



# **ACT Government Gazette**

**Gazetted Notices for the week beginning 14 April 2011**

## **VACANCIES**

### **ACT Health**

Selection documentation for the following positions may be downloaded from <http://www.health.act.gov.au/employment>.

Apply online at <http://www.health.act.gov.au/employment>

#### **Deputy Chief Executive The Canberra Hospital and Health Services Capital Region Cancer Service Cancer Stream Administration**

##### **Operations Manager – Administrative Services**

**Senior Officer Grade B \$99,033 - \$111,485, Canberra (PN: 17545)**

Gazetted: 21 April 2011

Closing Date: 28 April 2011

The Capital Region Cancer Service is seeking a highly-skilled Administration Manager to oversee the daily operations of the ACT Health Central Intake and Outpatient service. The successful candidate will be enthusiastic, have strong communication and organisation skills, and enjoy working as part of a flexible and dynamic team that is committed to delivering high quality patient centred services.

Contact Officer: David Robertson (02) 6174 5640

#### **Deputy Chief Executive Strategy and Corporate E-Health and Clinic Records**

##### **E-Health**

##### **Change Manager eOrders**

**Senior Officer Grade B \$99,033 - \$111,485, Canberra (PN: 23486)**

Gazetted: 21 April 2011

Closing Date: 28 April 2011

Are you interested in ACT Health's eHealth initiatives? An exciting opportunity exists for an individual with a clinical background to embark in the role of Change Manager for the Centralised Electronic Ordering project (eOrders). Electronic Order Entry is a module within the clinical portal (Concerto) that will provide clinicians with a centralised point for ordering and viewing results of diagnostic tests for their patients. The objectives of electronic ordering are to improve delivery of healthcare to patients and support clinicians by providing them with the information they require to treat patients. The Change Manager is integral to the success of the eOrders project and presents an opportunity to work with clinical areas to embrace the project.

Note: This is a temporary position for 12 months initially with a possibility of extension, commencing asap. Full-time and part-time applicants will be considered.

Contact Officer: Kerri McGufficke (02) 6174 5141

#### **Deputy Chief Executive The Canberra Hospital and Health Services Mental, Justice, Alcohol and Drug Services Mental Health Service and Sector Development Nursing Clinical Practice Development Coordinator**

**Registered Nurse Level 3.1 \$83,861 - \$87,312, Canberra (PN: 22810)**

Gazetted: 21 April 2011

Closing Date: 30 April 2011

The role will require the development, implementation and evaluation of practice development strategies for mental health nursing with a focus on service values, service improvement and recovery based practices.

Eligibility/Other Requirements: Registered or eligible for registration with the Nursing and Midwifery Board of Australia.

Contact Officer: Kevin Kidd (02) 6205 5134

#### **Office of the Chief Executive**

##### **Population Health**

##### **Communicable Disease Control**

##### **Surveillance Coordinator**

**Health Professional Level 4 \$83,816 - \$90,372, Canberra (PN: 15102)**

Gazetted: 21 April 2011

Closing Date: 5 May 2011

This position is responsible for the provision of high level epidemiological advice and assistance to staff on the surveillance and management of notifiable conditions. The applicant will be required to monitor communicable disease trends, analyse disease investigation results and provide reports as required. The ideal applicant will have practical experience in epidemiology, knowledge of current public health guidelines on communicable disease control, strong

communication skills and a sound track record in program management. Excellent interpersonal and negotiation skills are essential.

Eligibility/Other Requirements: Tertiary qualifications in epidemiology, with experience in surveillance and management of communicable diseases, statistical analysis and reporting of data.

Contact Officer: Rebecca Hundy (02) 6205 2052

**Deputy Chief Executive Strategy and Corporate  
Policy and Government Relations**

**Drug and Alcohol Policy**

**Senior Policy Officer**

**Senior Officer Grade C \$83,816 - \$90,372, Canberra (PN: 20896)**

Gazetted: 21 April 2011

Closing Date: 28 April 2011

This position is suitable for a person with a sound background in the provision of strategic policy advice. They also require strong management skills and an ability to work as an effective member of a small team required to operate in a dynamic environment.

Eligibility/Other Requirements: Relevant qualifications or experience in health and community services are desirable.

Contact Officer: Helene Delany (02) 6205 0909

**Deputy Chief Executive The Canberra Hospital and Health Services  
Critical Care and Diagnostics**

**Management**

**Discharge Liaison Nurse**

**Registered Nurse Level 2 \$72,960-\$77,472, Canberra (PN: 17526)**

Gazetted: 21 April 2011

Closing Date: 28 April 2011

Critical Care and Diagnostics Services (CCADS) is a new division with the Canberra Hospital. We are seeking a highly motivated and experienced RN2 to fulfil the role of Discharge Liaison Nurse for Ward 7B, SAPU and Medical Imaging. The applicant will be required to demonstrate a willingness to be part of a vibrant, dynamic and committed organisation that represents a set of values to allow for the provision of high quality health care.

Eligibility/Other Requirements: Registered or eligible for registration with the Australian Health Practitioner Regulation Agency.

Note: Selection may be made on application and referee reports only. Please address the selection criteria and provide two written referee reports.

Contact Officer: Matt Stephenson (02) 6244 2831

**Office of the Chief Executive  
Population Health**

**Health Protection Business Services**

**Administrative Officer**

**Administrative Services Officer Class 6 \$66,198 - \$76,043, Canberra (PN: 26300)**

Gazetted: 21 April 2011

Closing Date: 28 April 2011

Business Support Services within the Health Protection Service is looking for an experienced administrative officer on a temporary basis. The position requires high level skills in research and analysis with the ability to develop reports and submissions. The position is also required to provide secretariat support.

Note: This is a temporary position available for a period of six months with the possibility of extension.

Contact Officer: Kirstie Allard (02) 6205 1723

**Deputy Chief Executive Strategy and Corporate  
E-Health and Clinic Records**

**General Manager Executive Unit**

**Clinical Coder**

**Clinical Coder \$49,312 - \$64,769, Canberra (PN: 29582, several)**

Gazetted: 21 April 2011

Closing Date: 28 April 2011

The Canberra Hospital is seeking the services of an enthusiastic, qualified and experienced clinical coder to join our friendly team. The successful applicant will have recent clinical coding experience in a tertiary facility across a broad range of casemix using ICD-10-AM 7th edition. Clinical coders without tertiary hospital coding experience may be considered. The Canberra Hospital is a 600 bed teaching hospital providing tertiary referral services for the ACT and southeast NSW and utilises an on-line electronic storage system for clinical records (CRIS). An opportunity to progress to remote coding may be on offer for suitable candidates. Canberra is a city with outstanding amenities and excellent housing, educational and leisure opportunities. It is home to national icons and monuments as well as natural treasures. Beautiful south coast beaches and the ski fields are nearby; Sydney is only three hours away by road.

Eligibility/Other Requirements: Completion of an approved clinical coding course. Previous hospital coding experience would be desirable but not essential.

Note: Applicants will be required to sit a coding assessment as a component of the selection process. Applicants are required to supply two written referee reports based on the selection criteria and the duty statement. Links to the proforma can be found at <http://www.health.act.gov.au>. Applicants seeking part-time/job share may be considered and assistance

with relocation costs may be available. Applicants are advised to speak with the contact officer prior to submitting their application.

Contact Officer: Jennie Baker (02) 6244 3243

**Deputy Chief Executive The Canberra Hospital and Health Services  
Rehabilitation, Aged and Community Care  
Administration Support  
Administrative Services Officer  
Administrative Services Officer Class 3 \$49,306 - \$53,214, Canberra (PN: 17919)**

Gazetted: 21 April 2011

Closing Date: 21 April 2011

We are looking for people with administration support experience, experience in customer service and great PC Skills (word, outlook, excel, publisher and powerpoint). The successful candidate will be extremely organised, efficient and self motivated. The nature of our business is fast moving and dynamic so you will need to be flexible and able to effectively deal with changes in business as they arise. Don't miss this opportunity to join a great team in a fun, casual working environment. Apply now!

Eligibility/Other Requirements: Customer service and PC skills desirable.

Contact Officer: Tarryn Albrecht (02) 6244 2767

**Calvary Health Care ACT (Public)**

**Administrative  
Human Resources  
OHS/WC Manager  
Senior Officer Grade C \$83,816 - \$90,372, Canberra (PN: 7747)**

Gazetted: 18 April 2011

Closing Date: 27 April 2011

Under limited supervision and guidance, undertake a wide variety of complex to very complex tasks related to the implementation of OHS and workers' compensation policies, programs, and procedures, and the management of related matters. This could include but is not limited to, the following: Manage and implement OHS and workers compensation related policies, procedures and practices that support Calvary Public Hospital consistent with the broader objectives of Little Company of Mary Health Care; Manage and implement changes as necessary to the hospital's OHS and workers' compensation systems, including risk management processes, resourcing advice, training requirements, reporting and documentation. Lead and support team member/s in the management of OHS and workers' compensation matters, including the provision of high level strategic and technical advice, incident investigation, risk management, and written materials and correspondence. Act as the hospital's representative at external forums as required, including high level relationship management with Comcare and external stakeholders. Undertake more complex matter management, incident investigations and research and preparation of high level, complex to very complex written communications both internally and externally, including preparing materials which assert and protect the hospital's legal interests. Report on and provide strategic high level OHS and workers compensation policy advice and recommendations to the Executive Management Team. Prepare and provide a range of information and training materials and presentations to both managers and staff in relation to OHS and workers' compensation matters.

Eligibility/Other Requirements: Demonstrated knowledge and experience in scoping, analysing, researching and managing OHS and workers' compensation requirements and the ability to apply this knowledge and experience in the public health sector. Demonstrated ability to interpret and apply OHS and workers' compensation legislation, Australian Standards, relevant case law and health and safety guidance material and the ability to apply them in the workplace, including a sound understanding of legal issues relating to the management of ill or injured workers. Demonstrate an extensive knowledge of the Safety, Rehabilitation and Compensation Act 1988 (Cth) and substantial experience in dealing with Comcare. Substantial knowledge and experience in the implementation and ongoing management of workplace safety management systems and in the management of complex workers' compensation and injury matters, and demonstrated knowledge of quality systems and processes. Demonstrated high level oral and written communication skills and strong attention to detail, including the ability to communicate and network with management and staff at all organisational levels, and external stakeholders, prepare and deliver presentations and training, and prepare substantial and persuasive written material. Demonstrated ability to work effectively and efficiently within a cohesive team environment, including managing and guiding direct reports in their performance, and with diverse stakeholders, and actively contribute towards the achievement of objectives and goals. Relevant tertiary qualifications or extensive relevant work experience.

Contact Officer: Wayne Armistead (02) 6201 6204 [recruitment@calvary-act.com.au](mailto:recruitment@calvary-act.com.au)

Applications can be forwarded to: [recruitment@calvary-act.com.au](mailto:recruitment@calvary-act.com.au)

**Information Technology  
Perioperative Business Unit  
Perioperative IT/Supply Manager  
Senior Information Technology Officer Grade C \$83,616 - \$90,372, Canberra (PN: 7725)**

Gazetted: 19 April 2011

Closing Date: 27 May 2011

1. Manage the IT/IM operations of the Perioperative Business Unit. 2. Undertake the role of IT Project Manager to directly manage and take responsibility of nominated ICT projects. 3. Lead and undertake Information Management related services, including; reporting, consulting, analysis, design, development, testing and implementation activities across the

full spectrum of Calvary Health Care ACT's business clients and systems. 4. Provide high quality and well researched advice to management and actively engage in the development of the ICT Strategic, Business plans and budgets. 5. Oversee and undertake detailed project scoping and business requirements analysis, including the provision of qualified business advice and management reports. 6. Liaise with Hospital ICT sections in the provision of co-ordinated Information & Communication Technologies service. 7. Undertake the role of Supply Manager to directly manage and take responsibility for improving and streamlining stock inventory, order and control processes. 8. Liaise with senior Operating Theatre Nursing Staff to identify stock needs and efficient processing. 9. Manage Perioperative suite as a member of the Theatre Management Committee.

Eligibility/Other Requirements: DESIRABLE: System Analysis Demonstrated IT/IM analyst skills within a diverse operational business and IT development environment. Ability to analyse, document and model business processes. Ability to write IT and process specifications demonstrated application of these skills and abilities. Supply Management Logistical skill incl dealing with suppliers. Experience with stock management and inventory systems including stock IT systems. Project Management Skills in IT. Special interest in persons with a background in health IT Knowledge of contemporary ICT technologies and their application in business. Demonstrated ability to manage a mix of large, small scale and complex projects concurrently. Demonstrated problem resolutions skills including an ability to exercise initiative in applying established work practices and procedures. High level oral and written communication and interpersonal skills, including the ability to liaise effectively at all levels, work as part of a diverse professional team and produce systems documentation to a high standard. Desirable: Experience in a Health Care setting.  
Contact Officer: Dr Stephen Brazenor (02) 6201 6111 recruitment@calvary-act.com.au  
Applications can be forwarded to: recruitment@calvary-act.com.au

**Administrative  
Critical Care Unit  
Personal Assistant**

**Administrative Services Officer Class 4 \$54,956 - \$59,668, Canberra (PN: 8867)**

Gazetted: 19 April 2011

Closing Date: 3 May 2011

Secretarial assistance and diary management for the Director of Intensive Care. Reception/phone duties; General correspondence in and out. Collect/input and analyse data relating to the Intensive Care Unit including Clinical Indicators, and ICU activity. Organisation of meetings as directed including invitations, venues, agendas and documentation and dispersal of minutes. Maintain Consultant rosters including annual leave allocation and recruitment of locum doctors where necessary. Provide reception and liaison services for health and business professionals, and staff seeking access to the Director of Intensive Care. Provide general clerical support to ICU Consultants and Registrars.

Eligibility/Other Requirements: A broad base of administrative or operational experience. Demonstrated organisational ability and attention to detail in managing competing priorities and determining priorities. Experience in secretariat services, including electronic diary maintenance, minutes, preparation of correspondence, and other office administration tasks. Well developed interpersonal skills, including oral and written communication and liaison skills. Ability to liaise effectively with a wide range of people, including in stressful or emergency situations. Demonstrated ability in use of computer applications, including Microsoft applications suite. Experience in the use of Organisational Patient Management System or other patient data management system would be considered beneficial. Ability in accounts management including generating invoices, receiving money and reconciling accounts. Ability to understand the implications of medical officer's terms and conditions of employment and an ability to apply this to rosters and roster relief.  
Contact Officer: Marcia Beere (02) 6201 6129 marcia.beere@calvary-act.com.au  
Applications can be forwarded to: recruitment@calvary-act.com.au

**Chief Minister's Department**

**Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>**

**Applications can be sent via email to: [jobs@act.gov.au](mailto:jobs@act.gov.au)**

**Australian Capital Tourism**

**Marketing**

**Public Relations and Media Services Manager**

**Senior Officer Grade C \$83,816 - \$90,372, Canberra (PN: 56008)**

Gazetted: 14 April 2011

Closing Date: 6 May 2011

Australian Capital Tourism is seeking suitable person to fill the role of Public Relations and Media Manager. The primary objective of this position is to positively influence international, national and local media to present and profile the ACT and region attractions, experiences and tourism related events to domestic and international target markets. The successful candidate will have proven ability to develop, manage and measure a targeted national public relations and media strategy, show demonstrated experience in writing feature stories, speeches and media releases and have exceptional project management skills.

Eligibility/Other Requirements: Tertiary qualifications in journalism, communications or public relations is highly desirable. Driver's licence is essential.

Contact Officer: Ian Hill (02) 6205 0347 ian.hill@act.gov.au

**Department of Education and Training**

**Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>  
Applications can be sent via email to: [jobs@act.gov.au](mailto:jobs@act.gov.au)**

**Corporate Services  
Schools Capital Works  
New Schools**

**Senior Project Officer  
Senior Officer Grade C \$83,816 - \$90,372, Canberra (PN: 23616)**

Gazetted: 18 April 2011

Closing Date: 2 May 2011

The opportunity exists within the Department of Education and Training for a senior project officer to plan and deliver the new early childhood school in Franklin. The ideal candidate will have demonstrated project management skills and be able to communicate well with peers, senior staff members and stakeholders.

Note: This is a temporary position available until 30 June 2012 with the possibility of extension.

Contact Officer: Georgia Mackie (02) 6205 3173 [georgia.mackie@act.gov.au](mailto:georgia.mackie@act.gov.au)

**Corporate Services  
Schools Capital Works  
New Schools**

**Senior Project Officer  
Senior Officer Grade C \$83,816 - \$90,372, Canberra (PN: 23620)**

Gazetted: 18 April 2011

Closing Date: 2 May 2011

The opportunity exists within the Department of Education and Training for a senior project officer to plan and deliver the new primary school in Molonglo. The ideal candidate will have demonstrated project management skills and be able to communicate well with peers, senior staff members and stakeholders.

Note: This is a temporary position available until 30 June 2012 with the possibility of extension.

Contact Officer: Georgia Mackie (02) 6205 3173 [georgia.mackie@act.gov.au](mailto:georgia.mackie@act.gov.au)

**Corporate Services  
Schools Capital Works  
New Schools**

**Senior Project Officer  
Senior Officer Grade C \$83,816 - \$90,372, Canberra (PN: 09448)**

Gazetted: 19 April 2011

Closing Date: 3 May 2011

The opportunity exists within the Department of Education and Training for a senior project officer to deliver the new Harrison Secondary School. The ideal candidate will have demonstrated project management skills and be able to communicate well with peers, senior staff members and stakeholders.

Note: This is a temporary position available until 30 June 2012 with the possibility of extension.

Contact Officer: Georgia Mackie (02) 6205 3173 [georgia.mackie@act.gov.au](mailto:georgia.mackie@act.gov.au)

**Corporate Services  
Schools Capital Works  
Capital Upgrades**

**Project Officer  
Administrative Services Officer Class 6 \$66,198 - \$76,043, Canberra (PN: 23622)**

Gazetted: 18 April 2011

Closing Date: 2 May 2011

An opportunity exists for a project officer to be involved in two large and innovative projects within the Schools Capital Works Branch. The ideal candidate will have demonstrated project management skills and be able to communicate well with peers, senior staff members and stakeholders.

Note: This is a temporary position available to 30 June 2012, with the possibility of extension.

Contact Officer: Georgia Mackie (02) 6205 3173 [georgia.mackie@act.gov.au](mailto:georgia.mackie@act.gov.au)

**Corporate Services  
Finance and Corporate Support  
Corporate Support**

**Administration Officer  
Administrative Services Officer Class 3 \$49,306 - \$53,214, Canberra (PN: 13762)**

Gazetted: 19 April 2011

Closing Date: 3 May 2011

An organised and energetic person with excellent customer service delivery is required to provide reception services for the primary central office site of the Department. The position also provides administrative support to the Corporate Support Section. A broad set of skills is desirable to effectively manage the competing demands of providing 'front of house services'.

Contact Officer: Ben Player (02) 6205 9120 [ben.player@act.gov.au](mailto:ben.player@act.gov.au)

**Department of Justice and Community Safety**

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: [jobs@act.gov.au](mailto:jobs@act.gov.au)

**ACT Corrective Services**

**Community Based Corrections**

**Probation and Parole**

**Team Leader**

**Senior Officer Grade C \$83,816 - \$90,372, Canberra (PN: 11206, several)**

Gazetted: 19 April 2011

Closing Date: 3 May 2011

Manage teams of probation and parole staff, providing leadership, direction, also monitoring and evaluating staff performance. Ensure the provision of quality written and verbal advice to Courts and releasing authorities and responses to ministerial requests and questions. Liaise and negotiate with Court, the Sentence Administration Board of the ACT, victims and victims agencies, community agencies, key stakeholders and offenders to provide assistance and advice on correctional matters.

Eligibility/Other Requirements: Demonstrated experience in working with offenders in the criminal justice system would be a distinct advantage. Relevant tertiary qualifications or management experience would be an advantage. Eligible candidates will be required to undergo a criminal history check. Eligible applicants will be required to undertake psychological aptitude testing as part of the assessment process.

Contact Officer: Tamara Graham (02) 6207 0954 [tamara.graham@act.gov.au](mailto:tamara.graham@act.gov.au)

**Justice and Community Safety Corporate**

**Capital Works and Infrastructure**

**Infrastructure**

**Operations Officer**

**Administrative Services Officer Class 5 \$61,295 - \$64,994, Canberra (PN: 20103)**

Gazetted: 20 April 2011

Closing Date: 27 April 2011

An exciting opportunity exists to join the Capital Works and Infrastructure Unit. The Unit is seeking applications for an Operations Officer to act as a site contact, facilitating the engagement of established appropriate external service providers relating to a range of facilities maintenance, property related services and contracts and carrying out inspections for quality assurance purposes. Applicants should be motivated, committed to achieving outcomes and have demonstrated experience in a Capital Works and Infrastructure environment. The position will be located in the Fairbairn precinct.

Eligibility/Other Requirements: Certificate IV or Diploma in project management and experience in property, accommodation or security management, including the development and implementation of policies and procedures is highly desirable. A current driver's licence is essential.

Note: This is a temporary position available for six months until 11 October 2011.

Contact Officer: Kendall Lewer (02) 6207 8380 [kendall.lewer@act.gov.au](mailto:kendall.lewer@act.gov.au)

**Emergency Services Agency**

**ACT Ambulance Service**

**Administration**

**Senior Administration Liaison Officer**

**Administrative Services Officer Class 5 \$61,295 - \$64,994, Canberra (PN: 43632)**

Gazetted: 19 April 2011

Closing Date: 3 May 2011

To provide high level administrative support to the Chief Officer and Deputy Chief Officer at the ACT Ambulance Service, manage legal requests and complaints, preparation and analysis of a range of administrative and operational reports and undertake other duties as directed.

Eligibility/Other Requirements: Highly developed keyboard skills, experience in Microsoft Office suite and experience working as an executive assistant is highly advantageous. Experience working with complex enquiries would also be an advantage.

Note: This is a temporary position for a period of six months from 23 May 2011 until 22 June 2012. Expressions of interest should include a supporting statement of no more than two pages outlining experience and/or ability in the above areas, contact details of at least two referees and a current curriculum vitae.

Contact Officer: John Avery (02) 6207 9982 [john.avery@act.gov.au](mailto:john.avery@act.gov.au)

**Corporate**

**Governance**

**Ministerial Services Unit**

**Ministerial Liaison Officer**

**Administrative Services Officer Class 4 \$54,956 - \$59,668, Canberra (PN: 43333)**

Gazetted: 20 April 2011

Closing Date: 10 May 2011

The Department of Justice and Community Safety seeks an energetic team player to fill the role of Ministerial Liaison Officer, Ministerial Services Unit. Under the general direction of the Manager, Ministerial Services, this officer will

coordinate the delivery of ministerial documents including replies to correspondence, briefs and speeches through the use of organisational business systems. The successful applicant will have strong attention to detail, effective communication and liaison skills and an ability to work in a dynamic environment. This position provides an exciting opportunity to gain a strong understanding of the justice and community safety portfolio and work in an environment with direct ministerial and executive liaison.

Eligibility/Other Requirements: This is a designated security assessed position. Confirmation of appointment is subject to satisfactory outcome of the security clearance. A driver's licence is desirable.

Contact Officer: Joshua Ceramidas (02) 6207 0283 [joshua.ceramidas@act.gov.au](mailto:joshua.ceramidas@act.gov.au)

### **Department of Territory and Municipal Services**

**Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>**

**Applications can be sent via email to: [jobs@act.gov.au](mailto:jobs@act.gov.au)**

#### **InTACT**

##### **Operations**

##### **Service Level Management**

##### **Agreements Officer**

##### **Administrative Services Officer Class 6 \$66,198 - \$76,043, Canberra (PN: 23634)**

Gazetted: 19 April 2011

Closing Date: 3 May 2011

Manage the development, review and update of support agreements in line with upcoming projects and agreement review processes. Liaise with InTACT business units and customers to ensure support requirements are clearly defined and documented and are agreed by all parties. Maintain data integrity of the Customer Agreements Management System which also includes the coordination of system enhancements as required and configuration of section systems.

Note: This position is temporary for the period 1 July 2011 to 30 June 2012.

Contact Officer: Leon Gerbich (02) 6207 4755 [leon.gerbich@act.gov.au](mailto:leon.gerbich@act.gov.au)

#### **Transport and Infrastructure**

##### **ACTION**

##### **Belconnen Depot**

##### **Regional Finance and Administration Manager**

##### **Administrative Services Officer Class 6 \$66,198 - \$76,043, Canberra (PN: A20191)**

Gazetted: 18 April 2011

Closing Date: 2 May 2011

With limited supervision this position is responsible for managing the administrative and financial responsibilities of the North Region including establishing and maintaining systems and preparing reports to support operational and business unit activities. The position includes liaison with contractors and external organisations and is responsible for all buildings and premises in the North Region.

Eligibility/Other Requirements: Working experience in an Industrial Environment is desirable.

Contact Officer: Ian McGlenn (02) 6207 7640 [ian.mcglenn@act.gov.au](mailto:ian.mcglenn@act.gov.au)

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

#### **Territory Services**

##### **Sport and Recreation Services**

##### **Client Services**

##### **Senior Project Officer**

##### **Administrative Services Officer Class 6 \$66,198 - \$76,043, Canberra (PN: 10938)**

Gazetted: 14 April 2011

Closing Date: 3 May 2011

Duties include undertaking a variety of operational, management, research and policy development tasks, contributing to policy formulation and planning on sport and recreation development, matters, assisting in the management of funding programs including the Sport and Recreation Development Grant Program and associated Case Management Policy and preparation of complex briefs and cabinet submissions as required. Some of the skills required for the position include a demonstrated ability in high order policy formulation, advice, implementation and review; a sound understanding of the sport and recreation industry and the ACT Government's supporting role to it; high order research and analytical skills with an ability to translate information into a solid argument; demonstrated ability to manage projects and to provide timely and accurate advice to management and the Minister.

Note: This position has been previously advertised. Previous applicants need not re-apply.

Contact Officer: Wayne Lacey (02) 6207 2080 [wayne.lacey@act.gov.au](mailto:wayne.lacey@act.gov.au)

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

#### **Corporate Support**

##### **Asset Information**

##### **Facilities**

##### **Facilities Officer**

##### **Administrative Services Officer Class 5 \$61,295 - \$64,994, Canberra (PN: 04857)**



Gazetted: 15 April 2011

Closing Date: 3 May 2011

Under limited direction the Facilities Officer will develop, implement and support the facilities management framework, policies, guidelines, and processes. Manage and support the development of all facility related contracts providing a client focused service and sound relationships with the landlord and contract agency. Maintain business systems to monitor facilities security and provide reports as required. Coordinate facilities management and environmental sustainability network, to promote more efficient and effective facilities management, energy and waste management across all TAMS sites. Maintain, monitor and report energy and waste generation and coordinate waste reduction programs across the Directorate. Represent the Facilities Manager at government property, accommodation, facilities and energy management meetings as required. Contribute to workplace safety and value diversity.

Eligibility/Other Requirements: Experience in Financial/Contract administration is highly desirable.

Contact Officer: Luke Thomas (02) 6205 0936 luke.thomas@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

#### **InTACT**

##### **Operations**

##### **ICT Government Services - Shared Services, Treasury and CMD ICT Support**

##### **Business Applications Support Officer**

##### **Information Technology Officer Class 1 \$53,214 - \$60,844, Canberra (PN: 12867)**

Gazetted: 18 April 2011

Closing Date: 2 May 2011

Provide system support, maintenance, diagnosis and problem solving for current business application systems, together with the integration to other business systems and fault escalation processes. Assist with the development of user requirements to upgrade and enhance business systems in support of InTACT operations.

Eligibility/Other Requirements: Possession of ITIL Foundations Certificate is desirable.

Contact Officer: Di Neville (02) 6207 4267 di.neville@act.gov.au

#### **Transport and Infrastructure**

##### **Roads ACT**

##### **Road Maintenance Services**

##### **Administrative Assistant**

##### **Administrative Services Officer Class 3 \$49,306 - \$53,214, Canberra (PN: 01850)**

Gazetted: 20 April 2011

Closing Date: 10 May 2011

Road Maintenance Services is seeking a suitable candidate who, under general supervision from the Business Administrator, will provide financial and administrative support to the business unit. Duties include accounts payable processing, data entry functions, database and spreadsheet operations, responding to telephone enquiries and general administrative task.

Eligibility/Other Requirements: Experience in accounts payable, financial reporting, and records management would be advantageous.

Note: This position is temporary for the period asap until April 2012.

Contact Officer: Nerissa Baldock (02) 6213 0765 nerissa.baldock@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

#### **Land Management and Planning Division**

##### **Place Management**

##### **City Services**

##### **Depot Support Officer**

##### **General Service Officer Level 5/6 \$42,612 - \$47,092, Canberra (PN: 13185)**

Gazetted: 20 April 2011

Closing Date: 27 April 2011

Place Management is a Branch within the Land Management and Planning Division responsible for planning and management of parks and reserves and the public domain, including lakes, street trees, public open space and city places. You will provide administrative support to the depot and work in a team undertaking a range of horticultural, tree and cleaning maintenance activities in Canberra's urban open spaces.

Eligibility/Other Requirements: Current Driver's licence preferably Light Rigid Class and ability to undertake the physical requirements of the position.

Note: This is a temporary position available 03 June 2011 until 1 June 2012. The successful applicant may be selected for the position on the basis of application and referee reports only.

Contact Officer: Kevin Sammut (02) 6207 2398 kevin.sammut@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

#### **Land Management and Planning**

##### **Parks and Conservation Service**

##### **Fire, Forests and Roads**

##### **Fire Management Crew**

##### **General Service Officer Level 5/6 \$42,612 - \$47,092, Canberra (PN: 11664, several)**

Gazetted: 15 April 2011

Closing Date: 10 May 2011

The Parks and Conservation Service is a Branch within the Land Management and Planning Network responsible for planning and management of parks reserves and rural lands. It protects and conserves the natural resources of the ACT, promotes appropriate recreational, educational and scientific uses of our parks and reserves, and maintains the look of the city and its environs. The management of bushfires is a core function of the Parks and Conservation Service across the land that it is responsible for. Fire, Forestry and Roads has a number of vacancies for appropriately skilled people to assist in undertaking bushfire management activities including fuel and access management and bushfire suppression. Eligibility/Other Requirements: Successful applicants will be required to successfully pass a pre-employment medical and be able to meet the appropriate fire fighting fitness standards.

Note: Applicants must be prepared to work a shift roster, weekends, public holidays or evening shifts at any site on an "as needs" basis and be prepared to wear a uniform.

Contact Officer: Scott Farquhar (02) 6207 2194 scott.farquhar@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

### **Transport and Infrastructure**

#### **Transport Planning**

#### **Public Transport Development**

#### **Senior Manager**

#### **Senior Officer Grade A \$115,016, Canberra (PN: A20226)**

Gazetted: 20 April 2011

Closing Date: 4 May 2011

The position will report to the Director of Transport Planning and will focus on areas of contract management, service performance and passenger information services and systems. The major activities required to be undertaken under limited direction include: Services Planning, Business Improvement, Contract and Service Level Agreements for transport related services; Passenger service systems including Smartcard Ticketing and Real Time Public Transport Information and transport business systems; Represent the Branch at appropriate forums across government and with community organisations and members of the public; Liaison, promotion and business support for the Branch; Provide professional, business and strategic management advice to the Executive Director regarding Branch matters.

Eligibility/Other Requirements: Tertiary policy or transport planning qualifications and/or experience relevant to the duties of the position.

Contact Officer: Bronwen Duke (02) 6207 5763 bronwen.duke@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

### **Land Development Agency**

**Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>**

**Applications can be sent via email to: [jobs@act.gov.au](mailto:jobs@act.gov.au)**

#### **Urban Renewal**

#### **Urban Releases**

#### **Project Manager**

#### **Senior Officer Grade C \$83,816 - \$90,372, Canberra (PN: 12119)**

Gazetted: 15 April 2011

Closing Date: 29 April 2011

The Land Development Agency (LDA) is seeking a professional and experienced Project Manager responsible for the oversight and management multidisciplinary and complex projects related to the development, redevelopment and release of land in the ACT. The successful applicant will be required to coordinate a range of activities relating to the release of land under the approved land release programs, and this will include assisting in the preparation of annual capital works programs. Demonstrated ability to lead a multidisciplinary team and highly developed skills and knowledge in relation to customer services principles, practices and attributes will be an advantage. Demonstrated project management experience and a good knowledge and understanding of the legislation, policies and procedures governing the processes of land development in the ACT will be the key factors in your success in this role.

Eligibility/Other Requirements: An understanding/working knowledge of land development and land release including design, documentation and implementation of relevant projects and/or tertiary qualifications in Surveying and Civil Engineering would be desirable.

Note: This is a temporary vacancy for the period 2 May 2011 to 22 December 2011.

Contact Officer: Hazel Chappell (02) 6205 0581 hazel.chappell@act.gov.au

### **Legislative Assembly Secretariat**

#### **Corporate Services**

#### **Senior Payroll and HR Advisor**

#### **Administrative Service Officer Class 6 \$66,198 - \$76,043, Canberra (PN: CORP418)**

Gazetted: 20 April 2011

Closing Date: 16 May 2011

Applications from suitably qualified and experienced people to undertake the following part-time position at the ACT Legislative Assembly. In this role, your core responsibilities will include: providing advice to members, their staff and Secretariat staff on complex employment conditions issues; overseeing recruitment and staffing processes; and undertaking project work on human and human resource related issues. Ideally, applicants will have human resource management experience in a public sector environment and will be highly skilled communicators with a commitment to working effectively within a small but dedicated team.

Note: Selection criteria is available at [www.parliament.act.gov.au](http://www.parliament.act.gov.au)

Applications close Monday 16 May 2011

Contact Officer: Sandra Viney (02) 6205 0150 [sandra.viney@parliament.act.gov.au](mailto:sandra.viney@parliament.act.gov.au)

Applications can be forwarded to: The Recruitment Officer ACT Legislative Assembly GPO Box 1020 CANBERRA ACT 2601

## **APPOINTMENTS**

### **ACT Health**

#### **Health Professional Level 3 \$72,543 - \$76,543 (up to \$80,436 on achieving a personal upgrade)**

Sarah Chan 827-36459, Section 68(1), 28 March 2011

#### **Registered Nurse Level 1 \$51,872 - \$70,092**

Paul Green 828-67432, Section 68(1), 17 April 2011

#### **Administrative Services Officer Class 4 \$54,956 - \$59,668**

Kylie Marie King 825-47789, Section 68(1), 1 May 2011

#### **Registered Nurse Level 1 \$51,872 - \$70,092**

Donovan Thomas Martin 831-22010, Section 68(1), 27 April 2011

#### **Senior Officer Grade C \$83,816 - \$90,372**

Anthony David Morley 774-42835, Section 68(1), 2 May 2011

#### **Registered Nurse Level 1 \$51,872 - \$70,092**

Pauline Nicholson 741-10165, Section 68(1), 23 March 2011

#### **Registered Nurse Level 1 \$51,872 - \$70,092**

Andrea Parker 829-69797, Section 68(1), 28 April 2011

#### **Registered Nurse Level 1 \$51,872 - \$70,092**

Samantha Saldajeno 824-31823, Section 68(1), 16 March 2011

#### **Registered Nurse Level 1 \$51,872 - \$70,092**

Ailsa Stevenson 813-02317, Section 68(1), 14 April 2011

#### **Health Service Officer Level 4 \$40,700 - \$42,331**

Peter Wheatley 827-30188, Section 68(1), 18 April 2011

#### **Health Professional Level 2 \$50,796 - \$70,459**

Sarah Wheeley 829-68372, Section 68(1), 31 March 2011

### **Canberra Institute of Technology**

#### **Teacher Band 1 \$58,254 - \$78,380**

Edward Hewitt 827-13038, Section 68(1), 28 April 2011

### **Chief Minister's Department**

#### **Administrative Services Officer Class 4 \$54,956 - \$59,668**

Angela Ellerman 827-37304, Section 68(1), 18 April 2011

### **Department of Education and Training**

#### **School Assistant 2 \$36,810 - \$40,820**

Wendy Morschel 787-48705, Section 68(1), 14 April 2011

### **Department of Justice and Community Safety**

#### **Administrative Services Officer Class 3 \$49,306 - \$53,214**

Adam-Peter Matthew Bruzga 827-23949, Section 68(1), 18 April 2011

**Administrative Services Officer Class 3 \$49,306 - \$53,214**  
Marie DeAngelis 827-18752, Section 68(1), 18 April 2011

**Senior Officer Grade A \$115,016**  
Jeremy Logan 827-38016, Section 68(1), 28 April 2011

**Administrative Services Officer Class 5 \$61,295 - \$64,994**  
Jessica Kate O'Connor 827-25768, Section 68(1), 21 April 2011

**Administrative Services Officer Class 4 \$54,956 - \$59,668**  
Jessica Louise Sizer 821-19012, Section 68(1), 18 April 2011

**Department of Territory and Municipal Services**

**Bus Operator - Training \$53,245 - \$59,272**  
David Barker 139-723, Section 68(1), 15 April 2011

**Bus Operator - Training \$53,245 - \$59,272**  
Ashok Chhabra 140-605, Section 68(1), 21 April 2011

**Bus Operator - Training \$53,245 - \$59,272**  
Colin Harry Cooper 140-597, Section 68(1), 15 April 2011

**General Service Officer Level 5/6 \$42,612 - \$47,092**  
Julian Davies 820-93238, Section 68(1), 15 April 2011

**Administrative Services Officer Class 3 \$49,306 - \$53,214**  
Vicki Ann Dempsey 779-03224, Section 68(1), 14 April 2011

**Professional Officer Class 1 \$46,164 - \$64,764**  
Catherine Sellwood 821-14529, Section 68(1), 15 April 2011

**Bus Operator - Training \$53,245 - \$59,272**  
Amankaran Singh 140-607, Section 68(1), 15 April 2011

**Bus Operator - Training \$53,245 - \$59,272**  
Harpreet Singh 140-602, Section 68(1), 15 April 2011

**Bus Operator - Training \$53,245 - \$59,272**  
Jaswinder Singh 140-603, Section 68(1), 15 April 2011

**Administrative Services Officer Class 4 \$54,956 - \$59,668**  
Renee Sollazzo 827-18082, Section 68(1), 8 April 2011

**Bus Operator - Training \$53,245 - \$59,272**  
Brett Williams 140-596, Section 68(1), 15 April 2011

**Department of Treasury**

**Administrative Services Officer Class 4 \$54,956 - \$59,668**  
Bronwyn Meek 827-38278, Section 68(1), 11 April 2011

**TRANSFERS**

**ACT Health**

**Kim Pickering: 607-97760**  
From: Registered Nurse Level 2 \$72,960 - \$77,472  
ACT Health  
To: Registered Nurse Level 2 \$72,960 - \$77,472  
ACT Health, Canberra (PN. 17080) (Gazetted 10 February 2011)

**Department of Education and Training**

**Edward James Underwood: 787-44616**  
From: General Service Officer Level 5/6 \$36,810 - \$40,820  
Department of Territory and Municipal Services  
To: School Assistant 2 \$36,810 - \$40,820

Department of Education and Training, Canberra (PN. 11240) (Gazetted 14 February 2011)

**Department of Justice and Community Safety**

**Christine Nicholls: 771-10590**

From: Executive Level 1 \$91,000 - \$117,400

Department of Finance and Deregulation

To: Senior Officer Grade B \$111,485

Department of Justice and Community Safety, Canberra (PN. 44790) (Gazetted 8 February 2011)

**PROMOTIONS**

**ACT Health**

**Deputy Chief Executive The Canberra Hospital and Health Services  
Mental, Justice, Alcohol and Drugs**

**Access and Acute Mental Health**

**Meeghan Ashford: 820-71901**

From: Registered Nurse Level 1 \$51,872 - \$70,092

ACT Health

To: Registered Nurse Level 2 \$72,960 - \$77,472

ACT Health, Canberra (PN. 22497) (Gazetted 3 March 2011)

**Deputy Chief Executive The Canberra Hospital and Health Service  
Capital Region Cancer Service**

**Kim Barclay: 821-24276**

From: Registered Nurse Level 1 \$51,872 - \$70,092

ACT Health

To: Registered Nurse Level 2 \$72,960 - \$77,472

ACT Health, Canberra (PN. 22532) (Gazetted 24 February 2011)

**Deputy Chief Executive The Canberra Hospital and Health Services  
Mental, Justice, Alcohol and Drugs**

**Access and Acute**

**Jonathon Collins: 780-51043**

From: Registered Nurse Level 1 \$51,872 - \$70,092

ACT Health

To: Registered Nurse Level 2 \$72,960 - \$77,472

ACT Health, Canberra (PN. 14111) (Gazetted 3 March 2011)

**Deputy Chief Executive The Canberra Hospital and Health Services  
Surgical and Oral Health**

**Gael Patricia Martin: 301-51838**

From: Administrative Services Officer Class 2/3 \$43,289 - \$53,214

ACT Health

To: Administrative Services Officer Class 3 \$49,306 - \$53,214

ACT Health, Canberra (PN. 22149) (Gazetted 3 March 2011)

**Deputy Chief Executive Strategy and Corporate  
Strategic Support**

**Rajalingam Rajasegaran: 795-66348**

From: Health Service Officer Level 3/4 \$39,357 - \$42,331

ACT Health

To: Administrative Services Officer Class 3 \$49,306 - \$53,214

ACT Health, Canberra (PN. 26276) (Gazetted 10 February 2011)

**Department of Disability, Housing and Community Services**

**Housing and Community Services**

**Asset Management**

**Richard Baumgart: 754-16916**

From: Senior Officer Grade B \$99,033 - \$111,485

Department of Disability, Housing and Community Services

To: †Senior Officer Grade A \$115,016

Department of Disability, Housing and Community Services, Canberra (PN. 17967) (Gazetted 4 November 2010)

**Housing and Community Services**

**Asset Management**

**Francesco Frino: 548-45842**

From: Senior Officer Grade B \$99,033 - \$111,485  
Department of Disability, Housing and Community Services  
To: †Senior Officer Grade A \$115,016  
Department of Disability, Housing and Community Services, Canberra (PN. 04077) (Gazetted 4 November 2010)

**Policy and Organisational Services**

**Finance and Budget**

**Contracts and Grants Unit**

**Kristie Fuller: 799-83635**

From: Administrative Services Officer Class 6 \$66,198 - \$76,043  
Department of Justice and Community Safety  
To: †Senior Officer Grade C \$83,816 - \$90,372  
Department of Disability, Housing and Community Services, Canberra (PN. 12081) (Gazetted 4 March 2011)

**Housing and Community Services**

**Asset Management**

**Business Development**

**Shaun Kelly: 778-70469**

From: Senior Officer Grade B \$99,033 - \$111,485  
Department of Disability, Housing and Community Services  
To: †Senior Officer Grade A \$115,016  
Department of Disability, Housing and Community Services, Canberra (PN. 03140) (Gazetted 4 November 2010)

**Department of Education and Training**

**School Improvement**

**North/Gungahlin Network**

**Amaroo School**

**Emma Bartlett: 798-33995**

From: Classroom Teacher \$51,178 - \$78,837  
Department of Education and Training  
To: †School Leader C \$91,769  
Department of Education and Training, Canberra (PN. 02986) (Gazetted 7 March 2011)  
Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

**School Improvement**

**North/Gungahlin Network**

**Turner School**

**Allison Louise Elizabeth Chapman: 787-64430**

From: Classroom Teacher \$51,178 - \$78,837  
Department of Education and Training  
To: †School Leader C \$91,769  
Department of Education and Training, Canberra (PN. 20561) (Gazetted 17 February 2011)  
Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

**School Improvement**

**Learning and Teaching**

**Literacy and Numeracy**

**Katie Anne King: 817-94219**

From: Classroom Teacher \$51,178 - \$78,837  
Department of Education and Training  
To: †School Leader C \$91,769  
Department of Education and Training, Canberra (PN. 02763) (Gazetted 17 February 2011)  
Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

**School Improvement**

**North/Gungahlin Network**

**Campbell High School**

**Julie Ann Molyneux: 779-08025**

From: Administrative Services Officer Class 4 \$54,956 - \$59,668  
Department of Education and Training  
To: Administrative Services Officer Class 6 \$66,198 - \$76,043  
Department of Education and Training, Canberra (PN. 15900) (Gazetted 8 February 2011)

**School Improvement**

**Tuggeranong Network**

**Lake Tuggeranong College**

**Danuta Mrowka: 742-47962**

From: Classroom Teacher \$51,178 - \$78,837

Department of Education and Training

To: †School Leader C \$91,769

Department of Education and Training, Canberra (PN. 01965) (Gazetted 17 February 2011)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

**School Improvement**

**South/Weston Network**

**Stromlo High School**

**Joanne Power: 779-00656**

From: Classroom Teacher \$51,178 - \$78,837

Department of Education and Training

To: †School Leader C \$91,769

Department of Education and Training, Canberra (PN. 02612) (Gazetted 8 March 2011)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

**School Improvement**

**Aboriginal and Torres Strait Islander and Student Support**

**Student Wellbeing and Behaviour Support**

**Narelle Smart: 778-96562**

From: Classroom Teacher \$51,178 - \$78,837

Department of Education and Training

To: †School Leader C \$91,769

Department of Education and Training, Canberra (PN. 02822) (Gazetted 17 February 2011)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

**Department of Justice and Community Safety**

**Office of Regulatory Services**

**Registration and Client Services**

**Paul Kenneth Nimal Hamilton: 821-27338**

From: Administrative Services Officer Class 1 \$38,249 - \$42,272

Department of Territory and Municipal Services

To: Administrative Services Officer Class 3 \$49,306 - \$53,214

Department of Justice and Community Safety, Canberra (PN. 16360) (Gazetted 14 January 2011)

**Office of Regulatory Services**

**Registration and Client Services**

**Kianoush Lahoutifard: 799-93569**

From: Administrative Services Officer Class 2 \$43,289 - \$48,003

Department of Justice and Community Safety

To: Administrative Services Officer Class 3 \$49,306 - \$53,214

Department of Justice and Community Safety, Canberra (PN. 01932) (Gazetted 14 January 2011)

**Office of the Director of Public Prosecutions**

**Kylie-Maree Weston-Scheuber: 772-52820**

From: Prosecutor Grade 2 \$90,372 - \$99,932

Department of Justice and Community Safety

To: †Prosecutor Grade 3 \$104,152 - \$111,662

Department of Justice and Community Safety, Canberra (PN. 17838) (Gazetted 16 March 2011)

**Department of Territory and Municipal Services**

**Transport and Infrastructure**

**ACTION**

**Belconnen Depot**

**Jessica Jopling: 820-85254**

From: Administrative Services Officer Class 4 \$54,956 - \$59,668

Department of Territory and Municipal Services

To: †Administrative Services Officer Class 6 \$66,198 - \$76,043

Department of Territory and Municipal Services, Canberra (PN. A20042) (Gazetted 12 November 2010)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

**InTACT**

**Operations**

**Government ICT-JACS ICT Support**

**Ajeet Kumar: 817-33838**

From: Information Technology Officer Class 1 \$53,214 - \$60,844  
Department of Territory and Municipal Services

To: Information Technology Officer Class 2 \$66,198 - \$76,043

Department of Territory and Municipal Services, Canberra (PN. 12131) (Gazetted 15 February 2011)

**Territory Services Division**

**Sport and Recreation Services**

**ACT Academy of Sport**

**Kristie Taylor: 827-26437**

From: Professional Officer Class 1 \$46,164 - \$64,764

Department of Territory and Municipal Services

To: †Professional Officer Class 2 \$66,198 - \$76,043

Department of Territory and Municipal Services, Canberra (PN. 15087) (Gazetted 18 March 2011)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

**Transport and Infrastructure**

**Canberra Connect**

**Payment Services Integration**

**Matthew Raymond White: 817-43323**

From: Administrative Services Officer Class 5 \$61,295 - \$64,994

Department of Territory and Municipal Services

To: †Administrative Services Officer Class 6 \$66,198 - \$76,043

Department of Territory and Municipal Services, Canberra (PN. 25187) (Gazetted 31 March 2011)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

**Department of Treasury**

**ACT Gambling and Racing Commission**

**Gaming Regulation**

**Alexander Ingham: 821-05219**

From: Administrative Services Officer Class 4 \$54,956 - \$59,668

Department of Treasury

To: Administrative Services Officer Class 5 \$61,295 - \$64,994

Department of Treasury, Canberra (PN. 42501) (Gazetted 21 February 2011)

**Investment and Economics**

**Legal and Insurance Policy**

**Superannuation Project**

**Christine Miller: 820-75857**

From: Administrative Services Officer Class 4 \$54,956 - \$59,668

Department of Treasury

To: Administrative Services Officer Class 5 \$61,295 - \$64,994

Department of Treasury, Canberra (PN. 15546) (Gazetted 22 February 2011)

**Investment and Economics**

**Legal and Insurance Policy**

**Superannuation Project**

**Elizabeth Shaw: 813-02851**

From: Administrative Services Officer Class 5 \$61,295 - \$64,994

Department of Treasury

To: Administrative Services Officer Class 6 \$66,198 - \$76,043

Department of Treasury, Canberra (PN. 15547) (Gazetted 22 February 2011)

**CORRIGENDA**

**ACT Health**

**Deputy Chief Executive The Canberra Hospital and Health Services**

**Rehabilitation, Aged and Community Care**

Hazel Hurrell: 789-17740

From: Registered Nurse Level 3 Grade 2 \$94,804

Calvary Health Care ACT (Public)

To: Registered Nurse Level 4 Grade 3

ACT Health, Canberra (PN: 04806)

Correction: Promotion not Permanent Transfer and change AGS as (Gazetted 14 April 2011)



**Department of Justice and Community Safety**

**Office of Regulatory Services  
Registration and Client Services**

**Heather Grace Kellie: 771-11147**

From: Administrative Services Officer Class 6 \$66,198 - \$76,043

Department of Justice and Community Safety

To: Administrative Services Officer Class 6 \$66,198 - \$76,043

Department of Justice and Community Safety, Canberra (PN. 05522) (Gazetted 17 January 2011)

Note: Originally published as a promotion. This is a transfer at level (Gazetted 7 April 2011)