



ACT Government Gazette

Gazetted Notices for the week beginning 21 July 2016

EXECUTIVE NOTICES

Chief Minister, Treasury and Economic Development

Contract Cessation

Note: The following Executive has been issued with a new contract as outlined below. This notification is in accordance with the provisions of section 81 of the Public Sector Management Act 1994.

Gregory Jones – Director, Access Canberra (E275) – 18.07.2016

Engagement

Gregory Jones – Work Safety Commissioner/Director, Construction, Environment and Workplace Protection (E617) Section 72 of the Public Sector Management Act 1994

Education

Contract Cessation

Diane Joseph – Director-General (E909) – 15.07.2016

Health

Engagement

Elizabeth Tobler – Director, Government and Communication (E845) Section 72 of the Public Sector Management Act 1994

Justice and Community Safety

Engagement

Janine Hammat – Chief Human Resource Officer (E635) Section 72 of the Public Sector Management Act 1994

VACANCIES

ACT Audit Office

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Performance Audit

Senior Audit Manager

Senior Audit Manager \$114,992 - \$133,383, Canberra (PN: 16025, several)

Gazetted: 21 July 2016

Closing Date: 8 August 2016

Details: The ACT Auditor-General is an independent Officer of the Legislative Assembly. The ACT Audit Office supports the Auditor-General in carrying out the functions of the Office, with a view to promoting public accountability in the public administration of the Australian Capital Territory. To achieve this the Audit Office undertakes a range of activities, which includes conducting performance audits and financial statement audits and considering public interest disclosures received under the *Public Interest Disclosure Act 2012*. The Audit Office provides interesting and challenging work and offers a range of flexible working conditions to balance each individual's circumstances with the needs of the organisation. The Office supports staff by providing learning and development opportunities. The Audit Office is seeking people with the highest levels of personal integrity and excellent analytical, research, investigatory, communication and interpersonal skills. As a Senior Audit Manager you will receive a salary between \$114,991 to \$133,384 (plus an employer superannuation contribution) depending on your skills and experience. Join our team today for a rewarding career.

Eligibility/Other Requirements: Relevant tertiary qualifications are highly desirable. All applicants must be fluent in English. As the position is a Designated Security Assessed Position (DSAP)/Position of Trust (PoTs), the successful candidate will need to have a Baseline security clearance and therefore undergo a security clearance process, managed by the Australian Government Security Vetting Agency. If a security clearance is not able to be secured employment will be terminated.

Note: The Office anticipates conducting the interviews in August 2016. These are temporary positions available for up to 12 months but may also be filled on a permanent basis. Shortlisted applicants will be asked nominate two referees that can be contacted by the selection committee.

Contact Officer: Brett Stanton (02) 6207 9534 brett.stanton@act.gov.au

Professional Services

Senior Manager, Technical and Quality Assurance, Professional Services

Senior Audit Manager \$114,992 - \$133,383, Canberra (PN: 25227)

Gazetted: 25 July 2016

Closing Date: 8 August 2016

Details: The ACT Auditor-General is an independent Officer of the Legislative Assembly. The Audit Office supports the Auditor-General in carrying out the functions of the Audit Office, with a view to promoting public accountability in the public administration of the Australian Capital Territory. To achieve this, the Audit Office undertakes a range of activities, which include conducting financial statement and performance audits and considering public interest disclosures received under the *Public Interest Disclosure Act 2012*. The Audit Office provides interesting and challenging work and offers a range of flexible working conditions to balance each individual's circumstances with the needs of the organisation. The Audit Office supports staff by providing learning and development opportunities. The Audit Office is seeking a person with the highest level of personal integrity and excellent knowledge and application of accounting and auditing standards, audit methods and concepts, information technology, investigatory, communication and interpersonal skills. The Senior Manager is a leadership position in the Audit Office and the person should have a strong record in project management and demonstrated capacity to lead and manage teams consisting of professional staff, contractors and consultants to complete a portfolio of tasks including the provision of technical accounting and audit advice and quality assurance of financial and performance audits. The Senior Manager should also have an awareness, understanding and commitment to the values of the Audit Office, diversity of culture in the workplace and workplace health and safety principles. The position is classified at the ACT Audit Office Band 2 level. New staff will be offered a salary of between \$114,991 to \$133,383, plus employer superannuation contributions and other conditions of service. Assessment of applicants for the role may include a review of written applications, consideration of referee comments and one or more interviews.

Eligibility/Other Requirements: Relevant tertiary professional Accounting, Audit and Information Technology qualifications are highly desirable. Completion of relevant professional post-graduate qualifications is also highly desirable. These include Accounting and Audit qualifications provided by CPA Australia (CPA) and Institute of Chartered Accountants in Australia (CA). All applicants must be fluent in English. The position is a Designated Security Assessed Position/Position of Trust. The successful candidate will therefore need to have a Baseline security clearance and undergo a security clearance process, managed by the Australian Government Security Vetting Agency. If a security clearance is not able to be obtained, then employment will be terminated.

Contact Officer: Ajay Sharma (02) 6207 0830 ajay.sharma@act.gov.au

Performance Audit

Senior Auditor

Audit Band 1 - Senior Auditor \$78,249 - \$95,291, Canberra (PN: 11185, several)

Gazetted: 21 July 2016

Closing Date: 8 August 2016

Details: The ACT Auditor-General is an independent Officer of the Legislative Assembly. The ACT Audit Office supports the Auditor-General in carrying out the functions of the Office, with a view to promoting public accountability in the public administration of the Australian Capital Territory. To achieve this the Audit Office undertakes a range of activities, which includes conducting performance audits and financial statement audits and considering public interest disclosures received under the *Public Interest Disclosure Act 2012*. The Audit Office provides interesting and challenging work and offers a range of flexible working conditions to balance each individual's circumstances with the needs of the organisation. The Office supports staff by providing learning and development opportunities. The Audit Office is seeking people with the highest levels of personal integrity and excellent analytical, research, investigatory, communication and interpersonal skills. As a Senior Auditor you will receive a salary between \$78 249 to \$95 291 (plus an employer superannuation contribution) depending on your skills and experience. Join our team today for a rewarding career.

Eligibility/Other Requirements: Relevant tertiary qualifications are highly desirable. All applicants must be fluent in English. As the position is a Designated Security Assessed Position (DSAP)/Position of Trust (PoTs), the successful candidate will need to have a Baseline security clearance and therefore undergo a security clearance process, managed by the Australian Government Security Vetting Agency. If a security clearance is not able to be secured employment will be terminated.

Note: The Office anticipates conducting the interviews in August 2016. These are temporary positions available for up to 12 months but may also be filled on a permanent basis. Shortlisted applicants will be asked nominate two referees that can be contacted by the selection committee.

Contact Officer: Mr Jonathan Brown (02) 6205 2438 jonathan.brown@act.gov.au

Chief Minister, Treasury and Economic Development

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Land Development Agency

Strategic Finance

Director, Business Improvement/Deputy Chief Financial Officer

Executive Level 1.1 \$190,839 - \$198,895 depending on current superannuation arrangements, Canberra (PN: E878)

Gazetted: 21 July 2016

Closing Date: 4 August 2016

Details: The Land Development Agency (LDA) is seeking an experienced and high performing officer to fill the position of Director, Business Improvement/Deputy Chief Financial Officer.

As Director, Business Improvement the primary responsibility will be managing a team of project managers together with project teams to create and lead the delivery and achieve outcomes of key programs of related projects. The LDA is currently seeking to delivery two key programs namely: (i) the Project Appraisal Framework and (ii) the integration of LDA's business systems.

The Deputy Chief Financial Officer position plays a key role in the development and maturation of financial forecasting and planning systems. The primary responsibility is to provide support to the Chief Financial Officer through provision of high-level, complex commercial and taxation advice.

The position has responsibility for leading the development and implementation of the business improvement program plan; ensuring the systems supporting the financial infrastructure is stable and supports the demands of future growth; providing taxation advice for complex projects and business operations; and leading, development and mentoring staff and fostering a client focused culture across the Branch.

Applicants should have significant commercial financial management experience in a complex and diverse operating environment including the development and implementation of financial policy and systems.

Remuneration: The position attracts a remuneration package ranging from \$190,839 - \$198,895, depending on current superannuation arrangements of the successful applicant. This includes a cash component of \$146,461.
Contract: The successful applicant will be engaged under a performance based contract for up to five years.
Prospective applicants should be aware that individual contracts are tabled in the ACT Legislative Assembly.
Contact Officer: Anita Hargreaves (02) 6204 1295 anita.hargreaves@act.gov.au

Shared Services

Strategic Business

Project Hub

Project Account Manager

Senior Officer Grade B \$114,847 - \$129,290, Canberra (PN: 16337)

Gazetted: 27 July 2016

Closing Date: 10 August 2016

Details: The Strategic Business team is looking for a suitably qualified candidate to oversee and manage a suite of project delivery activities, including resource management and governance, on behalf of ACT Government Directorates. This position is the senior contact point for all key stakeholders in relation to project activities and is a member of the Project Hub's senior management team.

Eligibility/Other Requirements: This position will be based at Winyu House in Gungahlin, with a requirement to travel to other ACT Government locations on a regular basis to meet with business stakeholders. Educational and professional qualifications checks may be undertaken prior to employment.

Contact Officer: Amy Phillips (02) 6205 8432 amy.phillips@act.gov.au

Workforce Capability and Governance

Public Sector Management

Professional Standards Unit

Analytical Manager - Professional Standards Unit

Senior Officer Grade C \$97,514 - \$104,967, Canberra (PN: 08530)

Gazetted: 21 July 2016

Closing Date: 4 August 2016

Details: The Analytical Manager will be responsible for data collection, case management and analytical review in support of investigative processes conducted by the Professional Standards Unit (PSU). The Analytical Manager will lead and develop the analytical function in the PSU. The role provides broad advice and support to Directorates, in accordance with relevant legislation and industrial instruments. The Analytical Manager has responsibility for the supervision of an Administration Officer. The successful candidate must have highly developed analytical and research skills. He/she will have exceptional written and oral communication skills, require limited direction and be able to prepare logical and detailed reports. The successful candidate will work collaboratively, as part of a small team, to achieve the objectives and responsibilities of the PSU.

Eligibility/Other Requirements: Formal analytical/investigative/managerial qualifications and experience are essential. Qualifications and experience with Information Technology (Systems) is essential. Educational and professional qualifications checks may be undertaken prior to employment. Criminal history checks will be conducted prior to employment.

Contact Officer: Jim Venn (02) 6205 4657 jim.venn@act.gov.au

Workforce Capability and Governance

Public Sector Management

Professional Standards Unit

Investigator

Administrative Services Officer Class 6 \$77,482 - \$88,676, Canberra (PN: P08553)

Gazetted: 25 July 2016

Closing Date: 8 August 2016

Details: The successful applicant will be required to undertake sensitive and complex administrative/workplace investigations in accordance with relevant administrative law principles, legislative employment and industrial frameworks. Applicants must have highly developed analytical and research skills and attention to detail and the capacity to apply these skills in the investigative context. The role requires exceptional written and oral

communication skills, proven ability to prepare logical, well written and thorough statements and reports and the ability to work as part of a small team under limited supervision, displaying excellent judgement, decision making and problem solving skills.

Eligibility/Other Requirements: Relevant qualifications such as Certificate IV in Government Investigations and/or a HR related disciplines are essential. Educational and professional qualifications checks may be undertaken prior to employment. A Criminal history check will be conducted prior to commencement.

Note: This position is temporary until 10 February 2017.

Contact Officer: Cheryl Condon (02) 6205 4699 cheryl.condon@act.gov.au

Economic Development

ACT Property Group

Business Support

Financial Accountant

Administrative Services Officer Class 6 \$77,482 - \$88,676, Canberra (PN: 21499)

Gazetted: 25 July 2016

Closing Date: 8 August 2016

Details: The Business Support section within the ACT Property Group is looking for an enthusiastic and experienced Financial Accountant to work within their finance area. Experience within asset accounting, reconciliations and reporting are required and the successful applicant must be able to work under limited supervision and be part of a team. A sound knowledge of property management in a government environment will be highly regarded as will familiarity with the Oracle financial accounting and TM1 applications.

Note: This is a temporary position available until November 2017.

Contact Officer: Paul Leyton (02) 6207 5807 paul.leyton@act.gov.au

Shared Service ICT

Technology Services

Applications Service Delivery

Application Packager

Information Technology Officer Class 2 \$77,482 - \$88,676, Canberra (PN: 14280, several)

Gazetted: 22 July 2016

Closing Date: 5 August 2016

Details: The Applications Service Delivery Team is looking for suitably qualified candidates to develop automated silent installations for vendor supplied and internally developed software. Oversight of and troubleshooting of the user acceptance testing process to ensure that all relevant processes and procedures are followed during the development of packages.

Eligibility/Other Requirements: Educational and professional qualifications checks may be undertaken prior to employment. The possession of, or the ability to rapidly attain, a Protected security clearance is mandatory.

Contact Officer: Stephen Cox (02) 6207 5070 stephen.cox@act.gov.au

Treasury

Finance and Budget Division

Finance Analysts

Administrative Services Officer Class 4/5 \$64,700 - \$76,114, Canberra (PN: 12897, several)

Gazetted: 22 July 2016

Closing Date: 9 August 2016

Details: Do you want to work in a dynamic environment dealing with a broad range of issues associated with all areas of ACT Government service delivery? The Finance and Budget Division is looking for Finance Analysts across the Administrative Services Officer Class 4 (ASO4) and Administrative Services Officer Class 5 (ASO5) classifications. We are looking for people with coordination skills and the ability to analyse policy and financial information to join energetic and enthusiastic teams, working under regular inflexible deadlines. Successful applicants will have the ability to exercise initiative, good judgement, coordinate development of written and financial advice and analyse budget and expenditure information, appropriate technical/computer skills and flexibility to be able to deal with financial, economic, policy and administrative issues. The ability to communicate effectively, build sound working

relationships, contribute to team outcomes and prepare thorough written and financial reports efficiently is also required.

Eligibility/Other Requirements: Tertiary or post graduate qualifications in Business, Law, Accounting, Economics, Finance or similar field are highly desirable.

Note: There are several permanent and temporary positions available. Positions will be filled at either the ASO4 or ASO5 classification dependant on the skills and experience of the successful applicants.

Contact Officer: Jennifer Hood (02) 6205 8696 jennifer.hood@act.gov.au

Cultural Facilities Corporation

Canberra Theatre Centre

Programming

CTC Education Officer

Administrative Services Officer Class 5 \$71,907 - \$76,114, Canberra (PN: 3561)

Gazetted: 21 July 2016

Closing Date:

We are looking for a bright arts Educator registered or eligible to register as a teacher in the ACT and with a minimum of two years experience. The role will deliver the Centre's education policy and build on the Centre's reputation as a key performing arts education hub in Canberra, fostering a culture of learning by collaborating with schools, universities and educational institutions. The successful applicant will demonstrate their potential to successfully communicate with teachers about the CTC education program to develop relationships and build audiences. This is a 12 month contract with the possibility of a 2 year extension.

Eligibility/Other Requirements: Relevant Teaching qualifications, registered or eligible to register as a teacher in the ACT.

Contact Officer: Gill Hugonnet (02) 6243 5708 gill.hugonnet@act.gov.au

Applications can be forwarded to: Trudy Collins, HR Adviser, PO Box 939 Civic Square, ACT 2608 or email CFC.HR@act.gov.au

Education

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Organisational Integrity

Infrastructure and Capital Works

Asset Strategies

Senior Manager

Infrastructure Officer 5 \$138,572, Canberra (PN: 33443)

Gazetted: 25 July 2016

Closing Date: 8 August 2016

Details: Infrastructure and Capital Works Branch in the Education Directorate is responsible for high quality, safe and accessible school facilities to support the work of students, teachers and the community. The Asset Strategies section is responsible for the delivery of environmental sustainability and external learning strategies in schools, the effective management of corporate environments and a wide range of strategic projects relating to school and corporate environments. The Senior Manager Asset Strategies is part of the branch senior management team, supporting the Director to achieve strategic and operational branch objectives. The Senior Manager leads a diverse workforce over two corporate sites and undertakes complex strategic projects, requiring excellent engagement and collaboration across the Directorate and the ACT Government. Outstanding organisational and communication skills are required in this role.

Eligibility/Other Requirements: Tertiary/relevant professional qualification or accreditation with a professional body recognised within Australia; or hold a relevant building degree; or have significant building or Infrastructure knowledge and/or project management experience.

Note: This is a temporary position available for a period of more than six months.
Contact Officer: Stephen Gwilliam (02) 6207 6541 stephen.gwilliam@act.gov.au

Office for Schools
North/Gungahlin Network
Black Mountain School
Deputy Principal
School Leader B \$128,917, Canberra (PN: 04051)

Gazetted: 27 July 2016

Closing Date: 10 August 2016

Details: Support the Principal to develop and achieve whole-school strategic goals and implement the school plan in conjunction with the school board. Assist the Principal to manage the human, financial and physical resources of the school to achieve optimal social and educational outcomes for all students.

Eligibility/Other Requirements: A minimum of four years full-time (or equivalent) tertiary study leading to the award of a recognised school teaching qualification. Current full teaching registration with the ACT Teacher Quality Institute (or eligibility for teacher registration with the ACT Teacher Quality Institute). A current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011*. For further information on Working with Vulnerable People registration refer to -

https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804.

Contact Officer: Frank Fogliati (02) 6205 6377 frank.fogliati@ed.act.edu.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Organisational Integrity
Infrastructure and Capital Works
Asset Strategies
Senior Project Officer
Infrastructure Officer 3 \$97,740 - \$107,293, Canberra (PN: 31570)

Gazetted: 22 July 2016

Closing Date: 5 August 2016

Details: Infrastructure and Capital Works is seeking an Environmental Sustainability expert to assist the Branch in the coordination and delivery of the environmental sustainability projects, initiatives, policies and procedures within the Directorate and at Canberra public schools.

Eligibility/Other Requirements: Relevant Tertiary qualifications and/or experience in Environmental Sustainability.

Possession of a "White Card" or the willingness to obtain would be desirable.

Note: This is a temporary position available for six months with the possibility of extension.

Contact Officer: Kendra Wasiluk (02) 6207 8364 kendra.wasiluk@act.gov.au

Deputy Director General
Information and Knowledge Services
Digital Transformation
ICT Project Officer
Senior Officer Grade C \$97,514 - \$104,967, Canberra (PN: 37133)

Gazetted: 21 July 2016

Closing Date: 8 August 2016

Details: The Education Directorate is engaged in an exciting and challenging multi-year upgrade of its IT Portfolio across school and student administration, business intelligence systems and staff support. The person in this position will be working on the Schools Administration System (SAS) program of work for at least two years. They will represent the Education Directorate perspective in the analysis, design, specification, testing and change management of business aspects of systems and business ICT change for the Education Directorate ICT portfolio. Ideally you will have experience from a business perspective in substantial IT Projects. You will have demonstrated experience in business analysis skills, in particular in business process modelling, business re-engineering, testing and business change management. You will need to be self-motivated, adaptable and have efficient and effective communication skills. You will have highly developed work management and organisational skills including the

ability to effectively manage workloads, work independently and as part of a team, deliver high quality service to internal and external stakeholders and meet workplace objectives.

Note: This is a temporary position, project funded for two years with the possibility of extension for a further year. A merit list may be established to fill future vacancies at level over the next 12 months.

Contact Officer: Ian French (02) 6205 9103 ian.french@act.gov.au

Deputy Director-General

Governance

Media and Communications

Communications Officer - Events

Administrative Services Officer Class 6 \$77,482 - \$88,676, Canberra (PN: 13342)

Gazetted: 26 July 2016

Closing Date: 2 August 2016

Details: The Media and Communications Unit is seeking a motivated person to fill the temporary position of Communications Officer - Events. In partnership with Directorate business areas, this position is responsible for effectively coordinating and delivering key events for the Education Directorate, including the Public Education Awards. The successful applicant will have the ability to develop and manage key partnerships with internal and external stakeholders to support Directorate priorities; including events management. They will also have experience in managing complex administrative tasks, including record keeping and providing recommendations for financial resource allocation.

Note: This is a temporary position available for a period of up to four months. Selection may be based on written application and referee reports only.

How to Apply: Expressions of interest are sought from potential candidates and should include a supporting statement of no more than two pages outlining experience and/or ability in the above areas, contact details of at least two referees and a current curriculum vitae.

Applications should be sent to the Contact Officer.

Contact Officer: Jessica Summerrell (02) 6205 0837 jessica.summerrell@act.gov.au

Organisational Integrity

People and Performance

Employee Relations

Administrative Support Officer

Administrative Services Officer Class 4 \$64,700 - \$70,057, Canberra (PN: 02146)

Gazetted: 22 July 2016

Closing Date: 29 July 2016

Details: The People and Performance Branch is seeking an enthusiastic and motivated person to work as part of a dynamic team in the Employee Relations section. You will contribute to the day to day activities of the section, including providing advice on employment conditions and undertaking research on Human Resources matters. The position also requires the capacity to maintain records and data bases and to respond to requests for reporting on data relating to employment matters.

Eligibility/Other Requirements: Qualifications in Human Resources related areas or a willingness to undertake relevant study is desirable.

Note: Selection may be based on written application and referee reports only.

Contact Officer: Lauren Harman (02) 6205 8271 lauren.harman@act.gov.au

Office for Schools

South and Weston Network

Melrose High School

Building Service Officer 3

General Service Officer Level 8 \$62,304 - \$65,835, Canberra (PN: 37340)

Gazetted: 21 July 2016

Closing Date: 28 July 2016

Details: Melrose High School is seeking an energetic, organised and self-motivated person to fill the temporary part-time position of Building Services Officer. Under general/limited supervision, the successful applicant will

assume responsibility for the security of the school buildings, furniture, fittings and equipment; manage maintenance repairs to the school buildings as well as carry out daily grounds maintenance. The successful applicant will undertake regular inspections to determine priorities, perform, or organise and oversee emergency repairs and provide support to the school's sustainability initiatives. The successful applicant will also be expected to supervise contractors and conduct WHS inductions.

Eligibility/Other Requirements: Mandatory Asbestos Awareness Training: Evidence of completion of training delivered by a Registered Training Organisation for Asbestos Awareness is required before commencement. For further information refer to: www.worksafe.act.gov.au/health_safety. Mandatory Training in other WHS procedures will be required during employment: for example Working at Heights, Sharps. Prior to commencing in this role, a current registration issued under the *Working With Vulnerable People (Background Checking) Act 2011* will be required. For further information on Working with Vulnerable People registration refer to https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804. This position requires a good understanding of the school environment and a demonstrated ability with computer systems in particular Microsoft Office Suite; or a willingness to undertake additional training desirable.

Note: This position is temporary part-time at 15:12 hours per week, available until 26/01/2017 with the possibility of extension and or permanency from this process. Applicants must be available to work each Thursday and Friday. Selection may be based on application and referee reports only. Please provide two referee reports when submitting your application.

Contact Officer: Fiona Dempsey (02) 6205 7586 fiona.dempsey@ed.act.edu.au

Office for Schools

South/Weston Network

Yarralumla Primary School

Italian Language - Classroom Teacher

Classroom Teacher \$60,687 - \$95,935, Canberra (PN: 08493)

Gazetted: 27 July 2016

Closing Date: 17 August 2016

Details: Yarralumla Primary School is seeking an Italian Language Classroom Teacher to teach full-time in a bilingual setting. The successful applicant will be working in a team teaching situation delivering the Australian Curriculum through Italian Language. The school is seeking a native or near native speaker with primary school experience and knowledge of Content and Language Integrated Learning methodology.

Eligibility/Other Requirements: A minimum of four years full-time (or equivalent) tertiary study leading to the award of a recognised school teaching qualification. Current full teaching registration with the ACT Teacher Quality Institute (or eligibility for teacher registration with the ACT Teacher Quality Institute). A current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011*. For further information on Working with Vulnerable People registration refer to -

https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804

Note: This is a temporary position available for the period 10 October 2016 to 26 January 2018.

Contact Officer: Rohan Evans (02) 6142 3250 rohan.evans@ed.act.edu.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Environment and Planning

**Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>
Applications can be sent via email to: jobs@act.gov.au**

Environment

Conservation Research

Fauna Team

Conservation Ecologist

Professional Officer Class 2 \$77,482 - \$88,676, Canberra (PN: 16769)

Gazetted: 25 July 2016

Closing Date: 8 August 2016

Details: An experienced Ecologist is sought for in the Conservation Research Unit of the Environment and Planning Directorate. Skills in fauna research and plant identification will be an advantage, and experience leading small teams to collect reliable field data.

Eligibility/Other Requirements: Tertiary qualifications in a field of Environmental Management or Biological Science, preferably including studies in Ecology, Zoology or Conservation of Terrestrial Fauna and Ecosystems. Willingness to work with animals and animal specimens including tissues, organs or faecal samples. Willingness to work in any weather or time of day. Manual driver's licence.

Note: This is a temporary position available for a period of 12 months with the possibility of extension. Selection may be based on written application only.

Contact Officer: Don Fletcher (02) 6207 2104 don.fletcher@act.gov.au

Environment

ACT Parks and Conservation Service

Fire, Forests and Roads

Aboriginal Fire Project Officer

Technical Officer Level 3 \$67,119 - \$75,852, Canberra (PN: 37354)

Gazetted: 25 July 2016

Closing Date: 8 August 2016

Details: ACT Parks and Conservation Service (PCS) is seeking suitably, qualified and experienced applicants to fill a temporary position of Aboriginal Fire Project Officer. The position is a ACT PCS initiative and will work to establish and implement cultural guidelines for fire management and incorporate cultural burning practices into fire management in PCS. Fire, Forests and Roads is a section within PCS that is responsible for the coordination and implementation of fire management programs across the PCS estate and unleased Territory lands. It is also responsible for the rural fire trail network and the management of the ACT's commercial forest plantations. The position is a Designated Fire Positions and all shortlisted applicants must successfully complete a pre-interview Fire Fitness Assessment and a pre-employment medical.

Eligibility/Other Requirements: To be eligible, applicants must: Be willing and able to undertake bushfire related activities, with nationally recognised qualifications to the ACT RFS level of Bushfire fighter (or equivalent) and demonstrated experience in bushfire suppression. be prepared to wear a uniform and to work a shift roster, weekends, public holidays or evening shifts at any PCS worksite on an "as needs" basis possess a manual drivers licence. Possess a current Advanced First Aid Certificate or capacity to obtain one, and be able to meet and maintain the appropriate fire fighting fitness standards to the arduous level of the national fire fighting task based assessment (assessed annually). A person of Aboriginal or Torres Strait Islander descent is highly desirable.

Note: This is a temporary position available until 30 June 2017.

Contact Officer: Neil Cooper (02) 6207 2488 neil.cooper@act.gov.au

Health

Selection documentation for the following positions may be downloaded from

<http://www.health.act.gov.au/employment>.

Apply online at <http://www.health.act.gov.au/employment>

Canberra Hospital and Health Services

Division of Medicine

Department of Rheumatology

Rheumatology

Staff Specialist Band 1-5 \$159,644 - \$197,006, Canberra (PN: 01409)

Gazetted: 28 July 2016

Closing Date:

Overview of the work area and position: Applicants should have had training and experience in Rheumatology. The successful applicant will work in a multidisciplinary clinical environment with a team of nursing and medical

staff, including Advanced Trainees in Rheumatology. The successful applicant will be expected to take a role in teaching and assessment within the Australian National University (ANU) Medical School and will be involved in education and training of medical students and junior medical staff. Participation in the on call and weekend arrangements for the Rheumatology roster is expected. This is a permanent part time position. Salary, Remuneration and Conditions: Staff Specialist Bands 1-5: \$159,644 - \$197,006 Starting salary will be negotiated within this band for the successful applicant, depending on their experience and expertise. Relevant parties are currently negotiating future pay rises that will increase these base salaries. Superannuation, ranging from 9.5%-10.5% depending on individual arrangements, is payable on this salary component. Indicative total remuneration, inclusive of applicable allowances, and assuming 9.5% superannuation, ranges from \$261,392 - \$318,194.

Eligibility/Other Requirements: Mandatory: Be registered or be eligible for registration without conditions as a medical practitioner with the Australian Health Practitioner Regulation Agency (APHRA/Medical Board of Australia); and be a member in good standing with the Australian Rheumatology Association. Fellowship of the Royal Australasian College of Physicians (FRACP) with formal subspecialty training and experience in clinical echocardiography. Please note prior to commencement successful candidates will be required to: Undergo a pre-employment Police check.

Note: This is a permanent part time position.

Contact Officer: Dr Chandima Perera (02) 6244 3107 chandima.perera@act.gov.au

Applications can be forwarded to: Apply online at <http://www.health.act.gov.au/employment> (preferred method), by post to the Senior Medical Recruitment Officer, Employment Services, Level 2, 6 Bowes Street PHILLIP ACT 2605

Canberra Hospital and Health Services

Medicine

Cardiology

Cardiac Imaging Medicine

Staff Specialist Band 1-5 \$159,644 - \$197,006, Canberra (PN: 14991)

Gazetted: 28 July 2016

Closing Date:

Overview of the work area and position: This is a permanent part time position. The Department of Cardiology is well-established with 8 consultant medical staff, 4 Advanced Trainees in Cardiology, Basic Physician Trainees and prevocational medical staff, nursing and allied health staff. Facilities include a 16 bed coronary care unit, 4 bed chest pain evaluation unit, 2 coronary interventional suites and ambulatory services. Planning is underway to build a new acute services block inclusive of state-of-the-art Cardiology facilities. The Cardiology Department has an active research programme that encompasses basic and clinical research and deals with a broad range of cardiovascular physiology and pathophysiology. This Staff Specialist (Cardiac Imaging) will be required to work in a team of clinical staff, including Advanced Trainees in Cardiology, Radiologists and Radiographers. She/he will be expected to contribute to curriculum design, teaching and assessment within the Division of Medicine and be actively involved with teaching of medical students of the Australian National University (ANU) Applicants should have completed a fellowship in Cardiac CT and have a high degree of experience in all aspects of cardiac CT (which includes CT coronary angiography and assessment of cardiac structure/function). The position provides clinical leadership in cardiac CT for the Department of Cardiology. Experience in other aspects of cardiac imaging such as cardiac MRI, nuclear cardiology and echocardiography would be desirable. The successful applicant will also be expected to participate in research, and undertake quality assurance activities and continuing medical education. The preferred applicant will be offered a conjoint appointment in the Australian National University at an academic level commensurate with the applicant's qualifications and experience. The academic appointment will be held for the duration of the ACT Health Directorate appointment and will be subject to regular performance reviews. No remuneration is attached to the University position. The appointee will be responsible to the University for academic matters and the ACT Health Directorate for clinical matters. Salary, Remuneration and Conditions: Staff Specialist Bands 1-5: \$159,644 - \$197,006 Starting salary will be negotiated within this band for the successful applicant, depending on their experience and expertise. Relevant parties are currently negotiating future pay rises that will increase these base salaries. Superannuation, ranging from 9.5%-10.5% depending on individual arrangements, is payable on this salary component. Indicative total remuneration, inclusive of applicable allowances, and assuming 9.5% superannuation, ranges from \$261,392 - \$318,194.

Eligibility/Other Requirements: Mandatory: Registered or eligible for registration as a medical practitioner with the Australian Health Practitioner's Regulation Agency. Fellowship of the Royal Australasian College of Physicians (FRACP) with formal subspecialty training and experience in clinical echocardiography. Desirable: Experience in

other aspects of cardiac imaging such as cardiac MRI, nuclear cardiology and echocardiography. Please note prior to commencement successful candidates will be required to: Undergo a pre-employment Police check.

Note: This is a permanent part time position.

Contact Officer: Dr Ren Tan (02) 6244 3765 ren.tan@act.gov.au

Applications can be forwarded to: Apply online at <http://www.health.act.gov.au/employment> (preferred method), by post to the Senior Medical Recruitment Officer, Employment Services, Level 2, 6 Bowes Street PHILLIP ACT 2605

Canberra Hospital and Health Services

Surgery and Oral Health

Surgical Wards

Clinical Nurse Consultant Ward 6B

Registered Nurse Level 3.2 \$111,021, Canberra (PN: 24737)

Gazetted: 28 July 2016

Closing Date: 4 August 2016

Details: About us: ACT Health is a values-led Directorate. Our values guide our day-to-day actions, behaviours, decisions and communications to successfully deliver the best services to meet the needs of our community. They were developed by us, for us and are unique to our work. Overview of the work area and position: The Division of Surgery and Oral Health is responsible for delivering inpatient and outpatient care to consumers requiring elective and emergency surgical procedures. As a major tertiary and trauma referral centre for the ACT and surrounding NSW, Canberra Hospital needs to be equipped and able to manage high volumes of trauma and emergency cases that cannot be provided by other facilities. The Dental Health Program delivers prevention and treatment dental health programs for children, targeted youth and adults of the ACT and surrounding region. Ward 6B is a 30 bed inpatient unit delivering patient centred care to those requiring the services of the cardio thoracic, urology and vascular surgical specialties. The Clinical Nurse Consultant (CNC) Ward 6B is; responsible for the day to day operational management of services within the ward including the management of nursing workloads/models of care and patient flow both internal and external to the ward; to provide expert clinical leadership and management within a nursing and multidisciplinary team; to embed and maintain the National Safety and Quality Health Service Standards (NSQHSS) at a ward level; to develop and maintain collaborative partnerships with internal and external stakeholders to facilitate timely and appropriate patient flow.

Eligibility/Other Requirements: Mandatory: Registered or is eligible for registration as a Registered Nurse with the Australian Health Practitioner Regulation Agency (AHPRA). Desirable: Post graduate qualification in or working towards a higher degree in Health Services Management. Prior to commencement successful candidates will be required to: undergo a pre-employment Police check; be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

Contact Officer: Jillian Davis (02) 6174 5091 or 0478 404 894

Canberra Hospital and Health Services

Cancer Ambulatory and Community Health Support

Community Health Support

Clinical Nurse Consultant

Registered Nurse Level 3.2 \$111,021, Canberra (PN: 22379)

Gazetted: 28 July 2016

Closing Date: 4 August 2016

Details: About us: ACT Health is a values-led Directorate. Our values guide our day-to-day actions, behaviours, decisions and communications to successfully deliver the best services to meet the needs of our community. They were developed by us, for us and are unique to our work. The division of Cancer, Ambulatory and Community Health Support provides a comprehensive range of cancer screening, assessment, diagnostic and treatment services and palliative care through inpatient, outpatient and community settings. The division is also responsible for the administration support to Ambulatory and Community Health Centres across ACT Health. The Central Outpatients Department is part of Ambulatory Care Support Services and is responsible for the clinical support services provided within Central Outpatients. Overview of the work area and position: An exciting opportunity exists for a Registered Nurse with experience in leading and supporting a multidisciplinary team to provide leave relief for the CNC Central Outpatients. Applications are invited from suitably qualified Registered Nurses to fill this dynamic and rewarding Ambulatory Care Support Services position and to contribute to the reform agenda to improve access to Outpatients Services. The Outpatients Services multidisciplinary team provides a coordinated

approach in the education of patients and their families accessing the in the outpatient clinic setting. This includes ongoing education for the patient and family. This position provides expert leadership in coordinating a clinical service team ensuring proficient, professional and appropriate day to day operational management of client care delivery.

Eligibility/Other Requirements: Be registered or have applied for registration with the Australian Health Practitioner Regular Agency (AHPRA). Working knowledge of CRIS, Clinical Portal and ACTPAS; and Holds or is progressing towards a post graduate qualification in management and/or in a relevant clinical specialty is desirable. Prior to commencement successful candidates will be required to: Undergo a pre-employment Police check; and be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

Note: This is a temporary position available for 11 months.

Contact Officer: Karen Faichney (02) 6174 8510 karen.faichney@act.gov.au

Canberra Hospital and Health Services

Surgery and Oral Health

Dental Health Program

Regional Development Project Manager

Senior Officer Grade C \$97,514 - \$104,967, Canberra (PN: 28863, several)

Gazetted: 28 July 2016

Closing Date: 4 August 2016

Details: About us: ACT Health is a values-led Directorate. Our values guide our day-to-day actions, behaviours, decisions and communications to successfully deliver the best services to meet the needs of our community. They were developed by us, for us and are unique to our work. Overview of the work area and position: The ACT Dental Health Program is seeking a committed, dynamic and innovative Regional Development Project Manager. The ACT Dental Health Program provides oral health services to eligible adults and children within a multidisciplinary healthcare team across various locations in Canberra. The successful applicant should have an understanding of developing, leading and managing a multidisciplinary team ensuring that financial, human and material resources are utilised to maximum effect in achieving contract and business plan targets.

Eligibility/Other Requirements: Prior to commencement successful candidates will be required to: undergo a pre-employment Police check, may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

Notes: There is a full-time temporary position with the possibility of extension or permanency available, and there is one permanent part-time position at three days per week available. An order of merit will be established from this process that may be used to fill permanent and temporary positions at level for the next 12 months. Selection may be based on application and referees reports only.

Contact Officer: Sanja Fokas (02) 6205 0975 sanja.fokas@act.gov.au

Canberra Hospital and Health Services

Medicine

Acute Support Service

Women's Health, Physiotherapist

Health Professional Level 3 \$84,697 - \$89,244 (up to \$93,671 on achieving a personal upgrade), Canberra (PN: 20241)

Gazetted: 28 July 2016

Closing Date: 11 August 2016

Details: About us: ACT Health is a values-led Directorate. Our values guide our day-to-day actions, behaviours, decisions and communications to successfully deliver the best services to meet the needs of our community. They were developed by us, for us and are unique to our work. At ACT Health we are committed to building a culturally diverse workforce and an inclusive workplace. As part of this commitment we strongly encourage people from an Aboriginal or Torres Strait Islander background, or People with Disability, to apply for all positions. ACT Health is a smoke free environment, across all buildings, grounds and vehicles. ACT Health offers highly competitive pay rates and excellent employment conditions. Please see our Enterprise Agreements for more information and other great benefits you will receive as an ACT Government employee. Overview of the work area and position: Acute Support Physiotherapy Services is based within the Division of Medicine and provides Physiotherapy services to a range of clients in acute inpatient setting and specialised outpatient services to patients of Canberra Hospital. Our Physiotherapists work closely with patients, carers, referrers, other health care professionals and multidisciplinary

teams to achieve safe high quality patient care. Under supervision, you will play a key role in delivering high quality patient centred care and associated functions to support service delivery in clinical areas. The overall functions of the Physiotherapist under professional supervision include: Promoting positive client outcomes through the provision of high quality clinical services and health promotion activities in/across designated areas or units as part of a multidisciplinary team. Promoting individual or group service delivery. Applying knowledge, skills, professional judgement and initiative in the delivery of routine services. Clinical supervision, and professional development is provided through team structures, supervision support, competency based assessments and informal and formal professional development opportunities.

Eligibility/Other Requirements: Mandatory: Degree or Diploma in Physiotherapy or equivalent qualifications and minimum 12 month professional work experience. Be registered or be eligible for registration with the Australian Health Practitioner Regulation Agency (AHPRA). Current driver's licence. Desirable: At least three years work experience. Prior to commencement successful candidates will be required to: undergo a pre-employment Australian Federal Police check. Compliance Certificate from OMU (Occupational Medicine Unit) relating to assessment, screening and vaccination processes.

Note: This is a temporary part-time position at 14:42 hours per week available until February 2017. You will be required to participate in an overtime roster.

Contact Officer: Kerry Boyd (02) 62442670

Office of the Director General

Internal Audit

Senior Internal Auditor

Administrative Services Officer Class 6 \$77,482 - \$88,676, Canberra (PN: 15722)

Gazetted: 28 July 2016

Closing Date: 11 August 2016

Details: About us: ACT Health is a values-led Directorate. Our values guide our day-to-day actions, behaviours, decisions and communications to successfully deliver the best services to meet the needs of our community. They were developed by us, for us and are unique to our work. Overview of the work area and position: Audit Risk and Compliance Branch is looking for a dynamic individual with strong and effective verbal and written communication skills to fill the position of Internal Auditor. The successful applicant will also have a strong customer focus and the ability to work as part of a small team.

Eligibility/Other Requirements: Current driver's licence; proficiency across the Microsoft Office Suite; and more than five years audit experience. Tertiary qualifications (or studying towards) either accounting or commerce is preferred. Prior to commencement successful candidates will be required to: undergo a pre-employment Police check; and be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

Note: For further information regarding this role - see attached job statement and Selection Criteria. Expressions of interest are sought from potential candidates and must include a supporting statement outlining relevant experience and ability required in the Selection Criteria, contact details of at least two referees and current curriculum vitae.

Contact Officer: Sarwan Kumar (02) 6207 5755 sarwan.kumar@act.gov.au

Office of Director General

Internal Audit

Internal Auditor

Administrative Services Officer Class 5 \$71,907 - \$76,114, Canberra (PN: 22781)

Gazetted: 28 July 2016

Closing Date: 11 August 2016

Details: About us: ACT Health is a values-led Directorate. Our values guide our day-to-day actions, behaviours, decisions and communications to successfully deliver the best services to meet the needs of our community. They were developed by us, for us and are unique to our work. Overview of the work area and position: Internal Audit, Risk and Compliance Branch is looking for a dynamic individual with strong and effective verbal and written communication skills to fill the position of Internal Auditor. The successful applicant will have a strong customer focus and the ability to work as part of a small team.

Eligibility/Other Requirements: Desirable: Proficiency across the Microsoft Office Suite, more than three years audit experience, tertiary qualifications (or studying towards) either Accounting or Commerce. A current driver's

licence. Prior to commencement successful candidates will be required to undergo a pre-employment Police check, be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

Contact Officer: Sarwan Kumar (02) 6207 5755 sarwan.kumar@act.gov.au

Canberra Hospital and Health Services

Medicine

Neurology

Departmental Office Manager

Administrative Services Officer Class 4 \$64,700 - \$70,057, Canberra (PN: 19715)

Gazetted: 28 July 2016

Closing Date: 4 August 2016

Details: About us: ACT Health is a values-led Directorate. Our values guide our day-to-day actions, behaviours, decisions and communications to successfully deliver the best services to meet the needs of our community. They were developed by us, for us and are unique to our work. Canberra Hospital and Health Services provides acute, sub-acute, primary and community-based health services to the ACT and surrounding region. The key strategic priority for acute services is to deliver timely access to effective and safe hospital care services. The hospital delivers a full range of medical, surgical and obstetric services, including complex procedures in areas such as cardiac surgery, neurosurgery and neonatal intensive care. Strong links exist between hospital and community-based services, as many of the operational divisions deliver services across the continuum of care to ensure continuity of care for patients. The community based services of ACT Health include early childhood, youth and women's health; dental services, rehabilitation and community care; mental health and alcohol and drug services. In addition, justice health services are provided within the Territory's' detention facilities. ACT Health is a partner in teaching with the Australian National University, the University of Canberra and the Australian Catholic University. Overview of the work area and position: This position reports directly to the Director of Neurology and the Business Support Officer, Division of Medicine. The Departmental Office Manager is responsible for managing the departmental human resource and fiscal matters. The ACT Health Division of Medicine provides a range of medical specialties and allied health services. A strong emphasis is placed across all sections on accessible and timely care, delivered to a high standard of safety and quality. This is underpinned by the Division's commitment to research and training. The Division works in partnership with professional colleagues, consumers, and a range of government and non-government service providers to ensure the best possible outcomes for patients.

Eligibility/Other Requirements: Understanding of medical terminology is desirable. Prior to commencement successful candidates will be required to: undergo a pre-employment Police check. be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

Note: This is a temporary position available for a period of 12 months.

Contact Officer: Melissa Warylo (02) 6244 2063

Canberra Hospital and Health Services

Deputy Director General Canberra Hospital and Health Services

DDG Canberra Hospital and Health Services

Revenue Support Officer

Administrative Services Officer Class 4 \$64,700 - \$70,057, Canberra (PN: 23038)

Gazetted: 28 July 2016

Closing Date: 11 August 2016

Details: About us: ACT Health is a values-led Directorate. Our values guide our day-to-day actions, behaviours, decisions and communications to successfully deliver the best services to meet the needs of our community. They were developed by us, for us and are unique to our work. Overview of the work area and position: Applications are welcomed for a motivated and enthusiastic individual to fill a Revenue Support Officer position within the Business Management and Efficiency Team. This position will provide support to the Revenue Officer and Senior Revenue Officer and where required to the Director of the Business Management and Efficiency Team. This position is responsible for review of, and basic reporting on data accuracy and completeness related to revenue capture for Canberra Hospital and Health Service and providing advice/training to front line staff related to revenue capture activities.

Notes: Selection may be based on written application and referee reports only.

Contact Officer: Sarah Vest (02) 6174 7137 sarah.vest@act.gov.au

Canberra Hospital and Health Services

Deputy Director General Canberra Hospital and Health Services

DDG Canberra Hospital and Health Services

Revenue Support Officer

Administrative Services Officer Class 4 \$64,700 - \$70,057, Canberra (PN: 23038)

Gazetted: 28 July 2016

Closing Date: 11 August 2016

Details: About us: ACT Health is a values-led Directorate. Our values guide our day-to-day actions, behaviours, decisions and communications to successfully deliver the best services to meet the needs of our community. They were developed by us, for us and are unique to our work. Overview of the work area and position: Applications are welcomed for a motivated and enthusiastic individual to fill a Revenue Support Officer position within the Business Management and Efficiency Team. This position will provide support to the Revenue Officer and Senior Revenue Officer and where required to the Director of the Business Management and Efficiency Team. This position is responsible for review of, and basic reporting on data accuracy and completeness related to revenue capture for Canberra Hospital and Health Service and providing advice/training to front line staff related to revenue capture activities.

Notes: Selection may be based on written application and referee reports only.

Contact Officer: Sarah Vest (02) 6174 7137 sarah.vest@act.gov.au

Strategy and Corporate

Business and Infrastructure

Logistics Support

Coordinator - Procurement, Stores and Inventory

Health Service Officer Level 8 \$62,304 - \$65,834, Canberra (PN: 22996)

Gazetted: 28 July 2016

Closing Date: 4 August 2016

Details: About us: ACT Health is a values-led Directorate. Our values guide our day-to-day actions, behaviours, decisions and communications to successfully deliver the best services to meet the needs of our community. They were developed by us, for us and are unique to our work. Overview of the work area and position: ACT Health, Food Services Department is seeking a suitably qualified, highly motivated team player with extensive food industry supervisory experience to be employed as Procurement, Stores and Inventory Coordinator – Food Services. As the successful applicant you will be able to demonstrate an in-depth knowledge of government procurement and procurement requirements of a large hybrid food service healthcare facility and possess an extensive understanding of Procurement Guidelines, Food Safety Legislation and associated practices. You will possess and be able to demonstrate strong customer focused quality management skills. You will also be experienced in the procurement of food and provisions.

Eligibility/Other Requirements: Certification in Food Safety Supervision or equivalent, Government Procurement Qualifications. Minimum three years supervisory experience in a similar position within a health care setting. Please note prior to commencement successful candidates will be required to: undergo a pre-employment Police check. Be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

Contact Officer: Ric Della-Torre (02) 6244 3929 ric.della-torre@act.gov.au

Canberra Hospital and Health Services

Critical Care

Medical Imaging

Radiographer

Health Professional Level 2 \$59,971 - \$82,328, Canberra (PN: 28810, several)

Gazetted: 28 July 2016

Closing Date: 11 August 2016

Details: About us: ACT Health is a values-led Directorate. Our values guide our day-to-day actions, behaviours, decisions and communications to successfully deliver the best services to meet the needs of our community. They were developed by us, for us and are unique to our work. At ACT Health we are committed to building a culturally diverse workforce and an inclusive workplace. As part of this commitment we strongly encourage people from an Aboriginal or Torres Strait Islander background, or People with Disability, to apply for all positions. ACT Health is a smoke free environment, across all buildings, grounds and vehicles. ACT Health offers highly competitive pay rates

and excellent employment conditions. Please see our Enterprise Agreements for more information and other great benefits you will receive as an ACT Government employee. Overview of the work area and position: The successful applicants will need to perform all aspects of general radiography while observing departmental protocols and radiation protection measures at all times. Participate in the more complex procedures with the approval and supervision of the Senior Health Professional Officer Level 5 in the area. Participate in weekend, out of hours and on-call rosters.

Eligibility/Other Requirements: Mandatory: Registration with Australian Health Practitioner Regulation Agency, and possess a Radiation Licence from the ACT Health Protection Service. Eligibility for membership with the Australian Institute of Radiography is desirable. Prior to commencement successful candidates will be required to, undergo a pre-employment Australian Federal Police check;

Hold a Compliance Certificate from OMU (Occupational Medicine Unit) relating to assessment, screening and vaccination processes; Be registered under the *Working with Vulnerable People (Background Checking) Act 2011*. Contact Officer: Shane Robinson or Ashley Hoolihan (02) 6244 4362

Canberra Hospital and Health Services

Mental Health, Justice Health, Alcohol and Drug Services

ACT Wide Mental Health Services

Social Worker

Health Professional Level 2 \$59,971 - \$82,328, Canberra (PN: 25974)

Gazetted: 28 July 2016

Closing Date: 4 August 2016

Details: About us: ACT Health is a values-led Directorate. Our values guide our day-to-day actions, behaviours, decisions and communications to successfully deliver the best services to meet the needs of our community. They were developed by us, for us and are unique to our work. Overview of the work area and position: Brian Hennessy Rehabilitation Centre (BHRC) is a 30 bed, mental health rehabilitation facility that provides individualised care, based on recovery principles, to consumers with moderate to severe mental illness.

The service aims to provide collaborative care involving the consumer, their carers and other key services whilst utilising evidence based interventions within a rehabilitation context and with a recovery focus. The interventions offered in this setting are aimed toward consumers achieving independent living skills, improved mental health and integration back into the community. Where possible, BHRC accesses services in the community rather than in-house programs in accordance with rehabilitation principles. The Centre offers 24hr care and support and staff work a rotating roster. Staff are required to undertake mandatory training to promote quality service delivery. To be successful in this position, you will have a demonstrated track record of working in a multi-disciplined team environment and supporting and contributing to a healthy workplace that embraces diversity, encourages collaborative teamwork and complies with all the applicable regulatory and legislative requirements set out for such a role.

Eligibility/Other Requirements: Current registration with the Australian Health Practitioner Regulation Agency (AHPRA). Prior to commencement successful candidates will be required to: undergo a pre-employment Police check; and be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

Contact Officer: Toni Cooper (02) 6205 1222 toni.cooper@act.gov.au

Canberra Hospital and Health Services

Rehabilitation, Aged and Community Care Nursing

Nurse, Rehabilitation, Aged and Community Care

Enrolled Nurse Level 1 \$55,944 - \$59,772, Canberra (PN: 24037)

Gazetted: 28 July 2016

Closing Date: 04 August 2016

Details: About ACT Health: ACT Health is a values-led Directorate. Our values guide our day-to-day actions, behaviours, decisions and communications to successfully deliver the best services to meet the needs of our community. They were developed by us, for us and are unique to our work. At ACT Health we are committed to building a culturally diverse workforce and an inclusive workplace. As part of this commitment we strongly encourage people from an Aboriginal or Torres Strait Islander background, or People with Disability, to apply for all positions. ACT Health is a smoke free environment, across all buildings, grounds and vehicles. ACT Health offers highly competitive pay rates and excellent employment conditions. Please see our Enterprise Agreements for more information and other great benefits you will receive as an ACT Government employee. Overview of the

work area and position: Ward 11A is a 26 bed Acute Care of the Elderly inpatient unit at the Canberra Hospital. The unit is part of the Division of Rehabilitation, Aged and Community Care (RACC). The Enrolled Nurse supports the Registered Nurse in the provision of patient-centred care. Nurses at this level work under the direction and supervision of the Registered Nurse, however at times the Enrolled Nurse retains responsibility for his/her actions and remains accountable in providing patient care. The successful applicant will have well-developed interpersonal skills, an ability to work collaboratively within a multidisciplinary team and be passionate about providing safe, quality, patient-centred care.

Eligibility/Other Requirements: Registered or is eligible for registration as an Enrolled Nurse with the Australian Health Practitioner Regulation Agency (AHPRA); Prior to commencement successful candidates will be required to: undergo a pre-employment Australian Federal Police check; and be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

Note: There are a number of positions available, working a rotating roster which will include both weekends and night duty. Part-time hours will be considered.

Contact Officer: Maria Trudinger (02) 6244 2431 maria.trudinger@act.gov.au

Canberra Hospital and Health Services
Professional Leadership Research and Education
Clinical School Executive
Receptionist

Administrative Services Officer Class 2 \$51,436 - \$56,796, Canberra (PN: 18457)

Gazetted: 28 July 2016

Closing Date: 4 August 2016

Details: About us: ACT Health is a values-led Directorate. Our values guide our day-to-day actions, behaviours, decisions and communications to successfully deliver the best services to meet the needs of our community. They were developed by us, for us and are unique to our work.

Overview of the work area and position: The Australian National University's Medical School has an expected vacancy for a receptionist to undertake the front of house role at its Canberra Hospital Campus in Woden. This is a full time position for an enthusiastic person who enjoys working autonomously, yet who is also a part of a larger administrative team in support of the medical student education program.

Contact Officer: Antoni Grech (02) 6244 3649

Canberra Hospital and Health Services
Cancer, Ambulatory and Community Health Support
Community Health Intake

Community Health Intake Customer Service Officer

Administrative Services Officer Class 2/3 \$51,436 - \$62,720, Canberra (PN: 27955)

Gazetted: 28 July 2016

Closing Date: 4 August 2016

Details: About us: ACT Health is a values-led Directorate. Our values guide our day-to-day actions, behaviours, decisions and communications to successfully deliver the best services to meet the needs of our community. They were developed by us, for us and are unique to our work.

Overview of the work area and position: There is an opportunity to join the dynamic, customer focused Community Health Intake team, providing appointments and information on ACT Health community based services to members of the public over the telephone and via email.

The successful applicant will be working as part of a team in a busy call centre environment. They will need to effectively communicate with callers and actively contribute to the achievement of key performance indicators.

Applicants will ideally have previous experience working in a busy customer service environment and possess: excellent customer service skills; written skills with attention to detail; strong verbal communication skills and the ability to communicate with ease at all levels; strong organisational skills and ability to prioritise and meet deadlines; capacity to work well within a team; a high level of personal integrity and discretion; sound keyboard skills and the ability to use health based IT systems.

Eligibility/Other Requirements: Prior to commencement successful candidates will be required to: undergo a pre-employment Police check; be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

Notes: A phone and face to face interview may be conducted along with testing for attention to detail as part of the selection process. This position is broad banded and applicants will be paid according to experience. An order

of merit will be established from this selection process and may be utilised to fill any full-time, part-time, permanent and temporary positions which occur within the following 12 months.
Contact Officer: Bernadette Armati (02) 6205 2339 bernadette.armati@act.gov.au

Justice and Community Safety

**Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>
Applications can be sent via email to: jobs@act.gov.au**

Legislation, Policy and Programs

Civil

Senior Policy Officer

Senior Officer Grade B \$114,847 - \$129,290, Canberra (PN: 44045)

Gazetted: 26 July 2016

Closing Date: 9 August 2016

Details: Legislation, Policy and Programs provide legal policy advice to Government, including advice on civil law policy issues affecting ACT legislation, human rights, administrative law and courts administration. This position is responsible for provision of high level legal advice to the Government and ACT Public Sector about legal policy in relation to civil law, handling more complex aspects of matters arising in the Unit and acting as a consultant for other staff on questions of legal policy. The successful applicant will also be required to develop and promote positive relationships with stakeholders and represent the Directorate at high-level meetings.

Eligibility/Other Requirements: Legal qualifications and experience with property or regulatory laws.

Note: This is a temporary position available until 28 July 2017.

Contact Officer: Tania Manuel (02) 6207 0595 tania.manuel@act.gov.au

Legislation, Policy and Programs

Restorative Justice Unit

Indigenous Guidance Partner

Administrative Services Officer Class 6 \$77,482 - \$88,676, Canberra (PN: 37329)

Gazetted: 25 July 2016

Closing Date: 8 August 2016

Details: An exciting permanent position exists within the ACT Restorative Justice (RJ) Unit for the role of Indigenous Guidance Partner. This role assists the RJ team to contact and engage with the Aboriginal and Torres Strait Islander community in relation to restorative justice referrals, processes and projects. We are seeking an active and energetic person to help provide culturally relevant support and guidance throughout restorative justice processes as well as practical assistance in the form of transport to and from appointments with restorative justice and related placements/appointments. The successful applicant will be able to assist participants to achieve personal accountability while recognising and responding to needs that arise for First Nation's peoples from structural inequality and generations of colonising practices.

Eligibility/Other Requirements: This is an Aboriginal and Torres Strait Islander identified position. A document of confirmation of Aboriginality will be required. Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* will be required. For further information on Working with Vulnerable People registration refer to -

https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804. Experience working with Indigenous people in community or government settings is desirable.

Contact Officer: Amanda Lutz (02) 6207 0041 amanda.lutz@act.gov.au

Public Trustee and Guardian

Office Services Unit

Administration Officer

Trust Officer Level 1 \$64,088 - \$73,382, Canberra (PN: 37243)

Gazetted: 25 July 2016

Closing Date: 8 August 2016

Details: We are an ACT Government Territory Authority providing independent, professional guardianship, financial management and trustee related services. We have a vacancy for an Administration Officer in the Office Services Unit for a motivated and well organised person possessing good written and communication skills. The position involves but is not limited to; maintaining and coordinating the Public Trustee and Guardian's overall administrative operations including recruitment, HR, personnel and staff movements.

Eligibility/Other Requirements: Ability to use Microsoft Office Suite and a current driver's licence will be an advantage.

Notes: This position is offered for temporary filling for a period of six months with an option for extension and/or permanency from this process. Temporary employment offered as a result of this advertisement may lead to permanency/promotion as per the Public Sector Management Standards. Candidates assessed suitable for interview should provide written referee reports together with their application as interviews may not be held.

Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* may be required. For further information on Working with Vulnerable People registration refer to - https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804

Contact Officer: Denise Caldwell (02) 6207 0682 denise.caldwell@act.gov.au

ACT Law Courts and Tribunal

Registry Operation

ACT Civil and Administrative Tribunal

Registry Support Officer

Administrative Services Officer Class 3 \$58,278 - \$62,720, Canberra (PN: 44092)

Gazetted: 25 July 2016

Closing Date: 8 August 2016

Details: The ACT Law Courts and Tribunal Administration is seeking a motivated and energetic person to undertake the role of Registry Support Officer within the ACT Civil and Administrative Tribunal (ACAT). The successful applicant must be flexible, have good client service and communication skills, be able to work as a member of a team and meet deadlines. Responsibilities include: checking and processing documentation provided for under appropriate legislation and practice directions, assisting clients to access tribunal services, including via email, phone and over the ACAT counter, working collegiately with other team members across the ACAT and exercising an appointment of a Deputy Registrar as required.

Note: This is a generic position and successful applicants may be placed in any vacant Registry Support Officer position within the ACAT Registry. The order of merit will be established from this process that may be used fill other similar positions at level in the ACAT Registry over the next 12 months.

Contact Officer: Stephen Foldi (02) 6207 1438 stephen.foldi@act.gov.au

Office of the Legislative Assembly

Business Support

Facilities Manager

Administrative Service Officer 5 \$71,907 - 76,114, Canberra (PN: 420)

Gazetted: 26 July 2016

Closing Date: 2 August 2016

The Office of the Legislative Assembly (OLA) is seeking expressions of interest from suitable candidates to fill in the role of Facilities Manager for a period of 12 months.

Reporting to the Director, Business Support, the Facilities Manager is responsible for all Assembly building maintenance and repairs in compliance with applicable building, work safety, fire, and environmental codes and regulations. This role is also responsible for liaising and overseeing contractors and assisting with the Assembly's building maintenance planning and budgeting.

Note: This is a temporary position for a period of 12 months with the possibility of permanency from this process.

How to Apply: Applicants should provide a written Expression of Interest of no more than two pages, current resume and contact details for two referees. Applicants should show evidence of their skills and experience with consideration for the duties of the role and selection criteria.

Contact Officer: Ian Duckworth (02) 6205 0181 ian.duckworth@parliament.act.gov.au
Applications can be forwarded to: OLARecruitment@parliament.act.gov.au

Transport Canberra and City Services

**Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>
Applications can be sent via email to: jobs@act.gov.au**

Public Transport Operations

ACTION

Customer Service Manager

Administrative Services Officer Class 6 \$77,482 - \$88,676 , Canberra (PN: A20042)

Gazetted: 25 July 2016

Closing Date: 1 August 2016

Details: ACTION is responsible for the provision of bus services to the ACT community, and is particularly focussed on customer service and sustainable transport outcomes, through safe bus operations. ACTION employs over 800 staff and is responsible for significant capital assets through bus fleet, depots and workshops. The Customer Service Manager is a key member of ACTION's administration group. The Customer Service Manager has the responsibility of investigating and responding to customer complaints in a timely manner. The position is responsible for liaising with all schools in the north region and reviewing weekly patronage data to ensure school routes are not exceeding capacity or are being underutilised.

Contact Officer: Malcolm Howard (02) 6207 7640 malcolm.howard@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Chief Operating Officer Group

Governance and Business Solutions

Boards and Committees

Senior Manager, Boards and Committees

Senior Officer Grade B \$114,847 - \$129,290, Canberra (PN: 18438)

Gazetted: 25 July 2016

Closing Date: 8 August 2016

Details: The successful applicant should be outcomes driven with an eye for detail and have proven experience in providing high level secretariat services.

Note: Selection may be based on application and referee reports only.

Contact Officer: Nikki Pulford (02) 6205 5466 nikki.pulford@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

APPOINTMENTS

Chief Minister, Treasury and Economic Development

Administrative Services Officer Class 4 \$64,700 - \$70,057

Daisy Caisip 844-80696, Section 68(1), 28 July 2016

Senior Officer Grade C \$97,514 - \$104,967

Philippa Doogan 848-64374, Section 68(1), 26 July 2016

Administrative Services Officer Class 3 \$58,278 - \$62,720

Kaye Fisk 846-84867, Section 68(1), 21 July 2016

Senior Officer Grade A \$133,383

Geoffrey LeCouteur 848-78821, Section 68(1), 18 July 2016

Community Services

Health Professional Level 3 \$84,697 - \$89,244 (up to \$93,671 on achieving a personal upgrade)

Kirsten Doyle 848-77634, Section 68(1), 19 July 2016

Administrative Services Officer Class 4 \$64,700 - \$70,057

Subhashini Hettiarachchi Gamage 848-65473, Section 68(1), 22 July 2016

Administrative Services Officer Class 6 \$77,482 - \$88,676

Dyllon Safi-Westendorf 846-91987, Section 68(1), 21 July 2016

Director of Public Prosecutions

Prosecutor Grade 2 \$90,271 - \$109,839

Thomas Buckingham 846-86635, Section 68(1), 25 July 2016

Prosecutor Grade 2 \$90,271 - \$109,839

Rae-ann Khazma: 836-08782, Section (1), 25/07/2016

Education

School Assistant 2 \$43,736 - \$48,298

Anne Blackmore 843-47609, Section 68(1), 21 July 2016

Health

Registered Nurse Level 1 \$61,683 - \$82,398

Seena Francis 834-44933, Section 68(1), 15 July 2016

Medical Physics Specialist \$95,523 - \$132,671

Nigel Freeman 847-00935, Section 68(1), 19 July 2016

Registered Nurse Level 1 \$61,683 - \$82,398

Louise Halliwell 850-42735, Section 68(1), 1 August 2016

Registered Nurse Level 1 \$61,683 - \$82,398

Emily Hinton 848-19784, Section 68(1), 20 July 2016

Enrolled Nurse Level 1 \$55,944 - \$59,772

Samantha Merton 845-19722, Section 68(1), 11 August 2016

Registered Nurse Level 1 \$61,683 - \$82,398

Mildred Mutero 834-45549, Section 68(1), 21 July 2016

Administrative Services Officer Class 3 \$58,278 - \$62,720

Saritha Muttathil 848-79082, Section 68(1), 28 July 2016

Administrative Services Officer Class 3 \$58,278 - \$62,720

Michelle Paul 848-20929, Section 68(1), 1 August 2016

Registered Nurse Level 1 \$61,683 - \$82,398

David Rusbatch 846-99938, Section 68(1), 25 July 2016

Health Professional Level 4 \$97,514 - \$104,967

Eva Seinsche 847-00150, Section 68(1), 25 July 2016

Enrolled Nurse Level 1 \$55,944 - \$59,772

Morgane Smee 845-19730, Section 68(1), 11 August 2016

Justice and Community Safety

Correctional Officer Class 1 \$58,913 - \$70,254

Elizabeth Agostino 848-76965, Section 68(1), 23 July 2016

Correctional Officer Class 1 \$58,913 - \$70,254

Jayden Auston 848-76826, Section 68(1), 23 July 2016

Correctional Officer Class 1 \$58,913 - \$70,254

Jason Bennett 848-76930, Section 68(1), 23 July 2016

Correctional Officer Class 1 \$58,913 - \$70,254

Cindy Botha 848-76789, Section 68(1), 23 July 2016

Correctional Officer Class 1 \$58,913 - \$70,254

Milan Brabec 848-76914, Section 68(1), 23 July 2016

Correctional Officer Class 1 \$58,913 - \$70,254

Paula Buckley 848-77060, Section 68(1), 23 July 2016

Correctional Officer Class 1 \$58,913 - \$70,254

Christopher Cartwright-Williams 848-76906, Section 68(1), 23 July 2016

Correctional Officer Class 1 \$58,913 - \$70,254

Jonathan Cater 848-77087, Section 68(1), 23 July 2016

Correctional Officer Class 1 \$58,913 - \$70,254

Tobias Clarke 848-77044, Section 68(1), 23 July 2016

Correctional Officer Class 1 \$58,913 - \$70,254

Eryn-Jean Duffy 848-76893, Section 68(1), 23 July 2016

Senior Officer Grade C \$97,514 - \$104,967

Sally Fitzmaurice 844-01273, Section 68(1), 23 July 2016

Correctional Officer Class 1 \$58,913 - \$70,254

Katherine Fudali 843-99126, Section 68(1), 23 July 2016

Correctional Officer Class 1 \$58,913 - \$70,254

Daniel Galvin 848-77079, Section 68(1), 23 July 2016

Correctional Officer Class 1 \$58,913 - \$70,254

Ida Hanley 848-76797, Section 68(1), 23 July 2016

Correctional Officer Class 1 \$58,913 - \$70,254

Isaac Kirkby 848-77052, Section 68(1), 23 July 2016

Correctional Officer Class 1 \$58,913 - \$70,254

Uiese Lauvao 848-76818, Section 68(1), 23 July 2016

Correctional Officer Class 1 \$58,913 - \$70,254

Cindy McGrath 848-76770, Section 68(1), 23 July 2016

Correctional Officer Class 1 \$58,913 - \$70,254

Jessica McKinnon 848-76957, Section 68(1), 23 July 2016

Correctional Officer Class 1 \$58,913 - \$70,254

Kate McLaren 848-76922, Section 68(1), 23 July 2016

Correctional Officer Class 1 \$58,913 - \$70,254

Alexander Moon 848-77001, Section 68(1), 23 July 2016

Correctional Officer Class 1 \$58,913 - \$70,254

William Ross 848-77028, Section 68(1), 23 July 2016

Correctional Officer Class 1 \$58,913 - \$70,254

Andrew Horace John Silk 848-76877, Section 68(1), 23 July 2016

Correctional Officer Class 1 \$58,913 - \$70,254

Lucinde Smit 846-92509, Section 68(1), 23 July 2016

Correctional Officer Class 1 \$58,913 - \$70,254

Rebecca Stewart 848-76850, Section 68(1), 23 July 2016

Correctional Officer Class 1 \$58,913 - \$70,254

Nicholas Richard Taylor 848-76842, Section 68(1), 23 July 2016

Correctional Officer Class 1 \$58,913 - \$70,254

Bryson Thomas 848-76885, Section 68(1), 23 July 2016

Administrative Services Officer Class 5 \$71,907 - \$76,114

Andrew Kempson 846-90490, Section 68(1), 25 July 2016

Transport Canberra and City Services

General Service Officer Level 9 \$67,119 - \$75,852

Michael Lee: 848-78004, Section 68 (1), 25 July 2016

TRANSFERS

Health

Angela Tarn: 827-46200

From: Health Professional Level 3 \$84,697

Health

To: Health Professional Level 3 \$84,697 - \$89,244 (up to \$93,671 on achieving a personal upgrade)

Health, Canberra (PN. 36935) (Gazetted 30 June 2016)

Transport Canberra and City Services

Tristan Adrian: 816-86429

From: Technical Officer Level 3 \$67,119 - \$75,852

Transport Canberra and City Services

To: †Technical Officer Level 3 \$67,119 - \$75,852

Transport Canberra and City Services, Canberra (PN. 33887) (Gazetted 27/05/2016)

PROMOTIONS

Chief Minister, Treasury and Economic Development

Shared Service ICT

Business Services

Justyn Bogg: 836-05987

From: Information Communications Technology Trainee \$\$45,706 - \$51,436

Chief Minister, Treasury and Economic Development

To: Information Technology Officer Class 1 \$\$62,720 - \$71,396

Chief Minister, Treasury and Economic Development, Canberra (PN. 17674)

Promotion to a nonadvertised vacancy after completion of Traineeship

Shared Services ICT

Technology Services

Technical Services Delivery

Constantine Emmanuel Bogiatzis: 821-15177

From: School Assistant 2 \$\$43,736 - \$48,298

Chief Minister, Treasury and Economic Development

To: †Senior Officer Grade A \$\$133,383

Chief Minister, Treasury and Economic Development, Canberra (PN. 14463) (Gazetted 15 June 2016)

Access Canberra

Customer Coordination

Applications and Approvals

Steven Bowen: 835-67060

From: Administrative Services Officer Class 4 \$64,700 - \$70,057

Chief Minister, Treasury and Economic Development

To: †Administrative Services Officer Class 5 \$71,907 - \$76,114

Chief Minister, Treasury and Economic Development, Canberra (PN. 13312) (Gazetted 17 December 2015)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Shared Service ICT

Information and Communications Technology

Lachlan Cook: 836-06090

From: Information Communications Technology Trainee \$\$45,706 - \$51,436

Chief Minister, Treasury and Economic Development

To: Information Technology Officer Class 1 \$\$62,720 - \$71,396

Chief Minister, Treasury and Economic Development, Canberra (PN. 17894)

Promotion to a non advertised vacancy after completion of Traineeship

Access Canberra

Customer Coordination

Applications and Approvals

Tina Gioffre: 835-70163

From: Administrative Services Officer Class 3 \$58,278 - \$62,720
Chief Minister, Treasury and Economic Development Directorate.

To: †Administrative Services Officer Class 4 \$64,700 - \$70,057

Chief Minister, Treasury and Economic Development, Canberra (PN. 13942) (Gazetted 16 December 2015)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Shared Service ICT

Information and Communications Technology

Theodore Merkoureas: 836-06007

From: Information Communications Technology Trainee \$45,706 - \$51,436
Chief Minister, Treasury and Economic Development

To: Information Technology Officer Class 1 \$62,720 - \$71,396

Chief Minister, Treasury and Economic Development, Canberra (PN. 14528)

Promotion to a non advertised vacancy after completion of Traineeship

Access Canberra

Road Transport Regulation

Customer Support Services

Jack Muscat: 835-63545

From: Administrative Services Officer Class 2 \$51,436 - \$56,796
Chief Minister, Treasury and Economic Development

To: Administrative Services Officer Class 3 \$58,278 - \$62,720

Chief Minister, Treasury and Economic Development, Canberra (PN. 01340) (Gazetted 28 June 2016)

Shared Services

Shared Services ICT

Online Services

Ee Leang Quek: 846-95953

From: Administrative Services Officer Class 4 \$64,700 - \$70,057
Chief Minister, Treasury and Economic Development

To: Administrative Services Officer Class 5 \$71,907 - \$76,114

Chief Minister, Treasury and Economic Development, Canberra (PN. 05205) (Gazetted 27 May 2016)

Shared Services ICT

Technology Services

Applications Service Delivery

Ashley Rutledge: 799-97578

From: Senior Information Technology Officer Grade B \$114,847 - \$129,290
Chief Minister, Treasury and Economic Development

To: †Senior Officer Grade A \$133,383

Chief Minister, Treasury and Economic Development, Canberra (PN. 31051) (Gazetted 30 May 2016)

Community Services

Housing and Community Services

Housing ACT

Housing Initiatives

Christopher Adkins: 817-42013

From: Senior Officer Grade C \$97,514 - \$104,967
Community Services

To: †Senior Officer Grade B \$114,847 - \$129,290

Community Services, Canberra (PN. 36801) (Gazetted 24 May 2016)

Environment and Planning

Environment

Parks and Conservation

Tidbinbilla Nature Reserve

Kym Allison Birgan: 827-48206

From: Technical Officer Level 1 \$53,114 - \$55,686

Environment and Planning

To: †Technical Officer Level 2 \$57,493 - \$65,834

Environment and Planning, Canberra (PN. 09892) (Gazetted 31 May 2016)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Jessika Spencer: 846-91362

From: Aboriginal and Torres Strait Islander Trainee \$45,706 - \$50,280

Environment and Planning

To: Administrative Services Officer Class 2 \$51,436 - \$56,796

Environment and Planning, Canberra (PN. 37241)

This promotion is to a non-advertised position.

Health

Canberra Hospital and Health Services

Rana Elmir: 836-55693

From: Health Professional Level 2 \$59,971 - \$82,328

Health

To: Health Professional Level 3 \$84,697 - \$89,244 (up to \$93,671 on achieving a personal upgrade)

Health, Canberra (PN. 20236) (Gazetted 2 June 2016)

Canberra Hospital and Health Services

Clinical Support Services

Nursing Administration

Judith Gosper: 771-92223

From: Registered Nurse Level 5.4 \$135,746

Health

To: †Registered Nurse Level 5.5 \$151,488

Health, Canberra (PN. 29615) (Gazetted 26 May 2016)

Office of the Director General

Communications

Katarina Milenkovic: 843-89833

From: Administrative Services Officer Class 2/3 \$51,436 - \$62,720

Health

To: Administrative Services Officer Class 5 \$71,907 - \$76,114

Health, Canberra (PN. 36832) (Gazetted 7 April 2016)

Canberra Hospital and Health Services

Cancer, Ambulatory and Community Health Support

Cancer Nursing

Gery Sinaga: 834-44044

From: Registered Nurse Level 1 \$61,683 - \$82,398

Health

To: Registered Nurse Level 2 \$85,659 - \$90,789

Health, Canberra (PN. 37333) (Gazetted 31 March 2016)

**Office of Director General
Communications**

Emma Treadaway: 817-40894

From: Administrative Services Officer Class 6 \$77,482 - \$88,676

Health

To: †Senior Officer Grade C \$97,514 - \$104,967

Health, Canberra (PN. 36837) (Gazetted 21 April 2016)