19366, several)**

Gazetted: 23 September 2010

Closing Date: 30 September 2010

Sterilising Services is seeking several individuals to join the team who are responsible for reprocessing re-usable surgical and medical devices across ACT Health. These positions are located across four sites, Mitchell, Calvary Hospital, The

Canberra Hospital and Central Reprocessing Unit at The Canberra Hospital. If you have excellent hand/eye coordination and value working with a team who prides themselves on excellence, then this position would be suitable for you.

Eligibility/Other Requirements: Current driver's licence and/or Certificate III in Sterilising desirable.

Note: Selection process may be based on application and referee reports only. Rotating shift roster may require the employees to work within a 24 hour/7 days per week period across all Sterilising Services sites; Mitchell, the Canberra Hospital (including Central Reprocessing Unit) and Calvary Hospital.

Contact Officer: Jacqueline Williams (02) 6213 3296

#### **ACT Planning and Land Authority**

**Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from : <http://www.jobs.act.gov.au/>**

**Applications can be sent via email to: [jobs@act.gov.au](mailto:jobs@act.gov.au)**

#### **Planning Services**

##### **Design Policy**

##### **Senior Design Officer**

**Senior Officer Grade B \$96,618-\$108,766, Canberra (PN: 14875)**

Gazetted: 21 September 2010

Closing Date: 5 October 2010

The successful applicant will continue the development of the ACT Planning and Land Authority's capacity and capability for effective graphic communication and three-dimensional visualisation of strategic planning and urban design policy by providing the technical advice and support that will assist in testing planning and design policy and presenting draft policy for consultation with stakeholders and the community.

Eligibility/Other Requirements: Qualifications and extensive experience in computer aided design and graphic software programs is essential.

Note: This is a temporary position available asap till 23 September 2011.

Contact Officer: Craig Egle (02) 6205 1818 [craig.egle@act.gov.au](mailto:craig.egle@act.gov.au)

#### **Department of Disability, Housing and Community Services**

**Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from : <http://www.jobs.act.gov.au/>**

**Applications can be sent via email to: [jobs@act.gov.au](mailto:jobs@act.gov.au)**

#### **Disability ACT**

##### **Service Delivery**

##### **Intensive Treatment and Support**

##### **Psychologist**

**Health Professional Level 3 \$70,774-\$74,676 (up to \$78,474 on achieving a personal upgrade), Canberra (PN: 03520)**

Gazetted: 21 September 2010

Closing Date: 5 October 2010

The position of Psychologist requires an individual experienced in working with people with high and complex behavioural needs, case coordination skills and knowledge of risk management. The successful applicant will be required to work as part of a diverse team and contribute to a culture change across service delivery that emphasises responsibility, inclusion and participation, in order to meet the service objectives.

Eligibility/Other Requirements: Accredited four-year Degree in Psychology, and eligibility to be registered with the Psychologist Board of the ACT (unconditional). Experience in working with individuals with an Intellectual Disability and/or Mental Health Disorder. Minimum of two years relevant experience required for this position.

Contact Officer: Sue Watson (02) 6205 3533 [sue.watson@act.gov.au](mailto:sue.watson@act.gov.au)

#### **Policy and Organisational Services**

##### **Governance Advocacy and Community Policy**

##### **Executive Unit**

##### **Administrative Officer**

**Administrative Services Officer Class 4 \$53,616-\$58,213, Canberra (PN: 09138)**

Gazetted: 20 September 2010

Closing Date: 5 October 2010

We are seeking a person with excellent interpersonal and communication skills both written and oral, as well as high level administrative and organisational skills to work in a busy and dynamic team to provide administrative support to the Senior Director and other Senior Executives.

Note: Applicants are requested to keep their responses to each Selection Criteria to a Maximum of one page. Please note applicants may be selected on application and referee reports only.

Contact Officer: Fran Fitzgerald (02) 6205 0753 [fran.fitzgerald@act.gov.au](mailto:fran.fitzgerald@act.gov.au)

#### **Disability, Housing and Community Services**

##### **Housing ACT**

##### **Social Housing and Homelessness Services**

##### **Senior Manger**

**Senior Officer Grade A \$112,211, Canberra (PN: 32288)**

Gazetted: 21 September 2010

Closing Date: 5 October 2010

The position is responsible for managing complex social policy and service funding arrangements, including a reform process for specialist homelessness services in line with the ACT Government's commitments under national funding agreements. The successful applicant will possess highly developed leadership and change management skills and the ability to manage human and financial resources to deliver complex social policy and innovative service delivery initiatives.

Eligibility/Other Requirements: A current driver's licence is essential. Tertiary qualifications in a relevant field is highly desirable.

Contact Officer: David Matthews (02) 6207 5026 david.matthews@act.gov.au

**Department of Education and Training**

**Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from : <http://www.jobs.act.gov.au/>**

**Applications can be sent via email to: [jobs@act.gov.au](mailto:jobs@act.gov.au)**

**School Improvement**

**Learning and Teaching**

**Curriculum Support**

**Health and PE Officer**

**School Leader C \$90,412, Canberra (PN: P02054)**

Gazetted: 20 September 2010

Closing Date: 27 September 2010

As a member of the executive team, contribute to the development and achievement of the section's goals and the implementation of the section plan. Manage team and faculty resources to achieve optimal social and educational outcomes and ongoing support for all students.

Eligibility/Other Requirements: A minimum of four years full time (or equivalent) tertiary study leading to the award of a recognised school teaching qualification.

Contact Officer: Michael Kindler (02) 6205 3836 michael.kindler@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

**Department of Justice and Community Safety**

**Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from : <http://www.jobs.act.gov.au/>**

**Applications can be sent via email to: [jobs@act.gov.au](mailto:jobs@act.gov.au)**

**Office of the Regulatory Services**

**Compliance**

**Team Leader**

**Administrative Services Officer Class 6 \$64,583-\$74,188, Canberra (PN: 42953)**

Gazetted: 21 September 2010

Closing Date: 28 September 2010

Assist the Manager, Advice and Complaints to successfully manage the unit to ensure objectives are met and promote team understanding. As a team leader, manage staff including providing assistance to less senior officers in relation to investigations of less complex complaints, rostering and appraisal of written work. Advise consumers of their rights and traders / businesses of their obligations under the legislation administered by the Office with particular emphasis on: access and equity principles, promoting self help where possible and identifying issues for education, compliance or legislative action, investigate more complex complaints received by the Office and provide advice and guidance to consumers and traders. Where appointed, exercise the functions of an inspector/investigator under relevant legislation. Prepare correspondence, briefs and reports arising from the investigations of complex complaints including, where necessary, recommendations for further actions. Assist less senior officers with the preparation of correspondence and reports in relation to less complex matters. Provide advice to statutory office holders and participate in major investigations / compliance audit as required. Monitor and analyse consumer complaints and identify trends and responses. Give presentations to various community organisations and school groups on consumer issues. Where required, undertake inspections, either individually, or as a team member, under various pieces of legislation administered by the Office. Maintain records in accordance with the Territory Records Act 2002.

Eligibility/Other Requirements: Current driver's licence. The completion of a Police check is a mandatory requirement prior to engagement in all ACT Public Service positions. A knowledge of principles of consumer protection, regulatory framework and administrative law would be an advantage.

Note: This position is temporary from 28 October 2010 to 28 October 2011.

Contact Officer: Diane Reilly (02) 6205 3791

**Director of Public Prosecutions**

**Corporate**

**Finance/HR Administrator**

**Administrative Services Officer Class 5 \$59,800-\$65,663, Canberra (PN: 10290)**

Gazetted: 16 September 2010

Closing Date: 30 September 2010



The successful applicant will be expected to provide support across a range of corporate activities including finance, Human Resources, travel and general administration duties. A high level of team and customer service skills are required  
Eligibility/Other Requirements: The successful applicant will be required to undergo a criminal record check.

Contact Officer: Mercy Wilkie (02) 6207 5388 Mercy.Wilkie@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

**Public Trustee for the ACT  
Estates and Trusts**

**Assistant Trust Officer/Trust Officer**

**Administrative Services Officer Class 3/Trust Officer Level 1 \$48,103-\$61,065, Canberra (PN: 43738, several)**

Gazetted: 22 September 2010

Closing Date: 6 October 2010

The Public Trustee has exciting opportunities for an Assistant Trust Officer or Trust Officer to join its team. Working as part of a small dynamic team, you will play a pivotal role and will report to the managers of our Estates and Trusts or our Financial Management Sections. Following training, the successful applicants will, under the supervision of a senior officer, undertake a variety of duties in the reception, the estate and trust section or the financial management section of the office.

Eligibility/Other Requirements: A current driver's licence and the ability to use computer applications are considered essential. Formal qualifications are not a pre-requisite, however experience in a related field would be highly desirable e.g. finance/disability/law/property management. Expressions of interest should include a supporting statement of no more than two (2) pages outlining experience and/or the ability in the above areas, contact details of at least two (2) referees and a current curriculum vitae.

Note: Successful applicants will be employed as either an Assistant Trust Officer (ASO3) or a Trust Officer Level 1 (TO1) based on experience. The occupant of this position may be required to rotate through other positions at the same classification. The positions are temporary available until 22 April 2011, with the possibility of permanency from this process.

Contact Officer: Sue La Peyre (02) 6207 9800 sue.lapeyre@act.gov.au

**ACT Emergency Services**

**Executive**

**Executive Support**

**Receptionist - Job Share Arrangement**

**Administrative Services Officer Class 3 \$48,103-\$51,916, Canberra (PN: 20040 and 20045)**

Gazetted: 21 September 2010

Closing Date: 5 October 2010

An exciting opportunity exists for two dynamic team players to provide reception services for the Emergency Services Agency at its Headquarters at Fairbairn. This will be a job share arrangement with the successful candidates working part-time at 23:45 hours per week. The ACT Emergency Services Agency is responsible for emergency management and related support arrangements in the ACT. The Agency's four operational services are the ACT Ambulance Service, ACT Fire Brigade, ACT Rural Fire Service and the ACT State Emergency Service. The receptionist has an integral role as the first point of contact for the ACT Emergency Services Agency and in the provision of efficient and effective customer service. If you have sound administration experience and a strong customer service focus, complimented by proven organisational skills, a positive attitude and team approach please submit your written application addressing the selection criteria and two written referee reports.

Eligibility/Other Requirements: The successful candidates will be required to undergo a criminal record check. The successful candidates may be required to perform duties outside of normal working hours to support major incidents or during a declared state of alert/emergency.

Contact Officer: Karen Schofield (02) 6207 8666 karen.schofield@act.gov.au

**Department of Land and Property Services**

**Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>**

**Applications can be sent via email to: [jobs@act.gov.au](mailto:jobs@act.gov.au)**

**Property & Strategic Projects**

**ACT Property Group**

**Tenancies**

**Tenancy Officer**

**Administrative Services Officer Class 5 \$59,800-\$63,409, Canberra (PN: 26179)**

Gazetted: 17 September 2010

Closing Date: 1 October 2010

The Tenancies Section develops and manages the relationship with government and non-government tenants and is responsible for the management of buildings which are available for leasing to community groups, small businesses and some commercial orientated organisations. The successful applicant will have an understanding of tenancy management and good customer service skills.

Eligibility/Other Requirements: Relevant experience in a government or commercial field highly desirable. Current driver's licence essential.

Note: Selection may be based on written applications and referee reports only. Please ensure all necessary attachments are lodged with your application.

Contact Officer: Mike Brown (02) 6207 6908 [mike.brown@act.gov.au](mailto:mike.brown@act.gov.au)

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

**Department of Territory and Municipal Services**

**Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>**

**Applications can be sent via email to: [jobs@act.gov.au](mailto:jobs@act.gov.au)**

**Corporate Support Division**

**Governance**

**Government Liaison**

**Cabinet and Assembly Liaison Manager**

**Senior Officer Grade B \$96,618-\$108,766, Canberra (PN: 11314)**

Gazetted: 17 September 2010

Closing Date: 24 September 2010

Expressions of Interest are currently being sought for the position of Cabinet and Assembly Liaison Manager in the Department of Territory and Municipal Services. The Manager Cabinet and Assembly Liaison is responsible for managing the relationship between the Department and Government. This includes overseeing daily activity supporting the Minister(s) and working closely with Ministerial Advisers and senior Departmental staff. The role is responsible for coordinating briefing material including Ministerial correspondence, Questions on Notice, current issues and Ministerial briefs across the Department in a timely manner. The role also oversees the support provided to each Division by Ministerial Liaison Officers (MLOs). The role coordinates and manages the Department's Cabinet processes including coordination comments, as well as assisting line areas with the development of Cabinet Submissions. The role includes extensive liaison with the Minister's Office and Executives within the Department.

Eligibility/Other Requirements: Applicants should demonstrate sound organizational skills and the ability to work effectively and cooperatively as the manager of a small team. Familiarity with Cabinet and Assembly processes would be an advantage. A commitment to the customer service standards of the ACT Government Public Service, particularly the ability to manage sensitive and confidential issues and deliver quality services and products to a wide range of customers is required.

Note: Expressions of interest are sought from potential candidates and should include a supporting statement of no more than two (2) pages outlining experience and/or ability in the above areas, contact details of at least two referees and a current curriculum vitae. This is a temporary position available 11 October 2010 to 23 December 2011.

Contact Officer: Anthony Polinelli (02) 6207 5040 [anthony.polinelli@act.gov.au](mailto:anthony.polinelli@act.gov.au)

**Territory Services Division**

**Sport and Recreation Services**

**Business Manager**

**Administrative Services Officer Class 6 \$64,583-\$74,188, Canberra (PN: 55985)**

Gazetted: 21 September 2010

Closing Date: 28 September 2010

Duties include the coordination of financial management operations of the Branch and working with senior management in the development of budget strategies; advising senior officers in relation to financial, staffing and administration matters; coordinating human resource functions relating to recruitment and personnel issues; informing the allocation of Branch resources and preparing Branch responses for corporate reporting requests. Some of the skills required for the position include proven ability to coordinate and control financial and other resources and to initiate and implement appropriate policies and procedures to manage such; proven competence in numerical research and analytical skills, and a demonstrated knowledge of the essential elements of government sport and recreation delivery with the understanding of the need for partnerships to achieve such.

Note: Position may be filled based on application and referee reports only.

Contact Officer: Rebecca Kelley (02) 6207 4389 [rebecca.kelley@act.gov.au](mailto:rebecca.kelley@act.gov.au)

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

**InTACT**

**Operations**

**Government ICT DHCS ICT Support**

**Business Applications Support Officer**

**Information Technology Officer Class 2 \$64,583-\$74,188, Canberra (PN: 11069)**

Gazetted: 21 September 2010

Closing Date: 5 October 2010

The IT officer is responsible for providing system administration role for Homenet (including project support) and other selected business systems within DHCS. This includes managing and tracking service requests and network/business system account requests with clients, analysing and solving problems, and where appropriate refer problems related to use of the Department's business applications to relevant support staff.

Eligibility/Other Requirements: Diploma or Degree in Information Technology would be an advantage.

Contact Officer: Mick Sharp (02) 6207 1522 [mick.sharp@act.gov.au](mailto:mick.sharp@act.gov.au)

**Corporate Support**

**Asset Information Branch**

**Technical Officer**

**Technical Officer Level 3 \$55,690-\$63,184, Canberra (PN: 12324)**

Gazetted: 17 September 2010

Closing Date: 1 October 2010

The primary technical duties required to be performed under general direction include the use of Geographic Information Systems (GIS), TAMS' Integrated Asset Management Systems (IAMS) and other Information Systems managed by AIB. This mainly involves importing data from AutoCAD drawings to these systems and adding new data and updating and validating the data about TAMS assets.

Eligibility/Other Requirements: A tertiary level qualification appropriate to the scope of activities to be performed is desirable. Experience in the use of ESRI Geographic Information Systems, AutoCAD and SAFE's FME software is highly desirable

Contact Officer: Leigh Signor (02) 6207 5224 leigh.signor@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

**Department of the Environment, Climate Change, Energy and Water**

**Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from : <http://www.jobs.act.gov.au/>**

**Applications can be sent via email to: [jobs@act.gov.au](mailto:jobs@act.gov.au)**

**Office of the Chief Executive**

**Water, Energy and Waste**

**Energy**

**Senior Manager**

**Senior Officer Grade A \$112,211, Canberra (PN: P22349)**

Gazetted: 20 September 2010

Closing Date: 5 October 2010

The Energy Policy team is developing the ACT's policy response to climate change including development of the challenges of policies across a broad range of activities to reduce greenhouse gas emissions, increase the efficiency of energy use and change the emphasis in energy use from traditional dependence on coal as an energy source. This process involves exploration of all alternatives for the way in which energy will be created, captured and used in the future and integrating those alternatives into a coherent long term approach to sustainable energy use. At the same time the team supports the government in its involvement in COAG and the Ministerial Council on Energy and the transfer of energy regulation to the national energy regulatory framework. The team requires people with technical ability and skills, industry awareness and high levels of economic and policy innovation and initiative.

Eligibility/Other Requirements: Relevant tertiary qualifications and/or extensive experience are highly desirable.

Contact Officer: Ian Primrose (02) 6207 8715 ian.primrose@act.gov.au

**APPOINTMENTS**

**ACT Health**

**Administrative Services Officer Class 2 \$42,233-\$46,832**

Karen-Anne Bengtsson 817-41205, Section 68(1), 20 September 2010

**Health Professional Level 2 \$49,557-\$68,740**

Jennifer Coyne 825-47103, Section 68(1), 1 September 2010

**Health Professional Level 1 \$46,356-\$59,584**

Laura Creese 825-47519, Section 68(1), 30 September 2010

**Administrative Services Officer Class 2 \$42,233-\$46,832**

Riannon Cuschieri 828-65752, Section 68(1), 16 September 2010

**Registered Nurse Level 1 \$50,607-\$68,382**

Michele Freeman 827-23586, Section 68(1), 16 September 2010

**Health Service Officer Level 4 \$39,707-\$41,299**

Richard Harradine 827-23711, Section 68(1), 23 September 2010

**Health Professional Level 4 - Sonographer \$81,772-\$88,168**

Nicole Harris 825-48896, Section 68(1), 15 September 2010

**Registered Nurse Level 1 \$50,607-\$68,382**

Nicole Hunt 827-21599, Section 68(1), 13 September 2010

**Registered Nurse Level 1 \$50,607-\$68,382**

Philippa Kim 825-46911, Section 68(1), 23 August 2010

**Administrative Services Officer Class 3 \$48,103-\$51,916**

Chanel Martin 827-22647, Section 68(1), 13 September 2010

**Registered Nurse Level 1 \$50,607-\$68,382**

Lisa Oakman 827-23690, Section 68(1), 13 September 2010

**Senior Officer Grade C \$81,772-\$88,168**

Sharleen Wyer 816-84001, Section 68(1), 16 September 2010

**ACT Planning and Land Authority**

**Administrative Services Officer Class 3 \$48,103-\$51,916**

Allanah Margaret Apps 821-04806, Section 68(1), 17 September 2010

**Administrative Services Officer Class 3 \$48,103-\$51,916**

Mathew Laurence Bond 821-14510, Section 68(1), 17 September 2010

**Administrative Services Officer Class 3 \$48,103-\$51,916**

Douglas William Farr 827-0906, Section 68(1), 17 September 2010

**Administrative Services Officer Class 2 \$42,233-\$46,832**

Rebecca Gammage 827-21409, Section 68(1), 21 September 2010

**Administrative Services Officer Class 3 \$48,103-\$51,916**

Rebecca Jane Hippisley 827-22073, Section 68(1), 17 September 2010

**Administrative Services Officer Class 6 \$64,583-\$74,188**

Aaron Ridley 791-35871, Section 68(1), 15 September 2010

**Calvary Health Care ACT (Public)**

**Technical Officer, \$43,672-\$45,879**

Emma Anderson, 68, 30 September 2010

**Technical Officer Grade 1, \$43,672-\$45,879**

Maria Chandler, 68, 30 September 2010

**Canberra Institute of Technology**

**Teacher Band 1 \$58,254-\$78,380**

Joanne Steel 816-83068, Section 68(1), 20 September 2010

Note: This appointment is to a non-advertised vacancy and is made in accordance with Clause 21 of the Canberra Institute of Technology Teachers' Enterprise Agreement 2009-2011.

**Department of Disability, Housing and Community Services**

**Senior Officer Grade C \$81,772-\$88,168**

James Hogben 606-57258, Section 68(1), 9 September 2010

**Administrative Services Officer Class 2 \$42,233-\$46,832**

Zoe Morton 827-23922, Section 68(1), 20 September 2010

**Health Professional Level 3 \$70,774-\$74,676 (up to \$78,474 on achieving a personal upgrade)**

Chelsea Yarrie 792-35145, Section 68(1), 13 September 2010

**Department of Justice and Community Safety**

**Administrative Services Officer Class 5 \$59,800-\$63,409**

Jane Thomson 827-21556, Section 68(1), 14 September 2010

**Department of Land and Property Services**

**Senior Officer Grade A \$112,211**

Michael McGrath 820-95487, Section 68(1), 15 September 2010

**Department of Territory and Municipal Services**

**Information Technology Officer Class 1 \$51,916-\$59,360**

Stephen Dowling 827-23017, Section 68(1), 16 September 2010

**Information Technology Officer Class 1 \$51,916-\$59,360**

Damian Fuller 827-20027, Section 68(1), 20 September 2010

**Administrative Services Officer Class 5 \$59,800-\$63,409**

Ashley Craig Newport 827-08853, Section 68(1), 17 September 2010

**Land Development Agency**

**Administrative Services Officer Class 4 \$53,616-\$58,213**

Amy Anne Shaw 827-23252, Section 68(1), 23 September 2010

**TRANSFERS**

**ACT Health**

**Elizabeth Findlay: 820-82002**

From: Health Professional Level 3 \$70,774-\$74,676 (up to \$78,474 on achieving a personal upgrade)

Department of Disability, Housing and Community Services

To: Health Professional Level 3 \$70,774-\$74,676 (up to \$78,474 on achieving a personal upgrade)

ACT Health, Canberra (PN. 23677) (Gazetted 24 June 2010)

**Catherine Huntley: 781-68188**

From: Health Professional Level 4 \$81,772-\$88,168

ACT Health

To: Health Professional Level 3 \$70,774-\$74,676 (up to \$78,474 on achieving a personal upgrade)

ACT Health, Canberra (PN. 19643) (Gazetted 12 August 2010)

**Dawn Nusa: 735-37538**

From: Registered Nurse Level 3.1 \$81,816-\$85,182

ACT Health

To: Registered Nurse Level 3.1 \$81,816-\$85,182

ACT Health, Canberra (PN. 29518) (Gazetted 19 August 2010)

**Department of Justice and Community Safety**

**Kerrence Williams: 783-13621**

From: Administrative Services Officer Class 6 \$64,583-\$74,188

Department of Justice and Community Safety

To: Administrative Services Officer Class 6 \$64,583-\$74,188

Department of Justice and Community Safety, Canberra (PN. 43036) (Gazetted 15 July 2010)

**PROMOTIONS**

**ACT Health**

**Business and Infrastructure Support**

**Strategic Support**

**Bogdan Bjelic: 816-84570**

From: General Service Officer Level 4 \$39,251-\$40,924

ACT Health

To: Stores Supervisor \$44,530-\$46,830

ACT Health, Canberra (PN. 26244) (Gazetted 25 February 2010)

**The Canberra Hospital**

**Surgical SMT**

**Kim Cornelder: 786-50863**

From: Registered Nurse Level 1 \$50,607-\$68,382  
ACT Health  
To: Registered Nurse Level 2 \$71,180-\$75,582  
ACT Health, Canberra (PN. 19488) (Gazetted 29 July 2010)

**Population Health**

**Health Protection Service**

**Emily Harper: 799-86000**

From: Health Professional Level 2 \$49,557-\$68,740  
ACT Health  
To: †Health Professional Level 4 \$81,772-\$88,168  
ACT Health, Canberra (PN. 19119) (Gazetted 2 September 2010)

**Office of Chief Executive**

**Alexandra Kellar: 795-50530**

From: Public Affairs Officer 2 \$67,272-\$76,446  
ACT Health  
To: †Public Affairs Officer 3 \$85,931-\$101,612  
ACT Health, Canberra (PN. 28400) (Gazetted 12 August 2010)

**The Canberra Hospital**

**Pathology Services**

**Microbiology**

**Christine Martin: 747-03307**

From: Health Professional Level 2 \$49,557-\$68,740  
ACT Health  
To: Health Professional Level 3 \$70,744-\$74,676 (up to \$78,474 on achieving a personal upgrade)  
ACT Health, Canberra (PN. 28754) (Gazetted 12 August 2010)

**Office of the Chief Executive**

**Human Resource Management**

**Injury Prevention and Management**

**Neville Viney: 820-92278**

From: Administrative Services Officer Class 6 \$64,583-\$74,188  
ACT Health  
To: †Senior Officer Grade C \$81,772-\$88,168  
ACT Health, Canberra (PN. 28500) (Gazetted 5 August 2010)

**Calvary Health Care ACT (Public)**

**Allied Health**

**Medical Imaging**

**Hammam Hijazi**

From: Health Professional Level 3 \$70,774-\$78,474  
Calvary Health Care ACT (Public)  
To: Health Professional Level 5, \$96,618-\$108,766  
Calvary Health Care ACT (Public), Canberra (PN. 8442)

**Nursing**

**Mental Health**

**Kelly Howard**

From: Registered Nurse Level 2, \$71,180-\$75,582  
Calvary Health Care ACT (Public)  
To: Registered Nurse Level 3 \$81,816-\$92,492  
Calvary Health Care ACT (Public), Canberra (PN. 7631)

**Allied Health**

**Physiotherapy Department**

**Jasmin Jamieson**

From: Health Professional Level 2, \$49,557-\$68,740  
ACT Health  
To: Health Professional Level 3, \$70,774-\$78,474  
Calvary Health Care ACT (Public), Canberra (PN8809) (Gazette 19 August 2010)

**Canberra Institute of Technology**

**Centres**

**Vocational College**

**Gillian Sinclair: 033-39309**

From: Classroom Teacher \$50,422-\$77,672

Department of Education and Training

To: Teacher Band 1 \$58,254-\$78,380

Canberra Institute of Technology, Canberra (PN. 52031)

This promotion is to a non-advertised vacancy and is made in accordance with Clause 21 of the Canberra Institute of Technology Teachers' Enterprise Agreement 2009-2011.

**Chief Minister's Department**

**Business and Projects**

**Business and Industry Development**

**Andrew Dib: 820-82934**

From: Administrative Services Officer Class 5 \$59,800-\$63,409

Chief Minister's Department

To: Administrative Services Officer Class 6 \$64,583-\$74,188

Chief Minister's Department, Canberra (PN. 09327) (Gazetted 15 July 2010)

**Business and Industry Development**

**Jennifer Leanne Edmiston: 748-78430**

From: Administrative Services Officer Class 5 \$59,800-\$63,409

Chief Minister's Department

To: Administrative Services Officer Class 6 \$64,583-\$74,188

Chief Minister's Department, Canberra (PN. 19601) (Gazetted 22 July 2010)

**Business and Industry Development**

**Robert Holgate: 820-87874**

From: Administrative Services Officer Class 6 \$64,583-\$74,188

Chief Minister's Department

To: †Senior Officer Grade C \$81,772-\$88,168

Chief Minister's Department, Canberra (PN. 18150) (Gazetted 15 July 2010)

**Policy Division**

**Cabinet and Intergovernmental Relations**

**Intergovernmental Relations**

**Heidi Stratford: 799-85198**

From: Administrative Services Officer Class 5 \$59,800-\$63,409

Chief Minister's Department

To: †Senior Officer Grade B \$96,618-\$108,766

Chief Minister's Department, Canberra (PN. 15129) (Gazetted 8 July 2010)

**Department of Education and Training**

**School Improvement**

**Tuggeranong Network**

**P-10 School for Kambah**

**Annette Lazarus: 766-17656**

From: Administrative Services Officer Class 4 \$53,616-\$58,213

Department of Education and Training

To: †Senior Officer Grade C \$81,772

Department of Education and Training, Canberra (PN. 19560) (Gazetted 22 July 2010)

**Department of Territory and Municipal Services**

**Land Management and Planning**

**Parks, Conservation and Lands**

**City Places and Open Spaces**

**Craig Harrington: 817-32384**

From: General Service Officer Level 3/4 \$37,315-\$40,924

Department of Territory and Municipal Services

To: †General Service Officer Level 5/6 \$41,573-\$45,943

Department of Territory and Municipal Services, Canberra (PN. 41002) (Gazetted 25 February 2010)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

**Land Management and Planning**

**Parks, Conservation and Lands**

**City Places and Open Spaces**

**Peter Mutkins: 817-32544**

From: General Service Officer Level 3/4 \$37,315-\$40,924

Department of Territory and Municipal Services

To: †General Service Officer Level 5/6 \$41,573-\$45,943

Department of Territory and Municipal Services, Canberra (PN. 48015) (Gazetted 25 February 2010)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

**Shared Services**

**Human Resources**

**Human Resources Systems and Information**

**Scott Alexander Sauer: 817-40640**

From: Administrative Services Officer Class 2 \$42,233-\$46,832

Department of Territory and Municipal Services

To: Administrative Services Officer Class 4 \$55,317

Department of Territory and Municipal Services, Canberra (PN. 16609) (Gazetted 29 July 2010)

**InTACT**

**Operations**

**Health ICT-Health Business Systems**

**Kerrienne Schmidt: 741-08356**

From: Administrative Services Officer Class 6 \$64,583-\$74,188

TAMS - Shared Services

To: †Senior Officer Grade C \$81,772-\$88,168

Department of Territory and Municipal Services, Canberra (PN. 19765) (Gazetted 19 August 2010)

**InTACT**

**Operations**

**Education ICT- Business Applications**

**Gregory Stephen Schuhardt: 713-04984**

From: Senior Information Technology Officer Grade C \$81,772-\$88,168

Department of Territory and Municipal Services

To: †Senior Officer Grade B \$96,618-\$108,766

Department of Territory and Municipal Services, Canberra (PN. 05163) (Gazetted 29 July 2010)

**Shared Services**

**Human Resource Services**

**Recruitment Services**

**Alexandra Stephen: 821-25949**

From: Administrative Services Officer Class 2 \$42,233-\$46,832

Department of Territory and Municipal Services

To: Administrative Services Officer Class 4 \$53,616-\$58,213

Department of Territory and Municipal Services, Canberra (PN. 08117) (Gazetted 29 July 2010)

**Department of the Environment, Climate Change, Energy and Water**

**Office of the Chief Executive**

**Environment Protection and Water Regulation**

**Environment Protection**

**Mark Andrew Heckenberg: 757-52776**

From: Professional Officer Class 2 \$64,583-\$74,188

Department of the Environment, Climate Change, Energy and Water

To: †Senior Professional Officer Grade C \$81,772-\$88,168

Department of the Environment, Climate Change, Energy and Water, Canberra (PN. P19288) (Gazetted 15 July 2010)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

**Land Development Agency**

**Legal and Compliance**

**Corporate**

**Tallen-Joseph Boyd: 821-14051**

From: Indigenous Trainee \$37,316-\$41,241

Land Development Agency

To: †Administrative Services Officer Class 2 \$42,233-\$46,832

Land Development Agency, Canberra (PN. 19186)

Promotion to a non advertised vacancy, under Public Sector Management Standards 2006, division 3.11.1 clause 247F.



**CORRIGENDA**

**Department of Territory and Municipal Services**

**InTACT  
Operations  
Government ICT-ESA ICT Support  
Melissa Watson: 755-81575**

From: Administrative Services Officer Class 6 \$64,583-\$74,188  
Department of Territory and Municipal Services

To: †Senior Information Technology Officer Grade C \$81,772-\$88,168

Department of Territory and Municipal Services, Canberra (PN. 09730) (Gazetted 15 July 2010)

**Note:** Correction to promotion level originally published in the gazette of 16 September 2010.