



ACT Government Gazette

Gazetted Notices for the week beginning 23 August 2012

VACANCIES

Calvary Health Care ACT (Public)

Medical Services

Palliative Care

Clare Holland House

Palliative Care Registrar

Registrar \$88,179 - \$124,330, Canberra (PN: Various)

Gazetted: 27 August 2012

Closing Date: 3 September 2012

Clare Holland House provides specialist palliative care services to the ACT and the surrounding district. The service includes a 19 bed Inpatient Unit, and Home Based Palliative Care. Clare Holland House provides high quality, skilled and compassionate care to patients with an advancing illness who are no longer responding to curative treatment. It is located in beautiful parkland settings on the shores of Lake Burley Griffin, with views to the surrounding Brindabella Mountains.

Clare Holland House is looking for a 2 Registrars to fill the positions of Palliative Care Registrars within the hospice..

These would be initial short term contract positions with the possibility of extension. For further enquires please contact Andrew Skeels, on (02) 6264 7300

Eligibility/Other Requirements: Selection Criteria

Contact Officer: Andrew Skeels 02 6201 andrew.skeels@calvary-act.com.au Applications can be forwarded to: recruitment@calvary-act.com.au

Nursing and Midwifery Services

Nursing

Theatres

Registered Nurse Level 2 Urology

Registered Nurse Level 2 \$78,157 - \$82,990, Canberra (PN: 8432)

Gazetted: 23 August 2012

Closing Date: 6 September 2012

An opportunity exists for a Registered Nurse Level 2 in the speciality of Urology within the Perioperative suite. In collaboration with the Perioperative Manager this position will have responsibility for the co-ordination and promotion of best practice within the Urology Theatres. You will be expected to: Provide professional leadership which reflects the values of Calvary. Take responsibility for the daily operating of the Urology Theatres. Promote and maintain effective communication between members of the multi disciplinary team. Work within Hospital Policy and Procedures, promote the adherence to established policies and participate in policy review where required. Oversee the orientation and training of all new staff within this speciality. Work in collaboration with the theatre educator to establish training needs within this speciality and facilitate as required. Continue your professional development within this speciality. All applications must address the selection criteria.

Eligibility/Other Requirements: Selection Criteria

Contact Officer: Debbie Dickinson 02 6201 6822 debbie.dickinson@calvary-act.com.au Applications can be forwarded to: recruitment@calvary-act.com.au

Nursing and Midwifery Services

Nursing

Theatres

Registered Nurse Level 1

Registered Nurse Level 1 \$55,567 - \$75,084, Canberra (PN: 7213)

Gazetted: 23 August 2012

Closing Date: 6 September 2012

Calvary Health Care Perioperative Department is looking for a suitable Registered Nurse to fill the above position of Registered Nurse Level 1 Scrub/Scout. The successful applicant will be registered as a Registered Nurse (Division 1) with AHPRA and have relevant clinical scrub/scout experience. To apply for this role, the selection criteria must be addressed. This can be found in the attached job description. For further information regarding this role please contact Debbie Dickinson (02) 6201 6892

Eligibility/Other Requirements: Selection Criteria

Contact Officer: Debbie Dickinson 02 6201 6822 debbie.dickinson@calvary-act.com.au Applications can be forwarded to: recruitment@calvary-act.com.au

Corporate Services

Medical Records

Administration

Medical Records Clerk

Administrative Services Officer Level 2 \$46,372 - \$51,442, Canberra (PN: Various)

Gazetted: 23 August 2012

Closing Date: 30 August 2012

Calvary Health Care ACT Medical Records Department is currently looking for 2 administration officers to fill the vacant positions of Medical Records Clerk. This position will provide a range of clerical duties including processing of medical records for in patient and out patient episodes of care, retrieve records for on-going care and quality activities, provide

reception services for the medical records department and various ad hoc tasks as requested All applications for this position must address the selection criteria.

Eligibility/Other Requirements: Selection Criteria

Contact Officer: Seija Graham 02 6201 6281 seija.graham@calvary-act.com.au Applications can be forwarded to: recruitment@calvary-act.com.au

Canberra Institute of Technology

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Centres

Central Support

Banner Group

Banner Support Officer

Administrative Services Officer Class 3 \$52,818 - \$57,004, Canberra (PN: 17171)

Gazetted: 23 August 2012

Closing Date: 30 August 2012

Details: This position requires a person who can, under general direction, provide comprehensive support for users of the CIT's Student Information Management System, Banner.

Contact Officer: John Smith (02) 6207 4819 john.smith@cit.edu.au

Community Services

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Early Intervention and Prevention Services

Children's Policy and Regulation Unit

Education and Care Adviser

Professional Officer Class 2 \$70,913 - \$81,460, Canberra (PN: 15271, several)

Gazetted: 23 August 2012

Closing Date: 11 September 2012

Details: The Children's Policy and Regulation Unit have exciting positions available, working in partnership with service providers to deliver positive outcomes for children and their families in education and care settings. The successful candidate/s will be responsible for ensuring providers, services and educators comply with legislation. The Education and Care Advisers undertake assessment and monitoring activities as well as, provide professional support and information on all aspects of education and care services to providers, educators, families and other stakeholders.

Eligibility/Other Requirements: Qualifications and experience in education and care is required. Related qualifications and experience will be considered. A current driver's licence is essential.

Notes: Selection may be based on application and referee reports only. A merit list will be generated from this recruitment process to fill any permanent or temporary positions at level that become available within the next 12 months.

Contact Officer: Susan Sullivan (02) 6207 1093 susan.sullivan@act.gov.au

Economic Development

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Tourism, Events and Sport

Territory Venues and Events

General Manager

Executive Level 2.4 \$225,928 to \$238,800 depending on current superannuation arrangements, Canberra (PN: E512)

Gazetted: 24 August 2012

Closing Date: 7 September 2012

Details: The General Manager, Territory Venues and Events reports directly to the Executive Director, Tourism, Events and Sport and leads the Branch in providing the Canberra community with their major sporting and entertainment venues and events. This includes the management and operation and upgrade (where appropriate) of Canberra Stadium, Manuka Oval, Stromlo Forrest Park and Canberra Business Events Centre. Candidates for this position should be able to demonstrate leadership, highly developed strategic capability, policy development and inter-governmental relations. They should also have experience in dealing with policy, financial and people management issues. Experience in government, the wider community and business would be highly regarded.

Note: The successful applicant will be engaged under an executive contract for a period of up to five years. Prospective applicants should be aware that individual contracts and performance agreements are tabled in the ACT Legislative Assembly.

Contact Officer: David Dawes (02) 6207 3331 david.dawes@act.gov.au

**Tourism, Events and Sport
Australian Capital Tourism
Marketing**

**Digital Marketing Manager
Senior Officer Grade C \$89,786 - \$96,809, Canberra (PN: 11035)**

Gazetted: 27 August 2012

Closing Date: 11 September 2012

Details: Australian Capital Tourism leads the ACT and capital region tourism industry to create and implement a range of marketing campaigns that increase the economic return from domestic and international visitation. The successful applicant will be required to assist in the development, coordination and delivery of tourism marketing campaigns. The role of the Marketing Unit is to increase awareness of ACT destination products and experiences and stimulate visitation from target markets. The position of Digital Marketing Manager is responsible for the successful management of digital strategy for Australian Capital Tourism (ACTourism); works collaboratively with the Group Marketing Manager to provide best practice digital solutions for integrated marketing campaigns and develops, manages and maintains ACTourism's primary websites.

Eligibility/Other Requirements: Tertiary qualifications in marketing, information technology, business or a related degree.
Contact Officer: Kelly Ryan (02) 6205 6001 kelly.ryan@act.gov.au

**Tourism, Events and Sport
Territory Venues and Events
Events**

Event Assistant

Administrative Services Officer Class 4 \$58,870 - \$63,917, Canberra (PN: 55367)

Gazetted: 27 August 2012

Closing Date: 11 September 2012

Details: Territory Venues and Events is seeking a motivated person to fill the position of Event Assistant in the Events Section. The successful applicant will be required to monitor and provide support for key events, manage rosters and have the ability to communicate effectively to large groups and facilitate crowd control.

Eligibility/Other Requirements: Relevant experience or relevant qualifications in event management or related field, industry or community activities are desirable. Current driver's licence and the ability to work flexible hours and complete manual handling tasks.

Contact Officer: Jason Rose (02) 6205 0721 jason.rose@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Education and Training

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

**Office for Schools
North/Gungahlin Network
Franklin Early Childhood School
Deputy Principal**

School Leader B \$113,350, Canberra (PN: 30941)

Gazetted: 24 August 2012

Closing Date: 3 September 2012

Details: Support the Principal to develop and achieve whole-school strategic goals and implement the school plan in conjunction with the school board. Assist the Principal to manage the human, financial and physical resources of the school to achieve optimal social and educational outcomes for all students.

Eligibility/Other Requirements: A minimum of four years full time (or equivalent) tertiary study leading to the award of a recognised school teaching qualification. Current full teaching registration with the ACT Teacher Quality Institute (or eligibility for teacher registration with the ACT Teacher Quality Institute). Early Childhood qualifications desirable.

Contact Officer: Julie Cooper (02) 6142 1110 julie.cooper@ed.act.edu.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

**Corporate Services
Finance and Corporate Support
Financial Services
Assistant Manager**

Senior Officer Grade C \$89,786 - \$96,809, Canberra (PN: 00292)

Gazetted: 28 August 2012

Closing Date: 4 September 2012

Details: Applications are sought from interested applicants with high level experience in preparation of financial and management accounting reports for internal and external parties, preparation of annual financial reports and the annual external budget. The successful applicant will also be required to analyse trends in financial operations, provide advice to senior officers, and undertake ad hoc and special projects as required. Well developed organisational skills as well as the ability to work under pressure and manage a small team are also an advantage.

Eligibility/Other Requirements: Tertiary qualification in accounting or previous experience in a finance related role is desirable.

Notes: This is a temporary position available from 25 October 2012 to 6 September 2013 with the possibility of an extension.

Contact Officer: Mark Scanes (02) 6205 5478 mark.scanes@act.gov.au

Strategy and Coordination
Information Communications and Governance
Media and Communications
Community Engagement Officer
Administrative Services Officer Class 6 \$70,913 - \$81,460, Canberra (PN: 00153)

Gazetted: 23 August 2012

Closing Date: 6 September 2012

Details: Applications are invited for this challenging and exciting position with a small and dynamic communications team. The role includes developing and maintaining community partnerships, marketing, events management, media monitoring and preparing communication materials. Well developed oral and written communication skills and the ability to work effectively both independently and as a member of a team with minimal supervision.

Eligibility/Other Requirements: Desirable: A communications/allied degree or relevant industry work experience.

Contact Officer: Stephen Gilfedder (02) 6205 4196 stephen.gilfedder@act.gov.au

Corporate Services
Finance and Corporate Support
Financial Services
Finance Officer
Administrative Services Officer Class 5 \$65,660 - \$69,623, Canberra (PN: 01591)

Gazetted: 28 August 2012

Closing Date: 4 September 2012

Details: Applications are sought from interested applicants with experience in preparation of monthly finance reports to internal and external parties, annual financial reports and budgeting. The successful applicant will also be required to analyse financial trends, assist in the preparation of correspondence and perform general administrative tasks. Well developed organisational skills as well as the ability to work under pressure are also an advantage.

Eligibility/Other Requirements: Desirable: Tertiary qualification in accounting or previous experience in a finance related role.

Note: This is a temporary vacancy available until the 30 August 2013 with the possibility of extension.

Contact Officer: Tassany Price (02) 6205 0604 tassany.price@act.gov.au

Environment and Sustainable Development

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Regulation and Services
Construction Services
Utilities, Land and Lease Regulation
Senior Enforcement Officer
Senior Officer Grade C \$89,786 - \$96,809, Canberra (PN: 24439)

Gazetted: 24 August 2012

Closing Date: 11 September 2012

Details: The Utilities, Land and Leasing Section is seeking an experienced investigator who has demonstrated high level administrative decision making skills to join the Breach Management Team. Outstanding drive, team interaction and communication and liaison skills will be necessary to take a senior role with the Team.

Eligibility/Other Requirements: Relevant experience or qualifications in regulatory compliance and/or investigations will be highly regarded.

Contact Officer: Jeff McAdam (02) 6205 2270 jeff.mcadam@act.gov.au

Regulation and Services
Construction Services
Utilities, Land and Lease Regulation
Administration Officer
Administrative Services Officer Class 6 \$70,913 - \$81,460, Canberra (PN: 13936)

Gazetted: 27 August 2012

Closing Date: 3 September 2012

Details: Utilities Technical Regulation is responsible for administering Part 5 of the *Utilities Act 2000*. Utilities Technical Regulation regulates licensed electricity distribution utilities, water supply and sewerage utilities, gas transmission utilities and gas distribution utilities. Utilities Technical Regulation primarily consists of engineers. This position provides administrative support to the team and coordinates the preparation of audit project tenders for technical regulation. The successful applicant will also provide a liaison point between the Utilities Team and other government agencies, utilities and the public.

Eligibility/Other Requirements: Strong written and verbal communication skills, the ability to work independently and to manage a number of concurrent projects are necessary for the position.

Notes: This is a temporary vacancy available until 1 January 2013 with the possibility of 12 months extension. Selection may be based on application and referee reports only.

Contact Officer: Robert Walker (02) 6207 0362 robert.walker@act.gov.au

**Regulation and Services
Construction Services
Construction Occupations
Licensing Officer**

Administrative Services Officer Class 4 \$58,870 - \$63,917, Canberra (PN: 13165, several)

Gazetted: 23 August 2012

Closing Date: 6 September 2012

Details: The successful applicant will be responsible for the assessment of construction occupation licence applications for builders, electricians, plumbers, gasfitters, and other licensable construction occupations. The area also maintains the register of construction occupations, registers architects and provides administrative support to the Registrar of Construction Occupations. The occupant of this position will also be required to maintain the section's administrative records with high attention to detail, and provide advice to the public and interstate licensing bodies regarding licensing processes in the ACT.

Eligibility/Other Requirements: Experience within a similar regulatory environment would be desirable.

Notes: This is a temporary position available for a period of six months with the possibility of extension.

Contact Officer: Vanessa Margules (02) 6207 1814 vanessa.margules@act.gov.au

Health

Selection documentation for the following positions may be downloaded from <http://www.health.act.gov.au/employment>.

Apply online at <http://www.health.act.gov.au/employment>

**Strategy and Corporate
Performance and Innovation
Activity Based Funding
Manager - Costing and Classification**

Senior Officer Grade B \$106,086 - \$119,426, Canberra (PN: 20231)

Gazetted: 30 August 2012

Closing Date: 6 September 2012

Details: The Funding Modelling and Analysis Section is an entity within the Performance and Innovation Branch of ACT Government Health Directorate. The Funding Modelling and Analysis Section is responsible for the management of activity based funding, funding models and analysis and reporting and analysis related to various national and state initiatives and agreements, for the ACT Government Health Directorate and ACT Local Hospital Network.

Eligibility/Other Requirements: Relevant tertiary qualification or experience in a health related discipline or setting.

Note: To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Patrick Henry (02) 6205 0512

**Canberra Hospital and Health Services
Critical Care and Imaging
Critical Care and Diagnostic
Nurse Manager**

Registered Nurse Level 3.2 \$101,556, Canberra (PN: 19373)

Gazetted: 30 August 2012

Closing Date: 6 September 2012

Details: An exciting and challenging opportunity exists for a suitably qualified Registered Nurse to permanently undertake the role of Nurse Manager for the Division of Acute and Critical Care. This position covers Ward 7B, SAPU, Access Unit and the After Hours Office.

Eligibility/Other Requirements: Registered or eligible for registration with the Australian Health Practitioner Regulation Agency.

Note: To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application, along with two supporting referee reports. Appointment may be based on application and referee reports only.

Contact Officer: Narelle Boyd (02) 6244 3678

**Canberra Hospital and Health Services
Rehabilitation, Aged and Community Care
Walk-in Centre**

Walk-in Centre Clinical Nurse Consultant

Registered Nurse Level 3.2 \$101,556, Canberra (PN: 18530, expected vacancy)

Gazetted: 30 August 2012

Closing Date: 6 September 2012

Details: An exciting opportunity exists for a dynamic nurse leader to join the team as a Clinical Nurse Consultant. This is a permanent full-time Monday to Friday Registered Nurse Level 3.2 position. The Walk-in Centre provides assessment and treatment for clients with minor illness and injury in a clinic type setting.

Eligibility/Other Requirements: Current registration or eligibility to register with the Australian Health Practitioner Regulation Agency. Post graduate tertiary nursing experience and/or qualification in acute and/or primary care relevant to a Walk-in Centre. Demonstrated extensive clinical experience in a Walk-in Centre or relevant acute/primary care area is desirable.

Note: To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Naree Stanton 0403 050 967

**Strategy and Corporate
Professional Leadership, Research and Education
Allied Health Adviser
Extended Scope Physiotherapist Orthopaedics (in training)
Health Professional Level 4 \$89,786 - \$96,809, Canberra (PN: 21781)**

Gazetted: 30 August 2012

Closing Date: 6 September 2012

Details: ACT Government Health Directorate is offering a unique opportunity to be part of an exciting pilot Extended Scope Physiotherapy project within the fields of Orthopaedic Outpatients. We are seeking highly qualified Musculoskeletal Physiotherapists with a minimum of five years post-graduate experience, three years specialising in a relevant musculoskeletal field and a relevant Clinical Masters. The Office of the Allied Health Adviser has been exploring these roles for the last two years in collaboration with the International Centre for Allied Health Evidence and as such the process has followed a strict evidence-based approach in the development of models of care and role definition. The pilot roles will explore the effect that extending the scope of Physiotherapists will have on the efficiencies in healthcare delivery, clinical outcomes, patient and staff satisfaction and organisational outcomes. The pilot project will follow a strict evaluation process and as such experience in research and service delivery projects will be well considered. Previous overseas experience in extended scope physiotherapy tasks including injecting, prescribing and diagnostics will also be considered. The Orthopaedic Outpatients role requires a Physiotherapist to provide expert musculoskeletal assessment, diagnosis and appropriate onward management for patients presenting with chronic and/or acute pain to an Outpatient clinic. Included in this role will be exploration of extended scope physiotherapy tasks, such as prescribing, injecting/aspirating and interpretation of investigations.

Eligibility/Other Requirements: Degree or equivalent qualification in Physiotherapy. Registered or applied to be registered with Australian Health Practitioner Regulation Authority (AHPRA). Minimum of five years post-graduate experience, three years specialising in a relevant musculoskeletal field and a relevant Clinical Masters.

Note: This is a temporary position available until 20 September 2013. This position may be required to participate in overtime, on call, and/or rotation roster. This duty statement outlines a range of possible duties that staff are expected to perform at this level. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Karen Murphy (02) 6205 0893

**Strategy and Corporate
Performance and Innovation
Activity Based Funding
Senior Modeller and Analyst
Senior Officer Grade C \$89,786 - \$96,809, Canberra (PN: 30823)**

Gazetted: 30 August 2012

Closing Date: 6 September 2012

Details: The Funding Modelling and Analysis section is an entity within the Performance and Innovation Branch of ACT Government Health Directorate. The Funding Modelling and Analysis Section is responsible for the management of activity based funding, funding models and analysis and reporting and analysis related to various national and state initiatives and agreements, for the ACT Government Health Directorate and ACT Local Hospital Network Directorate.

Note: To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Patrick Henry (02) 6205 0512

**Canberra Hospital and Health Services
Medicine
Renal
Clinical Development Nurse
Registered Nurse Level 2 \$78,157 - \$82,990, Canberra (PN: 27012)**

Gazetted: 30 August 2012

Closing Date: 6 September 2012

Details: Ward 8B is seeking applications from dynamic, motivated registered nurses for the role of the Clinical Development Nurse (CDN). Ward 8B is a 19 bed general medical ward specialising in renal diseases. The 8B CDN will be responsible for the education and support of graduate nurses, overseas nurses and new and existing staff. The CDN will provide and promote education, quality initiatives, feedback, reflective practice and innovative change to provide excellent and safe patient care.

Eligibility/Other Requirements: Registered or eligible for registration as a Nurse with AHPRA.

Note: This is a full-time position, working a rotating roster. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.
Contact Officer: Bev Murtha (02) 6244 2949

Canberra Hospital and Health Services

Medicine

Clinical

Ward 7A, Registered Nurse

Registered Nurse Level 2 \$78,157 - \$82,990, Canberra (PN: 26754)

Gazetted: 30 August 2012

Closing Date: 6 September 2012

Details: Interest is being sought for Level 2 Registered Nurses to fill dynamic and rewarding positions within ward 7A. This is an acute medical area that offers challenges and opportunity. The clinical unit provides a supportive, nurturing and learning environment to enable RN's to deliver high quality care to acutely unwell patients with neurological and infectious disease conditions. The unit also provides an opportunity for RN's to work in an acute Stroke Unit. We value and encourage innovation. If you are motivated, able to demonstrate well-developed interpersonal skills and have an ability to work collaboratively with a multidisciplinary team, this is an opportunity not to be missed.

Eligibility/Other Requirements: Registered or eligible to register as a Nurse with Australian Health Practitioner Regulation Agency.

Note: This is a full time position working a rotating roster. Part-time will be considered. Applicants are requested to submit their application in writing including a: covering letter, current CV, the names of two professional referees, statement addressing the selection criteria. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Brett Jones (02) 6244 2535

Canberra Hospital and Health Services

Mental Health, Justice Health, Alcohol and Drug Service

Access and Acute Mental Health

Social Worker

Health Professional Level 3 \$77,710 - \$81,995 (up to \$86,165 on achieving a personal upgrade), Canberra (PN: 13143)

Gazetted: 30 August 2012

Closing Date: 6 September 2012

Details: An exciting opportunity exists for an experienced social worker to work in the dynamic Adult Mental Health Unit. This position will provide support to those people with acute mental health issues and their families, whilst working within a recovery framework.

Eligibility/Other Requirements: Tertiary qualifications or equivalent in Psychology, Social Work or Occupational Therapy with current unconditional ACT registration where applicable and/or eligibility for membership of the appropriate professional organisation. Applicants must have a minimum of 12 months paid work experience in a related/relevant organisation/service.

Note: To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Wendy Kipling (02) 6174 5406

Canberra Hospital and Health Services

Mental Health, Justice Health, Alcohol and Drug Service

Child and Adolescent Mental Health

Clinical Manager

Health Professional Level 3 \$77,710 - \$81,995 (up to \$86,165 on achieving a personal upgrade), Canberra (PN: 23110)

Gazetted: 30 August 2012

Closing Date: 6 September 2012

Details: A permanent vacancy will become available for an experienced full-time Health Professional Officer Level 3 within the CAMHS Southside Community Team. The CAMHS Southside Community Team is a multidisciplinary team of mental health professionals that provides evidence based assessment and care for children and young people with mental health problems within a recovery framework. Support and consultation for family/carers, schools, GP's and other service provider's forms part of the therapeutic model of service delivery for our clients. The successful candidate will provide contemporary evidence-based services, guided by the principles of Recovery, consistent with best practice standards. You will be encouraged to undertake professional development and supervision, participate in quality initiatives, and contribute to the multidisciplinary team processes.

Eligibility/other requirements: Tertiary qualifications in Social Work, Psychology or Occupational Therapy. Must be eligible for membership to appropriate registration board or professional association. Current driver's licence.

Note: To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application. Recent experience in providing clinical assessment and management to children and adolescents experiencing complex mental health issues will be highly regarded.

Contact Officer: Annette Osman (02) 6205 1469

Canberra Hospital and Health Services

Mental Health, Justice Health, Alcohol and Drug Services

Child and Adolescent Mental Health

Mental Health Clinician

Health Professional Level 3 \$77,710 - \$81,995 (up to \$86,165 on achieving a personal upgrade), Canberra (PN: 21868)

Gazetted: 30 August 2012

Closing Date: 6 September 2012

Details: The Child and Adolescent Mental Health Service (CAMHS) invite applications for a permanent part time position within CAMHS for a Health Professional level 3 (Psychologist, Social Worker, Occupational Therapist). The successful applicant must have a strong consumer focus and a high standard of assessment and intervention skills, as well as exceptional written and verbal communication skills.

Eligibility/Other Requirements: Tertiary qualifications in the area of Psychology, Social Work or Occupational Therapy and be registered/or eligible for membership with the relevant discipline board. Registered or eligible for registration with the Australian Health Practitioner Regulation Agency if required. Applicants must have a minimum of 12 months paid work experience in a related/relevant organisation or service. Current passenger vehicle driver's licence.

Note: This is a part-time position available at 22:05 hours per week. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application. Applicants are requested to submit a written application including a resume, written response to the selection criteria and the names of two referees.

Contact Officer: Ellie Barry (02) 6205 1128

Canberra Hospital and Health Services

Capital Region Cancer Service

Cancer Stream Administration

Administrative Team Leader

Administrative Services Officer Class 5 \$65,660 - \$69,623, Canberra (PN: 21428)

Gazetted: 30 August 2012

Closing Date: 6 September 2012

Details: We have an exciting new position for an Administrative Team Leader. The successful applicant will be responsible for overseeing the Administrative Support Team for the Outpatient Clinics. Applicants should be enthusiastic and have excellent interpersonal skills, enjoy working as part of a team and have experience in people management. Experience in Health is preferred.

Eligibility/Other Requirements: Working towards or holds a certificate in management, customer service, medical terminology or other relevant fields is desirable.

Note: To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Jodie Skriveris (02) 6174 5832

Director General Reports

Office of the Chief Executive

Internal Audit

Internal Auditor

Administrative Services Officer Class 5 \$65,660 - \$69,623, Canberra (PN: 22781)

Gazetted: 30 August 2012

Closing Date: 13 September 2012

Details: The Internal Auditor is accountable to the Manager, Internal Audit and Risk Management for the provision of internal audit services to ensure the successful delivery of the Health Directorate's internal audit program.

Note: To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Sarwan Kumar (02) 6207 5755

Strategy and Corporate

Business and Infrastructure

Security and Emergency Preparation

Mail and Courier Services Coordinator

Administrative Services Officer Class 5 \$65,660 - \$69,623, Canberra (PN: 24297)

Gazetted: 30 August 2012

Closing Date: 13 September 2012

Details: Located at the Canberra Hospital, the position of Mail and Courier Services Coordinator is responsible for the provision of Mail and Courier Services for the Health Directorate. Under general direction of the manager, deliver effective and efficient Mail and Courier Services across the Health Directorate portfolio.

Eligibility/Other Requirements: A current unencumbered driver's licence (ACT Class C or equivalent).

Note: To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Jacqueline Williams (02) 6244 2091

Canberra Hospital and Health Services

Pathology

Microbiology

Medical Laboratory Scientist

Health Professional Level 2 \$54,414 - \$75,477, Canberra (PN: 28620)

Gazetted: 30 August 2012

Closing Date: 13 September 2012

Details: ACT Pathology is a department of the Canberra Hospital offering a diagnostic Pathology service to the ACT and surrounding region. The laboratory operates 24 hours, seven days a week, offering a wide range of testing procedures. The successful applicant will be required to undertake duties associated with performance of clinical microbiological testing including specimen set-up, culture plate reading, organism identification and interpretation of susceptibility results. ACT Pathology is seeking a skilled and experienced person to perform procedures and investigations requiring the application of professional knowledge and skill in this area.

Eligibility/Other Requirements: A Degree or Associate Diploma in Science or equivalent relevant qualification. A minimum 12 months professionally relevant laboratory experience is preferred, however new graduates and those with less than 12 months relevant laboratory experience may also apply. A commitment to own personal development and availability to work out of hours and on weekends is essential.

Note: Applicants may be assessed on written application and referee reports only, and should address the selection criteria. Current curriculum vitae and referee reports must accompany the application. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Susan Bradbury (02) 6244 2510

**Canberra Hospital and Health Services
Rehabilitation, Aged and Community Care
Rehabilitation
Physiotherapist**

Health Professional Level 2 \$54,414 - \$75,477, Canberra (PN: 18290)

Gazetted: 30 August 2012

Closing Date: 6 September 2012

Details: Are you interested in working in a challenging and rewarding position in a supportive, interprofessional team environment? A professional development opportunity is available for a suitably qualified physiotherapist to join the Rehabilitation, Aged and Community Care Physiotherapy Team in Canberra, ACT. The Physiotherapists in this team treat and manage adults with neurological disorders (such as Parkinson's disease, motor neurone disease, multiple sclerosis, cerebrovascular accidents and traumatic head injuries) and the elderly needing rehabilitation. There are a variety of working environments across this service, including acute inpatient ward work, sub-acute inpatient rehabilitation, community health centre and rehabilitation unit based service delivery. Regular education sessions and journal clubs offer ongoing professional development opportunities which are often shared with local physiotherapy services. A close partnership with acute support physiotherapy services ensures opportunities for close collaboration, professional support and social networks. Opportunities for Quality Improvement activities and evaluation of physiotherapy intervention are plentiful. This position would suit a physiotherapist who has at least three years experience and is seeking an opportunity for promotion. This is a permanent position, available immediately, at full-time hours.

Eligibility/Other Requirements: Degree or diploma in Physiotherapy or equivalent qualifications. Registered with the Physiotherapy Board of Australia (either full or limited registration). Current Australian driver's licence. Applicants must have at least three years of experience as a physiotherapist.

Note: Selection may be made on written applications and referee reports only. All applicants must present two written referee reports with their application (see recruitment site for referee templates) and referees must have agreed to and be readily available for telephone contact. All applicants must address the selection criteria, providing written evidence in support of their application. Applicants must also provide a CV as part of their written application. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application. Other temporary physiotherapy vacancies at this level, in other locations serviced by the Health Directorate, may also be filled using this recruitment round.

Contact Officer: Judy Stone (02) 6174 5662

**Canberra Hospital and Health Services
Medicine
Neurology**

Neurophysiology Scientist

Health Professional Level 2 \$54,414 - \$75,477, Canberra (PN: 30781)

Gazetted: 30 August 2012

Closing Date: 6 September 2012

Details: An opportunity exists for a motivated Neurophysiology Scientist to join the Neurology Department at Canberra Hospital. The Canberra Hospital is the major teaching hospital for the Australian Capital Territory and surrounding New South Wales region. The Neurology Department provides clinical neurophysiological testing to Canberra Hospital inpatients, outpatients and external hospital inpatients. The successful applicant will be expected to perform routine clinical neurophysiological tests (EEG, VEP, BSEP, NCS and SSEP) on adult patients and EEGs on paediatric patients.

Eligibility/Other Requirements: Bachelor of Medical Science (Clinical Physiology) with Neurophysiology component plus clinical experience or equivalent. Eligible for Full Membership of ANTA (Association of Neurophysiological Technologists of Australia Inc) or NSSA (Neurosciences Society of Australia). Minimum 12 months clinical neurophysiology experience - adult and paediatric. Able to work days (7h21m) finishing at 1930 hrs.

Note: This is a temporary position available for a period of 12 months. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application. Additional benefits to Health Directorate employees include attractive salary packaging arrangements. There is also provision to access tax free benefits cards including meal entertainment and leisure and accommodation cards.

Contact Officer: Angela Borbelj (02) 6244 4577

**Canberra Hospital and Health Services
Medicine**

Clinical Forensic Medicine Services

Administration Support

Administrative Services Officer Class 2 \$46,372 - \$51,422, Canberra (PN: 15002)

Gazetted: 30 August 2012

Closing Date: 6 September 2012

Details: An exciting opportunity exists for the position of Administration Support for the Clinical Forensic Medical Services. This service is located with Canberra Sexual Health Centre. The successful applicant will be required to work with direction as a member of a diverse team. Duties will include administrative support including general office support and secretarial direction, financial responsibilities and reporting, and support to the Office Manager and the director and staff specialist positions. The provision of a high quality customer service to patients and stakeholders is required.

Eligibility/Other Requirements: Administrative and financial qualifications desirable. Should have sound communication skills and experience working with Microsoft Office Suite. Must have a full driver's licence and have the ability to successfully pass AFP security clearance.

Note: This is a temporary part-time position working 18:00 hours per week, available for six months with the possibility of extension. An ability to work up to full-time hours when required would be an advantage. Applicants are asked to address the selection criteria, provide two referee contact details, and attach a recent CV. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Anna Brkic (02) 6244 2185

Justice and Community Safety

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

ACT Corrective Services

Business, Policy and Coordination

Governance

Manager

Senior Officer Grade C \$89,786 - \$96,809, Canberra (PN: 46235)

Gazetted: 24 August 2012

Closing Date: 11 September 2012

Details: Under the limited direction of the Manager, Business, Policy and Coordination: Lead, provide strategic direction to and manage the ACTCS Governance Unit to ensure it effectively provides and maintains Governance frameworks and systems for the agency. Manage and oversee the agency's strategic planning, quality management, safety management and risk management systems; the development and review of agency policies and procedures; performance management reporting and annual agency reporting; interagency agreements and the agency's Intranet and Internet.

Eligibility/Other Requirements: Relevant tertiary qualifications would be an advantage. The successful candidate will be required to undergo a criminal record check.

Contact Officer: Tony Malone (02) 6207 0023 anthony.malone@act.gov.au

Director of Public Prosecutions

Corporate

Senior Witness Assistant

Professional Officer Class 2 \$70,913 - \$81,460, Canberra (PN: 05497)

Gazetted: 23 August 2012

Closing Date: 6 September 2012

Details: Manage the Witness Assistance Service in the Office of the Director of Public Prosecutions. Provide support and assistance to victims of crime and witnesses by delivering an effective, timely and professional service. This includes ensuring witnesses are aware of their rights, responsibilities and entitlements. Assist victims of crime and witnesses by informing them of court procedures, and familiarising them with prosecution and court processes.

Eligibility/Other Requirements: Relevant tertiary qualification or other comparable qualification appropriate to the duties of the office.

Note: The successful candidate will be required to undergo a criminal record check.

Contact Officer: Leeanne Hollow (02) 6207 5399 leeanne.hollow@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

ACT Law Courts and Tribunal Administration

Supreme Court

Sheriff's Office

Sheriff's Assistant

Administrative Services Officer Class 3 \$52,818 - \$57,004, Canberra (PN: 43652, expected vacancy)

Gazetted: 29 August 2012

Closing Date: 18 September 2012

Details: Applications are sought from persons interested in performing the duties of Sheriff's Assistant. Duties include preparing court and jury rooms for hearings, maintaining security, executing and serving court orders in accordance with

legislation and guidelines, and preparing reports. People with high motivation, well developed communication skills and a drive to attain excellence in a team environment would be suited to this key role.

Eligibility/Other Requirements: Applicants require a current Australian driver's licence (C Class) and must be prepared to wear a uniform as directed. All applicants will undergo a criminal history check.

Notes: This process may also be used to create a casual staff pool of Sheriff's Officers.

Contact Officer: Danny Peraic (02) 6207 1139 danny.peraic@act.gov.au

Office of Regulatory Services

Road User Services

Parking Review

Review Officer

Administrative Services Officer Class 3 \$52,818 - \$57,004, Canberra (PN: 25954, several)

Gazetted: 28 August 2012

Closing Date: 11 September 2012

Details: Under general direction of the Manager, Parking Review: Receipt, investigate and respond to correspondence. Answer phone and counter enquiries from clients regarding their rights and responsibilities concerning infringements. Assess and process disputes of infringement notices in accordance with guidelines, legislation and discretionary powers. Efficiently maintain, update and operate office systems. Assist senior members with other work in the Unit to ensure the objectives of the Unit are achieved. Maintain records in accordance with the *Territory Records Act 2002*.

Contact Officer: Greg Mirenda (02) 6207 7099 gregory.mirenda@act.gov.au

Director of Public Prosecutions

Corporate

Witness Assistant

Professional Officer Class 1 \$49,452 - \$69,377, Canberra (PN: 16431)

Gazetted: 23 August 2012

Closing Date: 6 September 2012

Details: The role of a Witness Assistant involves providing assistance to victims of crime and witnesses by delivering an effective, timely and professional service. This includes ensuring witnesses are aware of their rights, responsibilities and entitlements. Assist victims of crime and witnesses by informing them of court procedures, and familiarising them with prosecution and court processes.

Eligibility/Other Requirements: Understanding and awareness of victims and witness processes and practices within the ACT.

Note: The successful candidate will be required to undergo a criminal record check.

Contact Officer: Leeanne Hollow (02) 6207 5399 leeanne.hollow@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Emergency Services Agency

ACT Ambulance Service

Ambulance Operations

Patient Transport Officer

Ambulance Support Officer 1 \$44,960 - \$47,092 + shift penalties/overtime, Canberra (PN: 21122, several)

Gazetted: 23 August 2012

Closing Date: 11 September 2012

Details: Patient Transport Officers provide non-emergency patient transport to and from healthcare facilities, clinics and private residences. To succeed in the role the successful applicant must have a strong desire to help others, have excellent customer service and interpersonal skills and an ability to work as part of a small team in a time-sensitive environment and commit to working a shiftwork roster, including weekends and public holidays.

Eligibility/Other Requirements: Current ACT "C" driver's licence or interstate equivalent. A standard of medical/physical fitness and strength appropriate to perform the physical activities and duties of a Patient Transport Officer. Successful applicants will be required to undergo a criminal record check. Successful applicants will be required to undertake a Certificate III in Non-emergency Client Transport - continued employment is dependent on attainment of this qualification. Applicants already holding the prescribed qualification are encouraged to apply and may be eligible for accelerated advancement.

Notes: Reasonable relocation expenses are available to assist with relocation to the Australian Capital Territory. This position is also entitled to salary packaging with a fringe benefits tax-free threshold up to \$9,095.00.

Contact Officer: Barbara Stephens (02) 6205 0388 barbara.stephens@act.gov.au

Territory and Municipal Services

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Parks and City Services

Parks and Conservation Service

Community and Visitor Programs

ParkCare and Volunteer Coordinator

Professional Officer Class 2 \$70,913 - \$81,460, Canberra (PN: 17762)

Gazetted: 27 August 2012

Closing Date: 18 September 2012

Details: Parks and Conservation Service is seeking expressions of interest from suitably qualified applicants to fill on a temporary basis the position of ParkCare and Volunteer Coordinator in the Community and Visitor Programs Team. This position is based at Stromlo Depot and has responsibility for liaising with and supporting ParkCare, Landcare and other volunteer groups, and assisting with the coordination of activities on lands managed by Parks and City Services. Eligibility/Other Requirements: Qualifications and experience in natural resource management. Applicants should possess excellent communication skills and have the ability to liaise effectively with volunteers. Applicants must be willing to participate in fire training and operations including standby. Firefighting experience and training preferred but not essential.

Notes: This is a temporary position available from 8 November 2012 to 7 November 2015.

Contact Officer: Odile Arman (02) 6207 5570 odile.arman@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Treasury

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Shared Services

Procurement

Team Manager/Principal Project Officer

Senior Professional Officer Grade A/Senior Officer Grade A/Senior Professional Officer (Eng & Related) Grade A \$123,208 - \$125,203, Canberra (PN: 30762, several)

Gazetted: 28 August 2012

Closing Date: 4 September 2012

Details: Shared Services is a division of the Treasury Directorate of the Australian Capital Territory (ACT) Government. Shared Services provides a range of services to ACT Government Directorates including; Finance, Human Resources, Publishing and Record Services, comprehensive Procurement and ICT Services. There are currently several recruitment opportunities available with the Infrastructure Branch of the Procurement group as a Team Manager or Principal Project Officer. The Infrastructure Branch is responsible for the project management of the ACT Government's Capital Works Program. We are a best practice, quality focussed organisation with a commitment to achieving high value outcomes. Successful applicants have the opportunity to work within our Civil, Health or Commercial sections. In these roles you would be responsible for the high quality delivery of a range of projects using well developed procurement, project and contract management skills.

Eligibility/Other Requirements: Applicants must be permanent residents or have the pre-existing right to live and work in Australia.

Notes: Position is being readvertised previous applicants need not reapply and will be considered. Position will be filled at either the Senior Officer Grade A/Senior Professional Officer Grade A/Senior Professional Officer (Eng & Related), dependant on the qualifications, skills and experience of the successful applicant. The ACT Government offers excellent working conditions and benefits. These offers include 9% superannuation (9% of annual salary) as well as salary sacrificing options. Successful applicants may be provided with financial assistance to relocate to the ACT.

Contact Officer: Peter Murray (02) 6207 5650 peterr.murray@act.gov.au

Shared Services

Business Support Services

Strategic HR and Corporate

Manager Employee Relations

Senior Officer Grade B \$106,086 - \$119,426, Canberra (PN: 24942)

Gazetted: 28 August 2012

Closing Date: 18 September 2012

Details: The Manager Employee Relations will be responsible for the delivery of industrial, employee relations, legal, public administration and related services to managers and supervisors within Shared Services. In undertaking this role, the occupant will be required to develop and manage strategic human resource policies, programs and processes related to enhancing the capability and performance of Shared Services.

Eligibility/Other Requirements: Tertiary qualifications in a HR related discipline or extensive relevant experience in a human resource related discipline.

Contact Officer: Neil Alexander (02) 6205 1823 neil.alexander@act.gov.au

Shared Services

Business Support Services

Strategic HR and Corporate

Senior HR Advisor

Senior Officer Grade C \$89,786 - \$96,809, Canberra (PN: 09793)

Gazetted: 24 August 2012

Closing Date: 7 September 2012

Details: The successful applicant will be required to provide strategic human resource advice and support on a range of human resource issues including advice to Executives, Managers and staff on the requirements of the *PSM Act*,

Standards and Guidelines, delegations, HR policies and procedures, performance management and entitlements in relation to the *ACTPS Treasury Directorate Enterprise Agreement 2011-2014*.
Contact Officer: Neil Alexander (02) 620 51823 neil.alexander@act.gov.au

Shared Services ICT

Customer Relations

Health ICT - Business Systems

Support and Training Lead

Administrative Services Officer Class 6 \$70,913 - \$81,460, Canberra (PN: 24319)

Gazetted: 28 August 2012

Closing Date: 18 September 2012

Details: This role, in conjunction with the eHealth Training and Support Manager provide Help Line support to users, help investigate operation and business application problems by either providing a solution or escalating as required and will deliver training to users either over the phone or in a classroom environment. The applicant is also required to participate in the afterhours on call roster.

Eligibility/Other Requirements: Educational and professional qualifications checks may be undertaken prior to employment. Qualifications in IT applications training would be an advantage.

Contact Officer: Kate McKenzie (02) 6205 2377 kate.mckenzie@act.gov.au

Shared Services

Business Support Services

Strategic HR and Corporate

Workplace Health and Safety Support Officer

Administrative Services Officer Class 6 \$70,913 - \$81,460, Canberra (PN: 26217)

Gazetted: 24 August 2012

Closing Date: 7 September 2012

Details: The successful applicant will be responsible for monitoring and managing aspects of the health and safety arrangements for Shared Services and provide assistance to the Strategic Human Resource team. Ensure that early intervention strategies are applied in the workplace to reflect the requirements of Work Health and Safety legislation and monitor the progress of rehabilitation case management programs for Shared Services staff.

Contact Officer: Karen Townsend (02) 6207 6198 karen.townsend@act.gov.au

Shared Services

ICT Security Analyst Governance and Compliance

ICT Security

Analyst

Information Technology Officer Class 2 \$70,913 - \$81,460, Canberra (PN: 30743)

Gazetted: 23 August 2012

Closing Date: 11 September 2012

Details: Shared Services ICT Security are recruiting for an experienced Analyst to join our Governance and Compliance Team. If you are looking for a secure role with training opportunities, have ICT Security experience and an active interest in digital forensics, please apply.

Contact Officer: Ben Dexter (02) 6207 0368 ben.dexter@act.gov.au

APPOINTMENTS

Community Services

Administrative Services Officer Class 6 \$70,913 - \$81,460

Laura Denise Green 827-43886, Section 68(1), 17 August 2012

Administrative Services Officer Class 6 \$70,913 - \$81,460

Naomi Merritt 827-42939, Section 68(1), 30 August 2012

Education and Training

School Assistant 2/3 \$39,431 - \$48,474

Tamara Jane Hore 821-27151, Section 68(1), 27 August 2012

Administrative Services Officer Class 2 \$46,372 - \$51,422

Emmanuel Majok 824-59076, Section 68(1), 24 August 2012

School Assistant 2/3 \$39,431 - \$48,474

Irene Polglase 827-10558, Section 68(1), 27 August 2012

Environment and Sustainable Development

Senior Professional Officer Grade C \$89,786 - \$96,809
Nadia Chowdhury 835-63529, Section 68(1), 28 August 2012

Senior Officer Grade B \$106,086 - \$119,426
Antonio Osuna Mozqueira 756-17187, Section 68(1), 10 September 2012

Administrative Services Officer Class 6 \$70,913 - \$81,460
Samuel Herbert Zeller 827-50904, Section 68(1), 30 August 2012

Health

Registered Nurse Level 1 \$55,567 - \$75,084
Megan Bonham 835-84223, Section 68(1), 30 August 2012

Health Service Officer Level 3 \$42,160 - \$43,599
Letchimi Goldsmith 795-53117, Section 68(1), 17 August 2012

Health Care Assistant 3 \$47,764 - \$48,861
Bettina Griffiths 828-65701, Section 68(1), 20 August 2012

Health Care Assistant 3 \$47,764 - \$48,861
Brian Jones 834-53469, Section 68(1), 27 August 2012

Administrative Services Officer Class 2 \$46,372 - \$51,422
Jessica Nolan 836-53671, Section 68(1), 29 August 2012

Registered Nurse Level 1 \$55,567 - \$75,084
Kim Wallace 835-54012, Section 68(1), 17 August 2012

Justice and Community Safety

Administrative Services Officer Class 5 \$65,660 - \$69,623
Rachel Frost 835-80817, Section 68(1), 27 August 2012

Administrative Services Officer Class 3 \$52,818 - \$57,004
Megumi Roberts 835-80265, Section 68(1), 30 August 2012

Treasury

Administrative Services Officer Class 5 \$65,660 - \$69,623
Nam Tan Tran 827-19894, Section 68(1), 29 August 2012

TRANSFERS

Health

Ryan Webb: 609-52580
From: Correctional Officer Class 1 \$46,372 - \$57,004
Justice and Community Safety
To: Administrative Services Officer Class 2/3 \$46,372 - \$57,004
Health, Canberra (PN. 21403) (Gazetted 2 June 2012)

PROMOTIONS

Community Services

Therapy ACT
Susan Kingsford: 827-34920
From: Health Professional Level 2 \$54,414 - \$75,477
Community Services
To: Health Professional Level 3 \$77,710 - \$81,995 (up to \$86,165 on achieving a personal upgrade)
Community Services, Canberra (PN. 10300) (Gazetted 5 August 2012)

Economic Development

**Land Development Agency
Land Strategy and Finance
Finance and Procurement**

Karen Louise Wilson: 744-94066

From: Administrative Services Officer Class 3 \$52,818 - \$57,004
Canberra Institute of Technology

To: Administrative Services Officer Class 5 \$65,660 - \$69,623
Economic Development, Canberra (PN. 18786) (Gazetted 12 July 2012)

Education and Training

**Finance and Corporate Support
Human Resources
HR Strategy**

Catriona Meere: 742-48404

From: School Leader B \$113,350

Education and Training

To: †Senior Officer Grade B \$106,086 - \$119,426

Education and Training, Canberra (PN. 00090) (Gazetted 6 June 2012)

Health

Director General Reports

Kylie Downes: 747-06575

From: Registered Nurse Level 3.2 \$101,556

Health

To: †Registered Nurse Level 4.2 \$108,756

Health, Canberra (PN. 30749) (Gazetted 31 January 2012)

Canberra Hospital and Health Services

Capital Region Cancer Service

Suzi Gilbert: 817-51892

From: Administrative Services Officer Class 2 \$46,372 - \$51,422

Health

To: Administrative Services Officer Class 3 \$52,818 - \$57,004

Health, Canberra (PN. 31025) (Gazetted 26 April 2012)

Canberra Hospital and Health Services

Medicine

ACT Diabetes Services

Dianne Roberts: 735-37773

From: Registered Nurse Level 3.1 \$89,834 - \$93,531

Health

To: †Registered Nurse Level 4.1 \$101,556

Health, Canberra (PN. 30642) (Gazetted 21 June 2012)

Justice and Community Safety

Office of Regulatory Services

Transport Regulation

Road User Services

Branko Laic: 747-74025

From: General Service Officer Level 8 \$56,611 - \$59,939

Justice and Community Safety

To: Technical Officer Level 3 \$61,148 - \$69,377

Justice and Community Safety, Canberra (PN. 03184) (Gazetted 3 July 2012)

Public Advocate of the ACT

Guardianship

Kurt Richard Petrunia: 827-36387

From: Trust Officer Level 2 \$70,220 - \$85,762

Justice and Community Safety

To: †Senior Officer Grade C \$89,786 - \$96,809

Justice and Community Safety, Canberra (PN. 04504) (Gazetted 9 August 2012)

**Corporate
Governance**

Internal Audit and Risk

Ivette Pineda: 799-89527

From: Administrative Services Officer Class 4 \$58,870 - \$63,917
Justice and Community Safety

To: Administrative Services Officer Class 6 \$70,913 - \$81,460
Justice and Community Safety, Canberra (PN. 12431) (Gazetted 30 May 2012)

Treasury

Revenue Management

Compliance

Brett Jackson: 820-70570

From: Administrative Services Officer Class 3 \$52,818 - \$57,004
Treasury

To: Administrative Services Officer Class 4 \$58,870 - \$63,917
Treasury, Canberra (PN. 05767) (Gazetted 25 June 2012)

Shared Services

Human Resources

Information and Data

Karen Wells: 608-10531

From: Senior Officer Grade C \$89,786 - \$96,809
Treasury

To: †Senior Officer Grade B \$106,086 - \$119,426
Treasury, Canberra (PN. 11884) (Gazetted 11 July 2012)

CORRIGENDA

Health

Administrative Services Officer Class 2 \$46,372 - \$51,422

Jessica Nolan 836-53671 Section 68(1), 7 August 2012
Incorrect AGS number originally published in the gazette of the 16/08/2012

Treasury

Retirements and Dismissals

Section 221 Public Sector Management ACT 1994 – Taylor Huddleston AGS: 827-40140

This was notified in the gazette of 26 July 2012 with the surname spelt incorrectly. All other information remains the same.