



ACT Government Gazette

Gazetted Notices for the week beginning 07 February 2013

Executive Notices

Commerce and Works

Variation – Transfer

Graeme Dowell – Director, Revenue Management, Revenue Management Division (E678) Section 80A(1)(a) of the Public Sector Management Act 1994

Justice and Community Safety

Engagements

David Snowden – Director, Registration and Client Services, Transport and Infrastructure (E346) Section 72 of the Public Sector Management Act 1994

VACANCIES

Canberra Institute of Technology

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Centres

CIT Corporate Services

Finance

Senior Budget Officer

Administrative Services Officer Class 6 \$70,913 - \$81,460, Canberra (PN: 54102)

Gazetted: 12 February 2013

Closing Date: 26 February 2013

Details: CIT Corporate Services seeks an individual to provide advice to Institute Managers on the performance of Institute Centres against their budgets and to ensure budgets are being maintained and monitored using the Oracle Government accounting system. Manage and complete month end and year end financial processes. Undertake investigations, reviews and analysis of budgetary issues. Provide written reports on the outcomes of these investigations.

Eligibility/Other Requirements: Tertiary qualifications, or progress towards qualifications in Accounting or Commerce disciplines highly desirable.

Contact Officer: Michael Kuo (02) 6207 3889 michael.kuo@cit.edu.au

Commerce and Works

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Shared Services ICT

Infrastructure Services

ICT Contracts and Licensing

Senior Contracts Manager

Senior Officer Grade A \$123,208, Canberra (PN: 27690)

Gazetted: 07 February 2013

Closing Date: 26 February 2013

Details: The Senior Contracts Manager is responsible for ensuring that ACT Government ICT contracts are managed and administered effectively to maximise performance and value for money outcomes. The successful candidate will provide leadership in the management of ACT Government ICT contracts, ensuring that contract expiries, options and renewals are managed in a timely manner. This position is a key management role within Shared Services and will require strong leadership and excellent communication skills.

Contact Officer: Grant Doran (02) 6207 8163 grant.doran@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Shared Services

Shared Services ICT

Business Analysis and Customer Engagement

Business Analyst

Senior Officer Grade C \$89,786 - \$96,809, Canberra (PN: 31914)

Gazetted: 12 February 2013

Closing Date: 26 February 2013

Details: The Business Analysis and Customer Engagement area is seeking an experienced Business Analyst to join a team providing a range of business analysis services to ACT Government directorates. We are looking for someone with extensive

experience in eliciting and documenting business requirements using a standard methodology and who is able to deliver multiple high-quality outcomes within competing timeframes.

Eligibility/Other Requirements: Extensive experience as a Business Analyst.

Notes: This position could be filled on either a part-time or full-time basis. Selection may be based on application and referee reports only.

Contact Officer: Simon Bolton (02) 6207 7347 simon.bolton@act.gov.au

Shared Services ICT

Infrastructure Branch

Desktop and Applications Delivery

Desktop Services Administrator

Administrative Services Officer Class 6 \$70,913 - \$81,460, Canberra (PN: 31732)

Gazetted: 07 February 2013

Closing Date: 21 February 2013

Details: Assist Desktop Services staff with administrative enquiries including, but not limited to, the provision of procedural and process documentation updates, reporting, purchase request, training documentation, stationery enquiries and asset procurement.

Eligibility/Other Requirements: The possession of, or the ability to attain a Protected Security Clearance is required.

Contact Officer: Daniel Wurzer (02) 6205 2633 daniel.wurzer@act.gov.au

Revenue Management

Compliance

Inspection Officer

Administrative Services Officer Class 5 \$65,660 - \$69,623, Canberra (PN: 00097)

Gazetted: 13 February 2013

Closing Date: 27 February 2013

Details: The Compliance section develops compliance strategies and conducts investigations aimed at achieving maximum compliance by clients in relation to their statutory obligations. This section also plays a key role in the enforcement of the ACT's revenue laws and in the protection of public revenue. The main functions of this position include undertaking investigations as an individual or as a team member into various revenue, taxation and legislative matters administered by the ACT Revenue Office. The role includes the preparation of appropriate assessments, reassessments, reports and adjustments to computer records arising from investigations.

Notes: This is a temporary vacancy available asap to 1 December 2013 with the possibility of extension or permanency from this process. An application addressing the Selection Criteria are sought from potential candidates and should include contact details of at least two referees and a current curriculum vitae. This recruitment process may be based on application only.

Contact Officer: Joseph Tonna (02) 6207 0104 joseph.tonna@act.gov.au

Shared Services ICT

Customer Relations

Treasury/CMCD ICT team

Business Applications Support

Information Technology Officer Class 1 \$57,004 - \$65,178, Canberra (PN: 14508)

Gazetted: 08 February 2013

Closing Date: 22 February 2013

Details: This position provides advice, support and fault escalation on the administration of Shared Services ICT business applications used within the Commerce and Works Directorate. This is an exciting opportunity for someone who is interested in system administration support and working towards the future improvement of systems by being involved in the testing process of new functions and documenting processes in an ITIL environment.

Eligibility/Other Requirements: Educational and professional qualifications checks may be undertaken prior to employment. ITIL Foundation V3 is desirable.

Notes: This is a temporary position, available 25/02/2013 to 25/05/2013.

Contact Officer: Melissa Watson (02) 6205 9169 melissa.watson@act.gov.au

Community Services

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Disability ACT

Executive and Business

Executive Team

Executive Officer

Senior Officer Grade C \$89,786 - \$96,809, Canberra (PN: 15320)

Gazetted: 07 February 2013

Closing Date: 26 February 2013

Details: Disability ACT has an exciting opportunity for an experienced Executive Officer. The position is required to provide high-level advice and support, including management of the Executive Support Team. The successful applicant will be responsible for organisational quality, liaison and coordination on behalf of the Executives. The position occupant will be required to demonstrate a commitment to the Vision and Values of Disability ACT.

Notes: This is a temporary vacancy available for a period of 12 months with the possibility of extension. This position is being re-advertised. Previous applicants will be considered and need not re-apply.

Contact Officer: Neil Finch (02) 6205 9269 neil.finch@act.gov.au

Policy and Organisational Services

Governance, Advocacy and Community Policy

Organisational Governance

Senior Freedom of Information Officer

Senior Officer Grade C \$89,786 - \$96,809, Canberra (PN: 31390)

Gazetted: 13 February 2013

Closing Date: 27 February 2013

Details: The Directorate is seeking a senior officer who will be responsible for the coordination and compliance of complex Freedom of Information (FOI) requests. The senior officer will be required to prepare and oversee high-level documentation for the Directorate in relation to Subpoenas, Summons and manage legal documentation applicable when seeking ACT Government Solicitor Advice on a range of matters. The position will be required to assist and take on complex special projects as directed by the Manager or Executive Director.

Eligibility/Other Requirements: A strong understanding of FOI, Privacy and the *Children and Young People Act 2008* is crucial to this position. Strong administrative and coordination skills.

Contact Officer: Tracy Chester (02) 6205 0469 tracy.chester@act.gov.au

Policy and Organisational Services

Finance and Budget

Finance and Budget

Management Accountant

Administrative Services Officer Class 6 \$70,913 - \$81,460, Canberra (PN: 09146)

Gazetted: 07 February 2013

Closing Date: 14 February 2013

Details: The Finance and Budget Unit is responsible for the overall budgeting and financial management of the Directorate. The Unit is the interface between the Directorate and ACT Treasury and provides support to business units. Specific functions include budget development, financial reporting, financial processing and financial management and governance. This position is responsible for assisting in the preparation of the Directorate's annual budget; costing and analysis; developing internal budgets; coordinating to the preparation of monthly management reports and performance reports. As an integral part of the team, this position also assists in the ongoing development and implementation of financial policies and processes.

Eligibility/Other Requirements: Accounting qualifications or progress towards an accounting degree is highly desirable.

Note: This is a temporary position available from 5 March 2013 to 31 December 2013.

Contact Officer: Mary Milin (02) 6207 4514 marica.milin@act.gov.au

Housing and Community Services

artsACT

Arts Support Program Officer

Administrative Services Officer Class 6 \$70,913 - \$81,460, Canberra (PN: 13517)

Gazetted: 07 February 2013

Closing Date: 26 February 2013

Details: Administer a range of arts projects and programs, primarily the delivery of the ACT Arts Fund. Prepare policy advice, briefings and correspondence for the Minister for the Arts and the Directorate.

Contact Officer: Robert Piani (02) 6207 2381 robert.piani@act.gov.au

Office for Children Youth and Family Support

Youth Services

Bimberi Youth Justice Centre

Sports and Recreation Officer

Administrative Services Officer Class 5 \$65,660 - \$69,623, Canberra (PN: 07286)

Gazetted: 11 February 2013

Closing Date: 26 February 2013

Details: The successful applicant will work closely with the Programs and Services Manager to develop and coordinate programs for the residents of Bimberi and the running of the Sports Centre. The delivery of programs is an important aspect of the daily routine for all residents of the Centre. This position will provide health and wellbeing programs and develop links with community agencies. The position also provides training to staff in the utilisation of the sporting equipment and facilities.

Eligibility/Other Requirements: Relevant qualification in Sport and Recreation or relevant field is highly desirable. Current driver's licence and First Aid certificate. Relevant experience in the coordination and facilitation of sporting and recreational activities preferred.

Notes: This position may include weekend and/or evening work.

Contact Officer: Leonie McKenna (02) 6207 3512 leonie.mckenna@act.gov.au

Policy and Organisational Services

Finance and Budget

Contracts and Grants Unit

Contracts Officer

Administrative Services Officer Class 5 \$65,660 - \$69,623, Canberra (PN: 55877)

Gazetted: 07 February 2013

Closing Date: 26 February 2013

Details: The Contracts and Grants Unit is responsible for the contract management aspects of community grants and service agreements for the Community Services Directorate. This position has a range of responsibilities including the development of contracts with non-Government organisations, the preparation of reports and complex briefings and contributing to the development and maintenance of contract reporting and compliance across a range of human services.

Eligibility/Other Requirements: Experience in Government procurement processes desirable. Experience in operating a range of computer programs including databases, Excel, and other reporting systems highly desirable.

Contact Officer: Caroline Hall (02) 6205 4655 caroline.hall@act.gov.au

Office for Children, Youth and Family Support

Youth Services

Bimberi Youth Justice Centre

Youth Worker

Administrative Services Officer Class 3/4 \$52,818 - \$63,971, Canberra (PN: C09132, several)

Gazetted: 11 February 2013

Closing Date: 5 March 2013

Details: Bimberi signals a new era in Youth Justice. We are looking for staff members who have the ability to relate to people from different ethnic and cultural backgrounds; enjoy challenging and varied work with young people; will treat young people fairly, consistently and in a non-judgemental way and can be positive role models for young people in the youth justice system. Staff will receive an attractive remuneration package and the opportunity for professional development. Training will be provided. These positions involve both day and night shifts as well as weekend work.

Eligibility/Other Requirements: Completion or partial completion of the Youth Work Certificate 3 or 4 or qualifications in the behavioural sciences is desirable. Applicants must possess a current Driver's Licence and Senior First Aid Certificate. Applicants will also be required to undergo psychometric testing as well as a medical/fitness test as part of the recruitment process. Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* will be required.

Notes: Information Sessions will be held at Bimberi Youth Justice Centre on Wednesday 27 February and Thursday 28 February at 6.00pm. Please RSVP to Kerrie Biddlecombe on (02) 6207 3402 if you would like to attend. This is for a casual pool only.

Contact Officer: Leanne Rourke (02) 62073384 leanne.rourke@act.gov.au

Director of Public Prosecutions

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Prosecutor Grade 1

Prosecutor Grade 1 \$64,113 - \$72,999, Canberra (PN: 26013)

Gazetted: 07 February 2013

Closing Date: 14 February 2013

Details: The Office of the Director of Public Prosecutions is the independent prosecution authority of the Australian Capital Territory. It comprises the Director of Public Prosecutions, an independent statutory officer, and staff employed under the *Public Sector Management Act 1994*, to assist the Director. The duties of the position include to prosecute less complex summary hearings; appear in mention lists in the Magistrate's Court and Children's Court; act as instructing solicitor in trials in the Supreme Court; appear in less complex coronial inquests and prepare advices of a routine nature.

Eligibility/Other Requirements: Applicants will either be admitted or eligible to practice as a Barrister and/or Solicitor in the ACT. The successful applicant will be required to undergo a criminal record check.

Notes: This is a temporary position available for a period of 12 months with the possibility of permanency from this process. An order of merit will be created for filling temporary or permanent future positions level within the next 12 months.

Contact Officer: Sian Jowitt (02) 6207 5399 sian.jowitt@act.gov.au

Economic Development

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Economic Development, Policy and Governance

Business Development

Business Programs

Client Manager

Senior Officer Grade C \$89,786 - \$96,809, Canberra (PN: 09684)

Gazetted: 08 February 2013

Closing Date: 15 February 2013

Details: The Economic Development Directorate is seeking to appoint a highly motivated Client Manager as a member of the Business Programs team on a 12 month temporary contract. The successful candidate will primarily be focused on trade development and business support activities. The position will manage the delivery of niche trade development programs aimed at building the capability of enterprises to export into new markets.

Eligibility/Other Requirements: Tertiary qualifications in business, economics, economic development or a business related discipline would be well regarded.

Contact Officer: Glen Hassett (02) 6205 5346 glen.hassett@act.gov.au

Education and Training

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>
Applications can be sent via email to: jobs@act.gov.au

Office for Schools
South Canberra, Woden and Weston
School Network Leader
School Leader A \$160,776, Canberra (PN: 19164)

Gazetted: 11 February 2013

Closing Date: 26 February 2013

Details: The School Network Leader is responsible for leading, managing and supporting a network of schools, with a particular focus on the design and delivery of significant school improvement programs and initiatives. The position requires the ability to work at a strategic leadership level to drive change in alignment with the Directorate's Strategic Plan 2010-2013 and demonstrated capacity in leading school improvement.

Eligibility/Other Requirements: A minimum of four years full-time (or equivalent) tertiary study leading to the award of a recognised school teaching qualification. Current full teaching registration with the ACT Teacher Quality Institute (or eligibility for teacher registration with the ACT Teacher Quality Institute).

Contact Officer: Diane Joseph (02) 6205 9156 lynn.bell-towers@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Learning, Teaching and Student Engagement
Executive Director's Office
Senior Policy Advisor
Senior Officer Grade B \$106,086 - \$119,426, Canberra (PN: 09516)

Gazetted: 08 February 2013

Closing Date: 15 February 2013

Details: The Senior Policy Advisor is responsible for the coordination, preparation and distribution of information between the Executive Director's office and the Directorate Senior Executive Team, Division Senior Leadership Team and other stakeholders. The position occupant would be required to coordinate strategic policy development and review across the Division.

Eligibility/Other Requirements: Experience in Cabinet, Ministerial and Assembly processes would be desirable.

Note: This is a temporary position available asap to 06 November 2013, with the possibility of an extension.

Contact Officer: Stephen Gniel (02) 6205 9172 stephen.gniel@act.gov.au

Office for Schools
North/Gungahlin Network
Palmerston District Primary School
Executive Teacher
School Leader C \$100,271, Canberra (PN: 02020)

Gazetted: 08 February 2013

Closing Date: 22 February 2013

Details: As a member of the executive team, contribute to the development and achievement of whole-school strategic goals and the implementation of the school plan. Manage team and faculty resources to achieve optimal social and educational outcomes and ongoing support for all students.

Eligibility/Other Requirements: A minimum of four years full-time (or equivalent) tertiary study leading to the award of a recognised school teaching qualification. Current full teaching registration with the ACT Teacher Quality Institute (or eligibility for teacher registration with the ACT Teacher Quality Institute).

Contact Officer: Melissa Travers (02) 6205 8370 melissa.travers@ed.act.edu.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Learning, Teaching and Student Engagement
Aboriginal and Torres Strait Islander Education and Student Engagement
Aboriginal and Torres Strait Islander Education
School Engagement Officer
Administrative Services Officer Class 4 \$58,870 - \$63,917, Canberra (PN: 27553)

Gazetted: 07 February 2013

Closing Date: 26 February 2013

Details: The Aboriginal and Torres Strait Islander Education section is seeking applications from interested people for the position of School Engagement Officer. The successful applicant will be responsible for working as a member of a team to provide school engagement support to ACT Public schools and Aboriginal and Torres Strait Islander students enrolled at them. Applicants must have knowledge of the educational issues, programs and initiatives relating to increasing educational outcomes and ensuring high expectations for Aboriginal and Torres Strait Islander students.

Eligibility/Other Requirements: Desirable: Certificate IV in Youth Work, Education Assistant or equivalent and/or relevant experience in this field. Possession of a current driver's licence.

Contact Officer: Ginibi Robinson (02) 6205 9195 ginibi.robinson@act.gov.au

School Improvement
North and Gungahlin Network

Gungahlin College

Finance Officer

Administrative Services Officer Class 3 \$52,818 - \$57,004, Canberra (PN: 26749)

Gazetted: 08 February 2013

Closing Date: 15 February 2013

Details: Gungahlin College is seeking a highly motivated Finance Officer to assist the Business and Facilities Manager in the preparation of budgets; prepare estimates, financial returns and conduct regular expenditure reviews against approved allocations and prepare statements/returns to show trends. The successful applicant will possess excellent communication and customer service skills and have the ability to work within a busy work environment that has competing demands.

Eligibility/Other Requirements: Desirable: First aid qualifications, or willingness to undertake appropriate training if required.

Notes: This is a part-time temporary position available to 21 December 2013 at 22.03 per week, 8:30am to 4:51pm 3 days per week.

Contact Officer: Chantelle Lawson (02) 6142 1000 chantelle.lawson@ed.act.edu.au

Environment and Sustainable Development

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Policy, Corporate and Regulation

Policy

Heritage Unit

Conservation Officer (archaeology)

Administrative Services Officer Class 6 \$70,913 - \$81,460, Canberra (PN: 16008)

Gazetted: 08 February 2013

Closing Date: 15 February 2013

Details: The successful applicant will provide quality advice for the Heritage Council and ACT Government on the assessment of cultural significance, impact assessment of development proposals and conservation management of Aboriginal and natural heritage (places and objects) within the ACT. You will co-ordinate the preparation of Aboriginal heritage assessments for entry to the ACT Heritage Register. The position will assist in the development of policy and procedures for the management of Aboriginal heritage, under the *Heritage Act 2004*. You will have a demonstrated knowledge and understanding of Aboriginal and Torres Strait Islander societies and culture and an understanding of the contemporary issues effecting the management of Aboriginal heritage. Experience in managing heritage values including cultural significance assessment, impact assessment, advice on impact mitigation and administering provisions of legislation.

Eligibility/Other Requirements: Relevant qualifications in Archaeology, particularly relating to Aboriginal culture is essential.

Notes: This is a temporary position available asap to May 2014, with the possibility of extension. This recruitment process may be based on application only.

Contact Officer: Pamela Hubert (02) 6205 3195 pamelahubert@act.gov.au

Health

Selection documentation for the following positions may be downloaded from

<http://www.health.act.gov.au/employment>.

Apply online at <http://www.health.act.gov.au/employment>

Canberra Hospital and Health Services

Operational Support

Executive Director of Medical Services

Director of Clinical Governance

Senior Staff Specialist \$199,231, Canberra (PN: 31876)

Gazetted: 14 February 2013

Closing Date: 21 February 2013

The Position: The Health Directorate is seeking a highly motivated senior medical practitioner to fill a new position - Director of Clinical Governance - at the Canberra Hospital. The Director of Clinical Governance will be responsible for 'closing the loop' in healthcare quality and safety for the Canberra Hospital and Health Services by ensuring that recommendations arising from the various Health Directorate quality and safety committees are swiftly implemented and result in changes to clinical practice that benefit healthcare quality and safety and prevent the recurrence of adverse events.

Senior Staff Specialist \$199,231 Starting salary will be negotiated within this band for the successful applicant, depending on their experience and expertise. Relevant parties are currently negotiating future pay rises that will increase these base salaries. Superannuation, ranging from 9%-10% depending on individual arrangements, is payable on this salary component. Indicative total remuneration, inclusive of applicable allowances, and assuming 10% superannuation, ranges from \$318,730

Eligibility/Other Requirements: Registered or eligible for registration as a medical practitioner with the Australian Health Practitioner's Regulation Agency. Eligibility to apply for academic standing in the Australian National University Medical School.

Contact Officer: Professor Frank Bowden, A/g Executive Director - Medical Services, Canberra Hospital and Health Services (02) 6244 3596

Applications can be forwarded to: Apply online at <http://www.health.act.gov.au/employment> (preferred method), by post to the Senior Medical Recruitment Officer, Employment Services, 123 Carruthers Street CURTIN ACT 2605

Canberra Hospital and Health Services

Operational Support

Executive Director of Medical Services

Medical Director - Medical Officers Support Unit

Staff Specialist Band 1-5 \$147,465-\$181,976, Canberra (PN: 31544)

Gazetted: 14 February 2013

Closing Date: 21 February 2013

The Position: Canberra Hospital and Health Services is seeking a dynamic medical officer to lead the Office of the Medical Officers Support Unit (MOSU). This position is a critical leadership role in the Canberra Hospital with significant territory-wide responsibility for junior medical workforce planning, management, education and training and accreditation.

Staff Specialist Bands 1-5: \$147,465-\$181,976 Starting salary will be negotiated within this band for the successful applicant, depending on their experience and expertise. Relevant parties are currently negotiating future pay rises that will increase these base salaries. Superannuation, ranging from 9%-10% depending on individual arrangements, is payable on this salary component. Indicative total remuneration, inclusive of applicable allowances, and assuming 10% superannuation, ranges from \$240,332 - \$292,593

Eligibility/Other Requirements: Registered or eligible for registration as a medical practitioner with the Australian Health Practitioner's Regulation Agency. Eligibility to apply for academic standing in the Australian National University Medical School is desirable.

Contact Officer: Professor Frank Bowden, A/g Executive Director - Medical Services, Canberra Hospital and Health Services (02) 6244 3596

Applications can be forwarded to: Apply online at <http://www.health.act.gov.au/employment> (preferred method), by post to the Senior Medical Recruitment Officer, Employment Services, 123 Carruthers Street CURTIN ACT 2605

Director General Reports

Population Health

Health Protection Services

Project Manager/Business System Analyst

Senior Officer Grade B \$106,086 - \$119,426, Canberra (PN: 02183)

Gazetted: 14 February 2013

Closing Date: 28 February 2013

Details: The Health Protection Service is seeking expression of interest for a Senior Officer Grade B for six months. The successful candidate will be required to progress work on a number of key projects relating to the development and implementation of new business systems for a variety of sections within the Health Protection Service. Candidates should be experienced in business systems, analysis, including information technology systems, project management and procurement processes with the ability to liaise with managers, staff and external stakeholders. You should possess good coordination skills and ability to produce reports to update the Director on Project status.

Eligibility/Other Requirements: Qualifications in Information Systems and project management would be an advantage.

Note: To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: John Woollard (02) 6205 1722

Canberra Hospital and Health Services

Mental Health, Justice Health, Alcohol and Drug Services

Access and Acute Mental Health

Clinical Nurse Consultant

Registered Nurse Level 3.2 \$101,556, Canberra (PN: 22396)

Gazetted: 14 February 2013

Closing Date: 28 February 2013

Details: An exciting opportunity has arisen for a senior experienced mental health nurse to work within a dynamic acute in-patient setting. The Adult Mental Health Unit allows the successful applicant to work in a progressive purpose designed unit, with a contemporary Model of Care. Change management and negotiation skills are essential and the successful applicant will receive full support from the unit management team.

Eligibility/Other Requirements: Registered or eligible for registration with the Australian Health Practitioner Regulation Agency. Current driver's licence and previous Clinical Nurse Consultant experience in mental health or related field desirable.

Note: To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Fiona Keddie (02) 6174 5406

Canberra Hospital and Health Services

Medicine

Gastroenterology and Hepatology Unit

Clinical Nurse Specialist - Liver Clinic

Registered Nurse Level 3.1 \$89,834 - \$93,531, Canberra (PN: 31699)

Gazetted: 14 February 2013

Closing Date: 21 February 2013

Details: Applications are invited from enthusiastic, innovative and committed Registered Nurses interested in making a difference through strong nursing leadership and the professional development of nursing staff within the Liver Clinic at Canberra Hospital. The Clinical Nurse Specialist is a new position and the nurse will be responsible for managing and providing clinical nursing care for patients with liver disease utilising current evidence and practice initiatives. The successful applicant will be a dynamic innovative nurse who will lead the service into the future.

Eligibility/Other Requirements: Be registered or have applied for registration with the Australian Health Practitioner Regulation Agency (AHPRA). Particular expertise in hepatitis C, and in cirrhosis care (including care of those requiring or having had liver transplantation, and liver cancer) is required for this role. It is desirable that the applicant holds or is working towards relevant tertiary qualifications. Holds a current driver's licence.

Note: To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Sharon Chambers (02) 6244 3488

Director General Reports

Quality and Safety

Patient Safety and Quality

Accreditation and Evaluation Coordinator

Senior Officer Grade C \$89,786 - \$96,809, Canberra (PN: 04544)

Gazetted: 14 February 2013

Closing Date: 21 February 2013

Details: Applications are sought for an Accreditation and Evaluation Coordinator with experience in Health and a passion for quality and safety. This position is part of a small team working within the Quality and Safety Unit responsible for coordinating quality improvement and accreditation systems, promoting evaluation and quality improvement activities, organising quality related events, and providing education and training for clinical and corporate/support areas of the Health Directorate. The successful applicant will be familiar with quality improvement and accreditation systems and methodologies; have high level computer, written and oral communication skills; strong organisational skills; and have the ability to repurpose complex information to suit a specific audience.

Note: To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application. Selection may be based on applications and referee reports only.

Contact Officer: Belinda Yates (02) 6205 1606

Strategy and Corporate

People, Strategy and Services

Staff Development

Enrolled Nurse Graduate Program Clinical Development Nurse

Registered Nurse Level 2 \$78,157 - \$82,990, Canberra (PN: 15852)

Gazetted: 14 February 2013

Closing Date: 21 February 2013

Details: An opportunity to become a part of the Enrolled Nurse Graduate Program (ENGP) team has arisen commencing March 2013. The ENGP is a highly successful program providing clinical and professional support, education and supervision to newly graduated Enrolled Nurses within the Health Directorate. We invite innovative and committed Registered Nurses with clinical competence in medical and surgical nursing to undertake the role of Enrolled Nurse Clinical Development Nurse. The successful applicant will actively contribute to the recruitment, professional development and learning of Enrolled Nurse Graduates. The applicant will have operational responsibility to the Enrolled Nurse Coordinator and the Director of Staff Development and is required to demonstrate excellent organisational skills, experience in clinical teaching and supervision, having a sound knowledge of adult learning principles. It is also expected that the applicant will demonstrate a willingness to be part of a vibrant and committed team, role modelling our organisations values in everyday practice.

Eligibility/Other Requirements: Registered or eligible for registration as a General Nurse with the Australian Health Practitioners Regulation Agency (AHPRA).

Note: This is a temporary position available from 28 March 2013 until 31 December 2013. Applicants will be given opportunities for further development to assist them in this role. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Maxine Jordan (02) 6244 3382

Director General Reports

Population Health

Health Protection Service

Public Health Nurse

Registered Nurse Level 2 \$78,157 - \$82,990, Canberra (PN: 23654)

Gazetted: 14 February 2013

Closing Date: 21 February 2013

Details: This position works as part of a small team dedicated to implementing the ACT Immunisation Strategy 2012 – 2015. This will include promoting, monitoring and improving immunisation coverage in the ACT. The ideal applicant will have an understanding of current immunisation recommendations, strong communication skills and ability to research and analyse information related to immunisation and communicable diseases. The position will also involve some surveillance and follow up of vaccine preventable and other notifiable diseases.

Eligibility/Other Requirements: Registered or eligibility for registration as a Nurse with the Australian Health Practitioners Regulation Agency.

Note: This is a temporary position available until January 2014. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Jodie Huet (02) 6205 0860 jodie.huet@act.gov.au

Canberra Hospital and Health Services

Women, Youth and Children

Womens and Babies

Midwife

Registered Nurse Level 2 \$78,157 - \$82,990, Canberra (PN: 22556)

Gazetted: 14 February 2013

Closing Date: 28 February 2013

Details: Canberra Midwifery Program, based in the Birth Centre at Canberra Hospital, currently have a permanent full-time vacancy for a level 2 Registered Midwife. This position would suit an enthusiastic and experienced Midwife interested in providing woman-centred care through a caseload model of midwifery care with a focus on caring for low risk women birthing in the Birth Centre.

Eligibility/Other Requirements: Registered or eligible for registration as a Midwife with the Australian Practitioner Regulation Agency, and a current unconditional driver's licence. Successful applicants must be willing to work within a caseload model of midwifery care. This involves meeting the requirements of being on-call and an ability to be close on call (within 30 minutes) of Canberra Hospital during on call hours.

Note: This position is full-time but part-time employment (minimum of 0.74FTE) may be negotiated. Salary complimented with 35% loading plus car allowance. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Melissa Pearce (02) 6174 7348 or 0411245642

**Canberra Hospital and Health Services
Mental Health, Justice Health, Alcohol and Drug Services
Child and Adolescent Mental Health
Health Professional**

Health Professional Level 3 \$77,710 - \$81,995 (up to \$86,165 on achieving a personal upgrade), Canberra (PN: 25990)

Gazetted: 14 February 2013

Closing Date: 28 February 2013

Details: ACT Child and Adolescent Mental Health Service (CAMHS) currently has a number of permanent vacancies in the community teams. Experience in the assessment, treatment and clinical management of children and young people with complex mental health presentations, and liaison with their families/carers within a recovery framework is essential. The role involves working as a member of a multidisciplinary team of health professionals as well as providing psycho-education, consultation and liaison with families, stakeholders and other agencies.

Eligibility/Other Requirements: Tertiary qualifications in Psychology, Social Work or Occupational Therapy with current registration national registration (AHPRA) or eligibility for membership of the appropriate professional organisation.

Note: To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Wendy Preston (02) 6205 1472

**Canberra Hospital and Health Services
Mental Health, Justice Health, Alcohol and Drugs
Child and Adolescent Mental Health**

STEPS/HeadSpace Health Professional

Health Professional Level 3 \$77,710 - \$81,995 (up to \$86,165 on achieving a personal upgrade), Canberra (PN: 16182)

Gazetted: 14 February 2013

Closing Date: 28 February 2013

Details: CAMHS (ACT Health Directorate) is a contemporary evidence-based service providing mental health care within a recovery framework to children and youth who are experiencing significant and complex mental health issues. This position provides clinical services to young people and their families working collaboratively with partner organisations. The role requires a clinician experienced in mental health service delivery in both community and residential settings. Skills in assessment and therapeutic interventions is essential along with the ability to work independently as well as a multidisciplinary team member. Clinical supervision and opportunities for professional development are incorporated into the position.

Eligibility/Other Requirements: Current registration or eligibility for registration with AHPRA (Discipline specific). Current driver's licence.

Note: This is a temporary position available until 31 January 2014. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Wendy Preston (02) 6205 1472

**Canberra Hospital and Health Services
Operational Support**

Acute Care

Senior Occupational Therapist

Health Professional Level 3 \$77,710 - \$81,995 (up to \$86,165 on achieving a personal upgrade), Canberra (PN: 31520)

Gazetted: 14 February 2013

Closing Date: 28 February 2013

Details: The team at Acute Support Occupational Therapy pride themselves on the provision of high quality services to the Canberra Hospital and Health Services, and to the people of Canberra and the surrounding district. We are a dedicated, thorough and supportive team of therapist with a range of experience and diverse backgrounds. Currently we are seeking the skills of a Senior Therapist with a passion for the Emergency Department to join our team in this new and emergent area of occupational therapy practice. If the sound of this appeals to you then we would encourage you to apply for the position and look forward to receiving your application.

Eligibility/Other Requirements: Degree or diploma in Occupational Therapy Registered or eligible for registration with the Australian Health Practitioner Regulation Agency. A current driver's licence.

Note: This position may be required to participate in overtime, on call and/or rotation roster. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Domenico Tripodi (02) 6244 3286

**Strategy and Corporate
Performance and Innovation
Activity Costing and Performance
Pricing and Funding Analyst**

Administrative Services Officer Class 4 \$58,870 - \$63,917, Canberra (PN: 31820)

Gazetted: 14 February 2013

Closing Date: 28 February 2013

Details: The Funding Modelling and Analysis Section is an entity within the Performance and Innovation Branch of ACT Government Health Directorate. The Funding Modelling and Analysis Section is responsible for the management of activity based funding, funding models and analysis and reporting and analysis related to various national and state initiatives and agreements.

Eligibility/Other Requirements: Relevant tertiary qualification in areas such as Commerce, Economics and Health Information and/or relevant experience is desirable.

Note: To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Kelly Hughes (02) 6207 7825

Canberra Hospital and Health Services

Medicine

Clinical

Registered Nurse

Registered Nurse Level 1 \$55,567 - \$75,084, Canberra (PN: 02474, several)

Gazetted: 14 February 2013

Closing Date: 21 February 2013

Details: Interest is being sought for Registered Nurses to fill dynamic and rewarding positions within ward 6A, working a rotating roster. This is an acute medical area that offers challenges and opportunity. The Clinical Unit provides a supportive, nurturing and learning environment to enable RN's to deliver high quality care to acutely unwell endocrine, cardiac, respiratory and rheumatology patients. We value and encourage innovation. If you are motivated, able to demonstrate well-developed interpersonal skills and have an ability to work collaboratively with a multidisciplinary team, this is an opportunity not to be missed.

Eligibility/Other Requirements: Registered or is eligible for registration as a Registered Nurse with AHPRA.

Note: This is a temporary vacancy available for a period of six to 12 months with the possibility of permanency. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Kendra Kemister (02) 6244 2265

Canberra Hospital and Health Services

Surgery and Oral Health

Operating Room

Perioperative Nurse

Registered Nurse Level 1 \$55,567 - \$75,084, Canberra (PN: 20183, several)

Gazetted: 14 February 2013

Closing Date: 28 February 2013

Details: Perioperative Services at the Canberra Hospital is seeking dynamic Registered Nurses to join our team. Our perioperative unit consists of a DOSA admissions unit, 13 Operating Theatres covering a wide range of surgical specialties, Post Anaesthetic Care Unit and an Extended Day Surgery Unit. Positions are available across all perioperative departments.

Eligibility/Other Requirements: Registered or eligible for registration with the Australian Health Practitioner Regulation Agency.

Note: We have temporary part-time and full-time positions available for a 12 month period with a view to permanent employment when positions become available. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Clair Collins (02) 6244 2765

Canberra Hospital and Health Services

Medicine

Cardiology

Registered Nurse

Registered Nurse Level 1 \$55,567 - \$75,084, Canberra (PN: 24435)

Gazetted: 14 February 2013

Closing Date: 28 February 2013

Details: Applications are invited from an enthusiastic and motivated Nurse to work as a team member in the Cardiac Catheter Laboratory at the Canberra Hospital. The successful applicant needs some knowledge in the cardiac disease process and experience in acute care. It will be necessary for the applicant to go on close call monthly when suitably trained.

We are looking for experienced Registered Nurses to join our team.

Big city opportunities with an attractive location and lifestyle; Excellent remuneration and conditions; Free parking and easy commuting; Relocation support. Our nurses enjoy competitive base salaries and superannuation, plus: penalties, allowances, and generous salary packaging and employee benefits cards.

Eligibility/Other Requirements: Registered as a General Nurse with the Australian Health Practitioner Regulation Agency and have at least three years post basic training.

Note: This is a temporary position with the opportunity of a permanent position. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Lynette Divorty (02) 6244 3691 lynette.divorty@act.gov.au

Canberra Hospital and Health Services

Mental, Justice, Alcohol and Drug Services

Rehabilitation and Specialty Mental Health

Enrolled Nurse

Enrolled Nurse Level 1 \$50,160 - \$53,766, Canberra (PN: 31476, several)

Gazetted: 14 February 2013

Closing Date: 28 February 2013

Details: Brian Hennessy Rehabilitation Centre is a contemporary mental health service providing high quality evidence based mental health care that is guided by principles of Recovery. The service aims to provide collaborative care involving the consumer, their careers and other key services. It is an expectation that you will contribute your expertise to the multidisciplinary team. You will be required to undertake mandatory training to promote quality service delivery.

Eligibility/Other Requirements: Registered or eligible for registration with the Australian Health Practitioner Regulation Agency. Current driver's licence.

Note: There are full-time, part-time and casual positions available.

Contact Officer: Kerin O'Brien (02) 6205 1222

**Canberra Hospital and Health Services
Rehabilitation, Aged and Community Care
Aged Care**

Allied Health Assistant - TTCP

Health Care Assistant 3 \$47,764 - \$48,861, Canberra (PN: 26548)

Gazetted: 14 February 2013

Closing Date: 28 February 2013

Details: Are you looking for an opportunity to work as part of a dynamic multi-disciplinary team delivering high quality services to clients in the community? There is an exciting opportunity for an Allied Health Assistant (AHA) to fill this temporary part-time 12 month position within the Transitional Therapy and Care Program (TTCP) team. The Allied Health Assistant - TTCP is one of three positions working with occupational therapists, physiotherapists, social worker and dietician to provide goal based therapy to elderly clients across Canberra. The AHA plays an important role in assisting with delivering individual and group based services to clients residing at home and in a residential care unit at Red Hill.

Eligibility/Other Requirements: Certificate IV in Allied Health Assistance or recognised equivalent. Current driver's licence.

Note: This is a temporary position available for a period of 12 months at 21 hours per week, with the possibility of extension.

This position may be required to participate in an overtime, on call, and/or rotation roster. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Jane Lawrence (02) 6205 3964

Justice and Community Safety

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

ACT Corrective Services

Training and Development Unit

Manager Training Assurance and Planning

Senior Officer Grade C \$89,786 - \$96,809, Canberra (PN: 10083)

Gazetted: 12 February 2013

Closing Date: 26 February 2013

Details: As a partner in the criminal justice system, ACT Corrective Services contributes to community safety through excellence in the delivery of adult correctional services that hold the confidence of the community by: encouraging and promoting the rehabilitation, reintegration and throughcare of offenders; and the safe, humane and, where appropriate, secure management of offenders and detainees. ACT Corrective Services offers a range of employment benefits including a competitive salary, a range of professional development initiatives, salary packaging, paid parental leave for eligible employees and a fantastic work life balance. This newly created position within the Training and Development Unit will play an integral part of the team providing advice to the Senior Manager in relation to enterprise RTO governance, curriculum development and quality frameworks. Working within a small team this position will oversee the governance aspects of the Unit, including the development of policies, procedures, manuals, forms and registers. This position will drive enhancements for continual improvement to ensure the Training and Development Unit provides a quality training and professional development service for all stakeholders. The successful applicant will be able to demonstrate: knowledge of the VET Quality Framework and Australian Skills Quality Authority (ASQA) RTO requirements; skills in analysing complex issues and problems and developing feasible solutions within a dynamic operational and training environment; experience in the design, development and implementation of continuous improvement frameworks preferably within the VET and RTO sector; experience in developing action plans and completing assignments within set timeframes to ensure that workplace learning and performance goals are achieved.

Eligibility/Other Requirements: Certificate IV in Training and Assessment is highly desirable. Knowledge of the VET Quality Framework and Australian Skills Quality Authority (ASQA) RTO requirements or an ability to quickly acquire this knowledge.

Current unrestricted driver's licence. It is a requirement that eligible candidates undergo a police check.

Contact Officer: Al Martin (02) 6205 1844 al.martin@act.gov.au

Office of Regulatory Services

Transport Regulation

Parking Review

Senior Review Officer

Administrative Services Officer Class 5 \$65,660 - \$69,623, Canberra (PN: 13861)

Gazetted: 07 February 2013

Closing Date: 21 February 2013

Details: Under general direction of the Team Leader, Parking Review: Support and assist the Team Leader of the Parking Review Unit, including the supervision and training of Staff; Distribute work, collect operational statistics and maintain records; Assist staff with more complex work matters as required; Carry out functions Delegated Under the *Road Transport (General) Act 1999*; Prepare and serve summonses related to parking matters, coordinate workload of matters being brought to

prosecution; Assist with complex investigations and preparation of detailed responses to correspondence disputing Parking Infringement Notices; Represent the Unit at meetings in the absence of the Team Leader; Prepare Briefs of Evidence, Certificates and Statements in accordance with legislative requirements, give evidence before the ACT Magistrates Court as required; Provide a high-level of customer service in accordance with the functions and responsibilities of the Unit; Research and prepare correspondence involving a high level of technical and legal input relating to parking disputes; Assist with procedures to ensure a high level of data integrity and accuracy; Assist senior staff members in the operations of the Unit to ensure unit objectives are achieved; Maintain records in accordance with the *Territory Records Act 2002*.

Eligibility/Other Requirements: Current driver's licence.

Contact Officer: Rebecca Wilson (02) 6207 9729 rebecca.wilson@act.gov.au

Office of Regulatory Services

Transport Regulation

Road User Services

ADI Auditor

Administrative Services Officer Class 4 \$58,870 - \$63,917, Canberra (PN: 35367)

Gazetted: 07 February 2013

Closing Date: 14 February 2013

Details: Under general direction, be responsible for the auditing of Accredited Driving Instructors, Heavy Vehicle and Motorcycle Assessors, Government Driving Examiners and Public Passenger Operators; the provision of field training as required; and the operation and maintenance of the database for Accredited Driving Instructors. Conduct driving skills assessments of drivers as necessary. Attend to enquiries and complaints from members of the public and undertake appropriate investigations. Prepare briefs, reports and represent the Road Transport Authority at the ACT Civil and Administrative Tribunal.

Eligibility/Other Requirements: Current driver's licence. Occupant will be required to conduct field audits in all types of vehicles complying with the legal requirements of the Road Transport Legislation.

Notes: This is a temporary position available ASAP to 7 February 2014. Expressions of interest should include a supporting statement of no more than two pages outlining experience and/or ability in the above areas, contact details of at least two referees and a current curriculum vitae.

Contact Officer: Rebecca Wilson (02) 6207 9729 rebecca.wilson@act.gov.au

Territory and Municipal Services

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Directorate Services

Governance

Government Business

Principal Legal Policy Officer

Senior Officer Grade B \$106,086 - \$119,426, Canberra (PN: 09808)

Gazetted: 11 February 2013

Closing Date: 25 February 2013

Details: The Principal Legal Policy Officer works across the Directorate to: Provide advice to the divisions on compliance with statutory and other legal requirements and Government procedures and timeframes; Develop and contribute to major legal policies, legislation, Freedom of Information (FOI), liaison with the Government Solicitor's Office (GSO), privacy, Ombudsman's investigations, legal action plans, legislative program oversight and coordination, and strategic leadership, consistent with Government priorities and the TAMS strategic plan. This is a senior leadership role that requires a strong customer focus to balance the competing needs of stakeholders, while at the same time undertaking a process of continuous improvement with strong change management skills.

Eligibility/Other Requirements: Legal Qualifications - Bachelor of Laws (LLB).

Contact Officer: Rachael Taylor (02) 6207 0273 rachael.taylor@act.gov.au

Directorate Services

Governance

Security and Risk

Legislative Compliance Manager

Senior Officer Grade B \$106,086 - \$119,426, Canberra (PN: 18438)

Gazetted: 07 February 2013

Closing Date: 21 February 2013

Details: The position reports to the Director, Governance, Territory and Municipal Services (TAMS) and is responsible for end to end management of the TAMS legislative compliance function, including planning and delivery of the TAMS legislative compliance program.

Eligibility/Other Requirements: Tertiary qualifications in business, law, accounting or equivalent, or five years experience in a similar position are desirable.

Notes: This is a temporary position available for 12 months. All applications, including the application coversheet, written response to selection criteria and resume must be submitted to jobs@act.gov.au.

Contact Officer: Anthony Polinelli (02) 6207 5040 anthony.polinelli@act.gov.au

Roads and Public Transport

Roads ACT

Road Maintenance

Programme Manager

Senior Officer Grade C \$89,786 - \$96,809, Canberra (PN: 29018)

Gazetted: 12 February 2013

Closing Date: 26 February 2013

Details: Roads ACT is seeking a suitable candidate to manage and coordinate the planning and delivery of the road resurfacing programme, with accountability for administration, productivity and efficiency, quality standards, OHS and environmental requirements.

Notes: This is a temporary vacancy, available from March 2013 to September 2013.

Contact Officer: Peter Thompson (02) 6207 6829 peter.thompson@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Parks and City Services

Parks and Conservation Service

Ranger In Charge

Technical Officer Level 4 \$70,913 - \$81,460, Canberra (PN: 13530, several)

Gazetted: 11 February 2013

Closing Date: 26 February 2013

Details: The ACT Parks and Conservation Service (PCS) is seeking dynamic and experienced candidates keen to contribute to conservation land management in the ACT. PCS is responsible for land management in a diverse range of situations, from urban reserves through to remote wilderness national parks. The Ranger In Charge is responsible for the supervision of staff in the coordination and delivery of a broad range of conservation and land management programs. The position is outcome focused and liaises closely with the District Management Team in ensuring the efficient delivery of a coordinated program of works, adhering to the development of operational works and risk management plans.

Eligibility/Other Requirements: Relevant Tertiary qualifications in Natural and Cultural Resource Management/Park Management highly desirable. Willingness to undertake incident management duties, work a shift roster where applicable, work at any location throughout the reserve estate, wear a uniform. Manual driver's licence essential.

Notes: Suitable candidates will be placed on a Ranger In Charge Order of merit list which will be used to fill permanent, short and long term temporary vacancies; this Register is valid for a twelve month period.

Contact Officer: Brett McNamara (02) 6207 2904 brett.mcnamara@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Parks and City Services

Parks and Conservation Service

Senior Park Ranger

Senior Park Ranger 3 \$65,660 - \$69,623 plus weekend shift penalties, rostered overtime and superannuation, Canberra (PN: 13497, several)

Gazetted: 08 February 2013

Closing Date: 26 February 2013

Details: The ACT Parks and Conservation Service (PCS) is seeking dynamic and experienced candidates keen to contribute to conservation land management in the ACT. PCS is responsible for land management in a diverse range of situations, from urban reserves through to remote wilderness national parks. The Senior Park Ranger is a key operational leadership position that supervises ranger staff and develops land management programs. Well developed skills and knowledge of land management and staff management are required, along with high level communication skills.

Eligibility/Other Requirements: Relevant tertiary qualifications in Natural and Cultural Resource Management/Park Management highly desirable. Willingness to undertake incident management duties, work a shift roster, work at any location throughout the reserve estate and wear a uniform. Manual driver's licence essential.

Note: Suitable candidates will be placed on a Senior Park Ranger Order of Merit list which will be used to fill permanent, short and long term temporary vacancies. This Register is valid for a twelve month period.

Contact Officer: Brett McNamara (02) 62072904 brett.mcnamara@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

APPOINTMENTS

Canberra Institute of Technology

Teacher Band 1 \$62,403 - \$83,963

Peter Pichelmann 821-04021, Section 68(1), 11 February 2013

Commerce and Works

Senior Officer Grade B \$106,086 - \$119,426

James Donnelly 835-95774, Section 68(1), 11 February 2013

Information Technology Officer Class 1 \$57,004 - \$65,178

Charles Henry 835-95440, Section 68(1), 13 February 2013

Community Services

Health Professional Level 2 \$54,414 - \$75,477

Claire Wylie 835-92768, Section 68(1), 11 February 2013

Economic Development

Administrative Services Officer Class 5 \$65,660 - \$69,623

Laura Raine 835-62868, Section 68(1), 5 February 2013

Administrative Services Officer Class 5 \$65,660 - \$69,623

Jonathan Renton 835-96267, Section 68(1), 11 February 2013

Education and Training

Senior Officer Grade B \$106,086 - \$119,426

Carol Rohead 835-95758, Section 68(1), 4 February 2013

School Assistant 2 \$39,431 - \$43,728

Anagha Rajesh Tondare 827-53814, Section 68(1), 29 January 2013

Environment and Sustainable Development

Senior Professional Officer Grade C \$89,786 - \$96,809

Julian Arthur Seddon 824-55032, Section 68(1), 19 February 2013

Health

Registered Nurse Level 1 \$55,567 - \$75,084

Joell Arguta 835-91271, Section 68(1), 11 February 2013

Registered Nurse Level 1 \$55,567 - \$75,084

Claire Arndell 835-89147, Section 68(1), 11 February 2013

Registered Nurse Level 1 \$55,567 - \$75,084

Vindhya Attanayake 835-90391, Section 68(1), 11 February 2013

Registered Nurse Level 1 \$55,567 - \$75,084

Candice Bageun 835-91116, Section 68(1), 11 February 2013

Registered Nurse Level 1 \$55,567 - \$75,084

Marissa Bakker 835-89155, Section 68(1), 11 February 2013

Health Service Officer Level 2/3 \$39,340 - \$43,599

Desleigh Barry 836-54009, Section 68(1), 8 February 2013

Registered Nurse Level 1 \$55,567 - \$75,084

Rowan Bassett 835-89163, Section 68(1), 11 February 2013

Registered Nurse Level 1 \$55,567 - \$75,084

Lisa Carson 835-89403, Section 68(1), 11 February 2013

Health Professional Level 3 \$77,710 - \$81,995 (up to \$86,165 on achieving a personal upgrade)

Simone Collins 835-94819, Section 68(1), 14 February 2013

Registered Nurse Level 1 \$55,567 - \$75,084

Rebecca Connolly 835-89171, Section 68(1), 11 February 2013

Health Care Assistant 3 \$47,764 - \$48,861

Jessica-Lee Craig 827-82906, Section 68(1), 5 February 2013

Registered Nurse Level 1 \$55,567 - \$75,084

Alyce Culnane 828-65859, Section 68(1), 11 February 2013

Registered Nurse Level 1 \$55,567 - \$75,084

Janette Dale 835-89198, Section 68(1), 11 February 2013

Registered Nurse Level 1 \$55,567 - \$75,084

Emily Denovan 835-90420, Section 68(1), 11 February 2013

Health Professional Level 2 \$54,414 - \$75,477

Jane Duff 835-95192, Section 68(1), 14 February 2013

Registered Nurse Level 1 \$55,567 - \$75,084

Mathew Ensor 835-90447, Section 68(1), 11 February 2013

Registered Nurse Level 1 \$55,567 - \$75,084

Kreya Eves 835-90455, Section 68(1), 11 February 2013

Registered Nurse Level 1 \$55,567 - \$75,084

David Gaffney 835-89243, Section 68(1), 11 February 2013

Registered Nurse Level 1 \$55,567 - \$75,084

Meg Hodges 835-99804, Section 68(1), 11 February 2013

Registered Nurse Level 1 \$55,567 - \$75,084

Chuckwudi Ikekwere 831-25027, Section 68(1), 11 February 2013

Registered Nurse Level 1 \$55,567 - \$75,084

Erin Jolly 835-89278, Section 68(1), 11 February 2013

Registered Nurse Level 1 \$55,567 - \$75,084

Amy Jones 835-90500, Section 68(1), 11 February 2013

Registered Nurse Level 1 \$55,567 - \$75,084

Katherine Jones 835-90519, Section 68(1), 11 February 2013

Registered Nurse Level 1 \$55,567 - \$75,084

Violet Latta 835-89315, Section 68(1), 11 February 2013

Registered Nurse Level 1 \$55,567 - \$75,084

Jaco Mabil-Atem 835-90535, Section 68(1), 11 February 2013

Registered Nurse Level 1 \$55,567 - \$75,084

Susma Maharjan 835-91159, Section 68(1), 11 February 2013

Registered Nurse Level 1 \$55,567 - \$75,084

Ashley Maher 835-89331, Section 68(1), 11 February 2013

Registered Nurse Level 1 \$55,567 - \$75,084

Laura Maher 835-89382, Section 68(1), 11 February 2013

Registered Nurse Level 1 \$55,567 - \$75,084

Elyse Martin 835-89358, Section 68(1), 11 February 2013

Health Professional Level 2 \$54,414 - \$75,477

Vince Marzano 838-52566, Section 68(1), 14 February 2013

Registered Nurse Level 1 \$55,567 - \$75,084

Catherine May 835-91175, Section 68(1), 11 February 2013

Registered Nurse Level 1 \$55,567 - \$75,084

Lucy McCabe 835-89366, Section 68(1), 11 February 2013

Registered Nurse Level 1 \$55,567 - \$75,084

Natalie McCowen 821-10755, Section 68(1), 11 February 2013

Registered Nurse Level 1 \$55,567 - \$75,084

Katie McDonnell 831-22213, Section 68(1), 11 February 2013

Registered Nurse Level 1 \$55,567 - \$75,084

Melissa McLean 838-52603, Section 68(1), 11 April 2013

Health Professional Level 3 \$77,710 - \$81,995 (up to \$86,165 on achieving a personal upgrade)

Joanna Milgate 838-54553, Section 68(1), 11 February 2013

Registered Nurse Level 1 \$55,567 - \$75,084

Shantelle Moore 835-91183, Section 68(1), 11 February 2013

Registered Nurse Level 1 \$55,567 - \$75,084

Rachel Noordhuis 835-91191, Section 68(1), 11 February 2013

Registered Nurse Level 1 \$55,567 - \$75,084

Michelle O'Keefe 835-89374, Section 68(1), 11 February 2013

Registered Nurse Level 1 \$55,567 - \$75,084

Olivia Pratley 835-89438, Section 68(1), 11 February 2013

Registered Nurse Level 1 \$55,567 - \$75,084

Nicole Robbie 835-89446, Section 68(1), 11 February 2013

Health Professional Level 2 \$54,414 - \$75,477

Elizabeth Russell 834-52167, Section 68(1), 14 February 2013

Registered Nurse Level 1 \$55,567 - \$75,084

Todd Schild 835-91212, Section 68(1), 11 February 2013

Registered Nurse Level 1 \$55,567 - \$75,084

Lynda Schwass 835-89454, Section 68(1), 11 February 2013

Registered Nurse Level 1 \$55,567 - \$75,084

In Kyung (Kate) Seong 835-89462, Section 68(1), 11 February 2013

Registered Nurse Level 1 \$55,567 - \$75,084

Justine Shuck 835-89470, Section 68(1), 11 February 2013

Registered Nurse Level 1 \$55,567 - \$75,084

Jessica Thorncraft 835-89518, Section 68(1), 11 February 2013

Registered Nurse Level 1 \$55,567 - \$75,084

Kayler Torley 835-89526, Section 68(1), 11 February 2013

Specialist Level 1–5, \$147,465 - \$181,976

Sarah Walker: 829-56240, Section 68(1), 11 February 2013

Registered Nurse Level 1 \$55,567 - \$75,084

Alysha Wallace 835-91220, Section 68(1), 11 February 2013

Registered Nurse Level 1 \$55,567 - \$75,084

Jennifer Ward 835-98692, Section 68(1), 7 February 2013

Registered Nurse Level 1 \$55,567 - \$75,084

Crystal Watt 835-90615, Section 68(1), 11 February 2013

Health Professional Level 3 \$77,710 - \$81,995 (up to \$86,165 on achieving a personal upgrade)

Fiona Webb 830-79630, Section 68(1), 4 March 2013

Registered Nurse Level 1 \$55,567 - \$75,084

Katie Wilson 835-89550, Section 68(1), 11 February 2013

Registered Nurse Level 1 \$55,567 - \$75,084

Emma Wode 835-89569, Section 68(1), 11 February 2013

Registered Nurse Level 1 \$55,567 - \$75,084

Leah Wordsworth 835-89577, Section 68(1), 11 February 2013

Registered Nurse Level 1 \$55,567 - \$75,084

Teagan Wright 835-9497, Section 68(1), 11 February 2013

Specialist Level 1–5, \$147,465 - \$181,976

Bree Wyeth: 82956347, Section 68(1), 11 February 2013

Registered Nurse Level 1 \$55,567 - \$75,084

Amy Zakovski 835-98908, Section 68(1), 11 February 2013

Registered Nurse Level 1 \$55,567 - \$75,084

Barbara Zapletal 835-89585, Section 68(1), 11 February 2013

Justice and Community Safety

Graduate Paramedic Intern \$59,830 plus penalties

Kristi Browne 835-93154, Section 68(1), 11 February 2013

Ambulance Paramedic \$62,520 - \$70,593 plus penalties

Alexandra Cameron 835-95539, Section 68(1), 11 February 2013

Graduate Paramedic Intern \$59,830 plus penalties

Anna Dabson 835-93170, Section 68(1), 11 February 2013

Intensive Care Paramedic 1 \$72,959 - \$81,066 plus penalties

Justine Hill 835-95547, Section 68(1), 11 February 2013

Legal 1 \$54,415 - \$111,570

David John Horner 776-60197, Section 68(1), 18 February 2013

Graduate Paramedic Intern \$59,830 plus penalties

Pavel Jancik 835-93189, Section 68(1), 11 February 2013

Ambulance Paramedic \$62,520 - \$70,593 plus penalties

David Lawes 835-95555, Section 68(1), 11 February 2013

Ambulance Paramedic \$62,520 - \$70,593 plus penalties

Seth Lean 835-95571, Section 68(1), 11 February 2013

Graduate Paramedic Intern \$59,830 plus penalties

Nathan Lowe 835-93840, Section 68(1), 11 February 2012

Graduate Paramedic Intern \$59,830 plus penalties

Matthew Mihaly 835-93197, Section 68(1), 11 February 2013

Administrative Services Officer Class 6 \$70,913 - \$81,460

Shahn Paterson 827-21812, Section 68(1), 14 February 2013

Ambulance Paramedic \$62,520 - \$70,593 plus penalties

Matthew Stewart 835-95598, Section 68(1), 11 February 2013

Graduate Paramedic Intern \$59,830 plus penalties

Bryan Roderick Woodford 835-93250, Section 68(1), 11 February 2013

Territory and Municipal Services

Bus Operator - Training \$58,463

Samir Alkhwaji 140-840, Section 68(1), 8 February 2013

Bus Operator - Training \$58,463

Karen Brookes 140-829, Section 68(1), 8 February 2013

Bus Operator - Training \$58,463

Andrew Butt 140-832, Section 68(1), 8 February 2013

Professional Officer Class 1 \$49,452 - \$69,377

Gerard Piers Murphy 835-93701, Section 68(1), 29 January 2013

Administrative Services Officer Class 6 \$70,913 - \$81,460

Lynne Sealie 835-95379, Section 68(1), 4 February 2013

Bus Operator - Training \$58,463

Melody Walker 140-839, Section 68(1), 8 February 2013

Bus Operator - Training \$58,463

Andrew Wells 140-834, Section 68(1), 8 February 2013

Bus Operator - Training \$58,463

Mark Wood 140-830, Section 68(1), 8 February 2013

Treasury

Administrative Services Officer Class 4 \$58,870 - \$63,917

Zac Thomas 835-96283, Section 68(1), 11 February 2013

Administrative Services Officer Class 3 \$52,818 - \$57,004

Savannah Pamela Vest 835-69218, Section 68(1), 12 February 2013

Administrative Services Officer Class 4 \$58,870 - \$63,917

Yinan Zhou 835-96208, Section 68(1), 8 February 2013

PROMOTIONS

Commerce and Works

Shared Services

Procurement

Infrastructure Branch

Philip Agius: 827-17127

From: Senior Professional Officer Grade C \$89,786 - \$96,809

Commerce and Works

To: †Senior Professional Officer Grade B \$106,086 - \$119,426

Commerce and Works, Canberra (PN. 30763) (Gazetted 11 July 2012)

Shared Services ICT

Customer Relations

Health ICT

Katriona Jane Barber: 774-28750

From: Senior Officer Grade C \$89,786 - \$96,809

Commerce and Works

To: †Senior Information Technology Officer Grade B \$106,086 - \$119,426

Commerce and Works, Canberra (PN. 31331) (Gazetted 23 November 2012)

Shared Services

Procurement

Infrastructure Branch

Miloje Beljic: 757-52645

From: Senior Officer Grade C \$89,786 - \$96,809

Economic Development

To: †Senior Professional Officer Grade B \$106,086 - \$119,426

Commerce and Works, Canberra (PN. 31872) (Gazetted 11 July 2012)

Shared Services

Procurement

Infrastructure Branch

Sophie Gray: 795-56844

From: Senior Professional Officer Grade B \$106,086 - \$119,426

Commerce and Works

To: †Senior Officer Grade A \$123,208

Commerce and Works, Canberra (PN. 30765) (Gazetted 11 July 2012)

Shared Services

Procurement

Infrastructure Branch

David Edmund Grey: 782-71396

From: Senior Professional Officer Grade B \$106,086 - \$119,426

Commerce and Works

To: †Senior Professional Officer (Eng & Related) A \$125,203

Commerce and Works, Canberra (PN. 04491) (Gazetted 11 July 2012)

Shared Services

Procurement

Infrastructure Branch

Maria Juszczak-Mialkowska: 705-33566

From: Senior Professional Officer Grade B \$106,086 - \$119,426

Commerce and Works

To: †Senior Professional Officer (Eng & Related) A \$125,203

Commerce and Works, Canberra (PN. 17374) (Gazetted 11 July 2012)

Shared Services

Procurement

Infrastructure Branch

Douglas Paul: 827-10785

From: Senior Professional Officer Grade B \$106,086 - \$119,426

Commerce and Works

To: †Senior Professional Officer Grade B \$106,086 - \$119,426

Commerce and Works, Canberra (PN. 31873) (Gazetted 11 July 2012)

Shared Services

Procurement

Infrastructure Branch

Pietro Rea: 816-76351

From: Administrative Services Officer Class 6 \$70,913 - \$81,460

Commerce and Works

To: †Senior Professional Officer Grade B \$106,086 - \$119,426

Commerce and Works, Canberra (PN. 31869) (Gazetted 11 July 2012)

Shared Services

Procurement

Infrastructure Branch

Darren Smith: 710-38727

From: Senior Officer Grade C \$89,786 - \$96,809

Justice and Community Safety

To: †Senior Officer Grade B \$106,086 - \$119,426

Commerce and Works, Canberra (PN. 04465) (Gazetted 11 July 2012)

Shared Services

Procurement

Infrastructure Branch

Robert West: 827-42883

From: Senior Officer Grade C \$89,786 - \$96,809

Commerce and Works

To: †Senior Officer Grade B \$106,086 - \$119,426

Commerce and Works, Canberra (PN. 31868) (Gazetted 11 July 2012)

Community Services

Housing and Community Services

Asset Management

Caitlin Anear: 827-60301

From: Administrative Services Officer Class 5 \$65,660 - \$69,623

Chief Minister and Cabinet

To: Administrative Services Officer Class 6 \$70,913 - \$81,460

Community Services, Canberra (PN. 31529) (Gazetted 27 November 2012)

Policy and Organisational Unit

Finance and Budget

Chunxuan Xie: 827-41186

From: Graduate Administrative Assistant \$58,870 - \$60,739

Justice and Community Safety

To: Administrative Services Officer Class 5 \$65,660 - \$69,623

Community Services, Canberra (PN. 09148) (Gazetted 12 December 2012)

Economic Development

Land Development Agency

Urban Renewal

Urban Release

Lucia Carson: 799-96882

From: Administrative Services Officer Class 5 \$65,660 - \$69,623

Economic Development

To: †Administrative Services Officer Class 6 \$70,913 - \$81,460

Economic Development, Canberra (PN. 18795) (Gazetted 12 December 2012)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Health

Canberra Hospital and Health Services

Mental Health, Justice Health, Alcohol and Drug Services

Justice Health Service

Peter Bloxwich: 821-21876

From: Registered Nurse Level 1 \$55,567 - \$75,084

Health

To: Registered Nurse Level 2 \$78,157 - \$82,990

Health, Canberra (PN. 14273) (Gazetted 20 December 2012)

Canberra Hospital and Health Services

Vicki Mahood: 741-595

From: Registered Nurse Level 2 \$78,157 - \$82,990

Health

To: †Registered Nurse Level 3.1 \$89,834 - \$93,531

Health, Canberra (PN. 31654) (Gazetted 17 January 2013)

Canberra Hospital and Health Services

Medicine

Medical and Dental Professional Standards Unit

Vanessa McNamara: 780-55159

From: Administrative Services Officer Class 3 \$52,818 - \$57,004

Health

To: Administrative Services Officer Class 4 \$58,870 - \$63,917
Health, Canberra (PN. 14190) (Gazetted 10 January 2013)

Canberra Hospital and Health Services

Capital Region Cancer Service

Cancer Nursing

Rosamma Varghese: 821-59276

From: Registered Nurse Level 1 \$55,567 - \$75,084

Health

To: Registered Nurse Level 2 \$78,157 - \$82,990
Health, Canberra (PN. 17241) (Gazetted 20 December 2012)

Justice and Community Safety

Office of Regulatory Services

Compliance

Advice, Complaints, Review and Support

Narelle Bramwell: 771-08642

From: Administrative Services Officer Class 6 \$70,913 - \$81,460

Justice and Community Safety

To: †Senior Officer Grade C \$89,786 - \$96,809

Justice and Community Safety, Canberra (PN. 42698) (Gazetted 27 November 2012)

Transport Regulation

Road User Services

Business Development and Information

Daniel Bruce Laundess: 820-77051

From: Administrative Services Officer Class 5 \$65,660 - \$69,623

Justice and Community Safety

To: Administrative Services Officer Class 6 \$70,913 - \$81,460

Justice and Community Safety, Canberra (PN. 03186) (Gazetted 30 November 2012)

Territory and Municipal Services

Parks and City Services

Resource Management Group

Stacey Louise Pegg: 774-69376

From: Administrative Services Officer Class 5 \$65,660 - \$69,623

Territory and Municipal Services

To: Administrative Services Officer Class 6 \$70,913 - \$81,460

Territory and Municipal Services, Canberra (PN. 10617) (Gazetted 12 December 2012)

Roads and Public Transport

Roads ACT

Road Maintenance Services

Kevin Ross Schofield: 701-4185

From: Technical Officer Level 4 \$70,913 - \$81,460

Territory and Municipal Services

To: †Senior Officer Grade C \$89,786 - \$96,809

Territory and Municipal Services, Canberra (PN. 00824) (Gazetted 3 December 2012)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Parks and City Services

Libraries ACT

Executive

Deborah Anne Weir: 713-76902

From: Administrative Services Officer Class 4 \$58,870 - \$63,917

Territory and Municipal Services

To: †Administrative Services Officer Class 5 \$65,660 - \$69,623

Territory and Municipal Services, Canberra (PN. 14331) (Gazetted 4 January 2013)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

CORRIGENDA

Commerce and Works

Information Technology Officer Class 1 \$57,004 - \$65,178

Charles Henry 835-95440, Section 68(1), 13 February 2013

Note: Incorrect date of appointment. Originally published in the gazette of 07 February 2013.