



ACT Government Gazette

Gazetted Notices for the week beginning 14 July 2011

VACANCIES

Calvary Health Care ACT (Public)

Information Technology

Calvary Public Hospital

ACTPAS Project

ACTPAS Business Analyst

Administrative Service Officer Class 6 \$66,198 - \$76,043, Canberra (PN: 7729)

Gazetted: 15 July 2011

Closing Date: 29 July 2011

Calvary Health Care ACT wishes to recruit a Business Analyst for an exciting Health ICT project. This contract role is for 10 months initially. The successful candidate will bring to this role: Sound business analyst skills Ability to facilitate concurrent business process review activities Highly developed oral and written communication skills Ability to perform software application configuration and gap analysis.

Eligibility/Other Requirements: Selection Criteria.

Note: Temporary 10 month contract

Contact Officer: Trevor Carr 6201 6018 trevor.carr@calvary-act.com.au Applications can be forwarded to: recruitment@calvary-act.com.au

Allied Health

Nutrition

Nutrition Assistant

Health Care Assistant Level 3 \$44, 588 - \$45,613), Canberra (PN: 7632)

Gazetted: 15 July 2011

Closing Date: 29 July 2011

An exciting opportunity exists for Health Care Assistant Level 3, Nutrition Assistant. This position works under the direction of the Dietitians and involves nutrition screening, reviewing patient compliance with their nutrition care plan, updating the nutrition therapy database, auditing, stock control and administrative duties.

Eligibility/Other Requirements: Certificate IV Nutrition Assistant or working towards qualification or equivalent Selection Criteria.

Contact Officer: Marie Smith 02 6201 6072 marie.smith@calvary-act.com.au Applications can be forwarded to: recruitment@calvary-act.com.au

Canberra Institute of Technology

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Centres

Central Support Centre

Statistics Manager

Senior Officer Grade C \$83,816 - \$90,372, Canberra (PN: 00025)

Gazetted: 14 July 2011

Closing Date: 28 July 2011

Manage the collection, analysis and dissemination of statistical and other information on matters affecting the Institute including; reporting of data on enrolments and annual student contact hours; the annual AVETMISS data collection and associated audits; and the Institute profile and other training activities. Undertake and lead complex investigations, reviews and analysis across a range of reporting requirements e.g. the Institute's reporting obligations against agreed ACT Government and national performance indicators; oversee the management of the day to day activities of the Institute's record management functions and undertake projects as required by the Finance Manager.

Eligibility/Other Requirements: Relevant tertiary qualifications and extensive knowledge of the Institute's programs/objectives or those of a similar Institution in the VET sector are desirable.

Contact Officer: Paul Heinemann (02) 6207 3397 paul.heinemann@cit.edu.au

Centres

Building and Environment Centre

Cabinet Making Teacher

Teacher Band 1 \$58,254 - \$78,380, Canberra (PN: 51371)

Gazetted: 20 July 2011

Closing Date: 9 August 2011

The Building and Environment Centre of CIT seeks an individual who has demonstrated professional knowledge, experience and practical skills appropriate to the teaching of Cabinetmaking at the Certificate III level.

Eligibility/Other Requirements: Appropriate Tertiary qualifications in Cabinetmaking at Certificate III level. Possess or eligible to obtain a Diploma in Education from an Australian University or equivalent. At least five years of relevant vocational/industrial professional experience or possess such qualifications and/or experience acceptable for the position.

There is a qualification barrier at the sixth incremental point of the Teacher Band 1 salary scale. A Diploma of Adult

Education (or equivalent) and appropriate professional development is required for any teacher to be paid higher than the 6th salary point.

Note: This position is temporary for a period of two (2) years with the possibility of extension up to a maximum of five (5) years.

Contact Officer: Peter Hansen (02) 6205 4239 peter.hansen@cit.edu.au

Centres

Centre for Business

Administrative Assistant

Administrative Services Officer Class 4 \$54,956 - \$59,668, Canberra (PN: 24520)

Gazetted: 19 July 2011

Closing Date: 2 August 2011

Under limited direction provide administrative support to the Centre Director of a delivery area including: assist in coordinating enrolments within the Centre and in conjunction with the Student Services Hub; liaise with the Central Support Centre and Centre for Organisational Capability regarding financial and HR issues as requested by the Centre; manage appointments for the Centre Director, coordinate and distribute meeting minutes as well as meeting documents; liaise with teaching staff and institute areas regarding Centre operations; and coordinate communication and events with the Centre.

Contact Officer: Jerome de Rose (02) 6207 3542 jerome.de.rose@cit.edu.au

Community Services

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Therapy ACT

Management

Senior Speech Pathologist

Health Professional Level 4 \$83,816 - \$90,372, Canberra (PN: 36371)

Gazetted: 15 July 2011

Closing Date: 29 July 2011

Therapy ACT is seeking to employ a Senior Speech Pathologist who will be responsible for the provision of overall leadership, direction and clinical management to a team of Speech pathologists and also participate as a member of the Therapy ACT Management Team for planning, development and implementation of services.

Eligibility/Other Requirements: Tertiary qualifications or equivalent in Speech Pathology. Eligibility for Membership with Speech Pathology Australia. Experience in a broad range of clinical areas. Experience in leadership and supervision for staff. Current driver's licence is essential.

Note: This is a full-time position however part-time hours may be negotiated. Applicants must submit a CV, responses to Selection Criteria and two referee reports. Selection may be based on application and referee reports only.

Contact Officer: Andrea Johnston (02) 6205 4130 andrea.johnston@act.gov.au

Therapy ACT

Occupational Therapy

Occupational Therapist

Health Professional Level 3 \$72,543 - \$76,543 (up to \$80,436 on achieving a personal upgrade), Canberra (PN: 27496, several)

Gazetted: 20 July 2011

Closing Date: 9 August 2011

Therapy ACT provides a range of multidisciplinary therapy and support services for children, adolescents and adults with delays in development and developmental disabilities. Services are provided through age based teams in a range of community settings. The successful Occupational Therapist will provide supervision to staff, assess, plan, implement and evaluate individual and group programs and provide services to promote independence through equipment prescription and home modifications.

Eligibility/Other Requirements: Tertiary qualifications or equivalent in Occupational Therapy. Eligibility for National Occupational Therapy Registration and membership with Australian Occupational Therapy Association. Current driver's licence.

Note: There are several temporary part-time and full-time positions available from September 2011 until September 2012 with the possibility of extension and or permanency.

Contact Officer: Ruth van Ierschoot (02) 6205 1251 ruth.vanierschoot@act.gov.au

Therapy ACT

Speech Pathology

Speech Pathologist

Health Professional Level 3 \$72,543 - \$76,543 (up to \$80,436 on achieving a personal upgrade), Canberra (PN: 03163, several)

Gazetted: 15 July 2011

Closing Date: 2 August 2011

Therapy ACT has temporary positions, available for experienced Speech pathologists - Health Professional Level 3 (HP3). The successful applicant will work with a multidisciplinary age based team and be part of a progressive and large

group of speech pathologists, with great opportunities for professional support and career development. Duties include assessing, planning, implementing and evaluating individual and group programs for children with delays in development and people with a developmental disability in collaboration with clients, families and relevant stakeholders. In addition speech pathologists at a HP3 level provide advice, training and supervision to HP1 and HP2 speech pathologists, students on clinical placement and allied health assistants.

Eligibility/Other Requirements: Tertiary qualifications or equivalent in Speech Pathology. Eligible for Membership of Speech Pathology Australia. Current driver's licence is essential.

Note: This position is temporary for a period of 12 months from 1 September 2011 to 1 September 2012, with the possibility of permanency from this process. Full-time or part-time hours will be considered.

Contact Officer: Vanessa Klose (02) 6207 1360 or 0439 387 667 vanessa.klose@act.gov.au

Therapy ACT

Occupational Therapy

Occupational Therapist

Health Professional Level 1/2 \$47,515 - \$70,459, Canberra (PN: 13331, several)

Gazetted: 20 July 2011

Closing Date: 9 August 2011

Therapy ACT provides a range of multidisciplinary therapy and support services for children, adolescents and adults with delays in development and developmental disabilities. Services are provided through age based teams in a range of community settings. The successful Occupational Therapist will assess, plan, implement and evaluate individual and group programs and provide services to promote independence through equipment prescription and home modifications.

Eligibility/Other Requirements: Tertiary qualifications or equivalent in Occupational Therapy. Eligibility for National Occupational Therapy Registration and membership with Australian Occupational Therapy Association. Current driver's licence.

Note: There are several temporary part-time and full-time positions available from September 2011 until September 2012 with the possibility of extension and or permanency.

Contact Officer: Ruth van Ierschoot (02) 6205 1251 ruth.vanierschoot@act.gov.au

Therapy ACT

Speech Pathology

Speech Pathologist

Health Professional Level 1/2 \$47,515 - \$70,459, Canberra (PN: T00210, several)

Gazetted: 15 July 2011

Closing Date: 2 August 2011

Therapy ACT has temporary positions, available for Speech pathologists for new graduates – Health Professional Level 1 (HP1) or recent graduates – Health Professional Level 2 (HP2). The successful applicant will work with a multidisciplinary age based team and be part of a progressive and large group of speech pathologists, with great opportunities for professional support and career development. HP1/2 duties include assessing, planning, implementing and evaluating individual and group programs for children with delays in development and people with a developmental disability in collaboration with clients, families and relevant stakeholders.

Eligibility/Other Requirements: Tertiary Qualifications or Equivalent in Speech Pathology. Eligible for Membership of Speech Pathology Australia. Current driver's licence is essential.

Note: These positions are temporary for a period of 12 months from 1 September 2011 to 1 September 2012, with the possibility of permanency from this process. Full-time or part-time hours will be considered.

Contact Officer: Vanessa Klose (02) 6207 1360 or 0439 387 667 vanessa.klose@act.gov.au

Policy and Organisational Services

ACT Concessions Program

Spectacles Scheme Administrator

Administrative Services Officer Class 2 \$43,289 - \$48,003, Canberra (PN: 00058, several)

Gazetted: 15 July 2011

Closing Date: 29 July 2011

The position is responsible for processing applications and invoices for the ACT Spectacles Scheme; providing administrative support as required to other concession programs and the Office for Ageing; answering complex phone enquiries from the public regarding their concession eligibility; and maintaining accurate data on concession providers.

Contact Officer: Aimee Young (02) 6205 3113 aimee.young@act.gov.au

Economic Development

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Strategic Projects

Government Accommodation Strategy

Assistant Manager Government Accommodation Strategy

Senior Officer Grade C \$83,816 - \$90,372, Canberra (PN: 10933)

Gazetted: 14 July 2011

Closing Date: 28 July 2011

Economic Development Directorate (EDD) is seeking a dynamic and experienced person to fill the position of Assistant Manager Government Accommodation Strategy to assist with the development of accommodation strategy for the ACT Government and provide advice on subleasing, information management policy and continuous improvement. The successful applicant will be required to manage sublease market testing, negotiation and development of the subleasing, subleasing renewal documentation for the Government Accommodation Portfolio and prepare and review of submissions and reports.

Eligibility/Other Requirements: Demonstrated proficiency in sublease negotiation and highly-developed oral and written communication skills will be an advantage.

Contact Officer: John Bissell (02) 6213 0742 john.bissell@act.gov.au

Environment and Sustainable Development

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Office of the Chief Executive

Water Energy and Waste

Water Policy

Senior Policy Officer

Senior Officer Grade B \$99,033 - \$111,485, Canberra (PN: 15707, expected vacancy)

Gazetted: 14 July 2011

Closing Date: 2 August 2011

Provide high-level policy advice and briefing material across a broad range of water issues; develop high-level policy across a broad range of water issues; demonstrate excellent communication, liaison and representation skills when dealing with other ACT Government officials, with state/territory and Commonwealth governments and with relevant stakeholder groups and assist with a range of business unit planning, reporting and governance activities.

Eligibility/Other Requirements: Relevant tertiary qualifications desirable.

Contact Officer: Stewart Chapman (02) 6207 0290 stewart.chapman@act.gov.au

Health

Selection documentation for the following positions may be downloaded from <http://www.health.act.gov.au/employment>.

Apply online at <http://www.health.act.gov.au/employment>

Deputy Director General, The Canberra Hospital and Health Services

Critical Care and Diagnostics

Executive Director Critical Care and Diagnostics

Executive Level 2.4 \$219,150 - \$231,587 depending on current superannuation arrangements, Canberra (PN: E00624)

Gazetted: 21 July 2011

Closing Date: 4 August 2011

ACT Government Health Directorate is seeking leaders of the highest calibre for the role of Executive Director, Critical Care and Diagnostic Services for the Canberra Hospital and Health Services.

The Executive Director, Division of Critical and Diagnostic Services is a crucial leadership role within Health, responsible for the successful operations of Emergency Department, Intensive Care, Access units and Diagnostic Imaging Services.

The successful candidate will join a dedicated executive management team committed to the quality of its clinical, primary, acute, sub-acute and community services and the professional development of its employees.

Reporting to the Deputy Director General, Canberra Hospital and Health Services, the successful applicant will have high level leadership skills and have a demonstrated ability to achieve results by working with people. The role requires an experienced and motivated individual with excellent communication skills to help lead this dynamic and innovative health service.

Note: The successful applicant will be engaged under a performance based contract (up to five years) with an attractive remuneration package ranging from \$219,150 to \$231,587 depending on current superannuation arrangements, including a cash component of \$177,661. Employer provided benefits include superannuation, a privately plated car and parking.

Contact Officer: Joel Madden (02) 6174 5652

Deputy Director General, The Canberra Hospital and Health Services

Capital Region Cancer Service

Executive Director Capital Region Cancer Service

Executive Level 2.4 \$219,150 to \$231,587 depending on current superannuation arrangements, Canberra (PN: E00627)

Gazetted: 21 July 2011

Closing Date: 4 August 2011

ACT Government Health Directorate is seeking leaders of the highest calibre for the role of Executive Director, Capital Region Cancer Service for the Canberra Hospital and Health Services.

The Executive Director, Capital Region Cancer Service is a crucial leadership role within Health, responsible for the successful delivery of Medical Oncology, Radiation Oncology, Haematology and Immunology.

The service is also in well into the planning and design for the construction of the new \$44.6m Capital Region Cancer Centre.

The successful candidate will join a dedicated executive management team committed to the quality of its clinical, primary, acute, sub-acute and community services and the professional development of its employees.

Reporting to the Deputy Director General, Canberra Hospital and Health Services, the successful applicant will have high level leadership skills and have a demonstrated ability to achieve results by working with people. The role requires an experienced and motivated individual with excellent communication skills to help lead this dynamic and innovative health service.

Note: The successful applicant will be engaged under a performance based contract (up to five years) with an attractive remuneration package ranging from \$219,150 to \$231,587 depending on current superannuation arrangements, including a cash component of \$177,661. Employer provided benefits include superannuation, a privately plated car and parking. Contact Officer: Joel Madden (02) 6174 5652

**Deputy Director General, The Canberra Hospital and Health Services
Nursing and Midwifery**

Executive Director Nursing and Midwifery

Registered Nurse Level 5.6 \$142,796, Canberra (PN:24497)

Gazetted: 21 July 2011

Closing Date: 04 August 2011

ACT Government Health Directorate is seeking an experienced and senior nursing professional to fulfil the role of Executive Director of Nursing and Midwifery for the Canberra Hospital and Health Services. The successful candidate will join a dedicated executive management team committed to the quality of its clinical, primary, acute, sub-acute and community services and the professional development of its employees.

Reporting to the Deputy Director General, Canberra Hospital and Health Services, the Executive Director of Nursing and Midwifery will provide high level leadership and have a demonstrated ability to achieve results by working with people.

The role requires an experienced and motivated individual with excellent communication skills to help lead this dynamic and innovative health service.

Candidates should hold current registration with the Australian Health Practitioner Regulation Agency as a Registered Nurse and hold post-graduate qualifications in Nursing Management or an equivalent post graduate degree. The Executive Director of Nursing and Midwifery will have demonstrated significant leadership, clinical and management experience. Excellent interpersonal skills, a demonstrable ability to formulate and implement clinical and business strategy and a commitment to the organisation's values will also be needed.

There will be a clear expectation that the successful candidate has a proven track record of leading and managing change, can demonstrate a commitment to quality improvement and nursing practices with a strong sense of ethics and integrity.

The Executive Director of Nursing and Midwifery will have an extensive knowledge and understanding of current development and future directions and innovations in nursing and midwifery practice, policy and workforce planning from a local, national and international perspective and work within established timeframes to support the clinical operations of the Canberra Hospital and Health Services. In doing so, this role will liaise closely with the Executive Directors of the Clinical Divisions, the Executive Director of Medical Services and the ACT Chief Nurse.

An attractive remuneration package is being offered to secure the right candidate seeking to further develop his / her managerial experience at a senior level. If you have the background and skills for this challenging role then we would like to hear from you.

Contact Officer: Joel Madden (02) 6174 5652

**Deputy Chief Executive The Canberra Hospital and Health Service
Mental, Justice, Alcohol and Drug Services
Rehabilitation and Specialty Mental Health**

Dual Disability Services Nurse

Registered Nurse Level 3.1 \$83,861 - \$87,312, Canberra (PN: 24285)

Gazetted: 21 July 2011

Closing Date: 28 July 2011

Mental, Justice, Alcohol and Drug Services (MJAD Services) is a contemporary evidence based service providing high quality mental health care that is guided by principles of Recovery. The service aims to provide collaborative care involving the consumer, their carers and other key services. Dual Disability Service is a specialist cross-agency service within MJAD Services that provides comprehensive assessment, psychological and psychiatric services to consumers with an intellectual disability and a mental illness. The position involves consultation, liaison, support, education and training to agencies, carers and families. Dual Disability Service is co-located with Disability ACT. At this level it is expected that you will provide high quality clinical expertise and achieve sound outcomes for consumers under minimal supervision. It is also an expectation that you will contribute your expertise to the multidisciplinary team, provide supervision to staff at Levels HP2, HP1, RN2 and RN1 and support the Team Leader in change processes. You will be required to undertake quality initiatives to promote service delivery at a standard of best practice and to support the Team Leader in an acting capacity during their absences.

Eligibility/Other Requirements: Tertiary qualifications or equivalent in Nursing with current registration with the Nursing and Midwifery Board of Australia and eligibility for membership of the appropriate professional organisation. Current driver's licence.

Contact Officer: Shirley-Anne Brandon (02) 6207 8210

**Deputy Chief Executive The Canberra Hospital and Health Service
Women, Youth and Children**

Child, Youth and Women's Health Program

Maternal and Child Health Nurse

Registered Nurse Level 2 \$72,960 - \$77,472, Canberra (PN: 22706, several)

Gazetted: 21 July 2011

Closing Date: 28 July 2011

An exciting opportunity exists to work with Child, Youth and Women's Health Program for experienced Maternal and Child Health Nurses. The successful applicants will work within a multidisciplinary team to provide a range of primary health care services to women, children and their families to support optimal wellbeing and positive health outcomes.

Eligibility/Other Requirements: Registered Nurse with The Australian Health Practitioner Regulation Agency (AHPRA) or eligible for registration. Hold a current ACT driver's licence. Hold relevant qualifications in Maternal, Child and Family Health Nursing.

Contact Officer: Leanne Albrecht (02) 6205 2753

**Deputy Chief Executive, Strategy and Corporate
Professional Leadership Research and Education
Clinical School**

Ophthalmology Research Coordinator

Registered Nurse Level 2 \$72,960 - \$77,472, Canberra (PN: 24804)

Gazetted: 21 July 2011

Closing Date: 4 August 2011

An exciting opportunity is available for a self-motivated and highly organised individual to join the Department of Ophthalmology and the Clinical Trials Unit team at Canberra Hospital. The successful applicant will be primarily assisting with Ophthalmology clinical research under the direction of Dr Rohan Essex. Research is based both at the Canberra Hospital and also at John Curtin School of Medical Research (JCSMR). The successful applicant will have responsibilities including ensuring up to date, comprehensive and accurate data collection and entry, direct patient contact including explaining the various studies, obtaining informed consent and performing phlebotomy if necessary. Additionally the Ophthalmology Clinical Trials Coordinator will be responsible for liaising with Department of Ophthalmology and JCSMR staff regarding scheduling diagnostic tests and follow up visits, communicating with study coordinators (in the case of multicentre trials), and for coordinating and assisting in the preparation of research reports. There may be opportunities to work on other clinical research projects that are being coordinated by the Department of Ophthalmology depending on the workload.

Eligibility/Other Requirements: Registered or eligible to register as a Registered Nurse with the ACT Nursing and Midwifery Board. Certification allowing the applicant to perform phlebotomy. It is desirable, but not necessary that the applicant has either academic knowledge or practical experience of clinical trials coordination. It is also desirable that the participant have clinical experience in the field of ophthalmology.

The successful applicant will be a Registered Nurse Level 2, show high skills of initiative and flexibility, well developed interpersonal skills, ability to work well in a team, be competent in computer packages and have a current driver's licence (some research activity occurs at the ANU).

Note: This is a temporary position for a period of 12 months, part-time at 22:00 hours per week, with the possibility of extension. The hours are somewhat flexible and the position is to be filled as soon as possible. The position will report to Dr Rohan Essex and to the Manager of the Clinical Trials Unit. There is a requirement to conduct research activity at both the ANU (John Curtin School of Medical Research) and The Canberra Hospital.

Contact Officer: Katherine Johnson (02) 6244 2811

Deputy Chief Executive, The Canberra Hospital and Health Services

Mental Health, Justice Health, Alcohol and Drug Services

Mental Health Service and Sector Development

Carer Consultant

Administrative Services Officer Class 4 \$54,956 - \$59,668, Canberra (PN: 23287)

Gazetted: 21 July 2011

Closing Date: 28 July 2011

Mental Health ACT is a contemporary evidence based service providing high quality mental health care that is guided by principles of Recovery. The service aims to provide collaborative care involving the consumer, their carers and other key services. The key role of the Carer Consultant is to influence the culture of staff regarding carer inclusion, empowerment and to strengthen staff understanding of the principals of recovery and collaboration. This will be achieved through formal organisational development activities and dialogue at the team level, committee attendance and quality projects. In addition the Carer Consultants have a role in systems advocacy to ensure that the carer perspective is addressed at all levels of MHACT service planning and delivery.

Eligibility/Other Requirements: Progress towards tertiary qualifications and previous mental health service involvement will be considered advantageous to this position. Current driver's licence.

Note: This is a part-time position at 18:02 hours per week.

Contact Officer: Amanda Urbanc (02) 6205 1887

Deputy Chief Executive The Canberra Hospital and Health Services

Mental, Justice, Alcohol and Drug Services

Alcohol and Drug Program

Enrolled Nurse

Enrolled Nurse Level 2 \$51,032, Canberra (PN: 24602)

Gazetted: 21 July 2011

Closing Date: 28 July 2011

Applications are invited from suitably experienced Enrolled Nurse interested in an exciting new permanent level 2 position in the Alcohol and Drug Program. The current vacancy sits within the Opioid Treatment Service.

Eligibility/Other Requirements: This is a full-time position and requires the successful applicant to demonstrate skills and knowledge of alcohol and other drug issues, excellent communication skills and an ability to work, flexibly, within a multidisciplinary team. Registration with the Nursing and Midwifery Board as an Enrolled Nurse; Post enrolment training education and qualifications are essential.

Contact Officer: Jill Hughes (02) 6205 2131

**Deputy Chief Executive The Canberra Hospital and Health Service
Capital Region Cancer Service
Radiation Oncology
Clinical Support Medical Typist
Administrative Services Officer Class 3 \$49,306 - \$53,214, Canberra (PN: 22618, several)**

Gazetted: 21 July 2011

Closing Date: 28 July 2011

The Radiation Oncology Department is seeking highly motivated, suitably experienced and enthusiastic Medical Typists to be a part of very busy administrative clinical support team. Applicants whom have a strong consumer focus, excellent communication skills and the ability to prioritise their workload in a busy and often demanding work environment are invited to apply.

Note: There are two full time positions available. Selection may be based on application and referee reports only.

Applicants should email the following information: claims against the selection criteria; recent curriculum vitae; and names and contact details of two recent referees.

Contact Officer: Tina Armstrong (02) 6244 2241 or Marie Turnbull (02) 6244 2270

**Deputy Chief Executive The Canberra Hospital and Health Service
Critical Care and Diagnostics
Intensive Care Unit
Administration Support Officer
Administrative Services Officer Class 2 \$43,289 - \$48,003, Canberra (PN: 29042)**

Gazetted: 21 July 2011

Closing Date: 28 July 2011

An exciting opportunity exists for the position Administration Support Officer for the Intensive Care Unit. The successful applicant will be required to work effectively as both a team member of a diverse team and an individual for the Intensive Care Unit. Duties will include high-level administrative support including general office support and secretarial assistance. The successful applicant will be required to use Microsoft Office on a daily basis and coordinate booking of appointments, screening enquiries/telephone calls. An ability to liaise with Director, Nurse Managers, Clinical Nurse Consultants, Interns, JMO's and Staff Specialists and assist them as required in various administration duties is essential. The provision of a high quality customer service to patients and stakeholders is required.

Contact Officer: Brent Tonna (02) 6244 4115

Justice and Community Safety

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

**Legislation and Policy
Restorative Justice Unit
Indigenous Guidance Partner
Administrative Services Officer Class 6 \$66,198 - \$76,043, Canberra (PN: 24436)**

Gazetted: 14 July 2011

Closing Date: 28 July 2011

The Restorative Justice Unit (RJU) is established under the *Crimes (Restorative Justice) Act 2004* and is responsible for delivering a restorative justice scheme to offenders and victims of crime in the ACT. The Indigenous Guidance Partner will be responsible for; initiating contact with Aboriginal and Torres Strait Islander people referred to restorative justice; the provision of information about restorative justice to enable informed consent regarding participation in restorative justice; assisting in the preparation, coordination and convening of restorative justice conferences and supporting Aboriginal and Torres Strait Islander youth through restorative justice; contributing to policy development and specific projects undertaken by the RJU; and the provision of support and guidance to Aboriginal and Torres Strait Islander youth referred to the Galambany Circle Court.

Eligibility/Other Requirements: Aboriginality is considered essential, *Section 42, Discrimination Act 1991*. A current driver's licence.

Contact Officer: Dymphna Lowrey (02) 6207 0571 dymphna.lowrey@act.gov.au

**Legislation and Policy
Restorative Justice Unit
Galambany Circle Sentencing Court Coordinator
Administrative Services Officer Class 6 \$66,198 - \$76,043, Canberra (PN: 43585)**

Gazetted: 14 July 2011

Closing Date: 28 July 2011

The Galambany Circle Sentencing Court is a specialised court within the ACT Magistrates Court. It was established under the *Magistrates Court Act 1930* to sentence eligible Aboriginal and Torres Strait Islander offenders who plead guilty to an offence. The Galambany Circle Sentencing Court has the same sentencing powers as the Magistrates Court. Sentencing focuses on imposing an appropriate sentence that considers a healing process, moving on from the offence, and helping the offender address a range of issues that include: education, health, housing, rehabilitation and unemployment. The Galambany Circle Sentencing Court Coordinator is responsible for: coordinating the Circle Sentencing proceedings, including referrals, assessments and sentencing procedures; liaising with defendants, legal representatives, family, support people, members of the public, and internal and external stakeholders; providing advice on policy and assisting in the preparation of reports, briefs, ministerial and other correspondence; and developing and maintaining the Circle database.

Eligibility/Other Requirements: Aboriginality is considered essential, *Section 42, Discrimination Act 1991*.

Note: Selection may be based on application and referee reports only.

Contact Officer: Dymphna Lowrey (02) 6207 0571 dymphna.lowrey@act.gov.au

Office of Regulatory Services

Transport Regulation

Road User Services

Business Analyst

Administrative Services Officer Class 6 \$66,198 - \$76,043, Canberra (PN: 14903)

Gazetted: 18 July 2011

Closing Date: 1 August 2011

Under the limited direction of the Senior Business Analyst; research, analyse and document road transport authority business requirements to enable the rego.act system development team to program and implement enhancements; maintain use case functional specifications to reflect enhancements and changes to the rego.act application; consult with stakeholders to ensure system enhancements reflect efficient and effective business practices; assist with the documentation of rego.act user acceptance test cases; assist in the documentation of current business practices and update as required and maintain records in accordance with the *Territory Records Act 2002*.

Contact Officer: Neil Klee (02) 6207 7193 neil.klee@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

ACT Government Solicitor

Property and Commercial

Property Clerk

Administrative Services Officer Class 5 \$61,295 - \$64,994, Canberra (PN: 43639)

Gazetted: 18 July 2011

Closing Date: 1 August 2011

The ACT Government Solicitor seeks the services of a Property Clerk to conduct its subleasing practice, undertake other property transactions and assist in supervising more junior officers. The Property Clerk will be the principal point of contact for clients and for parties with whom the Territory is negotiating. The successful applicant will organise the practice, prepare standard leasing and property documents and correspondence, see property transactions through to completion and prepare reports on transactional activities.

Eligibility/Other Requirements: Experience in ACT subleasing and property transactions and/or conveyancing is desirable.

Contact Officer: Greg O'Sullivan (02) 6207 0899 greg.o'sullivan@act.gov.au

Office of Regulatory Services

Transport Regulation

Road User Services

Technical Officer

Technical Officer Level 3 \$57,082 - \$64,764, Canberra (PN: 01127, several)

Gazetted: 18 July 2011

Closing Date: 1 August 2011

Under the general direction of the Manager Operations, provide technical information to engineers, members of the Authorised Examiner Scheme and the public. Create type approval numbers (TAN's) and Green Vehicle Ratings (GVR's) for the vehicle registration scheme. Assess complaints about vehicle compliance and recall vehicles for inspection. Assist with the management of the vehicle inspection station and On-Road Inspection Team. Conduct trade plate audits and assist with trade plate renewals. Maintain records in accordance with the *Territory Records Act 2002*.

Eligibility/Other Requirements: Motor Mechanic Trade Certificate or equivalent.

Contact Officer: Maz Benn-Clibborn (02) 6207 5238 maz.benn-clibborn@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Office of Regulatory Services

Transport Regulation

Road User Services

Authorised Examiner Scheme Auditor

Administrative Services Officer Class 4 \$54,956 - \$59,668, Canberra (PN: 20060)

Gazetted: 18 July 2011

Closing Date: 1 August 2011

Under the general direction of the Manager of Compliance; conduct audits of the Authorised Examiner Scheme; conduct roadworthy assessments of vehicles for auditing purposes, including comprehensive vehicle inspections where circumstances warrant such inspections; attend to inquiries and complaints from members of the public with regard to the Authorised Examiner Scheme and vehicle defect notices, and undertake appropriate investigations; provide training and respond to enquiries from members of the Authorised Examiner Scheme; prepare audit reports and correspondence and maintain records in accordance with the *Territory Records Act 2002*.

Eligibility/Other Requirements: Motor Mechanic Trade Certificate or equivalent, and a current C class driver's licence.

Contact Officer: Rebecca Clark (02) 6207 9729 rebecca.clark@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Public Advocate of the ACT

Office Support / Personal Assistant

Administrative Services Officer Class 3 \$49,306 - \$53,214, Canberra (PN: 18998)

Gazetted: 18 July 2011

Closing Date: 1 August 2011

The successful applicant will be required to assist the Public Advocate by providing general administrative support and respectful, client focused telephone answering on a roster basis; managing all incoming and outgoing mail including the electronic mail box, and the ordering and receipt of stores; maintaining stationery cupboards, filing room and the servicing of office machines.

Contact Officer: Anita Phillips (02) 6207 0707 pa@act.gov.au

Emergency Services

ACT Ambulance Services

Executive

Administrative Services Officer

Administrative Services Officer Class 3 \$49,306 - \$53,214, Canberra (PN: 07999)

Gazetted: 18 July 2011

Closing Date: 2 August 2011

The ACT Ambulance Service is seeking an experienced Administrative Services Officer. This position will work at the ACT Emergency Services Head Quarters providing a range of administrative services to staff within the ACT Ambulance Services. Duties include processing of accounts payable, petty cash, records management, responding to general enquiries from the public and secretariat support. The successful applicant will be expected to perform duties in a higher level position when staff are on leave.

Eligibility/Other Requirements: Well developed keyboard skills, experience in accounts and customer service are highly desirable.

Note: This position is also entitled to salary packaging with fringe benefits tax-free threshold up to \$9,095.00.

Contact Officer: John Avery (02) 6207 9982 john.avery@act.gov.au

Office of Regulatory Services

Transport Regulation

Road User Services

Traffic Camera Operator

Administrative Services Officer Class 2 \$43,289 - \$48,003, Canberra (PN: 33449, several)

Gazetted: 18 July 2011

Closing Date: 1 August 2011

Under the general direction of the Field Supervisor; effectively operate traffic offence detection devices in accordance with legislation and operating procedures. This includes being responsible for; security, safe keeping and correct use of all equipment, facilities and vehicles; correct calibration of equipment, record keeping, site positioning and site attendance; operating the equipment from the inside of a vehicle, during regular early morning, night and weekend shifts as directed and adherence to all operational, security, safety and emergency procedures issued by the department; perform delegated responsibilities according to relevant Road Transport legislation, and represent the unit in court proceedings as required; provide feedback to management on operational issues including site suitability, equipment performance, safety and security issues; maintain confidentiality at all times and adhere to privacy guidelines, customer service standards, code of conduct and any other instruction issued by management or as described in the TCO Operations manual; demonstrated commitment to the implementation of the principles of workplace diversity, participative work practices, Occupational Health and Safety and staff development and training and maintain records in accordance with the *Territory Records Act 2002*.

Eligibility/Other Requirements: A current class C driver's licence.

Contact Officer: Gordon Stone (02) 6207 5770 gordon.stone@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

ACT Corrective Services

Custodial Operations

Correctional Officer

Correctional Officer Grade 1 \$35,973, (on successful completion of 11 week training program \$49,866 - \$59,840 plus allowances), Canberra (PN: 48805, several)

Gazetted: 20 July 2011

Closing Date: 2 August 2011

Are you prepared to play a crucial role in protecting the community and assisting in the rehabilitation of offenders? ACT Corrective Services is looking for persons with maturity and life experience, with high personal integrity, self-confidence, good communication skills, the ability to operate individually in a team and the capacity to deal with people in a wide range of different situations. Correctional Officers at the Alexander Maconochie Centre are required to maintain a safe and secure environment for prisoners as well as contribute directly to their well-being and rehabilitation. There is also the opportunity to work within the Court Transport Unit providing safe care and custody within the ACT Courts and also providing transportation of prisoners or within the Periodic Detention Centre providing an effective alternative to imprisonment for ACT offenders. Detainees perform unpaid community work while serving their detention on weekends. Shortlisted candidates will receive extensive training prior to undertaking work within ACT Corrective Services facilities. Candidates who successfully complete training will be recruited on a permanent and or casual basis which will lead you to a career in one of the best paid corrections jurisdictions in Australia.

Eligibility/Other Requirements: Applicants will be required to undertake pre-employment testing including psychological, confrontational, literacy and fitness.

Contact Officer: Simon McEvoy (02) 6205 1754 simon.mcevoy@act.gov.au

Treasury

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>
Applications can be sent via email to: jobs@act.gov.au

Office of the Under Treasurer

Director, Office of the Under Treasurer

Executive Level 1.3 \$195,141 - \$206,068 depending on current superannuation arrangements, Canberra (PN: E561)

Gazetted: 15 July 2011

Closing Date: 2 August 2011

The Office of the Under Treasurer provides executive and strategic support to enable Treasury to fulfil its role. The Director, Office of the Under Treasurer is a key position within Treasury, with responsibility for ensuring the successful operation of the Office and the Directorate. This is achieved by ensuring that the Under Treasurer is fully supported in the role of Director-General. Applicants should have extensive knowledge and understanding of the operations of Treasury and its portfolio agencies. The successful applicant will require a working understanding of budgetary, financial and economic frameworks and policy relevant to the business requirements of the Directorate. A strong understanding of contemporary human resources frameworks, strategies and programs, strong communication and liaison skills, as has the ability to deliver on key projects.

Note: The successful applicant will be engaged under a performance-based contract for a period of eighteen months, to be tabled in the Legislative Assembly, with an attractive remuneration package ranging from \$195,141 to \$206,068 pa depending on current superannuation arrangements.

Enquiries should be directed to Kirsten Thompson on (02) 6207 0280 or kirsten.thompson@act.gov.au

Office of the Under Treasurer

Strategic Human Resource Manager

Senior Officer Grade B \$99,033 - \$111,485, Canberra (PN: 55528)

Gazetted: 14 July 2011

Closing Date: 28 July 2011

The Office of the Under Treasurer provides a range of strategic support functions to the Under Treasurer and Treasury Directorate. The role of the Treasury Strategic Human Resource Manager is to support this function through; a strong understanding of contemporary HR frameworks, strategies and programs; engaging with senior executives and managers on HR matters, including provision of guidance and support to enhance their understanding of HR issues; the development of HR policies and procedures relevant to the directorate and facilitating Treasury's Enterprise Agreement planning and negotiations; and the analysis and reporting of workforce trends.

Contact Officer: Kirsten Thompson (02) 6207 0280 kirsten.thompson@act.gov.au

Independent Competition and Regulatory Commission

Senior Policy Advisor

Senior Officer Grade B \$99,033 - \$111,485, Canberra (PN: 19929)

Gazetted: 19 July 2011

Closing Date: 9 August 2011

This is an important position assisting the Independent Competition and Regulatory Commission (ICRC) in the delivery of a range of economic regulatory decisions in energy and water, including pricing and provision of advice on a range of matters referred. The ICRC seeks economists with strong analytical and research skills able to contribute to the development of ICRC outputs and with the ability to both produce clear, concise and comprehensive briefs, papers and reports clearly and concisely on a range of technical and broad economic issues, and to provide reliable advice to senior management and the commissioners. The successful candidate will be able to work both in a small team environment, subject to tight deadlines, and as an individual and to carry substantial responsibility for outputs. This is a significant professional career opportunity for economists with an interest in utilities and infrastructure.

Eligibility/Other Requirements: As a Policy Advisor, this position requires an Economics, Econometrics, Finance, Statistical or related degree at graduate or post-graduate level.

Contact Officer: Ian Primrose (02) 6205 4035 ian.primrose@act.gov.au

Shared Services

Strategic Human Resources and Corporate

Workforce Planning Manager

Senior Officer Grade B \$99,033 - \$111,485, Canberra (PN: 24861)

Gazetted: 18 July 2011

Closing Date: 1 August 2011

An exciting opportunity exists within Shared Services for a Workforce Planning Manager. The successful applicant will be required to develop and implement a Workforce Planning Strategy aligned with Shared Services Strategic goals and have experience in delivering contemporary human resource management strategies.

Eligibility/Other Requirements: Tertiary qualifications in a human services discipline are highly desired.

Contact Officer: David Peel (02) 6207 2260 david.peel@act.gov.au

Independent Competition and Regulatory Commission

Policy Advisor

Senior Officer Grade C \$83,816 - \$90,372, Canberra (PN: 09312)

Gazetted: 19 July 2011

Closing Date: 9 August 2011

This is an important position assisting the Independent Competition and Regulatory Commission (ICRC) in the delivery of a range of economic regulatory decisions in energy and water, including pricing and provision of advice on a range of matters referred. The ICRC seeks economists with strong analytical and research skills able to contribute to the development of ICRC outputs and with the ability to both produce clear, concise and comprehensive briefs, papers and reports clearly and concisely on a range of technical and broad economic issues, and to provide reliable advice to senior management and the commissioners. The successful candidate will be able to work both in a small team environment, subject to tight deadlines, and as an individual and to carry substantial responsibility for outputs. This is a significant professional career opportunity for economists with an interest in utilities and infrastructure.

Eligibility/Other Requirements: As a Policy Advisor, this position requires an Economics, Econometrics, Finance, Statistical or related degree at graduate or post-graduate level.

Contact Officer: Ian Primrose (02) 6205 4035 ian.primrose@act.gov.au

Shared Services

Shared Services ICT

Customer Relations - Health ICT

Senior Pathology Technical Administrator

Senior Information Technology Officer Grade C \$83,816 - \$90,372, Canberra (PN: 19648)

Gazetted: 18 July 2011

Closing Date: 2 August 2011

The successful applicant will provide technical lead in supporting ACT Pathology's critical business systems and other applications including software, database administration and hardware support for these systems, their related interfaces and peripherals.

Eligibility/Other Requirements: Completion of a tertiary qualification in Information Technology or Information Management would be advantageous.

Contact Officer: Mark Woodward (02) 6244 3067 mark.woodward@act.gov.au

Independent Competition and Regulatory Commission

Policy Advisor

Administrative Services Officer Class 6 \$66,198 - \$76,043, Canberra (PN: 24845, several)

Gazetted: 20 July 2011

Closing Date: 9 August 2011

This is an important position assisting the Independent Competition and Regulatory Commission (ICRC) in the delivery of a range of economic regulatory decisions in energy and water, including pricing and provision of advice on a range of matters referred. The ICRC seeks economists with strong analytical and research skills able to contribute to the development of ICRC outputs and with the ability to both produce clear, concise and comprehensive briefs, papers and reports clearly and concisely on a range of technical and broad economic issues, and to provide reliable advice to senior management and the commissioners. The successful candidate will be able to work both in a small team environment, subject to tight deadlines, and as an individual and to carry substantial responsibility for outputs. This is a significant professional career opportunity for economists with an interest in utilities and infrastructure.

Eligibility/Other Requirements: As a Policy Advisor, this position requires an Economics, Econometrics, Finance, Statistical or related degree at graduate or post-graduate level.

Contact Officer: Ian Primrose (02) 6205 4035 ian.primrose@act.gov.au

Shared Services

Executive

Executive Assistant

Administrative Services Officer Class 5 \$61,295 - \$64,994, Canberra (PN: 04437)

Gazetted: 15 July 2011

Closing Date: 29 July 2011

The position of Executive Assistant is responsible for the provision of high level administrative support and office management for the Executive Director. This position requires a highly motivated individual with well developed organisational skills and the ability to prioritise and handle classified material with discretion.

Contact Officer: David Peel (02) 6207 2260 david.peel@act.gov.au

APPOINTMENTS

Canberra Institute of Technology

General Service Officer Level 3 \$38,248 - \$44,241
Wayne Barlow 827-15631, Section 68(1), 12 July 2011

Community Services

Health Professional Level 3 \$72,543 - \$76,543 (up to \$80,436 on achieving a personal upgrade)
Janice Kaye Hutchison 827-43640, Section 68(1), 11 July 2011

Economic Development

Senior Officer Grade C \$83,816 - \$90,372
Melanie Chettle 816-83586, Section 68(1), 11 July 2011

Administrative Services Officer Class 6 \$66,198 - \$76,043
Phillippa Ann Genge 827-43317, Section 68(1), 11 July 2011

Education and Training

School Assistant 2 \$36,810 - \$40,820
Antonia Josephine Clarke 821-13841, Section 68(1), 25 July 2011

School Assistant 2 \$36,810 - \$40,820
Tina Holzhauser 816-84407, Section 68(1), 25 July 2011

School Assistant 3 \$37,818 - \$40,816
Simone Morrow 785-57765, Section 68(1), 29 January 2008

Environment and Sustainable Development

Administrative Services Officer Class 2 \$43,289 - \$48,003
Dannielle McAlister 821-07919, Section 68(1), 14 July 2011

Health

Staff Specialist Band 1-5, \$137,660 - \$169,877
Sarah Latham: 796-72140, Section 68(1), 24 February 2011

Administrative Services Officer Class 3 \$49,306 - \$53,214
Cody Allred 829-67863, Section 68(1), 11 July 2011

Administrative Services Officer Class 2/3 \$43,289 - \$53,214
Melinda Beltrami 828-65621, Section 68(1), 7 July 2011

Registered Nurse Level 1 \$51,872 - \$70,092
Monique Budworth 830-80607, Section 68(1), 21 July 2011

Registered Nurse Level 1 \$51,872 - \$70,092
Debra Chalker 831-23937, Section 68(1), 4 July 2011

Registered Nurse Level 1 \$51,872 - \$70,092
Dibja Chhetri 824-32164, Section 68(1), 21 July 2011

Health Professional Level 2 \$50,796 - \$70,459
Craig Collins 827-81380, Section 68(1), 11 July 2011

Clinical Coder \$49,312 - \$64,769
Maryanne Cooke 827-43624, Section 68(1), 18 July 2011

Administrative Services Officer Class 2/3 \$43,289 - \$53,214

Maureen Daunitutu 830-80842, Section 68(1), 7 July 2011

Registered Nurse Level 1 \$51,872 - \$70,092

Judith Dube 831-22854, Section 68(1), 18 August 2011

Technical Officer Level 1 \$44,764 - \$47,026

Sarah Flynn 827-82105, Section 68(1), 14 July 2011

Administrative Services Officer Class 2 \$43,289 - \$48,003

Jillian Harrison 827-44205, Section 68(1), 25 July 2011

Registered Nurse Level 1 \$51,872 - \$70,092

Avril Jacobs 824-31700, Section 68(1), 21 July 2011

Registered Nurse Level 1 \$51,872 - \$70,092

Renchu Joice 821-59110, Section 68(1), 21 July 2011

Registered Nurse Level 1 \$51,872 - \$70,092

Katrina Jones 827-44301, Section 68(1), 4 July 2011

Administrative Services Officer Class 6 \$66,198 - \$76,043

Angeline Josiah 827-21951, Section 68(1), 14 July 2011

Registered Nurse Level 1 \$51,872 - \$70,092

Donata Manianglong 821-59399, Section 68(1), 21 July 2011

Administrative Services Officer Class 3 \$49,306 - \$53,214

Jared Milton 830-80252, Section 68(1), 18 July 2011

Registered Nurse Level 1 \$51,872 - \$70,092

Susan Ohlson 827-44248, Section 68(1), 21 July 2011

Technical Officer Level 1 \$44,764 - \$47,026

Megan Sanders 828-66413, Section 68(1), 11 July 2011

Health Professional Level 3 \$72,543 - \$76,543 (up to \$80,436 on achieving a personal upgrade)

Elissa See 827-43536, Section 68(1), 25 July 2011

Registered Nurse Level 1 \$51,872 - \$70,092

Subash Subedi 824-32105, Section 68(1), 21 July 2011

Registered Nurse Level 1 \$51,872 - \$70,092

Chigusa Yokobori 786-48077, Section 68(1), 21 July 2011

Justice and Community Safety

Administrative Services Officer Class 2 \$43,289 - \$48,003

Brent Bullock 827-43982, Section 68(1), 21 July 2011

Administrative Services Officer Class 2 \$43,289 - \$48,003

Kellie Harrington 831-23574, Section 68(1), 21 July 2011

Prosecutor Grade 1 (Upper) \$66,198 - \$85,700

Amanda Jane Jubb 827-18701, Section 68(1), 12 July 2011

Paralegal Grade 3 \$56,700 - \$59,668

Samantha Louise O'Ryan 823-77871, Section 68(1), 26 July 2011

Administrative Services Officer Class 2 \$43,289 - \$48,003

Matthew Whitesell 827-29048, Section 68(1), 21 July 2011

Legislative Assembly Secretariat

Appointments:

Administrative Service Officer Class 6, \$66,198 - \$76,043 Christine May, CORP418, Section 71(c)(1), 26 July 2011

Territory and Municipal Services

Administrative Services Officer Class 3 \$49,306 - \$53,214
Matthew Coombe 827-43608, Section 68(1), 12 July 2011

Administrative Services Officer Class 3 \$49,306 - \$53,214
Sarah Louise Reiswig 827-43595, Section 68(1), 18 July 2011

General Service Officer Level 5/6 \$42,612 - \$47,092
Ronald Ziaja 827-26445, Section 68(1), 11 July 2011

TRANSFERS

Department of Education and Training

Kevin Brian Howard: 772-:11148
From: School Leader C \$91,769
Department of Education and Training
To: School Leader C \$91,769
Department of Education and Training, Canberra (PN. 02724) (Gazetted 18 February 2011)

PROMOTIONS

Canberra Institute of Technology

**Centres
Student Services Hub**

Maria Lucy Dealy: 715-83397
From: Teacher Band 2 \$97,504
Canberra Institute of Technology
To: †Senior Officer Grade A \$115,016
Canberra Institute of Technology, Canberra (PN. 14856) (Gazetted 15 June 2011)

Community Services

**Office for Children, Youth and Family Support
Early Intervention and Prevention Services
Children's Policy and Regulation
Susan Sullivan: 796-72482**
From: Senior Officer Grade C \$83,816 - \$90,372
Community Services
To: †Senior Officer Grade B \$99,033 - \$111,485
Community Services, Canberra (PN. 20101) (Gazetted 13 January 2011)

Education and Training

**Executive Director School Improvement
North/Gungahlin Network
Harrison School
Debbie Carne: 798-34533**
From: Administrative Services Officer Class 4 \$54,956 - \$59,668
Education and Training
To: †Senior Officer Grade C \$83,816 - \$90,372
Education and Training, Canberra (PN. 24214) (Gazetted 15 June 2011)

**Office of the Director General
Executive Director
Yu-Lan Chan: 733-14518**
From: Senior Officer Grade B \$99,033 - \$111,485
Education and Training
To: †Senior Officer Grade A \$115,016
Education and Training, Canberra (PN. 24217) (Gazetted 9 June 2011)

School Improvement

**South/Weston Network
Canberra College**

Peter Charles Clayden: 027-41363

From: School Leader C \$91,769

Education and Training

To: †School Leader B \$98,077

Education and Training, Canberra (PN. 04137) (Gazetted 5 May 2011)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

School Improvement

North/Gungahlin Network

Gold Creek School

Kathleen Stuckey: 775-68737

From: School Leader C \$91,769

Education and Training

To: †School Leader B \$98,077

Education and Training, Canberra (PN. 23497) (Gazetted 27 May 2011)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

School Improvement

South/Weston Network

Garran Primary School

Alexandra Taylor-Yates: 733-17658

From: Classroom Teacher \$51,178 - \$78,837

Education and Training

To: †School Leader C \$91,769

Education and Training, Canberra (PN. 03624) (Gazetted 27 May 2011)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

School Improvement

Aboriginal and Torres Strait Islander Education and Student Support

Student Wellbeing and Behaviour Support- Murrumbidgee Education and Training Centre

Steve Watson: 719-06416

From: School Leader C \$91,769

Education and Training

To: †School Leader B \$98,077

Education and Training, Canberra (PN. 33760) (Gazetted 27 May 2011)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Environment and Sustainable Development

Construction Services

Construction Occupations

Dennis Neil Harvey: 326-73349

From: Senior Officer Grade C \$83,816 - \$90,372

Environment and Sustainable Development

To: †Senior Officer Grade B \$99,033 - \$111,485

Environment and Sustainable Development, Canberra (PN. 23999) (Gazetted 10 June 2011)

Health

Deputy Chief Executive The Canberra Hospital and Health Service

Human Resource Management

HRM Executive Unit

Tony Delahunty: 608-89200

From: Administrative Services Officer Class 5 \$61,295 - \$64,994

Health

To: Administrative Services Officer Class 6 \$66,198 - \$76,043

Health, Canberra (PN. 29784) (Gazetted 19 May 2011)

Deputy Chief Executive Strategy and Corporate

Human Resource Management

Cheryl Godbee: 780-53188

From: Sterilising Services Technical Officer Level 1 \$44,764 - \$47,026

Health

To: Administrative Services Officer Class 3 \$49,306 - \$53,214
Health, Canberra (PN. 23307) (Gazetted 19 May 2011)

**Deputy Chief Executive The Canberra Hospital and Health Services
Rehabilitation Aged and Community Care**

Allied Health

Kelly Gruber: 817-46401

From: Health Professional Level 2 \$50,796 - \$70,459

Health

To: Health Professional Level 3 \$72,543 - \$76,543 (up to \$80,436 on achieving a personal upgrade)
Health, Canberra (PN. 21028) (Gazetted 28 October 2010)

**Deputy Chief Executive The Canberra Hospital and Health Services
Surgery and Oral Health**

Medical Imaging

Ashlee Kimball: 820-76366

From: Health Professional Level 2 \$50,796 - \$70,459

Health

To: Health Professional Level 3 \$72,543 - \$76,543 (up to \$80,436 on achieving a personal upgrade)
Health, Canberra (PN. 28992) (Gazetted 23 June 2011)

**Deputy Chief Executive Strategy and Corporate
Professional Leadership, Research and Education**

Natalie Kon: 830-80631

From: Administrative Services Officer Class 4 \$54,956 - \$59,668

Health

To: Administrative Services Officer Class 5 \$61,295 - \$64,994
Health, Canberra (PN. 16225) (Gazetted 23 June 2011)

**Deputy Chief Executive The Canberra Hospital and Health Services
Critical Care and Diagnostics**

Demand Management

Jennifer Phippen: 786-54135

From: Administrative Services Officer Class 6 \$66,198 - \$76,043

Health

To: Registered Nurse Level 2 \$72,960 - \$77,472
Health, Canberra (PN. 17526) (Gazetted 2 June 2011)

Justice and Community Safety

Law Courts and Tribunals

Magistrates Court

Registry Operations

Alice Broughton: 820-91507

From: Administrative Services Officer Class 3 \$49,306 - \$53,214

Justice and Community Safety

To: Administrative Services Officer Class 4 \$54,956 - \$59,668

Justice and Community Safety, Canberra (PN. 42366) (Gazetted 22 March 2011)

Victim Support ACT

Erin Janet Brown: 799-96153

From: Administrative Services Officer Class 4 \$54,956 - \$59,668

Education and Training

To: Health Professional Level 2 \$50,796 - \$70,459

Justice and Community Safety, Canberra (PN. 13808) (Gazetted 6 May 2011)

Director of Public Prosecutions

Legal Support

Corporate

Phoebe Elizabeth Burgoyne-Scutts: 821-07492

From: Paralegal Grade 2 \$56,700 - \$59,668

Justice and Community Safety

To: †Administrative Services Officer Class 5 \$61,295 - \$64,994

Justice and Community Safety, Canberra (PN. 04334) (Gazetted 12 May 2011)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Land Development Agency

Development

Development Ready Estates

Daniel Santosuosso: 821-25957

From: Administrative Services Officer Class 6 \$66,198 - \$76,043

Land Development Agency

To: †Senior Officer Grade C \$83,816 - \$90,372

Land Development Agency, Canberra (PN. 18810) (Gazetted 16 December 2010)