

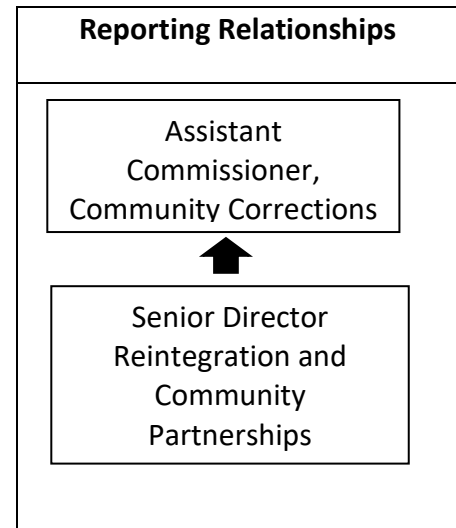


ACT
Government

Justice and Community Safety

POSITION DESCRIPTION

Directorate	Justice and Community Safety
Business Unit/Agency	ACT Corrective Services
Branch	Community Corrections
Position Number	71562
Position Title	Senior Director Reintegration and Community Partnerships
Classification	Senior Officer Grade A (SOGA)
Location	2 Constitution Avenue and Alexander Maconochie Centre
Last Reviewed	June 2026



The Australian Capital Territory Public Service (ACTPS) is a values-based organisation where all employees are expected to embody the prescribed core values of respect, integrity, collaboration, and innovation, as well as demonstrate the related signature behaviours.

DIRECTORATE OVERVIEW

The Justice and Community Safety Directorate (the Directorate) seeks to maintain a safe, just and resilient and inclusive community.

Our purpose is to continuously improve the wellbeing of our community by delivering responsive justice and community safety services that:

- Maintain the rule of law and support a democratic society;
- Strengthens community safety;
- Protects people's legal and human rights and interests;
- Cares for and supporting people who are at a higher risk of vulnerability;
- Enhances timely access to justice;
- Builds community and business resilience to emergencies and disasters/disruptions; and
- Supports formal partnerships and shared decision making with First Nations Peoples.

We will invest in the capability of our people, and we will support them to deliver innovative and sustainable services for our ACT Community.

We will do this by demonstrating strong public sector values and behaviours; we will be community minded; legal and human rights focussed; inclusive and diverse; passionate about our work and we will listen to and genuinely engage with our stakeholders.

The Directorate advises and supports the following ministerial portfolios:

- Chief Minister
- Attorney-General
- Manager of Government Business
- Minister for Gaming Reform
- Minister for City and Government Services
- Minister for Night-Time Economy
- Minister for Police, Fire and Emergency Services
- Minister for Corrections
- Minister for Women
- Minister for Prevention of Family and Domestic Violence
- Minister for Human Rights

BUSINESS UNIT/AGENCY OVERVIEW

ACT Corrective Services (ACTCS) is a part of the Justice and Community Safety Directorate, which delivers and contributes to upholding the rule of law, the Westminster style of democratic government and the principles of fairness, equity and tolerance in the relationship between the government and our community.

Our Values: **Respect | Integrity | Collaboration | Innovation | Dignity**

Our Vision: To be recognised as a leader in the provision of effective Corrective Services which positively change lives, reduce re-offending and prevent future victims.

Our Mission: To contribute to a safer community through:

- The safe, secure, decent and humane management of offenders both in custody and the community; and
- The provision of sustainable opportunities for offenders to lead law abiding and productive lives in the community through rehabilitation and reintegration.

BRANCH OVERVIEW

Community Corrections plays a vital role in the monitoring, management and supervision of persons subject to a community-based Court or Parole Order by seeking to reduce criminogenic risk and contribute to enhancing community safety. Services are delivered through the following work areas:

- Community Corrections is responsible for administering court-imposed sanctions including the supervision and case management of accused persons or offenders in the community who are subject to bail conditions, community-based sentences, and those released from custody on parole.
- Justice Housing Program and Reintegration – plays a vital role in the successful reintegration of offenders into the community, by delivering strong reintegrative services through housing and throughcare.

- Intelligence Unit - is responsible for the strategic, operational and tactical intelligence across the whole of ACTCS, as well as the identification of systemic themes and risks within ACTCS and early indicators of criminal activity.

POSITION OVERVIEW

The Senior Director Reintegration and Community Partnerships is a senior leadership role responsible for the strategic governance, delivery and continuous improvement of throughcare and community partnership functions within the Community Corrections branch and across ACTCS.

The position leads complex, multi-disciplinary service portfolios including reintegration services, external service partnerships, accommodation (Justice Housing Program), case management, community supervision orders and post-release support.

The Senior Director exercises high-level judgement, manages significant risk, oversees public expenditure and provides authoritative advice to the Executive on reintegration policy, system performance and reform priorities.

WHAT YOU WILL DO

Under the general direction of the Assistant Commissioner Community Corrections, the Senior Director Reintegration and Community Partnerships will:

1. Provide strategic leadership and governance of reintegration and community partnership services, ensuring alignment with ACTCS reform priorities, human rights obligations and evidence-based practice.
2. Establish and maintain high-value partnerships with non-government organisations, housing providers, community services and other Directorates to strengthen offender supervision, throughcare practices and reduce recidivism
3. Sponsor and govern complex reform programs and initiatives focused on community corrections, reintegration, community safety and service integration, including co-design initiatives.
4. Provide authoritative strategic advice to the Assistant Commissioner and Commissioner on risks, system performance, service demand and emerging policy issues.
5. Ensure robust financial governance, contract management and accountability for budgets and external service expenditure. This includes progressing proposals through Departmental and Government budget processes.
6. Manage reputational, operational and community risk associated with community-based supervision, accommodation and reintegration services.
7. Lead quality assurance and governance practices within the Community Corrections branch.
8. Support ACTCS integration with oversight and Government reports, and delivery on various recommendations and action plans.
9. Lead, mentor and develop senior leaders and managers, fostering a culture of ethical leadership, collaboration, innovation and high performance.

This position does involve direct supervision of staff.

This position is interchangeable with other positions at level within ACTCS.

WHAT YOU REQUIRE

The following capabilities form the criteria that are required to perform the duties and responsibilities of the position.

Professional / Technical Skills and Knowledge

1. Strong knowledge of public sector governance, risk management, financial management and contract oversight, including budget and Cabinet processes.
2. Demonstrated understanding of human rights-based practice, trauma-informed approaches and culturally safe service delivery.
3. Strong conceptual and analytical capability, with a demonstrated ability to communicate with key stakeholders, senior management and government agencies, including through complex research, reviews, investigations, and the preparation of high-quality reports/briefings to the Minister, Senior Executives and other jurisdictions.

Behavioural Capabilities

1. Extensive senior leadership experience in justice, human services or community-based systems, supported by highly developed strategic and systems leadership capability, and a demonstrated track record of leading people and driving organisational change.
2. Proven ability to influence at executive and ministerial levels.
3. Exceptional relationship management, negotiation and partnership-building skills.

Compliance Requirements/Qualifications

1. Relevant tertiary qualifications and/ or equivalent correctional experience are desirable.
2. Eligible persons may be required to undergo a Police Check.
3. A current driver's licence is essential.
4. Current registration issued under the *Working with Vulnerable People Act 2011* is essential.
5. To be eligible for permanent or temporary employment within the ACT Public Service (ACTPS) you must be an Australian citizen, a permanent resident or hold a valid work visa.
6. If an officer no longer holds a visa that permits them to work in Australia, their employment with the ACT Public Service (ACTPS) will be terminated.

WORK ENVIRONMENT DESCRIPTION

The following work environment description outlines the inherent requirements of the role of Senior Director, Reintegration and Community Partnerships (PN TBC) and indicates how frequently each of these requirements would be performed. Please note that ACTPS is committed to providing reasonable adjustment and ensuring all individuals have equal opportunities in the workplace.

ADMINISTRATIVE	FREQUENCY
Telephone use	Frequently
General computer use	Frequently
Extensive keying/data entry	Frequently
Graphical/analytical based	Occasionally
Sitting at a desk	Frequently
Standing for long periods	Occasionally
Designated workstation	Frequently

STANDARD HOURS	FREQUENCY
Flexible working hours (access to flex time)	Frequently
Fixed or specified start/finish times	Occasionally
Expected to work extensive hours over a significant period due to the nature of the duties	Occasionally
Access to Accrued Days Off (ADO's)	Never
Peaks and troughs	Occasionally
Frequent overtime	Never
Rostered shift work	Never

SOCIAL DEMANDS	FREQUENCY
Work with others towards shared goals in a team environment	Frequently
Work in isolation from other staff (remote supervision)	Never
Working in a call centre environment	Never
Working directly with the public	Occasionally

PHYSICAL DEMANDS	FREQUENCY
Distance walking (large buildings or inter-building transit)	Occasionally
Working outdoors	Never

MANUAL HANDLING	FREQUENCY
Lifting 0 – 5kg	Occasionally
Lifting 5 – 10kg	Occasionally
Lifting 10kg+	Never
Climbing	Never
Reaching	Occasionally
Bending/squatting	Occasionally
Push/pull	Never
Sequential repetitive movements in a short amount of time	Never

TRAVEL	FREQUENCY
Frequent travel – multiple work sites	Occasionally
Frequent travel – driving	Never
Frequent travel – interstate	Never

SPECIFIC HAZARDS	FREQUENCY
Working at heights	Never
Exposure to extreme temperatures	Never
Operation of heavy machinery e.g. forklift	Never
Confined spaces	Never
Excessive noise	Never
Low lighting	Never
Handling of dangerous goods/equipment	Never
Working with asbestos	Never
Potential to encounter agitated customers	Occasionally

Exposure to potentially distressing case material	Occasionally
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OTHER	FREQUENCY
Uniform required	Never
Personal Protective Equipment (PPE) required	Never