

ACT Government Gazette

Gazetted Notices for the week beginning 05 December 2013

VACANCIES

Calvary Health Care ACT (Public)

Pharmacy

Director - Pharmacy

Health Professional Level 5 \$106,086 - \$119,426, Canberra (PN: 8011)

Gazetted: 05 December 2013 Closing Date: 12 December 2013

The successful applicant will have recent experience at a senior level in hospital pharmacy and the capacity to provide leadership, direction and financial management of pharmacy services. Communication and negotiation skills of a high order and the ability to build, develop and lead a pharmacy team are essential. You will have skill in the provision of high level policy and services advice in the context of acute care. You will also have a demonstrated understanding of and experience in quality management.

For further enquiries please contact: Christopher Hicks- Director of Allied Health Ph: (02) 6264 7234 or Email: christopher.hicks@calvary-act.com.au

Eligibility/Other Requirements: Applicants must address the Selection Criteria

Contact Officer: Christopher Hicks (02) 6264 7234 christopher.hicks@calvary-act.com.au

Applications can be forwarded to: applications@calvary-act.com.au

Patient Flow Unit

Patient Flow Unit Administrative Support Officer
Administrative Services Officer Level 4 \$58,870 - \$63,917, Canberra (PN: 6642)

Gazetted: 05 December 2013 Closing Date: 16 December 2013

The Patient Flow Unit (PFU) will allow for improved management of available capacity and thereby enhance patient access to services, with a 24/7 patient care focus. The PFU will use evidence-based, best practice systems for bed management, patient flow and access, with the integration of a workable demand escalation tool to manage capacity, including Nursing Workforce Planning, with both strategic and short-term responsive measures that are clearly defined and actioned according to matched activity.

The key objectives of the PFU are: To promote the vision of an integrated, patient-focused care delivery model, with ownership of care being non-segmental and consistently acknowledged by all disciplines to apply to the complete spectrum of the patient journey; Provide a coordinated approach to service delivery and access using an integrated model of care and facilitating and prioritising the multi-disciplinary team members input into the patients journey; Engagement in activity forecasting and contingency planning, and the coordination of resources to better match the existing demand; An improved integrated model of discharge planning and resource use; Improved intra and inter-hospital coordination and networking for the access to and delivery of cross-territory services to the patients of Calvary Health Care ACT.

The successful candidate will bring to this role: High level interpersonal skills, including demonstrated ability in multidisciplinary communication, negotiation, problem solving and organisational skills; Demonstrated ability in secretariat services, including minute taking, preparation of correspondence, and general office administration tasks; Sound knowledge and understanding of rostering and human resource management in a tertiary hospital; Demonstrated ability in managing work flows, setting priorities, with a high degree of self direction and initiative; High level of computer skills and demonstrated experience in the operation of Microsoft packages, spreadsheet preparation and analysis and data base maintenance. In support, we will provide you generous terms and conditions of employment, on-going professional development and the opportunity to excel.

For further enquiries please contact: Rowena Dyer- Patient Flow Unit Manager Ph: (02) 6264 7080 or Email:

rowena.dyer@calvary-act.com.au

Eligibility/Other Requirements: Applicants must address the Selection Criteria Contact Officer: Rowena Dyer (02) 6264 7080 rowena.dyer@calvary-act.com.au

Applications can be forwarded to: applications@calvary-act.com.au

Pharmacy

Pharmacy

Pharmacy

Lead Pharmacist

Health Professional Level 2 \$54,414 - \$75,477, Canberra (PN: 6708)

Gazetted: 10 December 2013 Closing Date: 6 January 2014

Lead Pharmacist- Health Professional level 2. Salary - \$54,414 - \$75,477 (Full Time Rate). Position Number – 6708. Applications Close - 6 January 2014.

Provide pharmaceutical assessment and intervention to hospital inpatients using established clinical pharmacy principles. Participate in training and professional development activities and quality projects. Applicants should possess an enthusiasm for teaching and training students and less experienced staff. For further enquiries please contact: Sarah Smith- Lead Pharmacist Ph: (02) 6201 6266 Email: sarah.smith@calvary-act.com.au Eligibility/Other Requirements: Applicants must address the Selection Criteria.

In accordance with Calvary Health Care, ACT Staff Screening and Immunisation Policy, prospective staff expecting to work in clinical placements or come into contact with infective material (category A1 or A2) as described below are required to provide documented evidence that they have attended an accredited TB screening facility within Australia for baseline TB screening 6 months prior to employment.

Table 1: Risk Categorisation Guidelines

Category A1-Contact with patients or contact with blood, body substances or infectious material. Staff and students who perform exposure prone procedures* (EPPs) on patients.

Category A2- All other staff and students who have close contact** with patients (besides EPPs). Staff and students who do not have close contact with patients but potentially have some contact with blood, body substances, infectious material in a laboratory, clinical waste, laundry, ward cleaning, food handling settings or in a morgue/forensic medicine setting.

Commencing 1 October 2013, all Category A staff members must provide documented evidence of TB Screening before commencing work at Calvary. (Please email the evidence along with your job application)

Contact Officer: Sarah Smith (02) 6201 6266 sarah.smith@calvary-act.com.au

Applications can be forwarded to: applications@calvary-act.com.au

Medical Records

Clinical Coder

Clinical Coder \$52,824 - \$69,382, Canberra (PN: 8707)

Gazetted: 09 December 2013 Closing Date: 10 January 2014

Clinical Coder - Full Time - Calvary Health Care ACT, Canberra.

Calvary Health Care ACT is a fully accredited 250 bed public hospital underpinned by our values of Hospitality, Healing, Stewardship and Respect. We offer flexible and family friendly working conditions plus free parking and convenient public transport services. An opportunity exists for a Clinical Coder to join our supportive coding team. Responsibilities / Duties: Ensure timely and accurate coding of inpatient episodes using ICD-10-AM 8th Edition; Validate accuracy of DRG allocation; Communicate with health care professionals re accuracy of documentation; Participate in coding audits and other quality activities; and Participate in ongoing staff development activities. Essential: Completion of a HIMAA recognised course in ICD-10-AM Clinical Coding; A minimum of 12 months coding experience in a hospital using ICD-10-AM; A good working knowledge of DRGs as per ABF principles; A thorough knowledge of current Australian Coding Standards; and Demonstrated experience with electronic coding products utilising ICD-10-AM, ACHI and ACS.

Website link: http://www.calvary-act.com.au/career-vacancies.html

For further enquiries please contact: Lee Miller, Coding Manager Phone: (02) 6201 6285 Email: lee.miller@calvary-act.com.au

Eligibility/Other Requirements: To be eligible to apply for this position you will need to be a permanent resident or an Australian Citizen. Applicants should address the selection criteria and provide a current CV and contact details for 2 referees.

Note: Salary is in accordance with ACT Public Service Health Directorate Enterprise Agreement 2011 -2013. Salary packaging is offered to all staff.

Contact Officer: Lee Miller (02) 6201 6285 lee.miller@calvary-act.com.au Applications can be forwarded to: applications@calvary-act.com.au

Chief Minister and Treasury

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: http://www.jobs.act.gov.au/

Applications can be sent via email to: jobs@act.gov.au

Culture and Communications

Communications, Special Events and Executive Support

Executive Support

Director, Communications and Engagement

Executive Level 1.2 \$189,672 to \$199,846 depending on current superannuation arrangements, Canberra (PN: E728)

Gazetted: 11 December 2013 Closing Date: 18 December 2013

Details: Temporary Executive Level 1.2 role commencing mid January 2014 for up to 6 months. Expressions of interest are invited for this senior communications and engagement role, responsible for the coordination and facilitation of whole of government communications. This includes the provision of high quality advice and responsive public information for large scale government initiatives and in emergencies. The position is also responsible for communications and media in relation to Chief Minister and Treasury Directorate (CMTD) operations. The position requires a person with outstanding leadership, relationship management, strategic and communications skills.

Note: Applicants should email expressions of interest of no more than 2 pages and a current curriculum vitae direct to the contact officer at sue.hall@act.gov.au by COB Wednesday 18 December 2013.

Contact Officer: Sue Hall (02) 6207 0569 sue.hall@act.gov.au

Investment and Economics

Economics

Microeconomics Policy Unit

Senior Manager

Senior Officer Grade A \$123,208, Canberra (PN: 32133)

Gazetted: 06 December 2013 Closing Date: 23 December 2013

Details: The person will lead a team responsible for monitoring, analysing and reporting on the ACT Economy, forecasting Macroeconomic and Revenue aspects of the ACT economy and budget, and the development of related econometric models. To be successful in this position you will have relevant tertiary qualifications with demonstrated experience in macro economic analysis or a relevant field such as econometrics. You should demonstrate an extensive understanding of macroeconomics, strong analytical and computer skills and the ability to define and work within clear conceptual frameworks. Prospective applicants should also possess strength in applied economic research, and have good communication and management skills.

Eligibility/Other Requirements: Degree qualified in Economics or related field.

Notes: Skills set highly desirable to suitable position.

Contact Officer: Kathy Goth (02) 6205 0772 kathy.goth@act.gov.au

Investment and Economics

Economics

Macroeconomics Analysis Unit

Senior Manager

Senior Officer Grade A \$123,208, Canberra (PN: 43380)

Gazetted: 06 December 2013 Closing Date: 23 December 2013

Details: The person will lead a team responsible for monitoring, analysing and reporting on the ACT Economy, Forecasting Macroeconomic and Revenue aspects of the ACT economy and budget, and the development of related econometric models. To be successful in this position you will have relevant tertiary qualifications with demonstrated experience in macro economic analysis or a relevant field such as econometrics. You should

demonstrate an extensive understanding of macroeconomics, strong analytical and computer skills and the ability to define and work within clear conceptual frameworks. Prospective applicants should also possess strength in applied economic research, and have good communication and management skills.

Eligibility/Other Requirements: Degree qualified in Economics or related field.

Notes: Skills set highly desirable to suitable position.

Contact Officer: Kathy Goth (02) 6205 0772 kathy.goth@act.gov.au

Workforce Capability and Governance Injury Management and Safety Senior Manager, Injury Management and Safety Team Senior Officer Grade A \$123,208, Canberra (PN: 24513)

Gazetted: 09 December 2013 Closing Date: 16 December 2013

Details: The Continuous Improvement and Workers' Compensation Branch of the Chief Minister and Treasury Directorate is seeking an experienced Senior Manager to drive improved injury management practices across the ACT Public Sector. The successful applicant will lead the Injury Management and Safety Team as it works collaboratively to develop, coordinate and deliver targeted and holistic injury management, rehabilitation and return to work services for injured and ill employees. This is a demanding operational environment and the ability to work under pressure, manage competing priorities and support team development and resilience is essential. Eligibility/Other Requirements: Qualifications and or extensive practical experience in work injury management will be well regarded. Selection may be based on application and referee reports alone, or may involve interview and/or practical task assessment

Note: Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People* (*Background Checking*) *Act 2011 may be required*. For further information on Working with Vulnerable people registration refer to http://www.ors.act.gov.au/community/working_with_vulnerable_people.

Contact Officer: Michael Young (02) 6205 3095 michael.young@act.gov.au

Commerce and Works

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: http://www.jobs.act.gov.au/
Applications can be sent via email to: jobs@act.gov.au

Shared Services Human Resources Payroll and Personnel Services Team Leader

Senior Officer Grade C \$89,786 - \$96,809, Canberra (PN: 09360)

Gazetted: 10 December 2013 Closing Date: 17 December 2013

Details: Shared Service HR is seeking a motivated and organised person with experience in managing a variety of projects and policy issues. This role undertakes a number of projects relating to salary packaging, business improvement and governance activities. Applicants should possess strong written skills with the ability to develop policy, liaise with a variety of stakeholders and negotiate to achieve the best outcomes.

Notes: This temporary position is available for six months with the possibility of extension.

Contact Officer: Daren Stinson (02) 6207 9439 daren.stinson@act.gov.au

Shared Services
Shared Services ICT
Business Development
Project Manager

Senior Officer Grade C \$89,786 - \$96,809, Canberra (PN: 01613, several)

Gazetted: 09 December 2013 Closing Date: 23 December 2013 Details: The successful applicant will be involved in managing numerous ICT Health projects. Projects may fall under the Support Services or Clinical Program of work with the main focus on delivering Health Protection Services projects.

Eligibility/Other Requirements: Educational and professional qualifications checks may be undertaken prior to employment. PRINCE2 experience or qualifications is advantageous.

Notes: This temporary position is available from 01 January 2014 until 29 October 2014 with the possibility of a further extension. Selection may be from application and referee reports.

Contact Officer: Justine Spina (02) 6205 5063 justine.spina@act.gov.au

Revenue Management

Revenue Accounts

Revenue Supervisor

Administrative Services Officer Class 6 \$70,913 - \$81,460, Canberra (PN: 33416)

Gazetted: 06 December 2013 Closing Date: 20 December 2013

Details: As a Team Leader, direct and control a team engaged in a range of operational and administrative tasks relating to return taxes, management of deferred duty accounts and the debt management function for rates, land

tax, CCMIL, land rent, duty, FHOG, payroll tax and other taxes.

Contact Officer: Mr Will Hogan (02) 6207 0110 will.hogan@act.gov.au

Shared Services ICT

Business Development

Business Application and Support

Business Systems Administrator

Information Technology Officer Class 1 \$57,004 - \$65,178, Canberra (PN: 12867)

Gazetted: 09 December 2013 Closing Date: 23 December 2013

Details: The successful candidate will be able to provide technical support for various business systems used within the ACT Revenue Office. The role is required to perform scheduled and ad-hoc system administrator tasks within a small team that provides a high level of customer service and support to the ACT Revenue Office.

Contact Officer: Tony Kirk (02) 6207 0059 tony.kirk@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Community Services

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: http://www.jobs.act.gov.au/
Applications can be sent via email to: jobs@act.gov.au

Policy and Organisational Governance

Community Policy

Community Development

Director Community Sector Development Program

Executive Level 1.3 \$205,030 to \$216,153 depending on current superannuation arrangements, Canberra (PN: PN E612)

Gazetted: 11 December 2013 Closing Date: 18 December 2013

Details: The position leads a small team in developing and implementing strategies to improve the sustainability and capacity of the ACT community sector to meet the needs of disadvantaged Canberrans, and to maximise the value that the ACT receives from its annual investment of \$150 million in the sector. The role is required to work closely with the sector through a Community Sector Reform Advisory Group and in conjunction with peak community sector representative bodies. The role also works closely with ACT Government central agencies and other ACT Government Directorates that deal with the Community Sector, as well as working closely with

Australian Government agencies and other institutions that are currently contributing to change in the community sector nationally.

Note: This temporary position is available from 1 January 2014 until 18 April 2014. Expressions of interest are sought from potential candidates and should include a supporting statement of no more than 2 pages outlining experience and/or ability in the above areas, contact details of at least two referees and a current curriculum vitae.

Applications should be sent to the contact officer.

Contact Officer: Bronwen Overton-Clarke (02) 6207 1514 bronwen.overton-clarke@act.gov.au

Therapy ACT Age Based Teams

Psychologist

Health Professional Level 3 \$77,710 - \$81,995 (up to \$86,165 on achieving a personal upgrade), Canberra (PN: 07323, several)

Gazetted: 06 December 2013 Closing Date: 20 December 2013

Details: Therapy ACT provides a range of multidisciplinary therapy and support services for children, adolescents and adults with delays in development and developmental disabilities. Services are provided through age-based teams in a range of community settings.

Eligibility/Other Requirements: Must hold unconditional registration as a Psychologist and must have a Masters in Clinical Psychology. Clinical College endorsement preferred. Current driver's licence essential.

Note: Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People* (*Background Checking*) *Act 2011* may be required. For further information on Working with Vulnerable People registration refer to - http://www.ors.act.gov.au/community/working_with_vulnerable_people. Selection may be made based on application and referee reports only.

Contact Officer: Roz Fitzgerald (02) 6205 1259 roz.fitzgerald@act.gov.au

Therapy ACT
Age Based Teams
Psychologist

Health Professional Level 1/2 \$50,899 - \$75,477, Canberra (PN: 10927, several)

Gazetted: 06 December 2013 Closing Date: 20 December 2013

Details: Therapy ACT provides a range of multidisciplinary therapy and support services for children, adolescents and adults with delays in development and developmental disabilities. Services are provided through Age-Based Teams in a range of community settings.

Eligibility/Other Requirements: These position(s) are available at the HP1 or HP2 level, dependant on the skills and experience of the successful applicant(s). Must hold unconditional registration as a Psychologist and must have a Masters in Clinical Psychology. Current driver's licence essential. Notes: Selection may be made based on application and referee reports only. Part-time or full-time available. Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* may be required. For further information on Working with Vulnerable people registration refer to -

http://www.ors.act.gov.au/community/working with vulnerable people.

Contact Officer: Roz Fitzgerald (02) 6205 1259 roz.fitzgerald@act.gov.au

Cultural Facilities Corporation

Canberra Theatre Centre
Front of House
Front of House Manager
Administrative Services Officer Class 6 \$\$70,913 - \$81,459, Canberra (PN: 029)

Gazetted: 09 December 2013 Closing Date: 16 December 2013

Details: We are looking for an entrepreneurial self starter who is passionate about customer service and sales, preferably in a performing arts environment. You will have an in depth understanding and knowledge of the food and beverage industry, inventory control management, and venue booking systems and be able to use your connections to generate new business for the Canberra Theatre Centre. To be successful in this role you will be proactive and resourceful, and be able to supervise a large pool of casual employees and delegate tasks as appropriate. You will need to be available to work evening and weekend hours and be on call if necessary. This role has a demanding nature and as such you will need to be a skilled multi tasker and expert in managing people in a changing environment.

Eligibility/Other Requirements: Minimum 10 years experience at management level in a food & beverage industry. Note: This is a 3 year temporary contract with the possibility of permanent appointment. Applications must address the selection criteria.

Contact Officer: Mike Domigan (02) 6243 5754 mike.domigan@act.gov.au

Applications can be forwarded to: Trudy Collins, HR Adviser, PO Box 939 Civic Square, ACT 2608 or email

trudy.collins@act.gov.au)

Education and Training

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: http://www.jobs.act.gov.au/
Applications can be sent via email to: jobs@act.gov.au

Office for Schools
Belconnen Network
Macquarie Primary School
Teaching Research Specialist

Senior Professional Officer Grade C \$89,786 - \$96,809, Canberra (PN: 33395)

Gazetted: 05 December 2013 Closing Date: 12 December 2013

Details: Macquarie Primary school is seeking a motivated Teaching Research Specialist. The successful applicant will lead the development and strategic implementation of the Teacher Inquiry Program and facilitate professional partnerships in an inclusive environment emphasising involvement, interdependence, research and innovation. This position also includes: teaching across the school as negotiated; implementing and guiding opportunities for educational research; promoting partnerships between academics, educators and staff; designing and managing approaches for professional sharing and communication of research findings. Liaise with the Principal and School Leadership Team on strategic planning in an inquiry based learning environment.

Eligibility/Other Requirements: Current Teacher Quality Institute registration and a current Working with Vulnerable People registration. Post graduate research experience is desirable.

Note: This is a temporary position until 19 December 2014 with the possibility of an extension. Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* may be required. For further information on Working with Vulnerable people registration refer to - http://www.ors.act.gov.au/community/working with vulnerable people.

Contact Officer: Wendy Cave (02) 6205 6077 wendy.cave@ed.act.edu.au

Education Strategy

Aboriginal and Torres Strait Islander Education and Student Engagement Transitions and Careers

Careers and Transitions Project Officer

Administrative Services Officer Class 6 \$70,913 - \$81,460, Canberra (PN: 33424)

Gazetted: 11 December 2013 Closing Date: 18 December 2013

Details: An opportunity exists to work as part of the Transitions and Careers Section to contribute to the development and management of career education in schools, Pathways Planning and transition programs and

projects including the annual CareersXpo. The successful applicant will also: Develop and implement promotional presentations to school communities and stakeholder groups; liaise with schools, clients and other government and non-government agencies and provide advice on career and transitions policy and programs; prepare and coordinate submissions, papers and correspondence on policy, ministerial briefings, speeches, submissions, government responses and other written material; contribute to team building, and the training and development of section and directorate staff; and assist the manager in the management of human and financial resources and setting of priorities.

Eligibility/Other Requirements: Desirable: Knowledge of and experience in transitions and career education in schools.

Notes: This is a temporary part-time position working at 14:42 hours per week, available from 1 January 2014 to 31 August 2014 with the possibility of extension. Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* may be required. For further information on Working with Vulnerable People registration refer to -

http://www.ors.act.gov.au/community/working_with_vulnerable_people.

Contact Officer: Pauline Luchetti (02) 6205 7928 pauline.luchetti@act.gov.au

Office for Schools North/Gunghalin Network Cranleigh School Classroom Teacher Cranleigh School Classroom Teacher \$55,775 - \$88,184, Canberra (PN: 08095)

Gazetted: 06 December 2013 Closing Date: 16 December 2013

Details: Teach students with moderate to severe/profound intellectual and physical disabilities. Whole school approach to Augmentative and Alternative Communication and Literacy using the Four Blocks approach. Eligibility/Other Requirements: A minimum of four years full-time (or equivalent) tertiary study leading to the award of a recognised school teaching qualification. Current full teaching registration with the ACT Teacher Quality Institute (or eligibility for teacher registration with the ACT Teacher Quality Institute).

Notes: This is a temporary position available from 27 January 2014 until 17 December 2014. Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* may be required. For further information on Working with Vulnerable people registration refer to - http://www.ors.act.gov.au/community/working with vulnerable people.

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position. Contact Officer: Karin Wetselaar (02) 6205 8000 karin.wetselaar@ed.act.edu.au

Office for Schools Belconnen Network

University of Canberra Senior Secondary College, Lake Ginninderra Year 10 Curriculum and Elite Sports Coordinator

Classroom Teacher \$55,775 - \$88,184, Canberra (PN: 34789)

Gazetted: 09 December 2013 Closing Date: 16 December 2013

Details: The University of Canberra Senior Secondary College, Lake Ginninderra provides high quality and comprehensive Year 11 and 12 curriculum delivery for the award of the ACT Year 12 Certificate and targeted Year 10 programs. The unique partnership structure, including the Australian Institute of Sport and the University of Canberra, provides further educationally rich and diverse extension opportunities and experiences for our students. Qualified, professional, innovative and highly motivated applicants are sought for a specialist teaching position. The successful applicant will join a dynamic college staff to deliver Mathematics, Science and Physical Education for all ability levels, Years 7 to 12 and demonstrate capacity to manage nationally significant elite athlete programs. The successful applicant will participate in targeted programs and contribute to the corporate life of the school. Interested teachers are encouraged to contact the college prior to lodging an application.

Eligibility/Other Requirements: A minimum of four years full time (or equivalent) tertiary study leading to the award of a recognised school teaching qualification. Current full Teaching Registration with the ACT Teacher Quality Institute (or eligibility for Teacher Registration with the ACT Teacher Quality Institute).

Note: Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People* (*Background Checking*) *Act 2011* may be required. For further information on Working with Vulnerable people registration refer to - http://www.ors.act.gov.au/community/working with vulnerable people.

Contact Officer: Martin Watson (02) 6205 7099 martin.watson@ed.act.edu.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Environment and Sustainable Development

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: http://www.jobs.act.gov.au/
Applications can be sent via email to: jobs@act.gov.au

Planning Delivery

Executive

Executive Assistant

Administrative Services Officer Class 5 \$65,660 - \$69,623, Canberra (PN: 31381)

Gazetted: 05 December 2013 Closing Date: 12 December 2013

Details: The Environment and Sustainable Development Directorate is seeking a motivated individual to fill the role of Executive Assistant to the Executive Director of Planning Delivery. The successful applicant will have high level oral and written communication skills and high level interpersonal skills, an ability to manage competing priorities and be able to contribute effectively in a multi-disciplinary team environment.

Eligibility/Other Requirements: Previous experience as an Executive Assistant is highly desirable.

Notes: This is a temporary position available for six months to July 2014 with the possibility of short term extension.

Contact Officer: Kim Wheeler (02) 6205 9652 kim.wheeler@act.gov.au

Health

Selection documentation for the following positions may be downloaded from http://www.health.act.gov.au/employment.

Apply online at http://www.health.act.gov.au/employment

Canberra Hospital and Health Services
Operational Support
Clinical School Research Office
Director of Research

Senior Specialist \$199,231, Canberra (PN: 13476)

Gazetted: 12 December 2013 Closing Date: 19 December 2013

The Position: ACT Health is seeking to permanently appoint a Director of Research capable of promoting and leading cutting-edge research in areas related to the goals of ACT Health. The position is a part time position at 20 hours per week. The successful person will possess strong leadership skills, a demonstrated ability to bring people together for individual and collaborative goals, be future focussed, attuned to opportunity and able to take calculated risks. Canberra Hospital is the single tertiary teaching hospital for the Australian Capital Territory and surrounding NSW region, serving a population of half a million. It is a modern 600-bed hospital providing trauma services, most major medical and surgical sub-specialty services, and is the principal teaching hospital of the Australian National University (ANU) Medical School. Strong research links are maintained with the ANU and the University of Canberra. All specialties are represented with the exception of organ transplantation. The hospital has well developed post graduate teaching programs. A fully equipped medical library is available on site with a large collection of hard copy and on line journals and textbooks. Salary, Remuneration and Conditions:

Senior Specialist: \$199,231. Starting salary will be negotiated within this band for the successful applicant, depending on their experience and expertise. Relevant parties are currently negotiating future pay rises that will increase these base salaries.

Eligibility/Other Requirements: Registration as a Medical Practitioner with AHPRA and relevant specialist College Fellowship. Possession of higher research qualifications is highly desirable.

Contact Officer: Professor Frank Bowden (02) 6244 3609 frank.bowden@act.gov.au

Apply online at http://www.health.act.gov.au/employment (preferred method), by post to the Senior Medical Recruitment Officer, Employment Services, 123 Carruthers Street CURTIN ACT 2605

Strategy and Corporate
Performance and Innovation
Canberra Hospital and Health Services Business Intelligence Unit
Manager
Senior Officer Grade B \$106,086 - \$119,426, Canberra (PN: 32640)

Gazetted: 12 December 2013 Closing Date: 2 January 2014

Details: An exciting opportunity exists to manage the newly established Business Intelligence Unit for Canberra Hospital and Health Services.

Eligibility/Other Requirements: Experience in leading a team. Knowledge and experience in the use of data systems in the healthcare sector and associated business processes. Knowledge of data quality processes. Experience and knowledge in information management principles are all desirable.

Note: To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Andrew Bailey (02) 6207 2129

Canberra Hospital and Health Services
Women, Youth and Children
Women and Babies
Clinical Midwife Consultant-Post Natal Ward/Midcall
Registered Nurse Level 3.2 \$101,556, Canberra (PN: 22393)

Gazetted: 12 December 2013 Closing Date: 19 December 2013

Details: Post Natal/Midcall at the Centenary Hospital for Women and Children Canberra Hospital is seeking a leader with a demonstrated record of professional achievement, able to manage resources and have a collaborative consultative management approach to running a Post Natal facility. The position holder will provide leadership for midwives in all aspects of clinical practice, models of care, professional development, education, research, teaching, workforce planning and a quality work environment. The Clinical Midwife Consultant-Post Natal Ward/Midcall should be committed to women centered care which is multidisciplinary, process and outcome focused based on best practice, enabling a cohesive team approach.

Eligibility/Other Requirements: Registered or eligible for registration as a Midwife with the Australian Health Practitioner Regulation Agency (AHPRA).

Note: The successful applicant may be required to be registered under the *Working with Vulnerable People* (*Background Checking*) *Act 2011*. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application. Please provide a current CV, two referees, address the attached Selection Criteria.

Contact Officer: Penny Maher (02) 6174 7392

Canberra Hospital and Health Services
Cancer Ambulatory and Community Health Services
Cancer Nursing
Nurse Care Coordinator - CACHS
Registered Nurse Level 3.1 \$89,834 - \$93,531, Canberra (PN: 03645)

Gazetted: 12 December 2013 Closing Date: 19 December 2013 Details: Cancer Ambulatory and Community Health Services (CACHS) is seeking a dynamic Registered Nurse who has highly developed interpersonal skills and demonstrated Oncology/Radiation Oncology knowledge and practice to undertake the role of Care Coordinator for Lung and Mesothelioma within CACHS. Applicants will be required to demonstrate experience in Cancer Nursing including the ability to assist patients and their families understand their diagnosis and treatment plan, and to provide tailored support to patients throughout their trajectory. Eligibility/Other Requirements: Be registered or have applied for registration with the Australian Health Practitioner Regulation Agency (AHPRA).

Note: This position is temporary part-time working Wednesday, Thursday and Friday, 24 hours per week commencing 30 January 2014 to 28 January 2015. The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application. Contact Officer: Denise Breust (02) 6244 2881

Strategy and Corporate

Performance and Innovation

Canberra Hospital and Health Services Business Intelligence Unit Analyst

Senior Officer Grade C \$89,786 - \$96,809, Canberra (PN: 32653, several)

Gazetted: 12 December 2013 Closing Date: 2 January 2014

Details: An exciting opportunity exists within a newly established Business Intelligence Unit for Canberra Hospital

and Health Services.

Note: To complete your application you must prepare responses to the Selection Criteria as a document to be

uploaded and included with your application. Contact Officer: Andrew Bailey (02) 6207 2129

Canberra Hospital and Health Service Women, Youth and Children Paediatrics Registered Nurse

Registered Nurse Level 2 \$78,157 - \$82,990, Canberra (PN: 33319)

Gazetted: 12 December 2013 Closing Date: 19 December 2013

Details: A new and exciting position has been created within the Paediatric Ambulatory Care Service. If you are a Registered Nurse with a minimum of three years experience in a paediatric environment this could be the career direction you are looking for. This developing role will include coordination and management of the diagnostic and chronic care needs of children and families with an endocrine disorder (except diabetes). It will involve patient centred communication and coordination amongst a multidisciplinary team, developing a sound knowledge base on paediatric endocrine disorders and associated education skills, data base management, liaison with drug company representatives, government regulatory bodies and professional associations, and participation in research activities. The position is based within the Paediatric Outpatient Clinic and will be part of the clinic nursing team.

Qualifications/Eligibility Requirements: Registered or eligible for registration with the Australian Health Practitioner Regulation Agency. Minimum of three years full-time equivalent post registration within a Paediatric environment is highly desirable.

Note: The successful applicant may be required to be registered under the *Working with Vulnerable People* (*Background Checking*) *Act 2011*. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Catherine Campbell (02) 6174 7373

Strategy and Corporate Quality and Safety

Clinical Governance Unit

Project Manager

Registered Nurse Level 2 \$78,157 - \$82,990, Canberra (PN: 30681)

Gazetted: 12 December 2013 Closing Date: 19 December 2013

Details: If you are a good communicator with a commitment to providing excellence in quality and safety this is a job for you. As a project manager working in the HealthCARE improvement Unit you will be primarily responsible for the ACT Audit of Surgical Mortality (ACTASM). This is a local project where you will be responsible for working closely with clinicians and the Royal College of Surgeons to provide coordination for the development, management, reporting and evaluation of ACTASM across the Territory. You will require a breadth of knowledge and experience of project management, auditing, data entry and analysis.

Eligibility/Other Requirements: Registered or eligible for registration with the Australian Health Practitioner Regulation Agency.

Note: This is a part-time position at 16 hours per week. Selection may be based on application and referee report alone. The successful applicant may be required to be registered under the *Working with Vulnerable People* (*Background Checking*) Act 2011. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application

Contact Officer: Sonia Hogan (02) 6205 0718

Canberra Hospital and Health Services

Medicine

Chronic Disease

Physiotherapist/Exercise Physiologist

Health Professional Level 3 \$77,710 - \$81,995 (up to \$86,165 on achieving a personal upgrade), Canberra (PN: 33411)

Gazetted: 12 December 2013 Closing Date: 9 January 2014

Details: A permanent part-time position (0.6 FTE) for an Exercise Physiologist or Physiotherapist (Health Professional Level 3) is available with the Chronic Disease Management's adult Obesity Management Service. Located in the Belconnen Extended Care Health Centre (BECHC), this newly established multidisciplinary team is due to commence clinical services in early 2014. The successful applicant will have sound clinical skills, excellent communication skills, experience in research or quality improvement and the ability to work flexibly within a multidisciplinary team. This is an excellent opportunity to be part of the development of an exciting new service.

Eligibility/Other Requirements: Appropriate degree or diploma in Exercise Science or the equivalent from a recognised tertiary institution. Eligibility for accreditation with National Association Exercise and Sports Science Australia (ESSA). Current driver's licence is essential. Appropriate Degree or Diploma in Physiotherapy, or recognised equivalent qualification and eligibility for AHPRA Physiotherapy Registration.

Note: This is a part-time position at 22:03 hours a week. The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Jennie Yaxley (02) 6205 5297

Canberra Hospital and Health Services

Surgery and Oral Health

Medical Imaging

Nuclear Medicine Technologist

Health Professional Level 3 \$77,710 - \$81,995 (up to \$86,165 on achieving a personal upgrade), Canberra (PN: 28992, expected vacancy)

Gazetted: 12 December 2013 Closing Date: 2 January 2014 Details: The Canberra Hospital is a tertiary level health facility and a teaching hospital of the Australian National University (ANU) Medical School and The University of Canberra Nursing and Allied Health Schools. The Nuclear Medicine section has four gamma cameras, two single head and two dual head, one of which has SPECT/CT capabilities. The section also has close relationships with the PET/CT and Bone Mineral Density services and the successful applicant may be required to work in these areas. The Department offers a comprehensive range of diagnostic and therapeutic procedures including paediatric, oncology and cardiac studies making the work both challenging and rewarding. This position is available for an enthusiastic Nuclear Medicine clinician with experience in developing and promoting standards in a professional team.

Eligibility/Other Requirements: Bachelor of Medical Radiation Science (Nuclear Medicine) or recognised equivalent. Registration with the Medical Radiation Practice Board of Australia. Radiation licence issued from the ACT Health Protection Service.

Note: This position is required to participate in an on call roster. The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Sharon Mosley (02) 6244 2439

Canberra Hospital and Health Services

Medicine

Resources

Senior Sleep Scientist

Health Professional Level 3 \$77,710 - \$81,995 (up to \$86,165 on achieving a personal upgrade), Canberra (PN: 32937)

Gazetted: 12 December 2013 Closing Date: 23 January 2014

Details: The Department is seeking a suitably qualified and experienced individual to work in a dynamic multidisciplinary team within the Sleep Disorders Unit (SDU). The role involves performing diagnostic and treatment sleep polysomnography with analysis of these studies. In addition, the individual will provide education on treatment strategies as part of clinical care. The successful applicant will also contribute to various quality assurance programs and assist in training of staff. The role will also support daily management of the SDU. For employees in most ACT Health positions, salary packaging with fringe benefits tax-free threshold up to \$9,095 is available. Employees can also package beyond the FBT-free threshold up to 75% of gross salary on non-FBT items. Additional salary packaging benefits are also available such as meal entertainment and accommodation.

Eligibility/Other Requirements: Bachelor of Science or equivalent (Physiology, Allied Health, Health Sciences). Significant experience working in a Sleep Laboratory is essential. Professional credential from the Board of Registered Polysomnographic Technologists/or post graduate study in the sleep medicine field and previous experience working with paediatric patients is desirable. The successful applicant must be able to work a 12 hour overnight shift on regular basis. Previous experience working with paediatric patients.

Note: The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Derek Figurski (02) 6244 2066

Canberra Hospital and Health Services

Medicine

Chronic Disease

Diabetes Social Worker

Health Professional Level 3 \$77,710 - \$81,995 (up to \$86,165 on achieving a personal upgrade),

Canberra (PN: 29148)

Gazetted: 12 December 2013

Closing Date: 19 December 2013

Details: The ACT Health Diabetes Service is seeking a temporary full-time Social Worker to work within a multidisciplinary team providing services to referred outpatients across tertiary and primary care diabetes services. An understanding of the scope and role of social work services relevant to chronic illness is required along with excellent communication skills and ability to work in a team environment. Eligibility/Other Requirements: Bachelor of Social Work; eligible for membership of the Australian Association of Social Work. A minimum of two years post-graduate experience. Current driver's licence. The successful applicant will be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011.*

Note: This is a temporary position available for 12 months. This position may be required to participate in overtime, on call and/or rotation roster. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Alison Lancaster (02) 61745 310 or Marilyn Hines (02) 6174 5117.

Canberra Hospital and Health Services

Medicine

ACT Diabetes Service

Dietitian

Health Professional Level 3 \$77,710 - \$81,995 (up to \$86,165 on achieving a personal upgrade), Canberra (PN: 28374)

Gazetted: 12 December 2013 Closing Date: 19 December 2013

Details: The ACT Health Diabetes Service is seeking a permanent part-time Dietitian to work within a multidisciplinary Team providing diabetes nutrition services across tertiary and primary care centres. The position provides a range of nutrition services including dietary assessment, care planning, counselling and the planning and delivery of education programs to staff and client groups.

Eligibility/Other requirements: Degree or Postgraduate qualifications in Nutrition and Dietetics or equivalent. Eligible for membership of the Dietitians Association of Australia and eligible for APD Status. A minimum of two years post-graduate experience. Current driver's licence.

Note: This is a part-time position working 29.40 hours per week. The successful applicant will be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application. This position(s) maybe required to participate in overtime, on call and/or rotation roster. Contact Officer: Alison Lancaster (02) 6174 5310 or Marilyn Hines (02) 6174 5117

Canberra Hospital and Health Services Surgery and Oral Health Medical Imaging Supervisor

Administrative Services Officer Class 4 \$58,870 - \$63,917, Canberra (PN: 18527, several)

Gazetted: 12 December 2013 Closing Date: 19 December 2013

Details: Supervise and lead the Reception and Booking Clerks in Medical Imaging. Prepare monthly, on-call and weekly rosters for administration staff. Develop and maintain appropriate policies and procedures; set priorities and conduct staff appraisals; and staff training. Liaise with clients, Departmental and other staff to resolve difficult enquiries and other problems in a tactful and discrete manner.

Eligibility/other requirements: Knowledge of medical terminology. Current driver's licence.

Note: This is a permanent position. This position involves shiftwork. An order of merit will be formed from this selection process that may be utilised to fill any full-time/part-time, temporary or casual positions (at level), which may occur within the following 12 months. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application. Applicants must provide two written referee reports which address the Selection Criteria. Selection may be based on application and referee comments only and interviews may not be held. Prior to commencing in this role, a current registration issued under the Working with Vulnerable People (Background Checking) Act 2011 will be required For further

information on Working with Vulnerable People registrations refer to: www.legislation.act.gov.au/a/2011-44/default.asp and http://www.ors.act.gov.au/community/working with vulnerable people. Contact Officer: Jeanine Dumbrell (02) 6244 2159

Territory and Municipal Services

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: http://www.jobs.act.gov.au/
Applications can be sent via email to: jobs@act.gov.au

Roads and Public Transport
Roads ACT
Traffic Management and Safety
Manager, Traffic Safety
Senior Officer Grade B \$106,086 - \$119,426, Canberra (PN: 28575)

Gazetted: 05 December 2013 Closing Date: 2 January 2014

Details: The Territory and Municipal Services Directorate is seeking a highly motivated individual to fill the role of Manager, Traffic Safety in Roads ACT. The successful candidate will be expected to have high level management, communication, negotiation and representational skills and a demonstrated ability to plan, prioritise, coordinate and manage projects and workflows. The position manages the development and implementation of road safety and capital upgrade programs and oversights the Roads ACT Traffic Monitoring program.

Eligibility/Other Requirements: Formal qualifications and/or extensive experience in a relevant field.

Contact Officer: Rifaat Shoukrallah (02) 6207 6157 rifaat.shoukrallah@act.gov.au

APPOINTMENTS

Commerce and Works

Administrative Services Officer Class 3 \$52,818 - \$57,004

Maddisson Furlong 836-11105, Section 68(1), 9 December 2013

Senior Officer Grade C \$89,786 - \$96,809

MaryJane Lalliard 773-03325, Section 68(1), 9 December 2013

Community Services

Administrative Services Officer Class 3/4 \$52,818 - \$63,971

Stuart Anderson 836-11017, Section 68(1), 28 November 2013

Health Professional Level 1 \$50,899 - \$65,424

Annemarie Jimenez 835-84661, Section 68(1), 5 December 2013

Health Professional Level 1 \$50,899 - \$65,424

Vincent Sackitey 836-09654, Section 68(1), 11 December 2013

Health Professional Level 1 \$50,899 - \$65,424

Anju Sharma 827-42023, Section 68(1), 6 December 2013

Economic Development

Senior Officer Grade B \$106,086 - \$119,426

Jacqueline Roberts 836-11359, Section 68(1), 9 December 2013

Education and Training

General Service Officer Level 6 \$48,163 - \$50,446

Philip John Batten 824-59682, Section 68(1), 5 December 2013

Health

Administrative Services Officer Class 2 \$46,372 - \$51,422

Deanna Adam 839-26836, Section 68(1), 5 December 2013

Health Professional Level 2 \$54,414 - \$75,477

Claire Anderson 835-86704, Section 68(1), 13 February 2014

Senior Officer Grade C \$89,786 - \$96,809

Jennifer Barker 830-79956, Section 68(1), 9 December 2013

Health Professional Level 2 \$54,414 - \$75,477

Cassandra Gleadhill 838-53999, Section 68(1), 11 December 2013

Administrative Services Officer Class 3 \$52,818 - \$57,004

Robyn Hughes 838-52400, Section 68(1), 29 November 2013

Registered Nurse Level 1 \$55,567 - \$75,084

Sajo Joseph 834-43949, Section 68(1), 4 December 2013

Health Professional Level 2 \$54,414 - \$75,477

Patricia McKibbin 839-27775, Section 68(1), 13 February 2014

Health Professional Level 4 \$89,786 - \$96,809

Alexandra Raulli 836-10372, Section 68(1), 9 December 2013

Registered Nurse Level 1 \$55,567 - \$75,084

Leeba Samuel 831-22766, Section 68(1), 4 December 2013

Health Professional Level 2 \$54,414 - \$75,477

Raymond Tjong 838-53438, Section 68(1), 4 December 2013

Note: This appointment is made under Section M5 of the Health Professionals Enterprise Agreement 2011-2013

Justice and Community Safety

Administrative Services Officer Class 3 \$52,818 - \$57,004

Craig Thomas Moriarty 836-10989, Section 68(1), 9 December 2013

Administrative Services Officer Class 6 \$70,913 - \$81,460

Michael John Ryan 836-10866, Section 68(1), 2 December 2013

TRANSFERS

Canberra Institute of Technology

Anthony McKenzie-Scott: 789-10274

From: Administrative Services Officer Class 5 \$65,660

Commerce and Works

To: Administrative Services Officer Class 5 \$65,660 - \$69,623

Canberra Institute of Technology, Canberra (PN. 18193) (Gazetted 25 October 2013)

PROMOTIONS

Commerce and Works

Revenue Management

Revenue Accounts

Paige Holdsworth: 817-48933

From: Administrative Services Officer Class 4 \$58,870 - \$63,917

Commerce and Works

To: Administrative Services Officer Class 5 \$65,660 - \$69,623

Commerce and Works, Canberra (PN. 33414) (Gazetted 6 June 2013)

Shared Services

Human Resources

Employee Relations

Allison Kennedy: 835-99978

From: Administrative Services Officer Class 6 \$70,913 - \$81,460

Commerce and Works

To: †Senior Officer Grade C \$89,786 - \$96,809

Commerce and Works, Canberra (PN. 31842) (Gazetted 15 August 2013)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Community Services

Office for Children, Youth and Family Support

Care and Protection Services Emma Turner: 834-53610

From: Administrative Services Officer Class 2 \$46,372 - \$51,422

Health

To: Health Professional Level 1 \$50,899 - \$65,424

Community Services, Canberra (PN. 07860) (Gazetted 2 July 2013)

Education and Training

Office for Schools Tuggeranong Network Isabella Plains Early Childhood School

Julie Dixon: 772-12423

From: School Leader C \$101,775

Education and Training

To: †School Leader B \$118,502

Education and Training, Canberra (PN. 25277) (Gazetted 31 October 2013)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Office for Schools Belconnen Network Giralang Primary School Belinda Joy Love: 755-72513

From: School Leader B \$118,502

Education and Training To: †School Leader A \$0

Education and Training, Canberra (PN. 04080) (Gazetted 23 September 2013)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Office for Schools
Belconnen Network
University of Canberra High School Kaleen
Megan Lovell: 778-97901

From: Classroom Teacher \$55,775 - \$88,184

Education and Training

To: †School Leader C \$101,775

Education and Training, Canberra (PN. 02614) (Gazetted 24 October 2013)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

ACT Teacher Quality Institute

Anna McKenzie: 333-29339 From: School Leader B \$118,502

Education and Training

To: †Senior Professional Officer Grade A \$123,208

Education and Training, Canberra (PN. 32220) (Gazetted 5 November 2013)

Health

Canberra Hospital and Health Services Women, Youth and Children Women and Babies

Mary Borrman: 755-62016

From: Registered Nurse Level 1 \$55,567 - \$75,084

Health

To: Registered Nurse Level 2 \$78,157 - \$82,990

Health, Canberra (PN. 22207) (Gazetted 14 November 2013)

Canberra Hospital and Health Services

Capital Region Cancer Service

Cancer Nursing

Susan Langdon: 772-01142

From: Registered Nurse Level 2 \$78,157 - \$82,990

Health

To: †Registered Nurse Level 3.2 \$101,556

Health, Canberra (PN. 22383) (Gazetted 31 October 2013)

Canberra Hospital and Health Services

Pathology

Pathology Administration Anna Skazis: 789-45581

From: Technical Officer Level 1 \$47,953 - \$50,376

Health

To: Administrative Services Officer Class 4 \$58,870 - \$63,917 Health, Canberra (PN. 27171) (Gazetted 17 October 2013)

Canberra Hospital and Health Services

Operational Support

Christine Whittall: 836-54420

From: Administrative Services Officer Class 3 \$52,818 - \$57,004

Health

To: Administrative Services Officer Class 6 \$70,913 - \$81,460 Health, Canberra (PN. 24358) (Gazetted 7 November 2013)

Canberra Hospital and Health Services

Operational Support

Narelle Griffiths: 256-35432

From: Administrative Services Officer Class 4 58,870 - \$63,917

Health

To: Administrative Services Officer Class 6 \$70,913 - \$81,460 Health, Canberra (PN. 23595) (Gazetted 7 November 2013)

Justice and Community Safety

Transport and Infrastructure Transport Regulation Road User Services

Hayley Eastman: 799-96970

Legal Aid From: Administrative Services Officer Class 4 \$58,870 - \$63,917

Justice and Community Safety

To: Administrative Services Officer Class 5 \$65,660 - \$69,623

Justice and Community Safety, Canberra (PN. 32048) (Gazetted 10 September 2013)

CORRIGENDA

Health

Anne Richardson: 715-61243

From: Registered Nurse Level 2 \$78,157 - \$82,990

Health

To: Registered Nurse Level 2 \$78,157 - \$82,990

Health, Canberra (PN. 22542) (Gazetted 8 August 2013)

This transfer notified in error in the Gazette of 21 November 2013.