



ACT Government Gazette

Gazetted Notices for the week beginning 03 January 2013

EXECUTIVE NOTICES

Commerce and Works

Contract Cessation

Note: The following Executive has been issued with a new contract. The notification is in accordance with the provisions of section 81 of the Public Sector Management Act 1994.

Ross Burton – Director, Strategic Finance, Shared Services (E504) – 21 December 2012

Environment and Sustainable Development

Contract Cessations

David Papps – Director-General (E907) – 24 December 2012

Variation – Transfer

Christine Murray – Director, Business Strategy and Change (E256) Section 80A(1)(a) of the Public Sector Management Act 1994

VACANCIES

Calvary Health Care ACT (Public)

Nursing and Midwifery Services

Nursing

Health@Home Unit

Clinical Nurse Consultant

Registered Nurse Level 3 Grade 2 \$101,556, Canberra (PN: 5893)

Gazetted: 20 December 2012

Closing Date: 21 January 2013

We are seeking an individual with strong dynamic leadership skills and vision to establish and grow a newly established hospital based Health@Home Unit. The unit will provide evidence based, best practice clinical services to the Canberra and regional community through Hospital in The Home and Outreach Support Services in close partnership with primary care providers. It is highly desirable that the successful candidate bring to this role: Demonstrated experience in leading a multi-disciplinary team in the provision of high quality Hospital in The Home services, including the professional development of those staff members. Demonstrated high-level communication skills, including effective negotiation and conflict resolution skills, liaison at all levels of work, and management of a multi-disciplinary team. An understanding of the importance of effective communication between hospital and community based care providers, and an ability to build and foster relationships between the two sectors for streamlined patient care. A detailed understanding of the National Healthcare Reform Agenda, particularly as it pertains to the provision of transitional and community based care. An understanding of acute hospital systems and environment, and the ability to manage to a set of key performance indicators, which includes budgetary measures. Proven ability in the operation of desk top publishing software for information management, including; demonstrated ability to provide high standard presentations, system documents, and reports/briefs. In support, we will provide you generous terms and conditions of employment, on-going professional development and the opportunity to excel. For selection documentation and further information about Calvary Health Care ACT visit our website at www.calvary-act.com.au

Eligibility/Other Requirements: Selection Criteria

Contact Officer: Kerrie-Anne Hayes (02) 6201 6160 kerrie-anne.hayes@calvary-act.com.au

Applications can be forwarded to: recruitment@calvary-act.com.au

Nursing and Midwifery

Nursing

Palliative Care

Clinical Nurse Consultant

Registered Nurse Level 3 \$89,834-\$93,531, Canberra (PN: 8322)

Gazetted: 27 December 2012

Closing Date: 14 January 2013

Clare Holland House provides specialist palliative care services to the ACT and the surrounding district. The service includes a 19 bed Inpatient Unit and Home Based Palliative Care. Clare Holland House provides high quality, skilled and compassionate care to patients with an advancing illness who are no longer responding to curative treatment. An opportunity exists for a dynamic motivated person to fill the position of RN 3 Clinical Nurse Consultant, to lead the nursing team within the Inpatient Palliative Care Unit. Previous experience in Palliative Care Nursing and ward /unit management is essential to this position. For further enquires please contact Jane Etchells Manager Clare Holland House on 6264 7300. For selection documentation and further information about Calvary Health Care ACT visit our website at www.calvary-act.com.au. All applications must provide a response to the selection criteria.

Contact Officer: Jane Etchells (02) 6264 7300 jane.etchells@calvary-act.com.au

Applications can be forwarded to: recruitment@calvary-act.com.au

Allied Health

Pharmacy

Pharmacy

Technical Officer 2 Purchasing Officer

Technical Officer 2 \$52,078- \$59,939, Canberra (PN: 8996)

Gazetted: 20 December 2012

Closing Date: 11 January 2013

Purchase pharmacy goods and process stock in accordance with approved hospital guidelines and policies. Work as part of a team committed to pharmaceutical care. Previous experience using pharmacy inventory computer systems is desirable.

Eligibility/other requirements: Vocational qualifications in procurement or pharmacy desirable. Selection Criteria.

Contact Officer: Liisa Nurmi (02) 6201 6269 liisa.nurmi@calvary-act.com.au

Applications can be forwarded to: recruitment@calvary-act.com.au

Executive

Executive

Hospital in the Home

Administrative Services Officer Level 2-3 (Broadbanded) \$46,372-\$57,004, Canberra (PN: 9635)

Gazetted: 27 December 2012

Closing Date: 14 January 2013

Temporary Full-Time Position (11 months) We are seeking an individual to join a vibrant and dynamic multidisciplinary team, with skills and vision to participate in the establishment and growth of services provided by a newly established hospital based Health@Home Unit. The unit will provide evidence based, best practice clinical services to the Canberra and regional community through Hospital in the Home (HiTH) and Outreach Services, in close partnership with primary care providers. The positions offer a unique opportunity to significantly contribute to the establishment of a contemporary model of care to provide enhanced care to ambulatory patients through extending access to hospital based services delivered in the community setting. It is highly desirable that the successful candidate will bring to this role: Demonstrated application of effective communication (oral and written), negotiation, problem solving and organisational skills, within a multidisciplinary team, and with consumers and their carers. Demonstrated ability in computer applications, including Microsoft Office. A demonstrated ability to organise work flows, set priorities, and use initiative in applying work practices. Demonstrated application of hospital based financial, billing and Patient Administration Systems (PAS), including handling cash receipt transactions and with a proven record of reliability and accuracy. An understanding of hospital admissions and discharge procedures and a demonstrated ability to apply, willingness to learn. A willingness to undertake shift work in support, we will provide you generous terms and conditions of employment, on-going professional development and the opportunity to excel. For further enquires please contact Tonia Alexander on (02) 6264 7129 or tonia.alexander@calvary-act.com.au or Alex Roberts-Hardman on (02) 6201 6723 or alex.roberts-hardman@calvary-act.com.au

Applicants must: 1. Address selection criteria, and 2. Provide curriculum vitae, including names/contact details for two professional referees. For selection documentation and further information about Calvary Health Care ACT visit our website at www.calvary-act.com.au

Eligibility/Other Requirements: Selection Criteria

Contact Officer: Tonia Alexander (02) 6264 7129 tonia.alexander@calvary-act.com.au

Applications can be forwarded to: recruitment@calvary-act.com.au

Canberra Institute of Technology

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded

from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Centres

CIT Education Excellence

Flex Ed

Flex Ed Teacher

Teacher Band 1 \$62,403 - \$83,963, Canberra (PN: 51807)

Gazetted: 08 January 2013

Closing Date: 22 January 2013

Details: Under the general direction of the CIT Education Excellence Management Team, participate in project-based teams to provide guidance and professional development support to teaching staff related to CIT eLearn, and perform educational related tasks and incidental duties consistent to CIT and Centre strategic and operational plans. The successful applicant will be expected to participate in project-based teams which provide guidance and support to CIT teaching staff in a range of the following: Contextual and innovative competency - based training and assessment strategies; Educational design and technology aspects; Workforce skill development and mentoring approaches; Instructional design, and program resources, templates and tools development; Training needs analysis and professional development requirements; Research directions and evaluation findings.

Eligibility/Other Requirements: Mandatory Qualifications: All Teacher Band 1 teachers will hold: A Training and Assessment Certificate IV level (such as a TAE4110 or equivalent). If the teacher does not hold this qualification he/she must attain the qualification in full in the first 12 months of employment in order to maintain employment; and appropriate industry competencies demonstrated by qualifications in the field of Education and Training Mandatory Industry Experience: All Teacher Band 1 teachers are required to have relevant industry experience.

Notes: This position is for temporary filling for the period 14 February 2013 till 31 December 2013.

Contact Officer: Penny Neuendorf (02) 6207 4041 penny.neuendorf@cit.edu.au

Commerce and Works

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

ACT Revenue

Policy Legislation and Objections

Manager, Objections and Appeals

Senior Officer Grade B \$106,086 - \$119,426, Canberra (PN: 10250)

Gazetted: 04 January 2013

Closing Date: 22 January 2013

Details: As the successful applicant you will deal with more complex objections under revenue-related legislation and consequent appeals to tribunals and courts, with minimal supervision. You will preferably have experience in legal process; the ability to analyse the law and complex fact situations; and make decisions on them. Good communication skills are essential. You will also assist with the supervision and training of staff, and provide high level advice and reports to the government and senior staff.

Eligibility/Other Requirements: Legal qualifications and/or experience are highly desirable.

Contact Officer: Brett Monger (02) 6207 0293 brett.monger@act.gov.au

Shared Services

Business Services

Strategic HR

Project Officer

Administrative Services Officer Class 5/6 \$65,660 - \$81,460, Canberra (PN: 31714)

Gazetted: 02 January 2013

Closing Date: 16 January 2013

Details: Commerce and Works Directorate is looking for an experienced Project Officer to play a key role in the Banking Services Transition Project. The key objective of this project is to review and update the Territory business processes and business systems to work with the new banking services provider.

Notes: This is a temporary position available from January 2013 to September 2013. This position will be filled at either the Administrative Services Officer Class 5 or Administrative Services Officer Class 6 level, dependant on the skills and experience of the successful applicant. This position may be filled based on application and referee reports only.

Contact Officer: Tanuja Bhrara (02) 6207 0214 tanuja.bhrara@act.gov.au

Shared Services Human Resources

Information and Data

Record Services

File Management Supervisor

Administrative Services Officer Class 4 \$58,870 - \$63,917, Canberra (PN: 29014)

Gazetted: 04 January 2013

Closing Date: 18 January 2013

Details: The successful applicant will have a sound understanding of and experience in a range of records management functions and systems including a working knowledge of the regulatory and best practice requirements for recordkeeping. Demonstrated commitment to and leadership in high quality customer service and sound people management skills will be highly regarded.

Contact Officer: Beth Metzger (02) 6207 5798 beth.metzger@act.gov.au

Community Services

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded

from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Housing and Community Services

Asset Management Branch

Quality Improvement Unit

Assistant Manager, Quality Assurance

Senior Officer Grade C \$89,786 - \$96,809, Canberra (PN: 30790)

Gazetted: 08 January 2013

Closing Date: 22 January 2013

Details: The Quality Improvement Unit within Housing and Community Services is seeking an enthusiastic Assistant Manager to lead the Quality Assurance and Continuous Improvement team. The successful applicant will assist the Senior Manager and be responsible for the effective and efficient management of the team which includes reviewing, auditing and reporting on the performance of the Total Facilities Manager. As part of the team, the position will lead in the development, planning and conduct of reviews and audits to ensure continual improvement objectives are achieved. The position will also be required to assist as required the leadership of the Complaints and Information area.

Contact Officer: Satnam Singh (02) 6207 6957 satnam.singh@act.gov.au

Office for Children, Youth and Family Support

Youth Directorate

Bimberi Youth Justice Centre

**Aboriginal and Torres Strait Islander Family Engagement Officer
Administrative Services Officer Class 6 \$70,913 - \$81,460, Canberra (PN: 07829)**

Gazetted: 09 January 2013

Closing Date: 22 January 2013

Details: Bimberi Youth Justice Centre is seeking applications for the position of Aboriginal and Torres Strait Islander Family Engagement Officer. The position is a key senior role within the Centre, designed to assist engagement of families of young people and to promote Aboriginal and Torres Strait Islander perspectives in the day to day functions of the Centre. The position reports directly to the Senior Manager of the Centre.

Eligibility/Other Requirements: Tertiary qualifications and a minimum of two years relevant experience is highly desirable.

Current driver's licence.

Note: This is a temporary Aboriginal and Torres Strait Islander identified position available for immediate start for a period of six months.

Contact Officer: Leonie McKenna (02) 6207 3512 leonie.mckenna@act.gov.au

**Disability ACT
Learning and Community Education
Training Coordinator**

Administrative Services Officer Class 6 \$70,913 - \$81,460, Canberra (PN: 07333)

Gazetted: 08 January 2013

Closing Date: 29 January 2013

Details: The Training Coordinator is responsible for identifying the training needs and implementing training programs within the Community Service Directorate. Duties include the planning, development, implementation and evaluation of learning and development programs for Disability ACT.

Eligibility/Other Requirements: Teaching/training qualifications will be an advantage.

Contact Officer: Estelle Anderson (02) 6205 3532 estelle.anderson@act.gov.au

**Disability ACT
Service Delivery**

Services for Adults Team, Children and Young People's Team and Intensive Treatment and Support Team.

Support Worker

Disability Support Officer Level 1 \$43,767 - \$45,521, Canberra (PN: C05772, several)

Gazetted: 03 January 2013

Closing Date: 26 January 2013

Details: Are you looking for a rewarding and enjoyable position? Do you enjoy interacting with a variety of people? Disability ACT is seeking individuals who are committed to assisting people with a disability to be active members of the ACT Community. Do you feel that people with a disability are entitled to the same respect, and quality of life as everyone else? If so Disability ACT would like to hear from you. We have several casual positions available! If you do not have the relevant experience, your diverse life and work experiences can be transferred to support people with a disability. You will need a current driver's licence. Disability ACT will provide all additional training.

Note: Penalty payments increase the salary range significantly. The salary is pro rata based on the hours worked.

To find out more about the role of a Disability Support Officer please attend one of our information sessions on: Wednesday 16 January 2013, at 12:30pm – 1:30pm or 5:00pm – 6:00pm. Location: Disability ACT, Nature Conservation House, Cnr Emu Bank and Benjamin Way, Belconnen.

You can access more information on the website <http://www.jobs.act.gov.au>

Contact Officer: Julia Sargent (02) 6207 1372 or (02) 6207 8028 julia.sargent@act.gov.au

Cultural Facilities Corporation

**Canberra Theatre Centre
Operations**

Head Mechanist

Level 4 Technician \$55,925, Canberra (PN: K)

Gazetted: 08 January 2013

Closing Date: 14 February 2013

The Canberra Theatre Centre is offering a one year contract with an option to extend for a further two years (negotiable). Core duties involve the management, supervision and operation of the mechanist department for The Canberra Theatre, The Playhouse and The Courtyard Studio stages. Experience in the theatre industry is essential. Knowledge in risk management, WHS and maintenance of staging equipment preferred.

Eligibility/Other Requirements: Possession of a relevant Riggers licence is desirable. Training and experience in producing workplace risk management documents and operational procedures. Trade skills would be well regarded.

Note: One (1) year temporary contract with the possibility of a further 2 years extension.

Contact Officer: Rohan Cutler (02) 6243 5736 rohan.cutler@act.gov.au

Applications can be forwarded to: Trudy Collins, HR Adviser, PO Box 939 Civic Square, ACT 2608 or email trudy.collins@act.gov.au

**Canberra Theatre Centre
Operations**

Head Mechanist

Level 4 Technician \$55,925, Canberra (PN: H)

Gazetted: 08 January 2013

Closing Date: 14 February 2013

The Canberra Theatre Centre is offering a one year contract with an option to extend for a further two years (negotiable). Core duties involve the management, supervision and operation of the mechanist department for The Canberra Theatre, The Playhouse and The Courtyard Studio stages. Experience in the theatre industry is essential. Knowledge in risk management, WHS and maintenance of staging equipment preferred.

Eligibility/Other Requirements: Possession of a relevant Riggers licence is desirable. Training and experience in producing workplace risk management documents and operational procedures. Trade skills would be well regarded

Note: One (1) year temporary contract with the possibility of a further 2 years extension.

Contact Officer: Rohan Cutler (02) 6243 5736 rohan.cutler@act.gov.au

Applications can be forwarded to: Trudy Collins, HR Adviser, PO Box 939 Civic Square, ACT 2608 or email trudy.collins@act.gov.au

Education and Training

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Tertiary Education and Performance

International Education Unit

Senior Project Officer

Administrative Services Officer Class 6 \$70,913 - \$81,460, Canberra (PN: 16791)

Gazetted: 02 January 2013

Closing Date: 9 January 2013

Details: The International Education Unit is seeking a highly motivated Senior Project Officer. The successful applicant will be responsible for the management of international student enrolments and admissions for the Directorate. As a member of a small team, the successful applicant will also be required to perform the following duties: assisting with arrival, homestay and orientation programs for international students; provide support to schools as required; assisting the Manager and Assistant Manager as required; communicate with students, homestay host families, schools, parents and agents; data entry and assistance with compliance reporting; PRISMS Reporting as required; and updating of international student information. The position requires liaison with international bodies, both on and offshore and high level communication with a commitment to client service for overseas clients is critical to this position.

Eligibility/Other Requirements: Ability to be fluent in both written and spoken Mandarin or Vietnamese is highly desirable.

Note: This is a temporary vacancy available until 10 July 2013.

Contact Officer: Nicole King (02) 6205 6998 nicole.king@act.gov.au

Strategy and Coordination

Information, Communications and Governance

Ministerial and Commonwealth Relations

Cabinet Liaison Officer

Administrative Services Officer Class 5 \$65,660 - \$69,623, Canberra (PN: 10022)

Gazetted: 03 January 2013

Closing Date: 10 January 2013

Details: Ministerial and Commonwealth Relations are seeking a highly motivated applicant to work as part of a team in a fast paced environment. The successful applicant will coordinate the circulation of Cabinet documents within the Directorate and across agencies; provide advice to Directorate staff on the development of Cabinet documents. Monitoring Assembly business; assist with the processing of correspondence and brief requests; provide support in the preparation of briefs and speeches and other projects as required.

Eligibility/Other Requirements: Knowledge and understanding of Ministerial, Cabinet and Assembly procedures or the ability to quickly gain such knowledge would be desirable.

Note: This is a temporary position available until 1 October 2013 with the possibility of extension.

Contact Officer: Emma Taber (02) 6205 9444 emma.taber@act.gov.au

International Education Unit

Tertiary Education and Performance

Project Officer

Administrative Services Officer Class 4 \$58,870 - \$63,917, Canberra (PN: 31717)

Gazetted: 03 January 2013

Closing Date: 17 January 2013

Details: The International Education Unit is seeking a highly motivated Project Officer. The successful applicant will be responsible for the Directorate's Temporary Resident Fee Exemption Program. As a member of a small team, the successful applicant will also be required to perform the following duties: Assisting with arrival, homestay and orientation programs for international students. Provide support to schools as required. Assisting the Manager and Assistant Manager as required. Communicate with students, homestay host families, schools, parents and agents. Data entry and assistance with compliance reporting. Updating of international student information. The position requires liaison with international and Australian government bodies, both on and offshore and high level communication with a commitment to client service is critical to this position. Due to the potentially sensitive nature of these applications, empathy and compassion are essential.

Note: This is a temporary part-time position at 16 hours per week available until 2 January 2014 with the possibility of an extension.

Contact Officer: Nicole King (02) 6205 6998 nicole.king@act.gov.au

Corporate Services

Schools Capital Works

School Improvement

Administration Officer

Administrative Services Officer Class 4 \$58,870 - \$63,917, Canberra (PN: 17077)

Gazetted: 21 December 2012

Closing Date: 10 January 2013

Details: School Improvement is seeking a suitable Administrative Officer. The successful applicant will accept incoming correspondence and telephone calls, referring them to project officers and managers as appropriate and taking appropriate follow-up action. Assist Section staff with project specific tasks such as procurement processes, site inspections and evidence gathering, manage the temporary relocations of staff and students, arrange disposal of surplus furniture and materials from schools.

Eligibility/Other Requirements: In possession of a "White Card" or the willingness to obtain. Desirable: Experience in a construction or facility management environment.

Contact Officer: John Wynants (02) 6207 3173 john.wynants@act.gov.au

Environment and Sustainable Development

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

City Planning

Transport Planning

Transport Planning and Projects

Senior Planner/Project Manager

Senior Officer Grade C \$89,786 - \$96,809, Canberra (PN: 21534)

Gazetted: 02 January 2013

Closing Date: 22 January 2013

Details: The Transport Planning team is looking for a Senior Planner/Project Manager to develop and manage their key transport projects as part of the Transport for Canberra implementation. The position would suit a professional with transport planning, urban planning or transport engineering background, a good understanding of urban and network planning, extensive experience in project management and excellent organisational and representation skills.

Eligibility/Other Requirements: Tertiary degree in Transport Planning, Urban Planning or Transport Engineering, combined with relevant experience to the position.

Note: This is a temporary vacancy available from 28 January 2013 to 30 June 2013 with the possibility of extension.

Applications should include a full statement of claims against the Selection Criteria, a current Curriculum Vitae and contact details of at least two referees. Selection may be based on applications and referee reports only.

Contact Officer: Kuga Kugathas (02) 6207 1755 kuga.kugathas@act.gov.au

Planning Delivery

Lease Administration

Leasing Officer

Senior Officer Grade C \$89,786 - \$96,809, Canberra (PN: 13092)

Gazetted: 08 January 2013

Closing Date: 22 January 2013

Details: The Lease Administration Section is responsible for the leasehold land management system in accordance with the *Planning and Development Act 2007*, the National Capital Plan and the Territory Plan. The Section provides a range of services to Government, industry and the general community including the assessment and determination of development applications for lease variations and subsequent registration processes, unit titles, community titles, further leases, transfers, land rent payouts, concessional lease determinations and rural leasing. The position requires demonstrated expertise in land management, administrative law or other professional areas relevant to leasehold administration. The occupant of the position will have the capacity to quickly acquire knowledge of the relevant policies, legislation and technical requirements together with a strong focus on customer service and timely delivery of required outcomes.

Eligibility/Other Requirements: Tertiary qualifications and/or relevant experience in management, land management, administrative law, town planning or development assessment is/are highly desirable.

Contact Officer: Monica Saad (02) 6207 2112 monica.saad@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Planning Delivery

Impact and Estates Assessment

Assessment Officer

Administrative Services Officer Class 6 \$70,913 - \$81,460, Canberra (PN: 13117)

Gazetted: 07 January 2013

Closing Date: 22 January 2013

Details: The Environment and Sustainable Development Directorate is seeking a motivated individual to fill the role of Assessment Officer and perform the following roles; Undertake statutory assessments of development applications (primarily related to estate development) and/or the environmental impact assessment process and related development applications.

Eligibility/Other Requirements: Qualifications, experience and/or undertaking qualifications in urban, town or environmental planning, geography, engineering (including environmental) architecture, landscape architecture, urban design, land or natural resource management would be an advantage.

Contact Officer: Jonathan Teasdale (02) 6207 0316 jonathan.teasdale@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Policy, Corporate and Regulation

Corporate

Governance

FOI Manager

Administrative Services Officer Class 6 \$70,913 - \$81,460, Canberra (PN: 31675)

Gazetted: 07 January 2013

Closing Date: 21 January 2013

Details: The Environment and Sustainable Development Directorate is seeking a motivated individual to fill the role of FOI Manager within the Governance team. The FOI Manager: manages and oversees freedom of information requests ensuring compliance with legislative and policy requirements, undertakes research, and develops and implements policies and procedures across a range of areas within the Directorate, provides high-level business administration support to senior management, and undertakes a range of other project work.

Eligibility/Other Requirements: Relevant Tertiary qualifications and/or extensive experience in freedom of information and/or complaints management or a related field would be valued.

Note: This process may be based on application only.

Contact Officer: Geoff Stannard (02) 6207 7472 geoff.stannard@act.gov.au

Health

Selection documentation for the following positions may be downloaded from

<http://www.health.act.gov.au/employment>.

Apply online at <http://www.health.act.gov.au/employment>

Canberra Hospital and Health Services

Medicine

Clinical Forensic Medicine Services

Forensic Medical Officer

Transitional Grade 3 \$176,812, Canberra (PN: 21337)

Gazetted: 10 January 2013

Closing Date: 17 January 2013

The Clinical Forensic Medical Services seek to employ a medical practitioner with post graduate forensic medical qualifications to work on the after hours service roster providing general medical and/or forensic medical services. Applicants must demonstrate a high level of experience. The main component of this position is the provision of forensic services. This position encompasses the clinical service provision, management and community stakeholder interaction. Suitable applicants will possess qualifications as stipulated by the selection criteria as well as relevant experience.

Note: This is a temporary part-time position at two hours per week and on call recall. Applicants will be assessed on the written application and referee reports only. Applicants must include a covering letter and curriculum vitae detailing relevant experience and qualifications together with the names and telephone numbers of two referees.

Eligibility/Other Requirements: Registered or eligible for registration as a medical practitioner with the Australian Health Practitioner's Regulation Agency. Must have (or be working towards) a post graduate qualification in Forensic Medicine. Must have a current driver's licence (or be responsible for your own transport). Must be eligible to pass an AFP security check. The following are highly desirable: A Family Planning Certificate or equivalent relevant qualification. Experience in providing forensic medical services and expert opinions.

Contact Officer: Anna Brkic (02) 6244 2185

Applications can be forwarded to: Apply online at <http://www.health.act.gov.au/employment> (preferred method), by post to the Senior Medical Recruitment Officer, Employment Services, 123 Carruthers Street CURTIN ACT 2605

Canberra Hospital and Health Services

Medicine

Clinical Forensic Medicine Services

Forensic Medical Officer

Career Medical Officer Grade 2 \$164,210, Canberra (PN: 18668)

Gazetted: 10 January 2013

Closing Date: 17 January 2013

The Clinical Forensic Medical Services seek to employ a medical practitioner with post graduate forensic medical qualifications to work on the after hours service roster providing general medical and/or forensic medical services. Applicants must demonstrate a high level of experience. The main component of this position is the provision of forensic services. This position encompasses the clinical service provision, management and community stakeholder interaction. Suitable applicants will possess qualifications as stipulated by the selection criteria as well as relevant experience.

Eligibility/Other Requirements: Registered or eligible for registration as a medical practitioner with the Australian Health Practitioner's Regulation Agency. Must have (or be working towards) a post graduate qualification in Forensic Medicine. Must have a current driver's licence (or be responsible for your own transport). Must be eligible to pass an AFP security check. Experience in providing forensic medical services and expert opinions is highly desirable.

Note: This is a temporary part-time position at two hours per week and on call recall. Applicants will be assessed on the written application and referee reports only. Applicants must include a covering letter and curriculum vitae detailing relevant experience and qualifications together with the names and telephone numbers of two referees.

Contact Officer: Anna Brkic (02) 6244 2185

Applications can be forwarded to: Apply online at <http://www.health.act.gov.au/employment> (preferred method), by post to the Senior Medical Recruitment Officer, Employment Services, 123 Carruthers Street CURTIN ACT 2605

Canberra Hospital and Health Services

Rehabilitation, Aged and Community Care

Community Based Services

Director of Allied Health

Health Professional Level 6 \$123,208, Canberra (PN: 28426)

Gazetted: 10 January 2013

Closing Date: 24 January 2013

Details: Rehabilitation, Aged and Community Care (RACC) is a vibrant and growing service within the ACT Government's Health Directorate providing multidisciplinary care across a range of settings. Our services are based across the Canberra Hospital as well as in the community and incorporate the Health Directorate's values of care, excellence, collaboration and integrity. As a member of RACC Executive, you will participate in a variety of strategic, business planning and organisational development activities. This position is responsible for managing a number of allied health professionals including Occupational Therapy, Physiotherapy, Psychology and Counselling, Social Work, and Speech Pathology as well as the Community Rehabilitation Team and Transitional Therapy and Care Program. The successful applicant will have proven experience effectively planning and managing multi-disciplinary health service across a range of health care settings. He/she will have demonstrated experience providing leadership and strategic direction in a changing environment and for developing and maintaining collaborative working relationships across services. The Director will also be responsible for ensuring appropriate systems for clinical governance are implemented.

Eligibility/Other Requirements: Degree or Diploma in Allied Health from an Australian tertiary institution, or a comparable overseas qualification. Registration where applicable and/or eligible for membership of the relevant Professional Association. Post-graduate qualifications desirable. Driver's license.

Note: To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Linda Kohlhagen (02) 6244 3579

Strategy and Corporate

Service and Capital Planning

Health Infrastructure Program

HIP ICT Project Manager

Senior Officer Grade B \$106,086 - \$119,426, Canberra (PN: 30723)

Gazetted: 10 January 2013

Closing Date: 24 January 2013

Details: The ACT Government has embarked upon a program to overhaul and expand all aspects of the ACT Health Directorate systems as part of the single largest capital works project undertaken in the ACT Government's history. The enhancements to the health system in both building and clinical systems are in excess of \$1billion. The Health Infrastructure Program (HIP) involves integrating state-of-the-art information and e-health technologies; change management; and significant capital works – much of which will be based at Canberra Hospital. For further information go to: www.health.act.gov.au/yhop. The Health Infrastructure Program (HIP) ICT Project Officer works within a dynamic multi-project team based environment and provides input to creative technology solutions for current and future business solutions. Working closely with clinical officers, stakeholders, consumer representatives, ICT professionals and contractors you will provide input to the holistic Directorate wide implementation of ICT. The successful applicant will need to show extensive experience and knowledge of the business functions of health care and identify opportunities and challenges associated with the introduction of new technologies.

Eligibility/Other Requirements: Project Management skills desirable.

Note: This is a temporary vacancy available until 30 June 2016.

Contact Officer: Malcolm Rodgers (02) 6174 5774

Canberra Hospital and Health Services

Mental, Justice Alcohol and Drug Services

Child and Adolescent Mental Health

Team Leader, CAMHS - North

Health Professional Level 4 \$89,786 - \$96,809, Canberra (PN: 29896)

Gazetted: 10 January 2013

Closing Date: 24 January 2013

Details: The Child and Adolescent Mental Service (CAMHS) has a temporary vacancy for the role of Team Leader in the Northside team. CAMHS is a contemporary mental health service providing evidence-based assessment and therapeutic interventions for clients with complex mental health issues within a recovery framework. The successful applicant will be a registered Health Professional with at least 12 months experience in the area of mental health service delivery, a strong consumer focus and a sound knowledge of the principles of collaborative client care.

Eligibility/Other Requirements: Tertiary qualifications in the area of Psychology, Social Work or Occupational Therapy and be registered with AHPRA. A current driver's licence is essential.

Notes: This is a temporary position available for a period of 12 months. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Wendy Preston (02) 6205 1472

Canberra Hospital and Health Services

Rehabilitation, Aged and Community Care

Rehabilitation

Senior Clinical Psychologist

Health Professional Level 4 \$89,786 - \$96,809, Canberra (PN: 31528)

Gazetted: 10 January 2013

Closing Date: 24 January 2013

Details: An exciting new temporary opportunity has arisen for an appropriately qualified senior Clinical Psychologist to join the Rehabilitation, Aged and Community Care (RACC) Psychology and Counselling team. Our Psychology and Counselling team prides itself on being friendly, supportive and highly motivated in facilitating evidence based care to inpatients and outpatients

across the aged care and rehabilitation caseloads. The position will provide supervision to the two Health Professional Level 3, Rehabilitation, Aged and Community Care Clinical Psychology positions.

Eligibility/Other Requirements: Post-graduate qualifications (i.e. Masters or Doctoral level) in Clinical Psychology. General registration with the Psychology Board of Australia (PBA), Australian Health Practitioner Regulation Agency. A PBA Area of Practice Endorsement in Clinical Psychology. Being a PBA approved supervisor for Clinical Psychology Area of Practice Endorsement would be an advantage. Current driver's licence.

Notes: This is a temporary position available for a period of six months. While the position is full-time, applicants for part-time employment are strongly encouraged to apply. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Rebecca Lennie (02) 6244 2772

Strategy and Corporate

Professional Leadership, Research and Education

Allied Health Advisor

Clinical Educator for Speech Pathology

Health Professional Level 4 \$89,786 - \$96,809, Canberra (PN: 31591)

Gazetted: 10 January 2013

Closing Date: 24 January 2013

Details: An exciting opportunity exists for a Clinical Educator in the discipline of Speech Pathology to join a small, dedicated, allied health clinical education team. If you are ready to take up the challenge of developing a learning environment and shaping clinical practice, applicants are now being sought for a permanent full time Clinical Educator for Speech Pathology. This exciting new role requires someone who is dynamic and has a passion for clinical education for both staff and students, has excellent interpersonal and communication skills, well developed organisational skills, with sound clinical knowledge and education experience. The primary function of this position is to provide leadership in clinical education and supervision of speech pathology students and new graduates in consultation with senior management. Other functions will include the support of interprofessional education and supervision programs, and assistance with clinical education promotional activities for the organisation.

Eligibility/Other Requirements: A degree in Speech Pathology, eligible for membership of Speech Pathology Australia and a current driver's licence. Relevant postgraduate qualification or currently working towards a postgraduate qualification is highly desirable.

Note: The position is an ACT Health Directorate wide position, and will be located within the Allied Health Clinical Education Unit, which is initially based at The Canberra Hospital campus. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application and include two referee reports..

Contact Officer: Margaret Jacobs (02) 6244 2193

Special Purpose Account The Canberra Hospital

Special Purpose Accounts

Research

Research Officer - Postdoctoral

Health Professional Level 4 \$89,786 - \$96,809, Canberra (PN: 28865)

Gazetted: 10 January 2013

Closing Date: 24 January 2013

Details: We seek an experienced postdoctoral scientist to join the Cancer Research Group of the Australian National University Medical School, located at The Canberra Hospital. You will be part of a friendly supportive team and work on a grant funded research project. Our laboratory is investigating (i) the pathogenesis of cancer and (ii) pathogenesis of radiation-induced cancer, using established in vitro and in vivo techniques. This position is for a scientist with specialised expertise in the isolation, induction and manipulation of cancer stem cells from tissue and cultured cell lines, or the ability to develop this expertise. The successful applicant will also be responsible for development and supervision of techniques of cell irradiation and analysis of heritable traits arising from radiation damage. To be successful in this role you will also require expertise in routine molecular biology and cell biology techniques, a high level of organisational skills, and the ability to supervise other research staff.

Eligibility/Other Requirements: A PhD or MD in molecular biology, cell biology or related field. Demonstrated ability to work productively both independently and as a member of a team. Publication record in a relevant discipline, ideally in stem cell research.

Note: This is a temporary position available for 12 months and is expected to be filled on a part-time basis at eight hours per week. Career scientists unable to work full-time are encouraged to apply. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Doug Taupin (02) 6244 3972

Canberra Hospital and Health Services

Medicine

Infectious Diseases

Registered Nurse

Registered Nurse Level 2 \$78,157 - \$82,990, Canberra (PN: 16750)

Gazetted: 10 January 2013

Closing Date: 17 January 2013

Details: The Infection Prevention and Control Unit is seeking an enthusiastic Registered Nurse to work within a dynamic team environment. Please submit your statement of claims addressing the selection criteria, a recent copy of your Curriculum Vitae and names of two referees.

Eligibility/Other Requirements: Registered or eligible for registration with the Australian Health Practitioner Regulation Agency

Note: This is a part-time position working 24 hours per week. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Wendy Beckingham (02) 6244 3695 wendy.beckingham@act.gov.au

Canberra Hospital and Health Services

Operational Support

Acute Care

Senior Acute Neurosciences Physiotherapist

Health Professional Level 3 \$77,710 - \$81,995 (up to \$86,165 on achieving a personal upgrade), Canberra (PN: 25526)

Gazetted: 10 January 2013

Closing Date: 17 January 2013

Details: An opportunity exists to fill a temporary vacancy as the full-time Senior Acute Neurosciences Physiotherapist. This position involves the acute treatment including rehabilitation of Neurology and Neurosurgical Inpatients and early graduate and student supervision.

Eligibility/Other Requirements: Degree or Diploma in Physiotherapy or equivalent qualifications. Registered or applied for registration with Australian Health Practitioner Regulation Authority.

Note: This is a temporary position for a period six months with the possibility of extension. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application. This position will be required to participate in an overtime roster.

Contact Officer: Lisa Gilmore (02) 6244 2154

Strategy and Corporate

Business and Infrastructure

Security and Emergency Preparation

Fire Safety and Training Officer

Administrative Services Officer Class 5 \$65,660 - \$69,623, Canberra (PN: 31676)

Gazetted: 10 January 2013

Closing Date: 17 January 2013

Details: The Client Services Security and Emergency section is responsible for provision of a range of services to the Health Directorate, including fire and emergency awareness training and response, fire safety reviews and evacuation plans, Parking and Fleet services, security guarding services, access control, telephony and switchboard services, administrative records, mail and courier services, residential accommodation management and oversight of Volunteer programs for the Health Directorate. The section is seeking a highly motivated individual to fulfil the role of Fire Safety and Training Officer. The Fire Safety and Training Officer is responsible for facilitation of fire and emergency awareness training, as well providing support to all Health Directorate sites in the capacity of Fire Safety Officer. Applicants who have experience in fire safety and or training facilitation are encouraged to apply.

Eligibility/Other Requirements: Qualifications or willingness and ability to obtain Certificate IV level or equivalent, in workplace training and assessment and Health Care Industry-Fire Safety Management-Level 2 Fire Safety Officer qualifications are desirable. A current driver's licence is important.

Note: This is a temporary position available until 30 June 2014. A current curriculum vitae and referee reports must accompany the application. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application. If you are interested in applying, you are strongly encouraged to speak with the Contact Officer

Contact Officer: Michael Warylo (02) 6203 1676

Canberra Hospital and Health Services

Medicine

Medical Administration

Personal Assistant

Administrative Services Officer Class 4 \$58,870 - \$63,917, Canberra (PN: 14190)

Gazetted: 10 January 2013

Closing Date: 24 January 2013

Details: An exciting opportunity exists for the position of Personal Assistant to the Director of Nursing, Division of Medicine at Canberra Hospital and Health Services. The successful applicant will be enthusiastic, have excellent interpersonal skills, enjoy working as part of a team and be able to prioritise their workload and meet deadlines.

Note: To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application. Selection may be based on applications and referee reports only and candidates should bear this in mind when submitting their applications.

Contact Officer: Jean Robertson (02) 6244 2063 jean.i.robertson@act.gov.au

Canberra Hospital and Health Services

Medicine

Resources

Clinical Sleep Scientist

Health Professional Level 2 \$54,414 - \$75,477, Canberra (PN: 31663)

Gazetted: 10 January 2013

Closing Date: 24 January 2013

Details: The Department of Respiratory and Sleep Medicine has an opportunity for an individual looking to become a part of a multidisciplinary team to work in a laboratory environment providing high quality sleep polysomnography on patients. The laboratory provides various specialised procedures that also involve calibration and maintenance of equipment. There is an emphasis on quality assurance activities as part of the laboratory service. The individual will need to have well developed interpersonal skills providing healthcare and show a willingness to learn to fulfil this role. Previous experience is preferred. On the job training will be provided.

Eligibility/Other Requirements: Bachelor of Science or equivalent (Physiology, Allied Health, Health Sciences. Post-graduate qualifications in Sleep Medicine and/or professional credential from the Board of Registered Polysomnographic Technologists desirable. Experience working with paediatric patients and experience in sleep polysomnography desirable. Shift Work - ability to work a 12 hour overnight shift on a regular basis. A minimum of 12 months experience working in a sleep laboratory.
Note: To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Derek Figurski (02) 6244 2066

**Canberra Hospital and Health Services
Surgery and Oral Health
Dental Health Program
Dental Therapist/Oral Health Therapist
Health Professional Level 2 \$54,414 - \$75,477, Canberra (PN: 17416)**

Gazetted: 10 January 2013

Closing Date: 7 February 2013

Details: ACT Health is seeking qualified Dental Therapist/Oral Health therapist to provide high quality dental services to eligible children and youth of the ACT.

Eligibility/Other Requirements: An appropriate tertiary qualification in Dental Therapy or equivalent and must possess unconditional registration as a dental therapist/oral health therapist by Australian Health Practitioner Regulation Agency (AHPRA), Dental Board of Australia. Applicants must have a minimum of 12 months paid experience as a dental therapist. Must be eligible for a radiation licence with ACT Health Radiation Council.

Note: Selection may be based on written applications and referee reports only. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application

Contact Officer: Natasha Dimitrijevic (02) 6205 0975

**Canberra Hospital and Health Services
Surgery and Oral Health
Dental Health Program
Dental Therapist/Oral Health Therapist
Health Professional Level 1 \$50,899 - \$65,424, Canberra (PN: 18691)**

Gazetted: 10 January 2013

Closing Date: 7 February 2013

Details: ACT Health is seeking a qualified Dental Therapist/Oral Health Therapist to provide dental services to eligible children and youth of the ACT. The successful applicants will also undertake health promotion activities.

Eligibility/Other Requirements: An appropriate tertiary qualification in Dental Therapy or equivalent and must be eligible for unconditional registration as a Dental Therapist/Oral Health Therapist by Australian Health Practitioner Regulation Agency (AHPRA), Dental Board of Australia. Must be eligible for a radiation licence with ACT Health Radiation Council.

Notes: Applications are welcome from new graduates who have successfully completed an appropriate course in dental therapy or equivalent at the end of 2012 and will be eligible for registration as a Dental/Oral Health Therapist by AHPRA. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Natasha Dimitrijevic (02) 6205 0975

**Canberra Hospital and Health Services
Surgery and Oral Health
Dental Health Program
Dental Therapist/Oral Health Therapist
Health Professional Level 1 \$50,899 - \$65,424, Canberra (PN: 15592)**

Gazetted: 10 January 2013

Closing Date: 7 February 2013

Details: ACT Health is seeking qualified Dental Therapist/Oral Health Therapist to provide dental services to eligible children and youth of the ACT. The successful applicants will also undertake health promotion activities.

Eligibility/Other Requirements: An appropriate tertiary qualification in Dental Therapy or equivalent and must be eligible for unconditional registration as a Dental Therapist/Oral Health Therapist by Australian Health Practitioner Regulation Agency (AHPRA), Dental Board of Australia. Must be eligible for a radiation licence with ACT Health Radiation Council.

Note: This is a temporary vacancy available for a period of 30 months. Applications are welcome from new graduates who have successfully completed an appropriate course in dental therapy or equivalent at the end of 2012 and will be eligible for registration as a Dental/Oral Health Therapist by AHPRA. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Natasha Dimitrijevic (02) 6205 0975

**Canberra Hospital and Health Services
Surgery and Oral Health
Dental Health Program
Dental Assistant
Dental Assistant - Qualified \$46,377 - \$54,579, Canberra (PN: 25864, several)**

Gazetted: 10 January 2013

Closing Date: 24 January 2013

Details: The Dental Health Program is seeking applications from interested Dental Assistants. These positions involve general Dental Assisting and sterilisation of instruments.

Eligibility/Other Requirements: Dental Assistant Certificate recognised by the Dental Education Council of Australia or equivalent. Previous experience as a chair side Dental Assistant.
Note: This is a temporary vacancy available for a period of 12 months with the possibility of extension. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Ingrid Hewlett 0418 866 073

**Canberra Hospital and Health Services
Capital Region Cancer Services
Cancer Stream Administration
Administration Support Officer
Administrative Services Officer Class 2 \$46,372 - \$51,422, Canberra (PN: 14550, several)**

Gazetted: 10 January 2013

Closing Date: 24 January 2013

Details: The Capital Region Cancer Service is seeking a highly motivated Administration Support Officer to provide support in the daily operations of the ACT Health, Outpatient Service. The successful candidate(s) will be enthusiastic, have strong communication and organisation skills, and enjoy working as part of a flexible and dynamic team that is committed to delivering high quality patient centred services.

Note: To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Kim Warren (02) 6174 5239 kim.warren@act.gov.au

Justice and Community Safety

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

**ACT Law Courts and Tribunal
Executive
Registry
Registry Manager
Senior Officer Grade A \$123,208, Canberra (PN: 43083)**

Gazetted: 07 January 2013

Closing Date: 21 January 2013

Details: As a member of the Courts and Tribunal Executive Group, the Registry Manager leads and manages teams who provide services to the Supreme Court, Magistrates Court and the ACT Civil and Administrative Tribunal and ACT community. The Registry Manager is responsible to the Courts Administrator for the delivery of a range of strategic priorities. Other duties include the provision of assistance and support to Unit Managers and stakeholder engagement. The successful applicant will demonstrate well developed communication and liaison skills, a strong client service ethic, and be able to work under limited direction.

Eligibility/Other Requirements: Tertiary qualifications in management or other relevant qualifications desirable.

Notes: This temporary position will be for a period of approximately 9 months from 4 February 2013.

Contact Officer: Judy Talevich (02) 6207 1319 judy.talevich@act.gov.au

**Office of Regulatory Services
Transport Regulation
Road User Services
Business Analyst
Senior Officer Grade C \$89,786 - \$96,809, Canberra (PN: 27308)**

Gazetted: 03 January 2013

Closing Date: 10 January 2013

Details: Under the limited direction of the Senior Business Analyst: Research, analyse and document road transport business requirements to enable the rego.act system development team to cost, program and implement enhancements; Maintain use case functional specifications to reflect enhancements and changes to the rego.act application; Examine and report on the likely impact of proposed changes; Consult with stakeholders to ensure system enhancements reflect efficient and effective business practices; Liaise with the rego.act user acceptance testing team to ensure test cases are developed to adequately test all system enhancements; Assist in the preparation of quotes for the implementation on new system initiatives; Maintain records in accordance with the *Territory Records Act 2002*.

Notes: This is a temporary position available for a period of six months with the possibility of extension.

Contact Officer: Neil Klee (02) 6207 7193 neil.klee@act.gov.au

**ACT Government Solicitor
Legal Assistant
Administrative Services Officer Class 2 \$46,372 - \$51,422, Canberra (PN: 43218, several)**

Gazetted: 04 January 2013

Closing Date: 22 January 2013

Details: The ACT Government Solicitor (ACTGS) is the principal legal service provider to the ACT Government and its agencies. ACTGS operates through two groups: Government Law and Litigation, the second Property and Commercial. The ACTGS is seeking highly motivated individuals interested in working in a busy legal environment. There are several positions to be filled in Government Law and Litigation and Property and Commercial. The successful applicants will be required to provide administrative support to practice areas including: word processing and Dictaphone typing; the preparation of contracts

and other commercial documents; the preparation of briefs and other court documents; maintenance of records management system; liaise with office staff, client departments and others providing day to day administrative support as directed.
Eligibility/Other Requirements: Typing speed of 50 wpm and the ability to use digital Dictaphone. Previous experience in a legal environment and/or previous secretarial experience would be an advantage. A sound knowledge of electronic information systems (preferably Open Practice and Lawdocs) would also be an advantage.
Note: An order of merit may be established from this recruitment process for future expected vacancies.
Contact Officer: Courtney Black (02) 6205 3734 courtney.black@act.gov.au

Office of Regulatory Services

Road User Services

Parking Operations

Parking and Information Officer

Administrative Services Officer Class 2 \$46,372 - \$51,422, Canberra (PN: 04933, several)

Gazetted: 20 December 2012

Closing Date: 10 January 2013

Details: As an authorised person in uniform, patrol designated areas within the ACT administered under the *Road Transport (General) Act 1999* and attend to parking matters as required. This will require working in difficult weather conditions and often patrolling up to 20 kilometres on foot per day. Provide information on matters effecting, or likely to effect, parking enforcement control measures in the ACT. Attend the ACT Magistrate's Court on prosecution matters arising from parking infringements. Assist in on-the-job training. Undertake other duties as directed. Maintain records in accordance with the *Territory Records Act 2002*.

Eligibility/Other Requirements: A current driver's licence is essential. A current First Aid certificate is highly desirable.

Contact Officer: Richard Siddall (02) 6207 7069 richard.siddall@act.gov.au

Territory and Municipal Services

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Roads and Public Transport

Roads ACT

Strategic Planning and Development (SPD)

Senior Road Planning Engineer

Senior Professional Officer Grade C \$89,786 - \$96,809, Canberra (PN: 27715)

Gazetted: 21 December 2012

Closing Date: 22 January 2013

Details: Roads ACT is seeking a motivated, suitably experienced, road engineer to join the Strategic Planning and Development team. The team is responsible for asset management of roads and associated infrastructure. Preparation of asset management plans, service level and design standards, maintenance policies, contract management and capital works development.

Eligibility/Other Requirements: Bachelor in Civil Engineering with relevant road industry experience. Australian C Class driver's licence is essential.

Contact Officer: Karl Cloos (02) 6207 6871 karl.cloos@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Roads and Public Transport

ACTION

Fleet Services

Supervisor Maintenance Planer

EGSO9.1 - EGSO9.7 \$73,495 - \$83,386, Canberra (PN: NMW003)

Gazetted: 09 January 2013

Closing Date: 29 January 2013

Details: Under direction of the Workshop Manager, supervise and monitor all maintenance of ACTION vehicles to meet ACTION's peaks, maintain and schedule workloads and update computerised workshop management system, liaise with internal and external customers to ensure constant service delivery and apply and promote OH&S principles and practices in the workplace.

Eligibility/Other Requirements: A background within the industry, trade qualifications and/or relevant certificates. The occupant must hold a current motor vehicle licence and be able to obtain or hold a HR licence. This position is required to work rotating rostered shifts and weekend overtime.

Contact Officer: Darrell Shepherd (02) 6207 7911 darrell.shepherd@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Roads and Public Transport

Roads ACT

Road Maintenance

Project Officer

General Service Officer Level 10 \$70,913 - \$81,460, Canberra (PN: 26315)

Gazetted: 09 January 2013

Closing Date: 29 January 2013

Details: Roads ACT is seeking a suitable candidate to manage and coordinate the planning and delivery of the community path maintenance programme, with accountability for administration, productivity and efficiency, quality standards, OHS and environmental requirements.

Contact Officer: Ken Marshall (02) 6210 3762 ken.marshall@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Parks and City Services

Libraries ACT

Executive

Executive Support Officer

Administrative Services Officer Class 5 \$65,660 - \$69,623, Canberra (PN: 14331)

Gazetted: 04 January 2013

Closing Date: 11 January 2013

Details: Libraries ACT is looking for a dynamic, enthusiastic and customer focussed person for an role in the administration area of Libraries ACT. If you have what it takes to meet challenges, this is the job for you.

Eligibility/Other Requirements: Understanding of relevant ACT Public Service guidelines, legislation, and functions or the ability to acquire these skills.

Contact Officer: Karen Hansen (02) 6207 5721 karen.hansen@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Directorate Services

Human Resources

Executive Assistant

Administrative Services Officer Class 4 \$58,870 - \$63,917, Canberra (PN: 22807)

Gazetted: 04 January 2013

Closing Date: 11 January 2013

Details: The Human Resources Branch is seeking a highly motivated individual to join our team as the Executive Assistant to the Director and provide support to the managers. You will need to have excellent judgement, organisational and communication skills and will be expected to work to strict deadlines under limited supervision and direction. In addition to providing comprehensive administrative support and office management, including effective diary management and coordination of correspondence and information, you will often be the first point of contact for the Branch and will need to develop strong relationships with a range of internal and external stakeholders.

Notes: Selection may be based on application and referee reports only.

Contact Officer: Steven Wright (02) 6207 3943 steven.wright@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Roads and Public Transport

ACTION

Fleet Services

Cleaner/Fueller

EGSO4.2 - Workshop Staff \$54,084, Canberra (PN: NCP002, several (North and South vacancies))

Gazetted: 04 January 2013

Closing Date: 18 January 2013

Details: Under direction of the Workshop Manager and Cleaner/Fueller Supervisor, maintain work standards and ensure the ACTION fleet vehicles are fuelled, cleaned and detailed in accordance with ACTION's standards.

Eligibility/Other Requirements: A background in the cleaning industry, the operation of plant, or a background in heavy vehicle maintenance would be an advantage. The occupant of this position must hold a current motor vehicle licence and be able to obtain and hold an ACTION specific yard licence. This position is required to work rotating rostered shifts and weekend overtime.

Notes: The positions are permanent part-time from 25-30 hours per week.

Contact Officer: Paul Mascord (02) 6207 7641 paul.mascord@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Business Enterprises

Yarralumla Nursery

Retail Garden Centre

Garden Centre Supervisor

General Service Officer Level 7 \$52,078 - \$55,114, Canberra (PN: 15787)

Gazetted: 09 January 2013

Closing Date: 29 January 2013

Details: Yarralumla is seeking an enthusiastic, competent and experienced nursery person to supervise and manage the day to day operations of Yarralumla Nursery's retail garden centre. Yarralumla Nursery was established in 1914 and grows and sells a large range of native and exotic plants to the A.C.T and surrounding regions.

Eligibility/Other Requirements: This position will require the successful applicant to participate in a seven day roster.

Contact Officer: Farley Hayward (02) 6205 6102 farley.hayward@act.gov.au

APPOINTMENTS

ACT Auditor General's Office

Audit Band 1 \$45,081 - \$87,691

Madara Kahawatta 835-70112, Section 68(1), 11 December 2012

Audit Band 1 \$45,081 - \$87,691

Samina Khatoun 835-69779, Section 68(1), 11 December 2012

Audit Band 1 \$45,081 - \$87,691

Wenxin Zeng 835-94421, Section 68(1), 11 December 2012

Canberra Institute of Technology

Teacher Band 1 \$62,403 - \$83,963

Andrew Colquhoun 817-44414, Section 68(1), 7 January 2013

Note: This appointment is to a non-advertised vacancy and is made in accordance with Clause 20 of the ACT Public Service Canberra Institute of Technology Teaching Staff Agreement 2011-2013.

Teacher Band 1 \$62,403 - \$83,963

Daniel McLean 817-41926, Section 68(1), 2 January 2013

Note: This appointment is to a non-advertised vacancy and is made in accordance with Clause 20 of the ACT Public Service Canberra Institute of Technology Teaching Staff Agreement 2011-2013.

Teacher Band 2 \$104,449

Irena Nikolic 827-16810, Section 68(1), 1 January 2013

Professional Officer Class 2 \$70,913 - \$81,460

Rodney Le Tran 827-15906, Section 68(1), 11 December 2012

Chief Minister and Cabinet

Graduate Administrative Assistant \$58,870 - \$60,739

Keaton Jon Paterson 827-62577, Section 68(1), 2 January 2013

Senior Officer Grade B \$106,086 - \$119,426

William Smith 835-94288, Section 68(1), 2 January 2013

Commerce and Works

Administrative Services Officer Class 4 \$58,870 - \$63,917

Jenna Crisp 827-27587, Section 68(1), 7 January 2013

Administrative Services Officer Class 4 \$58,870 - \$63,917

Bridget Irene Duthie 835-82076, Section 68(1), 19 December 2012

Administrative Services Officer Class 4 \$58,870 - \$63,917

Wiremu Howe 827-35165, Section 68(1), 2 January 2013

Administrative Services Officer Class 6 \$70,913 - \$81,460

Shiv Nayyar 827-47633, Section 68(1), 21 December 2012

Community Services

Health Professional Level 1 \$50,899 - \$65,424

Katherine Francis 835-68186, Section 68(1), 3 January 2013

Senior Officer Grade C \$89,786 - \$96,809

Peter Francis Polkinghorne 835-94042, Section 68(1), 2 January 2013

Director of Public Prosecutions

Prosecutor Grade 2 \$82,962 - \$101,399

Anna Jamieson-Williams 827-33434, Section 68(1), 8 January 2013

Prosecutor Grade 2 \$82,962 - \$101,399

Amy Joy Knibbs 837-52766, Section 68(1), 9 January 2013

Prosecutor Grade 2 \$82,962 - \$101,399

Angus Webb 835-64038, Section 68(1), 7 January 2013

Environment and Sustainable Development

Professional Officer Class 2 \$70,913 - \$81,460

Edwin Robert Darke 835-92792, Section 68(1), 7 January 2013

Health

Administrative Services Officer Class 3 \$52,818 - \$57,004

Jessica Baker 833-47076, Section 68(1), 18 December 2012

Administrative Services Officer Class 3 \$52,818 - \$57,004

Susan Billington 835-94472, Section 68(1), 2 January 2013

Health Professional Level 1 \$50,899 - \$65,424

Timothy Bowden 835-93090, Section 68(1), 2 January 2013

Health Professional Level 2 \$54,414 - \$75,477

Jane Coventry 834-51164, Section 68(1), 10 January 2013

Registered Nurse Level 3.1 \$89,834 - \$93,531

Kerel Dickson 829-67804, Section 68(1), 20 December 2012

Health Professional Level 2 \$54,414 - \$75,477

James Green 833-45863, Section 68(1), 17 December 2012

Registered Nurse Level 1 \$55,567 - \$75,084

Van Anh Tai Mai 833-45126, Section 68(1), 9 January 2013

Radiation Therapist Grade 2 \$56,797 - \$79,302

Elyse Prudius-Muir 935-93859, Section 68(1), 10 January 2013

Registered Nurse Level 1 \$55,567 - \$75,084

Snelalatha Shetty 824-32244, Section 68(1), 19 December 2012

Registered Nurse Level 1 \$55,567 - \$75,084

Maricar Tique 825-49362, Section 68(1), 9 January 2013

Health Professional Level 3 \$77,710 - \$81,995 (up to \$86,165 on achieving a personal upgrade)

Annik Van Toledo 836-55028, Section 68(1), 26 December 2012

Registered Nurse Level 1 \$55,567 - \$75,084

Julie Wandmaker 821-25308, Section 68(1), 17 December 2012

Registered Nurse Level 3.1 \$89,834 - \$93,531

Kassandra Watling 835-91781, Section 68(1), 10 January 2013

Administrative Services Officer Class 2 \$46,372 - \$51,422

Sarah Wolf 836-54287, Section 68(1), 21 December 2012

Justice and Community Safety

Correctional Officer Class 1 \$53,417 - \$64,102

Rebecca Backhouse 835-87707, Section 68(1), 19 December 2012

Administrative Services Officer Class 4 \$58,870 - \$63,917

Kellie Crisp 827-31199, Section 68(1), 1 January 2013

Territory and Municipal Services

General Service Officer Level 3/4 \$40,973 - \$44,935

Shane Bell 827-31316, Section 68(1), 2 January 2013

Bus Operator - Training \$58,463

Andrew Bowman 835-93963, Section 68(1), 21 December 2012

Senior Officer Grade A \$123,208

Jason Brown 835-92602, Section 68(1), 7 January 2013

Bus Operator - Training \$58,463

Deryck Clarke 835-93410, Section 68(1), 21 December 2012

Administrative Services Officer Class 5 \$65,660 - \$69,623

Renee Gallo 827-61857, Section 68(1), 8 January 2013

Bus Operator - Training \$58,463

Kirrilee Gentleman 835-93971, Section 68(1), 21 December 2012

Bus Operator - Training \$58,463

Nicholas Jongerden 835-93998, Section 68(1), 21 December 2012

General Service Officer Level 3/4 \$40,973 - \$44,935

Tristian Limon 835-94173, Section 68(1), 2 January 2013

Professional Officer Class 1 \$49,452 - \$69,377

Dianne Rose McGowan 835-93728, Section 68(1), 10 January 2013

General Service Officer Level 3/4 \$40,973 - \$44,935

Brendan Odd 835-94181, Section 68(1), 2 January 2013

General Service Officer Level 3/4 \$40,973 - \$44,935

William O'Sullivan 827-31455, Section 68(1), 2 January 2013

Bus Operator - Training \$58,463

Tedy Philip 835-93402, Section 68(1), 21 December 2012

Bus Operator - Training \$58,463

Sarbarinder Sandhu 835-93497, Section 68(1), 21 December 2012

Bus Operator - Training \$58,463

Emmanouil Sigalas 835-93664, Section 68(1), 21 December 2012

General Service Officer Level 3/4 \$40,973 - \$44,935

Anthony Wilson 835-70665, Section 68(1), 2 January 2013

Treasury

Senior Officer Grade C \$89,786 - \$96,809

Melissa Grinlinton 823-77134, Section 68(1), 10 January 2013

Senior Officer Grade B \$106,086 - \$119,426

Derek Phillips 835-94640, Section 68(1), 7 January 2013

Information Technology Officer Class 1 \$57,004 - \$65,178

Tristan Wallace 835-86755, Section 68(1), 10 December 2012

TRANSFERS

Education and Training

Tanya Price: 817-43745

From: School Assistant 2 \$39,431 - \$43,728

Education and Training

To: School Assistant 2 \$39,431 - \$43,728

Education and Training, Canberra (PN. 30784) (Gazetted 29 November 2012)

Environment and Sustainable Development

Yuyan Wei: 820-8722

From: Administrative Services Officer Class 6 \$70,913 - \$81,460

Environment and Sustainable Development

To: Administrative Services Officer Class 6 \$70,913 - \$81,460

Environment and Sustainable Development, Canberra (PN. 15469) (Gazetted 5 November 2012)

Health

Amy Hicks: 786-53677

From: Registered Nurse Level 2 \$78,157 - \$82,990

Health

To: Registered Nurse Level 2 \$78,157 - \$82,990
Health, Canberra (PN. 29519) (Gazetted 29 November 2012)

Maria Munoz: 820-87057

From: Registered Nurse Level 3.1 \$89,834 - \$93,531
Health
To: Registered Nurse Level 3.1 \$89,834 - \$93,531
Health, Canberra (PN. 28898) (Gazetted 6 December 2012)

PROMOTIONS

Canberra Institute of Technology

Centres

CIT Health Community and Wellbeing

Community Work

Duska Kolundzija: 767-71864

From: Administrative Services Officer Class 2/3 \$46,372 - \$57,004
Canberra Institute of Technology
To: Administrative Services Officer Class 4 \$58,870 - \$63,917
Canberra Institute of Technology, Canberra (PN. 55019) (Gazetted 2 November 2012)

Chief Minister and Cabinet

Policy and Cabinet

Economic, Regional and Planning

Richard Bontjer: 827-45507

From: Senior Officer Grade B \$106,086 - \$119,426
Chief Minister and Cabinet
To: †Senior Officer Grade A \$123,208
Chief Minister and Cabinet, Canberra (PN. 27058) (Gazetted 9 November 2012)

Commerce and Works

Shared Services

Shared Services Finance

Financial Reporting

Min Hu: 792-44322

From: Administrative Services Officer Class 5 \$65,660 - \$69,623
Commerce and Works
To: †Senior Officer Grade C \$89,786 - \$96,809
Commerce and Works, Canberra (PN. 07024) (Gazetted 8 November 2012)

Shared Services

Shared Services Finance

Financial Reporting

Ramanan Jeganathan: 787-39518

From: Administrative Services Officer Class 6 \$70,913 - \$81,460
Commerce and Works
To: †Senior Officer Grade C \$89,786 - \$96,809
Commerce and Works, Canberra (PN. 14364) (Gazetted 8 November 2012)

Shared Services

Shared Services Finance

Reporting Team

Christine Kwiatkowski: 754-06371

From: Administrative Services Officer Class 4 \$58,870 - \$63,917
Commerce and Works
To: †Administrative Services Officer Class 5 \$65,660 - \$69,623
Commerce and Works, Canberra (PN. 07399) (Gazetted 20 September 2011)
Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Shared Services

Shared Services Finance

Financial Reporting

Mei Lin Lam: 799-83870

From: Administrative Services Officer Class 6 \$70,913 - \$81,460
Commerce and Works
To: †Senior Officer Grade C \$89,786 - \$96,809
Commerce and Works, Canberra (PN. 12775) (Gazetted 8 November 2012)

Shared Services

HR Services

Employee Relations and Training

Annie McPherson: 821-16161

From: Administrative Services Officer Class 2 \$46,372 - \$51,422

Commerce and Works

To: Administrative Services Officer Class 4 \$58,870 - \$63,917

Commerce and Works, Canberra (PN. 08588) (Gazetted 15 November 2012)

Shared Services

Shared Services Finance

Financial Reporting

Daniel Thompson: 786-88036

From: Administrative Services Officer Class 6 \$70,913 - \$81,460

Commerce and Works

To: †Senior Officer Grade C \$89,786 - \$96,809

Commerce and Works, Canberra (PN. 06950) (Gazetted 8 November 2012)

Shared Services

Shared Services Finance

Financial Reporting

Yue Zhao: 792-44306

From: Administrative Services Officer Class 6 \$70,913 - \$81,460

Commerce and Works

To: †Senior Officer Grade C \$89,786 - \$96,809

Commerce and Works, Canberra (PN. 07002) (Gazetted 8 November 2012)

Community Services

Child, Youth and Family Support

Business Support Unit

Jennifer Appleton: 827-61048

From: Graduate Administrative Assistant \$58,870 - \$60,739

Community Services

To: Administrative Services Officer Class 5 \$65,660 - \$69,623

Community Services, Canberra (PN. 00060) (Gazetted 1 January 2001)

Note: This promotion is to a non-advertised position.

Office for Children, Youth and Family Support

Youth

Bimberi

Kerrie-Anne Biddlecombe: 821-25906

From: Administrative Services Officer Class 3 \$52,818 - \$57,004

Community Services

To: Administrative Services Officer Class 4 \$58,870 - \$63,917

Community Services, Canberra (PN. 07674) (Gazetted 11 October 2012)

Director of Public Prosecutions

Melissa Kent: 784-83073

From: Prosecutor Grade 2 \$82,962 - \$101,399

Director of Public Prosecutions

To: †Prosecutor Grade 3 \$105,878 - \$117,079

Director of Public Prosecutions, Canberra (PN. 04207) (Gazetted 6 August 2012)

Jonas Andrew Lipsius: 827-58623

From: Prosecutor Grade 2 \$82,962 - \$101,399

Director of Public Prosecutions

To: †Prosecutor Grade 2 \$82,962 - \$101,399

Director of Public Prosecutions, Canberra (PN. 43786) (Gazetted 26 October 2012)

Economic Development

Land Development Agency

Land Development

Development

Raffaele Filardo: 827-60889

From: Graduate Administrative Assistant \$58,870 - \$60,739

Economic Development

To: Administrative Services Officer Class 5 \$65,660 - \$69,623

Economic Development, Canberra (PN. 18793) (Gazetted 1 January 2011)

Note: This promotion is to a non advertised position.

**Economic Development, Policy and Governance
Ministerial Cabinet and Policy Coordination
Land and Development Policy**

Jessica Hanigan: 789-11453

From: Graduate Administrative Assistant \$58,870 - \$60,739

Economic Development

To: Administrative Services Officer Class 5 \$65,660 - \$69,623

Economic Development, Canberra (PN. 10359) (Gazetted 1 January 2011)

Note: This promotion is to a non advertised position.

Tourism, Events and Sport

Tourism

Marketing

Christopher Holly: 820-96586

From: Administrative Services Officer Class 4 \$58,870 - \$63,917

Economic Development

To: Administrative Services Officer Class 5 \$65,660 - \$69,623

Economic Development, Canberra (PN. 16887) (Gazetted 8 November 2012)

Economic Development, Policy and Governance

Ministerial, Cabinet and Policy

Legislation, Gaming and Racing

Mark Kalleske: 543-91801

From: Senior Officer Grade C \$89,786 - \$96,809

Economic Development

To: †Senior Officer Grade A \$123,208

Economic Development, Canberra (PN. 24915) (Gazetted 13 September 2012)

Land Development, Strategy and Finance

Land Development

Business Support

Laura Jean Marcantonio: 760-74460

From: Senior Officer Grade C \$89,786 - \$96,809

Commerce and Works

To: †Senior Officer Grade A \$123,208

Economic Development, Canberra (PN. 08184) (Gazetted 23 November 2012)

Land Development Agency

Urban Renewal

Sustainability and Innovation

Jessica Steele: 827-61929

From: Graduate Administrative Assistant \$58,870 - \$60,739

Economic Development

To: Administrative Services Officer Class 5 \$65,660 - \$69,623

Economic Development, Canberra (PN. 18794) (Gazetted 1 January 2011)

Note: This promotion is to a non advertised position.

Education and Training

Office of Schools

Belconnen Network

Kingsford Smith School

Aisling Murtagh: 787-64908

From: Classroom Teacher \$54,951 - \$86,881

Education and Training

To: †School Leader C \$100,271

Education and Training, Canberra (PN. 15915) (Gazetted 16 November 2012)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Learning and Teaching

Aboriginal and Torres Strait Islander Education and Student Engagement

Student Wellbeing and Behaviour Support

Sally Rose: 779-09669

From: School Assistant 2/3 \$39,431 - \$48,474

Education and Training

To: Administrative Services Officer Class 6 \$70,913 - \$81,460

Education and Training, Canberra (PN. 24519) (Gazetted 13 November 2012)

Health

Canberra Hospital and Health Services

Rachel Broad: 834-52503

From: Technical Officer Level 1 \$47,953 - \$50,376

Health

To: †Technical Officer Level 2 \$52,078 - \$59,939

Health, Canberra (PN. 28908) (Gazetted 10 May 2012)

Strategy and Corporate

Business and Infrastructure

Strategic Support

Zoran Despotoski: 827-82391

From: Health Service Officer Level 4 \$43,599 - \$45,346

Health

To: Administrative Services Officer Class 4 \$58,870 - \$63,917

Health, Canberra (PN. 28405) (Gazetted 5 July 2012)

Director General Reports

Jennifer Elsey: 545-56565

From: Administrative Services Officer Class 6 \$70,913 - \$81,460

Health

To: †Senior Officer Grade C \$89,786 - \$96,809

Health, Canberra (PN. 23821) (Gazetted 13 December 2012)

Canberra Hospital and Health Services

Critical Care and Imaging

Critical Care and Diagnostics

Susan Feltrin: 259-55225

From: Radiation Therapist Grade 2 \$56,797 - \$79,302

Health

To: †Registered Nurse Level 3.2 \$101,556

Health, Canberra (PN. 22815) (Gazetted 11 October 2012)

Canberra Hospital and Health Services

Surgery and Oral Health

Medical Imaging

Ashley Hoolihan: 817-43278

From: Health Professional Level 2 \$54,414 - \$75,477

Health

To: Health Professional Level 3 \$77,710 - \$81,995 (up to \$86,165 on achieving a personal upgrade)

Health, Canberra (PN. 11477) (Gazetted 29 November 2012)

Canberra Hospital and Health Services

Rehabilitation, Aged and Community Care

Central Administration

Maxine Scicluna: 740-94572

From: Registered Nurse Level 5.3 \$115,948

Health

To: †Senior Professional Officer Grade A \$123,208

Health, Canberra (PN. 04420) (Gazetted 29 November 2012)

Strategy and Corporate

Performance and Innovation

Activity Based Funding

Mohan Singh: 261-00747

From: Senior Officer Grade C \$89,786 - \$96,809

Health

To: †Senior Officer Grade B \$106,086 - \$119,426

Health, Canberra (PN. 31093) (Gazetted 29 November 2012)

Strategy and Corporate

Performance and Innovation

Clinical Service Improvement

Nicole Elizabeth Slater: 735-36607

From: Registered Nurse Level 1 \$55,567 - \$75,084

Health

To: †Registered Nurse Level 4.3 \$115,948

Health, Canberra (PN. 14121) (Gazetted 1 November 2012)

Canberra Hospital and Health Services

Capital Region Cancer Service

Irene Upton: 261-28918

From: Registered Nurse Level 2 \$78,157 - \$82,990

Health

To: †Registered Nurse Level 3.2 \$101,556

Health, Canberra (PN. 22379) (Gazetted 28 November 2012)

Justice and Community Safety

**Office of Regulatory Services
Registrations and Fair Trading**

Amanda Jane Anastasi: 791-30528

From: Administrative Services Officer Class 4 \$58,870 - \$63,917
Justice and Community Safety
To: Administrative Services Officer Class 6 \$70,913 - \$81,460
Justice and Community Safety, Canberra (PN. 11854) (Gazetted 5 November 2012)

**Office of Regulatory Services
WorkSafe ACT**

Workers Compensation

Jonathon Aoki: 799-82560
From: Administrative Services Officer Class 1 \$40,974 - \$45,283
Commerce and Works
To: Administrative Services Officer Class 3 \$52,818 - \$57,004
Justice and Community Safety, Canberra (PN. 13862) (Gazetted 29 November 2012)

**Legislation and Policy
Restorative Justice Unit**

Tracey Lea Blundell: 783-1 3592
From: Administrative Services Officer Class 4 \$58,870 - \$63,917
Justice and Community Safety
To: †Senior Officer Grade C \$89,786 - \$96,809
Justice and Community Safety, Canberra (PN. 43824) (Gazetted 22 October 2012)

**Legislation and Policy
Criminal Law Group**

Suzanne Harlen: 817-98762
From: Senior Officer Grade C \$89,786 - \$96,809
Justice and Community Safety
To: †Legal 1 \$54,415 - \$111,570
Justice and Community Safety, Canberra (PN. 42662) (Gazetted 27 July 2012)

**Office of Regulatory Services
Registrations and Fair Trading
Compliance Unit**

Leslie Paul Henson: 827-56249
From: Administrative Services Officer Class 3 \$52,818 - \$57,004
Justice and Community Safety
To: Administrative Services Officer Class 5 \$65,660 - \$69,623
Justice and Community Safety, Canberra (PN. 43304) (Gazetted 27 September 2012)

**Security and Emergency Management
Security and Emergency Management Branch**

David Reid: 827-29929
From: Administrative Services Officer Class 5 \$65,660 - \$69,623
Justice and Community Safety
To: Administrative Services Officer Class 6 \$70,913 - \$81,460
Justice and Community Safety, Canberra (PN. 14873) (Gazetted 22 November 2012)

Territory and Municipal Services

**Parks and City Services
Parks and Conservation Service
Parks, Reserves and Rural Land**

Stuart Jeffress: 778-11020
From: Technical Officer Level 4 \$70,913 - \$81,460
Territory and Municipal Services
To: †Senior Officer Grade B \$106,086 - \$119,426
Territory and Municipal Services, Canberra (PN. 15656) (Gazetted 11 October 2012)
Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

**Parks and City Services
Libraries ACT**

Public Libraries
Hao Wang: 835-83140
From: Disability Support Officer Level 1 \$43,767 - \$45,521
Community Services
To: †Administrative Services Officer Class 2 \$46,372 - \$51,422

Territory and Municipal Services, Canberra (PN. 21747) (Gazetted 13 September 2012)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Treasury

Shared Services

Business Development

Online Systems

Janette Luke: 774-25445

From: Administrative Services Officer Class 5 \$65,660 - \$69,623
Commerce and Works

To: †Senior Officer Grade C \$89,786 - \$96,809

Commerce and Works, Canberra (PN. 05176) (Gazetted 20 September 2012)