

Position Description

Directorate	Education
Division	System Policy and Reform
Branch	Early Childhood Education
Temporary/Permanent permanency	Temporary, with possibility of extension and/or
Classification	SOG C
Position Number	P67029
Position Title	Preschool Practice Coach
Immediate Supervisor	Director, Early Childhood Projects

EDUCATION DIRECTORATE

The Directorate is responsible for delivering educational services to empower each young person in the ACT to learn for life. The Directorate is responsible for the operation of the network of government schools across the ACT and for regulating non-government school and early childhood education providers. Further information about working in the ACT Public Service and the Education Directorate can be found at <https://www.jobs.act.gov.au/about-the-actps> and <https://www.education.act.gov.au/>.

DIVERSITY STATEMENT

The ACT Public Service is committed to building a culturally diverse workforce and an inclusive workplace. As part of this commitment, we strongly encourage people from an Aboriginal or Torres Strait Islander background, and/or people with disability, to apply.

ELIGIBILITY REQUIREMENTS

Mandatory Requirements:

- Prior to commencing this role, a current registration issued under the Working with Vulnerable People (Background Checking) Act 2011 is required. For further information on Working with Vulnerable People registration refer to www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804
- A current driver's licence is required.

Specific (desired) requirements:

- Relevant tertiary qualifications would be an advantage. (Early Childhood (EC) qualifications are highly desirable, including EC degrees focussing on the 0-5 years).
- Skills and expertise in contemporary early childhood practice and demonstrated achievements in this field would be an advantage. Experience in teaching and/or leading in centre-based services.
- Coaching experience and/or facilitation skills or experience would be an advantage.

A merit pool will be established from this selection process and may be used to fill future identical vacancies over the next 12 months.

Travel/visiting services: This role will involve daily travel to connect with Long Day Care services and may involve full days away from the physical workplace.

DETAILS ABW

This position will be designed for flexible work arrangements and activity-based working (ABW). Under ABW arrangements, officers may not have a designated workstation/desk and work across multiple Education sites. Our branch is currently working in a mixed-mode of at home and at the ACT Whole-Of Government building at 220 London Circuit and/or the Hedley Beare Centre for Teaching and Learning. The successful candidate will be expected to work flexibly across sites. This position is based in the Directorate's Education Support Office (ESO) with office-based conditions.

ABOUT THE POSITION

Are you an early childhood expert who enjoys coaching other educators? Are you looking for a job where you will have a meaningful impact on building the capacity of the ACT's early childhood education profession, and on improving the delivery of preschool programs in Long Day Care services? In this role you will coach educators, providing them with tools to enhance the development of specific skills and practices for high-quality preschool programs to support children in their play-based program at the Long Day Care service. You will also support Long Day Care services to access and embed professional learning for educators and educational leaders that promotes quality teaching, and so the profession continues to upskill and grow over the long term. Your ability to connect, coach and work directly with educators and educational leaders in Long Day Care services is paramount.

We are seeking a Preschool Practice Coach to join us from **1 July 2026** until **30 December 2027** with the possibility of extension and/or permanency.

ACCOUNTABILITIES

1. Support educators in delivering quality preschool programs aligned to the requirements of the national Preschool Reform Agreement.
2. Support the outcomes of Set up for Success: An Early Childhood Strategy for the ACT.
3. Demonstrate a deep understanding of the Early Years Learning Framework 2.0, National Quality Standards and an ability to work with the Education and Care Services National Law (ACT) Act 2011 and National Regulations, and the Children and Young People Act 2008 to support quality in early childhood services.
4. Develop and maintain strong relationships with stakeholders to advance the work of the team and to achieve delivery of high-quality preschool programs and positive outcomes for children.
5. Provide advice through coaching on high quality preschool practices, and build capacity beyond coaching experiences by expanding, individualising, and embedding approaches with educational leaders and educators.
6. Support access to professional learning for educators including on contemporary early childhood pedagogies, including the design and delivery of tailored sessions, facilitating network sessions and engagement opportunities.
7. Deliver Preschool Pathways modules/workshops for educators in a train-the-trainer model as well as train-the-trainer workshops for Long Day Care services.

8. Connect with areas within the ACT Education Directorate to leverage expertise and ensure alignment with best-practice supports and information available to educators.

HOW TO APPLY

Please submit a current curriculum vitae and a **maximum** one-page application addressing your knowledge, skills and capabilities against the selection criteria. Your curriculum vitae should include the contact details of two referees with a thorough knowledge of your work performance and outlook. Please ensure that one of the referees is your current or immediate past supervisor. You may also be asked to provide further referees.

Note: Selection may be based on written application and referee reports only.

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