



# **ACT Government Gazette**

**Gazetted Notices for the week beginning 17 July 2014**

## Executive Notices

### Chief Minister, Treasury and Economic Development

#### **Variation – Transfer**

David Dawes – Co-ordinator General, Economic Development and Infrastructure (E919) Section 33A(1)(a) of the Public Sector Management Act 1994

### Environment and Planning

#### **Contract Cessation**

Penelope Farnsworth – Deputy Director-General, Policy, Corporate and Regulation (E686) – 30.06.2014

### Territory and Municipal Services

#### **Contract Cessation**

**Note:** The following Executive has been issued with a new contract which was gazetted on 22.05.2014. This notification is in accordance with the provisions of section 81 of the Public Sector Management Act 1994.

David Roulston – Director Operational Support (E540) – 19.07.2014

## **VACANCIES**

### Calvary Health Care ACT (Public)

#### **Physiotherapy**

#### **Administration**

#### **Physiotherapy Administrative Officer**

#### **Administrative Services Officer Level 3 \$55,732 - \$59,890, Canberra (PN: 6664)**

Gazetted: 22 July 2014

Closing Date: 4 August 2014

Details: This is an exciting opportunity to join a friendly department who endeavour to protect, support and reward high-performing staff, dedicated to providing quality healthcare services; the Physiotherapy Department at Calvary Hospital in Bruce ACT is seeking an administrative officer who is highly organised, professional, personable and self-motivated. The position requires someone who represents and upholds our organisational values; the successful candidate will demonstrate a strong work ethic, demonstrated resilience, a willingness to learn and an ability to work independently and in a team environment; duties include reception work, with a high degree of client/patient contact, and general administrative tasks related to the delivery of inpatient and outpatient physiotherapy services; applicants must have good communication skills and be proficient with Microsoft computer applications; experience in providing administrative support within a healthcare setting would be beneficial.

Eligibility/Other Requirements: Applicants are expected to respond in writing and include the following: Respond to the selection criteria (The selection criteria can be found in the Position Description); a copy of their current resume; a cover letter outlining why they believe they are suitable for this role (maximum one page); names and contact details (including a contact phone number) for two professional referees.

Note: Applications close: 4th August 2014

Please refer to the position description for further information or contact: Jennifer Azurin Director of Physiotherapy (02) 6201 6190 [jennifer.azurin@calvary-act.com.au](mailto:jennifer.azurin@calvary-act.com.au)

Contact Officer: Jennifer Azurin (02) 6201 6190 [jennifer.azurin@calvary-act.com.au](mailto:jennifer.azurin@calvary-act.com.au) Applications can be forwarded to: [applications@calvary-act.com.au](mailto:applications@calvary-act.com.au)

## **Nursing**

### **Claire Holland House**

#### **Palliative Aged Care Nurse Practitioner**

**Registered Nurse Level 4 \$106,172, Canberra (PN: 6797)**

Gazetted: 21 July 2014

Closing Date: 4 August 2014

Details: An exciting opportunity has become available within the Community Specialist Palliative Care Service! Calvary Health Care ACT is seeking a Nurse Practitioner to enhance the service we provide to the aged care community; the successful applicant will be responsible for providing complex palliative care to elderly patients in the Canberra community; the position is based at Clare Holland House and the role is part of the Community Specialist Palliative Care team; the Palliative Aged Care Nurse Practitioner is required to provide advanced clinical assessment, diagnosis and care planning for palliative patients with complex symptoms, physical and psychosocial needs; it is expected that this care will be provided across the service for example within the outpatient setting, within the patient's own home and Residential Aged Care Facilities; this position will work closely with the Palliative Care Medical Specialists and Nurse Practitioner, and the Interdisciplinary Team at Clare Holland House to formulate a patient centred plan of care which can be delivered in the patient's home; the position is a 12 month contract working five days per week.

Eligibility/Other Requirements: Applicants are expected to respond in writing and include the following: Response to the selection criteria and copy of your current resume; cover letter outlining why you believe you are suitable for this role (Maximum one page); names and contact details for two professional referees.

Note: Applications close: 1 August 2014.

Please refer to the position description for further information, alternatively please contact: Brad Smith A/g Manager of Claire Holland House (02) 6264 7300 [bradley.smith@calvary-act.com.au](mailto:bradley.smith@calvary-act.com.au)

Contact Officer: Brad Smith (02) 6264 7300 [bradley.smith@calvary-act.com.au](mailto:bradley.smith@calvary-act.com.au)

Applications can be forwarded to: [applications@calvary-act.com.au](mailto:applications@calvary-act.com.au)

## **Physiotherapy**

### **Physiotherapist**

**Health Professional Level 1 - 2 \$50,899 - \$75,477, Canberra (PN: 8259 Several)**

Gazetted: 21 July 2014

Closing Date: 1 August 2014

Details: This is an exciting opportunity to join a friendly department with high staff morale and a focus on providing quality health care services; the Physiotherapy Department at Calvary Health Care in Bruce ACT seeks staff who; foster evidence-based and values-based practice; are self-motivated and demonstrate resilience in a contemporary healthcare setting; practice self-reflection with a desire to continually learn; are committed to risk management, continuous quality improvement and/or research; can work independently and collaboratively as part of a multidisciplinary team; there are two permanent full-time HP2 positions available in the Physiotherapy Department and the possibility of other temporary HP1 and/or HP2 vacancies; successful applicants will be involved in a rotational program through work areas such as Outpatients, Orthopaedics, Respiratory/ICU/Cardiac Rehabilitation, Medical/Acute Neurology, Aged Care and Rehabilitation, Women's Health and the Emergency Department. New graduates are welcome to apply.

Eligibility/Other Requirements: Applicants are expected to respond in writing and include the following: Respond to the selection criteria (The selection criteria can be found in the Position Description); a copy of their current resume; a cover letter outlining why they believe they are suitable for this role (maximum one page); names and contact details for two professional referees.

Note: Applications close 1 August 2014

Please refer to the position description for further information or contact Kate Silk A/g Deputy Director of Physiotherapy (02) 6201 6190 [katharine.silk@calvary-act.com.au](mailto:katharine.silk@calvary-act.com.au)

Contact Officer: Katharine Silk (02) 6201 6190 [katharine.silk@calvary-act.com.au](mailto:katharine.silk@calvary-act.com.au) Applications can be forwarded to: [applications@calvary-act.com.au](mailto:applications@calvary-act.com.au)

**Nursing**

**Mental Health Services**

**Registered Nurse Level 2- Older Persons Mental Health**

**Registered Nurse Level 2 \$81,918 - \$86,823, Canberra (PN: 7222 Several)**

Gazetted: 18 July 2014

Closing Date: 1 August 2014

Details: Applications for the position of RN2 are sought from suitably qualified Registered Nurses with recent extensive experience in Older Persons Mental Health inpatient settings to work within a contemporary acute Mental Health unit specialising in Psycho Geriatric care utilising a multi disciplinary model of care; the successful applicant will have demonstrated sound leadership and clinical skills and the ability to relate well with consumers, carers and members of the multi disciplinary team; to be considered for this role, candidates must meet the below selection criteria: Demonstrated ability to practice in accordance with legislation and report variation in practice of self and others; demonstrated ability to practice and influence others to ensure that care is delivered within the professional and ethical frame work; demonstrated clinical leadership qualities in the workplace that reflect the values of the organisation; demonstrated excellence in the ability to precept and mentor staff; demonstrates advanced evidence based practice incorporating a high level of knowledge and skill in area of practice

Participation in ongoing professional development of self and others; demonstrated commitment to clinical research, quality improvement and procedure development and implementation; demonstrated advanced practice to utilise the Nursing Process in the provision of safe and evidenced based care to patients in an acute and sub acute environment; demonstrated leadership skills in effective interpersonal communication skills within a multidisciplinary team; demonstrated ability to liaise effectively with patients, their families and members of the community.

Eligibility/Other Requirements: Applicants are expected to respond in writing and include the following: Response to the selection criteria and copy of your current resume; cover letter outlining why you believe you are suitable for this role (Maximum one page); names and contact details for two professional referees.

Note: Applications close: 1 August 2014.

Please refer to the position description for further information, alternatively please contact: Carmel Ronning Manager of Mental Health Services (02) 6201 6806 [carmel.ronning@calvary-act.com.au](mailto:carmel.ronning@calvary-act.com.au)

Contact Officer: Carmel Ronning (02) 6201 6806 [carmel.ronning@calvary-act.com.au](mailto:carmel.ronning@calvary-act.com.au) Applications can be forwarded to: [applications@calvary-act.com.au](mailto:applications@calvary-act.com.au)

**Nursing**

**Discharge Liaison Nurse**

**Registered Nurse Level 2 \$81,918 - \$86,823, Canberra (PN: 7779)**

Gazetted: 22 July 2014

Closing Date: 4 August 2014

Details: We are seeking an enthusiastic registered nurse to temporarily fill the position of Discharge Liaison Officer (RN Level 2) the role is expected to commence 29/8/2014 until 15/4/2015; this is present as an experience and development opportunity within the PFU and DLO portfolio; successful candidate will be required to: Ensure the delivery of high quality and efficient care; demonstrate excellent communication and negotiation skills; promote and support multidisciplinary collaboration in complex discharge planning between CHACT and across the territory; review and monitor present clinical referral systems; coordinate and maintain Post-Discharge phone follow-up.

Eligibility/Other Requirements: Please note that selection may be based on written applications only; applicants are expected to respond in writing and include the following: Respond to the selection criteria (The selection criteria can be found in the Position Description); a copy of their current resume; a cover letter outlining why they believe they are suitable for this role (maximum one page); names and contact details (including a contact phone number) for two professional referees.

Note: Applications close: 4th August 2014

Please refer to the position description for further information or contact: Lynne Murray A/g Patient Flow Manager (02) 6264 7080 [Lynne.Murray@calvary-act.com.au](mailto:Lynne.Murray@calvary-act.com.au)

Contact Officer: Lynne Murray (02) 6264 7080 [Lynne.Murray@calvary-act.com.au](mailto:Lynne.Murray@calvary-act.com.au)

Applications can be forwarded to: [applications@calvary-act.com.au](mailto:applications@calvary-act.com.au)

### **Canberra Institute of Technology**

**Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>  
Applications can be sent via email to: [jobs@act.gov.au](mailto:jobs@act.gov.au)**

#### **Trade Skills and Vocational Learning**

##### **Construction**

##### **Administrative Services Officer**

##### **Administrative Services Officer Class 2/3 \$49,189 - \$59,980, Canberra (PN: 54999)**

Gazetted: 23 July 2014

Closing Date: 6 August 2014

Details: The duties of this position are to provide administrative support to the Head of Department in a range of capacities. Duties include: Attend to routine enquiries from staff, students, prospective students, community and industry, provision of general administrative support, apply guidelines, work practices and procedures to seek resolution of issues arising from general and/or complex inquiries and work tasks. Provide quality customer service, maintain and interrogate local information management systems, files, databases and student enrolment system.

Eligibility/Other Requirements: Desirable: Certificate IV in Business Administration or equivalent; Evidence of quality customer service skills; Understanding of User Choice/Apprenticeship requirements; Effective communication skills; Knowledge of Canberra Institute of Technology Skills Recognition processes

Notes: This is a temporary position for a period of 12 month's with the possibility of extension (dependant on department/operational requirements).

Contact Officer: Peter Hansen (02) 6205 4239 [peter.hansen@cit.edu.au](mailto:peter.hansen@cit.edu.au)

### **Capital Metro**

**Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>  
Applications can be sent via email to: [jobs@act.gov.au](mailto:jobs@act.gov.au)**

#### **Governance and Operations**

##### **Corporate Services**

##### **Manager, Corporate Services**

##### **Senior Officer Grade B \$109,831 - \$123,642, Canberra (PN: 34312)**

Gazetted: 17 July 2014

Closing Date: 24 July 2014

Details: The Capital Metro Agency is responsible for ongoing planning, design and delivery of the first stage of a possible Canberra-wide network. The Corporate Services branch is responsible for Directorate wide services based on specialised knowledge, best practice and ACT Government policy. The roles and responsibilities of the Manager of Corporate Services include: managing internal audit and system assurance; corporate planning and performance; Work Health and Safety system and safety assurance; information and records management; facilitating and coordinating Directorate wide support activities such as ICT, HR and facilities.

Eligibility/Other Requirements: Tertiary qualifications in Management or related field highly desirable.

Contact Officer: Nikki Pulford (02) 6205 5466 [nikki.pulford@act.gov.au](mailto:nikki.pulford@act.gov.au)

### **Chief Minister, Treasury and Economic Development**

**Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>  
Applications can be sent via email to: [jobs@act.gov.au](mailto:jobs@act.gov.au)**

#### **Workforce Capability and Governance Division**

**Continuous Improvement and Workers' Compensation  
Injury Management and Safety  
Manager Quality Assurance and Reporting  
Senior Officer Grade B \$109,831 - \$123,642, Canberra (PN: 24852)**

Gazetted: 17 July 2014

Closing Date: 31 July 2014

Details: The Chief Minister, Treasury and Economic Development Directorate is seeking to fill the position of Manager Quality Assurance and Reporting within the Injury Management and Safety Team. The position provides the opportunity to contribute to the continuous improvement of injury and illness case management, rehabilitation and return to work outcomes across the ACT Government. The role involves a high level of stakeholder engagement, balanced with a focus on business process improvement, quality assurance and audit. Duties include the development and implementation of quality assurance systems and protocols, and review and enhancement of case management processes supported by the establishment of robust data analysis and research methodologies. The incumbent will be required to operate with a strong regard for legislative requirements and business objectives whilst maximising customer service and team cohesion. The successful applicant will possess strong communication and inter-personal skills, whilst also being a strategic thinker with strong analytical abilities. Experience in business process improvement, quality assurance and/or audit is required, along with proven ability in the injury management and workers compensation field.

Eligibility/Other Requirements: Qualifications and or extensive practical experience in Work Health and Safety, Human Resources, Allied Health or other related disciplines and/or experience in case/claims management and rehabilitation will be well regarded.

Notes: Selection may be based on application and referee reports only, or may involve interview and/or practical task assessment.

Contact Officer: Denis Wilson (02) 6205 7069 [petra.crowe@act.gov.au](mailto:petra.crowe@act.gov.au)

**Shared Services ICT  
Business Applications Management  
Business Applications and Support  
Manager ACT Revenue Office ICT Systems Portfolio  
Senior Information Technology Officer Grade B \$106,086 - \$119,426, Canberra (PN: 34347)**

Gazetted: 22 July 2014

Closing Date: 5 August 2014

Details: Shared Services ICT is seeking an experienced professional Manager to lead a team in supporting key revenue collection ICT systems used by the Territory (including managing lifecycle for upgrades and related services).

Eligibility/Other Requirements: Educational and professional qualification checks may be undertaken prior to employment. Knowledge of ACT Revenue Office taxation and collection framework will be highly advantageous.

Contact Officer: Dean Conway (02) 6205 2485 [dean.conway@act.gov.au](mailto:dean.conway@act.gov.au)

**Economic and Financial Group  
Financial Framework Management and Insurance  
Insurance  
Senior Policy Officer  
Senior Officer Grade C \$93,254 - \$100,382, Canberra (PN: 32501)**

Gazetted: 18 July 2014

Closing Date: 4 August 2014

Details: Financial Framework Management and Insurance branch is seeking an experienced officer with expertise in the provision of policy and technical advice in relation to legislation development and policy implementation. As part of a small team, the successful applicant will undertake work on a wide range of insurance matters including implementing the Lifetime Care and Support Scheme; continuing the establishment of the National Injury Insurance Scheme in the Territory; progressing reform of the ACT Compulsory Third-Party (CTP) Insurance Scheme and monitoring of, and advising on the operation and effectiveness of the CTP Insurance Scheme. The officer will be required to provide strategic and high quality advice, exercise initiative, use good judgement and liaise with stakeholders and the public on insurance matters. The successful applicant will have well developed policy, legislation development and implementation skills, and the demonstrated capacity to work effectively in a small

team environment, plan work, balance competing priorities and meet deadlines. You will have high level written and oral communication skills, including liaison and negotiation skills.

Eligibility/Other Requirements: Tertiary qualifications in law, business or economics are highly desirable. A background in dealing with insurance issues would be well regarded.

Contact Officer: Andrew Philip (02) 6207 0018 andrew.philip@act.gov.au

**Shared Services ICT**

**Business Application Management**

**Health ICT**

**Pathology System Support Officer**

**Information Technology Officer Class 2 \$70,913 - \$81,460, Canberra (PN: 34325)**

Gazetted: 18 July 2014

Closing Date: 31 July 2014

Details: This role requires the support and maintenance of several significant ICT systems within a Health environment. The successful applicant will be required to: engage with a number of external vendors, users and other technical staff; document and manage the resolution of technical issues in accordance with change management procedures; and work in a service desk environment under the direction of the Team Leader.

Eligibility/Other Requirements: Educational and professional qualifications checks may be undertaken prior to employment. Completion of a tertiary qualification in Information Technology would be advantageous.

Participation in the afterhours on-call roster support is mandatory.

Notes: This is a temporary position available until 30 June 2015 with the possibility of a further extension.

Selection may be based on application and referee reports.

Contact Officer: Mark Woodward (02) 6244 3067 mark.woodward@act.gov.au

**Revenue Management Division**

**Revenue Accounts**

**Revenue Officer**

**Administrative Services Officer Class 5 \$68,766 - \$72,789, Canberra (PN: 33910)**

Gazetted: 17 July 2014

Closing Date: 31 July 2014

Details: As a team member undertake a range of operational and administrative tasks relating to return taxes, management of deferred duty accounts and the debt management function for rates, land tax, CCMIL, land rent, duty, FHOG, payroll tax and other taxes.

Notes: The selection may be based on application and referee reports only.

Contact Officer: Paige Holdsworth (02) 6207 0079 paige.holdsworth@act.gov.au

**Shared Services ICT**

**Business Application Management Branch**

**Health ICT**

**Business Systems Support Officer**

**Administrative Services Officer Class 5 \$68,766 - \$72,789, Canberra (PN: 01338)**

Gazetted: 18 July 2014

Closing Date: 1 August 2014

Details: This role will be required to deliver comprehensive training and first tier support for computer based business applications to ACT Health staff, in particular the ACT Patient Administration System (ACTPAS), Orion Clinical Portal, Mes@ls and the Mental Health Client Management Application (MHAGIC).

Eligibility/Other Requirements: Participation in the afterhours on-call roster for application support is mandatory.

The possession of, or the ability to attain, a Protected security clearance is a requirement. Awareness of privacy and confidentiality when working with health business applications and information would be an advantage.

Educational and professional qualifications checks may be undertaken prior to employment. Qualifications in IT applications training and/or support would be an advantage.

Notes: This temporary position is available for six months with the possibility of extension and/or permanent filling from this recruitment process. Selection may be from application and referee reports.

Contact Officer: Melinda Jeffery (02) 6205 2272 melinda.jeffery@act.gov.au

## **Finance and Budget**

### **Analyst**

#### **Administrative Services Officer Class 4/5/6 \$61,874 - \$84,803, Canberra (PN: 55793, several)**

Gazetted: 21 July 2014

Closing Date: 4 August 2014

Details: The Finance and Budget Division is responsible for advising the Government and Agencies on the development of the Territory's Budget, advising on financial issues relating to agencies and the Territory, and also reports and monitors the Territory's Infrastructure Program. The Division comprises three branches: Budget Management and Analysis; Budget Coordination and Reporting; and Infrastructure and Budget Management. The Finance and Budget Division is looking for experienced Analysts with expertise in analysis of policy, financial information and business cases associated with service delivery and capital works projects to join an energetic, enthusiastic team. The successful applicants will have the demonstrated ability to exercise initiative, good judgement, well developed analytical skills and flexibility in handling policy, financial, economic and administrative issues. The ability to communicate effectively, build effective working relationships, contribute to team outcomes and to prepare thorough written and financial reports is also required.

Eligibility/Other Requirements: Tertiary or post graduate qualifications in Business, Law, Accounting, Economics, Finance or similar field are highly desirable.

Note: These positions will be filled at the Administrative Services Officer Class 4, 5 or 6 levels dependant on skills and experience of the successful applicants.

Contact Officer: Shaun Ryan (02) 6207 0230 shaun.ryan@act.gov.au

## **Business Enterprise Division**

### **ACT Property Group**

#### **Property, Projects and Services**

##### **Grounds Maintenance**

#### **General Service Officer Level 5/6 \$45,647 - \$50,446, Canberra (PN: 22619)**

Gazetted: 17 July 2014

Closing Date: 24 July 2014

Details: The ACT Property Group is seeking an experienced and enthusiastic person to fill the roll of Grounds Maintenance. The successful applicant will be required to deliver reactive and planned maintenance of preschools and parks. The successful applicant will be required to liaise with customers and staff. The ability to work as a team player as well as independently with limited supervision will be highly regarded.

Eligibility/Other Requirements: A current driver's licence is essential. A background in landscape maintenance will be held in high regard.

Notes: Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* may be required. For further information on Working with Vulnerable People registration refer to - [http://www.ors.act.gov.au/community/working\\_with\\_vulnerable\\_people](http://www.ors.act.gov.au/community/working_with_vulnerable_people).

Contact Officer: Steve McDougall (02) 6213 0712 steve.mcdougall@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

## **Community Services**

**Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>**

**Applications can be sent via email to: [jobs@act.gov.au](mailto:jobs@act.gov.au)**

### **Service Strategy and Community Building**

#### **Office for Aboriginal and Torres Strait Islander Affairs**

##### **Stakeholder Management Team**

##### **Manager, Stakeholder Management Team**

#### **Senior Officer Grade B \$109,831 - \$123,642, Canberra (PN: 04834)**

Gazetted: 22 July 2014



Closing Date: 5 August 2014

Details: The position is responsible for the development and provision of expert advice and support relating to Aboriginal and Torres Strait Islander issues across the Directorate. The position will manage and implement the Aboriginal and Torres Strait Islander leadership and cultural grants program as well as the Aboriginal and Torres Strait Islander Scholarship program. The Manager is responsible for the management and cultural development of the Cultural Centre. This position is responsible for the supervision of a small team. The successful applicant will demonstrate a sound knowledge of relevant legislation and an understanding of the issues facing the Aboriginal and Torres Strait Islander community of the ACT.

Eligibility/Other Requirements: The successful applicant will need to demonstrate an understanding of contemporary issues affecting Aboriginal and Torres Strait Islander people as well as an ability to communicate effectively with Aboriginal and Torres Strait Islander people. Aboriginal and Torres Strait Islander people encouraged to apply.

Contact Officer: Robyn Forester (02) 6207 9352 robyn.forester@act.gov.au

### **Housing and Community Services**

#### **Housing**

#### **Gateway Services**

#### **Manager One Human Services Gateway - Gateway Services**

#### **Senior Officer Grade B \$109,831 - \$123,642, Canberra (PN: 34236)**

Gazetted: 22 July 2014

Closing Date: 6 August 2014

Details: The Manager One Human Services Gateway will be responsible for driving and overseeing the implementation of the One Human Services Gateway. The One Human Services Gateway is an innovative new model of integrated practice between government and community partners to improve service delivery to clients. The occupant will be expected to demonstrate strong leadership skills, an understanding of a frontline service delivery environment and the ability to work in collaboration with a range of key stakeholders.

Notes: This is a temporary position available until 31 July 2015. This position is being readvertised; previous applicants will be considered and need not reapply.

Contact Officer: Bridie Doyle (02) 6207 1401 bridie.doyle@act.gov.au

### **Service Strategy and Community Building**

#### **Office for Aboriginal and Torres Strait Islander Affairs**

#### **Policy Officer**

#### **Administrative Services Officer Class 6 \$74,098 - \$84,803, Canberra (PN: 34348)**

Gazetted: 23 July 2014

Closing Date: 6 August 2014

Details: The Policy Officer will under general direction, prepare policy advice and analyse issues relating to Aboriginal and Torres Strait Islander Affairs in the ACT, represent the Office and the Directorate at community and government meetings and functions, provide high level advice in Aboriginal and Torres Strait Islander Affairs in the ACT and prepare briefs, cabinet submissions, speeches and reports, as required by the Minister and Senior Executives. The successful applicant will demonstrate a sound knowledge of relevant legislation, an understanding of the issues facing the Aboriginal and Torres Strait Islander community of the ACT.

Notes: This is a designated position and only open to Aboriginal and Torres Strait Islander people. Confirmation of Aboriginality will be required before appointment to this position.

Contact Officer: Robyn Forester (02) 6207 9352 robyn.forester@act.gov.au

### **Service Strategy and Community Building**

#### **Office for Aboriginal and Torres Strait Islander Affairs**

#### **Stakeholder Management Team**

#### **Project Officer**

#### **Administrative Services Officer Class 5 \$68,766 - \$72,789, Canberra (PN: 07816)**

Gazetted: 23 July 2014

Closing Date: 6 August 2014

Details: The Project Officer supports the Stakeholder Management Team to plan, direct and coordinate the overall functions of the team and the Office for Aboriginal and Torres Strait Islander Affairs. The Project Officer undertakes tasks of a specialist/specific nature in supporting the development of capability and cultural competence across Community Services Directorate, whole of government, providers and in the community. The position reports to the Assistant Manager; Stakeholder Management Team.

Notes: The successful applicant will need to demonstrate an understanding of contemporary issues affecting Aboriginal and Torres Strait Islander people as well as an ability to communicate effectively with Aboriginal and Torres Strait Islander people. Aboriginal and Torres Strait Islander people encouraged to apply.

Contact Officer: Robyn Forester (02) 6207 9352 robyn.forester@act.gov.au

**Service Strategy and Community Building**

**Office for Aboriginal and Torres Strait Islander Affairs**

**Executive Assistant**

**Administrative Services Officer Class 4 \$61,874 - \$66,997, Canberra (PN: 33337)**

Gazetted: 22 July 2014

Closing Date: 5 August 2014

Details: The position of Executive Assistant requires a highly motivated person to provide high-level administrative and secretarial support to manage the workflow of the Director for Aboriginal and Torres Strait Islander Affairs.

The position occupant will have the ability to manage sensitive and confidential issues and a demonstrated ability to liaise with government and non government officers.

Notes: This is a designated position and only open to Aboriginal and Torres Strait Islander people. Confirmation of Aboriginality will be required before Appointment to this position.

Contact Officer: Robyn Forester (02) 6207 9352 robyn.forester@act.gov.au

**Service Strategy and Community Building**

**Office for Aboriginal and Torres Strait Islander Affairs**

**Administration Officer**

**Administrative Services Officer Class 4 \$61,874 - \$66,997, Canberra (PN: 34349)**

Gazetted: 23 July 2014

Closing Date: 6 August 2014

Details: This position will be responsible for a range of duties including liaising with internal and external stakeholders on moderately complex operational and administrative matters. The position will have a small team to supervise and will monitor workloads accordingly.

Eligibility/Other Requirements: This is a designated position and only open to Aboriginal and Torres Strait Islander people. Confirmation of Aboriginality will be required before appointment to this position.

Contact Officer: Robyn Forester (02) 6207 9352 robyn.forester@act.gov.au

**Education and Training**

**Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>**

**Applications can be sent via email to: [jobs@act.gov.au](mailto:jobs@act.gov.au)**

**Office for Schools**

**North Canberra/Gungahlin Network**

**Turner School**

**Executive Teacher**

**School Leader C \$104,319, Canberra (PN: 33394)**

Gazetted: 23 July 2014

Closing Date: 6 August 2014

Details: As a member of the executive team, contribute to the development and achievement of whole-school strategic goals and the implementation of the school plan. Manage team and faculty resources to achieve optimal social and educational outcomes and ongoing support for all students.

Eligibility/Other Requirements: A minimum of four years full-time (or equivalent) tertiary study leading to the award of a recognised school teaching qualification. Current full teaching registration with the ACT Teacher Quality Institute (or eligibility for teacher registration with the ACT Teacher Quality Institute).

Contact Officer: Jo Padgham (02) 6205 6622 jo.padgham@ed.act.edu.au

Prior to commencing in this role, a current registration issued under the Working with Vulnerable People (Background Checking) Act 2011 may be required. For further information on Working with Vulnerable People registration refer to - [http://www.ors.act.gov.au/community/working\\_with\\_vulnerable\\_people](http://www.ors.act.gov.au/community/working_with_vulnerable_people).

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

**Office for Schools**

**North Canberra/Gungahlin Network**

**Campbell High School**

**School Leader C - Learning Support Unit and Student Services**

**School Leader C \$104,319, Canberra (PN: 16365)**

Gazetted: 22 July 2014

Closing Date: 5 August 2014

Details: As a member of the executive team, contribute to the development and achievement of whole-school strategic goals and the implementation of the school plan. Manage team and faculty resources to achieve optimal social and educational outcomes and ongoing support for all students.

Eligibility/Other Requirements: A minimum of four years full-time (or equivalent) tertiary study leading to the award of a recognised school teaching qualification. Current full teaching registration with the ACT Teacher Quality Institute (or eligibility for teacher registration with the ACT Teacher Quality Institute).

Note: Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* may be required. For further information on Working with Vulnerable People registration refer to - [http://www.ors.act.gov.au/community/working\\_with\\_vulnerable\\_people](http://www.ors.act.gov.au/community/working_with_vulnerable_people).

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Contact Officer: Heather Paterson (02) 6205 6344 heather.paterson@ed.act.edu.au

**Office for Schools**

**South Canberra/Weston Network**

**Canberra College**

**Executive Teacher-Science and Information Technology**

**School Leader C \$104,319, Canberra (PN: 02723)**

Gazetted: 22 July 2014

Closing Date: 5 August 2014

Details: As a member of the executive team, contribute to the development and achievement of whole-school strategic goals and the implementation of the school plan. Manage team and faculty resources to achieve optimal social and educational outcomes and ongoing support for all students.

Eligibility/Other Requirements: A minimum of four years full time (or equivalent) tertiary study leading to the award of a recognised school teaching qualification. Current full teaching registration with the ACT Teacher Quality Institute (or eligibility for teacher registration with the ACT Teacher Quality Institute).

Note: Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* may be required. For further information on Working with Vulnerable People registration refer to - [http://www.ors.act.gov.au/community/working\\_with\\_vulnerable\\_people](http://www.ors.act.gov.au/community/working_with_vulnerable_people).

Contact Officer: George Palavestra (02) 6142 3288 george.palavestra@ed.act.edu.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

**Office for Schools**

**Belconnen Network**

**Kingsford Smith School**

**Executive Teacher Professional Practice**

**School Leader C \$104,319, Canberra (PN: 31894)**

Gazetted: 21 July 2014

Closing Date: 28 July 2014

Details: The Executive Teacher (Professional Practice) designation has been created in accordance with clause O6 of the *ACT Public Service Education and Training (Teaching Staff) Enterprise Agreement 2011-2014*. As a member of the executive team support the growth of teacher capacity by coaching and mentoring Teachers P-10 in developing effective teaching strategies.

Eligibility/Other Requirements: A minimum of four years full-time (or equivalent) tertiary study leading to the award of a recognised school teaching qualification. Current full teaching registration with the ACT Teacher Quality Institute (or eligibility for teacher registration with the ACT Teacher Quality Institute).

Notes: These positions are only available to those with Executive Teacher Professional Practice eligibility. This position is available until January 2018. Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* may be required. For further information on Working with Vulnerable People registration refer to -

[http://www.ors.act.gov.au/community/working\\_with\\_vulnerable\\_people](http://www.ors.act.gov.au/community/working_with_vulnerable_people).

Contact Officer: Yukari Carmody (02) 6207 1173 yukari.carmody@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

**Office for Schools**

**Belconnen Network**

**Kingsford Smith School**

**Executive Teacher Professional Practice**

**School Leader C \$104,319, Canberra (PN: 31894)**

Gazetted: 21 July 2014

Closing Date: 28 July 2014

Details: The Executive Teacher (Professional Practice) designation has been created in accordance with clause O6 of the *ACT Public Service Education and Training (Teaching Staff) Enterprise Agreement 2011-2014*. As a member of the executive team support the growth of teacher capacity by coaching and mentoring Teachers P-10 in developing effective teaching strategies.

Eligibility/Other Requirements: A minimum of four years full-time (or equivalent) tertiary study leading to the award of a recognised school teaching qualification. Current full teaching registration with the ACT Teacher Quality Institute (or eligibility for teacher registration with the ACT Teacher Quality Institute). Notes: These positions are only available to those with Executive Teacher Professional Practice eligibility. This position is available until January 2018. Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* may be required. For further information on Working with Vulnerable People registration refer to -

[http://www.ors.act.gov.au/community/working\\_with\\_vulnerable\\_people](http://www.ors.act.gov.au/community/working_with_vulnerable_people).

Contact Officer: Yukari Carmody (02) 6207 1173 yukari.carmody@act.gov.au Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

**Office for Schools**

**South Canberra/Weston Network**

**Red Hill School**

**Preschool Teacher**

**Classroom Teacher \$57,169 - \$90,388, Canberra (PN: 34692)**

Gazetted: 23 July 2014

Closing Date: 6 August 2014

Details: Red Hill School is an International Baccalaureate World School implementing the Primary Years Program from Preschool to Year 6. We are looking for an energetic, open-minded early childhood educator who is keen to work in a collaborative preschool environment. No experience working in an IB school is necessary however the ability to be a life-long learner and work within a team environment is highly desirable.

Eligibility/Other Requirements: A minimum of four years full time (or equivalent) tertiary study leading to the award of a recognised early childhood school teaching qualification. Current full teaching registration with the ACT Teacher Quality Institute (or eligibility for teacher registration with the ACT Teacher Quality Institute).

Note: This is a temporary position available from 18 August 2014 to 17 December 2014. Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* may be required. For further information on Working with Vulnerable People registration refer to - [http://www.ors.act.gov.au/community/working\\_with\\_vulnerable\\_people](http://www.ors.act.gov.au/community/working_with_vulnerable_people).

Contact Officer: Kate McMahon (02) 6205 7144 [kate.mcmahon@ed.act.edu.au](mailto:kate.mcmahon@ed.act.edu.au)

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

**Office for Schools**

**Tuggeranong Network**

**Richardson Primary School**

**Koori Preschool Assistant**

**School Assistant 2 \$41,826 - \$46,188, Canberra (PN: 30731)**

Gazetted: 22 July 2014

Closing Date: 11 August 2014

Details: An exciting opportunity exists for a Koori Preschool Assistant to join the educational team at Richardson Primary School. The successful applicant will be working as a member of a team to provide support to Aboriginal and Torres Strait Islander students. The successful applicant will work closely with and receive direction from the teacher in assisting with the management and learning of children in Richardson Primary School's Koori Preschool program. As a part of a team the Assistant will assist with program material preparation, behaviour management, supervision of children on the playground and on excursions and any specialised medical requirements.

Eligibility/Other Requirements: Desirable: First Aid qualification, or willingness to undertake appropriate training.

From the start of 2014 all ACT public school preschool unit Assistants will be required to have, or be working towards a minimum qualification requirement of a Certificate III in Children's Services or Certificate IV in Education Support.

Notes: This is an Aboriginal and Torres Strait Islander identified position. This is a part-time position at 15:37 per week. Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* may be required. For further information on Working with Vulnerable People registration refer to - [http://www.ors.act.gov.au/community/working\\_with\\_vulnerable\\_people](http://www.ors.act.gov.au/community/working_with_vulnerable_people).

Contact Officer: Jason Borton (02) 6205 8200 [jason.borton@ed.act.edu.au](mailto:jason.borton@ed.act.edu.au)

**Office for Schools**

**South Weston Network**

**Garran Primary School**

**School Administrative Assistant (Secretary)**

**School Assistant 2 \$41,826 - \$46,188, Canberra (PN: 13923)**

Gazetted: 18 July 2014

Closing Date: 1 August 2014

Details: Garran Primary School is seeking a highly motivated person with excellent customer service and computer program skills including Maze, to work flexibly and effectively as part of a team. This position involves close daily contact with students, staff, parents and the school community. The successful applicant will provide administrative and secretarial support to the principal and staff throughout the school. The School Administrative Assistant would work closely with and receive direction from the Business Manager. The occupant is expected to be proactive, exercise judgement and initiative and work with limited supervision.

Eligibility/Other Requirements: First Aid qualification or willingness to undertake appropriate training is desirable.

Notes: Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* will be required. For further information on Working with Vulnerable People registration refer to - [http://www.ors.act.gov.au/community/working\\_with\\_vulnerable\\_people](http://www.ors.act.gov.au/community/working_with_vulnerable_people).

Contact Officer: Robert Maccioni (02) 6205 5844 [robert.maccioni@ed.act.edu.au](mailto:robert.maccioni@ed.act.edu.au)

## **Environment and Planning**

**Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>  
Applications can be sent via email to: [jobs@act.gov.au](mailto:jobs@act.gov.au)**

### **Strategic Planning**

#### **Planning and Heritage**

##### **ACT Heritage**

##### **Conservation Officer (Archaeology)**

##### **Administrative Services Officer Class 6 \$74,098 - \$84,803, Canberra (PN: 16008)**

Gazetted: 18 July 2014

Closing Date: 1 August 2014

Details: The successful applicant will provide high quality advice for the ACT Heritage Council and ACT Government on the assessment of cultural significance, impact assessment of development proposals and conservation management of natural, Aboriginal and historic heritage places and objects within the ACT. The position will assist in the development of policy and procedures for the management of Aboriginal heritage, under the *Heritage Act 2004*. The successful applicant will have a demonstrated knowledge and understanding of Aboriginal heritage and culture and an understanding of the contemporary issues effecting the management of Aboriginal heritage in the ACT.

Eligibility/Other Requirements: Experience in managing heritage values including cultural significance assessment, impact assessment, advice on impact mitigation and administering provisions of legislation is highly desirable. Relevant qualifications in archaeology, particularly relating to Aboriginal culture are highly desirable.

Notes: This is a temporary position available until 12 May 2015. Selection for this process may be based on application and referee reports only.

Contact Officer: Pamela Hubert (02) 6205 3195 [pamela.hubert@act.gov.au](mailto:pamela.hubert@act.gov.au)

## **Health**

**Selection documentation for the following positions may be downloaded from <http://www.health.act.gov.au/employment>.  
Apply online at <http://www.health.act.gov.au/employment>**

### **Canberra Hospital and Health Services**

#### **Medicine**

##### **Medical**

##### **Medical Education Support Officer**

##### **Senior Officer Grade C \$93,254 - \$100,382, Canberra (PN: 25144)**

Gazetted: 24 July 2014

Closing Date: 7 August 2014

Details: Interest is sought for an enthusiastic and professional individual to permanently fill the Medicine Education Support Officer position within the Division of Medicine. This is a great opportunity to develop your skills in a busy office environment. The Medicine Education Support Officer (MESO) is required to manage the coordination and facilitation of the Junior Medical Officers within the Division of Medicine focusing on rostering, education and training programs. Applicants will need to be professional and have excellent communication, organisational and time management skills while adhering to ACT Health confidentiality policies and procedures. The applicant must have the ability to liaise effectively with staff at all levels.

Eligibility/Other Requirements: Possession of tertiary qualifications or equivalent in an education, health or related discipline is highly desirable.

Note: Applicants are required to provide claims against the selection criteria to a maximum of one page per criterion, a resume and the name of a current referee. The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Carolyn Peterson (02) 6244 2222 or Chandi Perera (02) 6244 3107

**Strategy and Corporate**

**eHealth and Clinical Records**

**eHealth Projects**

**Picture Archiving Communication System (PACS) Administrator  
Senior Officer Grade C \$93,254 - \$100,382, Canberra (PN: 14823)**

Gazetted: 24 July 2014

Closing Date: 31 July 2014

Details: This is a permanent full-time position for a System Administrator for the BreastScreen ACT Picture Archiving Communication System (PACS). The successful applicant will be required to provide timely, expert technical support and systems administration to the BreastScreen ACT PACS and infrastructure, including hardware, systems and applications and ensuring optimal operational efficiency.

Eligibility/Other Requirements: Appropriate tertiary qualifications in Radiography, Health Sciences or IT and/or a suitably related field. An understanding of SQL databases and HL7/DICOM applications would be desirable.

Note: Selection may be based on application and referee reports only. To complete your application you must prepare responses to the Selection Criteria (maximum of three pages) as a document to be uploaded and included with your application. Please also include contact details of two referees.

Contact Officer: Kerri McGufficke (02) 6174 5141

**Canberra Hospital and Health Services**

**Mental Health, Justice Health, Alcohol and Drug Services**

**ACT Wide Mental Health Services**

**Occupational Therapist/Psychologist/Social Worker**

**Health Professional Level 3 \$77,710 - \$81,995 (up to \$86,165 on achieving a personal upgrade), Canberra (PN: 29231)**

Gazetted: 24 July 2014

Closing Date: 7 August 2014

Details: The Crisis Assessment and Treatment Team provides 24-hour acute mental health services in the ACT and is strongly focused on the provision of timely and effective interventions for our consumers. The successful applicant will be required to undertake complex mental health assessments and work as a senior clinician as a member of a multi-disciplinary team, providing high standard clinical skills and expertise in the assessment and short-term management of consumers in acute distress and with major mental illnesses. The applicant will demonstrate a recovery focus and be highly motivated to engage in consultation, support and educative practices with families, carers and other agencies.

Eligibility/Other Requirements: Tertiary qualifications or equivalent in Psychology, Social Work or Occupational Therapy with current unconditional registration with AHPRA where applicable, and/or eligibility for membership of the appropriate professional organisation. Applicants must have a minimum of three years paid work experience in a related/relevant organisation/service. As this is a senior clinical role, previous experience working in acute mental health settings or similar is essential. Current driver's licence.

Note: This is a temporary position available for a period of 12 months. The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*. Selection may be based on application and referees reports only. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Rachael McMahon (02) 6205 1979

**Canberra Hospital and Health Services**

**Rehabilitation, Aged and Community Care**

**Rehabilitation Allied Health**

**Senior Physiotherapist**

**Health Professional Level 3 \$77,710 - \$81,995 (up to \$86,165 on achieving a personal upgrade), Canberra (PN: 27461)**

Gazetted: 24 July 2014

Closing Date: 7 August 2014

Details: An opportunity has arisen for a suitably qualified Senior Physiotherapist with an interest in aged care to join the Transitional Therapy and Care Program (TTCP). TTCP is a friendly and supportive allied health team that provides a short term, therapy based program for older people post discharge from hospital. You will be expected to provide a quality, patient centred service as well as provide leadership and supervision to staff and students. TTCP Physiotherapists maintain close links with the Rehabilitation, Aged and Community Care Physiotherapy Department and there are opportunities for both interprofessional and discipline specific professional development and support.

Eligibility/Other Requirements: Degree or diploma in Physiotherapy and registration with the Physiotherapy Board of Australia (AHPRA). Current driver's licence.

Note: This position may be required to participate in an overtime, on call and/or rotation roster. The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application. Applications should include a written response to selection criteria and CV. At least two written referee reports are to be included with applications. An order of merit will be created for filling temporary or permanent future positions at level within the next 12 months from this process.

Contact Officer: Jane Lawrence (02) 6205 3964

### **Strategy and Corporate**

#### **Business and Infrastructure**

##### **Infrastructure Support**

##### **Customer Service and Administrative Officer**

##### **Administrative Services Officer Class 6 \$74,098 - \$84,803, Canberra (PN: 16299)**

Gazetted: 24 July 2014

Closing Date: 7 August 2014

Details: The Customer Service and Administrative Officer is responsible for coordinating customer service initiatives and developing, implementing and reporting on related programs and feedback systems. They will be involved in developing quality and workplace improvements for Property Management and Maintenance that contribute to improved customer service. Additionally this role will include high level administrative support to the section.

Eligibility/Other Requirements: Recognised qualifications and/or high level experience in business administration is desirable.

Note: The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Bernie Wall (02) 6244 2407

### **Strategy and Corporate**

#### **Performance Information**

##### **Business Intelligence Unit**

##### **Information Officer**

##### **Administrative Services Officer Class 6 \$74,098 - \$84,803, Canberra (PN: 32723)**

Gazetted: 24 July 2014

Closing Date: 7 August 2014

Details: An exciting opportunity exists for a suitable person to join the dynamic Business Intelligence Unit at Canberra Hospital and Health Services. This position will support Senior Executives, Clinicians and staff within selected Divisions within Canberra Hospital and Health Services through the provision of timely and accurate information about the performance and operation of health services. Work with other officers within Performance and Information Branch in the development of reports in relation to the performance of selected Divisions within Canberra Hospital and Health Services.

Eligibility/Other Requirements: Knowledge and experience in the use of data systems in the healthcare sector and associated business processes. Knowledge of data quality processes.

Experience and knowledge in information management principles are all desirable.

Notes: To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.



Contact Officer: Stephen Watt (02) 6174 7271

**Canberra Hospital and Health Services**

**Medicine**

**Medical**

**Administrative Services Officer**

**Administrative Services Officer Class 6 \$74,098 - \$84,803, Canberra (PN: 03719)**

Gazetted: 24 July 2014

Closing Date: 31 July 2014

Details: This position, with limited supervision, provides business support (Human Resource Management and Administration Leadership) to the Clinical Units of the Division of Medicine within Canberra Hospital and Health Services (CHHS), ACT Health. High level administrative skills, management skills and people management skills are essential attributes of the individual in this position.

Eligibility/Other Requirements: Tertiary qualifications or progress towards in Project Management is desirable but not essential.

Note: This is a temporary position available for six months with a possibility of extension or permanency due to an expected vacancy. The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Rosemary O'Donnell (02) 6244 3603

**Director General Reports**

**Office of the Director General**

**Canberra Hospital Foundation**

**Fundraising Officer**

**Administrative Services Officer Class 5 \$68,766 - \$72,789, Canberra (PN: 01979)**

Gazetted: 24 July 2014

Closing Date: 31 July 2014

Details: The successful applicant will be required to have had at least two years experience in the not-for-profit sector within a government environment. The successful applicant will also be a self motivated individual with excellent communication skills and have the ability to demonstrate previous experience in contributing to the delivery of fundraising goals and meeting financial targets.

Eligibility/Other Requirements: Relevant tertiary qualifications are preferred or current study/training towards a qualification in Fundraising and/or Marketing and Communications. A current driver's licence is mandatory and a willingness to participate in fundraising activities outside core business hours including weekends.

Notes: This is a permanent full-time position. The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Alexis Mohay (02) 6174 5306

**Canberra Hospital and Health Services**

**Mental Health, Justice Health, Alcohol and Drug Services**

**Justice Health Services**

**Administration Officer**

**Administrative Services Officer Class 4 \$61,874 - \$66,997, Canberra (PN: 17293)**

Gazetted: 24 July 2014

Closing Date: 31 July 2014

Details: Justice Health Services provides high quality healthcare to adult clients located within the Alexander Maconochie Centre (AMC) and Periodic Detention Centre (PDC) and young people located at Bimberi Youth Justice Centre (BYJC). It is expected that in this position you will provide high level administrative support to assist in the strategic and operational processes of Justice Health Services. This will include the provision of customer services to the clients and staff accessing health services at Hume Health Centre, Bimberi Youth Justice Centre and Periodic Detention Centre. You may be required to work at various sites, including but not limited to, 1 Moore Street,

Periodic Detention Centre, Bimberi Youth Justice Centre and Alexander Maconochie Centre. You will report to the Operational Manager, Justice Health Services.

Eligibility/Other Requirements: Driver's licence is essential. Previous experience within a custodial/corrections environment and an understanding of medical terminology is desirable.

Note: The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Jacqui Raby (02) 6207 8276

**Canberra Hospital and Health Services**

**Surgery, Oral Health and Imaging**

**Medical Staff**

**Administrative Service Officer**

**Administrative Services Officer Class 3 \$55,732 - \$59,980, Canberra (PN: 29269)**

Gazetted: 24 July 2014

Closing Date: 31 July 2014

Details: The Cardiothoracic Surgery Unit is seeking applications from highly motivated persons who are interested in providing secretarial and administrative support to the unit. An exciting opportunity exists for the position of Office Manager/Personal Assistant for the Cardiothoracic Surgery Unit. The position will provide high-level administrative support including office management and secretarial assistance. The successful applicant will be required to co-ordinate outpatient clinics, type clinic letters and theatre reports (Dictaphone transcription), liaise with Surgical Bookings staff to manage theatre lists, manage department diaries, receive and screen incoming phone calls and correspondence, communicate with patients and draft and prepare minor correspondence as necessary and. In addition, applicants should have a demonstrated ability to provide secretarial support, organise conferences, meetings and travel requirements.

Eligibility/Other Requirements: Excellent communication, organisational and time management skills with the ability to liaise effectively with staff and patients in a busy team environment. A high level of keyboard, secretarial and administrative skills. Good communication and liaison skills. Secretarial and or clerical experience within a hospital or medical environment, an extensive knowledge of medical terminology, keyboard skills of a high order and Dictaphone experience would be an advantage.

Note: This position attracts a medical typing allowance. The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Melissa Warylo (02) 6244 4175

**Canberra Hospital and Health Services**

**Rehabilitation, Aged Care and Community Care**

**Client Support Services**

**Exercise Physiologist**

**Health Professional Level 2 \$54,414 - \$75,477, Canberra (PN: 03689, several)**

Gazetted: 24 July 2014

Closing Date: 31 July 2014

Details: Two opportunities exist for enthusiastic and suitably qualified Health Professionals to work as a Health Professional Level 2 Exercise Physiologist in the Exercise Physiology Department within the division of Rehabilitation, Aged and Community Care.

Eligibility/Other Requirements: The successful applicant will require a Degree in Human Movement/Exercise Science or the equivalent from a recognised tertiary institution and be eligible for accreditation with Exercise and Sports Science Australia (ESSA). A current driver's licence.

Notes: There is one full-time permanent position and one part-time temporary position, until 10 July 2015 at 26 hours per week available. The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Tarryn Mair (02) 6244 3616

**Canberra Hospital and Health Services  
Rehabilitation, Aged and Community Care  
Rehabilitation Allied Health  
Physiotherapist**

**Health Professional Level 2 \$54,414 - \$75,477, Canberra (PN: 18290)**

Gazetted: 24 July 2014

Closing Date: 7 August 2014

Details: Are you interested in working in a challenging and rewarding position in a supportive, interprofessional team environment? An opportunity is available for a suitably qualified Physiotherapist to join the Rehabilitation, Aged and Community Care (RACC) Physiotherapy Team in Canberra, ACT. The Physiotherapists in this team treat and manage adults requiring rehabilitation with a range of conditions, including neurological disorders (such as Parkinson's disease, motor neurone disease, multiple sclerosis, cerebrovascular accidents and traumatic head injuries), amputations, and the elderly. There are a variety of working environments across this service, including the acute inpatient ward, sub-acute inpatient rehabilitation, community health centres and rehabilitation unit based service delivery. The successful applicant may also be required to work with clients requiring musculoskeletal physiotherapy in the community, which provides an additional opportunity to develop experience and skills in this area. Regular education sessions and journal clubs offer ongoing professional development opportunities which are often shared with local physiotherapy services. A close partnership with acute support physiotherapy services ensures opportunities for close collaboration, professional support and social networks. Opportunities for Quality Improvement activities and evaluation of physiotherapy intervention are plentiful. Eligibility/Other Requirements: Degree or diploma in Physiotherapy or equivalent qualifications. Registered with the Physiotherapy Board of Australia, AHPRA (either full or limited registration). Must have at least one year of experience as a Physiotherapist. Current driver's licence.

Note: The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*. This full-time, permanent position is available from 1 September 2014. The successful applicant would benefit from both the stability of six monthly rotations across RACC services and the continued learning pathway offered by the variety of rehabilitation services. Other full-time or part-time, permanent or temporary Physiotherapy vacancies at this level, in other locations serviced by the ACT Health Directorate, may also be filled using this recruitment round. Selection may be made on written application and referee reports alone. All applicants must present two written referee reports with their application (see recruitment site for referee templates) and referees must have agreed to and be readily available for telephone contact. All applicants must address the five selection criteria, providing written evidence in support of their application to be uploaded and included with the application. Applicants must also provide a CV as part of their written application. This position may be required to participate in an overtime, on call, and/or rotation roster. Contact Officer: Jasmin Jamieson (02) 6174 5662 [jasmin.jamieson@act.gov.au](mailto:jasmin.jamieson@act.gov.au)

**Canberra Hospital and Health Services  
Rehabilitation, Aged and Community Care  
Community Care Program  
Physiotherapy Assistant**

**Health Care Assistant 3 \$47,764 - \$48,861, Canberra (PN: 15018, several)**

Gazetted: 24 July 2014

Closing Date: 7 August 2014

Details: There is an exciting opportunity for two suitably qualified, Health Care Assistants in Physiotherapy, to join the Rehabilitation, Aged and Community Care (RACC) Community Care Program Physiotherapy team. These are full-time permanent positions. As a Physiotherapy Assistant, you will work under the direction of a Physiotherapist to provide prescribed exercise regimes on an individual basis and in a group setting, provide walking aides, maintain stock levels; and perform some general administrative tasks. The service provides clinics across the ACT and you will be required to work from different health centres. The Physiotherapy team is a friendly and supportive team that meet regularly to share and develop skills and knowledge. We pride ourselves in our high level of professional care and customer service.

Eligibility/Other Requirements: Certificate IV in Allied Health Assistance (Physiotherapy) or equivalent. Current driver's licence is essential.

Note: These positions may be required to participate in overtime, on call, and/or rotation roster. This recruitment round may be used to fill future full-time and part-time Physiotherapy Assistant vacancies at this level across the Division of Rehabilitation, Aged and Community Care. It is recommended that all prospective applicants contact

the Contact Officer to discuss the position prior to submitting an application. The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*. To complete your application you must prepare responses to the Selection Criteria and provide two written referee report as a document to be uploaded and included with your application.

Contact Officer: Dominic Furphy (02) 6205 3808

### **Canberra Hospital and Health Services**

#### **Surgery and Oral Health**

#### **Dental Health Program**

#### **Dental Assistant**

#### **Dental Assistant - Qualified \$46,377 - \$54,579, Canberra (PN: 25899, several)**

Gazetted: 24 July 2014

Closing Date: 31 July 2014

Details: The Dental Health Program is seeking applications from interested Dental Assistants at the qualified and unqualified levels. These positions involve general Dental Assisting, sterilisation of instruments, administrative duties and support.

Eligibility/Other Requirements: Please note that this position requires registration under the *Working with Vulnerable People (Background Checking) Act 2011*. Unqualified Dental Assistant: previous experience in a dental environment, sound knowledge of infection control and computer skills is required. Qualified Dental Assistant: Dental Assistant Certificate recognised by the Dental Education Council of Australia or equivalent. Previous experience as a chair side Dental Assistant.

Note: These are temporary positions available for a period of 12 months. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Donna Butcher (02) 6205 9820

### **Justice and Community Safety**

**Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>**

**Applications can be sent via email to: [jobs@act.gov.au](mailto:jobs@act.gov.au)**

#### **Victim Support ACT**

#### **Senior Case Manager/Senior Intake Officer**

#### **Health Professional Level 3 \$77,710 - \$81,995 (up to \$86,165 on achieving a personal upgrade), Canberra (PN: 10197)**

Gazetted: 21 July 2014

Closing Date: 28 July 2014

Details: We are looking for an experienced Social Worker, Psychologist or Counsellor. The Senior Case Manager is responsible for delivering intake, assessment, case management, and counselling interventions for clients who have experienced trauma and present with a range of complex issues. It is highly desirable that applicants enjoy working in a multidisciplinary environment and have a personal commitment to delivering high quality customer service.

Eligibility/Other Requirements: Tertiary qualifications in Psychology, Social Work or Counselling. Current ACT Registration and/or eligible for membership of the appropriate professional organisation.

Notes: This is a full-time temporary position available for a period of 12 months with the possibility of permanency. Selection maybe by expression of interest only. Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* may be required.

For further information on Working with Vulnerable People registration refer to -

[http://www.ors.act.gov.au/community/working\\_with\\_vulnerable\\_people](http://www.ors.act.gov.au/community/working_with_vulnerable_people).

Contact Officer: Prashant Munro (02) 6205 1176 [prashant.munro@act.gov.au](mailto:prashant.munro@act.gov.au)

### **ACT Corrective Services**

#### **Community Corrections**

### **Sentence Administration Section**

#### **Victim Liaison Officer**

#### **Administrative Services Officer Class 6 \$74,098 - \$84,803, Canberra (PN: 45892)**

Gazetted: 21 July 2014

Closing Date: 4 August 2014

Details: Expressions of interest are sought from highly motivated officers to fill one temporary vacancy for up to six months as Victim Liaison Officer (Administrative Services Officer 6). Working from within Community Corrections, the successful applicant will be based at Eclipse House and will liaise with victims of sentenced offenders and provide secretariat support to the Sentence Administration Board. Duties include but are not limited to:

Maintaining ACT Victims Register. Liaising with victims and ensuring victims are provided with accurate and appropriate information in a timely manner. Liaising and negotiating with criminal justice agencies within the ACT and interstate, relevant government and non-government agencies and statutory bodies, in relation to victim issues. Researching and developing policies and strategies relating to issues affecting victims. Preparing high level briefs and correspondence as required. Providing information to the Sentence Administration Board in relation to victim issues for parole consideration. Please see attached Duty Statement for further detail.

Eligibility/Other Requirements: Competencies and personal qualities required for the position include: Ability to compose complex written material. High level analytical skills, High level organisational skills, High level of personal and professional flexibility. Demonstrated capacity to adapt skills and knowledge to new and challenging situations. A current working with vulnerable people clearance may be required. Drivers licence is essential.

Note: This is a temporary vacancy available for a maximum of six months.

How to Apply: Expressions of interest are sought from potential candidates and should include a supporting statement of no more than two pages outlining experience and/or ability in the above areas, contact details of at least two referees and a current curriculum vitae. Applications should be sent to Megan Vincent at [Megan.Vincent@act.gov.au](mailto:Megan.Vincent@act.gov.au) by COB Monday 4 August 2014.

Contact Officer: Janet-Lee Hibberd (02) 6207 9202 [janet-lee.hibberd@act.gov.au](mailto:janet-lee.hibberd@act.gov.au)

### **ACT Law Courts and Tribunal Administration**

#### **Corporate and Strategic Services**

#### **Sheriff's Office | Security | Facilities Management**

#### **Sheriff's Assistant**

#### **Administrative Services Officer Class 3 \$55,732 - \$59,980, Canberra (PN: 43647)**

Gazetted: 22 July 2014

Closing Date: 29 July 2014

Details: Expressions of interest are sought for the position of Sheriff's Assistant with the ACT Law Courts and Tribunal Administration. Applications should address the Selection Criteria which states: Provide services to the Courts to ensure security and safety of all stakeholders, Ability to provide high levels of customer service, Use effective workplace communication strategies both oral and written, Use technology in the workplace, Work effectively in the organisation, individually and as part of a team and work effectively with diversity, uphold the values and principles of the Public Service and contribute to workplace safety.

Eligibility/Other Requirements: Previous experience within a courts environment will be well regarded. Knowledge of or ability to gain an understanding of, the ACT Law Courts and Tribunal functions would be an advantage.

Notes: This is a temporary vacancy for the period of ASAP to 31 December 2014. An Order of Merit may be determined from this process for further anticipated vacancies.

Applications should be sent to the contact officer.

How to Apply: Applications should include a supporting statement of no more than two pages outlining experience and/or ability in the above areas, contact details of at least two referees (one being a current Supervisor) and a current curriculum vitae. Selection may be based upon written applications alone.

Contact Officer: Mr Danny Peraic - Sheriff's Office Unit Manager (02) 6207 1139 [danny.peraic@act.gov.au](mailto:danny.peraic@act.gov.au)

### **Territory and Municipal Services**

**Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>**

Applications can be sent via email to: [jobs@act.gov.au](mailto:jobs@act.gov.au)

**Parks and City Services**

**Business Planning and Monitoring**

**Business Coordination Officer**

**Administrative Services Officer Class 6 \$74,098 - \$84,803, Canberra (PN: 27169)**

Gazetted: 22 July 2014

Closing Date: 5 August 2014

Details: The position reports to the Division Business Manager and provides high-level coordination and administrative services. The position will be responsible for organisational and administrative services to ensure quality, liaison and coordination on behalf of the PACS Division.

Notes: This is a temporary position available for a period of six months with a possibility of extension up to 12 months. There will be training in the role prior to commencement, so applicants who do not have demonstrated experience, but are interested in learning are encouraged to apply. Selection may be based on application and referee reports only or may include interviews. Expressions of interest are sought from potential candidates and should include a supporting statement of no more than two pages outlining experience and/or ability in the above areas, contact details of at least two referees and a current Curriculum Vitae.

Contact Officer: Ross Burden (02) 6207 2307 [ross.burden@act.gov.au](mailto:ross.burden@act.gov.au)

***APPOINTMENTS***

**Calvary Health Care ACT (Public)**

**Senior Officer Grade B \$109,831 - \$123,642**

Melanie Marshall 1612556, Section 68 of Act, 14 July 2014

**Health Professional Level 1 \$50,899 - \$ 65,424**

Kim Nicholls 1612775, Section 68 of Act, 21 July 2014

**Health Professional Level 2 \$54,414 - \$ 75,477**

Caitlin Norris 1612778, Section 68 of Act, 15 July 2014

**Registered Midwife Level 1 \$58,989 - \$ 78,799**

Rowena Davies 1612791, Section 68 of Act, 01 July 2014

**Registered Nurse Level 1 \$58,989 - \$ 78,799**

Bonnie Tulba 1611944, Section 68 of Act, 20 July 2014

**Senior Staff Specialist \$199,231**

Stuart Stapleton 1612784, Section 68 of Act, 02 July 2014

**Chief Minister, Treasury and Economic Development**

**Senior Officer Grade B \$109,831 - \$123,642**

Margaret Lee 836-12327, Section 68(1), 21 July 2014

**Community Services**

**Administrative Services Officer Class 3 \$55,732 - \$59,980**

James O'Callaghan 835-84119, Section 68(1), 28 July 2014

**Education and Training**

**Professional Officer Class 2 \$70,913 - \$81,460**

Joanne Williams 827-38489, Section 68(1), 17 July 2014

**Environment and Planning**

**Administrative Services Officer Class 6 \$74,098 - \$84,803**

Lisa Chaston 835-68741, Section 68(1), 22 July 2014

**Health**

**Senior Officer Grade B \$109,831 - \$123,642**

Peter Butler 840-50450, Section 68(1), 14 July 2014

**Administrative Services Officer Class 3 \$55,732 - \$59,980**

Aleah Green 839-25200, Section 68(1), 21 July 2014

**Health Professional Level 2 \$54,414 - \$75,477**

Christopher Hagon 839-26481, Section 68(1), 15 July 2014

**Administrative Services Officer Class 3 \$55,732 - \$59,980**

Robyn Jenkins 788-15250, Section 68(1), 17 July 2014

**Registered Nurse Level 1 \$58,989 - \$78,799**

Meera Jose 834-44992, Section 68(1), 21 July 2014

**Registered Nurse Level 1 \$58,989 - \$78,799**

Ann Joson 825-49610, Section 68(1), 24 July 2014

**Health Professional Level 2 \$54,414 - \$75,477**

Josephine Larkings 839-26529, Section 68(1), 21 July 2014

**Registered Nurse Level 1 \$58,117 - \$77,634**

Madelaine Marty 842-89138, Section 68(1), 17 July 2014

**Health Professional Level 2 \$54,414 - \$75,477**

Laura Robinson 839-25462, Section 68(1), 21 July 2014

**Enrolled Nurse Level 1 \$53,501 - \$57,161**

Daniel Ross 786-51954, Section 68(1), 9 July 2014

**Administrative Services Officer Class 2 \$49,189 - \$54,315**

Lisa Skurowski 844-02233, Section 68(1), 4 August 2014

**Administrative Services Officer Class 2 \$49,189 - \$54,315**

Jillian Sweeting 844-02276, Section 68(1), 21 July 2014

**Health Professional Level 2 \$54,414 - \$75,477**

Jemma Webb 836-54463, Section 68(1), 18 July 2014

**Staff Specialist 1-5, \$147,465 - \$181,976**

Benjamin Smith 829-55694, Section 68(1), 17 July 2014

**Senior Specialist, \$199,231**

Anne Bicknell 780-52257, Section 68(1), 10 July 2014

**Territory and Municipal Services**

**EGSO4.4 - Workshop Staff \$58,111**

Ali Akbar 844-01660, Section 68(1), 21 July 2014

**Bus Operator - Training \$61,461**

Carrie Jackson 844-01804, Section 68(1), 18 July 2014

**Bus Operator - Training \$61,461**

Rabih Khoder 836-08803, Section 68(1), 18 July 2014

**Bus Operator - Training \$61,461**

Hassan Monib 844-01812, Section 68(1), 18 July 2014

**Bus Operator - Training \$61,461**

Biju Pulickattu Mathew 844-01871, Section 68(1), 18 July 2014

**EGSO4.4 - Workshop Staff \$58,111**

James Stuart 844-01679, Section 68(1), 21 July 2014

**Bus Operator - Training \$61,461**

William Willox 844-01775, Section 68(1), 18 July 2014

**Bus Operator - Training \$61,461**

Lisa Ylisalo 844-01951, Section 68(1), 18 July 2014

***PROMOTIONS***

**Calvary Health Care ACT (Public)**

**Nursing Division**

**Ward 2N**

**Elizabeth Panich: 1611754**

From: Registered Nurse Level 1 \$58,989 - \$78,799

Calvary Health Care ACT (Public)

To: Registered Nurse Level 2 \$80,707 - \$85,540

Calvary Health Care ACT (Public), Canberra (PN.9612) (Gazetted 13 May 2014)

**Nursing Division**

**Ward 2N**

**Anita Mansfield: 1612729**

From: Registered Nurse Level 1 \$58,989 - \$78,799

Calvary Health Care ACT (Public)

To: Registered Nurse Level 2 \$80,707 - \$85,540

Calvary Health Care ACT (Public), Canberra (PN.8823) (Gazetted 13 May 2014)



## **Education and Training**

### **Office for Schools**

#### **Belconnen Network**

##### **Kaleen Primary School**

**Laurence Campbell: 827-56812**

From: Senior Officer Grade A \$127,557

Education and Training

To: †School Leader A \$138,756

Education and Training, Canberra (PN. 01779) (Gazetted 29 May 2014)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

### **Office for Schools**

#### **North and Gungahlin Network**

##### **Ngunnawal Primary School**

**Danielle Porter: 744-94306**

From: School Leader C \$104,319

Education and Training

To: †School Leader B \$121,464

Education and Training, Canberra (PN. 04041) (Gazetted 8 May 2014)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

### **Governance and Assurance**

#### **Children's Policy and Regulation Unit**

**Jacqueline Elizabeth Warden: 779-25132**

From: Classroom Teacher \$57,169 - \$90,388

Education and Training

To: †School Leader C \$104,319

Education and Training, Canberra (PN. 21101) (Gazetted 12 June 2014)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

## **Environment and Planning**

### **Regulation and Services**

#### **Construction Services**

##### **Utilities, Land and Lease Regulation**

**Radmila Andric: 791-31491**

From: Legal 1 \$54,415 - \$111,570

Environment and Planning

To: †Legal 2 \$121,218 - \$126,200

Environment and Planning, Canberra (PN. 34151) (Gazetted 10 June 2014)

### **Strategic Planning**

**Simon Grice: 827-32714**

From: Administrative Services Officer Class 6 \$74,098 - \$84,803

Environment and Planning

To: †Senior Officer Grade C \$93,254 - \$100,382

Environment and Planning, Canberra (PN. 24805) (Gazetted 13 May 2014)

### **Strategic Planning**

**Katrina Wyse: 791-76585**

From: Administrative Services Officer Class 6 \$74,098 - \$84,803  
Environment and Planning  
To: †Senior Officer Grade C \$93,254 - \$100,382  
Environment and Planning, Canberra (PN. 15475) (Gazetted 13 May 2014)

**Strategic Planning  
Planning and Heritage  
Heritage**

**Mary Therese Gleeson: 707-77018**

From: Administrative Service Officer Class 4 \$61,874-\$66,997  
Environment and Planning  
To: Administrative Service Officer Class 5 \$68,766-\$72,789  
Environment and Planning, Canberra (PN. 16111) (Gazetted 26 June 2014)

**Health**

**Canberra Hospital and Health Services  
Mental Health, Justice Health, Alcohol and Drug Services  
ACT Wide Mental Health Services  
Katherine Staniewski: 833-47631**

From: Health Professional Level 2 \$54,414 - \$75,477  
Health  
To: Health Professional Level 3 \$77,710 - \$81,995 (up to \$86,165 on achieving a personal upgrade)  
Health, Canberra (PN. 22131) (Gazetted 12 June 2014)

**Territory and Municipal Services**

**Parks and City Services  
Executive Unit**

**Brenda Herd: 835-94923**

From: Administrative Services Officer Class 5 \$68,766 - \$72,789  
Territory and Municipal Services  
To: †Administrative Services Officer Class 6 \$74,098 - \$84,803  
Territory and Municipal Services, Canberra (PN. 10320) (Gazetted 20 June 2014)  
Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

**Roads and Public Transport  
Roads ACT  
Road Maintenance**

**Bradley Tarlinton: 835-90156**

From: General Service Officer Level 5/6 \$45,647 - \$50,446  
Territory and Municipal Services  
To: †Technical Officer Level 2 \$52,078 - \$59,939  
Territory and Municipal Services, Canberra (PN. 14745) (Gazetted 29 May 2014)  
Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.