



ACT Government Gazette

Gazetted Notices for the week beginning 11 September 2014

EXECUTIVE NOTICES

Chief Minister, Treasury and Economic Development

Contract Cessation

Neale Guthrie – General Manager Venue and Event Services (E512) – 12.09.2014

Variation – Transfer

Karl Alderson – Deputy Director-General, Policy and Cabinet (E683) Section 80A(1)(a) of the Public Sector Management Act 1994

Community Services

Engagement

Richard Baumgart – Director, Policy, Planning and Sector Development, Disability ACT (E763) Section 72 of the Public Sector Management Act 1994

Environment and Planning

Contract Cessation

Note: The following Executive has been issued with a new contract which was gazetted on 10.07.2014. This notification is in accordance with the provisions of section 81 of the Public Sector Management Act 1994.

Craig Simmons – Director, Construction Services (E569) – 16.09.2014

Engagement

Tony Carmichael – Executive Director, Strategic Planning (E706) Section 72 of the Public Sector Management Act 1994

Justice and Community Safety

Engagement

Anne Glover – Registrar, Supreme Court (E264) Section 72 of the Public Sector Management Act 1994

VACANCIES

Calvary Health Care ACT (Public)

Nursing

ICU/CCU

Registered Nurse Level 3.2

Registered Nurse Level 3.2 \$106,172, Canberra (PN: 5892)

Gazetted: 11 September 2014

Closing Date: 16 October 2014

Details: The successful applicant will report to the Critical Care Manager or their delegate and will perform, but not limited to, the following specific functions: Be responsible for the co-ordination of total patient care activities to meet operational goals including management of people and material resources; liaise with multi-disciplinary team members and use of quality management principles to ensure ongoing review and development of high standards of patient care; responsible for policy co-ordination, monitoring level two portfolios and cyclic auditing; represent the department on internal and external committees as appropriate; take responsibility for own continuing professional development, competency assessment and appraisal.

Eligibility/Other Requirements: Applicants are expected to respond in writing and include the following: Statement addressing the selection criteria (The selection criteria can be found in the Position Description; the response must be maximum 300 words per criteria); a copy of their current resume; names and contact details (including a contact phone number) for at least two professional referees.

Note: All applications received will be held in confidence. To discuss the role further and/or to submit an application, please contact.

Contact Officer: Narelle Comer (02) 6201 6099 narelle.comer@calvary-act.com.au

Applications can be forwarded to: applications@calvary-act.com.au

Nursing

Perioperative

Endoscopy

Registered Nurse Level 1

Registered Nurse Level 1 \$58,989 - \$78,799, Canberra (PN: 7298)

Gazetted: 11 September 2014

Closing Date: 25 September 2014

Details: An opportunity exists within the Perioperative and Surgical Service of Calvary Health Care - Bruce for an enthusiastic, experienced Registered Nurse to join our Endoscopy team for a period 12 months for maternity leave relief; the Endoscopy unit provides both a public and a private service and the total number of endoscopies performed each year is in excess of 4500; there is an opportunity for a part time RN to join our team to work in an environment with a strong clinical focus; it is desirable that the successful applicant should have sound knowledge and experience relevant to endoscopy nursing and procedures; they should have a high level of clinical knowledge as well as a high level of understanding of infection control principles as applied to an endoscopy service.

Eligibility/Other Requirements: Applicants are expected to respond in writing and include the following: Statement addressing the selection criteria (The selection criteria can be found in the Position Description; the response must be maximum 300 words per criteria); a copy of their current resume; names and contact details (including a contact phone number) for at least two professional referees.

Note For further details/information please contact.

Contact Officer: Anne Eade (02) 6201 6878 anne.eade@calvary-act.com.au

Applications can be forwarded to: applications@calvary-act.com.au

Nursing

Learning and Development

Registered Nurse Level 2

Registered Nurse Level 2 \$81,918 - \$86,823, Canberra (PN: 8045)

Gazetted: 11 September 2014

Closing Date: 18 September 2014

Details: Located at Calvary Health Care ACT (Public): Calvary Bruce; as part of the Learning and Development portfolio a transition program for graduate nurses and graduate enrolled nurses is offered; these programs are conducted at Calvary Bruce and support graduate nurses and enrolled nurses in their first year of practice; we are seeking a CDN to be responsible for the facilitation and coordination of graduate registered nurses and enrolled nurses learning opportunities at Calvary Bruce with the Manager, Learning and Development; additionally you will take a leadership role in education, learning and development initiatives in the nursing medical division; you will need: To be a Registered Nurse with Nursing and Midwifery Board of Australia (NMBA) registration Highly Desirable: Practices in accordance with legislation and reports variation in practice of self and others; demonstrates clinical leadership qualities in the workplace that reflect the values of the organisation; demonstrates the ability to provide supervision, mentor and coaching strategies; to support graduate nurses in all clinical areas and practice staff in the nursing medical division; uses a range of instructional design strategies and technologies to deliver learning opportunities to address the principles of evidence-based health care and their application to clinical practice; participates in ongoing professional development of self and others; applies effective interpersonal communication skills within the multidisciplinary team; Advantageous: A completed (or equivalent) Grad Cert, and/or working toward a PG Dip or Master's degree in clinical education; demonstrated clinical nursing education experience; Advanced Life Support - current certification.

Eligibility/Other Requirements: Applicants are expected to respond in writing and include the following: Statement addressing the selection criteria (The selection criteria can be found in the Position Description; the response must be maximum 300 words per criteria); a copy of their current resume; names and contact details (including a contact phone number) for at least two professional referees.

Contact Officer: Denise Blanchard (02) 6264 7262 denise.blanchard@calvary-act.com.au

Applications can be forwarded to: applications@calvary-act.com.au

Hospitality and Communications

Administrative Services Officer - Switchboard/Reception

Administrative Services Officer Level 3 \$55,732 - \$59,890 (Full-Time Rate), Canberra (PN: C0085 Several)

Gazetted: 11 September 2014

Closing Date: 16 September 2014

Details: The Hospitality and Communications Department at Calvary Health Care Bruce, is seeking an Administrative Officer who is highly organised, professional, personable and self motivated, this position requires someone who represents and upholds our organisational values; the successful candidates will be highly Customer Service driven, and demonstrate a strong work ethic, demonstrated resilience, a willingness to learn and the ability to work independently and in a team environment; Duties include; Reception work with a high degree of client/patient contact, Switchboard operator functions, and general administrative tasks; applicants must have high level communication skills, be computer literate, and able to use multiple computer systems simultaneously; training in Hospital specific computer systems will be provided; the Calvary Health Care ACT Switchboard is operated 24hrs per day, 365 days per year; availability to work Shift work, weekends and public holidays, and a willingness to be called on at short notice is a must; as these positions are casual, hours each fortnight are not guaranteed, but may be up to 73.5hours per fortnight; as a casual at the ASO 3 level, there is an expectation that you may be trained to work in other ASO 3 positions throughout the Hospital to provide Administrative Support as required.

Eligibility/Other Requirements: To be considered for this role you must address the mandatory and desirable selection criteria and have relevant work rights; applicants are expected to respond in writing and include the following: 1. Statement addressing the selection criteria (The selection criteria can be found in the Position Description; the response must be maximum 300 words per criteria); a copy of their current resume; names and contact details (including a contact phone number) for at least two professional referees.

Note: Please refer to the Position description for further information, or contact.

Contact Officer: Natalie Winslade (02) 6201 6692 Natalie.winslade@calvary-act.com.au

Applications can be forwarded to: applications@calvary-act.com.au

Nursing Administration

Personal Assistant - Nursing Directors

Administrative Services Officer Level 3 \$55,732 - \$ 59,980, Canberra (PN: 6815)

Gazetted: 17 September 2014

Closing Date: 2 October 2014

Details: Calvary Health Care Bruce, Nursing and Midwifery Administration is seeking an Administrative Officer who is highly organised, professional, personable and self motivated. This position requires someone who represents and upholds our organisational values. The successful candidates will be highly Customer Service driven, and demonstrate a strong work ethic, demonstrated resilience, a willingness to learn and the ability to work independently and in a team environment. Duties include: Manage diaries and schedule appointments and meetings for the Nursing Directors using computer-based systems, including liaison with internal and external stakeholders as required, with minimal supervision; Manage and maintain data-bases, diaries and office budgets; Provide efficient office services including the development, maintenance and processing of effective office systems and processes in accordance with the policies and procedures of Calvary Healthcare; Collate and support appropriate minute recording/documents and distribution, and effective coordination of materials/reports as requested by the Nursing Directors; Prepare correspondence, letters, reports, flyers, booklets and other documents using Microsoft Office software; Ordering of clinical stock and office stationary as appropriate; Provide reception services and general assistance to patients, visitors and staff, as required. This is a permanent position full time position. There is an expectation that you will be high organised, have the ability to work autonomously as required and have experience in supporting senior level managers.

Eligibility/Other Requirements: To be considered for this role you must address the mandatory and desirable selection criteria and have relevant work rights.

Note: Applicants are expected to respond in writing and include the following: Statement addressing the selection criteria (The selection criteria can be found in the Position Description. The response must be maximum 300 words per criteria). A copy of their current resume. Names and contact details (including a contact phone number) for at least 2 professional referees. Please refer to the Position description for further information.

Contact Officer: Andrew Mead Nursing Director – Perioperative and Surgical Services (02) 6201 6111 or Hamish Jeffrey Nursing Director – Critical Care, Emergency Department, Mental Health and Clinical Support Services

(02) 6201 6111

Applications can be forwarded to: applications@calvary-act.com.au

Canberra Institute of Technology

**Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>
Applications can be sent via email to: jobs@act.gov.au**

Canberra Institute of Technology Corporate Services

Canberra Institute of Technology Business Support

Business Support Officer

Administrative Services Officer Class 3 \$55,732 - \$59,980, Canberra (PN: 54681, several)

Gazetted: 12 September 2014

Closing Date: 19 September 2014

Details: Provide administrative support in accounts, purchasing and office services, purchasing and procurement, including preparation of purchase requests, obtaining of quotes, and making purchases via corporate credit cards; preparing journals, accounts payable and accounts receivable transactions for processing through Shared Services; processing and actioning travel requests and acquittals; maintenance of appropriate records, documentation and filing systems.

Contact Officer: Joanne Wallace (02) 6207 3192 joanne.wallace@cit.edu.au

Student and Academic Services

CIT Student Services

Administration Officer

Administrative Services Officer Class 2/3 \$49,189 - \$59,980, Canberra (PN: 18288, several)

Gazetted: 12 September 2014

Closing Date: 19 September 2014

Details: CIT Student Services is looking for customer focused applicants to work in a number of different positions across Student Services, providing excellent customer service to our customers. These positions may be face to face, via the phone or via email. The clientele may be students, teaching staff, other administrative staff or members of the public. Data entry and administrative skills are required.

Eligibility/Other Requirements: Qualifications in Business Administration would be desirable.

Notes: These positions are for temporary filling for a period of three months with the possibility of extension.

Ability to work shift work depending on location.

How to Apply: Expressions of interest are sought from potential candidates and should include a supporting statement of no more than two pages outlining experience and/or ability in the above areas, contact details of at least two referees and a current curriculum vitae.

Applications should be sent to the contact officer.

Contact Officer: Barbara McCormack (02) 6207 3560 barbara.mccormack@cit.edu.au

Chief Minister, Treasury and Economic Development

**Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>
Applications can be sent via email to: jobs@act.gov.au**

Policy and Cabinet

Cabinet Office

Director, Cabinet Office

Executive Level 1.3 \$209,051 to \$219,976 depending on current superannuation arrangements, Canberra (PN: E287)

Gazetted: 12 September 2014

Closing Date: 18 September 2014

Details: CMTEDD are seeking expressions of interest for a short term opportunity for the position of Director, Cabinet Office. This role supports the Executive Director, Strategic Policy and Cabinet Group in the provision of coordination and operational support to the Chief Minister, Treasury and Economic Development Directorate and the ACT Public Service in relation to Cabinet.

Remuneration: The position attracts a remuneration package ranging from \$209,051 to \$219,976, depending on current superannuation arrangements of the successful applicant. This includes a cash component of \$168,083.

Contract: The successful applicant will be engaged under a performance based contract for the period 22 September 2014 to 3 November 2014. Prospective applicants should be aware that individual contracts are tabled in the ACT Legislative Assembly.

Note: This is a temporary position available from 22 September 2014 to 03 November 2014.

How to Apply: Expressions of interest are sought from potential candidates and should include a supporting statement of no more than 2 pages outlining experience and/or ability against the ACTPS Executive Capabilities and Selection Criteria for the position, contact details of at least two referees and a current curriculum vitae.

Contact Officer: Geoffrey Rutledge (02) 6205 0230 geoffrey.rutledge@act.gov.au

Communications

Director, Communications and Engagement

Executive Level 1.2 \$193,350 to \$203,343 depending on current superannuation arrangements, Canberra (PN: E728)

Gazetted: 12 September 2014

Closing Date: 26 September 2014

Details: The Chief Minister, Treasury and Economic Development Directorate (CMTEDD) would like to appoint an outstanding executive to the position of Director, Communications and Engagement. This Senior Executive position is responsible for leading whole of government communications. This includes the provision of high quality and responsive public information in emergencies and for large scale government initiatives, and acting as media spokesperson as required. The position is also responsible for communications and media in relation to CMTEDD operations. The position requires a person with exceptional leadership, relationship management and strategic communications skills. A proven record in media and/or communications and public affairs management, commitment to public service integrity and people management is essential.

Remuneration: The position attracts a remuneration package ranging from \$193,350 to \$203,343, depending on current superannuation arrangements of the successful applicant. This includes a cash component of \$153,744.

Contract: The successful applicant will be engaged under a performance based contract for up to five years.

Prospective applicants should be aware that individual contracts are tabled in the ACT Legislative Assembly.

Contact Officer: Kathy Leigh (02) 6205 0246 kathy.leigh@act.gov.au

Shared Services

Human Resources

Information and Data

Team Leader Information Management

Senior Officer Grade B \$109,831 - \$123,642, Canberra (PN: 11884)

Gazetted: 16 September 2014

Closing Date: 19 September 2014

Details: As the Team Leader you will manage and lead teams responsible for the development and implementation of projects and initiatives to improve the quality of ACTPS human resources data and information, employee self service and customer interfaces. This is a leadership role requiring innovation and collaboration to achieve outcomes that enhance the collection, analysis and accuracy of HR data and information.

Notes: This is a temporary vacancy available for a period of 12 months. Expressions of interest are sought from potential candidates and should include a supporting statement of no more than 2 pages outlining experience and/or ability in the above areas, contact details of at least two referees and a current curriculum vitae. Selection may be based on written application and referee reports only.

Contact Officer: Liz Blakeley (02) 6205 2498 liz.blakeley@act.gov.au

Land Development and Corporate

Policy, Projects and Legislation

Legislation, Racing and Gaming Policy

Senior Policy Officer

Senior Officer Grade C \$93,254 - \$100,382, Canberra (PN: 27977)

Gazetted: 12 September 2014

Closing Date: 26 September 2014

Details: The Directorate is seeking an experienced Senior Officer to provide high-quality research, analysis and advice on strategic issues relating to the development of racing and gaming policy in the Territory. The successful applicant will undertake a diverse range of activities that have a direct influence on the success of policy, legislative and governance outcomes. They will balance complex multi-stakeholder relationships and have the capacity to manage discreet projects. The ability to think openly while also translating disparate and complex content and positions verbally and in writing will be key factors in succeeding in this role.

Eligibility/Other Requirements: Experience in the legislative development process as it relates to the ACT Government is desirable but not mandatory.

Notes: This is a temporary twelve (12) months vacancy available October 2014 to October 2015.

Contact Officer: Mark Kalleske (02) 6207 1763 mark.kalleske@act.gov.au

Arts, Business, Events, Sport and Tourism

VisitCanberra

Canberra and Region Visitors Centre

Operations Supervisor

Administrative Services Officer Class 6 \$74,098 - \$84,803, Canberra (PN: 11959)

Gazetted: 15 September 2014

Closing Date: 29 September 2014

Details: The Operations Supervisor is responsible for supervising the staff and shop front operations of the Canberra and Region Visitors Centre and manages the building maintenance activity. Duties include managing the workflow and activities of the information staff and volunteers, managing all operation and building maintenance contracts, managing the provision of staff training and coach and develop reporting staff in line with operational objectives.

Eligibility/Other Requirements: Current Australian driver's licence is desirable. First Aid Certificate. Flexibility to work weekends and respond to after hour's emergency calls.

Note: This is a temporary position available for a period of 12 months.

Contact Officer: Jonathan Kobus (02) 6205 0554 jonathan.kobus@act.gov.au

Community Services

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Office for Children, Youth and Family Support

Business Support

Carer Liaison Officer

Senior Officer Grade C \$93,254 - \$100,382, Canberra (PN: 14962)

Gazetted: 16 September 2014

Closing Date: 23 September 2014

Details: The Carer Liaison Officer serves as a central point of contact for the 'out of home care' community, including foster carers, kinship carers and the Foster Care Association (FCA). The position will focus on improving and strengthening relationships between carers, agencies and government and also provide a complaints management and resolution function.

Eligibility/Other Requirements: A sound understanding of the 'out of home care' sector would be an advantage.

Note: Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* may be required. For further information on Working with Vulnerable People registration refer to - http://www.ors.act.gov.au/community/working_with_vulnerable_people.

Contact Officer: Amanda Bowen (02) 6205 2530 amanda.bowen@act.gov.au

Education and Training

**Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>
Applications can be sent via email to: jobs@act.gov.au**

Strategy and Coordination

Governance and Assurance

Liaison Unit

Liaison Officer

Administrative Services Officer Class 6 \$74,098 - \$84,803, Canberra (PN: 34513)

Gazetted: 12 September 2014

Closing Date: 26 September 2014

Details: The Governance and Assurance Branch is seeking applications from highly suitable Liaison Officer's. The successful applicant will: coordinate the Directorate's Community Liaison functions and/or Home Education registration processes by maintaining accurate records, registers and student files in accordance with legislative requirements; conduct home registration visits in accordance with operational procedures; liaise with, respond to and assist parents, community members, school principals, and Directorate staff in matters relating to Directorate policies, concerns and complaints, home education registrations and distance education approvals; and prepare correspondence, briefings, protocol briefings, compliance reports, and other written documents related to the work of the Liaison Unit.

Eligibility/Other Requirements: Current Working with Vulnerable People registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* is required. For further information on Working with Vulnerable People registration refer to - http://www.ors.act.gov.au/community/working_with_vulnerable_people. Appointment as an ACT Government Authorised Person under the *Education Act 2004* or the ability to obtain and a current driver's licence. Desirable: Educational qualifications and experience connected to the implementation of the Australian Curriculum.

Notes: This is a temporary position available for six months with the possibility of extension or permanency.

Contact Officer: Lynda Tooth (02) 6205 9301 lynda.tooth@act.gov.au

Organisational Integrity

Office of Deputy Director General

Executive Assistant

Administrative Services Officer Class 5 \$68,766 - \$72,789, Canberra (PN: 14718)

Gazetted: 11 September 2014

Closing Date: 22 September 2014

Details: The Office of Deputy Director General is seeking a highly suitable Executive Assistant. The successful applicant will undertake research and prepare briefs, correspondence and other documents relating to the work of the Organisational Integrity Division. This position also includes liaising with internal and external stakeholders on a range of complex and sensitive issues and develops, implement and maintain processes that contribute to efficient and effective workplace practices including monitoring quality and timeliness of documents. Developing, implementing and maintaining processes that contribute to efficient and effective workplace practices including monitoring quality and timeliness of documents. The Executive Support Officer will possess well developed communication and interpersonal skills including the ability to research, coordinate the needs of diverse groups and deliver quality outcomes. Self management skills including the ability to demonstrate initiative, solve problems, handle competing priorities and work both individually and as part of a small team.

Eligibility/Other Requirements: Knowledge of Government functions is desirable.

Notes: The successful applicant may be selected based on application and referee reports only.

Contact Officer: Tabatha Prado (02) 6205 9429 tabatha.prado@act.gov.au

Environment and Planning

**Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>
Applications can be sent via email to: jobs@act.gov.au**

Construction and Client Services

Office of the Surveyor-General and Land Information Surveyor-General

Senior Professional Officer Grade A \$123,208, Canberra (PN: 10403, expected vacancy)

Gazetted: 16 September 2014

Closing Date: 1 October 2014

Details: Regulation of the surveying profession within the ACT. Maintenance of the Spatial Data Management System (SDMS), a geographic information system containing land and administration boundaries, roads, topographic information, heights (contours), and related information. The ACT Government's online mapping service, ACTMAPi. Spatial data access and licensing. Customised mapping. Place names and addressing. Managing and leading the Office of the Surveyor-General.

Eligibility/Other Requirements: Must be a registered Surveyor in the ACT or eligible for registration within the ACT.

Contact Officer: Bill Hirst (02) 6207 1965 bill.hirst@act.gov.au

Strategic Planning

Planning and Heritage

Heritage

Team Leader - Policy and Community Engagement

Senior Officer Grade C \$93,254 - \$100,382, Canberra (PN: 03858)

Gazetted: 11 September 2014

Closing Date: 25 September 2014

Details: The Strategic Planning Division is looking for a suitably qualified and experienced Team Leader to provide leadership in the progression of the amendments to the *Heritage Act 2004*, the preparation of policy advice in relation to the implementation of the *Heritage Act 2004* and in community engagement programs, including the Heritage Festival and the Heritage Grants Program. The position would suit a professional with strong experience in and knowledge of heritage conservation and management principles, and their application in a statutory context. Strong leadership and representation skills are required, as are excellent time management and communication skills.

Eligibility/Other Requirements: Skills, experience and qualifications in a heritage related field are highly desirable. Heritage related fields include cultural heritage management, cultural geography, archaeology, architecture, history, town planning and law.

Notes: The successful applicant may be determined by application only.

Contact Officer: Trina McFarlane (02) 6207 1920 trina.mcfarlane@act.gov.au

Strategic Planning

Planning and Heritage

Heritage

Team Leader - Registrations

Senior Officer Grade C \$93,254 - \$100,382, Canberra (PN: 43072)

Gazetted: 12 September 2014

Closing Date: 26 September 2014

Details: The Strategic Planning Division is looking for a suitably qualified and experienced team leader to provide leadership in the assessment of nominations to the ACT Heritage Register and in providing secretariat services to the ACT Heritage Council. The assessment of nominations to the ACT Heritage Register has been identified as a government priority. The position would suit a professional with strong experience in and knowledge of heritage conservation and management principles, and their application in a statutory context. Strong leadership and representation skills are required, as are excellent time management and communication skills.

Eligibility/Other Requirements: Skills, experience and qualifications in a heritage related field are highly desirable. Heritage related fields include cultural heritage management, cultural geography, archaeology, architecture, history, town planning and law.

Note: Selection for this position may be based on written application and referee reports only.

Contact Officer: Trina McFarlane (02) 6207 1920 trina.mcfarlane@act.gov.au

Health

Selection documentation for the following positions may be downloaded from

<http://www.health.act.gov.au/employment>.

Apply online at <http://www.health.act.gov.au/employment>

Canberra Hospital and Health Services

Mental Health, Justice Health and Alcohol & Drug Services

Director of Clinical Services

Alcohol and Drug Services Physician

Staff Specialist Band 1-5 \$147,465-\$181,976, Canberra (PN: 28668)

Gazetted: 18 September 2014

Closing Date: 30 October 2014

The Position: Mental Health, Justice Health and Alcohol and Drug Services seeks applications from Physicians with Alcohol and Drug/Addictions sub-specialty qualifications to join our Alcohol and Drug Services team. For more information please contact the contact officers.

Salary, Remuneration and Conditions:

Staff Specialist Bands 1-5: \$147,465-\$181,976

Starting salary will be negotiated within this band for the successful applicant, depending on their experience and expertise. Relevant parties are currently negotiating future pay rises that will increase these base salaries.

Superannuation, ranging from 9%-10% depending on individual arrangements, is payable on this salary component.

Indicative total remuneration, inclusive of applicable allowances, and assuming 9.5% superannuation, ranges from \$242,052 - \$294,520

Eligibility/Other Requirements: Current registration with the Medical Board of ACT as a medical practitioner with qualification in Addiction Medicine or Mental Health.

Contact Officer: Dr Peter Norrie (02) 6205 0687 or Dr Raj Parige (02) 6244 2591

Applications can be forwarded to: Apply online at <http://www.health.act.gov.au/employment> (preferred method), by post to the Senior Medical Recruitment Officer, Employment Services, 123 Carruthers Street CURTIN ACT 2605

Canberra Hospital and Health Services

Surgery and Oral Health

Neurosurgery

Neurosurgeon

Staff Specialist / Senior Specialist \$147,465-\$181,976

Senior Specialist \$199,231, Canberra (PN: 07940)

Gazetted: 18 September 2014

Closing Date: 2 October 2014

The Position: A position is available at The Canberra Hospital (TCH) for a Neurosurgeon to join the Department of Neurosurgery and to provide comprehensive services in Neurosurgery for patients in the ACT and surrounding NSW. An opportunity also exists for a concurrent academic appointment through the Australian National University (ANU). Expertise and an interest in complex spinal surgery is mandatory.

The Neurosurgery Unit of The Canberra Hospital is a busy service supported by excellent imaging and diagnostic facilities. It manages on average 900 patient separations per annum. The Neurosurgical faculty currently consists of 3 full time staff specialists and 3 Neurosurgical Registrars (2 SET trainees and 1 non-accredited) and junior medical officers. In-patients are managed in a dedicated Neurosurgical ward (which includes a high dependency area); nursing and allied health staff are specialty trained. There are 2 full time secretaries and data management.

State-of-the-art Neurosurgical equipment is available in the dedicated Neurosurgical operating room - this room has an intraoperative MR scanner.

Salary, Remuneration and Conditions:

Staff Specialist Bands 1-5: \$147,465-\$181,976

Senior Specialist: \$199,231

Starting salary will be negotiated within this band for the successful applicant, depending on their experience and expertise. Relevant parties are currently negotiating future pay rises that will increase these base salaries.

Superannuation, ranging from 9%-10% depending on individual arrangements, is payable on this salary component.

Indicative total remuneration, inclusive of applicable allowances, and assuming 9.5% superannuation, ranges from \$242,052 - \$320,753

Eligibility/Other Requirements: 1. Registered or eligible for registration as a medical practitioner with the Australian Health Practitioner's Regulation Agency. 2. Fellowship of the Royal Australasian College of Surgeons (Neurosurgery). 3. Post Fellowship training / qualifications in complex Spinal Surgery.

Contact Officer: A/Prof David McDowell (02) 6244 4080 david.mcdowell@act.gov.au

Applications can be forwarded to: Apply online at <http://www.health.act.gov.au/employment> (preferred method), by post to the Senior Medical Recruitment Officer, Employment Services, 123 Carruthers Street CURTIN ACT 2605

Canberra Hospital and Health Services

Mental Health, Justice Health and Alcohol and Drug Services

Mental Health Director of Clinical Services

Senior Forensic Specialist

Staff Specialist / Senior Specialist \$147,465-\$181,976

Senior Specialist \$199,231, Canberra (PN: 27527)

Gazetted: 18 September 2014

Closing Date: 30 October 2014

The Position: Mental Health, Justice Health and Alcohol and Drug Services seeks applications from RANZCP fellows with over 5 years forensic experience and membership of the College of Forensic Faculty to provide clinical leadership for the ACT Forensic Psychiatry services. In particular guidance and expertise is needed for the development of the Secure Mental Health Unit, due to open late 2016. The position would work closely with the Chief Psychiatrist Dr Peter Norrie, please contact Dr Peter Norrie on (02) 6205 0687 or peter.norrie@act.gov.au from who details of the position can be obtained.

Salary, Remuneration and Conditions:

Staff Specialist Bands 1-5: \$147,465-\$181,976

Senior Specialist: \$199,231

Starting salary will be negotiated within this band for the successful applicant, depending on their experience and expertise. Relevant parties are currently negotiating future pay rises that will increase these base salaries.

Superannuation, ranging from 9%-10% depending on individual arrangements, is payable on this salary component.

Indicative total remuneration, inclusive of applicable allowances, and assuming 9.5% superannuation, ranges from \$242,052 - \$320,753

Eligibility/Other Requirements: Registered or eligible for registration as a medical practitioner with the Australian Health Practitioner's Regulation Agency. Fellowship of the Royal Australian and New Zealand College of psychiatry.

Contact Officer: Dr Peter Norrie (02) 6205 0687 peter.norrie@act.gov.au Applications can be forwarded to: Apply online at <http://www.health.act.gov.au/employment> (preferred method), by post to the Senior Medical

Recruitment Officer, Employment Services, 123 Carruthers Street CURTIN ACT 2605

Canberra Hospital and Health Services

Clinical Support Services

Nursing Administration

Assistant Director of Nursing- Clinical Support

Registered Nurse Level 4.3 \$121,218, Canberra (PN: 17460)

Gazetted: 18 September 2014

Closing Date: 25 September 2014

Details: Applications are invited from suitably qualified Registered Nurses for the position of Assistant Director of Nursing (ADON) - Clinical Support. The successful applicant will oversee the management and work performances of the staff within the Nurse Bank Office, Tissue Viability Unit, IV Infusion Registered Nurse and Infusion Pump Infrastructure, Pastoral Care and the Central Equipment Store and Courier Service. Key responsibilities of the ADON will include: Working closely with the Director of Nursing (DON)-Clinical Support Services to develop and initiate workforce strategies which align with the strategic goals of the Canberra Hospital and Health Services. Provide advice and leadership for the Nurse Managers and CNCs in rostering principles and practices and conducting quality reviews of implemented rosters to ensure compliance with the ACT Public Service Nursing and Midwifery Enterprise Agreement. Monitor and evaluate the nursing and midwifery resource utilisation within the Canberra Hospital and Health Services against pre-determined Key Performance Indicators. Prepare and analyse reports on nursing and midwifery workforce for the ACT Health Chief Nurse and Director of Nursing, Clinical Support. Liaise closely with the ADON, Nursing Informatics and Management Support (NIMS) in relation to the electronic rostering system and the production of formal and informal workforce reports.

Eligibility/Other Requirements: Mandatory: Registered or eligible for registration as a General Nurse with AHPRA. Have a minimum of five years post graduate experience.

Note: The successful applicant may be required to be registered under the Working with Vulnerable People (Background Checking) Act 2011. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Judith Gosper (02) 6244 3642

**Canberra Hospital and Health Services
Cancer, Ambulatory and Community Health
Cancer Nursing**

Nurse Practitioner Palliative Care

Nurse Practitioner \$113,699, Canberra (PN: 19584)

Gazetted: 18 September 2014

Closing Date: 2 October 2014

Details: Applications are being sought from a dynamic Palliative Care Nurse Practitioner who has highly developed communication and interpersonal skills. This position is a consultative and supportive role to all clinical services within Canberra Hospital and Health Services and collaborates with others to ensure that palliative care patients and their families/carers gain timely access to appropriate end-of-life care and support. The Palliative Care Nurse Practitioner operational reports to the ADON Cancer Ambulatory and Community Health and professional to the DON CACHS.

Eligibility/Other Requirements: Registered or eligible for registration with the Australian Health Practitioner Regulation Agency. Post graduate tertiary qualifications.

Note: The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Gaynor Stevenson 0478 405 925

Strategy and Corporate

Performance Information

Elective Surgery Fund

Clinical Redesign Manager

Registered Nurse Level 4.1 \$106,172, Canberra (PN: 33235)

Gazetted: 18 September 2014

Closing Date: 25 September 2014

Details: The Territory Wide Surgical Services Team is seeking a highly motivated and experienced Nurse with proven clinical service redesign skills and patient flow knowledge. Well developed communication and interpersonal skills are essential in this role in order to lead and facilitate change projects related to surgery access with a range of internal and external stakeholders. Contemporaneous knowledge and understanding of current issues affecting surgery access is vital. You will have the ability to work and consult within a small team and to work autonomously prioritising the unit's demands. The successful applicant will be patient focused and contribute to the strategic development of the future direction of surgery access within the ACT.

Eligibility/Other Requirements: Be registered or have applied for registration with the Australian Health Practitioner Regulation Agency (AHPRA).

Note: This is a temporary position available for a period of 12 months with the possibility of extension and permanency from the process. The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Elaine Men (02) 6205 1157

Strategy and Corporate

People Strategy and Services

Staff Development

Patient Experience Educator

Registered Nurse Level 3.1 \$93,917 - \$97,782, Canberra (PN: 04282)

Gazetted: 18 September 2014

Closing Date: 25 September 2014

Details: Applications are invited from innovative and committed Registered Nurses to undertake the exciting role of actively contributing to the professional development, learning and teaching of staff within ACT Health regarding partnering with consumers. Applicants will be required to demonstrate experience in clinical teaching and a sound knowledge of adult learning principles to support ongoing evidence based programs through the development, implementation, co-ordination and evaluation of learning and education actions required in Standard 2.

Eligibility/Other Requirements: Registered or eligible for registration with the Australian Health Practitioner Regulation Agency. A postgraduate qualification in nursing or training is highly desirable. Holds or is working towards a master's degree is highly desirable.

Note: The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Maxine Jordan (02) 6244 3429

Canberra Hospital and Health Services

Medicine

Pharmacy

Lead Pharmacist, Mental Health, Justice Health and Alcohol and Drug Services

Health Professional Level 4 \$89,786 - \$96,809, Canberra (PN: 15647)

Gazetted: 18 September 2014

Closing Date: 10 October 2014

Details: The Canberra Hospital and Health Services (CHHS) Pharmacy Department have a dynamic, talented team of over 45 Pharmacists. An exciting opportunity exists for the position of Lead Pharmacist - Mental Health, Justice Health and Alcohol and Drug Services to join this team. This is a permanent full-time position that will be responsible for providing leadership, and coordination for all pharmacy services to the Surgical services of CHHS (long term temporary may be considered). This includes the oversight of the provision of medication to correctional health clients and ensuring adherence to legislation in this setting and will also include advanced clinical, education, research and quality improvement roles, and provide a range of pharmacy services on weekends and after hours on a rotational basis as rostered. It is expected that this position will have a 50% clinical load, with the other listed duties making up the remaining 50%. Part-time/job share will be considered. This position will also provide advanced clinical, education, research, mentoring and quality improvement roles relating to surgical disciplines and will be required to provide a range of pharmacy services on weekends and after hours on a rotational basis as rostered.

Eligibility/Other Requirements: Appropriate Pharmacist qualifications and eligibility for registration as a Pharmacist with the Pharmacy Board of Australia is mandatory. Postgraduate qualifications (or working towards) relevant to this position (e.g. Clinical Pharmacy, Mental Health, Justice Health, Alcohol and Drug services, Management, Education or Research) and/or a minimum of five years working in Mental Health, Justice Health and Alcohol and Drug pharmacy services. Membership with the Society of Hospital Pharmacists of Australia highly desirable. Pharmacists outside Australia will be considered for these positions. Contact the Australian Pharmacy Council and the Pharmacy Board of Australia to enquire about your eligibility for registration. A summary of the Assessment

and Registration process for Overseas trained pharmacists in Australia can be found on the APC website [http://pharmacycouncil.org.au/content/assets/files/Examination Guides/Flowchart - 2012.02.08.pdf](http://pharmacycouncil.org.au/content/assets/files/Examination%20Guides/Flowchart%20-%202012.02.08.pdf)
Notes: Special Employment Arrangements may be negotiated dependant on qualifications, skills and experience of the successful applicant. The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.
Contact Officer: Miriam Lawrence (02) 6244 2203

Canberra Hospital and Health Services
Mental Health, Justice Health, Alcohol and Drug Services
Child and Adolescent Mental Health
Team Leader, CAMHS
Health Professional Level 4 \$89,786 - \$96,809, Canberra (PN: 25282)

Gazetted: 18 September 2014

Closing Date: 25 September 2014

Details: The Child and Adolescent Mental Health Service (CAMHS) has a vacancy for a Team Leader of the North and South CAMHS Community Team. CAMHS provides contemporary mental health services for children and adolescents who present with moderate to severe mental health presentations. CAMHS provides evidence-based assessment and interventions with a recovery focus. The successful applicant will be required to have extensive mental health service delivery experience along with highly developed management skills.

Eligibility/Other Requirements: Tertiary qualifications or equivalent in Nursing, Psychology, Social Work or Occupational Therapy with current unconditional ACT registration where applicable and/or eligibility for membership of the appropriate professional organisation. A current driver's licence.

Note: The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Catherine Furner (02) 6205 1756

Canberra Hospital and Health Services
Pathology
Pathology Administration
Health Professional Advisor/Executive Officer
Health Professional Level 4 \$89,786 - \$96,809, Canberra (PN: 16389)

Gazetted: 18 September 2014

Closing Date: 2 October 2014

Details: ACT Pathology is seeking a dynamic, self motivated person to fill the role of Health Professional Advisor/Executive Officer to the Executive Director and Director Operations. ACT Pathology is a Division of Canberra Hospital and Health Services providing pathology services to Canberra, Calvary and National Capital Private Hospitals and the community of the ACT. The position would be responsible for providing high level administrative and management support. The successful applicant will possess exceptional writing and research skills and have demonstrated knowledge and experience in the use of computer data bases. Knowledge of the pathology sector and Medicare would be essential.

Eligibility/Other Requirements: An appropriate tertiary qualification in science or equivalent qualification.

Experience working in a Pathology diagnostic laboratory.

Note: The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Charmaine Gray (02) 6244 2893

Canberra Hospital and Health Services
Medicine
Pharmacy - TCH
Antimicrobial Pharmacist
Health Professional Level 4 \$89,786 - \$96,809, Canberra (PN: 21582)

Gazetted: 18 September 2014

Closing Date: 10 October 2014

Details: The Canberra Hospital and Health Services (CHHS) Pharmacy Department have a dynamic, talented team of over 45 Pharmacists. The department provides a range of clinical services to inpatients and outpatients including a number of specialised services. In addition, the Quality Use of Medicines, Research and Education team offer services to support the safe and quality use of medicines across Canberra Hospital and Health Services. An opportunity exists to join the Quality Use of Medicines, Research and Education team and contribute to Canberra Hospital and Health Services' Antimicrobial Stewardship Program. In conjunction with the Antimicrobial Stewardship Physician, the Antimicrobial Pharmacist will lead and coordinate additional activities to optimise the use of antimicrobials within CHHS. This will include the provision of clinical and administrative support to the Antimicrobial Stewardship Program as well as management of a number of specific projects to improve antimicrobial use.

Eligibility/Other Requirements: Mandatory: Appropriate Pharmacist qualifications and eligibility for registration as a Pharmacist with the Pharmacy Board of Australia. Postgraduate qualifications (or working towards) in Clinical Pharmacy, Management, Education or Research or extensive specialist Clinical Pharmacy experience deemed equivalent. Highly desirable: Suitable experience as a Clinical Pharmacist including Infectious Diseases/Antimicrobial Stewardship experience. Theoretical and practical experience in the management of complex pharmacotherapy, including experience with therapeutic drug monitoring. Project management or research experience.

Note: This is a temporary position available for 12 months. Special Employment Arrangements may be negotiated dependant on qualifications, skills and experience of the successful applicant. The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Daniel Lalor (02) 6174 7106

Canberra Hospital and Health Services Medicine

Pharmacy - TCH

Lead Pharmacist Women's, Youth and Children

Health Professional Level 4 \$89,786 - \$96,809, Canberra (PN: 19646)

Gazetted: 18 September 2014

Closing Date: 10 October 2014

Details: The Canberra Hospital and Health Services (CHHS) Pharmacy Department have a dynamic, talented team of over 45 Pharmacists. An exciting opportunity exists for the position of Lead Pharmacist for Women, Youth and Children's to join the team. This is a temporary full-time position that will be responsible for providing leadership, management and coordination for all pharmacy services to the Women, Youth and Children's services of CHHS. This position will also provide advanced clinical, education, research, mentoring and quality improvement roles relating to Women's, Youth and Children disciplines and will be required to provide a range of pharmacy services on weekends and after hours on a rotational basis as rostered. It is expected that this position will have a 50% clinical load, with the other listed duties making up the remaining 50%. Part-time/job share will be considered.

Eligibility/Other Requirements: Mandatory: Appropriate Pharmacist qualifications and eligibility for registration as a Pharmacist with the Pharmacy Board of Australia. Postgraduate qualifications (or working towards) relevant to this position (e.g. Clinical Pharmacy, Paediatric or Women's Health, Management, Education or Research) and /or a minimum of five years working in Women's, Youth and Children's pharmacy services. Highly Desirable: Membership with the Society of Hospital Pharmacists of Australia. Pharmacists outside Australia will be considered for these positions. Contact the Australian Pharmacy Council and the Pharmacy Board of Australia to enquire about your eligibility for registration. A summary of the Assessment and Registration process for Overseas trained pharmacists in Australia can be found on the APC website

[http://pharmacycouncil.org.au/content/assets/files/Examination_Guides/Flowchart - 2012.02.08.pdf](http://pharmacycouncil.org.au/content/assets/files/Examination_Guides/Flowchart_-_2012.02.08.pdf)

Note: Special Employment Arrangements may be negotiated dependant on qualifications, skills and experience of the successful applicant. This is a temporary position for a period of 11 months. The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Miriam Lawrence (02) 6244 2203

**Canberra Hospital and Health Services
Surgery, Oral Health and Imaging
Surgical Administration**

Pre-Admission Clinic Registered Nurse

Registered Nurse Level 2 \$81,918 - \$86,823, Canberra (PN: 29543)

Gazetted: 18 September 2014

Closing Date: 25 September 2014

Details: The Pre-Admission/Surgical Bookings Department is seeking applications from motivated and experienced Registered Nurses to work in the Pre-Admission Clinic. A minimum of three years experience in surgical nursing is required.

Eligibility/Other Requirements: Registered or eligible for registration with the Australian Health Practitioner Regulation Agency.

Note: This is a temporary part-time position at 32:00 hours per week available until 26 June 2015 with the possibility of extension. The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Cathy Burns (02) 6244 2601

**Canberra Hospital and Health Services
Women, Youth and Children**

Women and Babies

Neonatal Nurse/ Midwife

Registered Nurse Level 2 \$81,918 - \$86,823, Canberra (PN: 22455, several)

Gazetted: 18 September 2014

Closing Date: 25 September 2014

Details: An opportunity has arisen for highly experienced Neonatal Nurses/Midwives to enhance the provision of excellent clinical care within NICU/Special Care Nursery in the new Centenary Hospital for Women and Children in Canberra. These clinical leaders will have knowledge of practices and innovations that impact on the work environment and the health care team. NICU /SCN is a 25 bed unit which provides intensive care, high dependency and special care for babies with complex medical and/or surgical conditions from ACT and surrounding areas. It is a dynamic Unit, supported by ACT NETS, an early discharge home visiting program and follow up clinics.

Eligibility/Other Requirements: Registered or eligible for registration with the Australian Health Practitioner Regulation Agency. A Registered Nurse/Midwife with a minimum of three years full-time equivalent (FTE) post registration experience in neonatology, and who holds a neonatal nursing qualification eligible for recognition through remuneration of a qualification allowance.

Note: The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Janine McEwan (02) 6174 7578 or Donna Colwill (02) 6142 6352

Canberra Hospital and Health Services

Mental Health, Justice Health, Alcohol and Drug Services

Child and Adolescent Mental Health

Mental Health IMPACT Liaison Officer

Health Professional Level 3 \$77,710 - \$81,995 (up to \$86,165 on achieving a personal upgrade), Canberra (PN: 17213)

Gazetted: 18 September 2014

Closing Date: 25 October 2014

Details: Applicants are invited to apply for one of the permanent Health Professional positions within the Child and Adolescent Mental Health Service (CAMHS), Perinatal Mental Health Consultation Service (PMHCS). This exciting opportunity would enable suitable applicants to be part of a small, dynamic, multi-disciplinary team designed to provide specialist opinion and treatment planning for pregnant and postnatal women (up to 12 months postpartum) who are experiencing significant mental health issues. The service aims to promote positive mental

health and reduce mental health problems and disorders among parents and their infants. This is largely achieved by working collaboratively with existing ante and post natal services, and other community health agencies. Experience in mental health, particularly working with Perinatal women and interagency liaison are highly desirable.

Eligibility/Other Requirements: Tertiary qualifications or equivalent in Psychology, Social Work, Occupational Therapy or Registered Nurse with current unconditional ACT registration where applicable and/or eligibility for membership of the appropriate professional organisation. Current driver's licence.

Note: This is a part-time position at 18.37 hours per week. The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Cathy Ringland (02) 6205 1469

**Canberra Hospital and Health Services
Women, Youth and Children
Children, Youth and Women's Health Program
CARHU Psychologist / Social worker**

Health Professional Level 3 \$77,710 - \$81,995 (up to \$86,165 on achieving a personal upgrade), Canberra (PN: 29755)

Gazetted: 18 September 2014

Closing Date: 25 September 2014

Details: The Child at Risk Health Unit is seeking a Counselling Social Worker or equivalent to join the therapy team. The therapy team provides specialised clinical services to children who have been abused and/or neglected and their families/carers. The Social Worker or Psychologist will need to be experienced in providing a range of therapeutic services to abused children and their carers.

Eligibility/Other Requirements: Tertiary qualification or equivalent in Psychology or Social Work with current registration where applicable, and/or eligibility for full membership of the appropriate professional organisation. Masters or undertaking a Masters degree may be an advantage. Current driver's licence.

Note: This is a temporary part-time position of 29:24 hours per week available from 1 October 2014 until 30 September 2015. The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Cassandra Tinning (02) 6244 2712

**Canberra Hospital and Health Services
Medicine
Pharmacy
Senior Rotational Clinical Pharmacist**

Health Professional Level 3 \$77,710 - \$81,995 (up to \$86,165 on achieving a personal upgrade), Canberra (PN: 26246, several)

Gazetted: 18 September 2014

Closing Date: 10 October 2014

Details: The Canberra Hospital and Health Services (CHHS) Pharmacy Department have a dynamic, talented team of over 45 Pharmacists. Due to an expansion of services we are currently recruiting a variety of permanent and temporary positions for Health Professional Level 3 - Senior Rotational Pharmacists. Duties include the following on a rotational basis: Provision of clinical pharmacy services to inpatients as part of a multi-disciplinary team including specialised areas such as intensive care, emergency medicine, paediatrics, neonatology, renal, oncology and mental health. Provision of pharmacy services from the dispensary, sterile production, and chemotherapy production. Provision of quality use of medicines service.

Eligibility/Other Requirements: Appropriate Pharmacist qualifications and eligibility for registration as a Pharmacist with the Pharmacy Board of Australia is mandatory. At least three years experience as a Registered Pharmacist, preferably in a hospital pharmacy highly desirable. Pharmacists outside Australia will be considered for these positions. Contact the Australian Pharmacy Council and the Pharmacy Board of Australia to enquire about your eligibility for registration. A summary of the Assessment and Registration process for Overseas trained pharmacists

in Australia can be found on the APC website [http://pharmacycouncil.org.au/content/assets/files/Examination Guides/Flowchart - 2012.02.08.pdf](http://pharmacycouncil.org.au/content/assets/files/Examination%20Guides/Flowchart%20-%202012.02.08.pdf)

Notes: Special Employment Arrangements may be negotiated dependant on qualifications, skills and experience of the successful applicant. The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Miriam Lawrence (02) 6244 2203

Canberra Hospital and Health Services

Rehabilitation, Aged and Community Care

Rehabilitation Allied Health

Senior Occupational Therapist

Health Professional Level 3 \$77,710 - \$81,995 (up to \$86,165 on achieving a personal upgrade), Canberra (PN: 24850)

Gazetted: 18 September 2014

Closing Date: 2 October 2014

Details: An exciting opportunity exists for an experienced and enthusiastic Occupational Therapist to join the Rehabilitation and Aged Care Occupational Therapy team as a permanent full-time Health Professional Level 3 Senior Clinician. The successful applicant will join an enthusiastic team of Occupational Therapists, and will receive supervision from the Health Professional Level 4 Occupational Therapy Manager. The successful applicant will work in either an inpatient or community multidisciplinary rehabilitation setting, and be able to demonstrate a high level of clinical knowledge and experience in the rehabilitation and/or aged care practice areas.

Eligibility/Other Requirements: Recognised Occupational Therapy Degree or Diploma or equivalent qualifications. Current AHPRA registration. Applicants must hold a current driver's licence.

Note: This is a permanent full-time position available immediately. Future permanent and temporary positions arising within the next 12 months may be filled from this recruitment. This position may be required to participate in overtime, on call, and/or rotation roster. The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Tegan Reid (02) 6244 3286 or 0434 848 300

Canberra Hospital and Health Services

Mental Health, Justice Health, Alcohol and Drug Services

Child and Adolescent Mental Health

Mental Health Clinician

Health Professional Level 3 \$77,710 - \$81,995 (up to \$86,165 on achieving a personal upgrade), Canberra (PN: 23995)

Gazetted: 18 September 2014

Closing Date: 25 September 2014

Details: Applicants are invited to apply for a Health Professional position within the Child and Adolescent Mental Health Service (CAMHS), Perinatal Mental Health Consultation Service (PMHCS). This exciting opportunity would enable suitable applicants to be part of a small, dynamic, multi-disciplinary team designed to provide specialist opinion and treatment planning for pregnant and postnatal women (up to 12 months postpartum) who are experiencing significant mental health issues. The service aims to promote positive mental health and reduce mental health problems and disorders among parents and their infants. This is largely achieved by working collaboratively with existing ante and post natal services, and other community health agencies. Experience in mental health, particularly working with Perinatal women and interagency liaison are highly desirable.

Eligibility/Other Requirements: Tertiary qualifications or equivalent in Psychology, Social Work, Occupational Therapy or Registered Nurse with current unconditional ACT registration where applicable and/or eligibility for membership of the appropriate professional organisation. Current driver's licence.

Note: The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Cathy Ringland (02) 6205 1469

Canberra Hospital and Health Services

Surgery and Oral Health

Dental Health Program

Dentist Level 1-2

Dentist Level 1-2 \$64,864 - \$119,426, Canberra (PN: 25514, various)

Gazetted: 18 September 2014

Closing Date: 25 September 2014

The Position: The ACT Dental Health Program is seeking committed, dynamic and innovative Dentists at level 1 and 2. Temporary positions are available with a possible permanent appointment.

The ACT Dental Health Program provides oral health services to eligible adults and children within a multidisciplinary healthcare team across various locations in Canberra. The successful applicants should have an understanding of oral health service delivery within the public sector.

Eligibility/Other Requirements: Prescribed Qualifications - Possession of a recognised Degree in Dental Surgery or Bachelor in Dental Science. Eligible for unconditional registration with Australian Health Practitioners Regulation Agency (AHPRA).

Note: Temporary and permanent positions available.

Contact Officer: Donna Butcher 0481 439 441 donna.butcher@act.gov.au Applications can be forwarded to: Apply online at <http://www.health.act.gov.au/employment> (preferred method), by post to the Senior Medical Recruitment Officer, Employment Services, 123 Carruthers Street CURTIN ACT 2605

Canberra Hospital and Health Services

Rehabilitation, Aged and Community Care

Rehabilitation Allied Health

Physiotherapist

Health Professional Level 2 \$54,414 - \$75,477, Canberra (PN: 33128)

Gazetted: 18 September 2014

Closing Date: 2 October 2014

Details: The Transitional Therapy and Care Program (TTCP) is a short-term, therapy based program for older people post discharge from hospital. The service is provided either in a 15 bed low level care facility or in the client's home. We are seeking a Physiotherapist who has an interest in aged care to join the friendly and supportive Transitional Therapy and Care Team. You will be expected to provide a quality, patient centred service in collaboration with the interdisciplinary team and external service providers. TTCP has four Physiotherapists and maintains close links with the Physiotherapy Departments at The Canberra Hospital. Opportunities are provided for both interdisciplinary and discipline specific professional development and support.

Eligibility/Other Requirements: Degree or diploma in Physiotherapy. Registration with the Physiotherapy Board of Australia (AHPRA). Current driver's licence.

Note: This is a full-time temporary position available until August 2015, part-time will be considered. The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application. At least two written referee reports are to be included with applications. These positions may be required to participate in overtime, on call, and/or rotation roster.

Contact Officer: Jane Lawrence (02) 6205 3964

Canberra Hospital and Health Services

Mental Health, Justice Health, Alcohol and Drug Services

Child and Adolescent Mental Health

Mental Health Clinician

Health Professional Level 2 \$54,414 - \$75,477, Canberra (PN: 33288, several)

Gazetted: 18 September 2014

Closing Date: 25 September 2014

Details: Applicants are invited to apply for one of the permanent Health Professional positions within the Child and Adolescent Mental Health Service (CAMHS), Perinatal Mental Health Consultation Service (PMHCS). This exciting opportunity would enable suitable applicants to be part of a small, dynamic, multi-disciplinary team designed to

provide specialist opinion and treatment planning for pregnant and postnatal women (up to 12 months postpartum) who are experiencing significant mental health issues. The service aims to promote positive mental health and reduce mental health problems and disorders among parents and their infants. This is largely achieved by working collaboratively with existing ante and post natal services, and other community health agencies. Experience in mental health, particularly working with Perinatal women and interagency liaison are highly desirable.

Eligibility/Other Requirements: Tertiary qualifications or equivalent in Psychology, Social Work, Occupational Therapy or Registered Nurse with current unconditional ACT registration where applicable and/or eligibility for membership of the appropriate professional organisation. Current driver's licence.

Note: Full-time and a part-time position available. The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Cathy Ringland (02) 6205 1469

Canberra Hospital and Health Services

Mental Health, Justice Health, Alcohol and Drug Services

Child and Adolescent Mental Health

CAMHS Mental Health Clinician

Health Professional Level 2 \$54,414 - \$75,477, Canberra (PN: 17612)

Gazetted: 18 September 2014

Closing Date: 25 September 2014

Details: The Child and Adolescent Mental Health Service (CAMHS) provides assessment and treatment for young people up to the age of 18 years who are experiencing moderate to severe mental health problems. The CAMHS community teams are made up of multi-disciplinary mental health professionals who provide assessment, treatment and clinical management within a recovery focused framework. Clinician's will be required to provide clinical management, assessment, intake and triage duties. Applications are sort from allied health professionals who have experience in providing therapeutic interventions for children, young people and their families.

Eligibility/Other Requirements: Tertiary qualification or equivalent in Psychology, Social Work or Occupational Therapy with current registration where applicable and/or eligibility for membership of the appropriate professional organisation. Other Requirements for Psychologist : At least a four or five year accredited tertiary sequence of study in Psychology followed by a one or two year Board approved internship (i.e. 4+2 or 5+1) and General Psychology registration with the Australian Health Practitioner Regulation Agency.

Note: This is a temporary full-time position available until September 2015. The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Rochelle Morrison or Vicky Bowrah (02) 6205 1050

Canberra Hospital and Health Services

Rehabilitation, Aged and Community Care

Community Care Program

Occupational Therapist

Health Professional Level 2 \$54,414 - \$75,477, Canberra (PN: 25909)

Gazetted: 18 September 2014

Closing Date: 25 September 2014

There is an exciting opportunity for a skilled and enthusiastic Occupational Therapist to join the Rehabilitation, Aged and Community Care (RACC) Occupational Therapy team. We are a friendly team with strong supportive links across our facilities and meet regularly to share knowledge and develop services via quality improvement activities. We are staffed with Senior Clinicians who provide a wealth of knowledge and expertise to foster professional development, peer support and excellent patient outcomes. The Community Care Occupational Therapy service is a home visiting service which aims to enable adults with physical disabilities to remain living independently and safely in the community. The service is a multidisciplinary team and operates from health centres. The successful applicant will conduct home visits and prescribe modifications and equipment that will promote safety and independence in the performance of daily living skills. The successful applicant, would have

direct supervision from a senior therapist, and would be encouraged to take advantage of the professional development program offered by the Community Care Program.

Eligibility/Other Requirements: Degree or diploma in Occupational Therapy and Registration with the Occupational Therapy Board of Australia. They also must have a minimum of 12 months post-graduation clinical experience.

Current driver's licence.

Note: This temporary position is full-time for approximately five months, with the possibility of extension. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application. At least two written referee reports are to be included with applications. This position may be required to participate in an overtime, on call, and/or rotation roster.

Contact Officer: Kari Moore (02) 6205 1224

Canberra Hospital and Health Services

Rehabilitation, Aged and Community Care

Rehabilitation Allied Health

Occupational Therapist

Health Professional Level 2 \$54,414 - \$75,477, Canberra (PN: 16975, several)

Gazetted: 18 September 2014

Closing Date: 25 September 2014

Details: An exciting opportunity exists for enthusiastic Health Professional Level 2, Occupational Therapists to join the Rehabilitation and Aged Care Occupational Therapy team. The successful applicants will join a dynamic team providing high quality occupational therapy services to consumers in inpatient and community based settings. They will work collaboratively with multidisciplinary colleagues in the provision of rehabilitation and aged care services, and will receive supervision and support from Senior Occupational Therapists within the Rehabilitation and Aged Care Occupational Therapy team.

Eligibility/Other Requirements: Degree or Diploma in Occupational Therapy or equivalent qualifications. Current registration with Australian Health Practitioner Registration Authority. Current driver's licence.

Notes: One permanent full-time position and one permanent part-time position at 18:22 hours per week are available. These are permanent positions available immediately. Persons currently considered Health Professional Level 1 Clinicians are eligible to apply and will be considered. An order of merit will be established from this recruitment process that may be used to fill future permanent and temporary at level vacancies arising in the Rehabilitation and Aged Care Occupational Therapy team within the next 12 months. The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Michelle Bennett (02) 6244 3286 or 0408 695 174

Canberra Hospital and Health Services

Clinical Support Services

Acute Support Service

Physiotherapist

Health Professional Level 2 \$54,414 - \$75,477, Canberra (PN: 28684, several)

Gazetted: 18 September 2014

Closing Date: 25 September 2014

Details: The successful applicants will provide direct patient care to inpatients and outpatients in a range of locations across Canberra Hospital and Health Services including Canberra Hospital and Community Health Centres. These positions provide an excellent opportunity to gain experience in a wide variety of clinical conditions whilst working in an environment rich in high quality supervision, support and best practice.

Eligibility/Other Requirements: Degree or Diploma in Physiotherapy or equivalent qualifications. Be registered or have applied for registration with the Australian Health Practitioner Regulation Agency (AHPRA). Current driver's licence is mandatory. Applicants require a minimum of twelve months physiotherapy experience.

Note: There is currently one permanent position and a number of temporary Health Professional Level 2 positions available from February 2015. These positions are full-time. The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application. These positions will be required to participate in an overtime roster.

Contact Officer: Lisa Gilmore (02) 6244 2154

Canberra Hospital and Health Services

Women, Youth and Children

Women and Babies

Medication Endorsed Enrolled Nurse

Enrolled Nurse Level 1 \$53,501 - \$57,161, Canberra (PN: 32939)

Gazetted: 18 September 2014

Closing Date: 2 October 2014

Details: The Antenatal/Gynaecology ward in the Centenary Womens and Childrens Hospital is seeking a Medication Endorsed Enrolled Nurse. The Antenatal/Gynaecology ward specialises in complex gynaecology surgery and high risk antenatal women. Surgical nursing experience would be an asset. This position is for night duty and may be part-time or full-time, working under the supervision of a Registered Nurse/Midwife.

Eligibility/Other Requirements: Registered or eligible for registration with the Australian Health Practitioner Regulation Agency.

Notes: The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Trudy Bergmann (02) 6142 6251

Strategy and Corporate

E-Health and Clinical Records

ISB Management and Strategy

Registry and Data Quality Officer

Administrative Services Officer Class 2/3 \$49,189 - \$59,980, Canberra (PN: 07748)

Gazetted: 18 September 2014

Closing Date: 25 September 2014

Details: The Clinical Record Service, based at Canberra Hospital, is seeking an enthusiastic person with excellent communication skills and an eye for detail to work in our Registry and Data Quality Team. The successful applicant will be a self motivated individual, committed to progressive, positive change by working to reduce the duplication of patient registrations and ensuring the quality of the data being entered into the Patient Administration System meets the standards required. The successful applicant requires good skills in a range of software applications including Word, Excel and Outlook. The successful applicant will also be trained to use a number of specialised information systems.

Note: This is a permanent part-time position at 15:00 hours per week working five (5) hours Saturday morning, five (5) hours Monday morning and five (5) hours Tuesday morning. Selection for this position may be based on written application and referee reports only. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application, two written referee reports and your Curriculum Vitae. Incomplete applications will not be considered.

Contact Officer: Frank Byrne (02) 6244 3331

Justice and Community Safety

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

ACT Emergency Services Agency

Emergency Management, Risk and Spatial Services

Bushfire Planning and Coordination

Coordination Manager, Community Education

Senior Officer Grade C \$93,254 - \$100,382, Canberra (PN: 16396)

Gazetted: 16 September 2014

Closing Date: 23 September 2014

Details: Under the direction of the Senior Manager, Emergency Management, Risk and Spatial Services, this role will be responsible for the coordination of community education and awareness initiatives for the Emergency Services Agency, specifically in the coordination of bushfire policy implementation.

Eligibility/Other Requirements: To be successful in this role you will demonstrate experience of excellent interpersonal and communication skills, and relevant work experience or qualifications in public relations, marketing and community engagement.

Notes: This is a temporary position available from 27 October 2014 to 30 June 2015.

Contact Officer: Nick Lhuede (02) 6207 8606 nick.lhuede@act.gov.au

Victim Support ACT

Senior Case Manager

Health Professional Level 3 \$77,710 - \$81,995 (up to \$86,165 on achieving a personal upgrade), Canberra (PN: 10201)

Gazetted: 15 September 2014

Closing Date: 29 September 2014

Details: Victim Support ACT is seeking written applications addressing the selection criteria for the position of Senior Case Manager - Financial Assistance Scheme. Duties include case managing clients with complex financial assistance scheme applications, raising community awareness of the scheme and assisting with the preparation and coordination of briefings, submissions and correspondence in relation to the scheme. Contact details of two referees and a current curriculum vitae must accompany the application.

Eligibility/Other Requirements: Comprehensive knowledge of the ACT Financial Assistance Scheme is essential. Tertiary qualifications in Psychology, Social Work or Counselling with current ACT Registration where applicable and or/eligible for membership of the appropriate professional organisation is mandatory.

Notes: Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* may be required. For further information on Working with Vulnerable People registration refer to - http://www.ors.act.gov.au/community/working_with_vulnerable_people.

Contact Officer: John Hinchey (02) 6205 0399 john.hinchey@act.gov.au

Victim Support ACT

Policy Officer

Administrative Services Officer Class 6 \$74,098 - \$84,803, Canberra (PN: 43609)

Gazetted: 15 September 2014

Closing Date: 29 September 2014

Details: Victim Support ACT is seeking written applications of no more than three pages, addressing the selection criteria for the position of Policy Officer. Duties and responsibilities of the Policy Officer include contributing to the development of agency policies and procedures, building collaborative relationships with key stakeholders, and conducting research and analysis for law reform and other projects, especially in the area of family and domestic violence.

Eligibility/Other Requirements: Experience in working directly with victims of crime is highly desirable. A tertiary qualification in health or legal studies is also highly desirable.

Notes: The position is a 12 month temporary vacancy. Contact details of two referees and a current curriculum vitae must accompany the application. Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* may be required. For further information on Working with Vulnerable People registration refer to -

http://www.ors.act.gov.au/community/working_with_vulnerable_people.

Contact Officer: John Hinchey (02) 6205 0399 john.hinchey@act.gov.au

Territory and Municipal Services

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Parks and City Services

Libraries ACT

Public Libraries

Senior Manager, Content and Engagement

Senior Officer Grade B \$109,831 - \$123,642, Canberra (PN: 35356)

Gazetted: 15 September 2014

Closing Date: 22 September 2014

Details: Expressions of interest are invited to temporarily fill the position of Senior Manager, Content and Engagement at Libraries ACT. The occupant will be responsible for providing strategic management to the Marketing Coordinator, and the Lifelong Learning, Digital Services and Collections teams. The role requires high-level communication, people and project management skills and experience. Experience in managing and driving innovative and dynamic services is desirable, and an understanding of working in a dynamic library environment would be an advantage.

Eligibility/Other Requirements: Recognised tertiary qualifications in library and information studies (as defined by ALIA) or a related discipline. Extensive experience and skills in managing at a senior level within government-funded service organisations.

Notes: This is a temporary vacancy available 30 September to 24 November 2014 pending Executive Director approval.

How to Apply: Expressions of interest are sought from potential candidates and should include a supporting statement of no more than two (2) pages outlining experience and/or ability in the above areas, contact details of at least two referees and a current curriculum vitae.

Applications should be sent to the contact officer.

Contact Officer: Vanessa Little (02) 6207 5002 vanessa.little@act.gov.au

Directorate Services

Human Resources

Employee Relations

Senior Advisor

Senior Officer Grade C \$93,254 - \$100,382, Canberra (PN: 13380)

Gazetted: 15 September 2014

Closing Date: 22 September 2014

Details: The Employee Relations team is responsible for the planning, development, implementation and management of the Directorate's employment framework in line with government policy, legislative requirements and directions of the directorate's Executive Leadership Team. The team advises on and manages complex employment matters including misconduct investigations, appeals and reviews, industrial disputes and appearances in industrial tribunals.

Eligibility/Other Requirements: Tertiary studies or extensive relevant experience in a human resource related discipline is highly desirable.

Notes: This is a temporary position available for a period of 12 months. Expressions of interest are sought from potential candidates and should include a supporting statement of no more than two pages outlining experience and/or ability, contact details of at least two referees and a current curriculum vitae.

Contact Officer: Maggie Drejer-White (02) 6207 8298 maggie.drejer-white@act.gov.au

Parks and City Services

Libraries ACT

Public Libraries

Library Administration Officer

Administrative Services Officer Class 4 \$61,874 - \$66,997, Canberra (PN: 34396, several)

Gazetted: 11 September 2014

Closing Date: 25 September 2014

Details: Libraries ACT is looking for dynamic, enthusiastic, innovative and customer focussed people with excellent administration skills. They will be a highly organised, committed individual with a positive attitude and a professional approach. Attention to detail and a proactive nature are a must along with strong customer service focus.

Eligibility/Other Requirements: Recognised qualifications in library and information studies OR a related discipline (as defined by ALIA) would be an advantage OR relevant work experience in an environment such as retail or hospitality.

Note: Libraries ACT operates across seven days a week and applicants will be required to work on weekends.

Aboriginal and Torres Strait Islander people are encouraged to apply. Several full-time and part-time positions will be filled through this selection process.

Contact Officer: Melina Gannon (02) 6207 5721 melina.gannon@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Parks and City Services

Libraries ACT

Public Libraries

Librarian

Professional Officer Class 1 \$49,452 - \$69,377, Canberra (PN: 22038)

Gazetted: 17 September 2014

Closing Date: 25 September 2014

Details: The occupant will be responsible for day-to-day development and maintenance of public library collections, working closely with the Collections Manager and other staff, liaising with suppliers and the community, as well as researching and monitoring publishing and format trends.

Eligibility/Other Requirements: Recognised tertiary qualifications at Bachelor or Masters degree Level, in Library and Information Studies (as defined by ALIA).

Notes: This is a temporary vacancy available 7 October 2014 to 24 December 2014. Libraries ACT operates across seven (7) days a week and applicants will be required to work on weekends. Aboriginal and Torres Strait Islander people are encouraged to apply.

Expressions of interest are sought from potential candidates and should include a supporting statement of no more than 2 pages outlining experience and/or ability in the above areas, contact details of at least two referees and a current curriculum vitae.

Applications should be sent to the contact officer.

Contact Officer: Matthew Burless (02) 6207 5742 matthew.burless@act.gov.au

APPOINTMENTS

Chief Minister, Treasury and Economic Development

Senior Professional Officer Grade B \$106,086 - \$119,426

Natalia Prpic 835-82033, Section 68(1), 11 September 2014

Professional Officer Class 2 \$70,913 - \$81,460

Skye Roland 835-87686, Section 68(1), 12 September 2014

Professional Officer Class 2 \$70,913 - \$81,460

James Walsh 844-00625, Section 68(1), 16 September 2014

Education and Training

Senior Officer Grade C \$93,254 - \$100,382

Yolande White 836-08213, Section 68(1), 29 August 2014

Health

Senior Officer Grade A \$127,557

Andrew Brown 844-75889, Section 68(1), 9 September 2014

Health Professional Level 2 \$54,414 - \$75,477

Amber Carrol 839-27273, Section 68(1), 16 September 2014

Enrolled Nurse Level 1 \$53,501 - \$57,161

Deborah Crome 843-90738, Section 68(1), 9 September 2014

Health Professional Level 2 \$54,414 - \$75,477

Anna Glover 839-25446, Section 68(1), 17 September 2014

Health Professional Level 1 \$50,899 - \$65,424

Lauren Lilburne 844-76611, Section 68(1), 15 September 2014

Registered Nurse Level 1 \$58,989 - \$78,799

Hayley Morgan 844-76603, Section 68(1), 15 September 2014

Technical Officer Level 1 \$47,953 - \$50,376

Zhonghua Zhang 820-78329, Section 68(1), 12 September 2014

Territory and Municipal Services

General Service Officer Level 5/6 \$45,647 - \$50,446

Richard Barnsley 836-12650, Section 68(1), 12 September 2014

PROMOTIONS

Community Services

Housing and Community Services

Office of the Executive Director

Executive

Susan McInnes: 771-25978

From: Senior Officer Grade C \$93,254 - \$100,382

Community Services

To: †Senior Officer Grade B \$109,831 - \$123,642

Community Services, Canberra (PN. 11323) (Gazetted 24 April 2014)

Health

Strategy and Corporate

E-Health and Clinical Records

Recurring Supplies and Maintenance Section

Marcelo Aguanta: 813-18722

From: Registered Nurse Level 2 \$81,918 - \$86,823

Health

To: †Registered Nurse Level 3.1 \$93,917 - \$97,782
Health, Canberra (PN. 34377) (Gazetted 7 August 2014)

**Canberra Hospital and Health Services
Operational Support**

Executive Director of Medical Services

James Collins: 835-63414

From: Administrative Services Officer Class 5 \$68,766 - \$72,789
Chief Minister, Treasury and Economic Development

To: Administrative Services Officer Class 6 \$74,098 - \$84,803
Health, Canberra (PN. 23851) (Gazetted 14 August 2014)

Director General Reports

Population Health

Health Protection Services

Lyndell Hudson: 795-54398

From: Health Professional Level 4 \$89,786 - \$96,809
Health

To: †Health Professional Level 5 \$106,086 - \$119,426
Health, Canberra (PN. 23787) (Gazetted 7 August 2014)

Strategy and Corporate

Performance and Innovation

Petah Larke: 821-05067

From: Administrative Services Officer Class 5 \$68,766 - \$72,789
Health

To: Administrative Services Officer Class 6 \$74,098 - \$84,803
Health, Canberra (PN. 32723) (Gazetted 24 July 2014)

Canberra Hospital and Health Services

Rehabilitation, Aged and Community Care

Nursing

Mercy Lukose: 834-44853

From: Registered Nurse Level 1 \$58,989 - \$78,799
Health

To: Registered Nurse Level 2 \$81,918 - \$86,823
Health, Canberra (PN. 22640) (Gazetted 7 August 2014)

Canberra Hospital and Health Services

Mental Health, Justice Health, Alcohol and Drug Services

ACT Wide Mental Health Services

Manju Shine: 844-77358

From: Registered Nurse Level 2 \$81,918 - \$86,823
Calvary Health Care ACT (Public)

To: †Registered Nurse Level 3.1 \$93,917 - \$97,782
Health, Canberra (PN. 33949) (Gazetted 19 June 2014)

Justice and Community Safety

Office of Regulatory Services

Transport Regulation

Road User Services

Nadeem Niazi: 312-23530

From: Technical Officer Level 3 \$61,148 - \$69,377
Justice and Community Safety

To: Technical Officer Level 4 \$70,913 - \$81,460
Justice and Community Safety, Canberra (PN. 02424) (Gazetted 16 July 2014)

Territory and Municipal Services

Parks and City Services

Parks and Conservation

Executive Unit

Danielle Sykes: 827-41864

From: Administrative Services Officer Class 4 \$61,874 - \$66,997

Territory and Municipal Services

To: †Administrative Services Officer Class 5 \$68,766 - \$72,789

Territory and Municipal Services, Canberra (PN. 00402) (Gazetted 26 March 2014)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Parks and City Services

Parks and Conservation

Executive Unit

Samantha Turner: 820-83654

From: Administrative Services Officer Class 3 \$55,732 - \$59,980

Territory and Municipal Services

To: †Administrative Services Officer Class 5 \$68,766 - \$72,789

Territory and Municipal Services, Canberra (PN. 16494) (Gazetted 26 March 2014)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Retirement Notice- Forfeiture of Office

Justice and Community Safety

Section 221(4) of the Public Sector Management Act 1994, Mr Stephen Caust, AGS: 786-27583, ACT Emergency Services Agency, is deemed to have retired for the ACT Public Service effective 16 September 2014.

Notice of Redundancy

Territory and Municipal Services

Under section 66 (Notification of certain matters related to appointment, transfer or promotion) of the *Public Sector Management Act 1994* and 143 (Redeploy or retire from the service) of the *Public Sector Management Act 1994*: Ratinder Dev, Parks and City Services Division, 10 September 2014.

Termination Notices

Territory and Municipal Services

Section 221 of the *Public Sector Management Act 1994*:
Mr Geoffrey Ross, ACTION, 12 September 2014.

Territory and Municipal Services

Section 221 of the *Public Sector Management Act 1994*:
Ms Julie Opbroek, ACTION, 12 September 2014.

Territory and Municipal Services

Section 221 of the *Public Sector Management Act 1994*:
Mr Ian Ross, ACTION, 12 September 2014.