



ACT
Government

Chief Minister, Treasury and
Economic Development

POSITION DESCRIPTION

Directorate: Chief Minister, Treasury and
Economic Development

Division: Economic and Financial Group

Business Unit: Macroeconomic, Modelling
and Federal Financial Relations – Federal
Financial Relations

Position Title: Director

Position Number: P60287

Classification: Senior Officer Grade B

Location: Canberra City

Last Reviewed: September 2026

The Australian Capital Territory Public Service (ACTPS) is a values-based organisation where all employees are expected to embody the prescribed core values of respect, integrity, collaboration and innovation, as well demonstrate the related signature behaviours.

DIRECTORATE OVERVIEW

The Chief Minister, Treasury and Economic Development Directorate (CMTEDD) provides strategic leadership across the ACT Public Service and supports the Chief Minister, Treasurer, Ministers and Cabinet through high-quality policy, economic and financial advice. As a central agency, CMTEDD plays a key role in shaping whole-of-government policy, financial management, intergovernmental relations, workforce capability and public sector performance.

GROUP AND BRANCH OVERVIEW

The Economic and Financial Group, part of the Treasury stream of the Directorate, provides analysis and advice to the government and agencies on a range of economic, commercial, regulatory and taxation matters, prepares economic and revenue forecasts, oversees appropriate intergovernmental financial arrangements, and management of the lifetime care and support scheme and regulation of the motor accident injuries insurance scheme.

The Macroeconomics, Modelling and Federal Financial Relations Branch provides economic analysis, modelling and strategic policy advice to support the ACT Government's economic and fiscal objectives. The Branch is responsible for economic monitoring and forecasting, revenue forecasting, quantitative analysis and modelling, and advice on intergovernmental funding arrangements and federal financial relations. The Branch represents the ACT in a range of national forums and supports the ACT Treasurer's engagement on Commonwealth-State financial matters.

POSITION OVERVIEW

The Federal Financial Relations team leads Treasury's work on the ACT's financial relationship with the Commonwealth and broader federal financial relations system.

The Director position provides strategic leadership on GST distribution, horizontal fiscal equalisation (HFE), Commonwealth Grants Commission (CGC) processes, national agreements, and major Commonwealth funding reforms. The Director leads the ACT's participation in national policy and funding discussions, develops strategic negotiating positions, and provides expert advice to the Treasurer and Treasury Executive.

Working under broad direction, the Director oversees a specialised team responsible for complex economic, fiscal and policy analysis and represents the ACT in senior intergovernmental forums involving Commonwealth and State and Territory governments.

DUTIES / RESPONSIBILITIES

Strategic Advice and Policy Leadership

- Lead Treasury's strategic advice on federal financial relations, including GST distribution, horizontal fiscal equalisation, vertical fiscal imbalance and Commonwealth funding reform.
- Provide high-quality advice and recommendations to the Treasurer and Treasury Executive on complex economic, fiscal and intergovernmental issues.
- Monitor and assess emerging Commonwealth policy developments and advise on their implications for the ACT's fiscal position and strategic priorities.
- Lead the ACT's responses to major national reviews, inquiries and reform processes affecting federal financial relations and Commonwealth funding arrangements.

Intergovernmental Funding and Negotiations

- Lead analysis and strategies relating to intergovernmental agreements and bilateral funding arrangements and other Commonwealth funding mechanisms.
- Support the ACT Treasurer's participation in the Council on Federal Financial Relations, Board of Treasurers processes and related intergovernmental forums.
- Develop strategic positions to maximise funding outcomes for the ACT and strengthen the effectiveness of national funding frameworks.
- Build and maintain productive relationships with Commonwealth agencies, state and territory treasuries and ACT Government stakeholders.

GST and Commonwealth Grants Commission Leadership

- Direct Treasury's engagement with the CGC, including methodology reviews, data collections, technical assessments and policy submissions.
- Lead development of ACT positions on GST distribution arrangements and reforms to the horizontal fiscal equalisation system.
- Oversee the preparation of evidence-based submissions, policy proposals and technical advice supporting the ACT's funding priorities.

Economic Analysis and Capability

- Direct the development of complex economic, fiscal and quantitative analysis to support intergovernmental negotiations and Government decision making.
- Ensure analytical frameworks, modelling and advice are robust, evidence-based and strategically focused.
- Lead the preparation of Cabinet submissions, ministerial briefings, correspondence, parliamentary responses and other high-profile advice.

Leadership and People Management

- Lead, mentor and develop a high-performing team of economists and policy professionals.

- Foster a collaborative, inclusive and innovative workplace culture.
- Manage team resources and work programs to deliver high-quality outcomes in a fast-paced and complex environment.
- Contribute to branch, group and directorate leadership and corporate responsibilities.

SELECTION CRITERIA

Criteria 1 – Management and leadership

Demonstrated ability to lead, manage and develop high-performing teams, including experience delivering outcomes in complex and dynamic environments.

Criterion 2 – Strategic direction and advice

Demonstrated ability to influence outcomes on complex economic, fiscal or intergovernmental policy issues, including experience negotiating with senior stakeholders and representing organisational interests in high-level forums.

Criterion 3 – Conceptual and analytical

Highly developed analytical, research and problem-solving skills, including the ability to interpret complex financial, economic and policy issues and develop practical and strategic solutions.

Criterion 4 – Communication skills

Exceptional written and oral communication skills, including the ability to communicate complex issues clearly, prepare influential advice and build productive relationships across governments and organisations.

Criterion 5 – Achieving results

Demonstrated ability to balance competing priorities, lead complex projects and deliver high-quality outcomes under pressure and to tight deadlines.

Criterion 6 – Ethics and professionalism

Demonstrated understanding of ACT Public Service values and commitment to ethical conduct, diversity and inclusion, workplace health and safety, staff development and continuous improvement.

SUITABILITY

Tertiary qualifications in economics, public policy, finance, commerce, accounting, mathematics or a related field are highly desirable.

Experience in federal financial relations, public finance, intergovernmental relations, economic or revenue policy, or major funding negotiations is highly desirable.

APPLICATION PROCESS

Please submit your curriculum-vitae and a pitch of no more than two pages addressing the Selection Criteria and outlining why you are interested in this opportunity.

Details of two referees including your most recent supervisor should also be included.

A merit pool may be established to fill identical vacancies over the next 12 month.