



ACT Government Gazette

Gazetted Notices for the week beginning 06 October 2011

VACANCIES

Calvary Health Care ACT (Public)

Human Resources

Human Resources Manager

Senior Professional Officer Grade A \$115,016, Canberra (PN: 7763)

Gazetted: 12 October 2011

Closing Date: 19 October 2011

The Human Resources Department is looking for an experienced and dynamic Human Resources leader with tertiary qualifications in Human Resources Management or related discipline. Selection Criteria, Mandatory. Tertiary qualifications in HRM or related discipline, desirable. Previous experience managing the HR function in a medium to large organisation. Demonstrated experience managing industrial relations, including workplace bargaining and grievance resolution. Demonstrated ability to generate innovative and creative solutions to HRM practices and processes. High level of business partnership and collaboration skills, including the demonstrated ability to engage and influence key stakeholders on HRM strategic direction. Excellent interpersonal, verbal and written communication skills, together with high level negotiation and conflict resolution skills. Demonstrated leadership capability including the ability to stimulate a high level of performance and foster teamwork across a varied and multi-disciplinary workforce.

Eligibility/Other Requirements: Selection Criteria

Contact Officer: Mr Wayne Armistead (02) 6201 6101 wayne.armistead@calvary-act.com.au Applications can be forwarded to: applications@calvary-act.com.au

Clinical Operations

Clinical Development Unit

Registered Nurse

Registered Nurse Level 2 \$72,960- \$77,472, Canberra (PN: 7021)

Gazetted: 11 October 2011

Closing Date: 26 October 2011

Work well with dynamics of changing patient load/environment. Ability to work well in team environment. Excellent time management. Excellent communication skills, both verbal and written. Preferred current Advanced Life Support Skills. Sound clinical assessment skills. Mentor junior clinical staff.

Eligibility/Other Requirements: Selection Criteria.

Contact Officer: Kelly Trudgen (02) 6201 6676 kelly.trudgen@calvary-act.com.au Applications can be forwarded to: recruitment@calvary-act.com.au

Clinical Operations

Clinical Development Unit

Registered Nurse

Registered Nurse Level 2 \$72,960- \$77,472, Canberra (PN: 7133)

Gazetted: 11 October 2011

Closing Date: 26 October 2011

Work well with dynamics of changing patient load/environment. Ability to work well in team environment. Excellent time management. Excellent communication skills, both verbal and written. Preferred current Advanced Life Support Skills. Sound clinical assessment skills. Mentor junior clinical staff.

Eligibility/Other Requirements: Selection Criteria

Contact Officer: Kelly Trudgen (02) 6201 6676 kelly.trudgen@calvary-act.com.au Applications can be forwarded to: recruitment@calvary-act.com.au

Clinical Operations

Emergency Department

Registered Nurse

Registered Nurse Level 2 \$72,960- \$77,472, Canberra (PN: 7741)

Gazetted: 11 October 2011

Closing Date: 26 October 2011

Do you want a fast paced, challenging, exciting career in nursing? If caring for people in their time of crisis, making a real difference, for patients across the spectrum of age and presenting complaint, is what you are looking for, then we could have the job for you. Calvary Emergency is a busy department that is expected to see approximately 5500 presentations this year. Calvary Health Care ACT (CHCACT) in Bruce is seeking a highly skilled and experienced Registered Nurse. Our metropolitan emergency department style ensures that you are engaged in the action and have career opportunities. There are available positions for Registered Nurse Level 2 within the Emergency Department.

Eligibility/Other Requirements: Selection Criteria

Contact Officer: Susan Chambers (02) 6201 6856 susan.chambers@calvary-act.com.au Applications can be forwarded to: recruitment@calvary-act.com.au

Clinical Operations

Emergency Department

Registered Nurse

Registered Nurse Level 2 \$72,960- \$77,472, Canberra (PN: 8782)

Gazetted: 11 October 2011

Closing Date: 26 October 2011

Do you want a fast paced, challenging, exciting career in nursing? If caring for people in their time of crisis, making a real difference, for patients across the spectrum of age and presenting complaint, is what you are looking for, then we could have the job for you. Calvary Emergency is a busy department that is expected to see approximately 5500 presentations this year. Calvary Health Care ACT (CHCACT) in Bruce is seeking a highly skilled and experienced Registered Nurse. Our metropolitan emergency department style ensures that you are engaged in the action and have career opportunities. There are available positions for Registered Nurse Level 2 within the Emergency Department.

Eligibility/Other Requirements: Selection Criteria

Contact Officer: Susan Chambers (02) 6201 6856 susan.chambers@calvary-act.com.au Applications can be forwarded to: recruitment@calvary-act.com.au

Clinical Operations

Emergency Department

Registered Nurse

Registered Nurse Level 2 \$72,960- \$77,472, Canberra (PN: 8854)

Gazetted: 11 October 2011

Closing Date: 26 October 2011

Do you want a fast paced, challenging, exciting career in nursing? If caring for people in their time of crisis, making a real difference, for patients across the spectrum of age and presenting complaint, is what you are looking for, then we could have the job for you. Calvary Emergency is a busy department that is expected to see approximately 5500 presentations this year. Calvary Health Care ACT (CHCACT) in Bruce is seeking a highly skilled and experienced Registered Nurse. Our metropolitan emergency department style ensures that you are engaged in the action and have career opportunities. There are available positions for Registered Nurse Level 2 within the Emergency Department.

Eligibility/Other Requirements: Selection Criteria

Contact Officer: Susan Chambers (02) 6201 6856 susan.chambers@calvary-act.com.au Applications can be forwarded to: recruitment@calvary-act.com.au

Clinical Operations

Emergency Department

Registered Nurse

Registered Nurse Level 2 \$72,960- \$77,472, Canberra (PN: 8884)

Gazetted: 11 October 2011

Closing Date: 26 October 2011

Do you want a fast paced, challenging, exciting career in nursing? If caring for people in their time of crisis, making a real difference, for patients across the spectrum of age and presenting complaint, is what you are looking for, then we could have the job for you. Calvary Emergency is a busy department that is expected to see approximately 5500 presentations this year. Calvary Health Care ACT (CHCACT) in Bruce is seeking a highly skilled and experienced Registered Nurse. Our metropolitan emergency department style ensures that you are engaged in the action and have career opportunities. There are available positions for Registered Nurse Level 2 within the Emergency Department.

Eligibility/Other Requirements: Selection Criteria

Contact Officer: Susan Chambers (02) 6201 6856 susan.chambers@calvary-act.com.au Applications can be forwarded to: recruitment@calvary-act.com.au

Clinical Operations

Emergency Department

Registered Nurse

Registered Nurse Level 2 \$72,960- \$77,472, Canberra (PN: 8887)

Gazetted: 11 October 2011

Closing Date: 26 October 2011

Do you want a fast paced, challenging, exciting career in nursing? If caring for people in their time of crisis, making a real difference, for patients across the spectrum of age and presenting complaint, is what you are looking for, then we could have the job for you. Calvary Emergency is a busy department that is expected to see approximately 5500 presentations this year. Calvary Health Care ACT (CHCACT) in Bruce is seeking a highly skilled and experienced Registered Nurse. Our metropolitan emergency department style ensures that you are engaged in the action and have career opportunities. There are available positions for Registered Nurse Level 2 within the Emergency Department.

Eligibility/Other Requirements: Selection Criteria

Contact Officer: Susan Chambers (02) 6201 6856 susan.chambers@calvary-act.com.au Applications can be forwarded to: recruitment@calvary-act.com.au

Clinical Operations

Emergency Department

Registered Nurse

Registered Nurse Level 2 \$72,960- \$77,472, Canberra (PN: 8888)

Gazetted: 11 October 2011

Closing Date: 1 November 2011

Do you want a fast paced, challenging, exciting career in nursing? If caring for people in their time of crisis, making a real difference, for patients across the spectrum of age and presenting complaint, is what you are looking for, then we could have the job for you. Calvary Emergency is a busy department that is expected to see approximately 5500 presentations this year. Calvary Health Care ACT (CHCACT) in Bruce is seeking a highly skilled and experienced Registered Nurse.

Our metropolitan emergency department style ensures that you are engaged in the action and have career opportunities. There are available positions for Registered Nurse Level 2 within the Emergency Department.

Eligibility/Other Requirements: Selection Criteria

Contact Officer: Susan Chambers (02) 6201 6856 susan.chambers@calvary-act.com.au Applications can be forwarded to: recruitment@calvary-act.com.au

Clinical Operations

Emergency Department

Registered Nurse

Registered Nurse Level 2 \$72,960- \$77,472, Canberra (PN: 8886)

Gazetted: 11 October 2011

Closing Date: 26 October 2011

Do you want a fast paced, challenging, exciting career in nursing? If caring for people in their time of crisis, making a real difference, for patients across the spectrum of age and presenting complaint, is what you are looking for, then we could have the job for you. Calvary Emergency is a busy department that is expected to see approximately 5500 presentations this year. Calvary Health Care ACT (CHCACT) in Bruce is seeking a highly skilled and experienced Registered Nurse. Our metropolitan emergency department style ensures that you are engaged in the action and have career opportunities. There are available positions for Registered Nurse Level 2 within the Emergency Department.

Eligibility/Other Requirements: Selection Criteria

Contact Officer: Susan Chambers (02) 6201 6856 susan.chambers@calvary-act.com.au Applications can be forwarded to: recruitment@calvary-act.com.au

Information and Technology Services

ACTPAS Projects

Intensive Care Unit

Patient Billing and Revenue Collection Business Analyst

Administrative Services Officer Class 6 \$61,295 - \$64,994, Canberra (PN: 7825)

Gazetted: 12 October 2011

Closing Date: 28 October 2011

Calvary Health Care ACT wishes to recruit a Business Analyst for a new Patient Billing and Revenue Collection System.

The successful candidate will bring to this role: Sound Business Analyst Skills; Ability to facilitate concurrent business process review activities; Highly developed oral and written communication skills; Ability to perform software application configuration and gap analysis. Previous experience in billing software and processes an advantage.

Eligibility/Other Requirements: Selection Criteria

Contact Officer: Trevor Carr (02) 6201 6018 trevor.carr@calvary-act.com.au Applications can be forwarded to: recruitment@calvary-act.com.au

Chief Minister and Cabinet

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

People and Performance

Continuous Improvement and Workers' Compensation

ACT Public Service Worker's Compensation Improvement

Director, Continuous Improvement and Worker's Compensation

Executive Level 1.3 \$195,141 to \$206,068 depending on current superannuation arrangements, Canberra (PN:E657)

Gazetted: 05 October 2011

Closing Date: 14 October 2011

The Chief Minister and Cabinet Directorate (CMCD) leads the ACT Public Service (ACTPS) and provides strategic advice and support to the Chief Minister, the Minister for Industrial Relations, and the Cabinet on policy development, service delivery and whole of government issues, facilitates the implementation of government priorities and provides high level executive support and policy advice. CMCD would like to appoint an outstanding executive to the position of Director, Continuous Improvement and Worker's Compensation. This position leads the Continuous Improvement and Worker's Compensation Branch which is responsible for workplace safety of the ACTPS, the rights of injured workers (both private sector and the ACTPS), the design of an efficient and fair workers' compensation scheme and the costs of workers' compensation to business and others.

Eligibility/Other Requirements: Demonstrated leadership and strategic policy capacity are required. Tertiary qualifications in a relevant field will be highly regarded.

Note: The position attracts a remuneration package ranging from \$195,141 - \$206,068, depending on the current superannuation of the successful applicant. This includes a cash component of \$156,093. The successful applicant will be engaged under an executive contract until 30 June 2013, with the possibility of extension. Prospective applicants should be aware that individual contract and performance agreements are tabled in the ACT Legislative Assembly.

Contact Officer: Andrew Kefford (02) 6205 0213 andrew.kefford@act.gov.au

Governance

Office of Industrial Relations

Executive

Director, Office of Industrial Relations

Executive Level 1.3 \$195,141 to \$206,068 depending on current superannuation arrangements, Canberra (PN: E309)

Gazetted: 06 October 2011

Closing Date: 21 October 2011

The Chief Minister and Cabinet Directorate (CMCD) leads the ACT Public Service (ACTPS) and provides strategic advice and support to the Chief Minister, the Minister for Industrial Relations, and the Cabinet on policy development, service delivery and whole of government issues, facilitates the implementation of government priorities and provides high level executive support and policy advice.

The Office of Industrial Relations within CMCD provides policy and legal policy support to the Minister and the Government on industrial relations, work safety and dangerous substances. The Office also supports the Head of Service and the Director-General in the negotiations and implementation of the ACTPS agreements. CMCD would like to appoint an outstanding executive to the position of Director, Office of Industrial Relations. This position is responsible for leading policy development, review and advice for maintaining the Territory's legislative framework in its areas of responsibility. Eligibility/Other Requirements: Demonstrated leadership and strategic policy capacity are required. Tertiary qualifications in a relevant field will be highly regarded.

Note: The position attracts a remuneration package ranging from \$195,141 - \$206,068, depending on the current superannuation of the successful applicant. This includes a cash component of \$156,093. The successful applicant will be engaged under an executive contract for a period of up to five years. Prospective applicants should be aware that individual contract and performance agreements are tabled in the ACT Legislative Assembly.

Contact Officer: Andrew Kefford (02) 6205 0213 andrew.kefford@act.gov.au

Communications and Culture

Centenary of Canberra

Marketing Manager

Senior Officer Grade B \$99,033 - \$111,485, Canberra (PN: 22581)

Gazetted: 12 October 2011

Closing Date: 7 November 2011

Join a dynamic and energetic team preparing to celebrate Canberra's Centenary in 2013 under the guidance of Creative Director Robyn Archer AO. This position will lead the Marketing and Communications Team to co-ordinate campaigns and public relations in line with the Centenary of Canberra program. The successful applicant will oversee the development and implementation of a targeted marketing strategy, develop strong relationships with local and national media and publishing agencies, and manage the development of the Centenary Preview, 'Big Book' and website enhancements.

Note: This is a temporary vacancy available from 14 November 2011 until 20 December 2013.

Contact Officer: Amy Kingham (02) 6207 0648 amy.kingham@act.gov.au

Workforce Capability and Governance

Public Sector Management

Executive Officer to the Deputy Director-General/Commissioner for Public Administration

Administrative Services Officer Class 6 \$66,198 - \$76,043, Canberra (PN: 24609)

Gazetted: 06 October 2011

Closing Date: 25 October 2011

Chief Minister and Cabinet Directorate's Workforce Capability and Governance Division has a permanent vacancy in the role of Executive Officer to the Deputy Director-General/Commissioner for Public Administration. The successful applicant will be required, on behalf of the Division, to liaise and coordinate Assembly and Cabinet matters, review and manage budget arrangements, coordinate Audit output materials, coordinate Annual Reporting information and Estimate's briefings as well as process enquiries and complaints received for the Commissioner. The successful applicant will require strong administrative and organisational skills with the ability to understand budgets and expenditure statements and well developed communication and highly developed secretariat support skills.

Contact Officer: Leanne Martens (02) 6207 8700 leanne.martens@act.gov.au

Culture and Communications

Communications and Engagement

Administrative Officer

Administrative Services Officer Class 5 \$61,295 - \$64,994, Canberra (PN: 22827)

Gazetted: 07 October 2011

Closing Date: 21 October 2011

We are seeking an experienced and enthusiastic Administration Officer at the ASO5 level to provide high level administrative support to the Executive Director.

Contact Officer: Jeremy Lasek (02) 6207 9024 jeremy.lasek@act.gov.au

Community Services

**Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>
Applications can be sent via email to: jobs@act.gov.au**

Policy and Organisational Services

Media and Communications

Senior Manager

Senior Officer Grade A \$115,016, a new Enterprise Agreement is currently being negotiated. Canberra (PN: 23279)

Gazetted: 07 October 2011

Closing Date: 21 October 2011

As the leader of the team you will join a dedicated unit and undertake a broad range of media and communications duties including releases, publications and web activities. You will manage stimulating internal and external communications projects, as well as providing guidance on media and communications issues to the Directorate, working with the Minister's Office.

Contact Officer: Bronwen Overton-Clarke (02) 6207 9031 bronwen.overton-clarke@act.gov.au

Disability ACT

Strategic Policy and Community Development

Senior Aboriginal and Torres Strait Islander Policy Officer

Senior Officer Grade B \$99,033 - \$111,485, Canberra (PN: 20321)

Gazetted: 12 October 2011

Closing Date: 1 November 2011

The position is responsible for the development of services which meet the needs of for people in the ACT Aboriginal and Torres Strait Islander community with, or caring for a person with disabilities. The position is also responsible for the development of a culturally appropriate policy framework to inform ongoing delivery, development and monitoring of the effective services and supports. The position incumbent is required to demonstrate a commitment to the Vision and Values of Disability ACT and a demonstrated ability to actively engage with a broad cross section of the local Aboriginal and Torres Strait Islander providers, communities and local Elders. This position reports to the Senior Manager, Strategic Policy and Community Development.

Note: This is a temporary position available for a period of six months with the possibility of extension.

Contact Officer: Sarah King (02) 6205 0889 sarah.king@act.gov.au

Disability ACT

Executive and Business

Business Support

Business Support Coordinator

Senior Officer Grade C \$83,816 - \$90,372, Canberra (PN: 29165)

Gazetted: 12 October 2011

Closing Date: 25 October 2011

The position is responsible for contributing to the financial management and negotiations of service level contracts with government and non-government organisations including analysing monthly, quarterly and annual financial reports and advising on risk management strategies. The position also supervises a small team. The position incumbent is required to demonstrate a commitment to the Vision and Values of Disability ACT.

Eligibility/Other Requirements: Qualifications and experience in accounting or financial management within the government sector is essential.

Contact Officer: Norman Fraser (02) 6207 1618 norman.fraser@act.gov.au

Policy and Organisational Services

Governance, Strategy and Community Policy

Women's Information and Referral Centre

Program Coordinator - Women Returning to Work Grants Program

Administrative Services Officer Class 5 \$61,295 - \$64,994, Canberra (PN: 13525)

Gazetted: 07 October 2011

Closing Date: 25 October 2011

Applications are sought for the position of Program Coordinator - Women Returning to Work Grants Program at Women's Information and Referral Centre (WIRC). The successful applicant will have experience in the management and delivery of programs for women and will exercise a high level of discretion and sound judgement in relation to sensitive issues.

The program coordinator will monitor and process all applications received and will respond to any enquiries received.

Note: This is a part-time position at 23:53 hours per week.

Contact Officer: Biljana Petrova (02) 6205 0713 biljana.petrova@act.gov.au

Disability ACT

Executive and Business

Business Support

Administration Officer Systems and Information - Quality and Risk

Administrative Services Officer Class 5 \$61,295 - \$64,994, Canberra (PN: 23278)

Gazetted: 07 October 2011

Closing Date: 25 October 2011

This position reports to the Team Leader, Systems and Information - Quality and Risk and is responsible for assisting with the reporting, auditing and risk and continuous quality improvement of processes and services within Disability ACT. Eligibility/Other Requirements: Experience in administration relating to human services is desirable. Contact Officer: Heather McKeon (02) 6207 1061 heather.mckeon@act.gov.au

Disability ACT

Service Delivery

Services for Children and Young People

Individual Program Officer

Administrative Services Officer Class 5 \$61,295 - \$64,994, Canberra (PN: 26367)

Gazetted: 07 October 2011

Closing Date: 25 October 2011

The Individual Program Officer is responsible for assessing, planning, developing and monitoring individual support for children and young people. This work is undertaken with people with high and complex needs and living in community settings, under a range of funding programs and consistent with the Vision and Values of Disability ACT.

Eligibility/Other Requirements: A current driver's licence, equivalent to ACT driver's licence, Class CA is mandatory.

Note: This is a temporary position available for six months with the possibility of extension.

Contact Officer: Simone Provost (02) 6205 2199 simone.provost@act.gov.au

Disability ACT

Strategic Policy and Community Development

Sector Development and Support Team

Grants Officer

Administrative Services Officer Class 5 \$61,295 - \$64,994, Canberra (PN: 20147)

Gazetted: 11 October 2011

Closing Date: 25 October 2011

Reports to the team leader, Sector Development and Support, and is responsible for assisting with developing systems and updating and maintaining of data related to individual funding allocations. This position will also develop and deliver a range of individual funding processes.

Contact Officer: Sarah King (02) 6205 0889 sarah.king@act.gov.au

Disability ACT

Executive and Business

Business Support

Scheduling Office Liaison Officer

Administrative Services Officer Class 3 \$49,306 - \$53,214, Canberra (PN: 11266)

Gazetted: 07 October 2011

Closing Date: 25 October 2011

As a member of the Scheduling Office team, this position assists management in rostering staff to work in Disability ACT's group homes using Environment Scheduling Personnel (ESP).

Eligibility/Other Requirements: Experience in operating word processing packages and maintaining databases is desirable, and experience in the use of on-line rostering systems will be an advantage. A demonstrated understanding of Disability ACT's Vision and Values Statement.

Note: This is a part-time position at 30:00 hours per week.

Contact Officer: Tracey Burgess (02) 6205 5209 tracey.burgess@act.gov.au

Economic Development

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Executive Director, Tourism, Events and Sport

Executive Level 2.5 \$233,667 to \$247,036 depending on current superannuation arrangements, Canberra (PN: E666)

Gazetted: 06 October 2011

Closing Date: 18 October 2011

The Executive Director, Tourism, Events and Sport will assist the Director-General in supporting the Government's economic and social vision and the ACT Government's objectives of strong, responsive and accountable government. He/she will do this by leading the Tourism, Events and Sports Division in delivering high quality and value services across Government and to the community in the area of sport and recreation community programs, ACT Academy of Sport services and programs, sports facilities management and new sports facilities; tourism and marketing and special event management. Economic Development Directorate works with the community to support economic development through: business support programs; delivering the government land release programs; infrastructure and capital works; tourism and event management; and sporting activities including venue management, sportsgrounds, sporting programs and community events. Candidates for this position should be able to demonstrate leadership, highly developed strategic capability, policy development and inter-governmental relations. They should also have experience in dealing with policy, financial and people management issues. Experience in government, the wider community and business would be highly regarded.

Note: The successful applicant will be engaged under a performance based contract up to five years with an attractive remuneration Package ranging from \$233,667 to \$247,036 depending on current superannuation arrangements, including a cash component of \$190,979.

Contact Officer: Catherine Hudson (02) 6207 3331 catherine.hudson@act.gov.au

Executive Director, Ministerial, Cabinet and Policy

Executive Level 2.4 \$219,150 to \$231,587 depending on current superannuation arrangements, Canberra (PN: E672)

Gazetted: 07 October 2011

Closing Date: 18 October 2011

The Executive Director, Ministerial, Cabinet and Policy will work to the Deputy Director-General, Economic Development, Policy and Governance and support the Government's economic development vision. He/she will do this by leading and coordinating ministerial, cabinet and policy matters across the Directorate. Economic Development Directorate works with the community to support economic development through: business support programs; delivering the government land release programs; infrastructure and capital works; tourism and event management; and sporting activities including venue management, sportsgrounds, sporting programs and community events. Candidates for this position should be able to demonstrate leadership, highly developed strategic capability, policy development and inter-governmental relations. They should also have experience in dealing with policy, financial and people management issues. Experience in government, the wider community and business would be highly regarded.

Note: The successful applicant will be engaged under a performance based contract up to five years with an attractive remuneration package ranging from \$219,150 to \$231,587 depending on current superannuation arrangements, including a cash component of \$177,661.

Contact Officer: Catherine Hudson (02) 6207 3331 catherine.hudson@act.gov.au

Land Development Agency

Director, Finance and Procurement

Executive Level 1.3 \$195,141 to \$206,068 depending on current superannuation arrangements, Canberra (PN: E670)

Gazetted: 12 October 2011

Closing Date: 31 October 2011

Economic Development and the Land Development Agency facilitates the Territory's economic development via business support programs; delivering the government land release programs; infrastructure and capital works; tourism and event management; and sporting activities including venue management, sportsgrounds, sporting programs and community events.

Eligibility/Other Requirements: The successful applicant will be professionally qualified with leadership experience in financial and project management. Strong financial skills are necessary as is a knowledge of land development and government processes with a demonstrated capacity to support the various activities across the Directorate. The person will be a CA or CPA or have membership of a similar association.

Note: The successful applicant will be engaged under a performance based contract up to five years with an attractive remuneration package ranging from \$195,141 to \$206,068 depending on current superannuation arrangements, including a cash component of \$156,093.

Contact Officer: Ian Thomson (02) 6205 3997 ian.thomson@act.gov.au

Education and Training

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Tertiary and International Education

Training and Tertiary Education

Director's Office

Office Manager

Administrative Services Officer Class 5 \$61,295 - \$64,994, Canberra (PN: 26215)

Gazetted: 07 October 2011

Closing Date: 21 October 2011

Training and Tertiary Education is seeking a suitable candidate to provide high level administrative support to the Branch management team. The successful applicant will provide a liaison point between the Branch, the Minister, other ACT Directorates, local industry, and also ACT and National working groups. The successful applicant will demonstrate well developed organisational and administrative skills, including sound decision making skills, with the proven ability to work under pressure, prioritise work and meet deadlines under minimal supervision.

Contact Officer: Melissa Pinney (02) 6205 8538 melissa.pinney@act.gov.au

Environment and Sustainable Development

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Regulation Services

Construction Occupations Services

Construction Audit Team

Compliance Auditor/Building Inspector

Administrative Services Officer Class 4 \$54,956 - \$59,668, Canberra (PN: 10447)

Gazetted: 07 October 2011

Closing Date: 14 October 2011

We have an exciting opportunity for a motivated and enthusiastic person who is dedicated to regulation and continuous improvement within the building industry in the ACT. Your role will be pivotal in the day-to-day operations of the Construction Audit Team. To be successful in this role, you will need to work professionally and collaboratively with others in the Branch, have eye for detail, be technologically and building savvy, have knowledge of construction auditing processes, responsive in your dealings with others and cultivate internal and external relationships. Applicants for the position will need to demonstrate an appreciation of the environment within which the public sector works. You will have a strong track record in delivering high quality regulation services and have or be willing to undertake tertiary qualifications. Eligibility/Other Requirements: Possession of a current driver's licence. Currently undertaking or qualifications in Building Surveying will be highly regarded.

Contact Officer: Max Rafferty (02) 6207 2438 max.rafferty@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Health

Selection documentation for the following positions may be downloaded from

<http://www.health.act.gov.au/employment>.

Apply online at <http://www.health.act.gov.au/employment>

Strategy and Corporate

Service and Capital Plan

Capital Asset Development Plan

Capital Asset Development Project Commissioning Officer

Senior Officer Grade B \$99,033 - \$111,485, Canberra (PN: 22368)

Gazetted: 13 October 2011

Closing Date: 20 October 2011

We are looking for a motivated person with knowledge of the health facilities and their operations and experience in project management and/or commissioning of health facilities to join a team of people working toward the development of new health facilities in the ACT. The Capital Asset Development Program (CADP) is a redevelopment of all aspects of the ACT health system in order to meet future demand for health care. This infrastructure program is expected to cost over \$1 billion over ten years and involves integrating state-of-the-art information and e-health technologies, change management, and significant capital works – much of which will be based at Canberra Hospital.

Note: This is a temporary position until 30 June 2012 with the possibility of extension.

Contact Officer: Sallyanne Kinghorne (02) 6174 5279

Strategy and Corporate

Business and Infrastructure

Strategic Support

Strategic Support Project Officer

Senior Officer Grade C \$83,816 - \$90,372, Canberra (PN: 15075)

Gazetted: 13 October 2011

Closing Date: 20 October 2011

Expressions of Interest are sought to fill the role of Strategic Support Project Officer.

The successful applicant will be required to deliver a range of Works and Accommodation Projects with the Health Directorate. Applicants should be motivated, be able to work under limited supervision, have a high level of communication skills, including the ability to work effectively with internal and external stakeholders, have demonstrated skills in project management relating to building works and knowledge of relevant ACT Public Service legislation and policies.

Eligibility/Other Requirements: Current driver's licence is essential. Relevant qualifications or experience in project management are desirable.

Note: This is a temporary position available to June 2012 with the possibility of extension.

To apply please submit a two page expression of interest addressing the selection criteria.

Contact Officer: Priya Grovenor (02) 6205 1769

Strategy and Corporate

E-Health and Clinic Records

E-Health

Quality Improvement Officer

Senior Officer Grade C \$83,816 - \$90,372, Canberra (PN: 25756)

Gazetted: 13 October 2011

Closing Date: 27 October 2011

The Quality Improvement Officer is responsible for providing high level confidential support to the Chief Information Officer, by providing high-level service for the E-Health and Clinical Records Branch, including: Preparing complex correspondence; Managing the co-ordination and preparation of Ministerial correspondence and briefings, Ensuring

quality control; Managing the coordination and preparation of briefings for national committees; and Coordination of the preparation and distribution of Health-e Future Plan reports.

Note: Applications should address the Selection Criteria and provide two written referee reports.

Contact Officer: Judy Redmond (02) 6205 0640

Canberra Hospital and Health Service

Medicine

Resources

Sleep Scientist Team Leader

Health Professional Level 4 \$83,816 - \$90,372, Canberra (PN: 18492)

Gazetted: 13 October 2011

Closing Date: 20 October 2011

The Department is seeking a suitably qualified and experienced individual to supervise the multidisciplinary team working within the Sleep Disorders Unit. Responsibilities include overseeing the daily operation of the sleep laboratory and work in consultation with the Laboratory Manager. The role involves performing complex sleep polysomnography studies, implementation of professional development programmes and training of SDU staff, and overseeing various quality assurance programmes.

Eligibility/Other Requirements: Bachelor of Science or equivalent (Physiology, Allied Health, Health Sciences).

Professional credential from the Board of Registered Polysomnographic Technologists is essential. Previous experience working in a Sleep Medicine at a tertiary institution is preferred. Previous experience working with paediatric patients is desirable. The successful applicant must be able to work a 12 hour overnight shift.

Note: The position will require early evening and overnight work on a rotation roster. Applicants will be shortlisted on the basis of written application, which should address the selection criteria. Current curriculum vitae with contact details of three referees must accompany the application.

Contact Officer: Derek Figurski (02) 6244 2066

Canberra Hospital and Health Service

Mental, Justice, Alcohol and Drugs

Mental Health Service and Sector Development

Mental Health Post Graduate Diploma

Registered Nurse Level 1 \$51,872 - \$70,092, Canberra (PN: 18179, several)

Gazetted: 13 October 2011

Closing Date: 28 October 2011

ACT Health Directorate through Mental Health, Justice Health and Alcohol and Drug Service has developed a program for Registered Nurses (RNs) to gain post-graduate nursing qualifications. The Post Graduate Diploma in Mental Health Nursing is an excellent means by which RNs can build their knowledge and skills base in caring for people experiencing a range of mental health conditions. The program is clinically based and provides RNs with the option of either part-time or full-time paid employment for 12 to 18 months in Canberra, while they study through the University of Canberra. Living in Canberra offers a culturally diverse lifestyle and stimulating environment with all the benefits of a city while retaining its rural personality, it is an ideal place to educate and bring up a family. During the program, RNs rotate through the diverse services, including crisis assessment, acute inpatient, rehabilitation, community adult, child and adolescent and older persons as well as placement options with specialist teams.

Registered Nurses who undertake the program are:

- Paid while they study;
- Guaranteed a scholarship to cover course fees;
- Well supported;
- Eligible for a qualification allowance on completion; and
- Able to fast track their career.

Eligibility/Other Requirements: Registered or eligible for registration with the Australian Health Practitioner Regulation Agency.

Note: This is a temporary position, available for 12 to 18 months. Part-time or full-time hours can be negotiated. For employment in most ACT Health positions salary packaging with fringe a benefit tax free threshold of up to \$9095 is available. Employees can also package beyond the FBT free tax threshold up to 75% of gross salary on non-FBT items.

Contact Officer: Natalie Robinson (02) 6205 3661 natalie.robinson@act.gov.au

Canberra Hospital and Health Service

Women, Youth and Children

Child, Youth and Women's Health Program

Registered Nurse

Registered Nurse Level 1 \$51,872 - \$70,092, Canberra (PN: 20350)

Gazetted: 13 October 2011

Closing Date: 20 October 2011

An opportunity is available for a Registered Nurse Level 1 to work two night duty shifts (2100 – 0700) per week for the Caring for Kids Program. The aim of this program is to work in partnership with families to provide healthcare to children and young people with complex technological health needs in the home environment. This position is specifically for an RN to provide in home overnight nursing care for a stable young adult, working in partnership with his family to meet his health care needs. Training will be provided as required.

Eligibility/Other Requirements: Registered or eligible for registration as a General Nurse with the Australian Health Practitioners Regulation Agency (AHPRA). A current driver's licence.

Note: This is a temporary part-time position commencing immediately for a period of six months with possible extension at 20:00 hours per week.

Contact Officer: Fiona Cameron (02) 6205 2760

Canberra Hospital and Health Service

Medicine

Clinical

Enrolled Nurse

Enrolled Nurse Level 2 \$51,032, Canberra (PN: 12416)

Gazetted: 13 October 2011

Closing Date: 20 October 2011

Interest is being sought for Enrolled Nurses to fill dynamic and rewarding positions within Ward 7A. 7A is an acute neurological and infectious disease ward that offers challenges and opportunity, such as working in an Acute Stroke Unit. The clinical unit provides a supportive, nurturing and learning environment enabling nurses to deliver high quality care. If you are motivated, demonstrate well-developed interpersonal skills and have an ability to work collaboratively with a multidisciplinary team, this is an opportunity not to be missed.

Eligibility/Other: Enrolled or eligible to enrol as an Enrolled Nurse (Division 2) with Australian Health Practitioner Regulation Agency.

Note: This is a permanent position working a rotating roster. Applicants are requested to submit their application addressing the selection criteria including: Covering letter; current CV; statement addressing the selection criteria; names of two professional referees.

Contact Officer: Brett Jones (02) 6244 2535

Canberra Hospital and Health Services

Occupational Support

Acute Care

Speech Pathologist

Health Professional Level 2 \$50,796 - \$70,459, Canberra (PN: 28692)

Gazetted: 13 October 2011

Closing Date: 20 October 2011

The Acute Support Speech Pathology team is looking for an enthusiastic and suitably qualified speech pathologist to join a dynamic team of speech pathologists at the Canberra Hospital. The Speech Pathology Department provides a range of inpatient and outpatient services to the medical, surgical and neonatal/paediatric areas of the Canberra Hospital and the surrounding community. Speech pathologists with experience in community or hospital settings with either adult or paediatric experience are encouraged to apply. Opportunities exist to gain experience across a range of clinical caseloads and to contribute to an active teaching and quality improvement program with strong professional support.

Eligibility/Other Requirements: A Degree or Diploma in Speech Pathology from a recognised tertiary institution and eligibility for practicing membership of Speech Pathology Australia.

Note: This is a temporary vacancy available until 30 June 2012. Please provide two written referee reports with written application. HP1 applications will be considered. This position may be required to participate in an overtime, on call, and/or rotation roster. The duty statement outlines a range of possible duties that staff are expected to perform at this level. The emphasis placed on each duty will vary according to the requirements of each position.

Contact Officer: Felicity Martin (02) 6244 2230

Director General Reports

Population Health

Health Protection Service

Support Officer

Administrative Services Officer Class 3 \$49,306 - \$53,214, Canberra (PN: 29423)

Gazetted: 13 October 2011

Closing Date: 20 October 2011

Under general direction the successful applicant will undertake a range of support services to the Health Protection Service in particular the issuing of licences, permits and registrations for all types of persons/premises under the jurisdiction of Health Protection Service in accordance with the *Public Health Act 1997*.

Contact Officer: Cathie Smith (02) 6205 1714

Strategy and Corporate

Business and Infrastructure

Infrastructure Support

Health Service Officer

Health Service Officer Level 4 \$40,700 - \$42,331, Canberra (PN: 23294)

Gazetted: 13 October 2011

Closing Date: 20 October 2011

The Food Services Department of The Canberra Hospital has a full-time permanent position available within the Preparation area. Duties include the preparation of salads, sandwiches and supplements for Patients and the Staff cafeteria as well as other areas of The Canberra Hospital.

Note: This position is on a rotating roster and weekend/shift work is required.

Contact Officer: Rodney Rosewarn (02) 6244 3741

Justice and Community Safety

**Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>
Applications can be sent via email to: jobs@act.gov.au**

**Office of Regulatory Services
Enforcement and Investigations
Legal Officer**

Legal 1 \$50,797 - \$104,152, Canberra (PN: 21194)

Gazetted: 07 October 2011

Closing Date: 25 October 2011

Under broad direction of the Legal Manager: Provide legal advice, counsel/opinion, statutory interpretation and recommendations on questions of law or legal practice to staff within the Office of Regulatory Services (ORS) and assist members of the public and legal profession on legal matters. Assist the Legal Manager in managing the operations and activities of the Legal Unit to meet organisational requirements. Act as consultant to other staff of the ORS as required. Where appointed, exercise the function of an inspector/investigator under various legislation. Represent the unit in its dealings with other agencies. Provide in house legal support in the investigation of incidents and the subsequent preparation of briefs of evidence. Manage activities associated with witnesses (including experts). Provide legal comment in relation to current and proposed legislation administered by the ORS. Provide legal advice and support to inspectors operating in the field in relation to serious incident investigations and prosecutions. Manage MOUs, FOI applications, subpoenas and third party production requests received by the ORS. Provide advice in relation to safety undertakings and reviews of notices. Provide organisational protocols and procedures for administrative law activities and investigations. Initiate, plan and conduct legal and quasi-legal research projects of considerable breadth, complexity or significance on a range of areas. Prepare reports and recommendations associated with policies and activities of the relevant sub-sections. Assist in the development of policies and procedures for the ORS. Develop and advise on legislative reform initiatives relevant to the work of the ORS. Maintain records in accordance with the *Territory Records Act 2002*.

Eligibility/Other Requirements: Admission as a practitioner of the High Court or the Supreme Court of an Australian State or Territory.

Note: This is a temporary position available from 12 December 2011 until 15 December 2012.

Contact Officer: Paul Coleman (02) 6205 3742 paul.coleman@act.gov.au

Territory and Municipal Services

**Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>
Applications can be sent via email to: jobs@act.gov.au**

**Land Management and Planning
Canberra Cemeteries
Executive Officer**

Administrative Services Officer Class 6 \$66,198 - \$76,043, Canberra (PN: 19010)

Gazetted: 12 October 2011

Closing Date: 1 November 2011

As part of a small team provide high level confidential administrative and secretarial services to the Chief Executive Officer (CEO) and the ACT Public Cemeteries Authority Board, including but not necessarily limited to: Reviewing and coordinating communication and documentation in and out of the office, prioritising, redirecting, researching background information; Preparing correspondence, reports, briefs and assemble supporting documents and minutes for meetings; Act as a point of liaison between the Government and the Authority where required; Assist officers elsewhere in the Authority to meet workloads relating to staff shortages.

Eligibility/Other Requirements: Hold current driver's licence.

Contact Officer: Hamish Horne (02) 6207 1625 hamish.horne@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

**Land Management and Planning
Parks and Conservation Service
Parks and Conservation Service - Tidbinbilla
Brush-Tailed Rock-Wallaby Wildlife Project Officer**

Technical Officer Level 1 \$44,764 - \$47,026, Canberra (PN: 15049)

Gazetted: 06 October 2011

Closing Date: 20 October 2011

The person selected for this position will join the group of wildlife staff at Tidbinbilla who are responsible for the daily animal care, maintenance and breeding of a range of native Australian wildlife. The primary focus of this job is the undertaking of the critical breeding, husbandry, cleaning and maintenance of the animals within the Brush-Tailed Rock-Wallaby (BTRW) program. In addition, this position also provides husbandry care to the broad spectrum of animals within the broader Tidbinbilla Wildlife collection. Applicants must address the selection criteria in the Position Description.

Eligibility/Other Requirements: Extensive BTRW experience with animal husbandry and care activities is essential. Other job requirements include experience in the husbandry and management of animals, preferably in a zoo or similar environment, or other extensive experience with handling wildlife with an understanding of the conservation and ethical issues relating to the captive management of wildlife with breeding and research programs.

Note: This position may be filled based on application and referee reports only.
Contact Officer: David Dobroszczyk (02) 6205 1234 david.dobroszczyk@act.gov.au
Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Treasury

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Finance and Budget

Budget Coordination and Reporting

Budget and Fiscal Strategy

Senior Manager

Senior Officer Grade A \$115,016 plus expected 3.5% wage increase, Canberra (PN: 55576)

Gazetted: 11 October 2011

Closing Date: 25 October 2011

The Senior Manager is responsible for the provision of strategic advice on the Budget and Fiscal Strategy to Government. The successful applicant will provide high-level strategic advice to the Executive on the policy and financial performance of the Territory at a whole of government level, including advice on the effective allocation of resources and key budget metrics. The successful applicant will lead a small team responsible for the coordination and development of the Annual Budget, mid-year Budget Review, regular updates on the budget position, and ensuring appropriate advice and guidance is provided to agencies on the budget development process. The team also undertakes strategic reviews and investigations on emerging budgetary issues.

Eligibility/Other Requirements: Excellent communication, liaison and project management skills are required to succeed in this role. To be a strong contender for these roles you will have excellent policy, financial management and/or strategic capability, and strong leadership and management skills. You will have a strong focus on results, be highly responsive in a client-focussed environment, and have strong commitment to building and maintaining effective working relationships across Government. Tertiary or post graduate qualifications in accounting, economics, finance or similar field are highly desirable.

Contact Officer: Marsha Guthrie (02) 6207 3998 marsha.guthrie@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Finance and Budget

Budget Management and Analysis Branch

Senior Manager

Senior Officer Grade A \$115,016 plus expected 3.5% wage increase, Canberra (PN: 12102)

Gazetted: 11 October 2011

Closing Date: 25 October 2011

The Senior Manager position is responsible for the provision of strategic policy and financial advice on the performance and budgetary aspects of a number of Government agencies, preparation of high-level briefings, advice and correspondence, and promoting accountability and transparency in the delivery of services to the community and the management of resources. The successful applicant will lead a team responsible for monitoring and reporting on the performance of Government agencies, assessing and analysing policy and capital works proposals, and identifying opportunities for improving the efficiency and effectiveness of resource allocation. The team is also responsible for assisting in the development of the Annual Budget and capital works program.

Eligibility/Other Requirements: To be a strong contender for these roles you will have excellent policy, financial management and/or strategic capability, and strong leadership and management skills. You will have a strong focus on results, be highly responsive in a client-focussed environment, and have strong commitment to building and maintaining effective working relationships across Government. Tertiary or post graduate qualifications in accounting, economics, finance or similar field are highly desirable.

Contact Officer: Marsha Guthrie (02) 6207 3998 marsha.guthrie@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Finance and Budget

Budget Coordination and Reporting

Financial Reporting

Senior Manager

Senior Officer Grade A \$115,016 plus expected 3.5% wage increase, Canberra (PN: 43386)

Gazetted: 11 October 2011

Closing Date: 25 October 2011

An exciting opportunity exists for a dynamic financial management and accounting professional to lead a focused multi-disciplinary team within a busy and fast paced area. We are seeking a talented and highly motivated individual to fill the vital Senior Manager role in the financial reporting area that maintains financial information to deliver financial reports and manages audit processes. The applicant must have strong technical financial skills, have the ability to work to tight deadlines, exercise sound judgement and possess strong communication skills. You will need to be experienced in reporting under Government Finance Statistics and Australian Accounting Standards Requirements, and able to independently manage projects and processes in accordance with statutory reporting timeframes.

Eligibility/Other Requirements: Membership of a professional accounting body is essential. To be a strong contender for these roles you will have excellent policy, financial management and/or strategic capability, and strong leadership and management skills. You will have a strong focus on results, be highly responsive in a client-focussed environment, and have strong commitment to building and maintaining effective working relationships across Government. Tertiary or post graduate qualifications in accounting, economics, finance or similar field are highly desirable.

Contact Officer: Marsha Guthrie (02) 6207 3998 marsha.guthrie@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

ACT Revenue

Policy Legislation and Objections

Assistant Manager, Objections and Appeals

Senior Officer Grade C \$83,816 - \$90,372, Canberra (PN: 13569)

Gazetted: 07 October 2011

Closing Date: 25 October 2011

As the successful applicant you will deal with more complex objections under revenue-related legislation and consequent appeals to tribunals and courts, with minimal supervision. You preferably have experience in legal process; the ability to analyse the law and complex fact situations; and make decisions on them. Good communication skills are essential. You will also assist with the supervision and training of staff, and provide high level advice and reports to the government and senior staff.

Eligibility/Other Requirements: Legal qualifications and/or experience are highly desirable.

Contact Officer: Kirsten Newton (02) 6207 0077 kirsten.newton@act.gov.au

Shared Services

Shared Services ICT

Customer Relations/Service Desk and Service Support

Service Delivery Officer

Information Technology Officer Class 2 \$66,198 - \$76,043, Canberra (PN: 14315, several)

Gazetted: 07 October 2011

Closing Date: 25 October 2011

Provide technical support and assistance to Shared Services ICT customers through the maintenance and diagnosis of hardware and software problems. Provide first or second level IT technical support, advice and problem resolution for customers through the Service Desk. Undertake second level IT technical support which involves having possession of a drivers licence to enable attendance at various remote sites.

Eligibility/Other Requirements: Incumbent may be required to work on a 24 x 7 shift or on-call arrangement. Incumbent may be required to provide onsite support or work on the Service Desk and must be willing to rotate between roles if required. A current driver's licence is highly desirable. Experience of at least three years in IT service support is highly desirable.

Contact Officer: Lucy Martiniello (02) 6207 6060 lucy.martiniello@act.gov.au

Shared Services

Shared Services ICT

Executive, ACTSOE Refresh Team, Project and Policy Team

Asset Officer

Administrative Services Officer Class 6 \$66,198 - \$76,043, Canberra (PN: 09329)

Gazetted: 11 October 2011

Closing Date: 25 October 2011

Perform a variety of operational, management and administrative tasks for IT functions coordinated within the section, in an Information Technology Infrastructure Library (ITIL) based environment. Undertake contract and procurement actions with service and equipment providers. Manage departmental asset acquisitions, including managing and maintaining the assets database.

Note: This is a temporary position available until 30 June 2012.

Contact Officer: Chris McGaghey (02) 6207 6885 chris.mcgaghey@act.gov.au

APPOINTMENTS

Environment and Sustainable Development

Administrative Services Officer Class 2 \$43,289 - \$48,003

Tamara Lyn Blissenden 827-09098, Section 68(1), 6 October 2011

Senior Officer Grade B \$99,033 - \$111,485

Marko Zarak 827-43923, Section 68(1), 6 October 2011

Health

Registered Nurse Level 1 \$51,872 - \$70,092

Jocelyn Diego 825-46866, Section 68(1), 29 September 2011

Registered Nurse Level 1 \$51,872 - \$70,092

Melca Mepua 824-32308, Section 68(1), 13 October 2011

Registered Nurse Level 1 \$51,872 - \$70,092

Sally Salmon 827-45574, Section 68(1), 15 September 2011

Justice and Community Safety

Administrative Services Officer Class 6 \$66,198 - \$76,043

Brett Davis 829-69818, Section 68(1), 10 October 2011

Administrative Services Officer Class 3 \$49,306 - \$53,214

Nyah Donaldson 827-50058, Section 68(1), 5 October 2011

Administrative Services Officer Class 3 \$49,306 - \$53,214

Katherine Louise Reeves 827-50023, Section 68(1), 28 September 2011

Territory and Municipal Services

Professional Officer Class 1 \$46,164 - \$64,764

Michelle Weir 827-42365, Section 68(1), 13 October 2011

Administrative Services Officer Class 2 \$43,289 - \$48,003

Michelle Lee Sullivan 827-49575, Section 68(1), 6 October 2011

Bus Operator - Training \$56,213 - \$62,577

Peter Banham 140-622, Section 68(1), 30 September 2011

Bus Operator - Training \$56,213 - \$62,577

Gary Grannall 140-693, Section 68(1), 30 September 2011

Bus Operator - Training \$53,245 - \$59,272

Christopher Hughes 140-695, Section 68(1), 30 September 2011

Bus Operator - Training \$56,213 - \$62,577

Ronald Kenney 140-692, Section 68(1), 30 September 2011

Professional Officer Class 1 \$46,164 - \$64,764

Nancy Jane Riggs 827-50015, Section 68(1), 13 October 2011

Bus Operator - Training \$53,245 - \$59,272

Balvinder Singh 140-681, Section 68(1), 30 September 2011

Bus Operator - Training \$53,245 - \$59,272

Ivan White 140-687, Section 68(1), 30 September 2011

Bus Operator - Training \$53,245 - \$59,272

Ian Williams 140-694, Section 68(1), 30 September 2011

TRANSFERS

Territory and Municipal Services

Garry George: 827-48791

From: \$56,213 - \$62,577

Territory and Municipal Services

To: Administrative Services Officer Class 3 \$49,306 - \$53,214

Territory and Municipal Services, Canberra (PN. 23681) (Gazetted 6 May 2011)

PROMOTIONS

Community Services

Housing and Community Services

Housing ACT

Tenancy Operations

Jill Marie Micic: 796-72546

From: Administrative Services Officer Class 5 \$61,295 - \$64,994

Community Services

To: †Administrative Services Officer Class 6 \$66,198 - \$76,043

Community Services, Canberra (PN. 10889) (Gazetted 14 July 2011)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Education and Training

School Improvement

Belconnen Network

Maribyrnong Primary School

Jantienna Batt: 775-67734

From: School Leader C \$91,769

Education and Training

To: †School Leader B \$98,077

Education and Training, Canberra (PN. 12143) (Gazetted 19 August 2011)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

School Improvement

Aboriginal and Torres Strait Islander Education and Student Support

Disability Education

Roslyn Ann Donohoe: 744-97371

From: School Leader C \$91,769

Education and Training

To: †School Leader B \$98,077

Education and Training, Canberra (PN. 04011) (Gazetted 11 August 2011)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Health

Canberra Hospital and Health Service

Critical Care and Diagnostics

Emergency

Miriam Attard: 786-54557

From: Registered Nurse Level 1 \$51,872 - \$70,092

Health

To: Registered Nurse Level 2 \$72,960 - \$77,472

Health, Canberra (PN. 22885) (Gazetted 14 July 2011)

Canberra Hospital and Health Service

Critical Care and Diagnostics

Emergency

Andrew Collin: 821-26028

From: Registered Nurse Level 1 \$51,872 - \$70,092

Health

To: Registered Nurse Level 2 \$72,960 - \$77,472

Health, Canberra (PN. 21920) (Gazetted 14 July 2011)

Canberra Hospital and Health Service

Surgical and Oral Health

Operating Rooms

Sharron Mills-Thom: 786-52586

From: Registered Nurse Level 1 \$51,872 - \$70,092

Health

To: Registered Nurse Level 2 \$72,960 - \$77,472

Health, Canberra (PN. 20313) (Gazetted 1 September 2011)

**Canberra Hospital and Health Service
Surgical and Oral Health
Operating Rooms
Claire Steed: 786-45485**

From: Registered Nurse Level 1 \$51,872 - \$70,092
Health
To: Registered Nurse Level 2 \$72,960 - \$77,472
Health, Canberra (PN. 20202) (Gazetted 1 September 2011)

Justice and Community Safety

**Law Courts and Tribunals
Magistrates Court
Registry Operations
Danielle Campbell: 791-30675**

From: Administrative Services Officer Class 4 \$54,956 - \$59,668
Justice and Community Safety
To: Administrative Services Officer Class 5 \$61,295 - \$64,994
Justice and Community Safety, Canberra (PN. 02135) (Gazetted 15 July 2010)

**Office of Regulatory Services
Compliance
Parking Operations**

Peter Donald Christie: 821-23994
From: Administrative Services Officer Class 2 \$43,289 - \$48,003
Justice and Community Safety
To: †Administrative Services Officer Class 4 \$54,956 - \$59,668
Justice and Community Safety, Canberra (PN. 03319) (Gazetted 1 April 2011)
Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

**Emergency Services Agency
ACT Ambulance Service
Ambulance Operations**

Jonathan Maxwell Wood: 607-62023
From: Intensive Care Paramedic 2 \$80,087 - \$88,986 plus penalties
Justice and Community Safety
To: †Ambulance Manager Level 2 \$103,835 - \$109,361
Justice and Community Safety, Canberra (PN. 24116) (Gazetted 30 May 2011)
Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Territory and Municipal Services

**Land Management and Planning Division
Parks and Conservation
Bethan David: 816-77418**

From: Ranger 1 \$43,289 - \$48,001
Territory and Municipal Services
To: †Park Ranger 2 \$54,956 - \$59,668
Territory and Municipal Services, Canberra (PN. 13920) (Gazetted 9 March 2011)
Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

**Business Enterprises
Executive**

Vicki Little: 799-97164
From: Administrative Services Officer Class 4 \$54,956 - \$59,668
Justice and Community Safety
To: †Administrative Services Officer Class 6 \$66,198 - \$76,043
Department of Territory and Municipal Services, Canberra (PN. 23944) (Gazetted 19 May 2011)
Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Treasury

Shared Services

Shared Services ICT

Customer Relations

Paul Thomas Anderson: 458- 46976

From: Senior Officer Grade B \$99,033 - \$111,485

Treasury

To: †Senior Officer Grade A \$115,016

Treasury, Canberra (PN. 23931) (Gazetted 30 May 2011)

Shared Services

Business Services

Business Management

Nikki Pulford: 715-73260

From: Senior Officer Grade C \$83,816 - \$90,372

Treasury

To: †Senior Officer Grade B \$99,033 - \$111,485

Treasury, Canberra (PN. 14585) (Gazetted 24 August 2011)