



# **ACT Government Gazette**

**Gazetted Notices for the week beginning 24 February  
2011**

## **VACANCIES**

### **ACT Health**

Selection documentation for the following positions may be downloaded from <http://www.health.act.gov.au/employment>.

Apply online at <http://www.health.act.gov.au/employment>

#### **The Canberra Hospital Ambulatory and Medical Services Medical Services**

##### **Coronary Care Unit Nurse**

**Registered Nurse Level 2 \$72,960-\$77,472, Canberra (PN: 22431, several)**

Gazetted: 03 March 2011

Closing Date: 10 March 2011

Interest is being sought for Level 2 Registered Nurses who are interested to fill dynamic and rewarding positions within Coronary Care Unit (CCU), working on a rotating roster. This is a critical care area that offers challenges and opportunities for career pathways. The clinical unit provides a supportive, nurturing and learning environment, we value and encourage innovation. If you are motivated, able to demonstrate well-developed interpersonal skills and have an ability to work collaboratively with a multidisciplinary team, this is an opportunity not to be missed.

Eligibility/Other: Registered or eligible for registration with the ACT Nursing and Midwifery Board.

Note: Applicants are requested to submit in writing a 1-2 page application addressing the selection criteria, current CV and names of two professional referees.

Contact Officer: Kendra Kemister (02) 6244 2265 or Karen Simpson (02) 6244 2165

#### **The Canberra Hospital**

##### **Surgical SMT**

##### **Operating Room - Anaesthetics**

##### **Registered Nurse**

**Registered Nurse Level 2 \$72,960-\$77,472, Canberra (PN: 09576, several)**

Gazetted: 03 March 2011

Closing Date: 10 March 2011

Applications are invited from innovative and committed registered nurses with clinical competence within the speciality of Anaesthetic nursing, to undertake the exciting role of clinical practitioner, team leader, preceptor/mentor of anaesthetic nurse in the work place. The applicant will have operational responsibility to the Anaesthetic Clinical Nurse Coordinator/Manager. Applicants will be required to demonstrate experience in Anaesthetic nursing practice, preceptorship, leadership and quality improvement. The applicant should demonstrate a willingness to be part of a vibrant and committed organisation that represents a set of values to allow for the provision of high quality health care.

Eligibility/Other Requirements: Registered or eligible for registration with the ACT Nursing and Midwifery Board.

Contact Officer: Michelle Burns or Rhona JasonSmith (02) 6244 2765

#### **The Canberra Hospital**

##### **Surgical SMT**

##### **Operating Room - Anaesthetics**

##### **Clinical Development Nurse**

**Registered Nurse Level 2 \$72,960-\$77,472, Canberra (PN: 26824, several)**

Gazetted: 03 March 2011

Closing Date: 10 March 2011

Applications are invited from innovative and committed registered nurses with clinical competence within the speciality of nursing in Anaesthetics, to undertake the exciting role of actively contributing to the professional development, learning and teaching of nurses at the workplace. The applicant will have operational responsibility to the Anaesthetic Clinical Nurse Coordinator/Manager and professional responsibility to the Clinical Development Nurse Coordinator. Applicants will be required to demonstrate experience in clinical teaching and a sound knowledge of adult learning principles to support ongoing clinical education, preceptorship, mandatory skills assessment and competency assessment processes within the clinical practice setting of the relevant speciality. The applicant should demonstrate a willingness to be part of a vibrant and committed organisation that represents a set of values to allow for the provision of high quality health care.

Eligibility/Other Requirements: Eligible for registration as a nurse and /or mental health nurse and/or midwife with the ACT Nurses Registration Board.

Note: Applicants will be given opportunities for further development to assist them in this role. One position is part-time at 20 hours per week.

Contact Officer: Michelle Burns or Rhona JasonSmith (02) 6244 2765

**Population Health**

**Health Protection Service**

**Scientific Services Management**

**Medical Laboratory Scientist**

**Health Professional Level 3 \$72,543 - \$76,543 (up to \$80,436 on achieving a personal upgrade), Canberra (PN: 16372)**

Gazetted: 03 March 2011

Closing Date: 17 March 2011

The job principally involves analytical investigations of biological and physical forensic and non-forensic samples relating to drugs, poisons or other substances. The officer will work closely with law enforcement agencies and attend court to give evidence.

Eligibility/Other Requirements: Bachelor Degree in Science, with a Major in Chemistry, or other approved qualification.

Contact Officer: Dennis Pianca (02) 6205 8732

**Office of the Chief Executive**

**Internal Audit**

**Senior Internal Auditor**

**Administrative Services Officer Class 6 \$66,198-\$76,043, Canberra (PN: 15722)**

Gazetted: 03 March 2011

Closing Date: 10 March 2011

An opportunity is available for an appropriately skilled officer to work in a small highly motivated team responsible for Aboriginal and Torres Strait Islander health policy.

ACT Health is seeking applications from people who have a knowledge and understanding of issues relating to the health and well being of Aboriginal and Torres Strait Islander communities. We are seeking an Officer with strong written and oral communication skills to work with a range of key stakeholders. The capacity to assist in the preparation of complex briefs and reports for senior management and the Minister for Health is highly desirable.

The successful applicant will need well-developed strategic policy and analytical skills and must be able to liaise effectively with local Aboriginal and Torres Strait Islander communities. A demonstrated capacity to deliver in a complex and dynamic environment, build productive working relationships and maintain professional networks to achieve successful policy outcomes is also required.

Eligibility/Other Requirements: Experience in health policy and demonstrated understanding or experience in Aboriginal and Torres Strait Islander health policy is desirable.

Contact Officer: Sarwan Kumar (02) 6207 5755

**Capital Region Cancer Service**

**Hospital Based Cancer Services**

**Radiation Oncology**

**Radiation Therapist**

**Radiation Therapist Grade 2 \$53,020-\$74,029, Canberra (PN: 19227, several)**

Gazetted: 03 March 2011

Closing Date: 10 March 2011

The Capital Region Cancer Service seeks enthusiastic, responsible and committed Radiation Therapists for permanent full time and temporary full time employment at the Canberra Hospital. As part of the Radiation Oncology team, you will have the opportunity to work in both the planning and treatment areas and contribute to an active teaching and quality improvement program within a dynamic multidisciplinary environment. The Department is currently equipped with the latest technology including three Varian Linear Accelerators, ARIA R&V, dedicated Philips CT Simulator, SXRT, Pinnacle 3D RTTPS and HDR brachytherapy. Expansion of the Department is planned for the near future including an additional linear accelerator and the introduction of an LDR brachytherapy service. Opportunities exist for inclusion on multidisciplinary teams involved in research and development within the Department. In addition the Radiation Oncology Private Practice Trust Fund provides the opportunity to apply for grants for conference attendance and professional development activities.

Eligibility/Other Requirements: An appropriate qualification in Radiation Therapy and unconditional registration with the ACT Medical Radiation Science Registration Board. Applicants will also require a licence to practice within the ACT.

Note: Selection may be made on application and referee reports only. Applicants will be shortlisted on the basis of written application, which should address the selection criteria. Current curriculum vitae and written referee reports must accompany the application. Commencing salary will be determined based on skills and experience of the successful applicants. Salary packaging with a fringe benefits tax-free threshold is available. Payment of appropriate relocation expenses for successful interstate applicants may be considered.

Contact Officer: Kate Francis (02) 6244 2218

**The Canberra Hospital**

**Surgical SMT**

**Surgical Administration**

**Administrative Service Officer**

**Administrative Services Officer Class 3 \$49,306 - \$53,214, Canberra (PN: 22149)**

Gazetted: 03 March 2011

Closing Date: 10 March 2011

An exciting opportunity exists to join the Surgical Bookings team. The successful applicant will be required to provide reception services for the Surgical Bookings Department to include provision of high quality customer service to patients

and stakeholders who contact the Surgical Bookings Department, have excellent communication skills and be responsible for communication between Surgical Bookings staff, surgeons, theatre staff and other stakeholders.

Eligibility/Other Requirements: Sound communication skills and knowledge and understanding of medical terminology are highly desirable.

Contact Officer: Cathy Burns (02) 6244 2601

**Aged Care and Rehabilitation**

**Community Based Services**

**Rehabilitation**

**Occupational Therapist**

**Health Professional Level 1/2 \$47,515-\$70,459, Canberra (PN: 25999)**

Gazetted: 03 March 2011

Closing Date: 10 March 2011

We are seeking applications from enthusiastic individuals for the position of Occupational Therapist. The suitable applicant will provide a range of tasks in the Inpatient Units of the Aged Care and Rehabilitation Service (ACRS) based at The Canberra Hospital.

Eligibility/Other Requirements: Degree or diploma in Occupational Therapy and eligibility for membership of Occupational Therapy Australia. Current driver's licence.

Note: This position will be filled at either the Health Professional Level 1 or 2 depending on the successful applicant's qualifications and experience. This position may be required to participate in an overtime, on call, and/or rotation roster.

Contact Officer: Felicity Wilson (02) 6244 2904 felicity.wilson@act.gov.au

**Community Health**

**Child, Youth and Women's Health**

**Administrative Support Officer**

**Administrative Services Officer Class 2 \$43,289-\$48,003, Canberra (PN: 17122)**

Gazetted: 03 March 2011

Closing Date: 10 March 2011

The successful applicant will provide administrative support to a multi disciplinary team working in the area of child protection. The applicant will undertake routine administration duties and the applicant must have experience in medical report typing including the use of digital Dictaphone operation. A strong commitment to Social Justice in relation to children's issues is required.

Eligibility/Other Requirements: Current driver's licence desirable.

Note: This is a part-time position at 22:03 hours per week. Selection may be based on application and referee reports only.

Contact Officer: Adele Clifton (02) 6244 2712

**Business and Infrastructure Support**

**Business Support Services**

**Sterilisation Technician**

**Health Service Officer Level 3/4 \$39,357-\$42,331, Canberra (PN: 19310)**

Gazetted: 03 March 2011

Closing Date: 10 March 2011

A rewarding opportunity exists for people interested in contributing to the health system within ACT Health Sterilising Services. This position has a direct impact on insuring high-level patient care. The successful applicant will work as part of an experienced team in a production area across all sites. Under supervision, provide sterilising services for reusable medical and surgical devices. Decontaminate, check, assemble, package/wrap and sterilise reusable medical devices and associated equipment.

Eligibility/Other Requirements: Current driver's licence and/or Certificate III in Sterilising are highly desirable.

Note: Rotating shift roster requires the employee to work within a 24/7 days per week period, across all Sterilising Services sites (Mitchell, The Canberra Hospital (including Central Reprocessing Unit) and Calvary Hospital). Preferred shift (8:30pm – 7:30am). Salary advancement through the various levels is based on competency assessments. Penalty rates are payable in accordance with industrial framework. On the job training is provided.

Contact Officer: Toni-Maree Abbott (02) 6205 2702

**Calvary Health Care ACT (Public)**

**Allied Health**

**Pharmacy Department**

**Quality Use of Medicines Pharmacist**

**Health Professional Level 4 \$54,188 - \$70,459, Canberra (PN: 7338)**

Gazetted: 02 March 2011

Closing Date: 1 April 2011

Overall Functions: Independently apply knowledge, skills, professional judgement and initiative in the delivery of pharmacy services, including novel, complex or difficult tasks at a high level of expertise. Promote the quality use of medicines through involvement in the multidisciplinary team, networking and education, to ensure high quality patient and research outcomes. Participate in all components of the medication management pathway. Participate in the supervision and training of Health Professionals and students, and other hospital staff with a specific focus on the quality use of medicines. Duties: 1. Provide specialist pharmaceutical assessment and intervention in ensuring the quality use of

medicines within the hospital across all relevant areas. 2. Be responsible for implementation of quality improvement projects, research programs and the promotion of quality use of medicines, through liaison and networking within the hospital, external agencies/groups and professional bodies. 3. Provide professional supervision and leadership to staff within the pharmacy department and other areas on conducting quality use of medicines research/ audits. 4. Be involved with the Medication Safety Working group, and implement Drug & Therapeutic Committee directives. 5. Provide leadership for, and contribute to, policy development, planning and clinical standards for the quality use of medicines across the hospital. 6. Coordinate and supervise student clinical placements and graduate programs in conjunction with the ACT Health Pharmacy Clinical Preceptor. 7. Liaise with Quality, Safety & Risk Unit on medication error reporting into Riskman, and error rates across the hospital. 8. Maintain ongoing professional education, and current clinical knowledge, to ensure ongoing standards of high quality patient care are provided. 9. Consult and liaise with stakeholders to optimise work practices and service delivery to ensure the quality use of medicines and reductions in medication error rates.

Eligibility/Other Requirements: MANDATORY: Pharmacy qualifications acceptable for ACT registration. DESIRABLE: Relevant post-graduate qualifications ( Pharmacy, Management, research or equivalent). Membership of a relevant professional organisation. Demonstrated understanding of the medication management cycle (Stowasser DA, Allinson YM, O'Leary KM. Understanding the medicines management pathway. J Pharm Pract Res 2004; 34: 293-6). Ability to evaluate and assess medication errors through clinical pharmacy and therapeutics knowledge gained through significant clinical experience and continuing education. Demonstrated ability and experience in implementing quality improvement projects, research programs and the promotion of quality use of medicines. Experience and skill in the co-ordination and education of work experience, undergraduate, and post-graduate student programs, especially with respect to education about the quality use of medicines. High-level verbal and written communication skills, and experience in the provision of in-service education programs in a variety of settings. Demonstrated ability in the development and implementation of pharmacy department and hospital-wide policy and procedures, especially in respect to the quality use of medicines and medication safety

Contact Officer: Liisa Nurmi 02 6201 6269 Lisa.Nurmi@calvary-act.com.au Applications can be forwarded to: recruitment@calvary-act.com.au

#### **Allied Health**

#### **Occupational Therapy Department**

#### **Occupational Therapy Assistant**

#### **Technical Officer Level 1 \$44,764 - \$47,026, Canberra (PN: 7675)**

Gazetted: 25 February 2011

Closing Date: 21 March 2011

Under direction of the Senior Occupational Therapist: 1. Be responsible for assisting with Occupational Therapy services. 2. Assist the supervising occupational therapist with patients and conduct therapeutic programs which have been developed by the occupational therapist. 3. Provision of equipment to patients under direction from the supervising occupational therapist. 4. Communicate appropriately to optimise work practices within the Department. 5. Participate in the ongoing evaluation of clinical processes to ensure effective and efficient patient care. 6. Be responsible for maintaining occupational therapy supplies including collecting, distributing, cleaning, maintaining and ordering clinical equipment as directed. 7. Maintain patient activity statistics. 8. Assist with general administrative duties as directed.

Eligibility/Other Requirements: MANDATORY: Australian (or recognised international) drivers licence. HIGHLY DESIRABLE: Completed Certificate IV Allied Health Assistant qualification. A knowledge of basic anatomy/physiology and a sound understanding of patient handling skills. Effective written and verbal communication skills, including sound clinical documentation skills and an understanding of the importance of patient confidentiality and medico-legal requirements. Willingness to develop skills to implement treatment programs in an individual or group setting as directed by an Occupational Therapist, and be responsive to the particular needs and abilities of the individual/group. Ability to undertake clerical and administrative tasks effectively including a demonstrated ability to complete filing tasks accurately and effectively utilise a range of software applications, including Microsoft Office Suite. Willingness to learn new skills and incorporate these into clinical practice, and ability to work effectively as a team member.

Note: Permanent - Part time position

Contact Officer: Michael Malcomess 02 6201 6087 michael.malcomess@calvary-act.com.au Applications can be forwarded to: recruitment@calvary-act.com.au

#### **Canberra Institute of Technology**

**Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>**

**Applications can be sent via email to: [jobs@act.gov.au](mailto:jobs@act.gov.au)**

#### **CIT Executive Team**

#### **Corporate Government and Organisational Capability**

#### **Executive Director**

#### **Executive Level 1.2 \$176,832 to \$186,582 depending on current superannuation arrangements, Canberra (PN: E00524)**

Gazetted: 28 February 2011

Closing Date: 17 March 2011

The Canberra Institute of Technology (CIT) is the ACT and region's leading Vocational Education and Training (VET) organisation offering a diverse range of programs including qualifications at Certificate through to Degree level. The Executive Director, Governance and Executive Services sits on the Board of Management. The Board of Management represents the leadership team of the Institute. It collectively takes responsibility for driving the strategic planning and

policy agenda and improving service delivery. The Executive Director, Governance and Executive Services is responsible for Institute governance, legislation and Ministerial staff relations, audit requirements and strategic planning.

Note: The successful applicant will be engaged under a performance based contract up to five years with attractive remuneration package ranging from \$176,832 to \$186,582 depending on current superannuation arrangements, including a cash component of \$139,295. Employer provided benefits include superannuation, a privately plated car and parking.  
Contact Officer: Adrian Marron (02) 6207 3107 [adrian.marron@cit.edu.au](mailto:adrian.marron@cit.edu.au)

### **Department of Disability, Housing and Community Services**

**Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>  
Applications can be sent via email to: [jobs@act.gov.au](mailto:jobs@act.gov.au)**

#### **Office for Children, Youth and Family Support**

##### **Care and Protection Services**

##### **Practice Support Unit**

##### **Senior Policy and Projects Officer**

##### **Senior Officer Grade C \$83,816 - \$90,372, Canberra (PN: 22908)**

Gazetted: 01 March 2011

Closing Date: 15 March 2011

The occupant will be required to contribute to the provision of high level strategic advice on policy and planning issues in human service delivery.

Eligibility/Other Requirements: Relevant tertiary qualifications in Social Work, Psychology, Social Welfare, Social Science or related discipline. Applicants for these positions will have at least five years experience working with children, youth and/or families in a senior social work/case management role. Proficiency with Microsoft programs and client database applications is essential. Current driver's licence.

Note: This is a temporary position available asap for a period of 12 months.

Contact Officer: Amanda Nuttall (02) 6205 2898 [amanda.nuttall@act.gov.au](mailto:amanda.nuttall@act.gov.au)

#### **Therapy ACT**

##### **Senior Social Worker**

##### **Health Professional Level 4 \$83,816 - \$90,372, Canberra (PN: 20391)**

Gazetted: 25 February 2011

Closing Date: 15 March 2011

Therapy ACT is seeking to employ a Senior Social Worker who will be responsible for the provision of overall leadership, direction and clinical management to a team of social workers and also participate as a member of the Therapy ACT Management Team for planning, development and implementation of services.

Eligibility/Other Requirements: Tertiary qualifications or equivalent in Social Work. Eligible for membership of the Australian Association of Social Workers. Previous experience as a supervisor and or manager.

Note: Current driver's licence is essential. This is a part-time position at 29:24 hours per week.

Contact Officer: Andrea Johnston (02) 6205 4130 [andrea.johnston@act.gov.au](mailto:andrea.johnston@act.gov.au)

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

#### **Housing ACT**

##### **Social Housing and Homelessness Services**

##### **Senior Manger**

##### **Senior Officer Grade C \$83,816 - \$90,372, Canberra (PN: 42466)**

Gazetted: 28 February 2011

Closing Date: 15 March 2011

As a member of the management team, the position is responsible for program management and policy development in relation to social housing and homelessness services in line with the ACT Government's commitments under national funding agreements. The successful applicant will possess well developed team management and policy skills and be able to deliver outcomes in a dynamic and challenging work environment.

Eligibility/Other Requirements: A current driver's licence is essential. Tertiary qualifications in a relevant field highly desirable.

Contact Officer: Alice Tibbitts (02) 6207 5668 [alice.tibbitts@act.gov.au](mailto:alice.tibbitts@act.gov.au)

#### **Office for Children, Youth and Family Support**

##### **Youth Directorate**

##### **Bimber Youth Justice Centre**

##### **Youth Worker**

##### **Administrative Services Officer Class 3/4 \$49,306 - \$59,668, Canberra (PN: 03317, several)**

Gazetted: 25 February 2011

Closing Date: 15 March 2011

Bimber signals a new era in Youth Justice. We are looking for people who have the ability to relate to people from different ethnic and cultural backgrounds; enjoy challenging and varied work with young people; will treat young people fairly, consistently and in a non-judgemental way and can be positive role models for young people in the youth justice system.

Eligibility/Other Requirements: Completion or partial completion of the Youth Worker Level 3 or 4 certificate or qualification in the behavioural sciences desirable. Applicants will be required to undergo psychometric testing as part of the recruitment process. Possession of a current driver's licence and Senior First Aid Certificate.

Note: Staff will receive an attractive remuneration package and the opportunity for professional development. Training will be provided.

Contact Officer: Leanne Rourke (02) 6207 3384 [leanne.rourke@act.gov.au](mailto:leanne.rourke@act.gov.au)

**Disability ACT**

**Executive and Business**

**Scheduling Office**

**Scheduling Officer**

**Administrative Services Officer Class 3 \$49,306 - \$53,214, Canberra (PN: C09045, several)**

Gazetted: 28 February 2011

Closing Date: 7 March 2011

Disability ACT is seeking applications from enthusiastic individuals who are interested in joining the casual pool to work within the Scheduling Office. The position provides assistance in rostering and the coordination of relief staff to work in Disability ACT group homes. The successful applicants will be required to have well developed organisational skills, prioritisation and communication skills and will be required to demonstrate an understanding of the Vision and Values of Disability ACT.

Eligibility/Other Requirements: Experience in various computer applications is essential.

Note: The successful applicant will be required to work various shifts between the hours of 8.00am and 8.00pm seven days a week (penalty rates apply).

Contact Officer: Norman Fraser (02) 6207 1618 [norman.fraser@act.gov.au](mailto:norman.fraser@act.gov.au)

**Department of Education and Training**

**Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>**

**Applications can be sent via email to: [jobs@act.gov.au](mailto:jobs@act.gov.au)**

**School Improvement**

**Aboriginal and Torres Strait Islander and Student Support**

**Student Wellbeing and Behaviour Support**

**School Counsellor/Psychologist**

**Health Professional Level 3 \$75,117 - \$78,837, Canberra (PN: 21764)**

Gazetted: 02 March 2011

Closing Date: 15 March 2011

Provide appropriate counselling services to students (K-12) to address their developmental, educational, mental health, emotional and behavioural needs, individually or in groups, with emphasis on early intervention and prevention. Identify, assess and make recommendations for placement/support for students with special needs. Prepare reports, policies and protocols as directed in order to provide an effective school counselling service.

Eligibility/Other Requirements: Appropriate tertiary qualification in educational/clinical psychology and registration with the Psychology Board of Australia as a psychologist. Applicants for this position will have at least three years experience working with children, young people and families.

Contact Officer: Satish Singh (02) 6205 7619 [satish.singh@act.gov.au](mailto:satish.singh@act.gov.au)

**School Improvement**

**Aboriginal and Torres Strait Islander and Student Support**

**Student Wellbeing and Behaviour Support**

**School Counsellor/Psychologist**

**Health Professional Level 3 \$75,117-\$78,837, Canberra (PN: 13756)**

Gazetted: 28 February 2011

Closing Date: 15 March 2011

Provide appropriate counselling services to students (K - 12) to address their developmental, educational, mental health, emotional and behavioural needs, individually or in groups, with emphasis on early intervention and prevention. Identify, assess and make recommendations for placement/support for students with special needs. Prepare reports, policies and protocols as directed in order to provide an effective school counselling service.

Eligibility/Other Requirements: Appropriate tertiary qualification in educational/clinical psychology and registration with the Psychology Board of Australia as a Psychologist. Applicants for this position will have at least three years experience working with children, young people and families.

Note: This position is temporary, for a period of three months from 31/03/2011 to 8/07/2011.

Contact Officer: Satish Singh (02) 6205 7619 [satish.singh@act.gov.au](mailto:satish.singh@act.gov.au)

**School Improvement**

**South/Weston Network**

**Alfred Deakin High**

**Finance Officer**

**Administrative Services Officer Class 4 \$54,956-\$59,668, Canberra (PN: 22866)**

Gazetted: 25 February 2011

Closing Date: 11 March 2011

Manage all of the school's administrative and financial systems. Develop advice and maintain financial and administrative systems for the school using computerised systems including MAZE financial and MYOB financial packages. Assist in the preparation of budgets; prepare estimates, financial returns and conduct regular expenditure reviews against approved allocations and prepare statements/returns to show trends.

Contact Officer: Belinda Bartlett (02) 6205 5566 belinda.bartlett@ed.act.edu.au

**School Improvement**

**North/Gungahlin Network**

**Lyneham High School**

**Finance Officer**

**Administrative Services Officer Class 4 \$54,956 - \$59,668, Canberra (PN: 01461, expected vacancy)**

Gazetted: 28 February 2011

Closing Date: 14 March 2011

Assist in the preparation of budgets. Prepare estimates and financial returns. Develop and maintain financial and front office administrative systems using computerised systems including the MAZE financial package. Supervise staff; oversee workloads and work priorities; and coordinate the overall operation of the front office support team. Perform operational work and administrative support.

Contact Officer: Kathryn Cheshire (02) 6205 6410 kathryn.cheshire@ed.act.edu.au

**School Improvement**

**Aboriginal and Torres Strait Islander Education and Student Support**

**Murrumbidgee Education and Training Centre**

**Aboriginal and Torres Strait Islander Liaison Officer**

**Administrative Services Officer Class 4 \$54,956 - \$59,668, Canberra (PN: 12227)**

Gazetted: 28 February 2011

Closing Date: 15 March 2011

As a member of the Murrumbidgee Education and Training Centre team this position will provide liaison support for Aboriginal and Torres Strait Islander students to assist them in transition to their home school or other education program, training and/or employment program. This may also involve supporting a student's family to access services provided by other service providers and encouraging parent or caregiver participation in their child's schooling including educational decision making and transition processes.

Eligibility/Other Requirements: Desirable: Year 12 Certificate or equivalent. Current driver's licence. Willingness to undertake relevant Certificate IV or equivalent qualification.

Note: This is an Aboriginal and Torres Strait Peoples identified position.

Contact Officer: David Bromhead (02) 6205 7170 david.bromhead@act.gov.au

**School Improvement**

**Aboriginal and Torres Strait Islander and Student Support**

**Student Wellbeing and Behaviour Support**

**School Counsellor/Psychologist**

**Health Professional Level 2 \$52,598 - \$72,958, Canberra (PN: 21749)**

Gazetted: 02 March 2011

Closing Date: 15 March 2011

Provide appropriate counselling services to students (K - 12) to address their developmental, educational, mental health, emotional and behavioural needs, individually or in groups, with emphasis on early intervention and prevention. Identify, assess and make recommendations for placement/support for students with special needs. Prepare reports, policies and protocols as directed in order to provide an effective school counselling service.

Eligibility/Other Requirements: Appropriate tertiary qualification in educational/clinical psychology and registration with the Psychology Board of Australia as a psychologist. Applicants for this position will have at least two years experience working with children, young people and families.

Contact Officer: Satish Singh (02) 6205 7619 satish.singh@act.gov.au

**School Improvement**

**North Gungahlin Network**

**Harrison School**

**School Secretary**

**School Assistant 2 \$36,810 - \$40,820, Canberra (PN: 22994)**

Gazetted: 28 February 2011

Closing Date: 14 March 2011

Provide administrative and secretarial support to the Principal and staff throughout the school.

Eligibility/Other Requirements: First Aid and Epipen qualification, or willingness to undertake appropriate training.

Contact Officer: Debbie Carne (02) 6205 9510 debbie.carne@ed.act.edu.au

**Department of Justice and Community Safety**

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: [jobs@act.gov.au](mailto:jobs@act.gov.au)



**ACT Emergency Services Agency  
ACT Ambulance Service  
Support Services**

**Workforce Planning Officer**

**Administrative Services Officer Class 6 \$66,198-\$76,043, Canberra (PN: 16021)**

Gazetted: 24 February 2011

Closing Date: 15 March 2011

The Workforce Planning Officer manages the planning and rostering of the ACTAS workforce. To succeed in the role you must have excellent customer service and interpersonal skills and an ability to work as part of a small team in a time-sensitive environment.

Eligibility/Other Requirements: ACTAS Typing competence of 30 wpm at 95% accuracy. Demonstrated computer literacy with experience in the use of Windows based computer applications. Experience with electronic rostering systems (desired) and workforce management. Relevant qualifications for the position (desired).

Note: Reasonable relocation expenses are available to assist with relocation to the Australian Capital Territory. This position is also entitled to salary packaging with a fringe benefits tax-free threshold up to \$9095.00.

Contact Officer: Barbara Stephens (02) 6205 0388 ESAAmbulance\_WorkforcePlanning@act.gov.au

**ACT Emergency Services Agency  
ACT Ambulance Service/ACT Fire Brigade  
Support Services/Superintendent Logistics**

**Workforce Support Officer**

**Administrative Services Officer Class 5 \$61,295-\$64,994, Canberra (PN: 09961)**

Gazetted: 24 February 2011

Closing Date: 15 March 2011

The Workforce Support Officer role provides roster and workforce support to ACT Ambulance Services or ACT Fire Brigade workforces. To succeed in the role you must have excellent customer service and interpersonal skills and an ability to work as part of a small team in a time-sensitive environment.

Eligibility/Other Requirements: ACTAS Typing competence of 30 wpm at 95% accuracy. Demonstrated computer literacy with experience in the use of Windows based computer applications. Experience with electronic rostering systems (desired) and workforce management. Relevant qualifications for the position.

Note: Reasonable relocation expenses are available to assist with relocation to the Australian Capital Territory.

Contact Officer: Barbara Stephens (02) 6205 0388 ESAAmbulance\_WorkforcePlanning@act.gov.au

**Office of Regulatory Services  
Compliance**

**Parking Operations**

**Parking and Information Officer**

**Administrative Services Officer Class 2 \$43,289-\$48,003, Canberra (PN: Reg 2302)**

Gazetted: 24 February 2011

Closing Date: 15 March 2011

The Office of Regulatory Services is establishing a register for people interested in temporary vacancies in our Parking Operations section. Opportunities may become available for periods up to 12 months depending on section needs. Successful applicants will be contacted as positions become available. As an authorised person in uniform, patrol designated areas within the ACT administered under the *Road Transport (General) Act 1999* and attend to parking matters as required. This will require working in difficult weather conditions and often patrolling up to 20 kilometres on foot per day. Provide information on matters effecting, or likely to effect, parking enforcement control measures in the ACT. Attend the ACT Magistrate's Court on prosecution matters arising from parking infringements. Assist in on-the-job training. Undertake other duties as directed. Maintain records in accordance with the *Territory Records Act 2002*.

Eligibility/Other Requirements: The position may be required to work on a rotating rostered shift basis. A current driver's licence is essential. A current First Aid certificate is highly desirable.

How to Apply: Expressions of interest are sought from potential candidates and should include a supporting statement of no more than two pages addressing the selection criteria, contact details of at least two referees and a current curriculum vitae.

Contact Officer: Scott Horan (02) 6207 7069 scott.horan@act.gov.au

**Department of Territory and Municipal Services**

**Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>**

**Applications can be sent via email to: [jobs@act.gov.au](mailto:jobs@act.gov.au)**

**Corporate Support  
Governance  
Security and Risk  
Business Analyst**

**Senior Officer Grade C \$83,816 - \$90,372, Canberra (PN: 12835)**

Gazetted: 01 March 2011

Closing Date: 15 March 2011

The Security and Risk Section within the Corporate Support Division in TAMS is responsible for a range of whole of department functions including security, emergency and risk management arrangements, internal audit, fraud and corruption prevention strategies, and overall management of insurance needs, claims management, and coordination with the ACT Insurance Authority. The business analyst role takes primary responsibility for all insurance matters, maintenance of the insurance and security incident databases, and reporting as required, ensuring that the department is fully aware of trends and issues. In addition the role supports the Security and Risk section as appropriate in the implementation of Business Continuity arrangements, as well as providing secretariat support to the two risk management committees.

Contact Officer: John Brockelsby (02) 6205 0218 john.brockelsby@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

**Territory Services**

**Sport and Recreation Services**

**Client Services**

**Senior Project Officer**

**Administrative Services Officer Class 6 \$66,198 - \$76,043, Canberra (PN: 10938)**

Gazetted: 25 February 2011

Closing Date: 15 March 2011

Duties include undertaking a variety of operational, management, research and policy development tasks, contributing to policy formulation and planning on sport and recreation development, matters, assisting in the management of funding programs including the Sport and Recreation Development Grant Program and associated Case Management Policy and preparation of complex briefs and cabinet submissions as required. Some of the skills required for the position include a demonstrated ability in high order policy formulation, advice, implementation and review; a sound understanding of the sport and recreation industry and the ACT Government's supporting role to it; high order research and analytical skills with an ability to translate information into a solid argument; demonstrated ability to manage projects and to provide timely and accurate advice to management and the Minister.

Contact Officer: Wayne Lacey (02) 6207 2080 wayne.lacey@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

**InTACT**

**Operations**

**Service Support/Customer Support**

**Warranty and Third Party Liaison Officer**

**Administrative Services Officer Class 4 \$54,956 - \$59,668, Canberra (PN: 14382)**

Gazetted: 28 February 2011

Closing Date: 14 March 2011

Manage all warranty systems and procedures, including co-ordinating the warranty repairs for PC, office and other electronic equipment devices and assets. Raise appropriate purchase orders and customer bill-back orders. Ensure that warranty activities are met in a timely and professional manner. Liaise with ACT Government staff, third party and external suppliers to ensure that all warranty needs and activities are being met effectively and efficiently.

Note: Participation in the afterhours on-call roster for application support is mandatory.

Contact Officer: David Hingston (02) 6205 1269 david.hingston@act.gov.au

**Territory Services**

**Sport and Recreation Services**

**Executive**

**Administrative Support Officer**

**Administrative Services Officer Class 4 \$54,956 - \$59,668, Canberra (PN: 10397)**

Gazetted: 25 February 2011

Closing Date: 15 March 2011

Duties include, under general direction, undertaking a variety of operational, management, and minor research tasks to provide timely and accurate advice on sport and recreation issues to senior staff; assisting agency liaison and customer service to the local sport and recreation industry; assisting the development and implementation of Sport and Recreation Service events; and supporting agency communications (including website and agency news distribution). Some of the skills required for the position include sound communication (written and oral) and interpersonal skills, including customer service and consultation; demonstrated ability to liaise with key personnel on operational requirements; familiarity with IT applications and demonstrated organisational skills.

Contact Officer: Rebecca Kelley (02) 6207 4389 rebecca.kelley@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

**Department of the Environment, Climate Change, Energy and Water**

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: [jobs@act.gov.au](mailto:jobs@act.gov.au)

**Department of the Environment, Climate Change, Energy and Water  
Temporary Employment Register (Reg0211)**

Register a general expression of interest for employment with the Department by forwarding a current resume including details of employment history and details of at least two referees. The temporary register enables the Department to access appropriately skilled and experienced individuals at short notice. You should indicate the type of work you are interested in and your educational qualifications, experience and skills. Suitable applicants will be contacted regarding specific vacancies as they arise and will be required to complete a criminal history check before commencing employment with the Department.

Note: Applications are valid until 1 February 2012 and can be emailed direct to [diana.chen@act.gov.au](mailto:diana.chen@act.gov.au)

Contact Officer: Diana Chen (02) 6207 6028 [diana.chen@act.gov.au](mailto:diana.chen@act.gov.au)

**APPOINTMENTS**

**ACT Health**

**Registered Nurse Level 1 \$51,872-\$70,092**

Zakia Ali 771-98457, Section 68(1), 3 March 2011

**Enrolled Nurse Level 1 \$46,825 - \$50,191**

Alicia Bailey 827-33709, Section 68(1), 24 February 2011

**Registered Nurse Level 1 \$51,872-\$70,092**

Katrina Burgess 827-34007, Section 68(1), 7 March 2011

**Health Professional Level 2 \$50,796 - \$70,459**

Lai Fun Antonia Chan 827-31957, Section 68(1), 28 February 2011

**Administrative Services Officer Class 6 \$64,583-\$74,188**

Brendan Hall 825-46997, Section 68(1), 20 January 2011

**Senior Specialist \$185,984**

Stephen Halcrow: 829-55598, Section 68(1), 1 March 2011

**Health Professional Level 1 \$47,515-\$61,074**

Rebeca Healey 827-82615, Section 68(1), 3 March 2011

**Enrolled Nurse Level 1 \$46,825 - \$50,191**

Ramatu Jestina Koroma 827-30110, Section 68(1), 14 February 2011

**Health Professional Level 2 \$50,796 - \$70,459**

Tenzin Deckyi Lama 830-79868, Section 68(1), 3 March 2011

**Health Professional Level 3 \$72,543 - \$80,436**

Amy Legg 829-69324, Section 68(1), 10 February 2011

**Health Professional Level 2 \$50,796 - \$70,459**

Euan McNaughton 829-67812, Section 68(1), 3 March 2011

**Registered Nurse Level 2 \$72,960-\$77,472**

Heather Mugridge 260-68521, Section 68(1), 24 March 2011

**Health Professional Level 2 \$50,796 - \$70,459**

Carolyn O'Shea 828-66878, Section 68(1), 3 March 2011

**Health Professional Level 2 \$50,796 - \$70,459**

Eva Seinsche 829-68786, Section 68(1), 28 January 2011

**Enrolled Nurse Level 1 \$46,825 - \$50,191**

Debra Smith 827-30081, Section 68(1), 14 February 2011

**Registered Nurse Level 1 \$51,872-\$70,092**

Deborah Smyth 825-48618, Section 68(1), 28 February 2011

**Health Professional Level 2 \$50,796 - \$70,459**

Rhiannon Stewart 829-67871, Section 68(1), 22 February 2011

**ACT Planning and Land Authority**

**Administrative Services Officer Class 6 \$66,198 - \$76,043**  
Cindy Lee 827-33135, Section 68(1), 28 February 2011

**Calvary Health Care ACT (Public)**

**Information Technology Officer Class 1 \$53,214 - \$60,844**  
Nick MacIntyre, Section 68(1), 3 March 2011

**Department of Disability, Housing and Community Services**

**Administrative Services Officer Class 2 \$43,289-\$48,003**  
Jane Brennan 820-76964, Section 68(1), 21 February 2011

**Health Professional Level 2 \$50,796-\$70,549**  
Lauren Ellerton 827-33733, Section 68(1), 21 February 2011

**Senior Officer Grade C \$83,816 - \$90,372**  
Colin James Farlow 506-88878, Section 68(1), 3 March 2011

**Health Professional Level 3 \$72,543-\$76,543 (up to \$80,436 on achieving a personal upgrade)**  
Alba Andarcia Gonzalez 827-29806, Section 68(1), 25 February 2011

**Health Professional Level 2 \$50,796 - \$70,459**  
Rachel Claire Kirvan 816-77987, Section 68(1), 12 January 2011

**Department of Education and Training**

**Administrative Services Officer Class 4 \$54,956 - \$59,668**  
Roslyn Gay Alcorn 816-85282, Section 68(1), 21 February 2011

**Department of Justice and Community Safety**

**Correctional Officer Grade 1 \$48,650-\$58,380**  
Waseq Azad 821-17260, Section 68(1), 11 February 2011

**FB1 (FF 4th Class in Training) \$57,214**  
Christopher Bourke 827-34250, Section 68(1), 3 March 2011

**FB1 (FF 4th Class in Training) \$57,214**  
Matthew Buchtman 827-34576, Section 68(1), 3 March 2011

**Legal 1 \$50,797-\$104,152**  
Mary Teresa Burt 754-53936, Section 68(1), 21 February 2011

**FB1 (FF 4th Class in Training) \$55,819**  
Jeremy Cooper 816-90049, Section 68(1), 3 March 2011

**FB1 (FF 4th Class in Training) \$57,214**  
Benjamin Davis 827-26349, Section 68(1), 3 March 2011

**FB1 (FF 4th Class in Training) \$57,214**  
Jeremy Dowling 827-34285, Section 68(1), 3 March 2011

**FB1 (FF 4th Class in Training) \$57,214**  
Adrian Grayson 827-34293, Section 68(1), 3 March 2011

**FB1 (FF 4th Class in Training) \$57,214**  
Samuel Hall 827-34306, Section 68(1), 3 March 2011

**FB1 (FF 4th Class in Training) \$57,214**  
Regan Harrison 827-34314, Section 68(1), 3 March 2011

**FB1 (FF 4th Class in Training) \$57,214**  
Loren Hayward 827-34322, Section 68(1), 3 March 2011

**FB1 (FF 4th Class in Training) \$57,214**  
Craig Jones 827-34330, Section 68(1), 3 March 2011

**FB1 (FF 4th Class in Training) \$57,214**

Kate Judd 827-26373, Section 68(1), 3 March 2011

**FB1 (FF 4th Class in Training) \$57,214**

Daniel Reimitz 827-34365, Section 68(1), 3 March 2011

**FB1 (FF 4th Class in Training) \$57,214**

Brett Stubbs 827-34402, Section 68(1), 3 March 2011

**FB5 (Senior Fire Fighter) \$74,749**

Martin Theron 827-29873, Section 68(1), 3 March 2011

**Department of Territory and Municipal Services**

**Professional Officer Class 1 \$45,038-\$63,184**

Fiona Delphine Alecto Blackburn 827-31471, Section 68(1), 28 February 2011

**Bus Operator \$53,245-\$59,272**

John Bunfield 140-032, Section 68(1), 21 February 2011

**Administrative Services Officer Class 1 \$38,249 - \$42,272**

Oktoberina Li 827-32757, Section 68(1), 10 February 2011

**Information Technology Officer Class 1 \$53,214-\$60,844**

Daham Auranga Mudiyansele 816-78437, Section 68(1), 28 February 2011

**General Service Officer Level 5/6 \$42,612 - \$47,092**

Mark Stooove 795-65416, Section 68(1), 12 February 2011

**TRANSFERS**

**Department of Disability, Housing and Community Services**

**Kira Elizabeth Elworthy: 783-13824**

From: Administrative Services Officer Class 4 \$54,956-\$59,668

Department of Justice and Community Safety

To: Administrative Services Officer Class 3/4 \$49,306-\$59,668

Department of Disability, Housing and Community Services, Canberra (PN. 20850) (Gazetted 12 August 2010)

**Michelle Jumeau: 799-74149**

From: Australian Public Service Officer Level 5 \$61,934-\$65,674

Australian Crime Commission

To: Administrative Services Officer Class 6 \$66,198-\$76,043

Department of Disability, Housing and Community Services, Canberra (PN. 00459) (Gazetted 29 November 2010)

**PROMOTIONS**

**ACT Health**

**Population Health**

**Health Protection Service**

**Communicable Disease Control**

**Carolyn Banks: 607-95431**

From: Registered Nurse Level 3.1 \$83,861-\$87,312

ACT Health

To: †Senior Officer Grade B \$99,033 - \$111,485

ACT Health, Canberra (PN. 23706) (Gazetted 2 December 2010)

**Mental Health**

**Access and Acute Mental Health**

**Mental Health PSU**

**Jennifer Caldwell: 789-41417**

From: Administrative Services Officer Class 3 \$49,306 - \$53,214

ACT Health

To: Administrative Services Officer Class 4 \$54,956 - \$59,668

ACT Health, Canberra (PN. 28661) (Gazetted 16 September 2010)

**Population Health**

**Health Protection Service**

**Scientific Services MGT**

**Deborah Veronica Denehy: 788-14733**

From: Health Professional Level 2 \$50,796 - \$70,459

ACT Health

To: Health Professional Level 3 \$72,543 - \$80,436

ACT Health, Canberra (PN. 26171) (Gazetted 2 December 2010)

**The Canberra Hospital**

**Acute Support**

**Katherine Goodsell: 795-50127**

From: Health Professional Level 2 \$50,796-\$70,459

ACT Health

To: Health Professional Level 3 \$72,543-\$80,436

ACT Health, Canberra (PN. 28674) (Gazetted 18 February 2010)

**ACT Planning and Land Authority**

**Construction Services**

**Utilities, Land and Lease Regulation**

**Anthony Theobald: 817-47658**

From: Administrative Services Officer Class 4 \$54,956 - \$59,668

ACT Planning and Land Authority

To: Administrative Services Officer Class 6 \$66,198 - \$76,043

ACT Planning and Land Authority, Canberra (PN. 03095) (Gazetted 18 December 2010)

**Calvary Health Care ACT (Public)**

**Nursing**

**Cecilia Lindner**

Registered Nurse Level 2 \$72,960 - \$77,472

Calvary Health Care ACT

Registered Nurse Level 3 Grade 2 \$94,804

Calvary Health Care ACT, PN 8205, 3 December 2010

**Chief Minister's Department**

**Governance**

**Public Sector Management Group**

**Alicia Fahey: 821-18992**

From: Graduate Administrative Assistant \$54,956 - \$56,700

Chief Minister's Department

To: Administrative Services Officer Class 5 \$61,295 - \$64,994

Chief Minister's Department, Canberra (PN. 20992)

This promotion is to a non-advertised vacancy.

**Department of Disability, Housing and Community Services**

**Disability ACT**

**Service Delivery**

**Accommodation Support**

**Anne Annetts: 741-09420**

From: Disability Support Officer Level 1 \$40,857 - \$42,495

Department of Disability, Housing and Community Services

To: †Disability Support Officer Level 2 \$50,990 - \$57,077

Department of Disability, Housing and Community Services, Canberra (PN. 27789) (Gazetted 13 October 2010)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

**Disability ACT**

**Service Delivery**

**Accommodation Support**

**Stuart James Hayter: 786-87420**

From: Disability Support Officer Level 1 \$40,857 - \$42,495

Department of Disability, Housing and Community Services

To: †Disability Support Officer Level 2 \$50,990 - \$57,077

Department of Disability, Housing and Community Services, Canberra (PN. 27793) (Gazetted 13 October 2010)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current

collective/enterprise Agreement provisions and is non-appealable.

**Disability ACT  
Service Delivery  
Accommodation Support  
Robert Lehr: 740-96738**

From: Disability Support Officer Level 1 \$40,857 - \$42,495  
Department of Disability, Housing and Community Services  
To: †Disability Support Officer Level 2 \$50,990 - \$57,077  
Department of Disability, Housing and Community Services, Canberra (PN. 27578) (Gazetted 13 October 2010)  
Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

**Disability ACT  
Service Delivery  
Accommodation Support  
Michael Anthony Lynch: 816-86824**

From: Administrative Services Officer Class 3 \$49,306 - \$53,214  
Department of Disability, Housing and Community Services  
To: †Disability Support Officer Level 2 \$50,990 - \$57,077  
Department of Disability, Housing and Community Services, Canberra (PN. 27662) (Gazetted 13 October 2010)  
Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

**Housing and Community Services  
Housing ACT  
Tenancy Operations**

**Bronwyn Anne Moore: 778-10757**  
From: Administrative Services Officer Class 5 \$61,295 - \$64,994  
Department of Disability, Housing and Community Services  
To: †Administrative Services Officer Class 6 \$66,198 - \$76,043  
Department of Disability, Housing and Community Services, Canberra (PN. 03844) (Gazetted 8 December 2010)  
Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

**Office for Children, Youth and Family Support  
Care and Protection  
Practice Support Unit**

**Cathryne Sciberras: 540-00807**  
From: Administrative Services Officer Class 6 \$66,198 - \$76,043  
Department of Disability, Housing and Community Services  
To: †Senior Officer Grade C \$83,816 - \$90,372  
Department of Disability, Housing and Community Services, Canberra (PN. 12927) (Gazetted 14 December 2010)

**Disability ACT  
Service Delivery  
Accommodation Support  
Keith James Simmonds: 741-10210**

From: Disability Support Officer Level 1 \$40,857 - \$42,495  
Department of Disability, Housing and Community Services  
To: †Disability Support Officer Level 2 \$50,990  
Department of Disability, Housing and Community Services, Canberra (PN. 27565) (Gazetted 13 October 2010)  
Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

**Disability, Housing and Community Services  
Housing ACT  
Social Housing and Homelessness Services**

**Alice Angelina Tibbitts: 821-07150**  
From: Senior Officer Grade C \$83,816 - \$90,372  
Department of Disability, Housing and Community Services  
To: Senior Officer Grade A \$115,016  
Department of Disability, Housing and Community Services, Canberra (PN. 32288) (Gazetted 21 September 2010)

**Department of Education and Training**

**Corporate Services  
Finance and Corporate Support  
Corporate Support  
Katrina Lee Flint: 772-17558**

From: Administrative Services Officer Class 2 \$43,289 - \$48,003  
Department of Education and Training  
To: Administrative Services Officer Class 4 \$43,289 - \$48,003  
Department of Education and Training, Canberra (PN. 02421) (Gazetted 5 January 2011)

**School Improvement**

**Belconnen Network**

**Hawker College**

**Beth Peters: 787-42194**

From: School Assistant 2 \$43,289 - \$48,003  
Department of Education and Training  
To: Administrative Services Officer Class 4 \$54,956 - \$59,668  
Department of Education and Training, Canberra (PN. 21095) (Gazetted 22 December 2010)

**Corporate Services**

**Human Resources**

**Health and Wellbeing**

**Jessica Anne Piechowski: 817-43091**

From: Administrative Services Officer Class 5 \$61,295 - \$64,994  
ACT Department of Education and Training  
To: Administrative Services Officer Class 6 \$66,198 - \$76,043  
Department of Education and Training, Canberra (PN. 01822) (Gazetted 25 November 2010)

**Strategy and Coordination**

**Measurement, Monitoring and Reporting**

**Educational Performance and Reporting**

**Simon Tiller: 027-70252**

From: Senior Officer Grade C \$83,816 - \$90,372  
Department of Education and Training  
To: †Senior Officer Grade B \$99,033 - \$111,485  
Department of Education and Training, Canberra (PN. 17364) (Gazetted 17 December 2010)

**Department of Justice and Community Safety**

**ACT Law Courts and Tribunal Administration**

**Registry**

**Kirsty Craig: 817-46989**

From: Administrative Services Officer Class 3 \$49,306 - \$53,214  
Department of Justice and Community Safety  
To: Administrative Services Officer Class 4 \$54,956 - \$59,668  
Department of Justice and Community Safety, Canberra (PN. 22845) (Gazetted 29 October 2010)

**ACT Government Solicitor**

**Executive**

**Carmen Jane Maria Edwards: 821-09332**

From: Administrative Services Officer Class 3 \$49,306-\$53,214  
Department of Justice and Community Safety  
To: Administrative Services Officer Class 4 \$54,956 - \$59,668  
Department of Justice and Community Safety, Canberra (PN. 42624) (Gazetted 22 January 2011)

**Emergency Services**

**Fire Brigade**

**Samuel Evans: 754-05424**

From: FB5 (Senior Fire Fighter) \$74,749  
Department of Justice and Community Safety  
To: †FB6 (Station Officer) \$85,151  
Department of Justice and Community Safety, Canberra (PN. 45945)

**ACT Corrective Services**

**Custodial Operations**

**Terry Gibson: 311-70934**

From: Correctional Officer Grade 1 \$49,866 - \$59,840  
Department of Justice and Community Safety  
To: Correctional Officer Grade 2 \$62,838 - \$67,450  
Department of Justice and Community Safety, Canberra (PN. 15098) (Gazetted 3 December 2010)

**Legislation and Policy**

**Justice Planning and Programs**

**Lil Hays: 341-58981**

From: Senior Officer Grade B \$99,033 - \$111,485



Department of Justice and Community Safety  
To: †Senior Officer Grade A \$115,016  
Department of Justice and Community Safety, Canberra (PN. 44340) (Gazetted 3 November 2010)

**Emergency Services**

**Fire Brigade**

**Scott Mackenzie: 747-54876**

From: FB5 (Senior Fire Fighter) \$74,749  
Department of Justice and Community Safety  
To: †FB6 (Station Officer) \$85,151  
Department of Justice and Community Safety, Canberra (PN. 47046)

**Public Trustee for the ACT**

**Jodie Petersen: 817-44377**

From: Technical Officer Level 1 \$44,764 - \$47,026  
ACT Health  
To: Administrative Services Officer Class 3 \$49,306 - \$53,214  
Department of Justice and Community Safety, Canberra (PN. 45699) (Gazetted 14 January 2011)

**ACT Government Solicitor**

**Executive**

**Jessica Steele: 827-09047**

From: Administrative Services Officer Class 3 \$49,306-\$53,214  
Department of Justice and Community Safety  
To: Administrative Services Officer Class 4 \$54,956-\$59,668  
Department of Justice and Community Safety, Canberra (PN. 42601) (Gazetted 12 January 2011)

**Department of Territory and Municipal Services**

**Shared Services**

**Human Resource Services**

**Workforce Capability**

**Sonia Louise Gallo: 799-92259**

From: Administrative Services Officer Class 5 \$61,295 - \$64,994  
Department of Territory and Municipal Services  
To: †Administrative Services Officer Class 6 \$66,198 - \$76,043  
Department of Territory and Municipal Services, Canberra (PN. 08542) (Gazetted 15 October 2010)  
Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

**InTACT**

**Operations**

**Health ICT**

**Julie Gower: 787-42434**

From: Administrative Services Officer Class 4 \$54,956 - \$59,668  
Department of Disability, Housing and Community Services  
To: Administrative Services Officer Class 5 \$61,295 - \$64,994  
Department of Territory and Municipal Services, Canberra (PN. 16303) (Gazetted 14 January 2011)

**CORRIGENDA**

**ACT Health**

**Registered Nurse Level 1 \$51,872-\$70,092**

Louise Hawkins: 827-31105, Section 68 (1), 31/01/2011  
Note: The correct date of effect is 21/02/2011