



ACT Government Gazette

Gazetted Notices for the week beginning 02 January 2014

Executive Notices

Health Directorate

Contract Cessation

Note: The following Executive has been issued with a new contract which was gazetted on 19.12.13. The notification is in accordance with the provisions of section 81 of the Public Sector Management Act 1994.

Ronald Foster – Chief Finance Officer Financial Management (E539) – 23.12.13

Community Services Directorate

Contract Cessation

Graham Hambleton – Director, Policy, Planning and Sector Development, Disability ACT (E567) – 20.12.13

Chief Minister and Treasury Directorate

Variation – Assignment

Brook Dixon – Director, Regulation Reform (E735) Section 80A(1)(b) of the Public Sector Management Act 1994

VACANCIES

Calvary Health Care ACT (Public)

People and Culture

Director of People and Culture

Senior Officer Grade A \$123,208, Canberra (PN: 9619)

Gazetted: 02 January 2014

Closing Date: 9 January 2014

Calvary Hospital is a fully accredited 250 bed public hospital located in the suburb of Bruce in north Canberra. Our Catholic hospital is underpinned by our values of Hospitality, Healing, Stewardship and Respect. Calvary Hospital is a modern facility with contemporary team-based care and cutting edge technology. Calvary continues to grow and develop as we improve our services today and prepare for the services of tomorrow. This is an exciting opportunity for an experienced people manager to join our Executive Management Team in the role of Director of People and Culture. In this role you lead and manage the Human Resources, Media/Communications and Organisational Capability Units to build a positive work force culture and develop the capability of managers and staff to meet long term goals and priorities of Calvary Healthcare ACT. Do you have? Relevant tertiary qualifications or substantial experience in leading cultural and organisational change including change management, organisational development, people management and employee engagement; Demonstrated high level oral and written communication skills, including the ability to liaise effectively at all levels, provide advice at executive level, and work and interact as part of a diverse professional team; Excellent representation and interpersonal skills including presentations and public speaking, chairing meetings, conflict resolution, delegation, liaison and negotiation and a proven ability to inspire confidence and commitment at all levels of an organisation; and Leadership experience in the acute healthcare setting. To view further responsibilities regarding this role, please refer to the position description outlined in the Selection Documents.

For further enquiries please contact: Ray Dennis- CEO Ph: (02) 6201 6101 Email: ray.dennis@calvary-act.com.au.

Eligibility/Other Requirements: Applicants must address the selection criteria

Contact Officer: Ray Dennis (02) 6201 6101 ray.dennis@calvary-act.com.au

Applications can be forwarded to: applications@calvary-act.com.au

Finance

Emergency Department

Data Manager

Administrative Services Officer Level 5 \$65,660- \$69,623, Canberra (PN: 7784)

Gazetted: 02 January 2014

Closing Date: 16 January 2014

Calvary Health Care ACT Finance Performance Unit is seeking a highly skilled individual to fill the position of Data Manager Emergency Department Information Systems. Applications addressing the selection criteria are sought from qualified individuals. This permanent full time position is an exciting and challenging role that involves the development of methods to present, investigate, analyse, interpret and evaluate information to build an understanding of clinical activity and performance.

For further enquiries please contact: David Morley- Finance Department Ph: (02) 6264 7252 Email:

david.morley@calvary-act.com.au

Eligibility/Other Requirements: Applicants must address the selection criteria

Contact Officer: David Morley (02) 6264 7252 david.morley@calvary-act.com.au

Applications can be forwarded to: recruitment@calvary-act.com.au

Allied Health

Aboriginal and Torres Strait Islander Unit

Aboriginal and Torres Strait Islander Liaison Officer

Administrative Services Officer Class 4-6 \$58,870 - \$81,460, Canberra (PN: 7979)

Gazetted: 19 December 2013

Closing Date: 9 January 2014

Details: Calvary Health Care ACT is looking for a suitable applicant to fill the position of Aboriginal and Torres Strait Liaison Officer. The classification for this position will be subject to candidate's experience in this field. The successful applicant will require knowledge of Aboriginal and Torres Strait Islander communities and the health issues which affect these communities. They will also possess a demonstrated knowledge and understanding of Aboriginal and Torres Strait Islander societies and cultures and have an understanding of the issues affecting Aboriginal and Torres Strait Islander people, particularly in the context of health care services. All applications must address the Key Selection Criteria; this can be found within the Position Description. Also, attach a cover letter with minimum 2 referee details and a copy of your current resume. For further enquiries please contact: Sally Fitzgerald Manager-Aboriginal and Torres Strait Islander Liaison Unit. Ph: (02) 6264 7097 or Email: sally.fitzgerald@calvary-act.com.au.

Eligibility/Other Requirements: Applicants must address the selection criteria

Note: Salary package will be depending on the candidate's previous experience/qualifications.

Contact Officer: Sally Fitzgerald (02) 6264 7097 sally.fitzgerald@calvary-act.com.au

Applications can be forwarded to: recruitment@calvary-act.com.au

Chief Minister and Treasury

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Finance and Budgeting

Budget Management and Analysis

Health Project Officer

Senior Officer Grade A \$123,208, Canberra (PN: 33430)

Gazetted: 23 December 2013

Closing Date: 28 January 2014

Details: The Health Project Officer will be part of a small, joint Chief Minister and Treasury Directorate-ACT Health project team tasked with researching potential improvements to the quality and efficiency of the management and delivery of ACT Health services. For this rewarding policy project, we seek a person with knowledge and experience both in the health sector and in government budget processes; capable of innovative thinking and the ability to work with a high degree of independence. Anticipated start date beginning Feb 2014.

Eligibility/Other Requirements: Tertiary qualifications in a relevant discipline.

Notes: This is a temporary position available from 3 February 2014 until 30 June 2014 with the possibility of extension or permanency.

Contact Officer: Margaret Stewart (02) 6207 0280 margaret.stewart@act.gov.au

Commerce and Works

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Shared Services ICT

Customer Relations, and Infrastructure Services

Various Sections

Senior ICT Manager

Senior Officer Grade B/Senior Officer Grade A \$106,086 - \$123,208, Canberra (PN: 09744, several)

Gazetted: 08 January 2014

Closing Date: 31 January 2014

Details: Shared Services is a Division of Commerce and Works that provides tactical and transactional finance and human resources services, publishing and record services and comprehensive procurement and ICT services to ACT Government directorates. Shared Services ICT provides a comprehensive range of ICT and allied services to all ACT Government Directorates and their staff as well as to ACT Government schools and the Canberra Institute of Technology. Shared Services provides staff with flexible working arrangements, access to a range of varied and interesting roles and training that is tailored to their career goals. The successful applicant will: Foster strong business relationships and consultation frameworks within the directorate(s) and Shared Services; effectively lead and manage an ICT Team providing application system management and other appropriate ICT services to the directorate(s); develop and execute business plans, and strategy to ensure directorates primary ICT needs are being met and budgets are managed in accordance with the *Financial Management Act 1996* and Financial Delegations; Contribute to the development of broad ICT policies, strategies, processes and governance relevant to the provision of ICT Management services to the directorate(s); identify, manage and champion ICT business (application) system needs on behalf of the directorate(s) and ensure that business requirements are appropriately represented and responded to by Shared Services ICT; provide directorates with the information needed to make informed decisions on ICT; participate and contribute to relevant operational and planning forums e.g. Change Advisory Board, IT Service Continuity Planning, Capacity Planning, Availability Planning, Services and Pricing Review and Service Level Reviews; undertake complex analysis and provide quality and timely reports on ICT Management services provided to the directorate(s); and manage ICT communications for the directorate in support of major incidents involving activation of the Territories Emergency Management plans.

Eligibility/Other Requirements: Demonstrated knowledge of and experience in managing ICT programs, application systems and associated services within a large and complex environment with a strong customer focus; proven ability to understand and manage the ICT portfolio of a directorate, and to then influence ICT strategy and to deliver against that strategy. This includes the ability to lead and manage resources within the ICT Team and to orchestrate the usage of other resources from specialist service groups within Shared Services to ensure that business objectives are achieved; proven ability to provide improvements in the delivery of services to directorates through improved ICT capabilities; knowledge of ICT and financial management requirements within the public sector legislation, policy and processes relevant to the position; demonstrated resilience and ability to work effectively in pressured situations including those in mission critical environments; proven understanding of public service values covering ethical standards and a demonstrated self-awareness, professionalism and a proven commitment to Respect, Equity and Diversity in the workplace and health and safety principles and practices.

Note: These positions may be filled at either the Senior Officer Grade B or A classification dependent on the skills and experience of the successful candidates. Your application should include a current Resume or Curriculum Vitae and a brief (2 page) response to the Selection Criteria for these roles.

Contact Officer: Mike McGurgan (02) 6207 6169 michael.mcgurgan@act.gov.au

Shared Services ICT

Infrastructure

Service Management

ITSM Manager

Senior Officer Grade B \$106,086 - \$119,426, Canberra (PN: 14632)

Gazetted: 02 January 2014

Closing Date: 9 January 2014

Details: Senior Manager accountable for delivery and operation of IT Service Management function for Shared Services ICT. The roles key accountabilities are, development of strategies to improve the quality and performance of ICT business process and delivery across the service lifecycle. ITSM Governance and Policy. IT Service Management (ITSM) tool owner and Subject Matter Expert (SME) consultant. Manage the administration of the ongoing Information Technology Infrastructure Library (ITIL) Program and provide expert advice on ITIL to Shared Services ICT executive and staff. Facilitate and monitor key improvement activities and business alignment with ISO20000 and 27001 certification. Application of the SS ICT training program for ITSM.

Eligibility/Other Requirements: Educational and professional qualification checks and/or police and security checks may be undertaken prior to employment. Relevant ITIL Capability and Training qualifications are considered highly advantageous.

Contact Officer: Christopher Norman (02) 6205 4747 christopher.norman@act.gov.au

Shared Services ICT

Infrastructure

Service Management

ITSM Process and Training Manager

Senior Information Technology Officer Grade C \$89,786 - \$96,809, Canberra (PN: 27020)

Gazetted: 08 January 2014

Closing Date: 15 January 2014

Details: The role is a key management role responsible for the effective delivery and operation of the IT Service Management function for Shared Services ICT. The roles key accountabilities are: undertake management and coordination of the Shared Services ICT ITSM training, learning management and induction activities; Design and deliver Shared Service ICT training programmes to align with ITSM practices and coordinate and manage external ITSM training activities for Shared Service ICT staff; provide input into and coordinate ITIL and Business process improvement activities and maintain the ITIL training register; manage activities and Stakeholder engagement in relation to ITIL process improvements and upgrade to ITIL v3, together with documenting processes, conducting workshops and administering the ITSM tool; review and manage content and administrative processes supporting Shared Services ICT's Quality Management System (QMS) and coordinate audits of the Shared Services ICT QMS process and procedures; liaise with Stakeholders to ensure a consultative, collaborative approach to ITSM and QMS awareness; prepare and distribute reports on Shared Services ICT QMS overdue process and procedure reviews; identify actions for Continual Service Improvement and effectiveness of the ITSM and QMS process and procedures; and provide administrative assistance and project support to the ITSM Manager.

Eligibility/Other Requirements: Educational and professional qualification checks and/or police and security checks may be undertaken prior to employment. Relevant ITIL Capability and Training qualifications are considered highly advantageous.

Contact Officer: Christopher Norman (02) 6205 4747 christopher.norman@act.gov.au

Business Services

Strategic HR

Organisational Development

Senior HR Officer (Learning and Development)

Senior Officer Grade C \$89,786 - \$96,809, Canberra (PN: 09793)

Gazetted: 02 January 2014

Closing Date: 16 January 2014

Details: The successful applicant will be responsible for the development and delivery of Learning and Development, performance planning, Commerce and Works Directorate Induction Program and base level entry programs (Traineeships and Graduate Programs). In undertaking this role, the occupant will be responsible for developing strategic human resource policies, programs and processes and provide high level advice and support to senior leaders, supervisors and staff within Commerce and Works.

Eligibility/Other Requirements: Tertiary qualifications in a Human Resource related discipline or extensive relevant experience in a human related discipline would be an advantage.

Contact Officer: Christiana Eze (02) 6205 0517 christiana.eze@act.gov.au

Shared Services

Executive

Customer Service Training Manager

Senior Officer Grade C \$89,786 - \$96,809, Canberra (PN: 32457)

Gazetted: 08 January 2014

Closing Date: 22 January 2014

Details: The position is responsible for the delivery of dedicated customer service training and development for Shared Services staff with a particular focus on implementing and progressing the Partnership Agreement principles across Shared Services and its client directorates.

Contact Officer: Jill Divorty (02) 6207 5757 jill.divorty@act.gov.au

Community Services

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Child, Youth and Family Support

Office of the Senior Director

Senior Director, Statutory Services

Executive Level 2.4 \$230,406 to \$243,066 depending on current superannuation arrangements, Canberra (PN: E737)

Gazetted: 08 January 2014

Closing Date: 22 January 2014

Details: The Directorate is seeking to attract an experienced Executive who will be responsible for the provision of statutory services to ACT children and young people and their families. The Executive will lead the delivery of child protection and youth justice services for the ACT community and lead the integration of a major change management process to amalgamate the current branches of Care and Protection Services and Youth Services into one streamlined and responsive integrated statutory service for children, young people and their families.

Notes: This position attracts a remuneration package ranging from \$230,406 to \$243,066, depending on the current superannuation arrangements of the successful applicant. This includes a cash component of \$187,557.

The successful applicant will be engaged on a performance based contract until 1 July 2014.

Contact Officer: Mark Collis (02) 6205 1938 mark.collis@act.gov.au

Disability ACT

Operational

Executive

Policy Coordinator

Senior Officer Grade C \$89,786 - \$96,809, Canberra (PN: 23029)

Gazetted: 08 January 2014

Closing Date: 22 January 2014

Details: The Position is responsible for identifying current national and territorial operational policies, standards and guidelines that Disability ACT are required to meet in relation to the planning and delivery of services to people with a disability and the families that care for them. The position incumbent is required to demonstrate a commitment to the Vision and Values of Disability ACT.

Eligibility/Other Requirements: Tertiary qualifications in a human services' discipline are highly desirable and experience in policy development is essential.

Notes: This is a temporary position until 31 January 2015.

Contact Officer: Richard Baumgart (02) 6205 1522 richard.baumgart@act.gov.au

Disability ACT

Direct Service Delivery

Business Support Unit

Scheduling Office Coordinator

Administrative Services Officer Class 6 \$70,913 - \$81,460, Canberra (PN: 24190)

Gazetted: 08 January 2014

Closing Date: 22 January 2014

Details: The position is responsible for managing the scheduling office and team. The office is responsible for the provision of rostering services across Disability ACT, including the supervision of relief disability support staff. The position incumbent will be required to demonstrate a commitment to the Vision and Values of Disability ACT.

Eligibility/Other Requirements: Qualifications and/or experience in Human Services are desirable. Current driver's licence, equivalent to ACT driver's licence Class CA.

Notes: This is a temporary position available until 30 November 2014.

Contact Officer: Sarah Watson (02) 6207 8087 sarah.watson@act.gov.au

Disability ACT

Operational

Executive

Governance Officer

Administrative Services Officer Class 5 \$65,660 - \$69,623, Canberra (PN: 07836)

Gazetted: 08 January 2014

Closing Date: 22 January 2014

Details: Disability ACT (DACT) is seeking a dynamic and experienced person to fill the position of Organisational Governance Officer to coordinate and collate information from across DACT and liaise closely with Organisational Governance in relation to Ministerial, Cabinet Submissions, Coordinated Responses and other requests for information. The successful applicant will be required to assist with the preparation of briefs, submissions and strategies to support the functions of Disability ACT. Demonstrated commitment to the vision and values of Disability ACT will be required.

Eligibility/Other Requirements: Knowledge of TRIM system will be highly regarded.

Notes: This is a temporary position available 10 February 2014 until 30 June 2014 with the possibility of extension.

Expressions of interest are sought from potential candidates and should include a supporting statement of no more than 2 pages outlining experience and/or ability in the above areas, contact details of at least two referees and a current curriculum vitae.

Applications should be sent to the contact officer.

Contact Officer: Sandeep Patel (02) 6205 9269 sandeep.patel@act.gov.au

Disability ACT

Direct Service Delivery

Adults with a Disability

Administration Officer

Administrative Services Officer Class 4 \$58,870 - \$63,917, Canberra (PN: 13154)

Gazetted: 08 January 2014

Closing Date: 22 January 2014

Details: Disability ACT is seeking a motivated and energetic officer to perform the role of Administration Assistant. The successful occupant of this position will be required to assist with the busy day-to-day operations of the Business Support Unit and other Teams with the provision of various administrative support (including HR and fleet), research and project work to be undertaken when required.

Eligibility/Other Requirements: Experience with a range of software packages and databases is highly desirable.

Notes: This is a temporary position available from 14 March 2014 until 13 March 2015.

Contact Officer: Sarah Watson (02) 6207 8087 sarah.watson@act.gov.au

Therapy ACT

Holder

Technical Officer 2 (TO2) - Therapy Assistant

Technical Officer Level 2 \$52,078 - \$59,939, Canberra (PN: 26218)

Gazetted: 19 December 2013

Closing Date: 2 January 2014

Details: Expressions of Interest are sought for a temporary Therapy Assistant position, based at Therapy ACT Holder, commencing in January, 2014. A temporary position is available in the Therapy Assistant Program team. The position is initially available for 3 months with the possibility of extension. The successful applicant will work closely with qualified therapists (Speech Pathologists, Occupational Therapists, Physiotherapists) to carry out individual and group programs for children in government and non-government schools. The successful applicant will have experience working with therapists to develop and implement programs for children with developmental delay or disability. The successful applicant will: Implement therapy programs (written by qualified Therapists) for

individual children and small groups of children in a school setting; Create resources to support therapy programs written by Health Professionals; Communicate effectively with teachers, parents and therapists regarding the implementation of therapeutic programs; Engage in related professional learning activities.

Eligibility/Other Requirements: Driver's licence and use of own vehicle. Experience carrying out therapy programs with children in a school setting.

Notes: This temporary position is available 6 January 2014 until 6 April 2014 with the possibility of extension. The selection of the successful applicant may be decided on written application only but may go to interview if required. Expressions of interest are sought from potential candidates and should include a supporting statement of no more than 2 pages outlining experience against the selection criteria, contact details of at least two referees and a current curriculum vitae.

Applications should be sent to the contact officer.

Contact Officer: Shilo Preston-Stanley (02) 6205 1252 shilo.preston-stanley@act.gov.au

Economic Development

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Tourism, Events and Sports

Events

Exhibition Park Corporation

Events Administrator

Administrative Services Officer Class 4 \$58,870 - \$63,917, Canberra (PN: 30703)

Gazetted: 07 January 2014

Closing Date: 21 January 2014

Details: Exhibition Park is a Territory owned national exhibition centre that hosts a variety of indoor and outdoor events for businesses and the community. Exhibition Park is set on 90 hectares located at the northern gateway to the National Capital. It is the largest multi-purpose events complex in the ACT and is home to over 300 events each year including large functions, trade shows, exhibitions, conferences, product launches, festivals and a range of recreational activities. The Events Administrator position coordinates all aspects of the logistics for a conference/event/function being held at Exhibition Park providing support to the client, including compliance and regulatory requirements, file management; and representing and promoting the venue.

Eligibility/Other Requirements: Driver's licence essential.

Notes: This is a temporary position available for a period of one year. Duties may include after hours and weekend work.

Contact Officer: Matthew Sutherland (02) 6207 4007 matthew.sutherland@act.gov.au

ACT Gambling and Racing Commission

Gaming Regulation

Authorised Officer

Administrative Services Officer Class 4 \$58,870 - \$63,917, Canberra (PN: 42496)

Gazetted: 20 December 2013

Closing Date: 3 January 2014

Details: The ACT Gambling and Racing Commission is looking for an officer who can undertake functions in respect of the administration of legislation regulating lotteries and gaming machines. After suitable training, the position requires the officer to assess and process applications made under gaming laws, assess approval holders' and licensees' compliance within their reporting and tax obligations, and to maintain associated databases. The officer will also be required to liaise with stakeholders and assist in the administration of the section including preparing draft correspondence and reports.

Note: This is a temporary position available until 26 May 2014.

Expressions of interest are sought from potential candidates and should include a supporting statement of no more than 2 pages outlining experience against the selection criteria, contact details of at least two referees and a current curriculum vitae.

Applications should be sent to the contact officer.

Contact Officer: Lesley Maloney (02) 6207 0069 lesley.maloney@act.gov.au

Education and Training

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Learning, Teaching and Student Engagement

Aboriginal and Torres Strait Islander Education and Student Engagement Transitions and Careers

Program Manager

Senior Officer Grade C \$89,786 - \$96,809, Canberra (PN: 09480)

Gazetted: 06 January 2014

Closing Date: 13 January 2014

Details: An opportunity exists in the Transitions and Careers section, Education Strategy within the ACT Education and Training Directorate. The position will involve researching, analysing and providing advice to senior management on the development of policy and guidelines regarding transitions and career education in schools, including career development across the lifespan. The position will also involve coordinating the development and implementation of the ACT Career and Transitions website, and supporting the Project Team and Project Board. The successful candidate will have the ability to work under pressure to set priorities and meet deadlines both independently and as a member of a team, and proven capacity to liaise effectively with stakeholders.

Eligibility/Other Requirements: Experience in education and a qualification in career development is desirable.

Notes: This temporary position is available until 11 April 2014 with the possibility of extension. The successful applicant may be selected from the written application and referee reports. Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position. Expressions of interest are sought from potential candidates and should include a supporting statement of no more than 2 pages outlining experience and/or ability in the above areas, contact details of at least two referees and a current curriculum vitae.

Applications should be sent to the contact officer.

Contact Officer: Pene Butt (02) 6205 7873 penelope.butt@act.gov.au

Strategy and Coordination

Information Communications and Governance

Media and Communications

Senior Communications Officer

Senior Officer Grade C \$89,786 - \$96,809, Canberra (PN: 17860)

Gazetted: 02 January 2014

Closing Date: 24 January 2014

Details: The Media and Communications team are seeking applications from highly suitable Senior Communications Officers. The successful applicant will, coordinate, monitor, analyse and participate in, the preparation of high quality, strategic communications advice for the Ministers, Director-General and Senior Executives. Develop and coordinate positive mainstream and social media coverage of the portfolio, its schools and other operational units. Assist with internal communications throughout the Directorate, including promoting Directorate programs in schools and other operational units; and establish effective liaison throughout the Central Office and schools to assist in the preparation of high quality communications advice and issues management. Provide communications support for community engagement programs and activities including for stakeholder relations and public events; and provide communications support for schools and their communities and the wider education community. Represent the Directorate in senior forums. Assist in managing communication and media activities of the section and supervise staff as required in accordance with equity and diversity, occupational health and safety, and participative management principles and practices.

Eligibility/Other Requirements: Appropriate media and communications training such as a Degree or Diploma in Media, Communications or Journalism or equivalent industry training or experience is desirable.

Contact Officer: Stephen Gilfedder (02) 6205 4196 stephen.gilfedder@act.gov.au

Environment and Sustainable Development

**Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>
Applications can be sent via email to: jobs@act.gov.au**

Regulation and Services

Environment Protection and Water Regulation

Environment Protection

Environment Protection Officer

Technical Officer Level 4 \$70,913 - \$81,460, Canberra (PN: 09594)

Gazetted: 07 January 2014

Closing Date: 21 January 2014

Details: The Environment and Sustainable Development Directorate is seeking a motivated individual to fill the role of Environment Protection Officer within the Environment Protection and Water Regulation Division. This position will also contribute to the Implementation Plan for the National Framework for Compliance and Enforcement Systems for Water Resource Management. The primary duties of this position include: to assist in the development, implementation and administration of water resource management and environment protection policies, strategies, projects and legislation. Undertake research and contribute to environmental analysis and the preparation of technical and policy advice relating to environment protection and water resources management. Liaise with other ACT Government agencies, other organisations and the community on natural resource management and environment protection issues and on data management and provision. Perform duties of an Authorised Officer under the *Environment Protection Act 1997*.

Eligibility/Other Requirements: Relevant tertiary qualifications in natural resource management or a similar field are essential and a current driver's licence.

Notes: This is a temporary position until 15 August 2014 with possibility of extension.

Contact Officer: Heath Chester (02) 6207 5728 heath.chester@act.gov.au

Health

**Selection documentation for the following positions may be downloaded from <http://www.health.act.gov.au/employment>.
Apply online at <http://www.health.act.gov.au/employment>**

Strategy and Corporate

Business and Infrastructure

Strategic Support

Infrastructure Support

Transition Manager

Senior Officer Grade B \$106,086 - \$119,426, Canberra (PN: 33346)

Gazetted: 09 January 2014

Closing Date: 16 January 2014

Details: Expressions of interest are sought from experienced individuals in Change Management specialising in planned and reactive building maintenance in a hospital environment. The Transition Manager will lead and facilitate Change Management Program across Property Management and Maintenance.

Note: This is a temporary position for a period of 12 months. If you are interested please provide 1-2 pages addressing the selection criteria and the name of one referee to Ken Barnett, Director Business and Infrastructure. The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*.

Contact Officer: Ken Barnett (02) 6174 5325 ken.barnett@act.gov.au

Strategy and Corporate

Quality and Safety

Patients Safety and Quality

Accreditation and Evaluation Coordinator

Senior Officer Grade C \$89,786 - \$96,809, Canberra (PN: 04544)

Gazetted: 09 January 2014

Closing Date: 16 January 2014

Details: Applications are sought for a part-time Accreditation and Evaluation Coordinator with experience in health and a passion for quality and safety. This position is part of a small team working within the Quality and Safety Branch responsible for coordinating quality improvement and accreditation systems and frameworks, promoting evaluation and quality improvement activities, organising quality related events, and providing secretariat support for quality and safety related committees across ACT Health. The successful applicant will be able to demonstrate strong secretariat skills, be familiar with quality improvement and accreditation systems and methodologies; have high level computer, written and oral communication skills; strong organisational skills; and have the ability to repurpose complex information to suit a specific audience.

Note: This is a temporary part-time position working 28:84 hours per week, initially for 12 months with possibility of extension, may also lead to permanency. Selection may be based on applications only. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Belinda Yates (02) 6205 1606

Strategy and Corporate

Quality and Safety

Workplace Safety

Senior Safety Officer

Senior Officer Grade C \$89,786 - \$96,809, Canberra (PN: 02318)

Gazetted: 09 January 2014

Closing Date: 17 January 2014

Details: ACT Health is looking for an experienced, dynamic and outcome focussed Workplace Safety Adviser, preferably with public service and/or health experience, who is keen to join a small, energetic team implementing, reporting and advising on Work Health and Safety in the ACT Health Directorate. Demonstrated well developed written and computing skills along with relevant safety qualifications and depth of experience are essential.

Eligibility/Other Requirements: Possession of or progress to acquire formal qualifications in a relevant discipline would be an advantage.

Contact Officer: Peter Pharaoh (02) 6174 8051

Canberra Hospital and Health Services

Clinical Support Service

Acute Support

Physiotherapist

Health Professional Level 4 \$89,786 - \$96,809, Canberra (PN: 17462)

Gazetted: 09 January 2014

Closing Date: 6 February 2014

Details: An exciting opportunity exists for a temporary full-time HP4 Clinical Team Leader in the Acute Support Physiotherapy team. In addition to specialist acute clinical skills applicants should possess high level communication/supervision skills and demonstrated experience in service development and Quality Improvement.

Eligibility/Other Requirements: Degree or Diploma in Physiotherapy or equivalent qualifications. Be registered or have applied for registration with the Australian Health Practitioner Regulation Agency (AHPRA). Current driver's licence is mandatory.

Note: This is a temporary position for the period 16 January 2014 until 30 June 2014 with the possibility of extension. This position may be required to participate in overtime, on call, and/or rotation roster. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Lisa Gilmore (02) 6244 2154

Canberra Hospital and Health Services

Medicine

ACT Diabetes Service

Diabetes Educator

Registered Nurse Level 2 \$78,157 - \$82,990, Canberra (PN: 28393)

Gazetted: 09 January 2014

Closing Date: 16 January 2014

Details: The ACT Health Diabetes Service is seeking a skilled and motivated Diabetes Educator to fill a permanent part-time position within our service. The successful applicant will provide high quality care and self management

education and support to individuals and patient groups at risk of or affected by diabetes encouraging optimal self management using evidence based practices. Our service, provided by a multidisciplinary team of medical, nursing and allied health staff, is both community and hospital based.

Eligibility/Other requirements: Registered with Australian Health Practitioner Regulation Agency (APHRA) as a Registered Nurse. Must hold and maintain a current driver's licence. Holds or is working towards a tertiary or post graduate qualification in Diabetes Education and ADEA credentialing.

Note: This is a part-time position working 19:00 hours a week. The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Di Roberts (02) 6205 5020 or Christopher Nolan (02) 6174 5311

Canberra Hospital and Health Services

Medicine

Strategic Support

ACT Diabetes Service

Registered Nurse

Registered Nurse Level 2 \$78,157 - \$82,990, Canberra (PN: 28377)

Gazetted: 09 January 2014

Closing Date: 16 January 2014

Details: The ACT Health Diabetes Service is seeking a skilled and motivated diabetes educator to fill a temporary full time position within our service. The successful applicant will provide high quality care and self management education and support to individuals and patient groups at risk of or affected by diabetes encouraging optimal self management using evidence based practices. Our service, provided by a multidisciplinary team of medical, nursing and allied health staff, is both community and hospital based.

Eligibility/Other requirements: Registered with Australian Health Practitioner Regulation Agency (APHRA). Must hold and maintain a current driver's licence. Holds or is working towards a tertiary or post graduate qualification in diabetes education and ADEA credentialing.

Note: This is a temporary position available until June 2014. This position may be required to participate in overtime, on call, and/or rotation roster potentially at multiple sites operated by ACT Health. The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Di Roberts (02) 6205 5020

Canberra Hospital and Health Services

Medicine

Strategic Support

Pharmacy - TCH

Pharmacist Preceptor

Health Professional Level 3 \$77,710 - \$81,995 (up to \$86,165 on achieving a personal upgrade), Canberra (PN: 29809)

Gazetted: 09 January 2014

Closing Date: 16 January 2014

An exciting opportunity exists for an experienced Clinical Pharmacist to act as the Pharmacy Preceptor for Canberra Hospital and Health Services. The main responsibilities of this position are to supervise and coordinate Pharmacy Students during their Clinical placements and to supervise, manage and coordinate Pharmacy Interns during their graduate training year, both under the supervision of the Lead Pharmacist for Education.

Eligibility/Other Requirements: Mandatory: Appropriate Pharmacist qualifications and eligibility for registration as a Pharmacist with the Pharmacy Board of Australia.

Highly Desirable: At least three years experience as a registered Pharmacist, preferably in a hospital pharmacy. Post graduate qualifications in Education or Clinical Pharmacy. Trained as a pharmacist preceptor in line with the Pharmacy Board of Australia requirements.

Note: This is a temporary position for a period of 12 months. The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Miriam Lawrence (02) 6244 2203

Strategy and Corporate

Performance and Innovation

Emergency Department Information System Application System Administrator

Administrative Services Officer Class 5 \$65,660 - \$69,623, Canberra (PN: 14994, several)

Gazetted: 09 January 2014

Closing Date: 16 January 2014

Details: Applications are sought from dynamic and motivated persons interested in the position of Emergency Department Information System (EDIS) Application System Administrators in the Division of Performance and Innovation. The position requires the successful applicants to be enthusiastic, have excellent interpersonal and communication skills and the strong ability to prioritise workloads. A high level of knowledge and demonstrated ability in the use of health based IT systems including EDIS and ACTPAS is required. The position provides administrative and general support to EDIS end users and system administration. The service operates from the Emergency Department at Canberra Hospital.

Notes: This is a part-time position working a maximum 29.5 (negotiable) hours a week. This position may be filled on the basis of selection criteria and referee reports alone. The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Ruth Boddy (02) 6205 1227

Director General Reports

Financial Management

Revenue and Financial Support

Billing Team Manager

Administrative Services Officer Class 5 \$65,660 - \$69,623, Canberra (PN: 01978)

Gazetted: 09 January 2014

Closing Date: 16 January 2014

Details: The Patients Accounts Office provides financial and administrative support including processing accounts receivable, resultant follow-up and liaison and debt recovery for both inpatients and outpatients of the Canberra Hospital. The team also provides Cashier Service for all operational areas of the Health Directorate. The Team Manager manages the work flow and direction of the team responsible for the raising of invoices within the billing system, using appropriate documentation and procedures.

Contact Officer: Karen Ross or Kathryn Watts (02) 6244 2242

Canberra Hospital and Health Services

Rehabilitation, Aged and Community Care

Rehabilitation

Speech Pathologist

Health Professional Level 2 \$54,414 - \$75,477, Canberra (PN: 32615)

Gazetted: 09 January 2014

Closing Date: 16 January 2014

Details: The Rehabilitation, Aged and Community Care Speech Pathology team is looking for an enthusiastic and suitably qualified speech pathologist to join a dynamic team of speech pathologists at the Canberra Hospital. The Speech Pathology Department provides a range of inpatient and outpatient services to Rehabilitation and Aged Care facilities of the Canberra Hospital and the surrounding community. Speech pathologists with a minimum of one year of clinical experience in community or hospital setting with adult experience are encouraged to apply. Opportunities exist to gain experience across a range of clinical caseloads and to contribute to an active teaching and quality improvement program with strong professional support.

Eligibility/Other Requirements: Degree or Diploma in Speech Pathology from a recognised tertiary institution and eligibility for Practising Membership with Speech Pathology Australia. Current driver's licence

Note: This position may be required to participate in overtime, on call, and/or rotation roster. On applying, please provide a CV, response to selection criteria and 2 written referee reports, selection may be based on written application. The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Rachel Heatley (02) 6244 3644

Canberra Hospital and Health Services

Surgery and Oral Health

Medical Imaging

Radiographer

Health Professional Level 2 \$54,414 - \$75,477, Canberra (PN: 28788)

Gazetted: 09 January 2014

Closing Date: 16 January 2014

Details: The successful applicant will need to perform all aspects of general radiography while observing departmental protocols and radiation protection measures at all times. Participate in the more complex procedures with the approval and supervision of the Senior Health Professional Officer Grade 5 in the area.

Eligibility/Other Requirements: Mandatory Requirements - Eligible for membership with the Australian Institute of Radiography. Registration with the Medical Radiation Practice Board of Australia, and possession of a Radiation Licence from the ACT Health Protection Service.

Note: This position involves on-call, weekend and out of hours work. An order of merit will be formed from this selection process and may be utilised to fill any full time/part time, temporary positions (at level), which may occur within the following 12 months. Applicants must provide two written referee reports which address the Selection Criteria. Selection may be based on application and referee comments only and interviews may not be held. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Terry Rafferty (02) 6244 4362

Canberra Hospital and Health Services

Mental Health, Justice Health, Alcohol and Drug Service

Child and Adolescent Mental Health

Administration Officer

Administrative Services Officer Class 2 \$46,372 - \$51,422, Canberra (PN: 21015)

Gazetted: 09 January 2014

Closing Date: 16 January 2014

Details: Expressions of Interest are sought for an Administrative Officer with appropriate knowledge, experience and interest to join the Child and Adolescent Mental Health Service (CAMHS) Cottage Adolescent Day Program. The successful applicant will provide administrative support and assistance to Mental Health staff in the Cottage Adolescent Day Program as well as providing a high standard of customer care for Mental Health clients and families/carers in contact with the service. Duties include: first point of contact for the Cottage Adolescent Day Program, supporting the office administrative processes, including, managing telephone enquiries, records management, secretariat support for meetings and appointments, and entering statistical data and reports as required.

Eligibility/other Requirements: Excellent communication and liaison skills; previous knowledge and experience in administrative processes. Current driver's licence.

Note: This is a temporary, part-time position, Monday to Friday, 9:00am to 3:00pm available until May 2014. The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*. Please submit a current Curriculum Vitae, the names and contact details of two professional referees and a one to two page expression of interest addressing the Selection Criteria for the position. This position maybe filled on the basis of application and referee reports only.

Contact Officer: Elloise Barry (02) 6205 1128

Strategy and Corporate

Business and Infrastructure

Infrastructure Support

Trade Assistant

Facilities Service Officer Level 5 \$46,021 - \$48,412, Canberra (PN: 27590)

Gazetted: 09 January 2014

Closing Date: 16 January 2014

Details: A person with proven maintenance experience across several trades and has a current driver's licence.

Eligibility/Other Requirements: Current manual driver's licence is essential. Certificate in Inspection Testing and Minor Servicing of Electrical Appliance is desirable.

Note: This is a temporary position available for a period of 12 months. The successful applicant may be required to be registered under the *Working with Vulnerable People (Background Checking) Act 2011*. To complete your application you must prepare responses to the Selection Criteria as a document to be uploaded and included with your application.

Contact Officer: Belinda Leith (02) 6244 2070

Justice and Community Safety

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Parliamentary Counsel's Office

Legislative Publishing

Senior Manager

Senior Officer Grade A \$123,208, Canberra (PN: 14196)

Gazetted: 20 December 2013

Closing Date: 2 January 2014

Details: Parliamentary Counsel's Office is looking for a Senior Manager for the Legislative Publishing Section (LPS). This is a key position in the office and requires a dynamic leader with a diverse range of skills. The Senior Manager is part of the PCO Executive and provides strategic advice, planning and leadership across the full range of office management, business processes and development activities. The Senior Manager is responsible for the development of the ACT legislation register and its supporting systems and requires excellent project management, people management, legislative publishing management and associated information management skills. The successful applicant will also have a thorough, well developed knowledge of the ACT legislative process so they can actively implement education, promotion and access strategies for legislation stakeholders.

Note: Selection may be based on application and referee reports only.

Contact Officer: Mary Toohey (02) 6205 3490 mary.toohey@act.gov.au

Legislation, Policy and Programs

Restorative Justice

Manager

Senior Officer Grade B \$106,086 - \$119,426, Canberra (PN: 43800)

Gazetted: 07 January 2014

Closing Date: 21 January 2014

Details: Legislation, Policy and Programs is seeking a highly motivated manager to head up the Restorative Justice Unit (RJU). The Restorative Justice Unit is established under the Crimes (Restorative Justice) Act 2004 and is responsible for delivering a restorative justice scheme to offenders and victims of crime in the ACT. The Galambany Circle Sentencing Court Coordinator (GCSCC) is also located within the RJU and managed by this position. Important functions of the position include lead and manage staff of the RJU and GCSCC, providing high quality policy and program advice, preparation of high quality reports, submissions, briefs and correspondence, manage the budget for RJU and Galambany Circle Sentencing Court, represent the Directorate at a high level, develop and promote positive relationships with key stakeholders.

Note: Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* may be required. For further information on Working with Vulnerable people registration refer to - http://www.ors.act.gov.au/community/working_with_vulnerable_people.

Contact Officer: Karen Greenland (02) 6207 6244 karen.greenland@act.gov.au

Corporate

People and Workplace Strategy

Work Health and Safety

Senior Safety Advisor/ Team Leader

Senior Officer Grade C \$89,786 - \$96,809, Canberra (PN: 07537)

Gazetted: 06 January 2014

Closing Date: 16 January 2014

Details: The Justice and Community Safety (JACS) Work Health and Safety (WHS) unit is seeking applications from experienced, enthusiastic and committed safety practitioner to temporarily fill the role of Senior Safety

Advisor/Team Leader. The successful applicant will: Contribute to the development and integration of a safety management system across the Directorate in accordance with Workplace Health and Safety (WHS) legislation and Standards; Advise managers and health and safety representatives on the application and interpretation of WHS legislation and guidelines; Manage the Directorate WHS committee and consultative arrangements in accordance with relevant legislation; Work with line managers and external agencies to research, identify and address WHS trends and issues affecting the Directorate; Coordinate and conduct WHS education programs for managers and employees; and undertake risk management activities to ensure compliance with relevant legislation, standards and guidelines.

Eligibility/Other Requirements: Applicants must be able to demonstrate experience at high level within the field of health and safety and/or have a minimum qualification of a Diploma in Health and Safety or a related field. It is essential to be able to demonstrate strong communication skills and understand diverse risk profile organisations.

Notes: This is a temporary vacancy available from 27 January 2014 until 25 April 2014 with the possibility of extension. Expressions of interest are sought from potential candidates and should include a supporting statement of no more than 2 pages outlining experience and/or ability in the above areas, contact details of at least two referees and a current curriculum vitae.

Applications should be sent to the contact officer at greg.curtis@act.gov.au by COB 16 January 2014.

Contact Officer: Greg Curtis (02) 6207 3982 greg.curtis@act.gov.au

Corporate

People and Workplace Strategy

Business Support

Office Manager

Administrative Services Officer Class 6 \$70,913 - \$81,460, Canberra (PN: 00726)

Gazetted: 03 January 2014

Closing Date: 17 January 2014

Details: Corporate is seeking a suitably experienced person for the position of Office Manager. The position is responsible for undertaking financial reporting requirements for the Directorate including monitoring, advice and preparation of budget; supervising a small team that is responsible for accounts payable, accounts receivable, cabcharge, petty cash and the purchasing of stationery for the division in accordance with appropriate legislation policy and guidelines; processing the Corporate and the Executive Unit's Human Resources function including establishment, recruitment and review of fortnightly salary reports; exercising delegated responsibilities in accordance with the Director-General's Financial Instructions; Provision of advice on the Directorate's policies including travel; undertake other duties to support the provision of corporate services to the Directorate; and Maintain records in accordance with the *Territory Records Act 2002*.

Eligibility/Other Requirements: Knowledge of Oracle and ACT Government financial policies/practices and experience in an office management role would be desirable.

Contact Officer: Doreen Tan (02) 6207 0995 doreen.tan@act.gov.au

Executive

Executive Assistant

Administrative Services Officer Class 5 \$65,660 - \$69,623, Canberra (PN: 19719)

Gazetted: 08 January 2014

Closing Date: 15 January 2014

Details: Provide administrative and secretarial support of a high level to the Deputy Director General, Community Safety including: Examining, recording and registering incoming correspondence and initiate appropriate action. Screen and classify incoming telephone calls. Preparation of draft correspondence, reports and statistics as necessary. Word processing including cabinet and highly protected documents, agreements and spreadsheet creation and maintenance. Manage the appointment diary, which includes arranging appointments and scheduling of conferences and meetings. Maintain appropriate records for meetings including updating of diaries. Arrange travel and accommodation bookings for the Executives when required. Attend to and take appropriate action on enquiries relating to the Executive's functions. Coordinate Ministerial and brief responses. Maintain effective liaison between other offices of the Justice and Community Safety Directorate, other departments and external organisations. Organise and prioritise own workload, provide assistance to other officers within Corporate and be willing to act as a member of a team. Provide secretariat support to a number of working committees including preparation of agenda and taking and transcribing of minutes. Undertake minor research and project roles when required. Maintain records in accordance with the *Territory Records Act 2002*.

Eligibility/Other Requirements: Well developed keyboard skills are desirable. The successful candidate will be required to undergo a criminal record check. This is a designated security assessed position. Selection is subject to a satisfactory outcome of the security clearance.

Notes: This is a temporary vacancy available for six months initially, with the possibility of extension.

Contact Officer: Alison Playford (02) 6205 3507 alison.playford@act.gov.au

Office of Regulatory Services

Transport Regulation

Road User Services

Software Test Officer

Administrative Services Officer Class 4 \$58,870 - \$63,917, Canberra (PN: 43764)

Gazetted: 06 January 2014

Closing Date: 13 January 2014

Details: Under the general direction of the Senior Software Test Officer analyse business and functional requirements documents and identify changes required to perform the testing process; develop and write test plans, maintain or write new test scripts and test cases; carry out comprehensive testing using various test tools and techniques to test the behaviour, functionality and integrity of computer software; and document the results of tests in defect reports and related documentation; report and record test progress and defects raised to the Senior Software Test Officer in accordance with agreed requirements and reporting timelines; participate in test plan reviews and working groups to ensure the success of projects and defect resolution; prepare comprehensive overview documentation for projects and defects for new and modified functionality; provide advice and assistance to team members, other technical teams and business stakeholders; maintain records in accordance with the *Territory Records Act 2002*.

Eligibility/Other Requirements: Several years experience as a software tester and/or a thorough understanding of the policies, procedures and business rules which impact on the rego.act system and the ability to apply them in a software test environment. Relevant qualifications in software testing (e.g. ISTQB) and/or Information Technology will be highly desirable.

Notes: This is a temporary position available until 9 August 2014.

Contact Officer: Indran Naidoo (02) 6205 1573 Indran.Naidoo@act.gov.au

Territory and Municipal Services

Selection documentation and the mandatory application cover sheet for the following positions may be downloaded from: <http://www.jobs.act.gov.au/>

Applications can be sent via email to: jobs@act.gov.au

Directorate Services

Human Resources

Deputy Director Human Resources

Senior Officer Grade A \$123,208, Canberra (PN: 25135)

Gazetted: 20 December 2013

Closing Date: 17 January 2014

Details: Expressions of interest are sought from suitably experienced and motivated individuals to fill the role of Deputy Director Human Resources. This role forms part of the TAMS HR Leadership Team and is expected to work collaboratively with other managers and executive staff to achieve strategic organisational outcomes. The role has direct responsibility for Employee Relations and Organisational Development teams, and works closely with the Director HR. The position requires a strong understanding of the ACTPS employment legislation and framework and demonstrated experience in achieving organisational results within these. Excellent people management, leadership and people management skills are essential.

Note: This is a temporary vacancy for the period 30 January 2014 to 27 June 2014.

Expressions of interest are sought from potential candidates and should include a supporting statement of no more than 2 pages outlining experience against the selection criteria, contact details of at least two referees and a current curriculum vitae.

Applications should be sent to the contact officer.

Contact Officer: Sue Dever (02) 6207 5506 sue.dever@act.gov.au

Directorate Services Division

Governance

Government Business

Senior Manager Ministerial and Cabinet

Senior Officer Grade A \$123,208, Canberra (PN: 17003)

Gazetted: 02 January 2014

Closing Date: 9 January 2014

Details: The Territory and Municipal Services Directorate (TAMS) plans, develops and delivers a range of government services and commercial enterprises to the people of the ACT. The Directorate Services Division coordinates and delivers a range of corporate and organisational support services across the Directorate. Governance Branch brings together core internal services such as Policy and Planning, Security and Risk Management, Communications, Legal and Legislative Support and Ministerial and Cabinet Services. These functions ensure the effective and efficient operation of the Directorate, and provide the Director-General with assurance that the Directorate is being governed according to the legislation, charters and policies that underpin it. The Governance Branch delivers services to a range of stakeholders including the Minister's Office, the TAMS executive, Directorate staff and the community. The branch has a strong commitment to business assurance activities, compliance, facilitation, communication and customer service. The Senior Manager Ministerial and Cabinet Services is responsible for managing the relationship between the Directorate and Government. This includes overseeing daily activity supporting the Minister. Working closely with Ministerial Advisers and senior Directorate staff. The Senior Manager Ministerial and Cabinet Services coordinates briefing material including ministerial correspondence, questions on notice, current issues and ministerial briefs across the Directorate in a timely manner, as well as overseeing the support provided to each Division by the Assistant Manager Ministerial and Cabinet Services and the Ministerial Liaison Officers (MLOs). The role coordinates and manages the Directorate's Cabinet processes including coordination comments, as well as assisting line areas with the development of Cabinet submissions. This is a senior leadership role that requires a strong customer focus to balance the competing needs of stakeholders, while at the same time undertaking a process of continuous improvement with strong change management skills.

Notes: This is a Designated Security Assessed Position (DSAP). The successful candidate will be required to obtain a security clearance. As this is a Designated Security Assessed Position (DSAP), the successful candidate will be offered temporary employment and will only be placed in the advertised permanent position once the required security clearance is obtained.

Contact Officer: Anthony Polinelli (02) 6207 5040 anthony.polinelli@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Roads and Public Transport

Public Transport

Business Support Services

Corporate Manager

Senior Officer Grade B \$106,086 - \$119,426, Canberra (PN: A20225)

Gazetted: 08 January 2014

Closing Date: 22 January 2014

Details: Public Transport, a business unit within the Roads and Public Transport division of Territory and Municipal Services Directorate, is seeking a person with demonstrated business experience, particularly in the areas of developing policies and procedures to support good governance in the organisation, staff management experience to mentor and assist other staff in the team, and excellent written and verbal communication skills. The successful applicant will demonstrate a pro-active approach to problem solving, in addition to a commitment to continuous improvement.

Eligibility/Other Requirements: Relevant tertiary qualifications. Experience in an operational environment will be well regarded.

Contact Officer: Charmaine Murfet (02) 6207 3353 charmaine.murfet@act.gov.au

Directorate Services

Governance

Ministerial and Cabinet Services

Administrative Officer Ministerial Assembly and Cabinet Services

Senior Officer Grade C \$89,786 - \$96,809, Canberra (PN: 00498)

Gazetted: 07 January 2014

Closing Date: 14 January 2014

Details: The ACT Territory and Municipal Services Directorate (TAMS) plans, develops and delivers a range of government services and commercial enterprises for the people of the ACT. The Directorate Services Division in TAMS provides essential internal services to allow the divisions to deliver great services, bring out the best in our people and to assist the directorate to work smartly and efficiently. The Governance Branch provides a range of whole of Directorate services and functions. This position supports the Senior Manager of MACS in the delivery of Ministerial, Assembly and Cabinet services for the Directorate. The position also assists in supporting the TAMS Director General, Deputy Director General and Executive Directors in ensuring timely and high quality advice to the Minister's office. The position deals daily with the Minister's office, and is expected to be responsive to the Minister's requirements, facilitating the delivery of advice and written material from the Directorate.

Note: This temporary position is available 16 January 2014 until 15 July 2014.

Expressions of interest are sought from potential candidates and should include a supporting statement of no more than 2 pages outlining experience and/or ability in the above areas, contact details of at least two referees and a current curriculum vitae.

Applications should be sent to the contact officer.

Contact Officer: Leonie Mossop (02) 6205 3608 leonie.mossop@act.gov.au

Business Enterprise Division

ACT Property Group

Projects, Property and Services

Project Officer

Senior Officer Grade C \$89,786 - \$96,809, Canberra (PN: 32181)

Gazetted: 06 January 2014

Closing Date: 21 January 2014

Details: ACT Property Group undertakes repairs, maintenance and minor new works to assets across Canberra and is seeking interested project management professionals for the exciting role of LED Lighting Project Officer. ACT Property Group is in the process of delivering a large parcel of LED lighting upgrades and seeks a suitably qualified person for this exciting and innovative position.

Eligibility/Other Requirements: Extensive knowledge of the electrical and LED lighting industry is mandatory. Electrical licence not mandatory but is desirable.

Notes: This is a temporary position available from March 2014 to September 2015. Mandatory probation periods will apply. Prior to commencing in this role, a current registration issued under the *Working with Vulnerable People (Background Checking) Act 2011* may be required. For further information on Working with Vulnerable people registration refer to - http://www.ors.act.gov.au/community/working_with_vulnerable_people.

Contact Officer: Darran Quade (02) 6207 8111 darran.quade@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Parks and City Services

Parks and Conservation

Natural Resource Protection and Programs

Wildlife Program Management Coordinator

Senior Officer Grade C \$89,786 - \$96,809, Canberra (PN: 17376)

Gazetted: 03 January 2014

Closing Date: 10 January 2014

Details: The Territory and Municipal Services Directorate (TAMS) plans, develops and ensures delivery of a range of government services and commercial enterprises for the people of the ACT. The Parks and Conservation Service is a Branch within the Parks and City Services Division of TAMS is responsible for planning and management of parks, reserves and rural lands. It protects and conserves the natural resources of the ACT and promotes appropriate recreational, educational and scientific uses of our parks and reserves. This temporary position is responsible for coordinating ACT Government Wildlife Management Programs with an initial focus on kangaroo management. Responsibility includes coordination of all planning, correspondence, licensing and reporting requirements for government wildlife management on both public and private land in the ACT.

Eligibility/Other Requirements: Relevant tertiary qualifications in Natural Resource Management Environmental Science or equivalent, desirable. Be prepared to work after hours on an "as needs basis" at various sites,

sometimes for extended periods including on weekends, public holidays and evenings. Be prepared to wear a uniform and possess a manual driver's licence.

Notes: This is a temporary position available until 30 June 2014 with possibility of extension. The selection may be based on application and referee report only.

Contact Officer: Bruce Lambie (02) 6207 2264 bruce.lambie@act.gov.au

Roads and Public Transport

Public Transport

Public Transport Customer Experience Team

Customer Service Manager

Senior Officer Grade C \$89,786 - \$96,809, Canberra (PN: A20255)

Gazetted: 19 December 2013

Closing Date: 30 December 2013

Details: The Public Transport Customer Experience Team is looking for an experienced, motivated and passionate Customer Service Manager to lead a team of customer service professionals. Applicants will have a strong background in managing customer contact centres in a public transport environment, undertake and co-ordinate the preparation of complex submissions, senior management briefings and high level correspondence. Applicants must also demonstrate strong leadership and organisational skills to operate and deliver results in a dynamic work environment under pressure, within tight time frames and under limited supervision.

Contact Officer: Glenn Dougall (02) 6207 7647 glenn.dougall@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Roads and Public Transport

Roads ACT

Road Maintenance

Planning and Investigations Officer

Technical Officer Level 3 \$61,148 - \$69,377, Canberra (PN: 29021, expected vacancy)

Gazetted: 19 December 2013

Closing Date: 9 January 2014

Details: Roads ACT is seeking a Technical Officer for its Road Maintenance area. The officer carries out inspections of road and related assets, makes assessments, recommends corrective actions and provides advice. The work is important in providing safe and effective assets for use by the public. The position provides interesting technical challenges in a supportive work environment.

Eligibility/Other Requirements: Qualifications in a related area would be favourably considered however applicants with relevant experience are encouraged to apply.

Contact Officer: Daniel O'Connell (02) 6207 6599 dan.o'connell@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

Parks and City Services

ACT Parks and Conservation Service

Park Conservation Ranger

Park Ranger 2 \$58,870 - \$63,917, plus weekend penalties, rostered overtime and superannuation, Canberra (PN: 12314, several)

Gazetted: 06 January 2014

Closing Date: 28 January 2014

Details: Indigenous Parks and Conservation Park Rangers Grade 2 are responsible for the implementation and delivery of a broad range of conservation and natural resource land management programs in various ACT Parks, Reserves and leasehold lands. Applications are sought for permanent, temporary and long-term acting opportunities. Candidates should ideally possess knowledge of, and/or experience in natural and cultural resource and/or rural lands management.

Eligibility/Other Requirements: This is an Aboriginal and Torres Strait Islander identified position and it is a genuine occupational requirement that the position be filled by an Aboriginal or Torres Strait Islander person. All applicants are required to address the selection criteria as well as provide an updated resume. All applicants must submit two written referee reports addressing the selection criteria and graded using the stipulated rating scale, with their written application. Applicants must be willing and physically capable to undertake incident

management duties, including participation in fire standby, fire suppression and fire training. Tertiary qualifications in natural and/or cultural resource and/or land management are desirable, although not a requirement. Selection may be based solely on consideration of written application and referee reports. All applicants are required to hold a current driver's licence. Applicants would be expected to communicate effectively with park visitors and refer public enquiries as necessary, wear a uniform and undergo regular structured training.

Notes: We are seeking applications from suitably qualified people who are interested in permanent, fixed term (between one and five years) and temporary (up to 12 months) employment as an Indigenous Ranger Grade 2.

Contact Officer: Brett McNamara (02) 6207 2904 brett.mcnamara@act.gov.au

Applicants should note that a Joint Selection Committee (JSC) established in accordance with the collective/enterprise agreement provisions will assess all applications for this position.

APPOINTMENTS

Canberra Institute of Technology

Teacher Band 1 \$62,403 - \$83,963

Edward Antoniak 827-11729, Section 68(1), 7 January 2014

Teacher Band 1 \$62,403 - \$83,963

Timothy Duck 821-02739, Section 68(1), 17 December 2013

Technical Officer Level 3 \$61,148 - \$69,377

Alain Lochar 835-64986, Section 68(1), 18 December 2013

Teacher Band 1 \$62,403 - \$83,963

Corina Murphy 827-14348, Section 68(1), 7 January 2014

Chief Minister and Treasury

Senior Officer Grade A \$123,208

Danielle Cheshier 836-00764, Section 68(1), 23 December 2013

Administrative Services Officer Class 6 \$70,913 - \$81,460

Kim Frakes 836-12570, Section 68(1), 20 December 2013

Senior Officer Grade C \$89,786 - \$96,809

Amanda Owen 836-12626, Section 68(1), 13 January 2014

Administrative Services Officer Class 4 \$58,870 - \$63,917

Manuel Fernando Ramirez 836-12714, Section 68(1), 6 January 2014

Administrative Services Officer Class 4 \$58,870 - \$63,917

David Ashley Vanderwolf 836-12781, Section 68(1), 22 December 2013

Commerce and Works

Senior Officer Grade C \$89,786 - \$96,809

Therese Bartlett 836-05848, Section 68(1), 2 January 2014

Administrative Services Officer Class 6 \$70,913 - \$81,460

Tracey Susan Cox 836-05071, Section 68(1), 3 January 2014

Information Technology Officer Class 2 \$70,913 - \$81,460

Tony Grebert 836-08117, Section 68(1), 6 January 2014

Information Technology Officer Class 1 \$57,004 - \$65,178

Thomas Keogh 836-12917, Section 68(1), 6 January 2014

Information Technology Officer Class 2 \$70,913 - \$81,460

Ivor Jeremy Oorloff 836-12693, Section 68(1), 9 January 2014

Senior Officer Grade C \$89,786 - \$96,809

Michael John Parkes 836-09160, Section 68(1), 2 January 2014

Senior Officer Grade C \$89,786 - \$96,809

Craig Scott 776-13809, Section 68(1), 2 January 2014

Community Services

Health Professional Level 2 \$54,414 - \$75,477

Benjamin Peter Kane 836-12052, Section 68(1), 20 January 2014

Health Professional Level 2 \$54,414 - \$75,477

Jon Sheppard 836-12028, Section 68(1), 6 January 2014

Economic Development

Senior Officer Grade A \$123,208

Margaret Cicolini 836-11383, Section 68(1), 12 December 2013

Education and Training

Senior Officer Grade C \$89,786 - \$96,809

Leon James Sanft 836-12044, Section 68(1), 1 January 2014

Health

Registered Nurse Level 2 \$78,157 - \$82,990

Louisa Angutigirk 838-53243, Section 68(1), 2 January 2014

Health Service Officer Level 4 \$43,599 - \$45,346

Vele Baloski 839-27468, Section 68(1), 2 January 2014

Health Professional Level 2 \$54,414 - \$75,477

Andrea Boon 836-12116, Section 68(1), 10 February 2014

Registered Nurse Level 2 \$78,157 - \$82,990

Catherine Carylon 836-12896, Section 68(1), 6 January 2014

Registered Nurse Level 1 \$55,567 - \$75,084

Zanna-Rose Dwyer 827-51886, Section 68(1), 16 January 2014

Registered Nurse Level 1 \$55,567 - \$75,084

Josephine Forrest 834-52976, Section 68(1), 2 January 2014

Health Professional Level 2 \$54,414 - \$75,477

Nicole Greenough 833-45804, Section 68(1), 23 December 2013

Administrative Services Officer Class 3 \$52,818 - \$57,004

Daanika Heitanen 836-13151, Section 68(1), 7 January 2014

Administrative Services Officer Class 4 \$58,870 - \$63,917

Jessica Houghton 836-12159, Section 68(1), 13 January 2014

Health Professional Level 3 \$77,710 - \$81,995 (up to \$86,165 on achieving a personal upgrade)

Rebecca Ius 836-10444, Section 68(1), 8 January 2014

Registered Nurse Level 1 \$55,567 - \$75,084

Deepthy Jacob 825-49127, Section 68(1), 6 January 2014

Registered Nurse Level 1 \$55,567 - \$75,084

Jossymol Joseph 836-12909, Section 68(1), 2 January 2014

Registered Nurse Level 1 \$55,567 - \$75,084

Patricia Kennedy 838-54481, Section 68(1), 30 January 2014

Health Service Officer Level 4 \$43,599 - \$45,346

Jayson Lyons 830-79198, Section 68(1),

Registered Nurse Level 1 \$55,567 - \$75,084

Betsy Mani 825-49223, Section 68(1), 8 January 2014

Health Professional Level 1 \$50,899 - \$65,424

Tegan Meredith 836-55626, Section 68(1), 7 January 2014

Health Service Officer Level 3 \$42,160 - \$43,599

Aleksandra Milojevic 838-54529, Section 68(1), 2 January 2014

Health Service Officer Level 4 \$43,599 - \$45,346

Blake Moore 839-27724, Section 68(1), 2 January 2014

Registered Nurse Level 3.1 \$89,834 - \$93,531

Diana Newman 842-87730, Section 68(1), 23 December 2013

Health Service Officer Level 4 \$43,599 - \$45,346

Damien O'Connor 839-27660, Section 68(1), 2 January 2014

Health Service Officer Level 4 \$43,599 - \$45,346

John Rummery 839-25585, Section 68(1), 2 January 2014

Registered Nurse Level 1 \$55,567 - \$75,084

Mary Shelphy 834-44773, Section 68(1), 2 January 2014

Administrative Services Officer Class 5 \$65,660 - \$69,623

Haylee Snowdon 836-11957, Section 68(1), 6 January 2014

Registered Nurse Level 1 \$55,567 - \$75,084

Song Hee Song 824-32041, Section 68(1), 6 January 2014

Registered Nurse Level 1 \$55,567 - \$75,084

Dhanya Thomas 825-49135, Section 68(1), 6 January 2014

Health Professional Level 3 \$77,710 - \$81,995 (up to \$86,165 on achieving a personal upgrade)

Genevieve Ward 840-51533, Section 68(1), 2 January 2014

Justice and Community Safety

WorkCover Officer 6 \$70,913 - \$81,460

Clayton Baldwin 836-12175, Section 68(1), 6 January 2014

WorkCover Officer 6 \$70,913 - \$81,460

Basil Karapanos 837-68284, Section 68(1), 6 January 2014

WorkCover Officer 6 \$70,913 - \$81,460

Luke Pearson 827-30663, Section 68(1), 6 January 2014

Territory and Municipal Services

Administrative Services Officer Class 3 \$52,818 - \$57,004

Nicholas Lourandos 836-12263, Section 68(1), 2 January 2014

Administrative Services Officer Class 2 \$46,372 - \$51,422

Jackson Taylor-Grant 827-28491, Section 68(1), 1 January 2014

TRANSFERS

Capital Metro

Daniel John Hughes: 827-12190

From: Senior Officer Grade C \$89,786 - \$96,809

Territory and Municipal Services

To: Senior Officer Grade C \$89,786 - \$96,809

Economic Development, Canberra (PN. 32546) (Gazetted 15/11/2013)

Chief Minister and Treasury

Jennifer Lynne Irving: 827-56222

From: Senior Officer Grade C \$89,786

Health

To: Senior Officer Grade C \$89,786 - \$96,809

Chief Minister and Treasury, Canberra (PN. 08590) (Gazetted 22 October 2013)

Health

Robyn Blake: 260-85444

From: Registered Nurse Level 2 \$78,157

Health

To: Registered Nurse Level 2 \$78,157 - \$82,990

Health, Canberra (PN. 33256) (Gazetted 31 October 2013)

Craig Cannon: 771-10160

From: Senior Officer Grade C \$89,786 - \$96,809
Justice and Community Safety
To: Senior Officer Grade C \$89,786 - \$96,809
Health, Canberra (PN. 19119) (Gazetted 18 September 2013)

Susan Gladwish: 261-50744

From: Registered Nurse Level 2 \$78,157
Health
To: Registered Nurse Level 2 \$78,157 - \$82,990
Health, Canberra (PN. 33257) (Gazetted 31 October 2013)

Nicola Whitelaw: 831-23339

From: Registered Nurse Level 2 \$82,990
Health
To: Registered Nurse Level 2 \$78,157 - \$82,990
Health, Canberra (PN. 14044) (Gazetted 21 November 2013)

Justice and Community Safety

Anthony Noakes: 259-26432

From: WorkCover Officer 6 \$70,913 - \$81,460
Justice and Community Safety
To: WorkCover Officer 6 \$70,913 - \$81,460
Justice and Community Safety, Canberra (PN. 32676) (Gazetted 18 September 2013)

PROMOTIONS

Chief Minister and Treasury

**Workforce Capability and Governance Division
Continuous Improvement and Workers' Compensation
Injury Management and Safety**

Trent Fenton: 820-88420

From: Technical Officer Level 2 \$52,078 - \$59,939
Health
To: Administrative Services Officer Class 5 \$65,660 - \$69,623
Chief Minister and Treasury, Canberra (PN. 33184) (Gazetted 2 October 2013)

Policy and Cabinet

Social Policy and Implementation

Jacinta Spinks: 827-57137

From: Administrative Services Officer Class 6 \$70,913 - \$81,460
Chief Minister and Treasury
To: †Senior Officer Grade C \$89,786 - \$96,809
Chief Minister and Treasury, Canberra (PN. 31572) (Gazetted 26 August 2013)

Community Services

**Office for Children Youth and Family Support
Care and Protection Services**

Kinship Care Team

Johanne Beirne: 827-47828

From: Health Professional Level 2 \$54,414 - \$75,477

Community Services

To: Health Professional Level 3 \$77,710 - \$81,995 (up to \$86,165 on achieving a personal upgrade)

Community Services, Canberra (PN. 15637) (Gazetted 26 September 2013)

Office for Children, Youth and Family Support

Youth Services

Bimberi Youth Justice Centre

Mark Anthony Carn: 755-70673

From: Administrative Services Officer Class 3/4 \$52,818 - \$63,971

Community Services

To: Administrative Services Officer Class 5 \$65,660 - \$69,623

Community Services, Canberra (PN. 03294) (Gazetted 8 November 2013)

Children, Youth and Family Support

Care and Protection Services

Jessica Serena: 835-91095

From: Graduate Administrative Assistant \$58,870 - \$60,739

Community Services

To: Health Professional Level 2 \$54,414 - \$75,477

Community Services, Canberra (PN. 11619)

Economic Development

Economic Development Policy and Governance

Business Development

Natalie Boal: 835-90244

From: Graduate Administrative Assistant \$58,870 - \$60,739

Economic Development

To: Administrative Services Officer Class 5 \$65,660 - \$69,623

Economic Development, Canberra (PN. 33461)

Land Development, Strategy and Finance

Sustainable Land Strategy

Land Release Strategy

Graham Chadwick: 835-90199

From: Graduate Administrative Assistant \$58,870 - \$60,739

Economic Development

To: Administrative Services Officer Class 5 \$65,660 - \$69,623

Economic Development, Canberra (PN. 33462)

Policy and Governance

Communications and Media

Community and Stakeholder Engagement

Bonnie Jackson: 820-90221

From: Administrative Services Officer Class 5 \$65,660 - \$69,623

Economic Development

To: Administrative Services Officer Class 6 \$70,913 - \$81,460

Economic Development, Canberra (PN. 12124) (Gazetted 20 November 2013)

Land Development Agency

Land Development, Strategy and Finance

Katrina Lauc: 835-90236

From: Graduate Administrative Assistant \$58,870 - \$60,739

Economic Development

To: Administrative Services Officer Class 5 \$65,660 - \$69,623

Economic Development, Canberra (PN. 33463)

Education and Training

Office for Schools

North and Gungahlin Network

Amaroo School

Sohail Afzal: 827-30313

From: Information Technology Officer Class 1 \$57,004 - \$65,178

Education and Training

To: Information Technology Officer Class 2 \$70,913 - \$81,460

Education and Training, Canberra (PN. 00337) (Gazetted 12 November 2013)

Learning, Teaching and Student Engagement

Aboriginal and Torres Strait Islander Education and Student Engagement

Disability Education

Iain Barr: 778-99288

From: School Leader C \$101,775

Education and Training

To: †School Leader A \$0

Education and Training, Canberra (PN. 02569) (Gazetted 26 September 2013)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Office for Schools

North Canberra/Gungahlin Network

Neville Bonner Primary School

Erin Jordan-Divorty: 824-41503

From: Classroom Teacher \$55,775 - \$88,184

Education and Training

To: †School Leader C \$101,775

Education and Training, Canberra (PN. 30933) (Gazetted 29 October 2013)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Office for Schools

South Canberra/Weston Network

Stromlo High School

Stefan Latham: 798-41354

From: Classroom Teacher \$55,775 - \$88,184

Education and Training

To: †School Leader C \$101,775

Education and Training, Canberra (PN. 02608) (Gazetted 13 November 2013)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Learning, Teaching, Student Engagement

Learning and Teaching

Early Childhood

Leah Partridge: 787-60560

From: Classroom Teacher \$55,775 - \$88,184

Education and Training

To: †School Leader C \$101,775

Education and Training, Canberra (PN. 02588) (Gazetted 30 July 2013)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Office for Schools

Tuggeranong Network

Gowrie Primary School

Meegan Alice Stuart: 824-40500

From: School Leader B \$118,502

Education and Training

To: †School Leader A \$0

Education and Training, Canberra (PN. 01809) (Gazetted 19 November 2013)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Office for Schools

Tuggeranong Network

Charles Conder Primary School

Jason Walmsley: 772-14509

From: School Leader B \$118,502

Education and training

To: †School Leader A \$0

Education and Training, Canberra (PN. 01813) (Gazetted 8 November 2013)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Health

Director General Reports

Office of Director General

Executive Coordination

Jonas Allen: 821-16137

From: Administrative Services Officer Class 4 \$58,870 - \$63,917

Health

To: Administrative Services Officer Class 6 \$70,913 - \$81,460

Health, Canberra (PN. 23009) (Gazetted 21 November 2013)

Canberra Hospital and Health Services

Jennifer Broome: 783-29172

From: Health Professional Level 3 \$77,710 - \$81,995 (up to \$86,165 on achieving a personal upgrade)

Health

To: †Health Professional Level 4 \$89,786 - \$96,809

Health, Canberra (PN. 04569) (Gazetted 7 November 2013)

Canberra Hospital and Health Services

Cancer Ambulatory and Com

Cancer Nursing

Crystal Brunoro: 821-20929

From: Registered Nurse Level 1 \$55,567 - \$75,084

Health

To: Registered Nurse Level 2 \$78,157 - \$82,990

Health, Canberra (PN. 22547) (Gazetted 21 November 2013)

Canberra Hospital and Health Services

Pathology

Anatomical Pathology

Amanda Bullman: 715-61673

From: Health Professional Level 2 \$54,414 - \$75,477

Health

To: Health Professional Level 3 \$77,710 - \$81,995 (up to \$86,165 on achieving a personal upgrade)
Health, Canberra (PN. 21256) (Gazetted 21 November 2013)

Canberra Hospital and Health Services

Women, Youth and Children

Women and Babies

Jennifer Eling: 772-03658

From: Registered Nurse Level 2 \$78,157 - \$82,990

Health

To: †Registered Nurse Level 3.2 \$101,556
Health, Canberra (PN. 22393) (Gazetted 12 December 2013)

Canberra Hospital and Health Services

Women, Youth and Children

Children, Youth and Women's Health Program

Belinda May Fry: 839-25534

From: Registered Nurse Level 1 \$55,567 - \$75,084

Health

To: Registered Nurse Level 2 \$78,157 - \$82,990
Health, Canberra (PN. 32526) (Gazetted 21 November 2013)

Canberra Hospital and Health Services

Women, Youth and Children

Women's and Babies

Emmalee Hamilton: 821-15556

From: Registered Nurse Level 2 \$78,157 - \$82,990

Health

To: †Registered Nurse Level 3.2 \$101,556
Health, Canberra (PN. 22392) (Gazetted 28 November 2013)

Canberra Hospital and Health Services

Cancer Ambulatory and Com

Cancer Nursing

Robyne Hingeley: 821-21155

From: Registered Nurse Level 1 \$55,567 - \$75,084

Health

To: Registered Nurse Level 2 \$78,157 - \$82,990
Health, Canberra (PN. 18584) (Gazetted 21 November 2013)

Canberra Hospital and Health Services

Medicine

Infectious Diseases

Andrea Menzies: 829-68460

From: Registered Nurse Level 1 \$55,567 - \$75,084

Health

To: Registered Nurse Level 2 \$78,157 - \$82,990
Health, Canberra (PN. 14017) (Gazetted 24 September 2013)

Canberra Hospital and Health Services

Clinical Support Service

Joanne Morris: 795-51103

From: Health Professional Level 4 \$89,786 - \$96,809

Health

To: †Health Professional Level 5 \$106,086 - \$119,426
Health, Canberra (PN. 32647) (Gazetted 26 September 2013)

**Canberra Hospital and Health Services
Medicine**

Canberra Community Dialysis

Kylie Simons: 827-22305

From: Enrolled Nurse Level 1 \$50,160 - \$53,766

Health

To: Enrolled Nurse Level 2 \$54,667

Health, Canberra (PN. 31848) (Gazetted 31 October 2013)

**Canberra Hospital and Health Services
Mental, Justice, Alcohol and Drug Services**

Ivan Stojanovic: 817-42443

From: Health Professional Level 2 \$54,414 - \$75,477

Health

To: Health Professional Level 3 \$77,710 - \$81,995 (up to \$86,165 on achieving a personal upgrade)

Health, Canberra (PN. 31329) (Gazetted 5 December 2013)

**Strategy and Corporate
Business and Infrastructure**

Gary Wright: 827-29822

From: Senior Officer Grade B \$106,086 - \$119,426

Health

To: †Senior Officer Grade A \$123,208

Health, Canberra (PN. 09733) (Gazetted 21 November 2013)

Justice and Community Safety

Office of Regulatory Services

WorkSafe ACT

Rodney Colin Carnall: 827-28336

From: Administrative Services Officer Class 5 \$65,660 - \$69,623

Territory and Municipal Services

To: WorkCover Officer 6 \$70,913 - \$81,460

Justice and Community Safety, Canberra (PN. 32677) (Gazetted 18 October 2013)

ACT Emergency Services Agency

Operations

ACT Ambulance Service

Jim Tierney: 816-78154

From: Intensive Care Paramedic 1 \$72,959 - \$81,066 plus penalties

Justice and Community Safety

To: †Ambulance Manager Level 2 \$111,231 - \$117,150

Justice and Community Safety, Canberra (PN. 09192) (Gazetted 24 October 2013)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Office of the Legislative Assembly

Office of the Legislative Assembly

Committee Support

Nicola Kosseck: 00636

From: Senior Officer Grade C, \$89,786 - \$96,809

To: †Senior Officer Grade B \$106,086 - \$119,426

Office of the Legislative Assembly Canberra (PN. 312) (Gazette 20 August 2013)

**Office of the Legislative Assembly
Committee Support**

Andrea Cullen: 00652

From: Senior Officer Grade C, \$89,786 - \$96,809

To: †Senior Officer Grade B \$106,086 - \$119,426

Office of the Legislative Assembly Canberra (PN. 311) (Gazette 20 August 2013)

Territory and Municipal Services

Roads and Public Transport

Public Transport

ACTION

Geoffrey Paul Barbour: 781-36717

From: General Service Officer Level 6 \$48,163 - \$50,446

Territory and Municipal Services

To: †EASO 5.1 - EASO 5.3 \$66,026 - \$69,888

Territory and Municipal Services, Canberra (PN. SSPM01) (Gazetted 28 October 2013)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Roads and Public Transport

Public Transport

ACTION

Bradley John Cootes: 827-19149

From: Administrative Services Officer Class 6 \$70,913 - \$81,460

Territory and Municipal Services

To: †EASO 5.1 - EASO 5.3 \$66,026 - \$69,888

Territory and Municipal Services, Canberra (PN. NSPM01) (Gazetted 28 October 2013)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

Roads and Public Transport

ACTION

Operational Capability

David Reed: 132-484

From: Bus Operator \$65,081

Territory and Municipal Services

To: †Transport Officer Grade 3 - ACTION \$84,975

Territory and Municipal Services, Canberra (PN. A20239) (Gazetted 8 August 2013)

Note: This promotion was made by unanimous decision of a Joint Selection Committee in accordance with current collective/enterprise Agreement provisions and is non-appealable.

CORRIGENDA

Justice and Community Safety

PN 17764, gazetted 23 December as an expected permanent vacancy, has been altered to 'Temporary with the possibility of Permanency'.